

Apollo Middle School
School-Level Parent and Family Engagement Plan (PFEP)
2026-2027

Mission statement

Apollo Middle School's mission is to ensure an optimal teaching and learning environment that sets high expectations and enables all students to reach their maximum potential. Through a joint community-wide commitment, Apollo Middle will meet the diverse needs of our students and the challenges of a changing society.

Engagement of Parents and Families

Apollo Middle School will engage parents in an organized, ongoing, and timely manner in the planning, review, and improvement of the programs under this part, including planning, reviewing, and improving the school's parent and family involvement policy and the joint development of the schoolwide program plan under section 1114(b), except that if a school's program is exempt from statutory or regulatory provisions, the school may use that process, if such process includes an adequate representation of parents of participating children [Sections 1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].

Parents participate in the Title I program through monthly parent activities that begin at the beginning of the year with our Annual Title I Public Meeting. This meeting informs parents of the many components of the Title I program, introduces them to the school's curriculum and various assessments in each subject, and recruits parents to be part of the school's decision-making process. Our procedure of combining SAC meetings and TITLE I Family Nights into one night continues to be successful in providing parents with a forum for participation in an organized, ongoing, and timely manner. Parents have the opportunity to attend tiered activities that involve them on various levels. SAC meetings throughout the year offer parents a vehicle to give input on how parent engagement funds are being used, what items should be included in the Title I School-Parent Compact and the Annual Title I Parent Survey, and keeps parents informed about the implementation of the School Improvement Plan.

The Apollo Middle School Parent Newsletter contains a "Title I Corner" to keep parents updated on Title I issues and the various ways to communicate with the school. A special "Title I Newsletter" is sent home via backpack with all students in early September to inform parents about the school's location and the district's Parent Involvement Policies, and ways to access the School Improvement Plan. The Bulletin contains copies, in three languages, of the "Charter on the Right of Parents to Know". Additionally, The school's website contains an extensive section on Title I activities and features each monthly parent night accompanied by photographs.

Coordination and Integration

Apollo Middle School will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start; Early Reading First; Even Start; Home Instruction Programs for Preschool Youngsters (HIPPY); the Parents as Teachers Program; Voluntary Pre-Kindergarten; public preschool; Title I, Part C (Migrant); Title I, Part D (Neglected, Delinquent and At-Risk Youth); Title II (Effective Instruction/Professional Development); Title III (ELL/ESOL) and Title IX, Part A (McKinney-Vento Homeless)[Section 1116(e)(4)].

Count	Program	Coordination
1	Title I, Part A	Title I funding at Apollo Middle School provides additional teachers to help students, particularly low-achieving students.
2	Title I, Part A	Staff development funds are used to develop a comprehensive professional training program to improve instructional delivery through a variety of workshops designed to lead teachers to master and improve student achievement.
3	Title I, Part A	Parent involvement funds are used to fund academic parent nights for Literacy (which includes Reading and Language Arts), Mathematics, Science, Physical Education, and Social Studies that provide parents with new skills and information to support student learning at home. Improving the frequency and quality of family engagement and increasing family literacy are also goals of our parental engagement component. The money is used to buy snacks and provide stipends to the teachers who make presentations.

Annual Parent Meeting

Apollo Middle School will take the following actions to convene an annual meeting, to which all parents and guardians of participating children shall be invited and encouraged to attend, to inform parents and guardians of their school's participation under this part and to explain the requirements of this part, and the right of the parents and guardians engaged. Include the specific activity and/or activities, frequency and duration, evidence-based research on effective implementation and maintain documentation, ensuring that all parents and guardians are invited and encouraged to attend [Section 1116(c)(1)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
Annual Parent Meeting	August 2026, 1-2 meetings, 2 hrs. long with flexible schedules such as Saturdays from 10 a.m. to 11:30 p.m. and from 5 -7 pm	By prioritizing communication with parents at the start of the school year, educators can foster strong parent engagement, break down barriers, and provide support for all students (Tutt, 2021). https://www.edutopia.org/article/teacher-parent-communication-strategies-start-year-right/	Date of publication evidenced by brochures, newsletters, emails to staff, website.

Announce the date to staff, SAC, and the community	August 2026 starting two weeks and continuing to date of Annual Parent Meetings/Orientations/Open House	By prioritizing communication with parents at the start of the school year, educators can foster strong parent engagement, break down barriers, and provide support for all students (Tutt, 2021). https://www.edutopia.org/article/teacher-parent-communication-strategies-start-year-right/	Flyers, Parent Link Notice, Website, Newsletter, online via Remind.com and on Twitter
Work with the leadership team to plan the agenda that includes all aspects of the Title I Program	August through early September to the date of public meetings at the beginning of the school year	By prioritizing communication with parents at the start of the school year, educators can foster strong parent engagement, break down barriers, and provide support for all students (Tutt, 2021). https://www.edutopia.org/article/teacher-parent-communication-strategies-start-year-right/	Agenda copies, brochures, sign-up sheets, and online "blasts" via Remind.com along with a multimedia presentation

Flexible Parent Meetings

Apollo Middle School will offer a flexible number of meetings, such as morning or evening meetings, and may provide with funds provided under this part, transportation, childcare, or home visits, as such services relate to parental involvement [Section 1116(c)(2)].

Parent conferences are scheduled in the morning hours a minimum of two days each week and offer flexible time slots. ESE parent meetings are held not only in the morning but also throughout the day to provide flexibility for parents. The social worker also makes home visits when necessary.

PTSA/SAC/TITLE I Parent Nights are held and support other events, such as SAC meetings, Orientation, and Open Houses for new students, fairs (such as the Science and STEM fair, and Social Studies Showcase) so that parents have the opportunity to participate in all or select events. SAC parents have approved of this collaboration for several years and point to it as a "best practice" that has increased parent involvement in Title I parent and student activities. Complimentary food is provided at each PTSA/SAC/TITLE I parent evening activity.

The STEM Magnet Coordinator offers tours of the school at times convenient for parents. These occur during the school day, by appointment or without an appointment.

Apollo Middle offers Title I sponsored events that focus on topics such as parent information sessions for student mentors. Students and parents meet with mentors, social workers, and school counselors, as well as our community liaison to discuss barriers and challenges to learning. These students are those who demonstrate need in one of three areas: attendance, achievement or behavior.

Capacity building

Apollo Middle School will implement activities that will build capacity for effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, each school, and local educational agency assisted under this part – [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy and technology use [Section 1116(e)(2)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
SAC Monthly Meetings	August 2026 to May 2027- monthly on the 4th Wednesday of each month throughout the year. From 5 pm to 6:30 pm.	Diverse partnerships for student success, By Decker, Decker & Brown	-SAC Agendas -SAC Minutes -SAC logins -Achievement data -Parent survey
5 Family/Parent Information Nights	September 2026 October 2026 November 2026, January 2027, February 2027 1-2 hours per event with flexible times from 8:15 to 9:15 a.m., 5-7 p.m., 7-8:30 p.m.	Visible Learning, by J. Hattie: Engaging Parents in Student Learning Improves Performance and Improves the Culture and Climate of a School Community	Flyers Agenda Login Achievement Data Parent Survey
2 Mentoring and Interventions Breakfast	March 2027 & April 2027 2 events provided during flexible times (8:15-9:15 a.m.) on Tuesdays and Thursdays for parents who are unable to attend parent nights.	Transforming Ourselves, Transforming Our Schools, by Doda and Thompson, social-emotional learning trainings mandated through BCPS RMG	Flyers Agenda Login Achievement Data Parent Survey
College & Career Readiness / On the Road to Graduation	January 2027 2 mornings with the family 9:40-11:00 am	Career and College Readiness, BCPS BEST practices	Flyers Agenda Login Achievement Data Parent Survey

Staff training

Apollo Middle School will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools [Section 1116(e)(3)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
Workshops for Educators on Effective Classroom Management	August 2026, January 2027	BCPS offers support for teachers through their professional development trainers.	Agenda login (100% faculty and staff involvement)

Conduct effective parent-teacher conferences	1 training workshop on a teacher planning work day in October 2026.	Transforming Ourselves, Transforming Our Schools, by Doda and Thompson.	Agenda Login Student Performance Data Parent Night Sign-Up Sheets Parent-Teacher Conference Sign-Up Sheets
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Other activities

Apollo Middle School will develop appropriate roles for community-based organizations and businesses in parent involvement activities; and conduct other activities, such as parent resource centers, the school will conduct these activities to encourage and support parent participation in the education of their children; and shall provide such other reasonable support for parental involvement activities under this section as parents may request [Sections 1116(e)(4), 1116(e)(13) and 1116(e)(14)].

Parents will be encouraged to attend ESCO's meetings and workshops on ways to help their children succeed in school. The Guidance Department will reach out to parents of low-achieving students to meet with them one-on-one and offer ways to provide academic assistance at home. These workshops include district-wide Title I Family Engagement events.

America's STEM/Magnet schools have named Apollo "distinguished" and are scheduling on-site learning museums and a learning lab to be held on campus, when available, in addition to our monthly parent nights. Parent flyers, brochures, and the Parent Involvement Policy will be available to parents in the main office and at the Guidance Center.

Communication

Apollo Middle School will provide parents of participating children with the following [Section 1116(c)(4)]:

- ***Timely information about programs under this part [Section 1116(c)(4)(A)];***
- ***A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and achievement levels of the challenging state academic standard; and [Section 1116(c)(4)(B)];***
- ***If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to their child's education, and to respond to such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]; and***
- ***If the school-wide program plan under Section 1114(b) is not satisfactory to the parents of the participating children, submit any parent comments on the plan when the school makes the plan available to the local education agency [Section 1116(c)(5)].***

Apollo Middle School will kick off the year with a "Title I Newsletter" that will be distributed via backpack to all students. This Bulletin will contain "Right-to-Know Letters," information about the "Home-School Compact," the location of the School Improvement Plan and Parent Involvement Policy, and information related to Parent Resource Centers. In addition, each month, information is posted on the school's website under the "Title I Link" and is also included in the "Title I Corner" of the school's monthly newsletter. These documents contain up-to-date information on parent activities, policies, and procedures related to the Title I Program.

The Title I Annual Public Meeting provides descriptions and explanations of the school's curriculum and academic expectations for mastery in all subjects and grade levels. This information is shared at the monthly meetings of the SAC through the presentations of the

Head of Department and the report of the Director.

Our monthly SAC meetings provide the forum for parents to provide input and suggestions related to decisions that affect the academic program. Parents are actively recruited for SAC, beginning with the Title I Annual Public Meeting and throughout the year at Title I Family Activities.

Parents have the opportunity to provide feedback through the end-of-year evaluation survey. Comments and suggestions will be taken into consideration and included in the annual "Parent Involvement Plan Review."

Parents have the opportunity to give their opinion on the Home-School Compact. Comments and suggestions will be taken into account and included in next year's pact.

Accessibility

Apollo Middle School will provide full opportunities for participation in parental involvement activities for all parents and family members (including parents and family members with limited English proficiency, disabilities, and parents and family members of migratory children). Including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language that parents understand [Section 1116(f)].

To ensure accessibility, particularly for our Hispanic/ELL population, parent engagement activity handouts are sent home in Spanish and other languages to the extent possible. Informational handouts for parents are also provided at the registration table in English and Spanish. Interpreters are available for each parent activity, and many sessions are conducted in both languages so that parents have a full understanding of the activities.

In order to increase participation for students with disabilities, additional invitations will be sent home this year to encourage additional participation and the ESE Specialist will play an active role in personally calling and recruiting parents.

School-Parent Compact

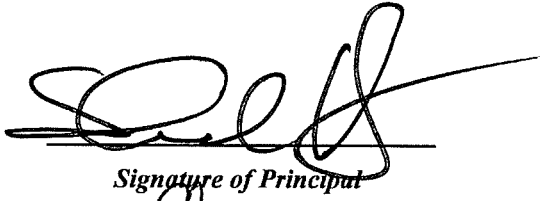
As a component of the school-level parent involvement plan, each school shall jointly develop, with the parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share responsibility for improved student academic achievement [Section 1116(d)].

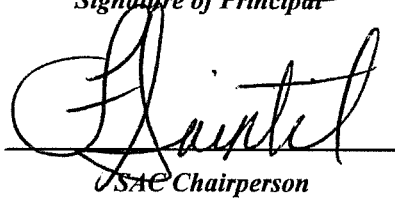
Provide the LEA electronically with the School-Parent Compact and evidence of parental input in the development of the compact.

Adoption

This School Parent Involvement Plan has been developed jointly with, and in agreement with the parents of children participating in Title I, Part A programs, as evidenced by the minutes of the School Advisory Council meetings.

This plan was adopted by the school on *January 21, 2026*, and will be in effect during the 2026-2027 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2026.


Signature of Principal


SAC Chairperson

8/7/26
Date

8/7/26
Date