



Somerset Hills School District  
**TECHNOLOGY TIMESHEET**

Name: \_\_\_\_\_

Date: \_\_\_\_\_

IT Overtime

SCHOOL: \*MUST circle one

Board Meeting

Bedwell Elementary School

PAC Events

Bernardsville Middle School

Graduation / Ceremonies

Bernards High School

**\*PLEASE COMPLETE ONE TIME SHEET FOR EACH TYPE OF WORK COMPLETED**

Work Type: \_\_\_\_\_

Rate: \$ \$43.45

Total Amount: \$ \_\_\_\_\_

| Date(s) | Event | Total Hours | Rate | Total |
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Please sign and submit the completed timesheet to your Supervisor for signature within 30 days of completing the work. Once signed, the timesheet will be forwarded to Payroll for processing.

\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Supervisor's Signature