RPCS REDS

Roland Park Country School Emergency Action Protocol
Main Campus: Turf fields, Tennis courts

Address: 5204 Roland Ave, Baltimore, MD 21210

Athletic Trainers:
Erin Frey & Angela Palmeri

1. The leader will instruct someone to activate emergency medical services (EMS) (911).
    - A cell phone will be used in most cases. Landlines are also located in the PE office, athletic training room, AD's office, fitness center, multipurpose room for use.
    - Provide necessary information to EMS personnel:
        i. Name, address, telephone number of caller.
        ii. What the emergency is, the condition of the athlete, first aid treatment initiated.
        iii. Specific instructions on how to get to the athlete's location, and current treatment.
        iv. EMS should be told that a security officer will be at the entrance to the venue to direct them in.
        v. Answer all questions and do not hang up before the operator does.

2. Instruct EMS personnel to report to Roland Park Country School and enter the main school entrance on Roland Avenue to meet designated personnel at the front walkway to the Athletic Center.
    - Someone from the athletics administration team will contact security over the radio in order to position a security officer at the venue entrance to direct the ambulance. Ambulance should be directed around building on service road to reach tennis courts and ambulance entrance for turf fields

3. Provide appropriate emergency care until EMS personnel arrive, upon arrival of EMS personnel, provide pertinent information and assist with emergency care as needed.
    - The leader will designate someone else to contact the athlete's parents if they are not present. Contact information for all athletes can be found in myRPCS and on Magnus Health. In the event that an athlete's parents are not able to accompany them to the hospital, an athletics admin team member will.
    - The coaches will be responsible for crowd control. It will be important to direct athletes and/or parents away from the incident in order to make room for emergency personnel when they arrive.
    - If transport is deemed necessary, EMS will be responsible for determining the best hospital for care, unless the parents have a specific request.

Emergency Telephone Numbers:

Erin Frey (athletic trainer)	410-941-8840 (office)
Angela Palmeri (athletic trainer, assistant AD)	410-941-8841 (office)
Dani Steinbach (athletic director)	410-941-8838 (office)
Scott Buckley (associate director of athletics)	410-941-8839 (office)
Joe Martin (director of operations)	410-921-6064 (office)
Danielle Thiboutot (lead school nurse)	410-941-8842 (office)
Poison Control: 1-800-222-1222	

Updated 8/2026

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