Approved by School Committee: 8/31/2026

SOUTH MIDDLESEX REGIONAL VOCATIONAL TECHNICAL
SCHOOL COMMITTEE MEETING

July 20, 2026

MEMBERS PRESENT:

ASHLAND
Ed Burman
William Gaine

FRAMINGHAM
Luther Evans
Linda Fobes
Rick Gallagher
Steve Patriarca
Bill Phillips – (Arrived 6:20 p.m.)

HOLLISTON
Barry Sims

HOPKINTON
Sabine St. Pierre

NATICK
Gerry Hartwell
Henry Haugland

ALSO PRESENT:
Jonathan Evans, Superintendent
Dolores Sharek, Director of Finance & Business Operations
William Hurley, Treasurer
Karen Ward, Recording Secretary

Chairman Burman called the meeting to order at 6:00 PM

Per Governor Healey's order suspending certain provisions of the Open Meeting Law, G.L. c. 30A sec. 20, we will be conducting this School Committee meeting in accordance with the Attorney General's Regulations and Procedures.

APPROVAL OF MINUTES OF REGULAR MEETING OF JUNE 8, 2026

Chairman Burman asked for a motion to approve the minutes of the regular meeting of June 8, 2026

MRS. ST. PIERRE MADE A MOTION, SECONDED BY MRS. FOBES, TO APPROVE THE MINUTES OF THE REGULAR MEETING OF JUNE 8, 2026. NINE MEMBERS VOTED IN FAVOR OF THE MOTION; MR. GAINE ABSTAINED; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

GUESTS AND VISITORS

There were no guests or visitors

CHAIRMAN'S REPORT

There was no Chairman's Report

EXECUTIVE SESSION

There was no Executive Session

SUPERINTENDENT-DIRECTOR'S REPORT

- Update on Summer Programs

Superintendent Evans reported that we had a limited number of students participating in summer school for failed and credit recover to make up time for attendance. He reported that 25 or so students participating will be promoted to the next grade. Superintendent Evans reported that we are in the final week of Summer Discover where we had approximately 300 students participate in each of the two-week sessions. Superintendent Evans reported that there are quite a few teachers that participate in these programs. He reported it's a nice way for teachers to build relationships with each other and with the building community. Superintendent Evans reported that the facility team is preparing for another school year. Superintendent Evans reported that this year we are doing minor painting and taking care of some HVAC issues, but with the hopes of a new building, we are maintaining the building in good working order for the current students and staff but not taking on major projects.

- Hiring Update (Appendix 2026-2026-55)

Superintendent Evans reported that he is pleased to report that we are fully staffed for the beginning of the school year. He reported we have a relatively small number of incoming teachers. Six hires have been made a couple of weeks ago. He reported the team is very pleased with the candidates that have been selected. He reported that at the August meeting new staff will be invited and introduced to meet the school committee members prior to the meeting as we do each year.

- Personnel Activity (Appendix 2026-56)

Superintendent Evans provided an Advisory Board application for the Dental Assisting program for the review of the Committee. MR. BURMAN MADE A MOTION SECONDED BY MRS. FOBES TO APPROVE THE ADVISORY BOARD APPLICANT FOR THE DENTAL ASSISTING PROGRAM. TEN MEMBERS VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

- Out of State Field Trip Requests (Appendix 2026-57)

Superintendent Evans presented an out of state field trip request. He reported that this out of state field trip request was brought to the committees' attention at the last meeting before the official paperwork was available in order to allow the staff to look for accommodation ahead of this request. The trip is to Indiana where four students will attend the FFA National Convention. MRS. FOBES MADE A MOTION SECONDED BY MR. PATRIARCA TO APPROVE THE OUT OF STATE FIELD TRIP REQUEST TO INDIANA. TEN MEMBERS VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

- MSBA UPDATE

Superintendent Evans reported that things are beginning to move a little more quickly. He reported that just prior to this meeting there was a meeting of the Keefe Tech Building Committee. He reported it was well attended. He reported that as of June 24th we participated in an MSBA Board Meeting and our Feasibility Study Plan was officially approved. This approval will now move us to the next step which is Module II.

- MSBA – REQUEST FOR SERVICES FOR OWNER'S PROJECT MANAGER (Appendix 2026-58)

Superintendent Evans reported that at the Keefe Tech Building Committee meeting held just prior to this meeting, he informed the Building Committee that the first step in Module II is to select a planning

team to choose an Owner's Project Manager. This first step requires us to complete the MSBA's Request for Services Document (RFS) which is a template where there are areas that are bolded and italicized that we are able to edit. The rest of the document is an official document that we cannot edit. The document is redlined in order for the MSBA to track where changes have been made. Superintendent Evans reported that we worked quickly to get this document completed and to have a draft document sent to our liaison at the MSBA in the hopes that we could secure one of the three spots in the December MSBA Panel in order to get us entered into the fastest timeline available for the project. Superintendent Evans was happy to inform the Building Committee prior to this meeting and now the School Committee that late this afternoon he received a call from the MSBA informing us that we did secure a December spot for the MSBA Panel Meeting. Superintendent Evans reported that the RFS was presented to the Building Committee where a few changes were suggested. Superintendent Evans shared these changes with the Committee. He reported that the Building Committee voted to approve the RFS document with the minor changes requested. He reported that after reviewing this document and the minor changes he will be asking for a vote from the full Committee even though it is not required. He reported that he wants to keep the Committee informed and be completely transparent with this process. MRS. FOBES MADE A MOTION SECONDED BY MR. PATRIARCA TO APPROVE THE RFS DOCUMENT WITH THE SUGGESTED CHANGES. TEN MEMBERS VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

- MASC/MASS Conference (Appendix 2026-59)

Superintendent Evans informed the Committee that in previous years, the MASC/MASS Conference was held at Cape Cod in November. He reported that this year the conference is still in November but the location is moving to Danvers. He reported that in years past Mr. Gaine has attended and has been your voting delegate. Superintendent Evans explained to members what takes place at this conference and asked that if anyone is interested in attending to please reach out to him and we will help with registering any member interested in attending and with any accommodations that may be needed.

FINANCIAL MATTERS

- Non-Salary Financial Expenditure Report (Appendix 2026-60)

Members received the Non-Salary Expenditure Report along with some highlights regarding our current status. Mrs. Sharek reviewed highlights from the start of FY27 that covers activity through mid-July 2026. Mrs. Sharek reported that under a separate memo she will be presenting a budget transfer to close out FY26.

- Budget Transfer (Appendix 2026-61)

Mrs. Sharek reported this is the final budget transfer for FY26. Mrs. Sharek requested authorization to transfer funds from areas of surplus to allow the District to meet financial obligations in areas of need to close out FY26. MR. HAUGLAND MADE A MOTION SECONDED BY MR. HARTWELL TO APPROVE THE FY26 BUDGET TRANSFER AS PRESENTED BY MRS. SHAREK. TEN MEMBERS VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

COMMUNICATION

There was no Communication

OLD BUSINESS

There was no Old Business

NEW BUSINESS

There was no New Business

ADJOURNMENT

MR. HAUGLAND MADE A MOTION SECONDED BY MRS. FOBES TO ADJOURN THE MEETING. ELEVEN MEMBERS VOTED IN FAVOR OF THE MOTION; THE VOTE IN FAVOR OF THE MOTION WAS UNANIMOUS.

The next meeting is August 31ST
The meeting adjourned at 6:35 p.m.

SOUTH MIDDLESEX REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT

School Committee Meeting – July 20, 2026

ACTION SHEET

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