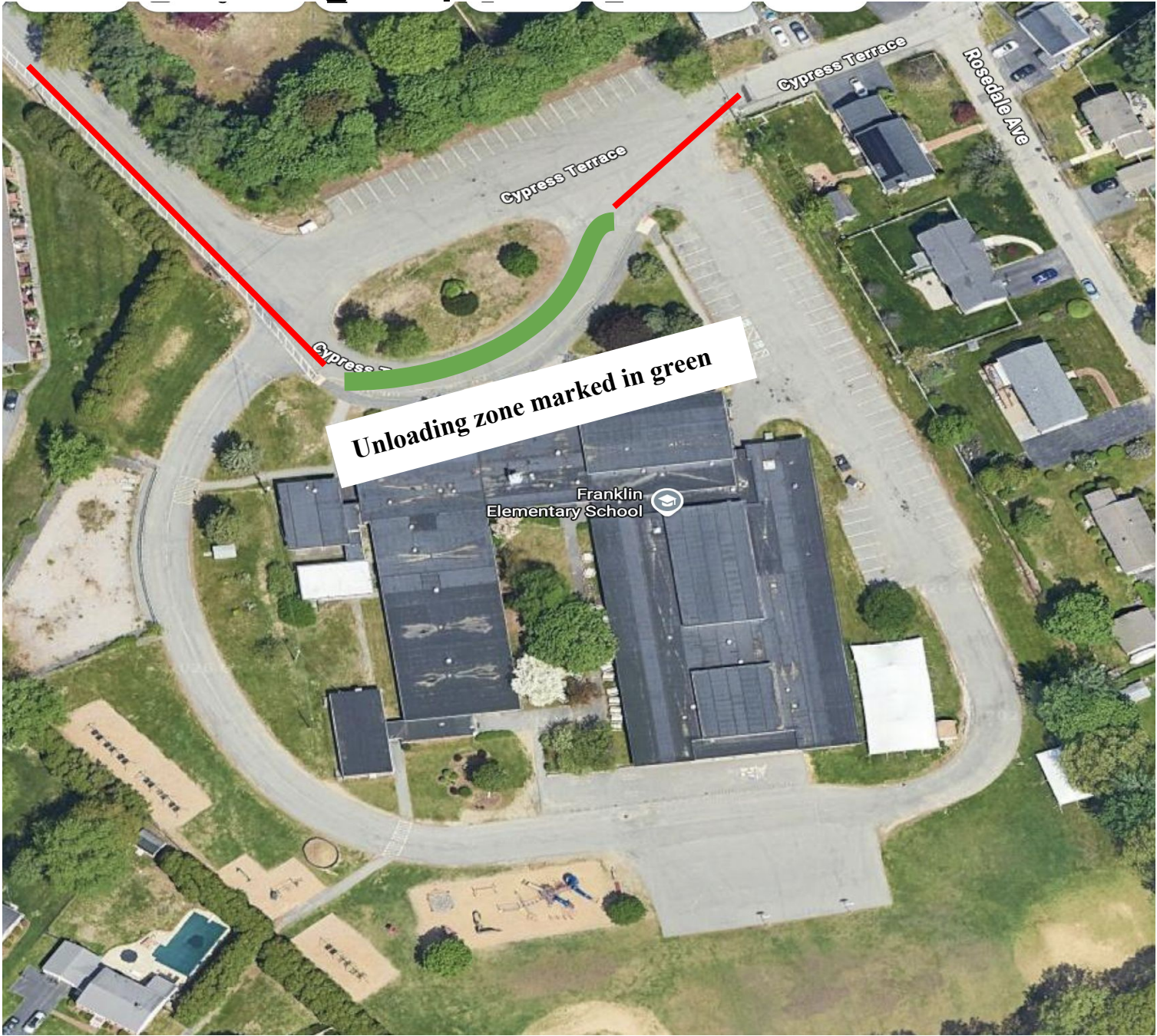


Arrival- Morning Drop off 8:10-8:25



- **Arrival Time:** Morning drop-off begins at 8:10 AM once the Red/Green flag is displayed. Maintain a single line along the right side of the driveway. **Do not pass other cars or buses.**
- **Drop-Off Procedure:** Wait for the staff signal to move forward. Upon entering unloading zone pull all the way forward to staff member before unloading.
- Students must exit the vehicle on the passenger side directly onto the sidewalk.
- **Traffic Flow:** After drop-off, students should walk along the sidewalk to the rear playground. Vehicles must exit via the Hewitt Ave gate.
- **Late Arrivals:** Students arriving after 8:25 AM must enter the school building directly.
- **Safety:** Children may never cross the parking lot or driveway unattended.

Afternoon Dismissal 3:00

Bus Riders: Students are organized in the cafeteria and escorted to the traffic circle for boarding. **Only Buses are allowed** in the front circle during afternoon dismissal.

Walkers: Teachers escort students to the perimeter of the school property to meet parents.

Car Pick-Up:

- Place Car Rider Pro Tag on Rear View Mirror BEFORE entering pick-up zone.
- Form a double line along the right side of the driveway from Andover St starting at 2:50 PM Red Arrow Zone.
- Proceed to the rear of the building. Staff will assist with boarding 6-7 cars at a time. Loading zone is pictured below with yellow arrow.
- Once loaded, exit via the Hewitt Avenue gate. Green Arrow Below.

Safety Guidelines

- Refrain from using **cell phones** during pick-up.¹
- Per the **Mass Idling Law**, **turn off car engines** when not moving.¹
- Younger siblings must **remain in the vehicle and are not permitted to use playground equipment**.

