

PRESCOTT UNIFIED SCHOOL DISTRICT
District Office - Board Room
300 East Gurley Street
Prescott, Arizona 86301

GOVERNING BOARD
REGULAR MEETING
5:00 PM (DOORS OPEN AT 4:30 PM)
SEPTEMBER 1, 2026

This Meeting can be viewed via live stream using the following link:

<https://youtube.com/live/HL3nbp2Ht6E?feature=share>

This Agenda was amended to include item 7.B.8 and its attachment.

Members of the Governing Board will attend either in person
or by telephone conference call.

The Governing Board may consider any item on this agenda
in any order and at any time during the meeting.

Copies of agendas and supplementary documentation relative to public
meetings are available from the Superintendent's Office during normal
work hours 24 hours prior to meeting and on the evening of the meeting.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by
contacting the Superintendent's Office at (928) 445-5400.
Requests should be made as early as possible to arrange the accommodation.



Mission Statement

Rigorous · Supportive · Safe
Every Child, Every Day

Vision Statement: We will help all our students develop the qualities found in the
Portrait of a PUSD Graduate.

AGENDA

1. CALL TO ORDER - Governing Board President, Jane Robertson

2. OPENING CEREMONY

2.A. Welcome - Governing Board President, Jane Robertson

2.B. Pledge of Allegiance

3. APPROVAL OF AGENDA - Governing Board President, Jane Robertson

3.A. Consider approving the agenda, as presented.

RELEVANT INFORMATION: Board Policy requires the approval of the agenda.

4. APPROVAL OF MINUTES - Governing Board President, Jane Robertson

4.A. Consider approving the minutes from the Regular Study and Voting Session meeting of August 4, 2026, as presented.

RELEVANT INFORMATION: Board policy requires the approval of minutes.

5. APPROVAL OF DONATIONS - Governing Board President, Jane Robertson

5.A. Consider Approving the Donations

RELEVANT INFORMATION: Board Policy requires the approval of donations.

6. INFORMATION ONLY ITEMS

6.A. Summary of Current Events

6.A.1. Superintendent

6.A.2. Governing Board Members

6.B. Community Comments shared with the Governing Board (what comments/concerns do Board members hear from the public in general).

Presenter: Governing Board President, Jane Robertson

7. ACTION ITEMS

7.A. CONSENT AGENDA - *All those items listed below may be enacted by one motion and approved as Consent Agenda items with or without discussion. However, any item may be removed from the Consent Agenda and considered separately if a Governing Board member so requests.*

The resolutions included in the Consent Agenda have been posted in order to waive the reading of the body of the resolutions.

Consider approving the Consent Agenda as presented.

7.A.1. Consider approving the certified and classified personnel actions as presented.

RELEVANT INFORMATION:

A copy of the personnel report is attached for review.

Presenter: Andy Binder, Assistant Superintendent, Human Resources

7.A.2. Consider ratifying the vouchers as presented.

RELEVANT INFORMATION:

Arizona Revised Statutes require approval/ratification of all vouchers.

Presenter: Brian Moore, Chief Financial Officer

7.A.3. Consider approving the Student Activities Fund Statement of Receipts and Disbursements for FY26 End of Year and FY27, as presented.

RELEVANT INFORMATION: Please see the attached reports.

Presenter: Brian Moore, Chief Financial Officer

7.A.4. Consider approving the Sole Source Procurement of software services from Harris School Solutions for District-Wide Food Service for the 2026-2027 school year, as presented.

RELEVANT INFORMATION:

Procurement guidelines require the Governing Board to approve the listing of vendors that are utilized as "Sole Source," which occurs when no reasonable alternative exists. The following vendor is utilized to meet the specific needs of the Prescott Unified School District.

Presenter: Brian Moore, Chief Financial Officer

7.B. STUDY AND VOTING SESSION - If a member of the public wishes to speak to one of the following voting items, please complete and return form 1.302.01, Request for Public Participation to Sarah Torres, Administrative Assistant to the Governing Board prior to the study and voting session of the agenda. This document can also be found under the Governing Board tab on the PUSD website: <https://www.prescottschools.com>.

For items with the potential to have many speakers, the overall speaking time may be adjusted by the Governing Board. Speakers will be called to speak in the order in which they signed up, first come, first served.

Requests to speak that are emailed will also be first come, first served. Email requests can be sent to sarah.torres@prescottschools.com at any time prior to the study and voting session of the agenda.

7.B.1. Consider approving Leah Jolley and Braydon James to serve as Student Representatives on the PUSD Governing Board for the 2026-2027 school year, as presented.

RELEVANT INFORMATION:

Every year, students are interviewed by the Principal of Prescott High School, along with the

Superintendent and Governing Board President, to select Student Representatives to serve on the Governing Board to represent students, as well as to give a student perspective on the resolutions presented to the Governing Board.

Presenter: Clark Tenney, Superintendent

7.B.2. Consider approving the following overnight travel requests from Prescott High School, as presented.

Challenge Program Fall Backpack Trip:

September 25 - 27, 2026

Cabin Loop Trail

Coconino National Forest

Prescott High School Girls Basketball:

December 3 - 5, 2026

Lancer Cactus Clash Tournament

Salpointe Catholic High School

Tucson, AZ

Presenter: Adam Neely, PHS Principal

7.B.3. Consider approving an out-of-country travel request from Katherine Hammer, Badgers Abroad Advisor, for the 2028 International Spring Break Trip to Europe, as presented.

RELEVANT INFORMATION:

Students and chaperons will be traveling to Europe, specifically Budapest, Vienna, and Prague. This is an 8-day trip to take place over spring break of 2028.

Please see the Educational Tours Global Travel Program Proposal Attached.

Presenter: Adam Neely, PHS Principal

7.B.4. Consider Approving the 2027-2028 & 2028-2029 PUSD Academic Calendars, as presented.

RELEVANT INFORMATION:

School calendars must be approved by the Governing Board per Governing Board policy. The administration is presenting the Governing Board with the academic school calendars for the 2027-2028 and 2028-2029 school years. These proposed calendars are similar to our school calendars used in the past and represent a calendar "template" that staff and families seem to enjoy and best meet the educational needs of our students.

Presenter: Clark Tenney, Superintendent

7.B.5. Consider approving a date change to the December PUSD Governing Board Meeting, as presented.

RELEVANT INFORMATION:

Due to a scheduling conflict, Governing Board President Jane Robertson is proposing a date change for the December Regular Study and Voting Session Meeting from Tuesday, December

1, 2026, to Tuesday, December 8, 2026.

Presenter: Jane Robertson, Governing Board President

7.B.6. Consider approving the Fiscal Year 2027 Capital Plan for the School Facilities Oversight Board, as presented.

RELEVANT INFORMATION:

A Capital Plan for Prescott Unified School District must be approved by the Governing Board and submitted to the School Facilities Oversight Board annually. School districts considered as "growing" school districts must submit an annual Capital Plan following Governing Board approval. Due to enrollment fluctuating in the Prescott Unified School District, it is recommended that the Capital Plan for 2026-2027 be submitted with "NA" (not applicable) to indicate the school district does not intend to access any additional square footage at this time.

Presenter: Brian Moore, Chief Financial Officer

7.B.7. Consider adopting the 7th Grade Sexual Health Education Curriculum, as presented.

RELEVANT INFORMATION:

PUSD's current 7th grade sexual health education curriculum, Making a Difference, is no longer included on Arizona's approved curriculum list. The program has been replaced by Promoting Health Among Teens: Abstinence Only, which is published by the same organization and covers the same content as the curriculum previously used by the district.

PUSD partners with Yavapai County Community Health Services to provide sexual health education instruction to 7th grade students. Promoting Health Among Teens: Abstinence Only is the curriculum recommended and utilized by Yavapai County Community Health Services. Because this update is directly connected to this partnership, the district did not complete its typical curriculum adoption committee process.

In accordance with PUSD curriculum adoption procedures, the proposed curriculum was made available for public review from June 29 through August 31, 2026.

Presenter: Kelsey Secor, Assistant Superintendent of Instruction

7.B.8. Consider approving Prescott Unified School District's School Facilities Division FY2026 Preventive Maintenance Guideline and Plan Report, as presented.

RELEVANT INFORMATION:

Arizona law requires each school district to develop routine preventive maintenance guidelines for its facilities. The guidelines address plumbing, electrical, heating, ventilation and air conditioning systems, special equipment, and roofing systems, and are submitted to the Arizona Department of Administration, School Facilities Division, for review and approval pursuant to A.R.S. § 41-5702(L).

A.R.S. § 41-5731(O)(2) defines routine preventive maintenance as services performed on a regular schedule, generally ranging from four times per year to once every three years, or according to the manufacturer's recommended schedule, that are intended to extend the useful life of a building system and reduce the need for major repairs.

The District's Preventive Maintenance Program provides for the routine inspection, servicing, and maintenance of District facilities and building systems. The annual report documents the District's preventive maintenance guidelines and plan and must be submitted to the School Facilities Division by September 1st.

Presenter: Brian Moore, Chief Financial Officer

7.C. INFORMATION AND DISCUSSION ITEMS

7.C.1. Brian Moore, Chief Financial Officer, has prepared the School Board Summary Budget Report for your review.

7.C.2. Review the proposed changes to the Trust Model Policies and Procedures Parts 1, 1-A, 2 & 3, PUSD Field Trips Policy and PUSD RETIREMENT / Return to Work Policy, as presented.

RELEVANT INFORMATION:

Governing Board policy 1-303 requires first and second readings of all proposed policy adoptions and approval by the Governing Board. **This is the first reading** of the proposed policy changes. The Board will be asked to adopt the policies after the second reading. Any Regulations and/or Exhibits have been attached for review and do not require Governing Board approval.

Presenter: Andy Binder, Assistant Superintendent, Human Resources

7.C.3. Requests for Future Agenda Items

Presenter: Governing Board President, Jane Robertson

7.C.4. Meeting Dates:

Regular Study and Voting Session: 5:00 pm - Tuesday, October 6, 2026, in the PUSD District Office Boardroom.

Other Dates:

September 4, 2026: No school for students — Convocation & Staff Professional Development Day.

September 7, 2026: All sites closed — Labor Day Holiday.

September 21, 2026: Prescott Chamber of Commerce 48th Annual Salute to Educators Event 5pm - 6:30pm.

8. ACTION ITEMS

8.A. Consider recessing the Regular Study & Voting Session Meeting and approving the call for Executive Session pursuant to A.R.S. Section 38-431.03(A)(3) and (4) for the following purposes:

Discussion and possible action concerning the Board's position in pending litigation, including to discuss, consult with, and instruct its attorney concerning the status of U.S. Court (Arizona) Case No. 3:20-cv-08033-SMB, concerning settlement discussions conducted to resolve such litigation, and concerning the settlement of such litigation.

RELEVANT INFORMATION:

Pursuant to A.R.S. 38-431.03(A)(3) and (4), the Board may vote to go into Executive Session for the purpose of discussion or consultation for legal advice with its attorney, and/or for the purpose of discussion or consultation with its attorney in order to consider its position and instruct its attorney regarding the Board's position in pending litigation and/or in settlement discussions conducted in order to resolve such litigation, specifically to discuss and consult with and instruct its attorney concerning the status of U.S. District Court (Arizona) Case No. 3:20cv08033SMB, concerning settlement discussions conducted to resolve such litigation, and concerning the settlement of such litigation.

All persons present are hereby reminded that it is unlawful to disclose or otherwise divulge to any person who is not now present, other than a current member of the Board, or pursuant to a specific statutory exception, anything that has transpired or has been discussed during the executive session. Failure to comply is a violation of A.R.S. 38-431.03.

We have stopped the public recording to enter the executive session. Recordings of this session are not made for the public. The only record of these sessions is printed minutes, stored securely in the Superintendent's office. If any member is recording, these must be stored securely in the same location as the minutes. The recordings and minutes are not available for public review.

Presenter: Jane Robertson, Governing Board President

8.B. It is recommended that the Governing Board adjourn the Executive Session and reconvene the Governing Board Regular Study & Voting Session meeting.

Presenter: Jane Robertson, Governing Board President

9. ADJOURNMENT