Cover Page & Contact Page

White Bear Lake Area High School
2026-2027 Student Handbook

The mission of White Bear Lake Area High School, the safe and vibrant community that aspires for greatness, is to ensure each student sets sail on their own course to personal and intellectual excellence. Together, our school is committed to a culture of welcoming, belonging, and leading.

We believe in providing the conditions for students to develop their ROAR…

- *Relationships*
- *Ownership*
- *Awareness*
- *Respect*

We want all students to be able to answer yes to these Three Essential Questions:

- *Do I belong here?*
- *Is this meaningful?*
- *Can I do this?*



Updated 6/22/2026

White Bear Lake Area High School
2026-2027 Student Handbook

Building Contact Information

Attendance Hotline……651-444-6701
Main Office……651-444-6700
Activities Office……..651-444-6714
Health Office……..651-444-6706
2nd Floor Student Support Office (APs & Intervention).....651-444-6722 or x6718
3rd Floor Student Support Office (Counseling) ……...651-444-6730 or x6702
Registrar Office……..651-444-6730

Table of Contents

- Activities, Athletics, and Facilities
- Academic Achievement
- Attendance Practices
- Behavior Response Practices
- Bullying, Malicious and Sadistic Conduct, Hazing, Harassment, Discrimination, and Violence
- Career Pathways, Counselors, & Post-High School Planning
- Chemical Use
- Communication with students and families
- Daily Schedule
- Dress Code
- Electronic Devices
- Food Service
- Health Services
- Lockers
- Parking
- Pledge of Allegiance
- Posters, Advertisements, & Display Cases/Cabinets
- Restrooms & Locker Rooms
- School Events
- School Safety
- Schedule Change Requests
- Standardized Assessments
- Student ID Cards
- Suicide Prevention & the Student Well-Being Tip Line
- Tutoring and Testing Center
- Visitors & Volunteers
- Weapons Policy

White Bear Lake Area High School

2026-2027 Student Handbook

Activities, Athletics, & Facilities

Activities, Athletics, & Facilities	
Contact Information	**Activities Staff Members** • Brian Peloquin, Activities Director 651-444-6712 brian.peloquin@isd624.org • Taylor Tvedt, Associate Activities Director 651-444-6713 taylor.tvedt@isd624.org • Maggie Schley, Activities Administrative Assistant • 651-444-6714 • Office Suite 1008
Activity, Athletic, & Club Offerings	White Bear Lake Area High School offers students of all ages the opportunity to participate in a wide variety of sports, activities, and clubs. Review the White Bear Lake Area High School Activities Offerings page for more details.
MSHSL Expectations	Students participating in MSHSL Sanctioned Activities must meet Student Eligibility Bylaws. This includes maintaining academic eligibility, adhering to MSHSL Behavior Expectations, and meeting attendance expectations. Regarding attendance expectations, students in co-curriculars are: • Expected to attend class the entire day of the event to be eligible to participate. Exceptions may include funerals, health, legal, or student safety issues. • Expected to attend school the day following a co-curricular event.
Facilities Use in the High School	Any student who wishes to initiate a meeting under this policy shall apply to the principal of the building at least 48 hours in advance of the time of the activity or meeting. All activities or meetings must comply with existing policies, regulations, and procedures that govern the operation of school-sponsored activities. The activities or meetings are voluntary and student-initiated. Students applying for use of school facilities under this policy must provide the following information to the principal: 1) time and date of meeting; 2) estimated number of students in attendance; and 3) special equipment needs.
Activities Bus	Students can take the activities bus home after working with the tutors and in the testing center. Be advised that the activities bus pick-up time and location is at 5:30 PM in the White Bear Lake Area High School bus loop.

Attendance Practices

Attendance Practices

Importance of Attendance

Students who struggle with chronic absenteeism struggle to find success. Chronic absenteeism is considered missing 10% or more of any class time. For example, in a 5-day week (30 total periods) a chronically absent student misses 3 or more individual periods. Students who have these attendance issues have a difficult time keeping up with their academics, struggle to develop strong relationships with their peers and staff, and find it challenging to maintain social-emotional well-being.

Guidance For Students and Families

How to Excuse an Absence

Four ways for parents/guardians to notify the school of an absence:

- **Call the Attendance Line:** 📞 651-444-6701
- **Email the Attendance Line:** 📧 WBLAHS-attendance@isd624.org
- **Use the ParentVUE App:** 📱 Enter the absence directly in the app.
- **Send a Note:** 📝 Provide a signed note to the attendance office upon your return.

Most Common Parent/Guardian Excused Absence Options		
Code	**Category**	**Description**
🤧 ILL	**Illness**	A student is sick and unable to attend school. For longer absences, a doctor's note might be requested.
🩺 MED	**Medical Apt**	Used for scheduled appointments with a doctor, dentist, orthodontist, or other healthcare professional.
✈️ VAC	**Vacation**	For planned family trips. Schools often require a pre-arranged absence form to be submitted for approval in advance.
🙏 FRN	**Funeral**	For attending the funeral or bereavement service for a family member or close relation.

IMPORTANT: Parent/Guardian notification is expected before or on the same day as the absence. After 24-Hrs Teacher Absences (TA) are automatically converted to TRUANT (TRU). To correct a TRU parents or guardians must contact the Attendance Clerk within 5 school days. After 5 school days, TRUANT marks cannot be changed. **TRUANT marks are reported to the Minnesota Department of Education and local County Attorney Offices.**

Leaving School Early

All students leaving campus during the school day for any reason **must** sign out.

- **Go to an Attendance Kiosk** located near the main entrances.
- Follow the on-screen instructions to sign out.
- This will mark your attendance as SSO (Self-Sign Out). If you intend to have this partial day absence excused, please have your parent/guardian call into the attendance line the day of in order to do so. Students may not excuse themselves.

*White Bear Lake Area High school is a **CLOSED CAMPUS**. This means students are not allowed to leave school without an excuse from parents/guardians. This includes leaving school for lunch.*

Arriving Late or Returning to School

All students arriving late or returning to campus during the school day for any reason **must** sign in.

- **Go to an Attendance Kiosk** located near the main entrances.
- Follow the on-screen instructions to sign in.
- This will mark your attendance as SSI (Self-Sign in). If you intend to have this partial day absence excused, please have your parent/guardian call into the attendance line the day of in order to do so. Students may not excuse themselves.

Understanding Your Attendance Codes Entered By Staff

Staff at school track your attendance with codes. Here are the most important ones to know:

Code	What It Means	What Happens Next
TA	Teacher Absent	You were not present at any point during the class period and were marked absent by your teacher
SSO	Self-Sign Out	You signed out of school at an attendance kiosk.
SSI	Self-Sign In	You signed in to school after the school day has started.
TRU	Truant	TA automatically becomes **TRUANT** after **24 hours** if not excused by a parent/guardian.
UXT	Unexcused Tardy	You were less than 10 minutes late to class without a pass.
PP	Partially Present	You were present for part of the class, but missed more than 10 minutes without a pass

What Happens When Absences and Tardies Add Up?

We are here to help you succeed. If you start to miss school or are frequently late, here is how we support you:

1. **Conversation:** A **Student Support Specialist** will meet with you to understand what's going on and make a plan to help you get back on track.
2. **Intervention:** We will try different strategies to support you. This might include check-ins, goal setting, or connecting you with resources.
3. **Referral & Consequences:** If attendance doesn't improve after **two intervention attempts**, you will be referred to the Academic and Behavior Intervention Coordinators for consequences.
4. **Formal Notices:** For significant attendance issues, the school will mail letters home and may be required to make a referral to the county. **Truancies are reported to the Minnesota Department of Education and local County Attorney Offices.**

Attendance Thresholds

Students who meet the following attendance thresholds will meet with our Student Support Specialists and/or Behavior Interventionists

- 5 or more **tardies** in a single week, to any class.
- 1-3 or more **truancy** in a single week, to any class.
- 2 or more **partial present** marks (missing 10 or more minutes of class), to any class.

During the meeting with staff the student will be assigned a consequence/intervention.

Interventions

Interventions vary depending on the severity of the attendance concerns. Interventions may include, but are not limited to:

- Meeting with a staff member regularly

	● Loss of privileges, such as passing time ● Warning letters mailed home ● **Loss of parking privileges for 5 or more days** ○ Excessive Period 1 Tardies ○ Excessive Truancies ● Restriction from participation in extracurricular activities ● Meeting with administration, parent, and student ● Referral to County for truancy ● Meeting with County Truancy Intervention Program (TIP) staff Per School Board Policy 503
Truancy Intervention Program (TIP)	WBLAHS participates with several counties in the Truancy Intervention Program (TIP). This program is designed to address the problem of truancy with children ages 12-17. Truancy is a problem that has long-term effects on children, families, and communities. TIP is a three-step process involving progressively intrusive interventions to improve a student's attendance. The final step of the process is a petition to juvenile court. White Bear Lake Area High School remains committed to the belief that interventions by influential adults in students' lives make a positive impact on behavior and school attendance.

Academic Achievement

Academic Achievement

Academic Integrity

Academic dishonesty includes plagiarism, cheating, submitting the same work for multiple courses without instructor permission, and/or aiding other students in dishonest behavior. Academic dishonesty is unacceptable. Consequences for infractions are further detailed in School Board Policy 506 - Student Discipline Policy

Consequences will be commensurate with the severity of the incident. Academic dishonesty will be considered a behavioral infraction. Resolution of disputes may involve parents, teachers, and administrators and may affect the student.

AI in Education

White Bear Lake Area Schools believes in leveraging Artificial Intelligence (AI) as a **collaborative partner** and **transformative tool** that **enhances learning** and cultivates flexible, critical thinking. We commit to ethical AI practices promoting **privacy**, **security**, **access**, **equity**, **integrity**, and **transparency**, and providing the skills needed to thrive in a dynamic, technology-driven world.

Access	Student and staff ability to engage with developmentally appropriate AI platforms.
Collaborative partner	Used well, AI can be used similarly to another person to help recognize other points of view, brainstorm ideas and make work efficiencies.
Enhances learning	AI is used to further improve the quality of individualized and differentiated growth for students.
Equity	As AI synthesizes human thoughts to create ideas via internet scraping, it includes our human bias and misinformation. It can create ideas that are totally false and pass them off with confidence (hallucinations). We must be aware of this and use strategies to counter this bias in everything we ask of AI.
Integrity	It is our responsibility to check the work of AI for bias and fact before accepting any of its responses.
Privacy	Personal information and student data should never be entered into AI.
Security	The Technology department aims to ensure that devices and platforms are safe. AI tools used should be thoroughly vetted for safety, privacy and appropriateness before use.
Transformative tool	AI has the power to be leveraged in many applications by students for enhancing learning, for teachers as a partner in aspects of planning, personalizing opportunities for students and evaluation, and for staff in creating work efficiencies.
Transparency	AI use by staff and students should be appropriately disclosed/cited and follow policies and procedures from the district as well as each school as found in the student handbook.

Academic Recognition	Honoring students for their individual and collective achievements is a strong White Bear Lake tradition. Students may earn a wide range of recognitions, including Academic Letters, Department Awards, Honor Rolls, National Honor Society, Perfect Attendance, President's Award, Principal's Award, Student of the Month, and Success Cards. Student achievement is recognized throughout the year and at Awards Night in May.
	Academic Lettering Earning an Academic Letter is another way that White Bear Lake Area High School students can be recognized for their achievements. An eligible student must earn a score of Meets or Exceeds on the MCAs and an overall 3.667 weighted GPA during each of the specified grading periods (terms): ● Seniors: Final trimester of junior year and first trimester of senior year. ● Juniors: Final trimester of sophomore year and first trimester of junior year. ● Sophomores: Final trimester of freshman year and first trimester of sophomore year. ● Freshmen: First trimester of the freshmen year.
	Honor Rolls ● Honor Roll will be calculated each semester, based on the weighted term GPA. ● A-Honor Roll students include those with a GPA of 3.667 and above ● B-Honor Roll students include those with a GPA of 3.000 to 3.666
	President's Award The President's Award is presented to students who have at least an A- (3.67) weighted GPA and score at the 85th percentile in Reading or Math on a college entrance exam.
	Principal's Award The Principal's Award is presented to students who maintain a 4.0 unweighted GPA throughout high school.
	Recognition at Commencement An eligible student's final cumulative, weighted GPA at the end of the second trimester of senior year will be used to determine the level of honor on a high school transcript and for academic recognition at commencement. The three levels of honors to be awarded to eligible students who have acquired academic excellence are: ● Summa Cum Laude: With Highest Distinction (4.100 or above) ● Magna Cum Laude: With Great Distinction (4.000 – 4.099) ● Cum Laude: With Distinction (3.800 – 3.999)

Grade Point Average

White Bear Lake Area High School prints a standard (4.0) G.P.A. and class rank as well as a weighted (5.0) G.P.A. and class rank on all student transcripts.

For the weighted G.P.A., students receive adjusted point values for Advanced Placement (AP), College in the Schools (CIS), Post-Secondary Enrollment Option (PSEO), and Project Lead the Way (PLTW) courses that qualify for college credit where the student takes the required college credit assessment. The weighted G.P.A. will use 1.25 as the multiplier. A weighted grade of “A” will be worth 5 points, a “B” will be worth 3.75 points, a “C” will be worth 2.5 points, and a “D” will earn 1.25 points. The weighted cumulative GPA will be used to calculate all-academic honors.

Grade	G.P.A
A	4.000
A-	3.667
B+	3.333
B	3.000
B-	2.667
C+	2.333
C	2.000
C-	1.667
D+	1.333
D	1.000
D-	0.667
NG(No Grade)	0.000

Grading Practices

Based on student evidence, scores for each standard are reported separately in the grade book as they are assessed. The aggregate of scores across all standards during a grading period is used to determine a student's final grade. The aggregate score is converted to a letter grade which is used to determine GPA. Students will receive a GPA and class rank as they have under the previous grading system.

General Course Score	Grade	GPA	AP/Honors Course Score	Grade	Weighted GPA
3.2-4.0	A	4.0	3.2-4.0	A	4.3
3.0-3.1	A-	3.7	3.0-3.1	A-	4.0
2.9	B+	3.3	2.9	B+	3.7
2.6-2.8	B	3.0	2.6-2.8	B	3.3
2.5	B-	2.7	2.5	B-	3.0
2.4	C+	2.3	2.4	C+	2.7
2.1-2.3	C	2.0	2.1-2.3	C	2.3
2.0	C-	1.7	2.0	C-	2
1.5-1.9	D+	1.3	1.5-1.9	D+	1.7
1.0-1.4	D	1.0	1.0-1.4	D	1.0
0.0-0.9	NG	0.0	0.0-0.9	NG	0.0

Teachers and Assessment

Teachers use a variety of methods to measure individual and class progress and help students track their learning during a unit of instruction. Checking for understanding may include, but is not limited to: teacher observation; paper and pencil written tasks; performance on digital exercises; quizzes; performance of tasks; individual conversations; homework. Additional checks for understanding are used to provide evidence of learning that determine a level of proficiency (1-4).

	Additional instruction and assessment is provided for students not demonstrating proficiency. WBLAHS supports relearning opportunities that assists students who have not demonstrated proficiency on a standard. Opportunities are offered during the school day. Opportunities are also available for students who want to reattempt their demonstration of proficiency. Students make arrangements for relearning and reassessing with their teachers.
	Student Work Student work is designed to provide practice and application of new concepts and skills essential to developing proficiency on unit standards. Student work can include—but is not limited to—written and oral work, digital exercises, hands-on activities, direct instruction, group work, and homework. ● The purpose of scoring student work is to provide feedback to students and parents about student progress. ● Student performance on formative assessments may be considered as evidence of proficiency for determining a final grade. ● Students are given multiple opportunities to learn the essential knowledge and skills to demonstrate proficiency.
	No Grade (NG) A student who demonstrates no evidence of learning will receive an NG. A No Grade (NG) impacts the student in two ways: 1) The student does not earn credit for the course. 2) The student will earn a 0.000 GPA for the course. A student in this situation must either retake the course or take a credit recovery course to earn credit toward graduation.
Homework Requests When Absent	Whenever possible, students should communicate directly with their teachers and/or review their class Google Classroom pages for any missing work. Additionally, if your student is absent for three days or more you may call 651-444-6700 (WBLAHS) or 651-773-6400 (ALC) to request homework. Homework can be picked up in the Main Office after 2:30 p.m. on the day following the request. This will allow teachers time to pull the assignments together.

Behavior Response Practices

Behavior Response Practices	
Discipline	The School Board believes that learning can best take place in a safe environment where students can learn individual and collective responsibility, gain maturity, and exercise responsibility within the school setting. The School District Student Discipline Policy is intended to communicate expectations regarding acceptable conduct in school in order to provide a positive learning environment for all students. The School Board and district administrators will support district personnel who, in dealing with students on disciplinary matters, act in accordance with State Law, State Board of Education Regulations, and School District Policies. Student conduct and behavior are outlined in the Student Discipline Policy. Consequences for violations of the School Student Code of Conduct will be enforced in accordance with district policies as outlined in the student discipline policy, School Board Policy 506
Investigations	Throughout the investigation of a potential violation of school policy, building administrators may hold informal administrative conferences with one or all of the following: alleged victims, witnesses, staff, and the accused. Building administrators may also review security footage and conduct searches when necessary. More information about searches can be found later in this manual. When an alleged school violation also potentially violates state law, a White Bear Lake School Resource Officer (SRO) may become involved in the investigation.
Tennessen Warning	Students may be asked to provide voluntary information as part of an investigation of a potential violation of school policy. Students who knowingly withhold information about a violation of a school policy may be subject to school discipline. In the case that a student fails to cooperate, the school will gather information from other sources. Students who admit to school violations may be assigned school consequences. The information provided may be shared with other people connected to the investigation and potentially law enforcement.
Potential Behavior Interventions	While the practice of progressive discipline is used at White Bear Lake Area High School, consequences are not necessarily sequential and will also vary depending on the severity of the infraction. Actions are not all-inclusive. Consequences may include, but are not limited to: • Redirect by staff • Informal Administrative Conference • Conference with parent /guardian • Restart Room • Suspension (at home) • AWARE (supervised suspension at a district-run program off-campus) • Expulsion

Discipline Complaint Procedures	• Students, parents and other guardians, and school staff may file a complaint and seek corrective action when the requirements of the Minnesota Pupil Fair Dismissal Act, including the implementation of the local behavior and discipline policies, are not being implemented appropriately or are being discriminately applied. • Discipline complaints should be reported to the Building Principal or Assistant Superintendent, Dr. Alison Gillespie. All disciplinary actions will be governed by the White Bear Lake Area School District Policies and applicable Minnesota State Statutes.

Bullying, Malicious & Sadistic Conduct

Bullying, Malicious & Sadistic Conduct, Hazing, Harassment, Discrimination, and Violence	
White Bear Lake's Stance on Safe Schools	It is the responsibility of all in the school community to work together to create safe, nurturing, and inspiring environments. Acts of bullying, malicious and sadistic conduct, hazing, harassment, discrimination, or violence are expressly prohibited on school premises, on school district property, at school functions or activities, or on school transportation.
Definitions	**Bullying** ● Intimidating, threatening, abusive, or harming conduct. ● An actual or perceived imbalance of power exists between the student engaging in bullying and the student being bullied. ● The conduct is repeated or forms a pattern. ● It may interfere with the student's educational opportunities or the ability to participate in school activities.
	Malicious & Sadistic Conduct ● Creating a hostile learning environment by acting with the intent to cause harm by intentionally injuring another or engaging in extreme or excessive cruelty or delighting in cruelty. ● Malicious and sadistic conduct and sexual exploitation by a school district or school staff member, independent contractor, or enrolled student against a staff member, independent contractor, or student that occurs as described above is prohibited.
	Hazing ● Hazing means committing an act against a student, or coercing a student into committing an act, that creates a substantial risk of harm to a person in order for the student to be initiated into or affiliated with a student organization or for any other purpose. ● The purpose of this policy is to maintain a safe learning environment for students and staff that is free from hazing. Hazing activities of any type are inconsistent with the educational goals of the school district and are prohibited at all times. ● No student, teacher, administrator, volunteer, contractor or other employee of the school district shall plan, direct, encourage, aid, or engage in hazing. ● Apparent permission or consent by a person being hazed does not lessen the prohibitions contained in this policy. ● This policy applies to behavior that occurs on or off school property and during and after school hours. ● School Board Policy 526 and MN Statute 121A.11 provide additional details regarding hazing.
Harassment,	It is the policy of ISD 624 to maintain a learning and working environment that

Discrimination, and Violence	is free from religious, racial, or sexual harassment or violence. Minnesota Statute 121A.03. The School District will act to investigate all complaints, either formal or informal, verbal or written, of religious, racial, or sexual harassment or violence, and will take appropriate corrective action. This includes the use of any speech (written or spoken) or behavior that discriminates or belittles a person or group due to their race, religion, ethnicity, gender, or other identifying characteristics. Harassment/bullying includes offensive or intimidating communication that may be verbal, nonverbal, written, or electronic (cyberbullying). A person who engages in an act of bullying, reprisal, or false reporting of bullying or permits, condones or tolerates bullying shall be subject to discipline for that act in accordance with the school district's policies and procedures. Refer to School Board Policy 413 for additional information.
Reporting Procedures	• Any person who believes they have been the target or victim of bullying or malicious and sadistic conduct, or any person with knowledge or belief of conduct that may be considered bullying or malicious and sadistic conduct, or conduct prohibited under this policy including, but not limited to, the use of hate speech should immediately report the conduct to the Building Principal or Site Supervisor. • Any person may report bullying or other prohibited conduct to the school district human rights officer, Dr. Alison Gillespie, or the Superintendent, Dr. Wayne Kazmierczak. • Students may also utilize the Online Bullying Report Form or Student Well-Being Tip Line to report any concerns. • Refer to School Board Policy 514 for additional information

Career Pathways, Counselors & Post-High School

Career Pathways, Counselors & Post-High School Planning	
College & Career Pathways	**Career Pathways** Career Pathways is a voluntary program for high school students that offers students the opportunity to pursue a sequence of classes in a specific career field, allowing them to advance their knowledge and skills as they move forward through the pathway. Career Pathways also provides the opportunity to explore an industry and take advantage of special programming opportunities to network and tour with local businesses. Summer employment opportunities are also available, providing students an opportunity to experience their industry of choice first-hand before committing to a post-secondary plan. WBLAHS offers Career Pathways in the following areas:
	White Bear Lake Area High School Career Pathways • Automotive • Business • Communication Technology • Construction • Education • Engineering & Manufacturing • FACS • Health & Wellness • Information Technology Students should work with their Counselor or Career Pathways Coordinator, Katy Olson, to learn more and register for a Career Pathway. katy.olson@isd624.org - 651-444-6729 - 2nd Floor Student Support Office
	College & Career Pathways Center The College & Career Pathways Center is located on the West edge of the Student Union, Room 1100. While there, you can meet with college recruiters, military representatives, and potential employers. Students can also learn more about post-secondary options as well as scholarship opportunities. Students should contact Julie Anderson in the College and Career Pathway Center for more details. julie.anderson@isd624.org, 651-444-6741
Counselors	White Bear Lake Area High School Counselors are dedicated to serving their students in a variety of ways. Counselors provide everything from social-emotional support to course selection guidance and post-secondary planning. Each of the high school's eight counselors has a specific caseload

	of students they work with. Caseloads are determined by the first two letters of the student's last name.	
	Counselor/Alpha Group	**Contact Information**
	• Lisa Horowicki last names A-B • Mark McCord last names C-Fi • Mark Prokopowicz last names Fl-H • Rochelle Vavricka, last names I-Le • Grace Dahm, last names Li-M • Jennifer Johnson last names N-Rh • Julie Kirschling last name Ro-Th • Mercedes Jones last names Ti-Z • Rebekka McCormick Manitou Counselor	• 651-444-6731 lisa.horowicki@isd624.org • 651-444-6737 mark.mccord@isd624.org • 651-444-6738 mark.prokopwicz@isd624.org • 651-444-6735 rochelle.vavricka@isd624.org • 651-444-6736 grace.dahm@isd624.org • 651-444-6732 jennifer.johnson@isd624.org • 651-444-6734 julienne.kirschling@isd624.org • 651-444-6733 mercedes.jones@isd624.org • 651-773-6403 rebekka.mccormick@isd624.org
Two and Four Year College Planning	There are several resources available for post-secondary planning. Counselors can assist with college searches, college applications, career exploration, and choosing courses that best align with post-secondary plans, including applying to colleges and requesting transcripts.	
	Post-Secondary Planning Overview Naviance is a vital tool used for college planning. Naviance is a web-based program the Counseling Department uses to develop Individual Learning Plans (ILPs) for all WBLAHS students. Starting in 8th grade, students meet individually or in the classroom with their counselor to complete their ILP in Naviance. Default usernames are the student's 6-digit student ID number and the password is the student's 8-digit birthday (mmddyyyy). Counselors will meet with students numerous times each year to discuss post-secondary planning. Counselors will also host special events for the entire family, such as FAFSA informational meetings or college application help sessions.	
	NCAA Eligibility Students planning to participate in sports at a post-secondary institution affiliated with the NCAA must take special note of NCAA requirements,	

	including courses that do and do not meet NCAA eligibility. Such courses are noted in the registration guide each year.
	Scholarship Information Your Naviance account has over 3 million scholarships worth over $13 billion. Log in to Naviance and select “National Scholarship Search”. This search will match you with the scholarships you qualify for. Our Local Scholarships are available to WBLAHS seniors only. These scholarships are generously provided by local businesses, organizations, and individuals to help deserving WBLAHS students fund their college education. This list is available in late February in the College & Career Center located on the 1st floor next to the west entrance. You can also find this information on the Counseling Department webpage. **Tips for Scholarship Applications** ● Check, check, and re-check for any mistakes. Enlist a teacher or family member to proofread your application for any typos. Simple errors can eliminate your application from the competition. ● Place requested documents in the order they are requested. This makes it easy for the evaluators to locate information. It is also easier for you to make sure you have all the required materials ● Answer every question. If you don’t think that question applies to you, do not leave it blank, as your application might be considered incomplete. Try to answer the question if you can. ● Tailor your application to the scholarship for which you are applying. Many scholarships have specific criteria such as pursuing a music degree or having a certain GPA. Make sure that you qualify for the scholarship you are applying for and that your application reflects the requirements of the scholarship. Students should contact Julie Anderson in the College and Career Pathway Center for more details at 651-444-6741 or julie.anderson@isd624.org
Registrar & Transcripts	● For questions regarding enrollment at White Bear Lake Area High School please contact the Registrar, Xue Xiong, at 651-444-6730 or xue.xiong@isd624.org. ● For transcript requests for current students or alumni navigate to the transcript page on the district website.

Chemical Use

Chemical Use	
WBLAHS Stance on Chemical Use	WBLAHS is committed to being a chemical-free school. Students and staff are encouraged to report any chemical use to the administration. Administration will promptly follow the district chemical health policy for accountability measures, with an education component from a licensed chemical health counselor to best support students and families.
How To Seek Help	Students who struggle with chemical use of any kind, or know someone who does are urged to speak with their school counselor, or our Chemical Health Counselor, or submit their concern through the Student Well-Being Tip Line. **Chemical Health Counselor** Jen Funk, 651-444-6960 or jennifer.funk@isd624.org

Communication with Students and Families

Communication with Students and Families	
ParentVue & StudentVue	ParentVue (for parents/guardians) and StudentVue (for students) is a vital tool for both families and students. ParentVue and StudentVue should be checked weekly. Parents/guardians can turn on notifications to be notified regarding attendance and grades. Notifications will be sent via email when a student is absent and a weekly notification will be emailed about grades.
General Communication	The school communicates information to students, parents, and staff in the following ways: ● **Electronic Announcements** - Emailed to students and their families on Tuesday and Thursday afternoons. ● **DAILY ROAR** - Video Announcements are created daily at the start of the school day and shown during period 3. ● **School and District Websites** - You will find information about weekly happenings, the staff directory, school forms, parent conferences, course descriptions, teacher websites, and Family Access to your student's attendance and academic progress. ● **ParentVue** - ParentVue is available for parents to view their student's grades, assignments, and attendance. All parents will be issued a password and may access it through the District website. ● **ParentSquare** - District 624 works with ParentSquare, a service that allows for instant parent notification of emergencies, student attendance, upcoming events, and other school-related matters. This system allows messages to be delivered within minutes to a family's home, cell, and/or work phone as well as via email or text message. This relies on current up-to-date phone numbers and email addresses. ● **District e-Newsletter** - The District sends a Community e-Newsletter to District families and community members every other Friday. Those who are interested in receiving the publication can sign up at www.isd624.org.
Non-School Sponsored Written Material	Persons wishing to distribute non-school sponsored written material on school property must see the building principal. Non-school sponsored material includes all written material except school newspapers, literary magazines, yearbooks, and other publications funded and/or sponsored or authorized by the school. Examples of non-school sponsored materials may include, but are not limited to: leaflets, brochures, flyers, petitions, posters, and underground newspapers, whether written by students or others. For more details review School Board Policy 505.

Daily Schedule

Daily Schedule

Period		MON | TUE | THU | FRI		
Period 1		8:20-9:28		
Period 2		9:35-10:46		
Period 3	Lunch A	10:53-11:23	11:27-12:35	
	Lunch B	10:53-11:27	11:29-11:59	12:01-12:35
	Lunch C	10:53-12:01		12:05-12:35
Period 4		12:42-1:50		
Period 5		1:57-3:05		

Period	WEDNESDAY		
ROAR Time	8:20-8:53		
Period 1+ Core	9:00-10:00		
Period 2+ Core	10:07-11:07		
Period 3+ Core	11:14-11:44	11:48-12:31	
	11:14-11:42	11:44-12:14	12:16-12:31
	11:14-11:57		12:21-12:51
Period 4+ Core	12:58-1:58		
Period 5+ Core	2:05-3:05		

**Lunches are labeled in Gray*

***Wednesday CORE/Intervention times held during the first or last 20 mins of each period, depending on the students' teacher.*

Dress Code

Dress Code	
White Bear Lake Area Schools Dress Code	Per School Board Policy 504 Students are expected to be appropriately dressed and acceptably groomed for school. Students dressed inappropriately may be asked to change clothes, go home to retrieve different clothing or have clothing delivered to them at school. Consider the following when back-to-school shopping: ● Clothing that is disruptive to the educational process. ● Clothing bearing a message or image which is lewd, vulgar, or obscene. ● Apparel promoting products or activities that are illegal for use by minors. ● Objectionable emblems, badges, symbols, signs, words, objects, or pictures on clothing or jewelry communicating a message that is racist, sexist, or otherwise derogatory to a protected minority group, evidences gang membership or affiliation, or approves, advances, or provokes any form of religious, racial or sexual harassment and/or violence against other individuals as defined in School Board Policy 413. ● Attire that creates a material and substantial disruption to the educational process, school operations, or a school-sponsored activity; that can reasonably be forecasted to create a disruption; or that reflects aggression, including microaggression, toward any protected class. ● Clothing or accessories with words, pictures, and caricatures, based on stereotypes of a specific gender, race, ethnicity, nationality, religion, sexual orientation, or disability. ● Clothing or accessories with American Indian team names, logos, or mascots that depict stereotypes. ● Any apparel or footwear that would damage school property.

Electronic Devices

Electronic Devices	
Photographs & Recordings	Video imaging equipment, including cell phones and other technology with the ability to take digital images, is prohibited in bathrooms and locker rooms. Anyone found taking photos or making recordings in such spaces will be subject to disciplinary action as determined by building or district administration. Recording video or taking photos of any student or staff in any other areas without the individual's or group's permission is not allowed. Anyone found recording and/or distributing recordings without consent will be subject to disciplinary action as determined by building or district administration.
District Computer and Chromebook Use Guidelines	**Chromebooks** White Bear Lake Area High School is a 1:1 Chromebook school. Each student is issued a Chromebook at the start of grade 9, retains it for the duration of high school, and returns it at the end of grade 12. Students are expected to: ● Bring Chromebooks to school fully charged every day ● Take reasonable care to protect the Chromebook from damage or loss ● Report any theft, loss, or damage (accidental or otherwise) immediately ● Demonstrate responsible digital citizenship while online ● Follow the rules of the acceptable use policy **District Computer Use** Computing and information systems serve a large number and variety of users – students, faculty, staff, and community members. Students are expected to use all equipment and software in a positive, ethical, and respectful manner and to remain only in authorized locations on the network. Unacceptable use of these resources may result in suspension or revocation of privileges as well as discipline or monetary consequences.
White Bear Lake Area High School Cell Phone Plan	**Expectations** If a cell phone and/or earbuds/Airpods(electronic device) are brought to school they must be placed in airplane mode or turned off AND placed in a classroom phone caddy during class time. Additionally, if a student wishes to use the restroom, go to their locker, etc during class time the student will be expected to leave their phone in the classroom phone caddy. Students **are** allowed to use their phones before period 1, during passing time, during ROAR time, during lunch, and after school

	Enforcement Students are required to place their cell phones in a classroom phone caddy at the start of each class period. Phones placed in caddies will assist with tracking attendance. Staff will remind students of this at the start of class. Students who fail to comply with this requirement will be referred to administration for non-compliance. Administration will then meet with the student, notifying them and their parent/guardian, that their phone will be placed safely in the appropriate student support office for the remainder of the school day. Students may pick up their phone after school, but will then be required to turn it into the appropriate student support office for the entirety of the next school day. Additional consequences may include having the parent pick up the phone from school, having the student place the phone in the appropriate student support office while at school for multiple days, and/or conducting an in-person parent/guardian meeting with school staff.
	Medical Exemption Students who use their cell phones to monitor a medical condition (i.e. diabetes, epilepsy) must meet with Health Office Staff to receive an exemption. Students with an exemption will be given a laminated card indicating the exemption and teaching staff will be notified by the Health Office. Students with this exemption may have their cell phone with them and turned on at all times, but are expected to silence rings and tones. Phone should only be used for medical purposes during class. Non-approved use will result in an administrative referral.
	Other Unique Circumstances Parents or guardians are asked to contact their student's Associate Principal if there is a different essential reason that their student needs their phone on and accessible in class during academic time. Depending on a student's unique personal situation, a student may access their phone during class with teacher permission. Students or parents/guardians must communicate temporary individual needs, (e.g. have a family emergency, personal crisis, etc.) with their counselor and teachers so we can accommodate the student.

Food Services

Food Service	
Meal Options	Food Service provides three meal opportunities each day. ● Breakfast - before school in the cafeteria ● Second Chance Breakfast - grab-and-go options after period 1 ends. ○ Free to students if they did not already have breakfast at school ● Lunch - in the cafeteria, the time varies by building
Expectations	● WBLAHS is a **CLOSED CAMPUS**, students may not leave school during lunches. Consequences may include restricted passing time, suspending parking privileges, etc. ● Students are not allowed to have food deliveries made to school (DoorDash, Uber Eats, etc). Items dropped off by food delivery services will not be delivered to students. ● Students are expected to remain in the cafeteria for the duration of their assigned lunch time. ● Students should not be in common spaces, flex spaces, or learning commons during their assigned lunch session. ● Lunches and lunch trays are not allowed to leave the cafeteria.

Hall Lockers

Hall Lockers	
Obtaining a Locker and Lock	Lockers are an option at White Bear Lake Area High School. Lockers provide a place for students to store materials for class. Students are responsible for the contents of their assigned locker. To request a locker, students should go to the 2nd floor student support office. Students may obtain a locker from the clerical staff on that floor.
Expectations about Lockers	Locks provide a minimum of security, but students should not keep money or other valuables in their lockers. The school is not responsible for items stored in lockers. Students are expected to keep combinations private and not share lockers with other students. The locker must be clean and functional at the end of the year or a repair fee will be assessed. Lockers are the property of the School District, and at no time does the District relinquish its exclusive control of school lockers provided for the convenience of students. Periodic general inspections of lockers may be conducted by school authorities at any time, without notice, without student consent, and without a search warrant. Dangerous or illegal items found in the student's locker will be confiscated by school authorities and held until parents and/or law enforcement authorities are notified. Lockers may be opened at the request of parents or in an emergency. Defacement or damage to student lockers or other school property is prohibited and will result in disciplinary action and/or restitution.

Health Services

Health Services	
Health Office	**Health Office Staff** • Vanessa House, School Nurse 651-444-6725 vanessa.house@isd624.org • Carmelina Johnson , Building Nurse 651-444-6752 carmelina.johnson@isd624.org • Margaret McGladdery, Health Assistant - WBLAHS 651-444-6724 margaret.mcgladdery@isd624.org
	Students who become ill or injured during the school day must report to the school health office. If it is necessary to go home, the nurse or health assistant will inform the parent/guardian, document the student's name in the health office log, and write the student a pass to leave the building. If the student leaves school without a written pass from the health office, his/her absence will be considered truancy. If it is necessary to take medication during the school day, the student must bring the medication and a note from their parent/guardian to the health office. This includes prescription and over-the-counter medication. Medication must be in the original labeled container. If the medication will be taken for longer than two weeks, a doctor's order is also required. Health concerns and medication orders must be communicated and renewed each school year. Students should feel free to discuss any health-related problems with the school nurse.

Parking

Student On-Campus Parking	
Obtaining a Parking Permit	The annual permit purchase price is $225 for the entire year. Information about the parking application process is mailed out each summer. Any student interested in parking on campus during the school year must purchase their 2026/2027 parking permit from Edutrack Directly. The following priority system will be used this academic year: ● Priority 1- Licensed Seniors or Juniors. Permits will be purchased on Edutrack beginning mid-July. ● Priority 2 - Licensed Sophomore. Permits will be purchased on Edutrack beginning in August. Students who receive a permit will be provided with information about when to pick it up.
Parking Policies	● Parking policies must be adhered to in order to retain the privilege of parking on campus. ● Parking privileges may be temporarily suspended or permanently suspended if attendance concerns arise. ● Every vehicle parked in a school lot must have a valid parking permit. ● Students must park on their assigned side of the building. Either Bald Eagle (Lot 2) or Division (Lots 1-3). Students not parked on the proper side will be ticketed. ● Refrain from parking in reserved spaces, on end caps, ADA spaces, or in fire or traffic lanes. ● Permits are non-transferable. Contact the office immediately if a permit change of any kind is desired. ● The lots are not oversold. However, possession of a permit does not ensure a parking space. Especially during the snowy months, students who arrive late may have trouble finding a space. ● Park carefully and take up only one parking space. ● Drivers are expected to abstain from reckless driving, including but not limited to: ○ Speeding (over 10 mph) and/or aggressive driving ○ Driving/parking on sidewalks, grass, or over curbs ○ Inattentive driving, and not paying attention to pedestrians & other drivers in the lot. ● Students who wish to go to their cars during the school day need to have permission from staff at either the West Entrance (on Bald Eagle Avenue) or Main Entrance (on Division Avenue).

	• Lock your vehicle & do not leave valuables in it. We are not responsible for lost or stolen items. • WBLAHS is not responsible for loss, theft, or damage to vehicles. • School officials may conduct routine patrols of student parking lots & inspections of the exteriors of student's vehicles. The interiors of vehicles may be searched, including glove & trunk compartments, when school officials have a reasonable suspicion that the search will uncover a violation of school policy(s). • Possessing a permit that does not belong to the student or a forged permit will result in the automatic revocation of parking privileges for all students involved and refunds will not be granted. • Replacement Permits may be purchased in the main office for $5.00.
Parking Violation Procedures	• First Offense: Written warning on windshield and follow up with school staff. • Second Offense: Written citation AND a $20 fine will be applied to the student's EduTrak Connect account.* • Third Offense: Written citation, immobilization boot placed on the wheel, and a $40 fine.* The boot will be removed when parking fines are paid and a meeting with the administration has occurred.* • Fourth + Offense: If the student has a permit, their parking permit will be revoked for the remainder of the year, and the student will not receive a refund. If the student does not have a permit, the third offense will be applied. *Parking fines must be paid before making other purchases on EduTrak Connect, including permits, dances, or activities. **Any attempt at removing or damaging an immobilization boot may result in the revocation of the parking permit without receiving a refund and possible restitution for the damaged boot.

Pledge of Allegiance

Pledge of Allegiance	
WBLAHS Expectations Regarding the Pledge	The Pledge of Allegiance will be read weekly at the start of the day on Mondays. Minnesota Statute 121A.11 mandates that “Anyone who does not wish to participate in reciting the pledge of allegiance for any personal reason may elect not to do so. Students must respect another person’s right to make that choice.”
Pledge of Allegiance	I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, One Nation Under God, Indivisible With liberty and justice for all

Posters, Advertisements and Display Cases

Posters, Advertisements, & Display Cases/Cabinets	
Expectations	Any student, school-sponsored group, student-interest group, staff member, or outside organization seeking to display any printed or digital materials must adhere to the following expectations: ● All school-sponsored group printed materials must promote our values of Relationships, Ownership, Awareness, and Respect. ● School-sponsored groups or their representative must submit the desired poster, flier, or advertisement to the Main Office for approval and placement. The administration has the right to decline approval. ○ Office staff will place the approved printed materials in designated display cases around the building for up to two week ● Non-school-sponsored printed materials will not be placed in display cases or display cabinets. ○ Non-school-sponsored groups (including student interest groups) may only promote meeting times, dates, and locations on digital announcement monitors throughout the building. ● Posters placed in non-approved areas will be promptly removed. ● Large display cabinets (with shelving) that are connected to specific learning studios or offices should display materials or artifacts directly related to the area's function. ○ These cases should display student work, highlight student achievements, or promote school-sponsored programming or activities. ○ Contents in these cabinets do not need prior approval given that they adhere to the guidelines above. ○ Staff are expected to update and change displayed items at least monthly. ● Refer to Board Policy 505 for additional details.

Restrooms and Locker Rooms

Restrooms and Locker Rooms	
Expectations	White Bear Lake Area High School is committed to providing safe, respectful, and supervised restroom and locker room environments. These spaces exist for personal hygiene, changing for physical education or athletics, and other essential needs. Student conduct in these areas is expected to reflect Relationships, Ownership, Awareness, and Respect (ROAR).
Restroom Expectations	To maintain privacy, safety, and access for all students: ● **One person per stall at all times.** Multiple students may not enter or occupy a single stall for any reason. ● Respect personal privacy and boundaries. No photographing, recording, opening stall doors, or invading privacy in any way. ● Restrooms are not social spaces. Students should use the restroom and return to class promptly — no loitering, hanging out, vaping, or misuse of space. ● Students must follow all school behavior and electronics expectations while in restrooms. ● Facilities should be kept clean. Flush, dispose of trash properly, and report vandalism or maintenance needs to staff. ● If it is determined that violations be may happening or that student safety is at risk staff reserve the right to gain entry to the restroom in question. Staff will provide warnings prior to entry. ● Violations may result in progressive disciplinary action consistent with school discipline procedures.
Locker Rooms Expectations	Locker rooms are supervised spaces intended for changing, storing items, and preparing for class or athletic participation. **Locker Room Doors should never be propped open, unless supervised by a staff member or coach.** To ensure student safety and privacy: **PE Locker Rooms** ● Operate on a scheduled timer and are supervised 3 minutes before and 3 minutes after the bell. ● Students wishing to change for class must do so in the PE locker room. ● Only authorized students may enter; no students may be in the space unsupervised. ● Students with athletic lockers must still bring shoes/gear daily or use a PE locker if needed. **Athletic Locker Rooms** ● Students may not enter without adult supervision. ● Open 8:00–8:25 AM and 3:00–3:30 PM with student supervisor presence.

	● Coaches supervise before and after practices/games.
Privacy, Safety, & Prohibited Behaviors	The following behaviors are not permitted in restrooms or locker rooms: ● Multiple students in a single stall ● Recording, photographing, or filming of any kind ● Vaping, smoking, drug use, or possession of related devices ● Horseplay, harassment, hazing, or intimidation ● Destruction, vandalism, or misuse of equipment ● Propping doors or entering locker rooms without authorization/supervision Behaviors in violation of expectations will follow progressive discipline procedures.

School Events

School Events	
Expectations	Students attending school-sponsored events, on or off school grounds, are subject to all rules and regulations of White Bear Lake Area High School and Minnesota State Law. Students who violate any school rules or state law while attending an event or participating in an event are subject to school discipline, MSHSL disciplinary action, or legal action. School-sponsored events may include but are not limited to class field trips, athletic competitions, dances, or any other school-sponsored event.
School Dances (on/off Campus)	WBLAHS hosts school dances as a means of building a positive school climate and to create a venue for students to socialize in a safe, healthy environment. WBLAHS dances are open only to White Bear students with a current year's ID. The only exception to this rule would be special dances, i.e. Homecoming, Prom. In these cases a guest dance expectations form must be filled out and signed by the guest's school administrator and parent/guardian. If a guest is home-schooled or graduated, a separate form must be filled out and returned to the main office prior to purchasing tickets. Guests must be at least in 9th grade to attend. Finally, White Bear Lake Area High School employs the practice of requiring all School Dance attendees to submit to a breathalyzer test before gaining entry. Any student who declines the breathalyzer will not be admitted. Should a student fail the breathalyzer test parents and law enforcement will be contacted. Additionally, the student will face disciplinary action.

School Safety

School Safety	
Camera Surveillance	All staff members make every effort to maintain a safe learning environment for our students. Please be aware that the WBLAHS and the ALC make use of electronic monitoring devices throughout the interior and exterior of the building to aid us in this mission.
Building Access	We take student safety and security very seriously. With that in mind please be follow the expectations below: **Exterior Building Access** ● All exterior doors are locked during the school day ● All visitors and students are expected to enter the school building through the Main Entrance on Division Avenue. ○ Visitor Parking can be found in front of the Main Entrance on Division Avenue ● Students are instructed to refrain from opening exterior doors to allow known or unknown individuals into the building. Doing so creates a significant security risk for the entire building. ● Students are not allowed to leave the building and re-enter without permission, which includes (but is not limited to) leaving the building to purchase lunch, coffee, or run an errand. ● Student Supervisors work both inside and outside of the school building to provide support and maintain a safe learning environment. ● Students should never be in possession of building keys or keycards. **Interior Access** ● Students are expected to refrain from entering “Staff Only” areas such as staff lounges, storage areas, equipment rooms, or other locked spaces ● Excluding privacy restroom stalls, no student should ever be in a locked room. ● If it is determined that a student’s safety may be at risk staff reserve the right to gain entry to into a restroom or privacy restroom stall. Staff will provide warnings prior to entry. ● Students should never be in possession of building keys or keycards.
Emergency Response Protocol	White Bear Lake Area Schools uses the Standard Response Protocol developed by the I Love You Guys Foundation. Five standard response protocols are utilized: Hold, Secure, Lockdown, Evacuate, and Shelter. Each classroom has the Standard Response Protocol posted. The protocols are reviewed with students periodically throughout the year and a total of five lockdown and/or secure drills are completed each year.
Fire/Tornado Drills	The State Fire Marshall requires periodic fire drills. When the alarm sounds, leave your classrooms as quickly as possible via the posted exit designated

	for the room. Tornado drill and protective procedures are posted in each classroom.
Medical Emergencies	In the event of a medical emergency, students or staff witnessing the event should check on the person experiencing the emergency and then call out for help as loudly as possible. Staff will respond and render aid.
Notification of a Violent Student	Please be aware that White Bear Lake Area High School is bound by state statute to notify the appropriate staff of a student's history of violent behavior. Parents of a student who is identified as such will be informed before such notification is distributed to staff.
Privacy of Pupil Records	The School District recognizes its responsibility in regard to the collection, maintenance, and dissemination of pupil records and the protection of the privacy rights of students as provided in federal law and state statutes.
Public Displays of Affection	In order to create an appropriate learning environment where all students feel safe, excessive public displays of affection including, but not limited to intimate kissing, cuddling, and touching are not allowed.
Searches (including Breathalyzers)	Per School Board Policy 502 and School Board Policy 527 school administration may conduct searches of students, lockers, and vehicles should there be reasonable suspicion that the search will uncover a violation of law and/or school policy. Searches may include the use of metal detectors and/or breathalyzers. Students may not use, possess, or store the following on school grounds (this list is not exhaustive): tobacco products, products designed for inhalation of nicotine or other substances (for example, electronic cigarettes), illegal or prescription drugs, drug paraphernalia, alcohol, explosives, and weapons. Possession of look-alike items is also not permitted. See district discipline policy for additional details.

Schedule Change Requests

Schedule Change Requests	
Change Requests	Classes are formed, schedules created, staff hired, and materials purchased based on student registration. Once this process is completed, changes are very difficult to make. Changes will be made only when a computer error has occurred, the student has registered for an inappropriate level class, or has failed a course and needs additional credit. A student who meets these criteria must see a counselor to make a schedule change. Change requests for any other reason will be rejected.
Dropped Courses	• If a course is dropped by the end of the **4th day of the trimester**, it is dropped with no record. • Courses dropped between the **5th and 6th day of the trimester** are dropped with a “W” (withdrawal, which will not reduce the GPA). • If a course is dropped after **the 6th day of the trimesters** an “NC” (No Credit) will be recorded on the transcript. An “NC” is equivalent to a 0.000 GPA for the course, which will cause the student's overall GPA to go down.

Standardized Assessments

Standardized Assessments	
Grade 9	• aReading Screener (Fall, Winter, Spring)
Grade 10	• aReading Screener (Fall & Spring) • PreACT - prepares students for the ACT • MCAs: Reading & Science • AP Exams
Grade 11	• aReading Screener (Fall & Spring) • ACT - college entrance exam • PSAT - prepares students for the SAT • MCA Math • Bilingual Seals - multilingual students may opt for the exam • AP Exams
Grade 12	• aReading Screener (Fall & Spring) • Bilingual Seals - multilingual students may opt for the exam • AP Exams

Student ID Cards

Student IDs	
Obtaining a Student ID	All students receive a school ID with their photo on it for free. School photos will be used for the ID picture. If the student did not attend school when photos were taken the school will take a photo to generate the School ID
Uses	School IDs are used in the following ways: ● Scan in when arriving to school after the school day begins ● Permanent passes (with designated stickers) for PSEO and 916 students ● Photo Identification for certain standardized assessments, like the PSAT and ACT ● Used for entrance into school dances and other events

Suicide Prevention/Student Well Being TIp Line

Suicide Prevention and the Student Well-Being Tip Line	
Suicide Prevention	Should you or a loved one be considering suicide do not wait, ask for help. There are experienced people at school and in our community that can help you. **Call or Text 988** 24-hours a day for help. If someone's life is in immediate danger, call 911. Students may also utilize the student well-being tip line.
Student Well-Being Tip Line	Student Well-Being Tip Line is an electronic form to report concerns regarding a student's well-being: mental health, chemical use, social isolation, bullying, harassment, etc. Students may also report concerns in person to an administrator, counselor, social worker, or teacher. The form can be submitted anonymously, however, the more information provided the better we can investigate and support the student regarding the concern. Knowingly making a false report is a violation of school policy. All submissions will be taken seriously and addressed during school hours. The Student Well-Being Tip Line **is not a crisis line**. Please note that reports received during the summer may not be addressed in a timely manner.

Tutoring Center

Tutoring Center	
Tutoring Center	The tutoring center is located in the Learning Commons. The tutoring center will be open Monday - Thursday from 8:00 AM to 4:00 PM Students will be able to receive help in Intermediate Algebra, Geometry, Algebra 2, Algebra 3, Pre-Calc, and Chemistry. Students are not expected to miss one class to receive tutoring for another class.
Activities Bus	Students can take the activities bus home after working with the tutors and in the testing center. Be advised that the activities bus pick up time and location is at 5:30 PM in the White Bear Lake Area High School bus loop.

Visitors and Volunteers

Visitors & Volunteers	
Expectations for ALL Visitors	All visitors must report to the Main Entrance on Division Avenue, sign in using their driver's license or state identification, and pick up a visitor's badge. Students from outside of the White Bear Lake Area High School are not permitted to visit during the school day. A trespassing letter will be sent to individuals who do not have a legitimate reason for being on school grounds and have demonstrated an unwillingness to cooperate and respect safety concerns. Any student not enrolled at WBLAHS is considered a visitor and is not allowed on campus during the school day.
Volunteers	Like all visitors, volunteers must also sign in using their driver's license or state identification. Additionally, all volunteers must complete the Background Investigation Authorization form before serving students affiliated with White Bear Lake Area Schools.

Weapons Policy

Weapons Policy	
Definitions	School Board Policy 501 details the White Bear Lake Area Schools weapons policy. In short, a weapon is defined as any object, device, or instrument designed as a weapon or through its use is capable of threatening or producing bodily harm or which may be used to inflict self-injury. Being in possession of a weapon means having a weapon on one's person or in an area subject to one's control in a school location. Examples include, but are not limited to lockers and vehicles.
Examples	Items identified as weapons include, but are not limited to: ● Any firearm, whether loaded or unloaded ● Air guns ● Pellet guns ● BB guns ● Stun guns (Taser, etc) ● Ghost guns ● All knives and blades ● Clubs ● Metal Knuckles ● Fireworks or other explosives ● Mace (and other propellants) ● Ammunition ● Arrows ● Chains ● Toy guns (including Nerf guns) ● Any objects that have been modified to serve as a weapon
Consequences	Students found possessing a weapon will be immediately suspended from school and all school activities. The weapon will be confiscated and given to the School Resource Officer. The School Resource Officer will investigate and determine any potential legal charges. Parents will be notified. A Disciplinary Review Board will be convened to review the case and recommend final consequences, which may include expulsion.