

PUBLIC NOTICE

Destruction of Special Education Records

TO: All students with disabilities, parents, and guardians who have received special education services from the Palm Springs Unified School District (PSUSD) and who have since graduated or withdrawn/unenrolled from the District.

The Palm Springs Unified School District maintains special education records for students who have received special education and related services, including Individualized Education Programs (IEPs), assessment reports, eligibility documentation, progress reports, and related correspondence.

In accordance with California Code of Regulations, Title 5, Section 437, and the Individuals with Disabilities Education Act (IDEA), the District is required to notify parents, guardians, and adult students before personally identifiable special education information is destroyed once it is no longer needed to provide educational services.

This notice informs you that special education records are eligible for destruction three (3) years after a student graduates from or is no longer enrolled in the District. **Records for students who graduated or unenrolled during the 2023 school year, or earlier, may be destroyed on or after November 1, 2026.**

Please note that these records may be useful to you or your family in the future — for example, when applying for Social Security benefits, vocational rehabilitation or other adult services, or postsecondary accommodations. We encourage you to request a copy of your records before they are destroyed if you have not already done so.

If you would like to request a copy of your (or your child's) special education records, or if you would like the District to continue maintaining them, please fill out the following link:

[Request for Records](#)

Requests should be submitted no later than October 26, 2026. If the District does not receive a request, records subject to this notice will be destroyed in a manner that protects confidentiality, consistent with state and federal law.

Questions about this notice or about your rights regarding special education records may be directed to the contact listed above.