SOUTHEAST GUILFORD
FALCONS
MIDDLE SCHOOL

Infinite Campus Parent Portal: Sign-Up Instructions for Parents

The Infinite Campus Parent Portal gives you secure, real-time access to your child's attendance, grades, schedules, and school communication. Follow the steps below to create your account.

1. Get Your Activation Key

You must have an **Activation Key** to create your Parent Portal account.

- Visit https://portalaccess.ncsis.gov/ and follow the prompts to retrieve your key.

2. Go to the Parent Portal Website

- Visit the district's Infinite Campus Parent Portal login page.
- Select **"New User?"** to begin the registration process.

3. Enter Your Activation Key

- Type or paste your Activation Key exactly as provided.
- Click **Submit**.

4. Create Your Account

- Choose a **username** you will remember.
- Create a **password** that meets the security requirements listed on the page.
- Click **Create Account**.

5. Log In

- Return to the main login page.
- Enter your new username and password.
- Click **Sign In**.

6. Optional: Update Your Profile

Once logged in, you may:

- Update your contact information.
- Set notification preferences for attendance, grades, and messages.