

**PORT REPUBLIC BOARD OF EDUCATION
AGENDA
WORK SESSION AND REGULAR MEETING-
August 18, 2026**

Call to Order:

Regular Meeting: August 18, 2026

Roll Call:

Member	Present	Absent
Joy Hooper, President		
Kathryn Cox		
Brenda Crema		
Kristina Hanselman		
Brian Hartmann		
Eric Stevenson		
Kevin Wessler		
Jennifer Williams		
Jill Yochim, Vice President		
Amanda Redrow, Superintendent		
John J. Hansen, Business Administrator		
Amy Houck-Elco, Board Solicitor		
A quorum was/was not established.	was	was not

Salute to the Flag

Statement:

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest as discussed or acted upon. In accordance with provisions of this act, the Port Republic Board of Education has caused adequate notice of this meeting to be given by having the date, time and place published on the District's website.

2025-2026 BOARD GOALS

1. The Board will support the Superintendent in the development and implementation of a district strategic plan in the areas of education/professional development, finance, community.
2. The Board will continue to develop and improve avenues of communication at all levels including Superintendent and Board, committee, member, staff, community.
3. The Board will continue to support high student achievement and citizenship including increased review and monitoring of educational data.
4. The Board will be actively involved in long-term finance and facility planning with the end goal offering a high quality education to our students, achieving financial sustainability, and continual awareness of community impact.

2025-2026 DISTRICT GOALS

1. The District will continue to support a comprehensive and rigorous K-8 curricular program while enhancing academic and intervention opportunities that promote ambitious teaching and learning, that all Port Republic students are well prepared for success in high school and beyond.
2. The District will continue its program of community awareness and input that improves district communication through effective tools as determined by the Superintendent and the Board.
3. The District will, in consultation with key stakeholders, update strategic planning to include long-range educational, finance and facility planning.

1. REPORTS

Board President

Superintendent -discussion of playground
-discussion on opening of school

1. Interim School Business Administrator
2. Presentations
3. Committee Reports
 - i. Educational
 - ii. Finance
 - iii. Facilities
 - iv. Personnel
- 4.. Board Comment:

2. APPROVAL OF MINUTES

A. June 23, 2026 Regular Meeting

Motion: _____ **Second:** _____

Member	YES	NO
Joy Hooper, President		
Kathryn Cox		
Brenda Crema		

Kristina Hanselman		
Brian Hartmann		
Eric Stevenson		
Kevin Wessler		
Jennifer Williams		
Jill Yochim, Vice President		

B. June 23, 2026 Regular Meeting

Motion: _____ **Second:** _____

Member	YES	NO
Joy Hooper, President		
Kathryn Cox		
Brenda Crema		
Kristina Hanselman		
Brian Hartmann		
Eric Stevenson		
Kevin Wessler		
Jennifer Williams		
Jill Yochim, Vice President		

C. July 21, 2026 Regular Meeting

Motion: _____ **Second:** _____

Member	YES	NO
Joy Hooper, President		
Kathryn Cox		
Brenda Crema		
Kristina Hanselman		
Brian Hartmann		
Eric Stevenson		

Kevin Wessler		
Jennifer Williams		
Jill Yochim, Vice President		

D. July 21, 2026 Executive Meeting

Motion: _____ **Second:** _____

Member	YES	NO
Joy Hooper, President		
Kathryn Cox		
Brenda Crema		
Kristina Hanselman		
Brian Hartmann		
Eric Stevenson		
Kevin Wessler		
Jennifer Williams		
Jill Yochim, Vice President		

OPEN MEETING TO THE PUBLIC TO SPEAK ON ROUTINE MATTERS, SUPERINTENDENT REPORT AND SCHOOL BUSINESS ADMINISTRATOR REPORTS ON THE AGENDA ONLY

RECOGNITION OF CITIZENS – for agenda items only

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein and the Chief School Administrator prior to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff have had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to 5 minutes in length.

3. ROUTINE MATTERS

A. Approval of Financial Statements

Secretary's and custodian's reports for July 31, 2026 which are in agreement as certified by the Board Secretary, that no budgetary account has been over-expended, in violation of NJAC 6:20-2.12 (a), (d).

B. Approval of Transfers

July, \$7,690.00

C. Approval of Check Register

7/1/2026-7/15/2026: **\$83,455.16 and 8/1/2026-8/11/2026**

\$19,937.94

D. Approval of Bill List

August, \$67,828.45

4. SUPERINTENDENT

A. Monthly Report

a. Upcoming Items:

- i. Wednesday, September 2nd & Thursday, 3rd - Teacher Inservice
- ii. Friday, September 4th & Monday, September 7th - School Closed
- iii. Tuesday, September 8th - School Resumes 12:40 Dismissal (Students)
- iv. Tuesday, September 15th - Early Dismissal 12:40pm; Back to School Night 5:30pm
- v. Thursday, September 17th - School Picture Day
- vi. Wednesday, September 30th - School Picture Make-up Day

b. Suspension Report-N/A

B Personnel

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following personnel items for the 2026-2027 school year.

Position	Name	Amount
Community Health Nursing Clinical Course - Supervised by Carla Stetser	Jennifer Martinez, RN	N/A

C. Professional Development

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following Professional Development opportunities.

Date	Staff Member	Workshop	Location	Cost
9/14/2026	Amanda Redrow	NJASA Convocation with NJDOE Commissioner Dr. Lily Laux	East Brunswick, NJ	N/A
10/15/2026 10/16/2026	Amanda Redrow	NJPSA/FEA Fall Conference	Atlantic City, NJ	\$415.00

D. Miscellaneous

- A. **Motion** that the Board of Education, on the recommendation of the Superintendent, to approve a purchase order contract between the Port Republic Board of Education and Jennifer L. Robinson of Occupational Therapy Services for the 2026-2027 school year.
- B. **Motion** that the Board of Education, on the recommendation of the Superintendent, to approve the disposal of outdated text and work books to BookSmiles.
- C. **Motion** that the Board of Education, on the recommendation of the Superintendent, to approve a purchase order contract between the Port Republic Board of Education and Curriculum Associates to provide a Professional Learning Interactive Team for the 2026-2027 school year in the amount of \$1,200.

5. School Business Administrator

- A. **Motion** that the Board of Education, on the recommendation of the Interim School Business Administrator/Board Secretary approve the issuance of a petty cash fund in the amount of \$300, which will be returned by June 30, 2027.
- B. **Motion** that the Board of Education, on the recommendation of the Interim School Business Administrator/Board Secretary approve a Professional Service Contract with EI Associates for Professional Architectural and Engineering Services-Roof Assessment Update NJDOE submission for a lump sum fee of \$11,000.
- C. **Motion** that the Board of Education, on the recommendation of the Superintendent and Interim School Business Administrator/Board Secretary approve a contract between the Port Republic Board of Education and Ben Shafer Recreation for the acquisition of a new playground including the demolition, acquisition and installation for a total amount of \$99,929 (Site Preparation-\$12,960 and Playground and Installation \$86,929) using funding from the Recreation grant in the amount of \$67,700.

MOTION ON CONSENT AGENDA ON ALL MOTIONS LISTED BELOW:

Routine Matters: A -C
Superintendent: A B E I M
School Business Administrator: A -C

Motion: _____ **Second:** _____

Member	YES	NO
Joy Hooper, President		
Kathryn Cox		
Brenda Crema		
Kristina Hanselman		
Brian Hartmann		
Eric Stevenson		
Kevin Wessler		
Jennifer Williams		
Jill Yochim, Vice President		

- 6. **NON-CONSENT AGENDA**-Items removed from the consent agenda.
- 7. **OLD/NEW BUSINESS**
- 8. **OPEN MEETING TO THE PUBLIC** (*public comment rules as read above apply*):

9. EXECUTIVE SESSION

Executive Session - IN

MOTION to go into Executive Session to discuss _____, After the Board closes the executive session, any action taken will be conducted in the public session. The Board will be in executive for approximately 30 minutes and action will take action after.

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss student placement, personnel, litigation, negotiations, or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached, if permitted by law.

Resolution for Executive Session:

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances, and whereas, this public body is of the opinion that such circumstance presently exist. Now, therefore, be it resolved by the Port Republic Board of Education, County of Atlantic, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon hereafter specified matters. They are:
 - a. Any matter which by express provision of federal law or state statute or rule of court shall be rendered confidential.
 - b. Matters dealing with Federal Funding
 - c. Discussion of any materials, the disclosure of which would constitute an unwarranted invasion of individual privacy.
 - d. Matters dealing with collective bargaining.
 - e. Matters dealing with the sale or purchase of public land.
 - f. Discussion of any pending or anticipated litigation or contract negotiation.

Motion: _____ **Second:** _____

Member	YES	NO
Joy Hooper, President		
Kathryn Cox		
Brenda Crema		
Kristina Hanselman		
Brian Hartmann		
Eric Stevenson		
Kevin Wessler		
Jennifer Williams		
Jill Yochim, Vice President		

Executive Session – CLOSE

Motion to close the Executive Session and return to Open Session.

Motion: _____ **Second:** _____

Member	YES	NO
Joy Hooper, President		
Kathryn Cox		
Brenda Crema		
Kristina Hanselman		
Brian Hartmann		
Eric Stevenson		
Kevin Wessler		
Jennifer Williams		
Jill Yochim, Vice President		

10. GOOD TO THE ORDER

- A. Next Board Meeting: September 15, 2026-**change date to Monday, September 21, 2026**
- B. Discussion of Board Calendar for January to June, 2027
- C. Monthly Security Drills: 8/4/26 Test: Panic Buttons and 8/13/26 New communication system

11. ADJOURNMENT

MOTION TO ADJOURN THE MEETING

Motion: _____ **Second:** _____

All in Favor: _____

Time: _____