

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools

Regular Meeting

w/Addendum

Brookside High School

August 13, 2026

Media Center

I. OPENING ITEMS

A. Call to Order – 5:37 PM

B. Roll Call

Notice of this meeting was given in accordance with the provisions of Policy 1.15 of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Present: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen,

Absent: Mr. Petrucci

C. Pledge of Allegiance

II. AGENDA

A. Motion to approve the agenda.

26-121 Mrs. Czech moved, seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approves the agenda.

Yes: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen

No: None

Motion Carried: 4-0

III. INFORMATIONAL ITEMS/BOARD RECOGNITIONS

A. Recognition of retirees

Break at 5:58PM

IV. TREASURER'S BUSINESS

A. Reports

B. Approval of Minutes

26-122 Mrs. Jensen moved, seconded by Mr. Brusnahan that the Sheffield-Sheffield Lake Board of Education approves the minutes from the following agenda(s).

Regular Meeting – July 23, 2026

Work Session – August 4, 2026

Yes: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen

No: None

Motion Carried: 4-0

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C. Approval of Financial Statements

- 26-123** Mrs. Czech moved, seconded by Mr. Brusnahan that the Sheffield-Sheffield Board of Education approve the enclosed financial statements.

Yes: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen

No: None

Motion Carried: 4-0

D. Approval of Purchase Orders

- 26-124** Mrs. Czech moved, seconded by Mr. Brusnahan that the Sheffield-Sheffield Lake Board of Education approves the attached purchase orders above \$3,000.00 with issues.

Yes: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen

No: None

Motion Carried: 4-0

E. AMVETS POST 55 Donation

- 26-125** Mr. Brusnahan moved, seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education accept and acknowledge the following donation(s) from AMVETS POST 55:

- a. \$7,943.00 Custodian Equipment

Yes: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen

No: None

Motion Carried: 4-0

F. Activities Purpose/Budget Statements

- 26-126** Mrs. Czech moved, seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approve the attached Activities Purpose/Budget Statements for the 2026-2027 school year.

V. SUPERINTENDENT'S BUSINESS/HUMAN RESOURCES

A. Resignations/Leave Requests/Retirements

- 26-127** Mrs. Czech moved, seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approves items **A through F**.

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Yes: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen

No: None

Motion Carried: 4-0

It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:

- a. **Jessica Badger**, Murray Ridge, Educational Support Paraprofessional, resigning effectively August 20, 2026.

B. Certified – Long Term Substitute

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel at the appropriate salary rate per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

- a. **Ella Koi**, Brookside Intermediate School Long-Term Substitute 5th Grade Teacher, BA, Step 0, effective August 14, 2026.
- b. **Cullen O’Leary**, Brookside High School Long-Term Substitute Intervention Specialist, BA, Step 0, effective August 14, 2026.

C. Tutors

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel at the appropriate salary rate per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

- a. **Paula Priddy**, Title I Tutor, 6 ½ hrs./day, 175 days/yr., effective August 17, 2026, for the 2026-2027 school year.

D. Classified

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

- a. **Kristin Kingston**, District Bus Driver, Step 4, 4 hrs./day, 181 day/year plus contracted holidays (pro-rated), effective August 17, 2026.

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E. Classified – Kindergarten Kickstart Program

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

- a. **Denise Edwards**, Educational Support Paraprofessional, 2026-2027 hourly rate of pay, not to exceed 10 hours, effective August 3-14, 2026.
- b. **Diana Stottlemire**, Educational Support Paraprofessional, 2026-2027 hourly rate of pay, not to exceed 10 hours, effective August 3-14, 2026.

F. Supplemental

It is recommended that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel contingent upon successful completion of all payroll requirements and current certifications.

- a. **John McDermott**, Brookside High School Assistant Football Coach, Class III, Step 4, effective August 1, 2026.

VI. BUSINESS OPERATIONS

A. Lorain City School District Management and Consulting Agreement

- 26-128** Mrs. Jensen moved, seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve the attached agreement between Lorain City School District for someone to manage the student transportation department for the 2026-2027 school year.

Yes: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen,

No: None

Motion Carried: 4-0

B. Ohio Coalition for Equity & Adequacy of School Funding

- 26-129** Mrs. Czech moved, seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve the attached resolution against the EdChoice voucher program and authorize/direct the school district's joining of the Ohio Coalition for Equity and Adequacy of School Funding.

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Yes: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen,

No: None

Motion Carried: 4-0

C. Board Policies

- 26-130** Mrs. Czech moved, seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education adopt and replace the following board policies with our board policy manual in accordance with the law **a through h, j**:

- a. Withdrawal From School - 6.12
- b. Epinephrine Delivery Systems - 6.35
- c. Prohibition from Extracurricular Activities - 6.42
- d. Diabetes Care - 6.49
- e. Electronic Communication Devices - 6.52
- f. Extracurricular Activities - 7.17
- g. Disposal of Property - 8.14
- h. Records Retention and Disposal Schedule - 9.23
- i. Youth Organization Access to Students During School Hours - **NEW 9.47**
- j. Preventing Chronic Absenteeism - **AMEND 6.62**

Yes: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen,

No: None

Motion Carried: 4-0

- 26-131** Mr. Brusnahan moved, seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education **tabled** the following board policy with our board policy manual in accordance with the law:

- i. Youth Organization Access to Students During School Hours - **NEW 9.47**

Yes: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen,

No: None

Motion Carried: 4-0

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VII. COMMENTS FROM THE PUBLIC

"In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have the opportunity to do so. People desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of most of the Board, present, and voting."

IX. STANDING COMMITTEE REPORT

- A. Joint Vocational School – N/A
- B. Athletic Counsel – Ms. DeLuca -
 - Scrimmages are under way.
- C. Legislative Liaison – Mrs. DeLuca:
 - General Assembly in recess.
 - SB19 requires DEW to provide diagnostics for reading and math
- D. Endowment Fund – Mrs. Czech:
 - The Endowment Committee will have their first meeting of the 2026-27 school year on August 17th .
 - We will be confirming our members, officers, and setting our calendar.
 - We will also have a table at the "Cardinal Kickoff" from 11:00am to 1:00pm on Saturday, August 15th . We will be selling Cardinal Blankets as a new fundraiser.
- E. S.A.L.T. - Student Achievement Leadership Team – N/A
- F. Finance –

IX. ADJOURNMENT

26-132 Mr. Brusnahan moved, seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education adjourn.

Time: **6:50 PM**

Yes: Mr. Brusnahan, Mrs. Czech, Mrs. DeLuca, Mrs. Jensen,

No: None

Motion Carried: 4-0

The next regular meeting will be on August 27, 2026, at 5:30 at Administration Center.



Mr. Adam Hines, Treasurer



Mrs. Amy DeLuca, President