

Instructional Council Meeting Minutes

Date _____

Time 3:10 - 4:00 PM

Location A124

Facilitator name Christin Johnson

Time Keeper name Cara Heck

Recorder name Mandy Allred

Members Present

Amanda Allred

Isabella Alves

Sheila Barbour

Cara Heck

Christine Herrera

Christin Johnson

Raquel Leland

Linda MacMaster

Jessie Olson

Olivia Oyinatumba

Anna Rogge

Geoff Smith

Parent representative

Agenda Topic – Announcements

*Staffing has been very difficult for the 6-8 math. A letter has been sent to parents letting them know about the substitute situation. Some parents have been volunteering to get the workbooks and take them home to support the students. Some of the classes have been very difficult with discipline due to the rotating nature of the subs. There will be a long-term sub coming into the class.

Mrs. Alvis' last day is today. A request has been made to hr for this position. However, we are waiting to hear if that person will be in that position.

Monica Molina is back as a full time dean.

Tuesday Olivia went to a district meeting covering the middle school redesign. This is the teaming initiative. There will be different cohorts. A presentation was shared with the reasoning behind the redesign. It is where the district is going. We will go to a 5-7 schedule when this rolls out. The district is allowing a modified block, so we can go with that in order to preserve science and foods labs. This IS NOT happening this year. It will most likely roll out next year. It is possible to use a humanities team and a STEM team. District supervisors would like to come out and share the idea. Then Olivia would like to send some teachers to the schools where it is working. Finally, there would be a cohort that helps with the scheduling. Mandy asked if there could be a team of teachers who help with this process, and Olivia said that is the plan.

Stephanie Nieto training for IC in September.

Agenda Topic: Open House

Open House Sept. 3rd 6-7:45 pm (FIT Meeting 5:15 - 5:45 pm)

[2026-2027 Open House Schedule](#)

Agenda Topic: Field Day

Only ½ of 8th grade teachers responded to the request. Most teachers who responded said they would like to have the day in the morning. Lots of stations at Paradise Hills Park will be planned. 8th grade team will host the students in the afternoon on campus in classrooms.

The reasoning is because Chromebooks will be checked in already and 8th grade promotion will have already taken place. We want students to be engaged.

Agenda Topic: Diversity Day and Talent Show

Olivia is passionate about celebrating the diversity of our students at JMMS. There may be some money to pay for the teachers who host this.

Ideally this would be held during the school day in the spring. That way no students are left out. Renee and Roz have said that they would be willing to help with this.

We did something similar in the past with our Civil War Day, NM History, and Ancient Greece days. Maybe we could create rotation stations.

Mandy brought up that a few hours may be more difficult to manage than having a whole day.

[Diversity Day Proposal](#)

Agenda Topic: IC Future

Special Education IEP Feedback questions (with examples)

Sub cover sheet extension.

Nurse Emergency Communication to need-to-know staff

Next Meeting: September 10, 2026