

Ballston Spa CENTRAL SCHOOL DISTRICT

Educating Everyone Takes Everyone

Office of Business and Support Services
Kelly Lucarelli, Assistant Coordinator for Purchasing

(518) 884 - 7195 Ext. 1363
E-mail: klucarelli@bscsd.org

August 25, 2026

Upstate Transit of Saratoga LLC
207 Geyser Road
Saratoga Springs, NY 12866

RE: Ballston Spa Central School District
Award of Bid – Special Transportation Bid - Gloversville

In accordance with the specifications relative to the above referenced bid, the Ballston Spa Central School District desires to extend the bid award for Special Transportation Bid - Gloversville for an additional 12-month period.

A copy of the bid award and Notice to Bidders from the September 3, 2025 original bid, is enclosed for your information and review.

Please complete and return this notice indicating your interest and availability, at your earliest convenience.

Please contact me at (518) 884-7195, extension 1363 if you have any questions or concerns.

Sincerely,

BALLSTON SPA CENTRAL SCHOOLS



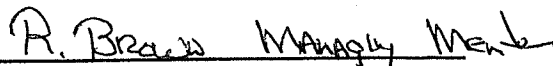
Kelly Lucarelli
Assistant Coordinator for Purchasing

☒ Yes, I am willing to extend the Special Transportation Bid – Gloversville for the Ballston Spa Central School District at the rates submitted on August 28, 2025, for an additional 12-month period. Expiring on 9/30/2027, with option to extend it an additional 12-month period.

☐ No, I am not able to extend the Special Transportation Bid - Gloversville for Ballston Spa Central School District.



Signature



Print Name and Title

Enclosures

**BOARD OF EDUCATION
BALLSTON SPA CENTRAL SCHOOLS
BALLSTON SPA, NEW YORK 12020**

BID ANALYSIS

ITEM BID: 2025-2026 Special Transportation Bid - Gloversville

DATE ADVERTISED: **SARATOGIAN** 8/22/2025

DAILY GAZETTE 8/22/2025

DATE OF BID OPENING: 8/28/2025

NUMBER OF VENDORS CONTACTED: 5

NUMBER OF BIDS RECEIVED: 2

SOURCE OF FUNDS: _____

BIDDERS:

Upstate
Durrin - No Bid

LOW BID: (indicate name and address)

Upstate
207 Geyser Road
Saratoga Springs, NY 12866

RECOMMENDATION:

Award by item to the lowest responsible bidder as per attached

BOARD APPROVAL DATE: 9/3/2025

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APPENDIX A: BID ITEM SPECIFICATIONS

Gloversville Middle School

Starts - September 4, 2025
Ends - June 25, 2026

Small bus required
Camera must be installed on all vehicles

School: Gloversville Middle School
234 Lincoln St
Gloversville, NY
Start time: 7:45 AM
End time: 1:45 PM

AM pickup: 3901 Lewis Road
Lot 156
Ballston Spa, NY
AM drop off: 234 Lincoln St
Gloversville, NY
PM pickup: 234 Lincoln St.
Gloversville, NY
PM drop off: 3901 Lewis Road
Lot 156
Ballston Spa, NY

2025-2026 Vendor Mail List - Special Transportation Bid

Durrin Inc 813 McDougall Road Argyle, NY 12809 durrinalese@gmail.com	No Bid
Upstate Transit of Saratoga LLC 207 Geyser Road Saratoga Springs, NY 12866 lpearson@upstatetours.com	\$504.00
Star and Strand Transportation Inc 360 5th Ave Troy, NY 12182 Jay Schneider jms8248@gmail.com	No Bid
First Student Attn BID Submission 191 Rosa Parks Street 8th floor Cincinnati, OH 45202	No Bid
Camilla Hester Procurement Service Manager 3 Flower Lane, Valley Cottage, NY 12018	No Bid