



A partnership between



and



**300 Pierpont Road
Waterbury, CT 06705
Phone: (203) 574-8060
Fax: (203) 574-8072**

Parent/Student Handbook 2026-2027 School Year

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District Administration

Dr. Darren Schwartz, Superintendent, Waterbury Public Schools

Mr. Juan Mendoza, Deputy Superintendent, Waterbury Public Schools

Mr. Vincent Balsamo, Assistant Superintendent, Waterbury Public Schools

Ms. Janet Frenis, Chief Academic Officer, Waterbury Public Schools

Mrs. Nyree Toucet, Director, College and Career Readiness

Dr. Vira Boatright, Supervisor, College and Career Readiness

Program Administration

Mr. Michael Veronneau, Principal, Crosby High School

Mr. Sean Mosley, Vice Principal, CHS, Administrator, Early College High School

Mrs. Lisa Hayes, Guidance Counselor, Early College High School

Post University Administration

Mr. John L. Hopkins, CEO & President

Mr. Scott Allen, Senior Vice President

Dr. Sandra Wilson, Assistant Provost for Teaching and Learning

Mr. Chad McGuire, Director of Corporate Partnerships and High School Academy

Ms. Kayla Murphy, High School Academy Program Coordinator

Early College High School Contact Information

Address:
300 Pierpont Road
Waterbury, CT 06705

School Phone Main Number: (203) 574-8060

Fax Number: (203) 574-8072

Attention: *Early College High School*

Primary Contacts:

Mr. Sean Mosley, ECHS Administrator

Phone Ext. 12157

Email address: smosley@waterbury.k12.ct.us

Mrs. Lisa Hayes, ECHS School Counselor

Phone Ext. 12131

Email address: lisa.hayes@waterbury.k12.ct.us

Crosby High School Nurse

Phone Ext. 12118 or Phone Ext. 12119

Fax: (203) 573-5875

Early College High School Mission Statement

We, the community of Early College High School at Crosby High School are committed to empowering a diverse body of students to develop and apply skills in order to pursue knowledge and become productive college students, workers, and citizens. We will accomplish this goal by designing curricula and support structures that ensure all students meet and exceed performance standards to obtain a high school diploma and multiple levels of college credit that will lead to a workforce certificate or an associate degree. In addition, we know that as our students make the transition to the campus of Post University, they will be challenged in ways that will require discipline, hard work, and extra attention and support from parents or guardians at home.

Early College High School at Crosby Curriculum Statement

All Early College High School (ECHS) students are considered to be Crosby High School students as well as Post University students and will earn credits towards their successful completion of high school as required by the State of Connecticut Department of Education and Waterbury Public Schools as well as towards their Associate's Degree or desired Academic Pathway through Post University.

ECHS students **must be enrolled** in Post University college courses during their time in the program. ECHS students are also strongly encouraged to take UCONN Early College Experience (ECE) and Advanced Placement (AP) courses.

ECHS students must also show success in earning credit for Post University college credit courses by obtaining a 60 or better. Students who do not receive credit for a Post University college course in which they are enrolled due to poor academic performance **must retake the course at their own expense**.

Students must earn at least 18 Post University college credits by the end of their sophomore year in order to continue to pursue courses toward an associate degree.

Academic Requirements

All Early College High School students are expected to maintain an 80 GPA (Grade Point Average) throughout the entire year to be considered in good academic standing. If at any point, a student falls below sufficient academic standing, the student will be placed on academic probation. Academic probation will result in students being required to meet with the ECHS guidance counselor no less than once per week to review weekly progress. Students who have been placed on academic probation will also be required to attend mandatory after-school tutoring no less than one day per week for the duration of the probation. If a student is placed on probation for any reason, he/she must fulfill all requirements of the probation as well as not commit future violations of the ECHS rules.

Academic probation will last until the end of the semester (or two consecutive marking periods). Probation for discipline or behavior will last one calendar year.

Academic Support

All Early College High School students are required to attend academic support/tutoring opportunities offered through the Early College High School at Crosby and Post University throughout the school year. Students who are on academic probation will be required to attend after-school academic support until significant improvement is noticed in areas of low academic achievement.

Course Selection

All Early College High School students are required to meet with the Early College High School Counselor prior to completing course selections for the next academic year. Early College High School students will also meet with their Post High School Academy advisor to select courses for Post University.

Post University Course Requirements

Early College High School students taking Post University courses are responsible for meeting the requirements for each course as outlined by Post University. Waterbury Public Schools will be responsible for the cost of courses taken on the

first attempt through Term 6 of ECHS students' senior year. ECHS students/families are responsible for the cost of each course that is retaken due to previously failing the course or courses taken after Term 6 of their Senior Year.

Students must earn at least 18 Post University college credits by the end of their sophomore year in order to continue to pursue courses toward an associate degree.

Summer Course Enrollment

In order to meet the requirements for earning an associate's degree from Post University, all Early College High School students must enroll in at least one three-credit summer online course offered through Post University. Summer course enrollment may occur after freshman year. Students must meet with the ECHS counselor and Post University academic support counselor prior to enrollment in their summer course.

Selection of Associate/Academic Pathway

All Early College High School students will be required to select their chosen academic pathway during the spring of their sophomore year. Students will meet with their Early College High School Counselor as well as their Post University Academic Support Advisor prior to selecting their chosen associate/academic pathway.

Pathways include:

Accounting
Early Childhood Education
Criminal Justice
Health Sciences*
Legal Studies
Management
Marketing

*Post University does not currently offer an associate's degree in Health Sciences. Students who select this option will enroll in a series of Post

University courses that will prepare them for post-secondary coursework in health science concentrations.

Students must earn at least 18 Post University college credits by the end of their sophomore year in order to continue to pursue courses toward an associate degree.

Attendance Policy

ECHS students are expected to be in school every day, on time, and fully prepared to learn. Once an ECHS student has reached **five (5) unexcused absences and/or tardies**, they will be referred to the school attendance counselor, ECHS guidance counselor, and/or ECHS administrator for a conference. Once an ECHS student reaches **ten (10) unexcused absences and/or tardies**, they will be placed on attendance probation. Any further unexcused absences may result in the student being removed from the ECHS program. Student attendance will be tracked regularly by each instructor. A daily call will be generated to notify a student's parent/guardian of student absences.

*Parents are encouraged to check PowerSchool daily to review student attendance.

Class Assignments/Make-Up Work Policy

All assigned coursework must be completed and submitted on time. Due dates will be strictly enforced. Parents/Guardians will be notified in the case of students who are not completing or submitting work in a timely manner.

Instructors are required to provide students with make-up work when they are absent. It is the student's responsibility to make arrangements with the subject teacher as soon as possible.

Dress Code Policy

The ECHS Program will follow the Waterbury Board of Education Dress Code Policy. This policy is strictly enforced. ECHS students should always be neat in appearance. There will be times when students are asked to dress in

business/professional attire for formal events (e.g. convocations, field trips, service-learning opportunities, etc.).

See the excerpt of the Dress Code Policy below taken from the Waterbury Public Schools Student Handbook:

The Board of Education has determined that reasonable regulation of school attire can contribute to a positive learning environment in the following manner:

- (1) Reducing distraction and minimizing disruption in the classroom;
- (2) Providing an environment where students can focus on learning;
- (3) Creating an atmosphere reflecting the seriousness of purpose about education;
- (4) Reflecting a level of respect one has for oneself, one's peers and respect for one's school;
- (5) Creating a greater sense of community amongst the students; and
- (6) Preparing students for future roles as responsible members of the community.

It is the responsibility of parents/guardians to ensure that their children's dress conforms to the requirements set forth below. The health, safety, and education of the child must be the concern of every parent/legal guardian. It is the recommendation of professional school personnel that parents/guardians hold their children to the highest standards in regard to school attire.

Mandatory Dress Code Policy, High Schools:

The following Dress Code Policy is mandatory for all high school students. The purpose of this policy is to further the important educational interests identified above (please note separate policy for Waterbury Career Academy).

1. BOYS: a. Pants or shorts/or cargo shorts in solid black or khaki cloth or denim; worn at the waist and completely covering undergarments and no more than three inches above the knee. b. Tops in solid black "polo" or "golf" collared shirt with/without the "Waterbury High Schools" logo. In addition to districtwide black shirt, each high school will have a school specific solid color "polo" or "golf" collared shirt (i.e. Crosby – royal blue with/without "bulldog" logo)*

2. GIRLS: a. Pants, shorts, skirts, skorts, or dresses in solid black or khaki cloth or denim; worn at the waist and completely covering undergarments and no more than three inches above knee. Note: Leggings, stockings or other stretch/form fitting leg coverings may only be worn under shorts, skirts, skorts, or dresses. b. Tops in solid black "polo" or "golf" collared shirt with/without the "Waterbury High Schools" logo. In addition to districtwide black shirt, each high school will have a school specific solid color "polo" or "golf" collared shirt (i.e. Crosby – royal blue with/without "bulldog" logo)*

*Colors may vary.

3. ALL STUDENTS: a. Optional solid colored non-hooded BLACK or WPS school colored sweater, vest, suit jacket, or fleece style top may be worn OVER a dress code shirt. b. Shoes or sneakers must be worn at all times. Laces on shoes or sneakers must be tied. Sandals, clogs, flip-flops, heels or bare feet are not permitted. All shoes must have backs.

[...]

7. RESTRICTIONS: ALL students are not permitted to wear the following during the school day:

- a. Blue jeans of any kind.
- b. Leggings, stockings or other stretch/form-fitting leg coverings unless worn under skirts, shorts, skorts or jumpers.
- c. Skirts, shorts, skorts, dresses, or jumpers worn more than three inches above the knee.
- d. Pants worn at a length which is dangerous to themselves or others.
- e. Hooded shirts or sweatshirts.
- f. Clothes which are torn, ripped, ragged or have holes.
- g. Clothes worn to expose midriffs, cleavage, or undergarments.
- h. Clothing which displays words, pictures or symbols that advocate or depict profanity, violence, drugs, alcohol, sex, hate groups or gang affiliation.
- i. Clothing that is distracting to the educational process.
- j. Outer coats of any kind.
- k. Any article of clothing that covers any part of the face and/or head including but not limited to hats, visors, earmuffs, headbands, do-rags, bandannas, curlers, goggles, and sunglasses;
- l. Footwear which is unsafe or a health hazard including but not limited to flip-flops, sandals, clogs, heels and all open-toed shoes;
- m. Clothing or items indicating gang affiliation. Religious, Disability and Health

Accommodations: Where the bona fide religious beliefs, disability, or health needs of a student conflict with the school attire policy, the schools will provide reasonable accommodation. Any student desiring accommodation shall notify their school principal or team in writing of the requested accommodation and the factual basis for the request. Approved coverings worn as part of a student's bona fide religious practices or beliefs shall not be prohibited under this policy.

Clothing Assistance: It is the policy of the Board of Education that no student will be denied an education due to bona fide financial inability to obtain clothing that complies with the School Attire Policy. Any student for whom compliance with the school attire policy poses a bona fide financial burden, may submit a written request for clothing assistance to their school principal specifying the clothing needed together with a statement of financial need. School principals will

contact Central Office with recommendations to address the written request from families with financial need.

Disciplinary Matters/Grounds for Removal from the Program

This section describes the school-related disciplinary offenses for which a student, in accordance with other sections of the Waterbury Public Schools Student/Parent Handbook, may be subject to removal from the program.

For the purpose of this Code, “school-related disciplinary offenses” refers to a violation of this Code occurring while the student is on school grounds, during a school-sponsored activity, while on school-provided transportation en-route to or from a school or school-sponsored activity, or when such misconduct is likely to have an adverse effect on the maintenance of discipline in school, while walking to or from school, waiting for or riding on public transportation.

1. Offenses which may lead to immediate removal from the program:

- a. Serious disciplinary offenses (including physical altercation)
- b. Cheating
- c. Stealing
- d. Vandalism
- e. Plagiarism
- f. Forgery
- g. Suspension
- h. Insubordination

2. Offenses which, when repeated, may lead to removal from the program:

- a. Class cuts/ disruptions
- b. Gambling
- c. Leaving class w/o permission
- d. Insolence
- e. Smoking
- f. Dress Code violations
- g. Lying
- h. Use of Obscene Language

First offense: Discipline referrals handled on a case-by-case basis by the ECHS Administrator.

Second offense: Referral to the Review Committee. The Committee may remove students from the program or place them on probation. Referrals to the Committee will jeopardize the student’s participation in field trips and other school-based activities

Third offense: Removal from program. Program Administrator will make the final decision.

4. Non-school related offenses which will cause automatic removal from the Program:

a. Felony convictions

5. Non-school related offenses which will cause referral to the Review Board:

a. Misdemeanors

6. If, at any time, a student is unable to fulfill any or all of the ECHS requirements they may be counseled out of the program.

Extracurricular Activities

In order to promote diversity, engagement, and school culture-building, it is strongly encouraged that ECHS students get involved in extracurricular activities, including clubs and sports teams. ECHS student participation in extracurricular activities will be monitored. ECHS students who are on probation may be excluded from participating in certain activities at the discretion of the ECHS administrator.

Field Trips

ECHS students must be in good academic, attendance, and discipline standing to participate in field trips. Students may be denied attendance to a field trip at the discretion of the Program Administrator.

Community Service Requirement

All Early College High School students must perform at least ten (10) hours of community service, which includes school-based service-related activities (e.g. Student Council, Student Government, PBIS, etc.), and non-school-related activities (e.g. food pantries, community organizations, signed hours of community service per year will be given to the Administrator of ECHS within two weeks of completion.

Community-based service activities must be approved prior to participation and are due on or before June 1st. Students who do not complete service hours will be required to meet with the ECHS administration to develop an action plan for

completing the hours.

Students Attending Classes on Post University's Campus

Students attending classes on Post University's campus must adhere to the academic, safety, and disciplinary guidelines of Post University and the ECHS program. All ECHS juniors and seniors are required to attend their scheduled classes at Post University if they attend school for the day, unless otherwise granted permission to remain at Crosby by an administrator.

If any ECHS student is not able to be on Post's campus for any reason on a day they are scheduled for class, their parent/guardian must contact the ECHS administrator or counselor prior to departure from Crosby. At no time may any ECHS student leave campus for any reason during the times they are scheduled to be on campus.

ECHS students are only permitted in the following locations while on campus:

- Assigned Classroom
- Campus Library
- Cafeteria/ Leever Student Center

At no time should any ECHS student be in any other parts of the campus or in a residential hall.

If a parent/guardian needs to pick up a student from campus, they must notify the ECHS administrator or school counselor prior to pick-up. No student will be allowed to leave with anyone other than their parent or guardian.

In the case that Waterbury Public Schools is closed for the day, it is the responsibility of the students to communicate with their professors in the case that they are absent. It is recommended that no ECHS student is on Post University's campus during the day without adult supervision.

If for any reason students require medical attention, they will be immediately brought to Student Medical Services and parent(s)/guardian(s) will be notified.

Transportation

Transportation to and from Crosby High School will be provided for all ECHS students by Waterbury Public Schools. Transportation to and from Post University will be provided for students taking on-campus courses at Post University.

Voluntary Withdrawal/Removal from the Program

An Exit Interview is required with the student **and** parent/guardian for all recommendations of withdrawal and removal from the program.

Admission to the Program Beyond Freshman Year

Students being admitted to the program beyond Freshman Year must meet the academic requirements to show success in the program. Recommended students must complete an application. Students must have a cumulative average of 85 or better and have been enrolled in Honors-level academic courses, three (3) teacher/staff recommendations, no major disciplinary referrals, less than ten (10) absences, and no more than four (4) tardies.

Early College High School/Crosby High School Bell Schedule 2026-2027

BLOCK A / B DAY: REGULAR DAY

PERIOD 1 7:20 - 8:47
PERIOD 2 8:52 - 10:18
PERIOD 3 10:23 - 12:18

LUNCH BELLS

CAFÉ A: 10:23 - 10:47
CAFÉ B: 10:55 - 11:15
CAFÉ C: 11:24 - 11:46
CAFÉ D: 11:54 - 12:18

PERIOD 4 12:23 - 1:50

(ALLOW 4 MINS OF STUDENT PASSING TIME DURING LUNCH TRANSITIONS)

EARLY DISMISSAL SCHEDULE A/B DAY

PERIOD 1 7:20 - 8:12
PERIOD 2 8:17 - 9:08
PERIOD 3 9:08 - 9:57
PERIOD 4 10:02 - 11:00

(Lunch will be provided during school hours)

LATE OPENING SCHEDULE (9:20 Start)

PERIOD 1 9:20 - 10:07
PERIOD 2 10:12 - 10:58
PERIOD 3 11:03 - 12:58

LUNCH BELLS

CAFÉ A: 11:03 - 11:27
CAFÉ B: 11:31 - 11:57
CAFÉ C: 12:05 - 12:27
CAFÉ D: 12:35 - 12:58

PERIOD 4 1:03 - 1:50

Waterbury Public Schools Calendar 2026-2027

Waterbury Public Schools 2026 ~ 2027 School Year Calendar																
July					August					September						
Mon	Tue	Wed	Thu	Fri	Mon	Tue	Wed	Thu	Fri	Mon	Tue	Wed	Thu	Fri		
			1	2	3	3	4	5	6	7	7	8	9	10		
12	13	14	15	16	17	17	18	19	20	21	14	15	16	17		
22	23	24	25	26	27	24	25	26	27	28	21	22	23	24		
27	28	29	30	31	31						28	29	30			
9th - 31st - Summer School Programs					13th - 17th - Administration Professional Learning					7th - Labor Day - No School						
Elementary MS & Special Education Extended School Day 6:45 Program (Mon-Thurs)					18th - 19th - New Teacher Orientation - Thu					8th - CN Early Dismissal - PD Day						
Special Education Extended School Year 6:45 Program (Mon-Fri)					20th - Professional Development Day - Thu					11th - Rosh Hashanah - Jewish Holiday						
9th School Credit Recovery Monday-Friday 8:00AM - 12:00PM					21st - Professional Development Day - Thu					16th - Open House Elem. 5-7pm - Early Dismissal						
Middle School Summer School Monday-Thursday					24th - Professional Development Day - Thu					16th - Open House H.S. 5-7pm - Early Dismissal						
					24th - First Day of School					16th - Early Dismissal - M.S. - Teacher Collab. PD						
										21st - Yom Kippur - Jewish Holiday						
										23rd - Open House M.S. 5-7pm - Early Dismissal						
										23rd - Early Dismissal - H.S. & Elem-Teacher Collab.PD						
										26th - Professional Development - Thu - No School					29 Days	
					5 Days											
October					November					December						
Mon	Tue	Wed	Thu	Fri	Mon	Tue	Wed	Thu	Fri	Mon	Tue	Wed	Thu	Fri		
			1	2	2	3	4	5	6		1	2	3	4		
5	6	7	8	9	9	10	11	12	13	7	8	9	10	11		
12	13	14	15	16	16	17	18	19	20	14	15	16	17	18		
19	20	21	22	23	23	24	25	26	27	21	22	23	24	25		
26	27	28	29	30	30					28	29	30	31			
12th - Columbus/Indigenous People Day - No School					3rd - Election Day - No School					2nd - Professional Development - Thu - No School						
29th - End of the 1st MP: HS/MS/Elem					9th - Grade Submission Ends - 9AM					6th - Pre-K & Kindergarten - Grade Submission Ends - 9AM						
7th, 16th, 21st, 26th - CN Early Dismissal - PD Day					11th - Veterans Day - No School					8th - Parent Conference Elem. 5-7pm - Early Dismissal						
					16th - Distribute 1st MP Report Cards HS/MS/Elem					8th - Parent Conference H.S. 5-7pm - Early Dismissal						
					21st - Pre-K & Kindergarten - End of 1st MP					9th - Early Dismissal - M.S. - Teacher Collab. PD						
					25th - Early Dismissal - Thanksgiving Recess					10th - Pre-K & Kindergarten Distribute 1st MP Report Cards						
					26th & 27th - Thanksgiving Recess - No School					10th - Parent Conference M.S. 5-7pm - Early Dismissal						
					8th, 10th - CN Early Dismissal - PD Day					16th - Early Dismissal - H.S. & Elem Teacher Collab.PD						
										16th - Early Dismissal - H.S. & Elem Teacher Collab.PD						
										23rd - Early Dismissal - Winter Recess						
										26th - 31st - Winter Recess - No School						