

Steering Committee and Self-Reflection Writers Meeting Agenda for public schools, districts, centers, and programs

The steering committee oversees the preparation of the Self-Reflection Report and ensures that it is prepared through analysis of evidence and collaboration with stakeholders. Some members of the steering committee may write parts of the Self-Reflection Report. Other members of the professional staff write the five Standard narratives.

1. **Welcome, Meeting Objectives, and NEASC Overview**
Purpose of today's meeting and a quick look at NEASC
2. **The 2023 Standards and 8 Foundational Elements**
What the Standards require and how Foundational Elements support them
3. **The Ten-Year Accreditation Cycle**
2026-2027 School Year-Self Reflection, 2027-Collaborative Conference Visit, 2029-Decennial Accreditation Visit
4. **Steering Committee, Writers' Roles, and Writing Models**
Who does what, and how schools can structure the writing process
5. **Opinion Surveys and Accreditation Budget**
Survey links emailed August 2026; budget planning per Handbook pp. 18–21
6. **Visit Timelines and Planning Notes**
What to expect and prepare for during the Collaborative Conference and Decennial visits
7. **Key Discussion Questions**
Deciding how the report will be written and how evidence will be collected
8. **Self-Reflection Report, Evidence, and Writing the Narratives**
Report structure, using evidence effectively, and drafting each narrative
9. **Faculty Vote Process**
Timeline and approval 2/3 threshold for the faculty vote
10. **Drafting 3–5 Priority Areas**
Identifying and aligning priority areas for growth
11. **Final Report, Required Evidence, and AI Use Policy**
Submission process and requirements; due four weeks before the visit
12. **Closing and Next Steps**
Confirming the timeline and assigning action items

Thank you for your time and attention.