

School Bus PDP | Elementary | Level 1

All bus referrals should be handled as office referrals. Please enter bus referrals in simple discipline .

Level 1 Code	Infraction	Definition	1st Occurrence	2nd Occurrence	3rd Occurrence	4th Occurrence	5th Occurrence	6th Occurrence
4	Contraband	Related to the possession or viewing of items considered to be unsuitable for school or school- related activities (magazines, materials to promote discriminatory practices/speech, chemicals, dice, lighters, etc.)	Reteach, Parent Contact	Reteach, Parent Contact, 1-3 Day Bus Suspension	Reteach, Parent Conference, 3-5 Day Bus Suspension	Reteach, Parent Conference, 5-10 Day Bus Suspension	Reteach, Parent Conference, 10-20 Day Bus Suspension	Consult with Level Leader
420	Disrespect	Language or actions that are discriminatory (i.e. specific to race, religion, ethnicity, gender, disability, sexual orientation), demeaning, and/or insulting towards an adult, guest, or staff member including but not limited to any verbal, written, or electronic communication without profanity	Reteach, Parent Contact	Reteach, Parent Contact, 1-3 Day Bus Suspension	Reteach, Parent Conference, 3-5 Day Bus Suspension	Reteach, Parent Conference, 5-10 Day Bus Suspension	Reteach, Parent Conference, 10-20 Day Bus Suspension	
7	Disrupting Bus (i.e. horseplay)	Behavior that interferes with safety and orderly environment which includes, but not limited to teasing, being out of the seat/not sitting in the assigned seat, rude noises, selling items on bus, etc	Reteach, Parent Contact	Reteach, Parent Contact, 1-3 Day Bus Suspension	Reteach, Parent Conference, 3-5 Day Bus Suspension	Reteach, Parent Conference, 5-10 Day Bus Suspension	Reteach, Parent Conference, 10-20 Day Bus Suspension	
400	Excessive Noise	Any loud sound that is unnecessary or interferes with one's hearing; senseless shouting or outcry	Reteach, Parent Contact	Reteach, Parent Contact, 1-3 Day Bus Suspension	Reteach, Parent Conference, 3-5 Day Bus Suspension	Reteach, Parent Conference, 5-10 Day Bus Suspension	Reteach, Parent Conference, 10-20 Day Bus Suspension	
290	Obscene Gesture	An offensive expression of an idea, opinion, or emotion through gesture, comments, or writing. A movement or position of the hand, arm, body, head, or face that is expressive of an offensive idea, opinion, and emotion	Reteach, Parent Contact	Reteach, Parent Contact, 1-3 Day Bus Suspension	Reteach, Parent Conference, 3-5 Day Bus Suspension	Reteach, Parent Conference, 5-10 Day Bus Suspension	Reteach, Parent Conference, 10-20 Day Bus Suspension	
200	Off-Limits	To be present in an unauthorized location	Reteach, Parent Contact	Reteach, Parent Contact, 1-3 Day Bus Suspension	Reteach, Parent Conference, 3-5 Day Bus Suspension	Reteach, Parent Conference, 5-10 Day Bus Suspension	Reteach, Parent Conference, 10-20 Day Bus Suspension	
2	Other Incidents (stealing)	To steal or possess property without the permission of the owner under \$100	Reteach, Parent Contact	Reteach, Parent Contact, 1-3 Day Bus Suspension	Reteach, Parent Conference, 3-5 Day Bus Suspension	Reteach, Parent Conference, 5-10 Day Bus Suspension	Reteach, Parent Conference, 10-20 Day Bus Suspension	
210	Profanity (toward peer)	Abusive, vulgar, or irreverent language, swearing, cursing, foul speech, or speech that shows disrespect or dishonor toward another	Reteach, Parent Contact	Reteach, Parent Contact, 1-3 Day Bus Suspension	Reteach, Parent Conference, 3-5 Day Bus Suspension	Reteach, Parent Conference, 5-10 Day Bus Suspension	Reteach, Parent Conference, 10-20 Day Bus Suspension	
23	Property Misuse	Minor damage or defacement of property belonging to the school or others	Reteach, Parent Contact	Reteach, Parent Contact, 1-3 Day Bus Suspension	Reteach, Parent Conference, 3-5 Day Bus Suspension	Reteach, Parent Conference, 5-10 Day Bus Suspension	Reteach, Parent Conference, 10-20 Day Bus Suspension	

School Bus PDP | Elementary | Level 2

All bus referrals should be handled as office referrals. Please enter bus referrals in simple discipline.

Level 2 Code	Infraction	Definition	1st Occurrence	2nd Occurrence	3rd Occurrence	4th Occurrence	5th Occurrence
1	Aiding Others	A person who assists in or supports the commission of an offense and who usually has knowledge before or after the fact. This includes, but is not limited to: inciting a fight, impeding school officials from reaching a fight, recording a fight, and posting videos of a fight on a social media site	Reteach, Parent Conference, 1-3 Day Bus Suspension	Reteach, Parent Conference, 3-5 Day Bus Suspension	Reteach, Parent Conference, 5-10 Day Bus Suspension	Reteach, Parent Conference, 20 Day Bus Suspension	Consult with Level Leader
680	Alcohol/Liquor Law Violation	Violation of laws prohibiting sale, purchase, barter, transportation, possession, distribution, consumption, or being under the influence of alcoholic beverages	Reteach, Parent Conference, 3-5 Day Bus Suspension	Reteach, Parent Conference, 5-10 Day Bus Suspension	Reteach, Parent Conference, 10-15 Day Bus Suspension	Reteach, Parent Conference, 20 Day Bus Suspension	
3	Bite/Pinch/Spit	To cut, wound, or tear with the teeth; to constrict or squeeze painfully; to eject saliva from the mouth	Reteach, Parent Conference, 1-3 Day Bus Suspension	Reteach, Parent Conference, 3-5 Day Bus Suspension	Reteach, Parent Conference, 5-10 Day Bus Suspension	Reteach, Parent Conference, 20 Day Bus Suspension	
530	Bribery	Offering, giving, receiving, or soliciting of money or other items of value to sway the judgment or action of a person	Reteach, Parent Conference, 1-3 Day Bus Suspension	Reteach, Parent Conference, 3-5 Day Bus Suspension	Reteach, Parent Conference, 5-10 Day Bus Suspension	Reteach, Parent Conference, 20 Day Bus Suspension	
407	Confrontation/Altercation	An exchange of words between students resulting in conflict; a heated or angry dispute; a noisy argument or controversy	Reteach, Parent Conference, 1-3 Day Bus Suspension	Reteach, Parent Conference, 3-5 Day Bus Suspension	Reteach, Parent Conference, 5-10 Day Bus Suspension	Reteach, Parent Conference, 20 Day Bus Suspension	
575	Drug Usage	The use of any chemical compound or material which is categorically not permitted on school grounds or at school related activities such as prescription or non-prescription medication; being under the influence of unauthorized legal or any illegal substances	Reteach, Parent Conference, 3-5 Day Bus Suspension	Reteach, Parent Conference, 5-10 Day Bus Suspension	Reteach, Parent Conference, 10-15 Day Bus Suspension	Reteach, Parent Conference, 20 Day Bus Suspension	
350	Emergency Exit	In the absence of an emergency, to activate or opening the emergency door indicating the presence of a bus emergency	Reteach, Parent Conference, 3-5 Day Bus Suspension	Reteach, Parent Conference, 5-10 Day Bus Suspension	Reteach, Parent Conference, 10-15 Day Bus Suspension	Reteach, Parent Conference, 20 Day Bus Suspension	
9	Fighting	Mutual participation in an incident involving physical violence where there is no major injury	Reteach, Parent Conference, 3-5 Day Bus Suspension	Reteach, Parent Conference, 5-10 Day Bus Suspension	Reteach, Parent Conference, 10-15 Day Bus Suspension	Reteach, Parent Conference, 20 Day Bus Suspension	
10	Fireworks	Possession and/or detonation of an explosive pyrotechnic device that makes a display of light or noise on school property, but does not cause harm to others	Reteach, Parent Conference, 3-5 Day Bus Suspension	Reteach, Parent Conference, 5-10 Day Bus Suspension	Reteach, Parent Conference, 10-15 Day Bus Suspension	Reteach, Parent Conference, 20 Day Bus Suspension	
620	Fraud	Deceiving another usually to obtain property or services from him or her unjustly	Reteach, Parent Conference, 1-3 Day Bus Suspension	Reteach, Parent Conference, 3-5 Day Bus Suspension	Reteach, Parent Conference, 5-10 Day Bus Suspension	Reteach, Parent Conference, 20 Day Bus Suspension	
630	Gambling	Betting on a game of chance or an activity where money is exchanged.	Reteach, Parent Conference, 1-3 Day Bus Suspension	Reteach, Parent Conference, 3-5 Day Bus Suspension	Reteach, Parent Conference, 5-10 Day Bus Suspension	Reteach, Parent Conference, 20 Day Bus Suspension	
12	Harassment	Any insulting, abusive or dehumanizing statement or action which negatively impacts another person's (student or staff) emotional or mental well being. This could be in person or with technology (email, blogs, texting, social media, chat rooms, sexting, instant messaging, video voyeurism, etc)	Reteach, Parent Conference, 1-3 Day Bus Suspension	Reteach, Parent Conference, 3-5 Day Bus Suspension	Reteach, Parent Conference, 5-10 Day Bus Suspension	Reteach, Parent Conference, 20 Day Bus Suspension	
14	Hit/Kick/Push	To deal a blow to, come into contact with, or strike; to strike with foot or feet; to apply pressure against for the purpose of moving	Reteach, Parent Conference, 1-3 Day Bus Suspension	Reteach, Parent Conference, 3-5 Day Bus Suspension	Reteach, Parent Conference, 5-10 Day Bus Suspension	Reteach, Parent Conference, 20 Day Bus Suspension	

School Bus PDP | Elementary | Level 2

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Level 2 Code	Infraction	Definition	1st Occurrence	2nd Occurrence	3rd Occurrence	4th Occurrence	5th Occurrence
22	Inappropriate Physical Contact	Touching another person in an unsuitable or improper manner for the location, setting, or activity	Reteach, Parent Conference, 1-3 Day Bus Suspension	Reteach, Parent Conference, 3-5 Day Bus Suspension	Reteach, Parent Conference, 5-10 Day Bus Suspension	Reteach, Parent Conference, 20 Day Bus Suspension	Consult with Level Leader
20	Major Disruption	Behavior that interrupts the safety of others on the bus for a specific period of time (includes walking up & down the aisle while bus is moving, throwing items destroying bus property)	Reteach, Parent Conference, 1-3 Day Bus Suspension	Reteach, Parent Conference, 3-5 Day Bus Suspension	Reteach, Parent Conference, 5-10 Day Bus Suspension	Reteach, Parent Conference, 20 Day Bus Suspension	
710	Pornography	Possession, manufacturing, or distribution of sexually explicit/obscene material	Reteach, Parent Conference, 1-3 Day Bus Suspension	Reteach, Parent Conference, 3-5 Day Bus Suspension	Reteach, Parent Conference, 5-10 Day Bus Suspension	Reteach, Parent Conference, 20 Day Bus Suspension	
210	Profanity (toward adult)	Abusive, vulgar, or irreverent language, swearing, cursing, foul speech, or speech that shows disrespect or dishonor toward another	Reteach, Parent Conference, 1-3 Day Bus Suspension	Reteach, Parent Conference, 3-5 Day Bus Suspension	Reteach, Parent Conference, 5-10 Day Bus Suspension	Reteach, Parent Conference, 20 Day Bus Suspension	
270	Refusal to Obey/Defiant i.e. failure to comply	Refusing to follow a request or a specific direction/instruction of an adult, posted sign/notice, or bus safety procedure, through disobedience, defiance, unruliness, or noncompliance	Reteach, Parent Conference, 1-3 Day Bus Suspension	Reteach, Parent Conference, 3-5 Day Bus Suspension	Reteach, Parent Conference, 5-10 Day Bus Suspension	Reteach, Parent Conference, 20 Day Bus Suspension	
295	Sexting	Creating, possessing, or sharing nude, partially nude, or other sexually explicit or suggestive images, videos, or visual representations using non-digital means (e.g., printed materials) or electronic communication, including but not limited to texting, emailing, or posting on social media platforms. These acts are prohibited whether or not the subjects of the images, videos, or visual representations consent to their being created, possessed, or shared.	Reteach, Parent Conference, 1-3 Day Bus Suspension	Reteach, Parent Conference, 3-5 Day Bus Suspension	Reteach, Parent Conference, 5-10 Day Bus Suspension	Reteach, Parent Conference, 20 Day Bus Suspension	
740	Stolen Property	Having in possession goods obtained by larceny, by stealing, by robbing, by theft; something unlawfully taken from its rightful owner (Less than \$2000 in damages. Greater than \$2000 moves to Level 3 offense-larceny/theft)	Reteach, Parent Conference, 1-3 Day Bus Suspension	Reteach, Parent Conference, 3-5 Day Bus Suspension	Reteach, Parent Conference, 5-10 Day Bus Suspension	Reteach, Parent Conference, 20 Day Bus Suspension	
230	Tobacco	Possession and/or use of cigarettes, cigars, and/or other tobacco products; possession and/or use of smokeless products, electronic cigarettes, and vaporizers	Reteach, Parent Conference, 3-5 Day Bus Suspension	Reteach, Parent Conference, 5-10 Day Bus Suspension	Reteach, Parent Conference, 10-15 Day Bus Suspension	Reteach, Parent Conference, 20 Day Bus Suspension	
750	Trespassing	Being on bus property without permission, including while on suspension or after expulsion; entry onto a bus without intent to commit a serious crime or theft	Reteach, Parent Conference, 1-3 Day Bus Suspension	Reteach, Parent Conference, 3-5 Day Bus Suspension	Reteach, Parent Conference, 5-10 Day Bus Suspension	Reteach, Parent Conference, 20 Day Bus Suspension	
29	Urination	Willfully urinating on a bus or another student's property (shoes, floor, walls, etc.)	Reteach, Parent Conference, 1-3 Day Bus Suspension	Reteach, Parent Conference, 3-5 Day Bus Suspension	Reteach, Parent Conference, 5-10 Day Bus Suspension	Reteach, Parent Conference, 20 Day Bus Suspension	
760	Vandalism	Willfully or maliciously destroying, damaging, or defacing real or personal property. (Less than \$500 in damages is Level 2. Greater than \$500 moves to Level 3 offense.)	Reteach, Parent Conference, 3-5 Day Bus Suspension	Reteach, Parent Conference, 5-10 Day Bus Suspension	Reteach, Parent Conference, 10-15 Day Bus Suspension	Reteach, Parent Conference, 20 Day Bus Suspension	

School Bus PDP | Elementary | Level 3

All bus referrals should be handled as office referrals. Please enter bus referrals in simpldiscipline.

Level 3 Code	Infraction	Definition	1st Occurrence
500	Arson	Any willful and malicious burning of any part of the bus	Refer to the CCSD PDP
510	Assault, Aggravated	An unlawful attack by one person upon another wherein the offender uses a weapon or displays it in a threatening manner or the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness. This category includes attempted murder. A weapon can be a commonly known weapon, such as a gun or knife, or any other item, which, although not usually thought of as a weapon, becomes one when used in a manner that could cause severe bodily injury (e.g., baseball bat, metal chain, large stick). A "severe laceration" is one that should receive medical attention. A "loss of consciousness" must be the direct result of force inflicted on the victim by the offender	
520	Assault, Simple	An unprovoked physical attack by one person upon another where the offender neither uses nor displays a weapon and the victim does not suffer obvious severe or aggravated bodily injury	
260	Bomb Threat	Indicating the presence of a bomb or explosive device on school grounds, school bus, or at any school activity	
651	Bullying	A deliberate, repeated act with intention to hurt, insult, or threaten another person in school, on school grounds, in school vehicles, or at school events. A gesture, an electronic communication, or a written, verbal, physical, or sexual act that takes place on a school bus or other school-related vehicle, at an official school bus stop and that: a) a reasonable person should know, under the circumstances, that the act(s) will have the effect of harming a student, physically or emotionally, or damaging the student's property, or placing a student in reasonable fear of harm to his person or damage to his property; or b) has the effect of insulting or demeaning any student or group of students in such a way as to cause substantial disruption in, or substantial interference with, the orderly operation of the school. (Due to Race of Victim, Disability of Victim, Gender of Victim, Religion of Victim, Due to National Origin of Victim, Due to Sexual Orientation of Victim or Other/Unknown)	
540	Burglary	Unlawful entry or attempt to unlawfully enter a building or other structure with the intent to commit a felony or theft	
220	Computer Violation-Criminal (must occur on bus)	Using school technology to commit a criminal act such as hacking into servers, piracy, altering school data, etc.; purposely damaging school system computer resources	
652	Cyber Bullying	Refer to Definition for Bullying (651) / Bullying that takes place over digital devices such as cell phones, computers, and tablets. Cyberbullying can occur through SMS, text, and apps, or online in social media, forums, or gaming where people can view, participate in, or share content. Cyberbullying includes sending, posting, or sharing negative, harmful, or false, content about someone else. It can include sharing personal or private information about someone else causing embarrassment or humiliation.	
570	Drug Distribution	It is unlawful for any person (1) to manufacture, distribute, dispense, deliver, or purchase; or to aid, abet, attempt, or conspire to manufacture, distribute, dispense, deliver, or purchase; or to possess with intent to manufacture, distribute, dispense, deliver, or purchase a controlled substance and (2) to create, distribute, dispense, deliver, or purchase; or to aid, abet, attempt, or conspire to create, distribute, dispense, deliver, or purchase; or to possess with intent to distribute, dispense, deliver, or purchase a counterfeit substance	
580	Drug Possession	Possession of an illegal substance represented as drugs, and/or a mood-altering substance (prescription or non-prescription medication)	
610	Forced Sexual Offense	Any sexual act directed against another person, forcibly and/or against that person's will, or not forcibly or against the person's will where the victim is incapable of giving consent. This definition includes forcible rape, forcible sodomy, sexual assault with an object (to use an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will, or not forcibly or against the person's will where the victim is incapable of giving consent because of his or her youth or because of his or her temporary or permanent mental or physical incapacity), and/or forcible fondling (child molesting)	
250	Gang Activity	Any group of individuals or organizations, whether formal or informal, which advocate or promote activities threatening the safety or well being of persons or property on a school bus. The existence of such group of individuals associated may be established by evidence of a common name or common identifying signs, symbols, tattoos, graffiti, or attire or other distinguishing characteristics	
640	Homicide	The killing of one human by another, not including manslaughter or attempted murder	
19	Indecent Exposure	The deliberate exposure in public of one's genitalia or private area(s) of one's body	

School Bus PDP | Elementary | Level 3

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Level 3 Code	Infraction	Definition	1st Occurrence
650	Intimidation -This code is to be used for incidents involving student to student only	Physical, verbal, written or electronic action which immediately creates fear of harm, without displaying weapons and without subjecting the victim to actual physical attack. (This category only includes verbal incidents that cause fear. It does not include insubordination, lack of respect, defiance of authority, etc.)-Federal definition-C030. See Threat Assessment Information and Proceed Accordingly.	Refer to the CCSD PDP
660	Kidnap/Abduction	The unlawful seizure, transportation, and/or detention of a person against his or her will or of a minor without the consent of his or her custodial parent(s) or legal guardian. This category includes hostage taking	
670	Larceny/Theft	To steal or possess property without the permission of the owner (Greater than \$2000 in damages)	
20	Major Disruption-3rd Level	Behavior that disturbs the safety of a significant number of students for an extended period of time and requires the intervention of adults	
690	Non-Forcible Sex Offense	Unlawful, unforced sexual acts or indecent exposure that is overtly sexual in nature, or other sexually inappropriate behavior	
730	Robbery	The taking or attempting to take anything of value under confrontational circumstances from the control, custody, or care of another person by force or threat of force or violence and/or by putting the victim in fear of immediate harm	
13	Sexual Harassment	In accordance with Title IX and CCSD Policy ACA, sexual harassment is conduct on the basis of sex that satisfies one or more of the following: - an employee of the district conditioning the provision of an aid, benefit, or service of the district on an individual's participation in unwelcome sexual conduct - unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the district's education program or activity - "sexual assault" as defined in 20 USC 1092(f)(6)(A)(v), "dating violence" as defined in 34 USC 12291(a)(10), "domestic violence" as defined in 34 USC 12291(a)(8), or "stalking" as defined in 34 USC 12291(a)(30)	
25	Sexual Violation	Acts that are overtly sexual in nature including masturbation, most consensual intercourse and oral sex	
27	Threat	Act where there was no physical contact between the offender and victim but the victim felt that physical harm could have occurred based on verbal or nonverbal communication by the offender. This includes nonverbal threats (e.g., brandishing a weapon), and verbal threats of physical harm which are made in person. Threats made over the telephone or threatening letters are excluded. A threat of physical attack with a weapon includes displaying, brandishing, or discharging a weapon, but with no actual physical contact of any person. A threat is made in person. Threats made over the telephone or threatening letters are excluded. A threat of physical attack using words that refer to a weapon would not be considered a threat with a weapon. A threat of physical attack without a weapon refers to a threat without any display, brandishment, or discharge of a weapon, and with no actual physical contact of any person. A threat is made in person. Threats made over the telephone or threatening letters are excluded. A threat of physical attack using words that refer to a weapon would be considered a threat without a weapon.	
789	Weapons - all coded as 789, then sub- code is added	Weapons: Firearms, handguns, rifles, shotguns or bombs (including look-alike); pellet gun, paintball gun, stun gun, BB gun, flare gun, nail gun, or airsoft gun or any other type of weapon, devices or object which may be used to inflict bodily harm or death shall not be allowed on any school district property (including vehicles) or at any school sponsored event. This shall also include, but not limited to, knives, tasers, dirks, slingshots, bludgeons, blackjacks, Chinese star, razors (including straight or retractable razor), ice pick, metal knuckles, box cutters, nunchucks, spiked glove, spiked wristband, any mace derivative, tear gas device, or pepper spray Pellet gun, paintball gun, stun gun, BB gun, flare gun, nail gun, or airsoft gun or any other type of weapon, devices or object which may be used to inflict bodily harm or death. This also includes, but not limited to tasers, dirks, slingshots, bludgeons, blackjacks, Chinese star, razors (including straight or retractable razor), ice pick, metal knuckles, box cutters, nunchucks, spiked glove, spiked wristband, any mace derivative, tear gas device, or pepper spray	
780	Weapons: Other Weapons	Pellet gun, paintball gun, stun gun, BB gun, flare gun, nail gun, or airsoft gun or any other type of weapon, devices or object which may be used to inflict bodily harm or death. This also includes, but not limited to tasers, dirks, slingshots, bludgeons, blackjacks, Chinese star, razors (including straight or retractable razor), ice pick, metal knuckles, box cutters, nunchucks, spiked glove, spiked wristband, any mace derivative, tear gas device, or pepper spray	
781	Weapons: Handguns	A handgun with or without ammunition	
782	Weapons: Rifles/Shotguns	A rifle or shotgun with or without ammunition	
783	Weapons: Other Firearms	Devices designed to expel a projectile, grenade, explosive	
784	Weapons: Knife Blade More than 2"	A knife with a blade of more than 2 inches	
785	Weapons: Knife Blade More than 2.5"	A knife with a blade of more than 2.5 inches. Special Education Students Only.	
786	Weapons: Knife Blade Less than 2"	A knife with a blade of less than 2 inches	
787	Weapons: Discharged Firearm	A discharged handgun	
788	Weapons: Discharged Firearm	A discharged rifle or shotgun	