Moline-Coal Valley School District
Student Handbook

MOLINE-COAL VALLEY
SCHOOL DISTRICT

Contents

Student Services	**Pages 2- 13**
Wellness, Health and Nursing	Page 2
Protection of Student Rights	Page 5
Student Records	Page 6
Attendance and Birth Certificates	Page 8
Residency and Tuition Policies	Page 12
Student Discipline	**Pages 13 - 30**
Student Conduct, Behavior, & Discipline	Page 13
Bullying & Harassment Prevention	Page 20
Search & Seizure	Page 22
Behavior Instruction & Discipline Rubric	Page 23
Disciplinary Measures	Page 25
Non-Discrimination	**Pages 29 - 33**
Special Education & 504 Plans	**Pages 33 - 35**
Curriculum	**Page 36**
School Costs, Fees, & Transportation	**Pages 36 - 37**
Building & Grounds	**Pages 37 - 39**
Athletic & Extracurricular Policies	**Pages 39 - 54**
High School Athletics & Extracurriculars	Page 42
Middle School Athletics & Extracurriculars	Page 51
General Information	**Pages 54 - 57**

Student Services

Wellness, Health & Nursing

Health examinations and immunizations (105 ILCS 5/22-1051; 77 Ill. Admin. Code §§665.140, 665.240)
All children in Illinois must have a health examination within 1 year prior to the date of entering school in Illinois (including nursery school, pre-kindergarten programs, and out-of-state transfer students), when entering kindergarten or 1st grade, and entering 6th and 9th grades. Parents/guardians must submit to the school district proof of the student receiving the required health examination and required immunizations against preventable communicable diseases by October 15. An age-appropriate developmental screening and an age-appropriate social and emotional screening must be included in the health examination requirement.

For new students enrolling from out-of-state schools: If enrollment occurs after September 15, the proof of vaccination must be submitted within 30 days after the out-of-state transfer student is permitted to attend classes.

Informational Materials on Influenza/Influenza Vaccinations (105 ILCS 5/22-105(8.5)*)
The state of Illinois requires districts to provide parents/guardians informational materials regarding influenza/influenza vaccinations developed, provided, or approved by the Illinois Department of Public Health. Please reference the influenza/influenza vaccination information through the link provided here.

Dental examinations (105 ILCS 5/22-105*; 77 Ill. Admin. Code §§ 665.410, 665.420, 665.450)
Students entering kindergarten, 2nd, 6th, and 9th grades must have a dental examination and submit proof of such an examination by May 15 of each school year. The dental examination must have taken place within 18 months prior to May 15 of the school year. For families who show an undue burden to provide such proof of examination or lack access to a dentist, you may submit the Illinois Department of Public Health dental exam waiver in lieu of the proof of examination, which is also due no later than May 15 of the school year.

Eye examinations and vision screenings (105 ILCS 5/22-105*; 77 Ill. Admin. Code §§ 665.610, 665.630, 665.650; 77 Ill. Admin. Code § 685.110)
Kindergarten students or students enrolling in school for the first time must have an eye exam by October 15. The eye exam must be completed within 1 year prior to the first day of the school year the student enters kindergarten or school for the first time in Illinois. For families who show an undue burden to provide such proof of examination or lack access to an optometrist or to a physician who performs eye examinations, you may submit the Illinois Department of Public Health eye exam waiver in lieu of the proof of examination, which is also due no later than October 15 of the school year.

Administration of medication, including asthma medication, epinephrine injectors, opioid antagonist, and glucagon (105 ILCS 5/10-20.14b, 10-22.21b, 22-30(c); 105 ILCS 145/27; 23 Ill. Admin. Code § 1.540)
The school district's Policy 7:270 Administration of Medication is linked here, which includes the district's protocol to legally administer asthma medication, an epinephrine injector, or an opioid antagonist. Please ensure you read this policy and follow its guidance. You have been asked, through the enrollment process, to

read this policy and acknowledge your understanding of it. However, receiving this signed notice is not required for administering necessary, undesignated medication to a student.

The school district, school, and its employees and agents are exempt from liability or professional discipline, except for willful and wanton conduct, as a result of any injury arising from the administration of asthma medication, an epinephrine injector, or an opioid antagonist regardless of whether authorization was given by the student's parent/guardian or by the student's physician, physician assistant, or advanced practice registered nurse. You have been asked, through the enrollment process, to read this indemnification and acknowledge your agreement to indemnify and hold harmless the school district and its agents.

The school district, school, and its employees and agents are exempt from liability or professional discipline, except for willful and wanton conduct, as a result of any injury arising from a student's self-administration of any medication pursuant to a student's authorized self-administration of medication plan (i.e., IEP, Section 504 plan, Individual Health Care Action Plan, asthma action plan, or allergy emergency action plan). You have been asked, through the enrollment process, to read this indemnification and acknowledge your agreement to indemnify and hold harmless the school district and its agents.

Student Medication
Students should not take medication during school hours or during school-related activities unless it is necessary for a student's health and well-being. When a student's licensed health care provider and parent/guardian believe that it is necessary for the student to take medication during school hours or school-related activities, the parent/guardian must request that the school dispense the medication to the child and otherwise follow the District's procedures on dispensing medication. No School District employee shall administer to any student, or supervise a student's self-administration of, any prescription or non-prescription medication until a completed and signed School Medication Authorization Form is submitted by the student's parent/guardian. No student shall possess or consume any prescription or non-prescription medication on school grounds or at a school-related function other than as provided for in this policy and its implementing procedures. Nothing in this policy shall prohibit any school employee from providing emergency assistance to students, including administering medication. The Building Principal shall include this policy in the Student Handbook and shall provide a copy to the parent(s)/guardian(s) of students.

Self-Administration of Medication
- A student may possess an epinephrine injector, e.g., EpiPen®, and/or asthma medication prescribed for use at the student's discretion, provided the student's parent/guardian has completed and signed a School Medication Authorization Form. The School District shall incur no liability, except for willful and wanton conduct, as a result of any injury arising from a student's self-administration of medication or epinephrine injector or the storage of any medication by school personnel. A student's parent/guardian must indemnify and hold harmless the School District and its employees and agents, against any claims, except a claim based on willful and wanton conduct, arising out of a student's self-administration of an epinephrine injector and/or medication, or the storage of any medication by school personnel.
- Students who are diabetic may possess and self-administer diabetic testing supplies and insulin if authorized by the student's diabetes care plan, which must be on file with the school.
- Students with epilepsy may possess and self-administer supplies, equipment and medication, if authorized by the student's seizure action plan, which must be on file with the school.
- Students may self-administer (but not possess on their person) other medications required under a qualified plan, provided the student's parent/guardian has completed and signed a School Medication Authorization Form.
- The school district shall incur no liability, except for willful and wanton conduct, as a result of any injury arising from a student's self-administration of medication, including asthma medication or epinephrine injectors, or medication required under a qualifying plan. A student's parent/guardian must indemnify

and hold harmless the school district and its employees and agents, against any claims, except a claim based on willful and wanton conduct, arising out of a student's self-administration of an epinephrine injector, asthma medication, and/or a medication required under a qualifying plan.
- No disciplinary action shall be taken against any student that is based totally or in part on the refusal of the student's parent/guardian to administer or consent to the administration of psychotropic or psychostimulant medication to the student.

Anaphylactic policy and procedure (105 ILCS 5/2-3.190)
The school district's Policy 7:285 Anaphylaxis Prevention, Response, and Management is linked here. For more information on aspects of this policy for specific student individualization, please contact your school nurse, or the District Head Nurse, Dawn Carnahan, at (309)743-8659.

CPR and AED videos (105 ILCS 25/1.10)
Parents are encouraged to view the video posted on the Illinois High School Association's website about hands-only cardiopulmonary resuscitation and automated external defibrillators.

Teen dating violence & Suicide Awareness, Prevention, and Intervention Policies (105 ILCS 5/27-240; 105 ILCS 5/2-3.166; 105 ILCS 5/10-20.81)
The Board of Education has established policies to promote awareness and prevention of teen dating violence and suicide. Board Policy 7:185 addresses Teen Dating Violence, and Board Policy 7:290 addresses Suicide & Depression Awareness and Intervention. Both of these policies may be found on the district website (molineschools.org) under Our District, Board of Education, Board Policies. Additionally, all middle and high school students and staff have been provided the contact information for the National Suicide Prevention Lifeline (988), the Crisis Text Line, and the Safe2Help Illinois helpline:

National Suicide Prevention Lifeline - call 988
Crisis Text Line - Text 72332
Safe2Help Illinois - email help@safe2helpil.com or call 844-472-3345

School wellness policy (42 U.S.C. § 1758b)
The USDA requires Local Education Agencies participating in the National School Lunch Program and/or School Breakfast Program to have a Local Wellness Policy in place. The Wellness Policy addresses nutritional and physical education standards and health initiatives and goals for students within the District. The Wellness Policy is assessed at least once every three years through the USDA's Triennial Assessment. The Moline-Coal Valley School District's Wellness Policy and its attachments can be found under Board Policy 6:50 and/or on the District website under Parents & Families, Registration Links, Food Service.

Educational information on warning signs of child sexual abuse (105 ILCS 5/10-23.13)
The Illinois State Board of Education provides evidence-informed educational information to parents/guardians on the warning signs of a child being abused as well as resource information. Those resources are listed below.

Resource	Description	Age Range
Darkness to Light	Darkness to Light's Stewards of Children training program for adults is a fee-based training program about preventing and responding to sexual abuse. Some of the modules are offered for only $10 per person, and the site also offers a few free resources for adults, including school staff.	K-12th
Don't Panic: Talking with Your Teen about Healthy Relationships and Sexuality	Don't Panic: Talking with Your Teen about Healthy Relationships and Sexuality is composed of two separate electronic guides available in four languages that parents and caregivers can easily navigate. Available in English, Spanish, Arabic, and Urdu.	6th-12th
"Early, Open, Often"	These are parent websites about abuse prevention and open conversations within families. Available in English and Spanish.	K-5th
Sex Positive Families	This site is curated by a sexual health educator and social worker with a focus on culturally inclusive and gender inclusive educational support for family talks. Book list can be searched by age and topic.	K-12th
Stop It Now	This website has free resources and a helpline pertaining to sexual harm, problematic sexual behavior, and abuse prevention. There are a number of free tip sheets.	K-12th

Additionally, the Illinois State Board of Education provides a resource to parents, ISBE's Sexual Abuse Response and Prevention Resource Guide**,** which is linked here for your viewing pursuant to 105 ILCS 5/2-3.188.

Protection of Student Rights

Surveys, personal information, instructional materials, and invasive physical exams or screenings
(20 U.S.C. § 1232h)

The school district's policy pursuant to the Protection of Pupil Rights Amendment ("PPRA") provides information to parents regarding surveys, personal information, instructional materials, and invasive physical exams or screenings. Policy 7:15 *Student and Family Privacy Rights* is linked here. Please note this policy does not apply to the collection, disclosure, or use of personal information collected from students for the exclusive purpose of developing, evaluating, or providing educational products or services for, or to, students or educational institutions.

Parents/guardians have a right to opt out of student surveys and may do so by contacting their building administrator per guidelines in Board Policy 7:15. The following surveys are planned for this school year during these approximate dates:

Social-Emotional Screener for Grades 3-8	Early October & Late January
Social-Emotional Screener for Grades 9-12	Early October & Late January
Building targeted areas of the 5 Essentials Survey	Early October
State of Illinois 5 Essentials Survey	February

Law enforcement detainment and questioning on school grounds (105 ILCS 5/22-88; 105 ILCS 5/22-105)

Before a student under 18 years of age who is suspected of committing a criminal act is detained and questioned on school grounds, a law enforcement officer, school resource officer, or other school security personnel will (a) notify or attempt to notify the student's parent/guardian, (b) document the time and manner of the notification or attempted notification, (c) make reasonable efforts to ensure the student's parent/guardian is present during questioning or, if not present, ensure that school personnel (including, but not limited to, a school social worker, school psychologist, school nurse, school counselor, or any other mental health professional) are present during the questioning, and (d) if practicable, make reasonable efforts to ensure a law enforcement officer trained in promoting safe interactions and communications with youth is present during questioning. See Board Policy 7:150, *Agency and Law Enforcement Requests*, and administrative procedure 7:150-AP, *Managing Agency and Law Enforcement Requests* for additional information.

Student Records

Student Records (105 ILCS 10/1 et seq.; 23 Ill. Admin. Code §§ 226.740, 375.30; 105 ILCS 5/10-20.40; 20 U.S.C. § 1232g; 34 C.F.R. Part 99)
The District is prohibited by law from disclosing identifiable student information to the public and/or commercial entities under the *Illinois School Student Records Act* (ISSRA), 105 ILCS 10/1 et seq., and the *Family and Educational Rights Privacy Act* (FERPA), and their implementing regulations [5 ILCS 140/7(1)(a) and 5 ILCS 140/7.5(r)].

The District may release directory information only under the following circumstances: in District-sponsored publications; on the District's website; on the District's social media accounts; to news media for the purpose of celebrating the activities and accomplishments of the District's students; to District-sponsored student organizations; and to recognized parent organizations under *Policy 8:90*. The District does not release directory information to the general public or to commercial entities, except as otherwise stated herein.

A parent/guardian or eligible student may prohibit the release of any or all of the above information by delivering a written objection to the Building Principal within 30 days of the date of this notice (first day of school). No directory information will be released within this time period, unless the parent/guardian or eligible student is specifically informed otherwise.

Student records are protected under the Family Educational Rights and Privacy Act (FERPA). Parents, or students who are 18 or older, must provide written consent to access student records, unless the records are being shared under the following circumstances:

- Other schools in cases of transfer
- School personnel who have educational need
- Law enforcement (i.e. state and local juvenile arthritis) with crime-involved student or for case management
- Extreme cases of health/safety emergencies
- DCFS Youth in care caseworker
- Court-issued subpoenas
- Directory info or info stripped of identifiable details

Once a student reaches 18 years of age, he or she becomes their own records custodian. However, if the 18-year-old student is still claimed as a dependent for tax purposes, schools may continue to allow the parent(s) claiming dependency access to educational records without the 18-year-old's consent. Parents have the right to inspect, challenge, and/or copy student records. Parents also have the right to request (in writing) the inclusion of college entrance test scores on their student's official transcripts.

A parent who wishes a non-guardian individual (i.e. grandparent, friend, aunt) to have access to educational records or communication about student progress with school personnel must provide signed written consent for records release to a 3rd party. This consent will be kept on record in the student's file. Only legal guardians will be listed in the student information system as "Family" or "Guardian".

Student records, temporary and permanent, will be scanned into an electronic warehousing system for the Moline-Coal Valley School District. Under state law, temporary student records are destroyed with state permission & public notice 5 years after graduation, and permanent student records are destroyed with state permission & public notice 60 years after graduation.

To request student records for current students, grades PreK through 8, send the appropriate request below to the main office staff in the building. For former students who did not graduate from Moline High School, send the request to the building office of the highest grade attended. Contact the building administrator or administrative assistant for additional questions.

Disclosure to military recruiters and institutions of higher education (20 U.S.C. § 7908(a)(2); 105 ILCS 5/10-20.5a)
Annually through the district's online enrollment process, parents may deny access to a student's name, address, phone number, and other directory information to official recruiting representatives of the armed forces of Illinois and the United States and State public institutions of higher education.

Student Online Personal Protection Act (105 ILCS 85/28(e))
Protecting student data is a priority for the Moline-Coal Valley School District and of the utmost importance. Our District leverages the **Student Data Privacy Consortium** (**SDPC**) to determine if educational technology companies are in full compliance with state and federal privacy laws. Illinois school districts are required by the Student Online Personal Protection Act (SOPPA) to provide guarantees that student data is protected when used by educational technology companies, and that data is used for educationally beneficial purposes only (105 ILCS 85). Details on the specific requirements and how Moline-Coal Valley CUSD 40 is meeting these requirements may be found on the district website under Educational Technology - Student Data Privacy.

Acceptable use and Internet Safety Policy (20 U.S.C. § 7131; 47 U.S.C. § 254(h))
Annually through the district's online enrollment process, parents are provided with the district's student acceptable use and internet safety policy. Additional reference to this policy can be found on the district website under Our District, Departments, Educational Technology, LEAD Moline Handbook.

Public University Direct Admission Program Opt-In Notification (105 ILCS 5/10-20 5a.)
High School juniors and seniors may now choose to opt in to a state of Illinois direct college admission program for quick access to public university admissions without application fees, essays, or letters of recommendation.

Under the direct admission program, a public community college shall offer admission to all high school graduates who are residents of the community college district, and a public university shall offer general admission to any high school graduate in this State who meets the public university's standards for admission as defined by this Act. Beginning July 1, 2026 and each July 1 thereafter, the Illinois Student Assistance Commission (ISAC) shall use data collected from school districts to determine which students meet the

standards for general admission to State universities. This information (including a student's name, home address, birth date, telephone number, email address, cumulative grade point average, and high school) may be provided to the Board of Higher Education for direct admission evaluation purposes.

Public universities under this Act include the University of Illinois at Springfield, Southern Illinois University, Chicago State University, Eastern Illinois University, Governors State University, Illinois State University, Northeastern Illinois University, Northern Illinois University, Western Illinois University, or any other public university established or authorized after July 1, 2026.

The University of Illinois at Chicago and the University of Illinois at Urbana-Champaign shall be provided student data and will assess direct admission criteria as of February 1 each year. The Illinois Student Assistance Commission (ISAC) will be provided the same communications shared with qualifying students that describes how to request information about applying for admission. This information may be shared with students through the same means as other direct admission information.

Students and their parents must opt in to this program through the online portal of the Illinois Student Assistance Commission (ISAC). To opt in, go to oneclickadmit.org or visit the ISAC website.

Attendance & Birth Certificate Requirements

Attendance, absenteeism, and truancy policies and procedures (105 ILCS 5/22-92)
Illinois School Code 105 ILCS 5/26-1 Compulsory Attendance applies to students between the ages of six (on or before September 1) and 17 years (unless the child has graduated from high school), or students who are enrolled in any of grades kindergarten through 12, regardless of age. The School Code states that a child must "attend some public school in the district wherein the child resides the entire time it is in session during the regular school term" except for the following valid reasons: illness, including mental or behavioral health of the student), observance of a religious holiday, death in the immediate family, family emergency, other situations beyond the control of the student, other circumstances that cause reasonable concern to the parent/guardian for the student's safety or health, or other reason as approved by the Superintendent or designee.

Students absent for a valid cause may make up missed homework and classwork assignments in a reasonable timeframe. All District schools must enforce and follow the Illinois School Code. Daily attendance for all students at all grade levels is essential for successful learning. According to research, chronically absent students are more likely than their peers with good attendance to face **reading difficulties** by third grade and less likely to **earn a high school diploma**. The state defines "chronic absenteeism" as any student who misses more than 10% of the school year, including absences both with and without a valid cause.
Moline-Coal Valley School District expects students to be in attendance for a minimum of 90% of the scheduled school days. That means a student should miss no more than 4 days in a single semester of school (or fewer than 9 days for the school year). Help us reduce chronic absenteeism by ensuring your student attends school all day, every day!

In accordance with the Illinois School Code, family vacations or trips do not constitute a "valid cause" for an absence and shall, therefore, be listed as an unexcused absence.

Excused Absences include:
- Personal Illness (cases involving vomiting, fever, or diarrhea), including 5 allowed mental health days
- Death in the family

- Religious holiday
- Family emergency
- Certain absences related to active duty military events
- Special circumstances for students grades 6-12 (including the sounding of TAPS and participation with documentation in a single civic event with advanced notice)

Unexcused Absences include:

- Oversleeping
- Transportation problems
- Business that could be held outside regularly scheduled school hours
- Vacations

Students are expected to be present and accounted for during each instructional period. In accordance with District Policy 7:70, the Superintendent or designee shall manage an absenteeism and truancy program in accordance with the School Code and School Board policy. The program shall include but not be limited to:

- A process to identify and track students who are truants, chronic or habitual truants, or truant minors as defined in the School Code, Section 26-2a.
- A description of diagnostic procedures for identifying the cause(s) of a student's unexcused absenteeism, including interviews with the student, his or her parent(s)/guardian(s), and staff members or other people who may have information about the reasons for the student's attendance problem.

Reporting and Diagnosing Unexcused Absences:

- Parents must provide the specific reason for absence by calling the school office by 10:00 a.m. the day of the absence or earlier, or in the case of a K-8 student, providing a signed note. Parents are encouraged to provide doctor's notes for any absences related to doctor's appointments or doctor-excused illness, and are required to provide a doctor's note for any illness-related absence longer than 3 consecutive days. For absences without notification of reason, school staff will discuss with the student & contact the parent for clarification of the reason for absence.
- School officials may also be required to report absence information and reasoning should they be made aware of those circumstances.
- Absences will be determined by the Building Administrator to be excused or unexcused.

Supportive services for students and families struggling with absenteeism may include:

- Parent conferences with administration and/or counselors
- Student or family counseling, such as school-based counseling, social work services, or referrals to outside agencies such as Robert Young, Youth Service Bureau, or Transitions Mental Health
- Community services, such as Metrolink Bus Service, Project Now, RICCA.
- Referral to district and/or ROE Truancy Support Personnel
- Referral to Alternative School programming

Building absentee data is reviewed quarterly through leadership and problem solving team discussions at each building. Student supports, resources and interventions for high-risk absenteeism are updated as needed for students and families struggling to meet attendance expectations. The district analyzes chronic absenteeism data annually to identify trends and patterns in absenteeism, which can help in tailoring interventions for individual building needs.

Attendance Expectations

Daily attendance for all students at all grade levels is essential for successful learning. According to research, chronically absent students are more likely than their peers with good attendance to face reading difficulties by third grade and less likely to earn a high school diploma. The state defines "chronic

absenteeism" as any student who misses more than 10% of the school year, including absences both with and without a valid cause. Moline-Coal Valley School District expects students to be in attendance for a minimum of 90% of the scheduled school days. That means a student should miss no more than 9 days in a single semester of school (or fewer than 18 days for the school year). *Our goal is for each student to strive for fifteen or fewer absences per year.* Maroons show up. Help us reduce chronic absenteeism by ensuring your student attends school all day, every day!

Timeliness
Students are expected to be present and accounted for during each instructional period. Students need to be in their classroom on time each morning, and they need to transition quickly between classrooms and activities within the school day to maximize their opportunity for learning. Timeliness is a cornerstone of success in school life and later in work life. Being punctual shows respect for others' time, builds trust, and helps foster a sense of responsibility and discipline. In school, it ensures that you stay on top of your assignments and meet deadlines, leading to better academic performance. In the workplace, it reflects professionalism, enhances productivity, and strengthens teamwork. Parents can be excellent role models and partners in ensuring that students arrive at school on time and prepared for academic work.

The high school day begins at 8:10 a.m. If students arrive after the tardy bell rings, the student must enter the main (center north-facing) doors of the building and procure a tardy slip before entering class. If arriving late due to an appointment, the student must check in at the Attendance Office/Student Affairs before going to class.

Parent/Guardian responsibility regarding absences (105 ILCS 5/26-3b)
Parents are responsible for ensuring their child attends school daily, unless exceptional circumstances prevent the student from attending (see valid reasons for an excused absence above). If a student shall be absent from school, it is also the parent's responsibility to notify the school office prior to 10:00 a.m. on the date of absence, or earlier. For anticipated extended absence from school, it is the parent's responsibility to contact the building administrator as early as possible to discuss the circumstances of the long-term absence and make arrangements for make-up work, when permitted.

Parents must also provide and maintain at least one but not more than two accurate & working telephone numbers at which parents/guardians may be reached by the school regarding absence notification.

Home/Hospital Instruction (105 ILCS 5/14-13.01; 23 Ill. Admin. Code § 226.300; 34 C.F.R. §§ 300.39, 300.115)
A student who is absent from school, or whose physician, physician assistant, or advanced practice registered nurse anticipates that the student will be absent from school, because of a medical condition may be eligible for instruction in the student's home or hospital. Eligibility shall be determined by State law and the Ill. State Board of Education rules governing (1) the continuum of placement options for students who have been identified for special education services or (2) the home and hospital instruction provisions for students who have not been identified for special education services. Appropriate educational services from qualified staff will begin no later than five school days after receiving a written statement from: (1) a physician licensed to practice medicine in all of its branches, (2) a licensed physician assistant, or (3) a licensed advanced practice registered nurse. Instructional or related services for a student receiving special education services will be determined by the student's individualized education program.

A student who is unable to attend school because of pregnancy or pregnancy-related conditions, the fulfillment of parenting obligations related to the health of the child, or health and safety concerns arising from domestic or sexual violence as defined in 105 ILCS 5/26A, will be provided home instruction, correspondence courses, or other courses of instruction under specific circumstances. Please see Board Policy 6:150, *Home and Hospital Instruction* for more information, or contact your building administrator for the district's *Application for Home/Hospital Instruction* form.

Parent and family engagement policies and activities / Title 1 Compact (20 U.S.C. § 6318(b)

Parents' Responsibilities

- See that my child is punctual and attends school regularly.
- Support the school in its efforts to maintain proper discipline.
- Establish a time and place for homework and reading.
- Visit the library with my child.
- Read with my child and let my child see me read.
- Attend parent conferences.
- Encourage discussion with my child about their school day.
- Listen to my child's thoughts and feelings.
- Contact teachers when there are concerns or lack of communication.
- Encourage sensible television viewing.
- Empty and check backpacks.
- Volunteer.

Teachers' Responsibilities

- Teach children at appropriate levels using a variety of strategies.
- Expect and reinforce positive behavior.
- Send positive notes home, as appropriate.
- Expect all children to achieve.
- Meet and communicate with parents at the beginning the year and throughout the year.
- Provide necessary assistance to parents so that they can help with the assignments.
- Provide a safe and caring learning environment.
- Take into account individual strengths in children.

Students' Responsibilities

- Attend school regularly.
- Come to school each day, ready to learn.
- Do all of your homework every night.
- Help others.
- Think Try. Learn.
- Be a good listener.
- Make good choices.
- Go to bed at bedtime. Get up on time.
- Eat a good breakfast.
- Visit the library.
- Ask my teacher questions when I don't understand.

Principals' Responsibilities

- Provide appropriate support to parents, teachers and students.
- Oversee the Title 1 Program to ensure that the program meets student needs effectively.

Schools are selected for Title 1 funding based on the information received from school census data. This data is obtained from free and reduced lunch applications.

A meeting is held at each building for parents and teachers to gather input during the school year.

Birth certificate requirement (325 ILCS 50/5; 20 Ill. Admin. Code § 1290.60)

Persons enrolling a child in Illinois public schools must, within 30 days of enrollment, provide the school district with a certified copy of the child's birth certificate. If a birth certificate is unavailable, you may provide other reliable proof of the child's identity and age, such as a passport, visa, or other governmental documentation, and an affidavit explaining the inability to produce the birth certificate. Failure to provide the required birth certification may result in referral to local law enforcement for further investigation under the Missing Children's Act.

FAFSA Designee (105 ILCS 5/22-87(b)
High school seniors are required to complete the FAFSA, or Free Application for Federal Student Aid, (or a formal waiver) in order to meet the graduation requirements for the state of Illinois. For questions or assistance with completing the FAFSA or a FAFSA waiver during the fall of your student's senior year, please reach out to your student's counselor, or call the MHS Counseling Center by calling 309-743-8820.

Student Residency & Tuition Policies

During the student registration process, parents/ guardians will be required to provide documentation for both student enrollment and residency. Before the registration process can be completed, a child's parent/ guardian must provide proof of residency. Illinois School Code states that a child is entitled to enrollment in a district wherein he/she resides. The code further defines residence as a physical presence with an intention to remain on a permanent basis with the person(s) who have legal custody of the child.

The district is aware that, for some families, circumstances may require that additional information be provided in order to adequately meet the requirements for proving residency. Below are several examples for which additional documentation will be required to assist in completing the student registration process.

- If the parent/guardian resides with a district resident, the district resident must provide the residency information for category one and up to two documents from category two. The parent/guardian must supply at least one proof of residency from category two. The ISBE Form 85-51, Affidavit of Enrollment and Residency, must be completed and signed.
- If you are a non-parent seeking to enroll a student, you must complete and sign ISBE Form 85-51, Affidavit of Enrollment and Residency. You must also provide proof of address and the address of the student's legal guardian. Legal, court-approved guardianship must be conferred within 60 days of enrollment.
- State code prohibits non legal guardians from enrolling students served through Special Education.

Falsifying residency information for the purpose of a child attending school in a district is a Class C Misdemeanor. If a student is determined to be a non-resident of Moline School District for whom tuition must be charged, the person(s) enrolling the student is/are liable for non-resident tuition from the date the student began attending as a non-resident. Moline-Coal Valley School District does not have an open enrollment policy; therefore, the legal guardian and caretaker of the student must reside within the Moline-Coal Valley district boundary, and within the school's residential boundary, in order to enroll. Requests for non-district students to attend on a tuition-basis must meet specific criteria outlined in Board Policy 7:60 *Residence.*

The Moline School District reserves the right to evaluate the evidence presented as proof of enrollment. Merely presenting the items listed in the documentation procedure does not guarantee admission.

Student Discipline

Student discipline policy (105 ILCS 5/10-20.14)
Moline-Coal Valley School District Discipline Policies are covered under the included Student Code of Conduct and governed by Board Policies 7:190, *Student Behavior*; 7:200, *Suspension Procedures*; and 7:210 *Expulsion Procedures*.

Student Conduct

When and Where Conduct Rules Apply

The grounds for disciplinary action apply whenever the student's conduct is reasonably related to school or school activities, including but not limited to:

- On, or within sight of, school grounds before, during, or after school hours or at any time.
- Traveling to or from school or a school activity, function, or event; or anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, social media such as Twitter, Snapchat, Instagram, etc., and conduct that may reasonably be considered to be a threat or an attempted intimidation of a staff member, or endanger the health or safety of students, staff, or school property.
- Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school.
- During periods of remote learning.

Dress Code/Student Appearance

BOE Policy 7:160 states a student's appearance, including dress and hygiene, must not disrupt the educational process or compromise standards of health, and safety. The District does not prohibit hairstyles or head coverings historically associated with race, religion, ethnicity, or hair texture, including but not limited to, protective coverings such as scarves or hijabs, and protective hairstyles such as braids, locks, and twists. Students who disrupt the educational process or compromise standards of health and safety must modify their appearance.
The purpose of a dress code is to provide guidance to students and parents as to appropriate attire and grooming for school and at any school or school-sponsored or related activity or event, whether on or off school grounds.

The building Principal or designee determines whether a student's dress and appearance violates the dress code. Students whose dress or appearance violates the dress code, disrupts the educational environment or school operations, or compromises health and safety standards will be required to modify their appearance, including but not limited to changing, removing, or covering an item of clothing. Students who refuse to modify their appearance or continue to violate the dress code may be subject to discipline pursuant to BOE Policy 7:190.

There are many benefits of school dress codes. Here are some of the most important advantages:

- A dress code promotes a more serious school atmosphere, which emphasizes

academics and promotes good behavior.

- Dress codes have proven to increase student achievement by encouraging students to concentrate more on their studies and less on their wardrobe. A de-emphasis on clothing can also save money, as there will be less pressure to keep up with expensive trends and fashions.
- Dress codes in school settings reduce social conflict and peer pressure that may be associated with appearance.
- Studies indicate that a school dress code can reduce the prevalence of certain behaviors, which are often expressed through wardrobe.
- As opposed to uniforms, dress codes still allow students to wear clothes they choose that align with the dress code, which leaves students with a sense of choice and expression.

Student Dress Must Include:

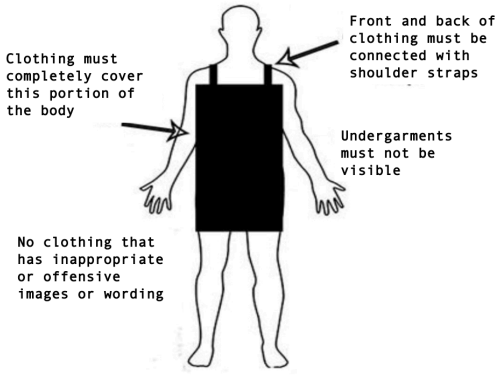
- Appropriate footwear at all times
- Pants or shorts worn and fastened at the waistline and covering undergarments
- Shorts or skirts of an appropriate length for the school environment
- Shirts that meet or go beyond the waistline of pants, shorts, or skirt
- Bottom of shirts will minimally meet the waistline of pants.

Items prohibited by the dress code are those deemed to be offensive, vulgar, and contrary to the educational mission of the District, including but not limited to items that use or contain profanity, sexual connotations, weapons, or depictions of violence, or the promotion or identification of an individual or group that advocates substance abuse, physical/verbal abuse, suicide, racism, gang affiliation, or other derogatory behavior.

Examples Of Inappropriate Clothes May Include, But Are Not Limited To:

- Articles which advertise, promote, or picture alcoholic beverages, illegal drugs, drug paraphernalia, violent behavior, or other inappropriate images.
- Articles which display lewd, vulgar, obscene, or offensive language or symbols, including gang/gang affiliated symbols.
- Any head covering with a hood, bill, brim or other protrusion is prohibited. Students are permitted to wear a beanie or close-fitting headscarf.
- Coats, sunglasses, and backpacks may not be worn in the building during the school day.
- Accessories that pose a safety hazard are not permitted in the shop, laboratories, or during physical education, including headphones and/or earbuds unless being used during assessment or instruction and authorized by school staff.
- Clothing that does not comply with the Moline-Coal Valley dress code image below.

Easy To Remember



Student Use of Electronic Devices

The use of electronic devices and other technology at school is a privilege, not a right. Students are prohibited from using electronic devices, except as provided herein. An electronic device includes, but is not limited to, the following: cell phone, smart phone, audio or video recording device, personal digital assistant (PDA), ipod©, ipad©, laptop computer, tablet computer or other similar electronic device, smart watch used beyond time-telling, headphones and/or earbuds, and metaglasses. Pocket pagers and other paging devices are not allowed on school property at any time, except with the express permission of the building Principal.

During instructional time, no matter the location or activity in the building, students are prohibited from cell phone & other personal technology use, unless: (a) use of the device is provided in a student's individualized education program as directly related to their disability (IEP or 504); or (b) during Newcomer Multi-lingual direct classroom instruction (c) it is needed in an emergency that threatens the safety of students, staff, or other individuals.

During instructional time, students must place their cell phone into the room's designated wall pocket. If a student does not have a phone, they will place a "no phone" card into their designated pocket space. Following the classroom directive to place phones in the wall pocket, any student found in possession of a phone will be subject to disciplinary consequences, including confiscation of their device until the end of the school day.

Electronic devices may never be used in any manner that disrupts the educational environment, violates student conduct rules or violates the rights of the student, class, or staff. This includes, but is not limited to, the following: (1) using the device to take photographs in bathrooms; (2) cheating; and (3) creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction or non-consensual dissemination of private sexual images (i.e., sexting).

The school and school district are not responsible for the loss, theft or damage to any electronic device brought to school.

School officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates a school disciplinary rule or policy. In the course of an investigation, the student may be required to share the content that is reported in order to allow school officials to make a factual determination.

Student Rights and Responsibilities at School (Board Policy 7:130)

Students are entitled to the rights protected by the U.S. and Illinois Constitutions and laws applicable for individuals of their age and maturity in the school setting. Students are expected to exercise these rights reasonably, respect the rights of others, and not violate the rights of others. As part of the District's authority to maintain order and discipline within its schools and establish conditions in the school environment that are conducive to learning and keep students safe, students who violate the rights of others or violate District policies or rules will be subject to disciplinary measures pursuant to Board Policy 7:190.

The District's rules and expectations for student conduct apply whenever the student's conduct is reasonably related to school or school activities, including, but not limited to:

- On, or within sight of, school grounds before, during, or after school hours or at any time;
- Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school;
- Traveling to or from school or a school activity, function, or event; or
- Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including, but not limited to, conduct that may reasonably be

considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

This includes when using District email, phones, or other methods of communication; using or accessing a District-issued device or District network, website, or other platform; and when participating in remote or e-learning. See Board Policies 7:180 and 7:190.

With respect to student speech and self-expression, the District can prohibit and sanction speech that is obscene, promotes activities that are against District policies and rules and/or the law, disrupts the operation of the school, or causes safety concerns or potential danger.

Disruptive acts of civil disobedience, such as a walkout, may interfere with student learning, safety, and/or the operations of the school and, therefore, a student who participates may be subject to disciplinary measures pursuant to Board Policy 7:190. In addition, students are required by law to be in school except for an excused absence. Students who leave class or school without permission and in violation of District policies and rules, may be subject to disciplinary measures pursuant to Board Policy 7:190 and other interventions pursuant to Board Policy 7:70.

Students are encouraged to report any concern or violation of District policies or rules. Reports can be made using the following:

- P3 Anonymous Tip Line (district website, school & student safety)
- Online Bullying or Harassment Reporting Form (district website, parents & families, quick links)
- Safe2Help Illinois (district website, parents & families, student crisis resources)
- Report in person to any District staff member, including teacher, Administrator, counselor, or other staff

Prohibited Student Conduct

Possession*

For purposes of these rules, the term “possession” includes having control, custody, or care, currently or in the past, of an object or substance, including situations in which the item is: (a) on the student’s person; (b) contained in another item belonging to, or under the control of, the student, such as in the student’s clothing, backpack, or automobile; (c) in a school’s student locker, desk, or other school property; (d) at any location on school property or at a school-sponsored event; or (e) in the case of drugs and alcohol, substances ingested by the person.

Possession* of a tobacco/alcohol/controlled substance/accessory

Students may be disciplined or receive discipline referrals for gross disobedience or misconduct, including but not limited to the following:

1. Using, possessing, distributing, purchasing, selling or offering tobacco or nicotine materials, including electronic cigarettes, e-cigarettes, vapes, vape pens or other vaping related products.
2. Using, possessing, distributing, purchasing, or selling alcoholic beverages. Students who are under the influence of an alcoholic beverage are not permitted to attend school or school functions and are treated as though they had alcohol in their possession.
3. Using, possessing, distributing, purchasing, selling or offering for sale:
    - Any illegal drug, controlled substance, or cannabis (including marijuana, hashish, and medical cannabis unless the student is authorized to be administered a medical cannabis infused product under *Ashley’s Law*).
    - Any anabolic steroid unless it is being administered in accordance with a physician or licensed practitioner’s prescription.

- Any performance-enhancing substance on the Illinois High School Association's most current banned substance list unless administered in accordance with a physician or licensed practitioner's prescription.
- Any prescription drug when not prescribed for the student by a physician or licensed practitioner, or when used in a manner inconsistent with the prescription or prescribing physician or licensed practitioner's instructions.
- The use or possession of medical cannabis, even by a student for whom medical cannabis has been prescribed, is prohibited unless the student is authorized to be administered a medical cannabis infused product under *Ashley's Law*.
- Any inhalant, regardless of whether it contains an illegal drug or controlled substance: (a) that a student believes is, or represents to be capable of causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system.
- "Look-alike" or counterfeit drugs, including a substance that is not prohibited by this policy, but one: (a) that a student believes to be, or represents to be an illegal drug, controlled substance, or other substance that is prohibited by this policy; or (b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug, controlled substance or other substance that is prohibited by this policy.
- Drug paraphernalia, including devices that are or can be used to: (a) ingest, inhale, or inject cannabis or controlled substances into the body; and (b) grow, process, store, or conceal cannabis or controlled substances.
- Any substance inhaled, injected, smoked, consumed or otherwise ingested or absorbed with the intention of causing a physiological or psychological change in the body, including without limitation, pure caffeine in a tablet or powdered form.
- The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications.

Students who are under the influence of any prohibited substance are not permitted to attend school or school functions and are treated as though they have the prohibited substance, as applicable, in their possession.

Possession* of weapon/electronic devices

Students may be disciplined or receive discipline referrals for gross disobedience or misconduct, including but not limited to the following:

- Using, possessing, controlling or transferring a "weapon" or violating the procedures listed below under the Weapons Prohibition section of this handbook procedure.
- Using or possessing an electronic paging device.
- Using a cellular telephone, smartphone, video recording device, personal digital assistant (PDA), or similar electronic device in any manner that disrupts the educational environment or violates the rights of others, including using the device to take photographs in locker rooms or bathrooms, cheat, or otherwise violate student conduct rules. Unless otherwise banned under this policy or by the building Principal, all cellular phones, smartphones, metaglasses and other electronic devices must be kept silent and out-of-sight during the regular school day unless: (a) the supervising teacher grants permission; (b) use of the device is provided in a student's individualized education program (IEP); (c) it is used during the student's lunch period; or (d) it is needed in an emergency that threatens the safety of students, staff, or other individuals.

- *Sexting*, which for purposes of this policy, is the act of creating, sending, sharing, viewing, receiving, or possessing sexually explicit messages, images, or videos electronically, regardless of whether they are authentic or computer-generated, through the use of a computer, electronic communication device, or cellular phone. Sexting also includes creating, sending, sharing, viewing, receiving, or possessing *indecent visual depictions, non-consensual dissemination of private sexual images, and non-consensual dissemination of sexually explicit digitized depictions*, as defined in state law.
- Using or possessing a laser pointer unless under a staff member's direct supervision and in the context of instruction.

Weapons Prohibition

A student who is determined to have brought one of the following objects to school, any school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school shall be expelled for a period of not less than one year but not more than 2 calendar years:

1. A firearm, meaning any gun, rifle, shotgun, weapon as defined by Section 921 of Title 18 of the United States Code, firearm as defined in Section 1.1 of the Firearm Owners Identification Card Act, or firearm as defined in Section 24-1 of the Criminal Code of 1961.
2. A knife, brass knuckles or other knuckle weapon regardless of its composition, a billy club, or any other object if used or attempted to be used to cause bodily harm, including "look alikes" of any firearm as defined above.

No Weapons Policy / Weapons Prohibited

A student who uses, possesses, controls, or transfers a weapon, or any object that can reasonably be considered, or looks like a weapon, shall be expelled for at least one calendar year. The expulsion period may, however, be modified by the Superintendent, and the Superintendent's determination may be modified by the Board, on a case-by-case basis. In no case may the expulsion exceed two calendar years. A "weapon" means:

1. Possession, use, control or transfer of any gun, rifle, shotgun, a weapon as defined by Section 921 of Title 18, United States Code, firearm as defined by Section 1.1 of the Firearm Owners Identification Act, or use of a weapon as defined in Section 24-1 of Criminal Code,
2. Any other object if used or attempted or intended to be used to cause bodily harm, including, but not limited to, knives, brass knuckles, billy clubs, or
3. "Look-a-like's" of any weapon as defined above. Such items as baseball bats, pipes, bottles, locks, sticks, pencils, and pens may be considered weapons if used or attempted to be used to cause bodily harm. The building Principals or designee shall notify the criminal justice or juvenile delinquency systems of any student who brings a firearm or weapon to school.

The expulsion requirement may be modified by the Superintendent, and the Superintendent's determination may be modified by the board on a case-by-case basis.

Prohibited Behaviors

Various behaviors which violate the District's rules of student conduct or directives from staff members or school officials may result in student discipline. Examples of disobeying staff directives include:

- Refusing a staff member's request to stop, present school identification or submit to a search.
- Engaging in academic dishonesty, including cheating, use of Artificial Intelligence in place of student generated work, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, altering report cards and wrongfully obtaining test copies or scores.

- Engaging in bullying, hazing or any kind of aggressive behavior that does physical or psychological harm to a staff person or another student or encouraging other students to engage in such behavior. Prohibited conduct specifically includes, without limitation, any use of violence, intimidation, force, noise, coercion, threats, stalking, harassment, sexual harassment, public humiliation, theft or destruction of property, retaliation, hazing, bullying, bullying using a school computer or a school computer network or other comparable conduct.
- Physical aggression/violence, fighting, or encouraging others to fight
- Violating a school or individual student safety plan.
- Engaging in any sexual activity, including without limitation, offensive touching, sexual harassment, indecent exposure (including mooning) and sexual assault, or distributing sexually inappropriate photos/videos.
- Engaging in teen dating violence.
- Causing or attempting to cause damage to, stealing, or attempting to steal, school property or another person's personal property.
- Entering school property or a school facility without proper authorization.
- In the absence of a reasonable belief that an emergency exists, calling emergency responders (calling 9-1-1); signaling or setting off alarms or signals indicating the presence of an emergency; or indicating the presence of a bomb or explosive device on school grounds, school bus or at any school activity.
- Being absent without a valid excuse recognized by Illinois school code.
- Being involved with any public school fraternity, sorority, or secret society.
- Being involved in a gang or engaging in gang-like activities, including displaying gang symbols or paraphernalia.
- Violating any criminal law, including but not limited to, assault, battery, arson, theft, gambling, eavesdropping, vandalism and hazing.
- Possessing or using any mace/pepper spray, fireworks or incendiary devices.
- Engaging in any activity, on or off campus, that interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.
- Making an explicit threat on an internet website against a school employee, a student, or any school-related personnel if the Internet website through which the threat was made is a site that was accessible within the school at the time the threat was made or was available to third parties who worked or studied within the school grounds at the time the threat was made, and the threat could be reasonably interpreted as threatening to the safety and security of the threatened individual because of his or her duties or employment status or status as a student inside the school. This includes defamation of character on an internet or social media site.
- Operating an unmanned aircraft system (AUS) or drone for any purpose on school grounds or at any school event unless granted permission by the building Principal.

Efforts, including the use of positive interventions and supports shall be made to deter students, while at school or a school-related event, from engaging in prohibited or aggressive behavior that may reasonably produce physical or psychological harm to someone else.

Gang & Gang Activity Prohibited

Students are prohibited from engaging in gang activity. *Gang* means any combination, confederation, alliance, network, conspiracy, understanding, or other similar conjoining of three or more persons with an established hierarchy that, through its membership or through the agency of any member, engages in a course or pattern of criminal activity. Drug distribution, burglary, theft, assaults, and weapon-related offenses are typically associated with established gangs.

No student on or about school property or at any school activity or whenever the student's conduct is

reasonably related to a school activity, shall: (1) wear, use, distribute, display, or sell any clothing, jewelry, emblem, badge, symbol, sign, or other things that are evidence of membership or affiliation in any gang;

- Commit any act or omission, or use any speech, either verbal or non-verbal (such as gestures, or handshakes) showing membership or affiliation in a gang.
- Use any speech or commit any act or omission in furtherance of the interest of any gang or gang activity, including, but not limited to,
    - soliciting others for membership in any gangs.
    - requesting any person to pay protection or otherwise intimidate, harass or threaten any person.
    - commit any other illegal act or other violation of district policies.
    - incite other students to act with physical violence upon any other person.

Prevention of and Response to Bullying, Intimidation and Harassment

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important district and school goals.

Harassment Prohibited

No person, including a school or school district employee or agent, or student, shall harass, intimidate, or bully a student on the basis of actual or perceived: race; color; national origin; military status; unfavorable discharge status from military service; sex; sexual orientation; gender identity; gender-related identity or expression; ancestry; age; religion; physical or mental disability; order of protection status; status of being homeless; actual or potential marital or parental status, including pregnancy; association with a person or group with one or more of the aforementioned actual or perceived characteristics; or any other distinguishing characteristic. The District will not tolerate harassing, intimidating conduct, or bullying whether verbal, physical, sexual, or visual, that affects the tangible benefits of education, that unreasonably interferes with a student's educational performance, or that creates an intimidating, hostile, or offensive educational environment. Examples of prohibited conduct include name-calling, using derogatory slurs, stalking, sexual violence, causing psychological harm, threatening or causing physical harm, threatened or actual destruction of property, or wearing or possessing items depicting or implying hatred or prejudice of one of the characteristics stated above.

Sexual Harassment Prohibited

The school and district shall provide an educational environment free of verbal, physical, or other conduct or communications constituting harassment on the basis of sex as defined and otherwise prohibited by State and federal law.

Teen Dating Violence Prohibited

Engaging in teen dating violence that takes place at school, on school property, at school-sponsored activities, or in vehicles used for school-provided transportation is prohibited. For purposes of this policy, the term *teen dating violence* occurs whenever a student who is 13 to 19 years of age uses or threatens to use physical, mental, or emotional abuse to control an individual in the dating relationship; or uses or threatens to use sexual violence in the dating relationship.

Bullying Prohibited

Bullying on the basis of actual or perceived race, color, national origin, military status, unfavorable

discharge status from the military service, sex, sexual orientation, gender identity, gender-related identity or expression, ancestry, age, religion, physical or mental disability, order of protection status, status of being homeless, or actual or potential marital or parental status, including pregnancy, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic is ***prohibited*** in each of the following situations:

1. During any school-sponsored education program or activity.
2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities.
3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.
4. Through the transmission of information from a computer that is accessed at a non-school-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by the school district or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school.

Bullying includes cyber-bullying and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

- Placing the student or students in reasonable fear of harm to the student's or students' person or property;
- Causing a substantially detrimental effect on the student's or students' physical or mental health;
- Substantially interfering with the student's or students' academic performance; or
- Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

Cyberbullying means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. Cyberbullying includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of bullying. Cyberbullying also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of bullying.

Students may be assigned school consequences when cyberbullying that takes place outside of the school day interferes with another student's ability to participate in their school day, impacts their academic performance, or causes a detrimental effect to physical or mental health while at school. ***Parents are strongly recommended to monitor their student's use of electronic communication and social media to ensure the prevention of cyberbullying.***

Bullying may take various forms, including without limitation one or more of the following: harassment, threats, intimidation, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying. This list is meant to be illustrative and non-exhaustive.

Making a Report of Prohibited Conduct or Bullying/Harassment

Students are encouraged to immediately report bullying, intimidation, harassment, sexual harassment, or any other prohibited conduct. A report may be made orally or in writing to the building Principal, nondiscrimination coordinator, district complaint manager or any staff member with whom the student is comfortable speaking. All school staff members are available for help with a bully or to make a report about bullying. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the district complaint manager or any staff member. Anonymous bullying/harassment reports are also accepted by phone call or in writing or online at: https://www.molineschools.org/parents-families/quick-links/bullying-form

Search and Seizure

In order to maintain order safety and security in the schools, school authorities are authorized to conduct reasonable searches of school property and equipment, as well as of students and their personal effects. “School authorities” includes school liaison police officers.

School Property and Equipment as well as Personal Effects Left There by Students

School authorities may inspect and search school property and equipment owned or controlled by the school (such as lockers, desks, and parking lots), as well as personal effects left there by a student, without notice to or the consent of the student. Students have no reasonable expectation of privacy in these places or areas or in their personal effects left there.

The building Principal may request the assistance of law enforcement officials to conduct inspections and searches of lockers, desks, parking lots, and other school property and equipment for illegal drugs, weapons, or other illegal or dangerous substances or materials, including searches conducted through the use of specially trained dogs.

Student Searches

School authorities may search a student and/or the student’s personal effects in the student’s possession (such as, purses, wallets, knapsacks, book bags, lunch boxes, etc.) when there is a reasonable ground for suspecting that the search will produce evidence the particular student has violated or is violating either the law or the school or district’s student rules and policies. The search will be conducted in a manner that is reasonably related to its objective of the search and not excessively intrusive in light of the student’s age and sex, and the nature of the infraction.

School officials may require a student to cooperate in an investigation if there is specific information about activity on the student’s account on a social networking website that violates the school’s disciplinary rules or school district policy. In the course of the investigation, the student may be required to share the content that is reported in order for the school to make a factual determination. School officials may not request or require a student or his or her parent/guardian to provide a password or other related account information to gain access to the student’s account or profile on a social networking website.

Seizure of Property

If a search produces evidence that the student has violated or is violating either the law or the school or district's policies or rules, evidence may be seized and impounded by school authorities, and disciplinary action may be taken. When appropriate, evidence may be transferred to law enforcement authorities.

Behavior Instruction

Staff at each building will spend instructional time to teach students the expected behaviors in various areas of the building. Lessons may include whole-group instruction, modeling of appropriate behaviors, small group reteaching, redirection, and corrective teaching as needed.

Behavior Offenses

Minor Behavior Offenses: Most minor behavior offenses are managed by the classroom teacher. These classroom-managed behaviors may be communicated through the teacher. However, persistent or severe cases of misbehavior in the classroom setting may lead to an office referral for Disruptive Behavior (see Levels of Misconduct, Category 1). Office-managed referrals will be communicated from either the classroom teacher or the building administration.

More Significant or Major Behavior Offenses: More significant or major behavior offenses may be managed through a referral to the building administrator. The Secondary Student Assessment Behavior Rubric is used in all District secondary schools to determine the severity of the infraction, the level of threat to the safety and learning environment of the school, and the possibility of exclusionary discipline (like in-school or out-of-school suspension).

Student Assessment Behavior Rubric:

Higher scores denote a higher severity of threat- this list may change from time to time.

Assessment Procedure:

1. Student completes a written statement form.
2. Two staff members review the written statement.
3. Staff members meet with the student, asking the student to give an account of the incident.
4. Staff members individually score the rubric based on the student's written and verbal statements, eyewitness statements, and score students in 5 areas:
    - *Amount of premeditation (i.e., targeted, specific actions or statements)*
    - *Number of behavior offenses (none to several)*
    - *Amount of redirection from staff to stop behavior*
    - *Number of witnesses: (none to school-wide, community location or public media distribution.)*
    - *If behavior related to gang activity*
5. Staff members confer privately to determine consequences and interventions.

Levels of Misconduct

Acts of misconduct are misbehaviors which interfere with or disrupt the orderly operation of the classroom, school common areas, school property, or those which cause harm to others. Some misbehavior may be so

severe that it represents a clear and present danger to themselves or others, may involve the use of law enforcement, the administration of a threat assessment, or require removal of the student from school. Offense categories which are higher will result in a high score on the District Behavior Rubric. Both aggravating and mitigating factors are considered in the completion of the Behavior Rubric, with aggravating factors resulting in a higher point total, and mitigating factors reducing the point total. Behaviors denoted with an asterisk will also initiate the district threat assessment process.

Category 1

- Displaying gang signs
- Inappropriate behavior which results in a disruption of the school day in the classroom or on school grounds
- Inciting a fight
- Intentional interference of staff preventing them from maintaining a safe and orderly learning environment
- Violation of AUP
- Violation of student safety plan
- Possession of prohibited item (i.e. pepper spray)
- Electronic device violation that disrupts learning

Category 2

- Bullying and harassment (including cyber-bullying, discriminatory statements, stalking, or extortion)
- Distribution of inappropriate videos or photos of other students which cause a school wide disruption.
- Harassment (non-sexual in nature)
- Hitting/Slapping/Kicking
- Lewd or Licentious/ inappropriate behavior
- Possession or use of alcohol/nicotine/cannabis or paraphernalia
- Recording/taking pictures of physical altercations
- Student threats (for threats of serious injury, see Cat 3)
- Theft
- Throwing objects at students and staff
- Vandalism/destruction of property
- Violation of Privacy (including video or audio recording without consent)

Category 3

- Battery- singular behaviors which cause student injury**
- Deliberately calling 911, pulling fire alarm or discharging a fire extinguisher causing a school-wide disruption
- Distribution of sexually inappropriate videos or photos of self or other student
- Drugs (Unauthorized Controlled Substances or Narcotics): Use or Possession
- Inappropriate or unsolicited touching
- Intentional placement of body fluids on another person/belongings
- Intimidation- Exposing another to hate or ridicule
- Physical Fighting **
- Possession of toy gun, toy weapon, or fireworks
- Reckless Endangerment
- Sexual Harassment
- Threats of physical injury to staff*
- Threats of serious or significant injury to peers*
- Unauthorized entry on school property after school hours

Category 4

- Arson/use of fireworks or incendiary devices*
- Battery (of staff) - Behaviors which cause intentional physical injury to staff
- Distribution of drugs/alcohol on school property
- Inciting mob action

- Possession of weapon or look-alike *
- Sexual Assault of another student on campus or during school event
- Specific/planned threats of injury to staff*
- Threats of school-wide violence *(as determined by TA)
- Deployment or use of pepper spray*

Disciplinary Measures

School officials shall limit the number and duration of expulsions and out-of-school suspensions to the greatest extent practicable, and, where practicable and reasonable, shall consider forms of non-exclusionary discipline before using out-of-school suspensions or expulsions. School personnel shall not advise or encourage students to drop out of school voluntarily due to behavioral or academic difficulties, nor encourage parents to take their children home in lieu of school discipline. Potential disciplinary measures include the aforementioned use of a discipline rubric to determine needed discipline. The higher the point total on the rubric, the more restrictive measures will be used, and the higher the number of days assigned a consequence. Behavior consequences may include any of the following measures:

- Notifying parents/guardians.
- Reflection room referral.
- Referral to School Counselor.
- Restorative conversation or conflict resolution discussion.
- Disciplinary conference.
- Social Probation: withholding of privileges, extracurricular activities, attendance at dances
- Temporary removal from the classroom.
- Return of property or restitution for lost, stolen or damaged property.
- In-school suspension.
- Lunch detentions
- Restricted/Structured/Supervised school day.
- Community service.
- Seizure of contraband; confiscation and temporary retention of the personal property that was used to violate school rules.
- Suspension of bus riding privileges.
- Assignment to SOAR (Student Ownership Accountability & Re-engagement) program at MHS
- Assignment to an ATS (Alternative to Suspension) classroom.
- Suspension from school and all school activities for up to 10 days. A suspended student is prohibited from being on school grounds.
- Transfer to an alternative program if the student is expelled or otherwise qualifies for transfer under State law.
- Expulsion from school and all school activities for a definite time period not to exceed 2 calendar years. An expelled student is prohibited from being on school grounds.
- Notifying juvenile authorities or other law enforcement whenever the conduct involves criminal activity, such as, illegal drugs (controlled substances), “look-alikes,” alcohol or weapons or in other circumstances as authorized by the reciprocal reporting agreement between the District and local law enforcement agencies.

The above list of disciplinary measures is a range of options that will not always be applicable in every case. In some circumstances, it may not be possible to avoid suspending or expelling a student because behavioral interventions, other than a suspension or expulsion, will not be appropriate and available, and the only reasonable and practical way to resolve the threat and/or address the disruption is a suspension or expulsion.

Isolated Time Out, Time Out and Physical Restraint

Isolated time out, time out, and physical restraint shall only be used if the student's behavior presents an imminent danger of serious physical harm to the student or others and other less restrictive and intrusive measures were tried and proven ineffective in stopping it. The school may not use isolated time out, time out, and physical restraint as discipline or punishment, convenience for staff, retaliation, a substitute for appropriate educational or behavioral support, a routine safety matter, or to prevent property damage in the absence of imminent danger of serious physical harm to the student or others.

Corporal Punishment

Corporal punishment is illegal and will not be used. Corporal punishment is defined as slapping, paddling, or prolonged maintenance of students in physically painful positions, or intentional infliction of bodily harm. Corporal punishment does not include reasonable force as needed to maintain safety for students, staff, or other persons, or for the purpose of self-defense or defense of property.

Delegation Of Authority

Each teacher, and any other school personnel when students are under his or her charge, is authorized to impose any disciplinary measure, other than suspension, expulsion, corporal punishment, or in-school suspension, that is appropriate and in accordance with the policies and rules on student discipline. Teachers, other certificated [licensed] educational employees, and other persons providing a related service for or with respect to a student, may use reasonable force as needed to maintain safety for other students, school personnel, or other persons, or for the purpose of self-defense or defense of property. Teachers may temporarily remove students from a classroom for disruptive behavior. The Superintendent, Building Principal, Assistant Building Principal, or Dean of Students is authorized to impose the same disciplinary measures as teachers and may suspend students guilty of gross disobedience or misconduct from school (including all school functions) and from riding the school bus, up to ten consecutive school days, provided the appropriate procedures are followed.

Suspension Procedures & Due Process

1. In-School Suspension: The Superintendent or designee is authorized to maintain an in-school suspension program, per District Board Policy 7:200. Students assigned to ISS are given the opportunity to complete classroom work during the in-school suspension for equivalent academic credit.
2. Alternative to Suspension: The District may maintain an Alternative to Suspension (ATS) program or classroom, as approved by building administration, in lieu of an out of school suspension. The objective of the ATS classroom/day is to prevent students from falling behind academically, while receiving a consequence for their behavior. In doing so, students have the opportunity to address their behavior in a restorative and productive manner. Successful completion of the ATS day will result in the student not receiving a suspension day on their disciplinary record.
3. Out-of-School Suspension: The Superintendent or designee shall implement suspension procedures that provide, at a minimum, for each of the following:
    - A conference during which the charges will be explained and the student will be given an opportunity to respond to the charges before he or she may be suspended.
    - A pre-suspension conference is not required, and the student can be immediately suspended when the student's presence poses a continuing danger to persons or property or an ongoing threat of disruption to the

educational process. In such cases, the notice and conference shall follow as soon as practicable.

- An attempted phone call to the student's parent(s)/guardian(s)
- A written notice of the suspension to the parent(s)/guardian(s) and the student, which shall:
  a. Provide notice to the parent(s)/guardian(s) of their child's right to a review of the suspension;
  b. Include information about an opportunity to make up work missed during the suspension for equivalent academic credit;
  c. Detail the specific act of gross disobedience or misconduct resulting in the decision to suspend;
  d. Provide rationale or an explanation of how the chosen number of suspension days will address the threat or disruption posed by the student or his or her act of gross disobedience or misconduct; and
  e. Depending upon the length of the out-of-school suspension, include the following applicable information:
     i. For a suspension of 3 school days or less, an explanation that the student's continuing presence in school would either pose a threat to school safety, or a disruption to other students' learning opportunities.
     ii. For a suspension of 4 or more school days, an explanation:
        a) That other appropriate and available behavioral and disciplinary interventions have been exhausted,
        b) As to whether school officials attempted other interventions or determined that no other interventions were available for the student,
        c) That the student's continuing presence in school would either pose a threat to the safety of other students, staff, or members of the school community or substantially disrupt, impede, or interfere with the operation of the school.
     iii. For a suspension of 5 or more school days, the information listed in section e.ii., above, along with documentation by the Superintendent or designee determining what, if any, appropriate and available support services will be provided to the student during the length of his or her suspension.

4. A summary of the notice, including the reason for the suspension and the suspension length, must be given to the Board by the Superintendent or designee.
5. Upon request of the parent(s)/guardian(s), a review of the suspension shall be conducted by the Board or a hearing officer appointed by the Board. At the review, the student's parent(s)/guardian(s) may appear and discuss the suspension with the Board or its hearing officer and may be represented by counsel. Whenever there is evidence that mental illness may be the cause for the suspension, the Superintendent or designee shall invite a representative from the Department of Human Services to consult with the Board. After presentation of the evidence or receipt of the hearing officer's report, the Board shall take such action as it finds appropriate. If the suspension is upheld, the Board's written suspension decision shall specifically detail items (a) and (e) in number 3, above.

Expulsion Procedures & Due Process

The Superintendent or designee shall implement expulsion procedures that provide, at a minimum:

1. Before a student may be expelled, the student and his or her parent(s)/guardian(s) shall be provided a written request to appear at a hearing to determine whether the student should be expelled. The request shall be sent by registered or certified mail, return receipt requested. The request shall:
    - Include the time, date, and place for the hearing.
    - Briefly describe what will happen during the hearing.
    - Detail the specific act of gross disobedience or misconduct resulting in the decision to recommend expulsion.
    - List the student's prior suspension(s).
        1. State that the School Code allows the School Board to expel a student for a definite period of time not to exceed 2 calendar years, as determined on a case-by-case basis.
        2. Ask that the student or parent(s)/guardian(s) or attorney inform the Superintendent or Board Attorney if the student will be represented by an attorney and, if so, the attorney's name and contact information.
    - Unless the student and parent(s)/guardian(s) indicate that they do not want a hearing or fail to appear at the designated time and place, the hearing will proceed. It shall be conducted by the Board or a hearing officer appointed by it. If a hearing officer is appointed, he or she shall report to the Board the evidence presented at the hearing and the Board shall take such final action as it finds appropriate. Whenever there is evidence that mental illness may be the cause for the recommended expulsion, the Superintendent or designee shall invite a representative from the Dept. of Human Services to consult with the Board.
    - During the expulsion hearing, the Board or hearing officer shall hear evidence concerning whether the student is guilty of the gross disobedience or misconduct as charged. School officials must provide:
        1. Testimony of any other interventions attempted and exhausted or of their determination that no other appropriate and available interventions were available for the student, and
        2. Evidence of the threat or disruption posed by the student. The student and his or parent(s)/guardian(s) may be represented by counsel, offer evidence, present witnesses, cross-examine witnesses who testified, and otherwise present reasons why the student should not be expelled. After presentation of the evidence or receipt of the hearing officer's report, the Board shall decide the issue of guilt and take such action as it finds appropriate.
    - If the Board acts to expel the student, its written expulsion decision shall:
        1. Detail the specific reason why removing the student from his or her learning environment is in the best interest of the school.
        2. Provide a rationale for the specific duration of the recommended expulsion.
        3. Document how school officials determined that all behavioral and disciplinary interventions have been exhausted by specifying which interventions were attempted or whether school officials determined that no other appropriate and available interventions existed for the student.
        4. Document how the student's continuing presence in school would pose a threat to the safety of other students, staff, or members of the school community, or substantially disrupt, impede, or interfere with the operation of the school.
    - Upon expulsion, the District may refer the student to appropriate and available support Services.

Discipline Of Students With Disabilities

The school and District will comply with federal and state law when disciplining students with disabilities. Behavioral interventions will be used with students with disabilities to promote and strengthen desirable behaviors and reduce identified inappropriate behaviors. No special education student shall be expelled if the student's particular act of gross disobedience or misconduct is a manifestation of his or her disability as determined by the IEP team. Any special education student whose gross disobedience or misconduct is not a manifestation of his or her disability may be suspended or expelled pursuant to the district's procedures but shall continue to receive special education services as determined by the IEP team. For more information regarding special education services please the District Office at (309) 743-8129.

Re-Engagement of Returning Students

The building administration shall meet with a student returning to school from an out-of-school suspension, expulsion or alternative school setting. The goal of this meeting shall be to support the student's ability to be successful in school following a period of exclusion and shall include an opportunity for students who have been suspended to complete or make-up missed work for equivalent academic credit.

Student social media password or other account information (105 ILCS 75/15)
The school may not request or require a student to provide a password or other related account information to gain access to the student's account or profile on a social networking website. The school may conduct an investigation or require a student to cooperate in an investigation if there is "specific information about activity on the student's account…that violates a school disciplinary rule or policy." As part of a school's investigation, a student may be required to "share the content that is reported in order to make a factual determination."

Non-Discrimination

Non-discrimination policy and grievance procedures
(various federal and state nondiscrimination laws and regulations, including: 34 C.F.R. § 106.8; 20 U.S.C. § 1681 et seq.; 29 U.S.C. § 791 et seq.; 42 U.S.C. § 2000d et seq.; 42 U.S.C. § 11431 et seq.; 42 U.S.C. § 12101 et seq.; 34 C.F.R. Parts 100, 104, 106, and 110; 105 ILCS 5/22-95, 105 ILCS 5/10-20.12, 10-20.60, 10-22.5, 22-11, 27-1, 22-110; 775 ILCS 5/1-101 et seq.; 775 ILCS 35/5; 23 Ill. Admin. Code § 1.240 and Part 200)

The Moline-Coal Valley Unit School District No. 40 does not discriminate against employees, students, or the general public in its programs or practices, including vocational education, on the basis of race, color, religion, sex, gender, gender identity, disability, age, marital status, pregnancy status, citizenship status, military status, unfavorable discharge from the military service, national origin or ancestry in accordance with Title IX, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act. The Moline-Coal Valley School District prohibits sex discrimination in any education program or activity that it operates, as required by Title IX, including in admission and employment.

Moline-Coal Valley School District's nondiscrimination policy and grievance procedures can be located on the District website under Board Policy. In accordance with Section 504 of the Rehabilitation Act of 1973 and the

Americans with Disabilities Act, any individual who is in need of assistance or reasonable accommodations to be able to participate in a school district-related activity, including the employment application or interview process, should contact the Assistant Superintendent for Student Services and Special Education at the District administrative offices. Any individual who wishes to file a complaint of unlawful discrimination should contact the Superintendent of Schools or the Secretary of the Board of Education at the District administrative offices, 1900 52nd Avenue, Moline, IL 61265.

Discrimination, harassment, and retaliation policy (105 ILCS 5/22-95)
No person, including a School District employee, agent, or student, shall harass, intimidate, or bully a student on the basis of actual or perceived: race; color; national origin; military status; unfavorable discharge status from military service; sex; sexual orientation; gender identity; gender-related identity or expression; ancestry; age; religion; physical or mental disability; order of protection status; status of being homeless; actual or potential marital or parental status, including pregnancy; physical appearance; socioeconomic status; academic status; association with a person or group with one or more of the aforementioned actual or perceived characteristics; or any other distinguishing characteristic.

The District will not tolerate harassing, intimidating conduct, or bullying whether verbal, physical, sexual, or visual, that affects the tangible benefits of education, that unreasonably interferes with a student's educational performance, or that creates an intimidating, hostile, or offensive educational environment. Examples of prohibited conduct include name-calling, using derogatory slurs, stalking, sexual violence, causing psychological harm, threatening or causing physical harm, threatened or actual destruction of property, or wearing or possessing items depicting or implying hatred or prejudice of one of the characteristics stated above. Retaliation against any person for bringing complaints, participating in the complaint process, or otherwise providing information about discrimination or harassment based on race, color, or national origin is prohibited. See Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*

The District shall provide an educational environment free of verbal, physical, or other conduct or communications constituting harassment on the basis of sex as defined and otherwise prohibited by State and federal law. Students are encouraged to promptly report claims or incidents of bullying, intimidation, harassment, sexual harassment, or any other prohibited conduct to the Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any employee with whom the student is comfortable speaking.
See Board policies 2:265, *Title IX Grievance Procedure*, and 2:260, *Uniform Grievance Procedure*.

Equal access for youth groups (20 U.S.C. § 7905; 34 C.F.R. § 108.9)
School facilities are available to community organizations during non-school hours when such use does not: (1) interfere with any school function or affect the safety of students or employees, or (2) affect the property or liability of the School District. The use of school facilities for school purposes has precedence over all other uses. The District reserves the right to cancel previously scheduled use of facilities by community organizations and other groups. The use of school facilities requires the prior approval of the Superintendent or designee and is subject to applicable procedures.

Persons on school premises must abide by the District's conduct rules at all times.

Student groups, school-related organizations, government agencies, and license-agreement holders are granted the use of school facilities at no cost. Fees and costs may apply to other organizations with an

approved Facilities Use Agreement. A fee schedule and other terms of use shall be prepared by the Superintendent and be subject to annual approval by the Board of Education.

Sex equity policy and grievance procedure (20 U.S.C. § 1681 et seq.; 34 C.F.R. § 106.8; 105 ILCS 5/10-22.5, 27-1; 23 Ill. Admin. Code §§ 1.240, 200.40(d))
No student shall, based on sex, sexual orientation, or gender identity be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities.

Any student may file a sex equity complaint by using Board policy 2:260, *Uniform Grievance Procedure*. A student may appeal the Board's resolution of the complaint to the Regional Superintendent (pursuant to 105 ILCS 5/3-10) and, thereafter, to the State Superintendent of Education (pursuant to 105 ILCS 5/2-3.8).

Sexual harassment policy and grievance procedure (20 U.S.C. § 1681 et seq.; 34 C.F.R. § 106.8; 105 ILCS 5/10-22.5, 27-1, 22-110; 23 Ill. Admin. Code Part 200)
Sexual harassment affects a student's ability to learn and an employee's ability to work. Providing an educational and workplace environment free from sexual harassment is an important District goal. The District does not discriminate on the basis of sex in any of its education programs or activities, and it complies with Title IX of the Education Amendments of 1972 (Title IX) and its implementing regulations (34 C.F.R. Part 106) concerning everyone in the District's education programs and activities, including applicants for employment, students, parents/guardians, employees, and third parties.

Sexual harassment as defined in *Title IX* (*Title IX Sexual Harassment*) is prohibited. Any person, including a District employee or agent, or student, engages in Title IX Sexual Harassment when that person engages in conduct on the basis of an individual's sex that satisfies one or more of the following:

1. A District employee conditions the provision of an aid, benefit, or service on an individual's participation in unwelcome sexual conduct; or
2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the District's educational program or activity; or
3. *Sexual assault* as defined in 20 U.S.C. §1092(f)(6)(A)(v), *dating violence* as defined in 34 U.S.C. §12291(a)(11), *domestic violence* as defined in 34 U.S.C. §12291(a)(12), or *stalking* as defined in 34 U.S.C. §12291(a)(36).

Examples of sexual harassment include, but are not limited to, touching, rape, sexual battery, sexual abuse, sexual coercion, crude jokes or pictures, discussions of sexual experiences, teasing related to sexual characteristics, and spreading rumors related to a person's alleged sexual activities. See Board Policy 2:265, *Title IX Grievance Procedure*

Non-discrimination Coordinator, Title IX Coordinator, and complaint procedures (various federal and state non-discrimination laws and regulations)

Non-discrimination Coordinator
Dr. Rachel Savage, Superintendent
1900 52nd Avenue
Moline, IL 61265
rsavage@molineschools.org
309-743-1600

Title IX Coordinator
Dr. Rachel Savage, Superintendent
1900 52nd Avenue
Moline, IL 61265
rsavage@molineschools.org
309-743-1600

Complaint Manager
Todd DeTaeye
Asst. Superintendent, Human Resources
1900 52nd Avenue
Moline, IL 61265
tdetaye@molineschools.org
309-743-1600

Complaint Manager
Erin Terstriep
Asst. Superintendent, Student Services/Special Ed
1900 52nd Avenue
Moline, IL 61265
eterstri@molineschools.org
309-743-1600

Disability accommodation (42 U.S.C. § 12101 et seq.; 28 C.F.R. §§ 35.101, 35.106, 35.107)
Individuals with disabilities shall be provided an opportunity to participate in all school-sponsored services, programs, or activities and will not be subject to illegal discrimination. When appropriate, the District may provide to persons with disabilities aids, benefits, or services that are separate or different from, but as effective as, those provided to others.

The District will provide auxiliary aids and services when necessary to afford individuals with disabilities equal opportunity to participate in or enjoy the benefits of a service, program, or activity. Each service, program, website, or activity operated in existing facilities shall be readily accessible to, and usable by, individuals with disabilities. New construction and alterations to facilities existing before January 26, 1992, will be accessible when viewed in their entirety.

Individuals with disabilities should notify the Superintendent or Building Principal if they have a disability that will require special assistance or services and, if so, what services are required. This notification should occur as far in advance as possible of the school-sponsored function, program, or meeting.

Individuals with disabilities may allege a violation of this policy or federal law by reporting it to the Superintendent or by filing a grievance to a Complaint Manager under the Uniform Grievance Procedure. See Board Policy 8:70, *Accommodating Individuals with Disabilities*.

Homeless Student Services & Rights (42 U.S.C. § 11432(e)(3)(C); 105 ILCS 45/1-1 et seq.)
Students who are experiencing homelessness must be immediately enrolled in either the student's school of origin or the school associated with the location that student most frequently sleeps at night. Homeless students are not required to attend a separate school for homeless children or youths, and they will be provided with comparable transportation services, educational services, and meal programs as their non-homeless peers. Moline-Coal Valley School District prohibits stigmatizing homeless youth by school personnel; questions or concerns regarding stigmatization, services, eligibility, and enrollment for homeless students may be directed to the district's homeless liaison:

District Homeless Liaison
Trista Sanders, Student Services Coordinator
1900 52nd Avenue,
Moline, IL 61265
309-743-8125
tsanders@molineschools.org

IL State Coordinator for Education of Homeless
Kate Ulmer
Illinois State Board of Education
100 North 1st Street
Springfield, IL 62777

Ensuring Success in School (ESS) Law (105 ILCS 5/26A-20(d), 26A-40(h))
Domestic and sexual violence affect a student's ability to learn. Students who are parents or expectant parents have unique needs. Providing support services that enable students who are parents, expectant parents, or victims of domestic or sexual violence (Article 26A Students) to succeed in school are important District goals and required by 105 ILCS 5/26A (Article 26A).

At least one staff member in each school building is designated as a resource person for Article 26A Students. Any staff member, upon learning or suspecting that a student is a parent, expectant parent, or victim of domestic or sexual violence must refer the student to a designated Article 26A Resource Person. The building designee must seek verification of a student's claim of Article 26A status relating to domestic or sexual violence in accordance with 105 ILCS 5/26A-45. The district and/or building will provide Article 26A Students with in-school support services, information about non-school-based support services, and the ability to make up work missed due to circumstances related to the student's Article 26A status in accordance with 105 ILCS 5/26A-40. If there are complaints regarding eligibility and services, the district and/or building ensures the prompt and equitable resolution through a complaint resolution procedure that fully complies with 105 ILCS 5/26A-25. All information concerning an Article 26A Student's status and related experiences, or information concerning a student who is a named perpetrator of domestic or sexual violence, provided to or otherwise obtained by the District or its employees or agents pursuant to 105 ILCS 5/26A is retained in a confidential temporary file in accordance with 105 ILCS 10/2(f).

Requesting Support Services
An Article 26A Student and/or their parent/guardian may request support services under this policy by contacting the building-level Article 26A Resource Person, whose name and contact information will be annually distributed to employees, students, and parents/guardians by each Building Principal.

Filing a Complaint
An Article 26A Student and/or their parent/guardian may file a complaint under this policy with the Nondiscrimination Coordinator, Title IX Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any employee with whom the person is comfortable speaking. See Board Policy 7:255 *Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence.*

Availability of Counseling Services without parental consent (105 ILCS 5/26A-20(d), 26A-40(h))
Students age 12 and older may seek counseling services without parental or guardian consent. School personnel are required by law to provide annual notice to students of this availability, and should a staff member become aware that a student is a parent, expectant parent, or victim of domestic or sexual violence, they must immediately provide the student with this notice.

All district buildings have school counselors assigned to the building and available to students in need of counseling services. Please see the district website, under Schools, to select your student's school. The staff directory for that building will identify the school counselor(s) and contact information.

Special Education & 504 Plans

Provision of free appropriate public education to students with disabilities (105 ILCS 5/146.01; 20 U.S.C. § 1400 et seq.)
All children with disabilities have the right to a free appropriate public education. Any inquiries regarding the identification, assessment, and placement of children in special education services may be directed to the Assistant Superintendent for Student Services and Special Education, 1900 52nd Avenue, Moline, IL 61265 or by calling 309-743-8129.

Section 504 services (105 ILCS 5/14-6.01) - Letter to Parents & Guardians
Students with disabilities who do not qualify for an IEP under the *Individuals with Disabilities Education Act* may qualify for services under Section 504 of the *Rehabilitation Act of 1973* if the child (i) has a physical or mental impairment that substantially limits one or more major life activities, (ii) has a record of physical or mental impairment, or (iii) is regarded as having a physical or mental impairment. Any inquiries regarding the identification, assessment, and placement of children through Section 504 may be directed to the Assistant

Superintendent for Student Services and Special Education, 1900 52nd Avenue, Moline, IL 61265 or by calling 309-743-8129.

Any parent/guardian who is deaf or does not typically communicate using spoken English is entitled to the services of an interpreter when the parent/guardian participates in a Section 504 meeting with a representative of the school district.

Behavior intervention policies and procedures, including rules for use of isolated time out, time out, and physical restraint (105 ILCS 5/14-8.05(c), 10-20.14, 10-20.33(h); 23 Ill. Admin. Code §§ 1.280, 1.285)
For students with IEPs, school districts must provide a copy of the policies and procedures to parents/guardians immediately following adoption or at the time an IEP is first implemented for the student. At a student's annual review IEP meeting, these policies and procedures are reviewed and an additional copy is offered to parents/guardians. The policies and procedures are always available to parents/guardians upon request. The Moline-Coal Valley School District adopts the *Special Education Procedures Assuring the Implementation of Comprehensive Programming for Children with Disabilities*, published by the Illinois Council of School Attorneys. You may find the full document on the district website, molineschools.org, under Our District, Departments, Student Services & Special Education, Special Education Resources, *Administrative Procedure - Special Education Procedures Assuring the Implementation of Comprehensive Programming for Children with Disabilities,* or by clicking the link provided here: https://drive.google.com/file/d/1HBiFReNyzntufayslEe0fMiRo3VGVYB8/view

Procedural Safeguards: You may find the full document on the district website, molineschools.org, under Our District, Departments, Student Services & Special Education, Special Education Required Postings, *Notice of Procedural Safeguards for Parents/Guardians of Students with Disabilities*, or by clicking the link provided here: chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://www.isbe.net/SPEDReqNotConForms/nc_proc_sfgrds_34-57j.pdf and Understanding IL ABLE - Savings account information for students with disabilities.

Right to review student records prior to eligibility or IEP meeting (105 ILCS 5/14-8.02f(c))
Parents/guardians have the right to review and copy their child's school student records prior to any special education eligibility or IEP program review meeting, subject to the requirements of applicable federal and State law.

PUNS-trained employees (105 ILCS 5/2-3.163(c))
PUNS (Prioritization of Urgency of Need for Services) is a statewide database that acts as a waiting list for children and adults with developmental disabilities who need government-funded home or community-based waiver services, such as residential living, respite care, and in-home support.

PreK & Elementary Buildings: Leia Peterson, District Special Education Coordinator
John Deere Middle School: Katie Weber, Lead Special Education Teacher
Wilson Middle School: Shannon Dudek, Lead Special Education Teacher
Moline High School: Stephanie Casey, Special Education Department Chair

IEP Facilitation Fact Sheet (105 ILCS 5/14-19)
The state of Illinois can assist with IEP facilitation if a parent/guardian desires. State-sponsored facilitation is a voluntary process in which a third party (facilitator) guides the Individualized Education Program (IEP) meeting to help maintain open communication and keep the IEP team members focused on developing a mutually acceptable IEP. Facilitation is a free service. Parents of children with known or suspected disabilities and/or school personnel have the right to request facilitation services from the Illinois State Board of Education (ISBE). Website: www.isbe.net/Pages/IEP-Facilitation-System.aspx

Special state schools for students who are deaf, hard of hearing, blind, visually impaired, orthopedically impaired, or physically disabled (105 ILCS 5/14-8.02(b)

This serves as written notice to parents/guardians of children who are deaf, hard of hearing, blind, visually impaired, orthopedically impaired, or physically disabled that the state of Illinois has specialized schools that provide unique services for students.

Illinois School for the Deaf

- This program, located in Jacksonville, IL, provides individualized education, embrace diverse communication, and foster holistic development in partnership with families and the community. As a statewide resource from birth to age 21, ISD utilizes advanced technology to ensure every student achieves personal excellence. ISD offers comprehensive on-campus services such as nursing, audiology, counseling, speech-language therapy, physical therapy, and occupational therapy, in addition to their highly qualified, certified deaf educators. Enrollment includes the option for inclusive education through mainstream classes in Jacksonville public schools, student work experiences, transition living programs, assistive technology, and extracurricular activities.
- Families, school districts, local education agencies and ISD work together to help determine if ISD is right for a child.
- For admissions information call ISD Admissions at (217) 479-4297.

Illinois School for the Visually Impaired

- ISVI is a residential/day school in Jacksonville, IL, that is fully accredited by Cognia and operated by the Illinois Department of Human Services, Division of Rehabilitation Services ISVI provides educational programming for children from birth to 22 years of age, including strong academic programming that emphasizes independence and vocational skills, instruction in Braille, daily living skills, orientation and mobility training, and assistive technology, as well as extracurricular and dormitory activities, including track, cheerleading, swimming, wrestling, goalball, bowling, forensics, yearbook, student council, and choir. Students ages 14 to 22 learn to live independently in the community through the Transitional Living Program.
- Qualifications for admission include the student being identified by a qualified ophthalmologist or optometrist as having a severe visual disability that impacts his educational progress; the student's local school district has recommended that the student be admitted because exceptional characteristics have been determined to be so profound, complex or otherwise unique that the local district's special education program cannot adequately or appropriately meet the student's total education needs; or parents may also choose to utilize "Direct Referral" in order to request evaluation and placement of their child at ISVI; and ISVI can provide an appropriate program.
- For admissions information call ISVI Admissions at 1-800-919-5617

Illinois Center for Rehabilitation and Education-Roosevelt

- Located in Chicago, ICRE-R provides transition services including independent living, post-secondary education, vocational training, advocacy, community participation, and services to assist students with disabilities in achieving the highest level of independence in community living and employment. ICRE-R provides a comprehensive transition program for students with physical disabilities and other health impairments who have completed their high school education, but have deferred their high school diplomas. The program is four (4) years in length and is available to students for four (4) years or until they reach 22 years of age, whichever comes first.Students may attend ICRE-R as a residential student in the dormitories or attend the day program Monday - Thursday, as a day student. Each student's program is tailored to his/her individual needs, skills, and interests
- For admissions information call ICRE-R Admissions at (312) 433-3100

Illinois Center for Rehabilitation and Education-Wood

- The Illinois Center for Rehabilitation and Education-Wood (ICRE-Wood) is a facility which provides a concentrated short-term residential and day training commuter program for adults 18 years or older, who are blind, visually impaired, or DeafBlind. It is located in Chicago and offers a 13-week vocational and independent skills training program. All services are coordinated to provide an individual with an enhanced opportunity to prepare for employment, school and/or living independently.
- To contact ICRE-Wood, call the IDHS Rehabilitation Services Office at (877) 581-3690.

Curriculum

Curriculum Development & Policies (105 ILCS 5/27-605, 27-610; 23 Ill. Admin. Code § 1.440; 105 ILCS 5/27-250; 105 ILCS 5/10-20.9a; 105 ILCS 5/27-1015; 105 ILCS 5/27-215(d))
Curriculum mandates, curriculum opt-outs and substitutions, curriculum development, and other curriculum-related policies can be found on the district website, under Our District, Board of Education, Board Policy, Board Policies 6:30 - 6:340. High School Curriculum details, course descriptions, grading and class rank policies, and graduation requirements can be found by visiting mhs.molineschools.org, Academics, Academic Information, Course Catalog.

Alternative learning opportunities (105 ILCS 5/13B-60.5; 23 Ill. Admin. Code § 240.20(e))
The school district offers an alternative learning opportunities program, for targeted students in grades 6-12. The middle school program offers support in a small learning environment to students struggling with behavior who have been referred by building Student Solutions Teams or under administrative transfer. The high school program, called ASPIRE, offers a small learning environment and curriculum focused on real-world application of learning in a career-focused environment. Students interested in this program must seek admission through an application process unless provided administrative transfer. Services across the middle and high school alternative programs include access to the building social worker, direct instruction and practice in behavioral skills, advisory programming, and career-focused curriculum. For more information, please contact the ASPIRE administrator, Andy Bullock, at 309-743-8858.

Registered apprenticeship program (105 ILCS 5/2-3.175; 23 Ill. Admin. Code § 255.200)
Moline High School offers student opportunities for registered apprenticeship programs for students in grades 9-12 who are 16 years or older. A student may participate in any registered apprenticeship program listed by the school district in the Moline High School Course Catalog, and a student may find a registered, but not listed, apprenticeship program with a business or organization, if a registered apprenticeship program is not offered in the school district. Students and parents should contact the student's assigned counselor for more information on the Registered Apprenticeship Programs and their prerequisite courses.

Dual credit courses (110 ILCS 27/16.5)
Moline High School offers a variety of dual credit courses, which are courses that offer high school and community college credit simultaneously. If your student is enrolled in a mixed-enrollment dual credit course, the parent will receive a letter prior to the first day of classes of their student's eligibility or lack thereof to receive college credit for the course. If your student is enrolled in a dual-credit-only course, enrollment is considered mandatory for taking the course and additional enrollment needs and fees will be communicated through the student's counselor.

School Costs, Fees, and Transportation

School fee policy and waiver procedures for school fees and fines for loss of school property
(105 ILCS 5/2-3.96, 10-20.13; 23 Ill. Admin. Code § 1.245)
Notice to parents regarding the district's school fee policy: Parents/guardians are responsible for paying student fees on or before the start of each semester. Student fees may include registration fees, technology fees, meal fees, athletic fees, and summer program fees. Detailed information regarding these fees can be found on the district website, under Parents & Families, School Fees, or by clicking this link.

Free and reduced-price meals (105 ILCS 125/0.01 et seq.; 23 Ill. Admin. Code § 305.10; 7 C.F.R. §§ 245.3, 245.5)
Families who are unable to pay student fees and fines for loss of school property may qualify for a full or partial fee waiver. Eligibility criteria for fee waivers may be found under Board Policy 4:140, and the fee waiver application can be found by clicking the link or visiting the district website (molineschools.org) under Parents & Families, Registration Links, Food Service, Free Reduced Meal Plan Application. For questions about the Free and reduced-price meals at school, contact Deb Berhenke at (309) 743-8973.

Buildings and Grounds

Identification and registration of persons entering the school building (105 ILCA 5/24-25)
All visitors to school property are required to report to the Building Principal's office and receive permission to remain on school property. All visitors must sign a visitors' log, show identification, and wear a visitor's badge. When leaving the school, visitors must return their badge. On those occasions when large groups of parents/guardians, friends, and/or community members are invited onto school property or when community members are attending Board meetings, visitors are not required to sign in but must follow school officials' instructions. Persons on school property without permission will be directed to leave and may be subject to criminal prosecution. See Board Policy 8:30, *Visitors to and Conduct on School Property* for more information.

Visitor policy (105 ILCS 5/10-22.10; 720 ILCS 5/21-1, 21-1.2, 21-3, 215, 21-5.5, 21-9, 21-11)
Except as provided in the next paragraph, any person wishing to confer with a staff member should contact that staff member to make an appointment. Conferences with teachers are held, to the extent possible, outside school hours or during the teacher's conference/preparation period.

Requests to access a school building, facility, and/or educational program, or to interview personnel or a student for purposes of assessing the student's special education needs, should be made at the appropriate building. Access shall be facilitated according to guidelines from the Superintendent or designee.

The School District expects mutual respect, civility, and orderly conduct among all people on school property or at a school event. No person on school property or at a school event (including visitors, students, and employees) shall perform any of the following acts:

1. Strike, injure, threaten, harass, or intimidate a staff member, Board member, sports official or coach, or any other person.
2. Behave in an unsportsmanlike manner, or use vulgar or obscene language.

3. Unless specifically permitted by State law, possess a weapon, any object that can reasonably be considered a weapon or looks like a weapon, or any dangerous device.
4. Damage or threaten to damage another's property.
5. Damage or deface school property.
6. Violate any Illinois law, or town or county ordinance.
7. Smoke or otherwise use tobacco products.
8. Distribute, consume, use, possess, or be impaired by or under the influence of an alcoholic beverage, cannabis, other lawful product, or illegal drug.
9. Be present when the person's alcoholic beverage, cannabis, other lawful product, or illegal drug consumption is detectible, regardless of when and/or where the use occurred.
10. Use or possess medical cannabis, unless he or she has complied with policy 7:270, *Administering Medicines to Students*, implementing *Ashley's Law*.
11. Impede, delay, disrupt, or otherwise interfere with any school activity or function (including using cellular phones in a disruptive manner).
12. Enter upon any portion of school premises at any time for purposes other than those that are lawful and authorized by the Board.
13. Operate a motor vehicle: (a) in a risky manner, (b) in excess of 20 miles per hour, or (c) in violation of an authorized District employee's directive.
14. Engage in any risky behavior, including roller-blading, roller-skating, or skateboarding.
15. Violate other District policies or regulations, or a directive from an authorized security officer or District employee.
16. Engage in any conduct that interferes with, disrupts, or adversely affects the District or a School function.

Convicted Child Sex Offender

State law prohibits a child sex offender from being present on school property or loitering within 500 feet of school property when persons under the age of 18 are present, unless the offender is:

1. A parent/guardian of a student attending the school and has notified the Building Principal of his or her presence at the school for the purpose of: (i) attending a conference at the school with school personnel to discuss the progress of his or her child academically or socially, (ii) participating in child review conferences in which evaluation and placement decisions may be made with respect to his or her child regarding special education services, or (iii) attending conferences to discuss other student issues concerning his or her child such as retention and promotion; or
2. Has permission to be present from the Board, Superintendent, or Superintendent's designee. If permission is granted, the Superintendent or Board President shall provide the details of the offender's upcoming visit to the Building Principal.

In all cases, the Superintendent, or designee who is a licensed employee, shall supervise a child sex offender whenever the offender is in a child's vicinity.

Enforcement

Any staff member may request identification from any person on school property; refusal to provide such information is a criminal act. The Building Principal or designee shall seek the immediate removal of any person who refuses to provide requested identification.

Any person who engages in conduct prohibited by this policy may be ejected from or denied admission to school property in accordance with State law. The person also may be subject to being denied admission to school athletic or extracurricular events for up to one calendar year in accordance with the procedures below.

Procedures to Deny Future Admission to Athletic or Extracurricular School Events

Before any person may be denied admission to athletic or extracurricular school events, the person has a right to a hearing before the Board. The Superintendent may refuse the person admission pending such hearing. The Superintendent or designee must provide the person with a hearing notice, delivered or sent by certified mail with return receipt requested, at least ten days before the Board hearing date.

See Board Policy 8:30, *Visitors to and Conduct on School Property* for more information.

Trespassing and criminal offense (105 ILCS 5/10-22.10; 720 ILCS 5/21-1, 21-1.2, 21-3, 215, 21-5.5, 21-9, 21-11)
Trespassing on school grounds is prohibited. Further, provide notice that it is prohibited by law to commit criminal damage to school property, to vandalize school property, or to distribute/deliver written or printed solicitation within 1,000 feet of school property for the purpose of inviting students to an event in which a significant purpose is to commit or solicit illegal acts or will otherwise be held in or around abandoned buildings.

Asbestos Management Plan (40 C.F.R. § 763.93(g)(4); 77 Ill. Admin. Code § 855.300(a)(3))
Annually through the district's online enrollment process, families are provided with the district's Asbestos Management Plan. This information is available to parents outside of enrollment, should they desire access. Additionally, parents may request information regarding inspections, response action, and post-response action activities, including periodic re-inspection and surveillance activities that are planned or in progress. Contact Keith Karstens, Facilities Director, 1900 52nd Avenue, Moline, IL 61265, for access to this information.

Pesticide application (225 ILCS 235/10.3; 415 ILCS 65/3(f))
School districts must provide notification to all parents/guardians of students before pesticide application. The notice must be given at least 2 business days before the application of pesticides and should identify the intended date of the application of the pesticide and the name and telephone contact number for the school personnel responsible for the pesticide application program. If the application is to school grounds other than school structures, the written notice must be given at least 4 business days prior to application of pesticides and should identify the intended date of the application of the pesticide and the name and telephone contact number for the school personnel responsible for the pesticide application program. Written notice may be included in newsletters, bulletins, calendars, or other correspondence currently published by the school district. Prior notice is not required if there is imminent threat to health or property.

Coal tar sealant disclosure (410 ILCS 170/10)
Prior to any application of a coal-tar based sealant product or a high polycyclic aromatic hydrocarbon sealant product requires written notification to parents and staff. The notice may be included in newsletters, bulletins, calendars, or other correspondence currently published by the school district, and must be given at least 10 business days before the application and will identify the intended date and location of the application of the coal-tar based sealant product or high polycyclic aromatic hydrocarbon sealant, along with any health hazards associated with coal tar-based sealant product or high polycyclic aromatic hydrocarbon sealant product, as provided by a corresponding safety data sheet. Contact Keith Karstens, Facilities Director, 1900 52nd Avenue, Moline, IL 61265, for additional inquiries following any such notification.

District Athletic Events

Athletic Spectator Policies

Safety procedures for all public events at Wharton Field House and Browning Field:

- Students will be required to remain seated in the bleachers at all times during the game with the exception of game-time breaks or when exiting Wharton.
- Any student needing to access the restroom or concession stand outside of game-time breaks must do so directly, in groups no larger than two.
- Congregating or loitering in the restroom or other areas will not be permitted. Students will be asked to return to the bleachers for the duration of the game. Students unwilling to comply will be asked to leave and potentially denied entry at future events at Wharton Field House
- **No Bag Policy**- Student or adult spectators attending public events at Browning Field or Wharton Field House will not be permitted to bring in bags or purses. Exceptions will be made for a small clutch or fanny pack no larger than 7.5" x 5", which will be subject to search. Considerations will be made for diaper bags and bags that carry medical equipment, which will also be subject to search.

Parent Expectations for Conduct

Parents of athletes, their guests, and community members attending athletic events and engaging with athletes, coaches, and staff regarding school-sponsored athletic programs are expected to adhere to School Board Policy 8:30, *Visitors to and Conduct on School Property*. Please visit the district website, under Our District, Board of Education, Board Policy to read the entire policy. Excerpts pertinent to conduct at athletic events are provided below.

The School District expects mutual respect, civility, and orderly conduct among all people on school property or at a school event. No person on school property or at a school event (including visitors, students, and employees) shall perform any of the following acts:

1. Strike, injure, threaten, harass, or intimidate a staff member, Board member, sports official or coach, or any other person.
2. Behave in an unsportsmanlike manner, or use vulgar or obscene language.
3. Unless specifically permitted by State law, possess a weapon, any object that can reasonably be considered a weapon or looks like a weapon, or any dangerous device.
4. Damage or threaten to damage another's property.
5. Damage or deface school property.
6. Violate any Illinois law, or town or county ordinance.
7. Smoke or otherwise use tobacco products.
8. Distribute, consume, use, possess, or be impaired by or under the influence of an alcoholic beverage, cannabis, other lawful product, or illegal drug.
9. Be present when the person's alcoholic beverage, cannabis, other lawful product, or illegal drug consumption is detectible, regardless of when and/or where the use occurred.
10. Use or possess medical cannabis, unless he or she has complied with policy 7:270, Administering Medicines to Students, implementing Ashley's Law.
11. Impede, delay, disrupt, or otherwise interfere with any school activity or function (including using cellular phones in a disruptive manner).
12. Enter upon any portion of school premises at any time for purposes other than those that are lawful and authorized by the Board.
13. Operate a motor vehicle: (a) in a risky manner, (b) in excess of 20 miles per hour, or (c) in violation of an authorized District employee's directive.
14. Engage in any risky behavior, including roller-blading, roller-skating, or skateboarding.
15. Violate other District policies or regulations, or a directive from an authorized security officer or District employee.
16. Engage in any conduct that interferes with, disrupts, or adversely affects the District or a School function.

Convicted Child Sex Offender

State law prohibits a child sex offender from being present on school property or loitering within 500 feet of school property when persons under the age of 18 are present, unless the offender is:

1. A parent/guardian of a student attending the school and has notified the Building Principal of his or her presence at the school for the purpose of: (i) attending a conference at the school with school personnel to discuss the progress of his or her child academically or socially, (ii) participating in child review conferences in which evaluation and placement decisions may be made with respect to his or her child regarding special education services, or (iii) attending conferences to discuss other student issues concerning his or her child such as retention and promotion; or
2. Has permission to be present from the Board, Superintendent, or Superintendent's designee. If permission is granted, the Superintendent or Board President shall provide the details of the offender's upcoming visit to the Building Principal.

In all cases, the Superintendent, or designee who is a licensed employee, shall supervise a child sex offender whenever the offender is in a child's vicinity.

Enforcement

Any staff member may request identification from any person on school property; refusal to provide such information is a criminal act. The Building Principal or designee shall seek the immediate removal of any person who refuses to provide requested identification.

Any person who engages in conduct prohibited by this policy may be ejected from or denied admission to school property in accordance with State law. The person also may be subject to being denied admission to school athletic or extracurricular events for up to one calendar year in accordance with the procedures outlined in Board Policy 8:30, *Visitors to and Conduct on School Property*.

Parent Communication

The athletic department and coaches recognize parents as essential partners in the education and development of their students and student athletes. In the spirit of partnership, parent comments, suggestions, and concerns about approaches that benefit their individual student are welcome. Parents wishing to speak to coaches should wait for 24 hours following a competition or interaction before reaching out via email, phone call, or to schedule an appointment for further discussion.

The athletic department has directed coaches to refrain from discussing the following specific topics:

- Playing time
- Team strategy
- Calling plays
- Student athletes who are not under your custody & care

Parent Concerns & Athletic Department Chain of Command

As a large program working to meet the needs of many stakeholders, the Athletic Department expects parents to follow the established process for addressing concerns:

1. The athlete must request a meeting with the coach (before or after practice) that will take place either before or after practice the day following the request.
2. If the concern remains unresolved to the athlete’s satisfaction, the parent should then request a meeting with the coach.
3. If the concern remains unresolved to the parent or athlete’s satisfaction, the parent should then request a meeting with the Athletic Director, where the coach will also be present.

4. If the concern remains unresolved to the parent or athlete's satisfaction, the parent should then request a meeting with the Principal, where the Athletic Director and coach will also be present.
5. If the concern remains unresolved to the parent or athlete's satisfaction, the parent should then request a meeting with the Superintendent (or designee), where the Principal, Athletic Director, and/or coach may be present.

Concerns directed outside of this chain of command will be redirected to the appropriate step in the sequence noted above.

High School Athletic & Extracurricular Policies

Students must be in attendance for a minimum of four class periods in order to practice, perform, participate, or compete in extra-curricular activities or athletics, with the exception of absence due to school-sponsored activities. In order to be eligible to participate in any school-sponsored or school-supported athletic or extracurricular activity, a student must be passing five classes. Any student-participant failing to meet these academic criteria shall be suspended from the activity for 7 calendar days.

Requirements for Participation

- Have a permission slip on file in the Athletic Office signed by the Athlete and the parent/guardian.
- Parents/Guardians must complete the Authorization for Medical Treatment form, available online on the Moline High School Athletic website 7:300-E3. Parents must also complete the Certificate of Physical Fitness for Participation in Athletics 7:300-E2.
- Submit to an annual physical exam, which will be on file in the Athletic Office. (Freshmen will use the ninth grade District 40 physical).
- Purchase Activity Ticket.
- Be responsible for all equipment and/or clothing issued for an activity as well as its return at the end of the activity.
- The student and his/her parent(s)/guardian(s) must comply with the eligibility rules of, and complete any forms required by the IHSA and complete all forms required by the District. 7:300.
- Meet academic eligibility standards set down by the Illinois High School Association (IHSA), or set down by Moline High School.
    1. Must fulfill credit requirements of IHSA of previous school semester prior to sports season (2.5 credits, equivalent to 5 traditional credit bearing classes)
    2. Must fulfill grade requirements of IHSA during each week of current sports season
- If an athlete is exempt from P.E. for athletics, it is the athlete's responsibility to return to physical education at the end of their season, or immediately if participation in sports is terminated for any reason. An athlete, who fails to return to class, may receive an "F" and no credit for physical education.
- The student and his/her parent must provide written consent to random drug testing and alcohol testing pursuant to the Extra-Curricular Drug and Alcohol Testing Program (7:240-AP2 and 7:240-Ap2.E1)
- The student must show proof of accidental insurance coverage either by a policy purchased through the District-approved insurance plan or a parent(s)/guardian(s) written statement that the student is covered under a family insurance plan.
- All grade levels are eligible to participate at the Varsity level.

Athletic Standards of Behavior

There are special standards for those who represent Moline High School as members of interscholastic teams. We expect a student-athlete to follow the School Code of Conduct, coaches' expectations, and school administrators' expectations in and out of the school day (this includes Homecoming and other school activities.) Violation could result in disciplinary action or suspension from the squad. The student-athlete should:

1. Conform to school rules of conduct at Moline High School.
2. Conform to Moline curfew hours regardless of age or curfew specified by their coach: 11:00 p.m. on weekdays and 12:00 midnight on Friday and Saturday.
3. Athletes must be in attendance at school, practices, and contests. Includes any school breaks.
4. In practice and in competition, a Moline athlete should exhibit the following behaviors:
    - Play according to the rules.
    - Be gracious in victory and defeat.
    - Have control of his/her emotions.
    - Respect the judgment of others.
    - Respect other student athletes (no hazing or bullying will be tolerated).
    - Be on time.
    - Accept constructive criticism from all coaches.
    - Take pride in yourself and school.
5. Athletes will not use social media involving other players, teams, coaches, or Moline High School in a way that could be detrimental.
6. Hazing Prohibited: Soliciting, encouraging, aiding, or engaging in hazing, no matter when or where it occurs, is prohibited. Hazing and bullying activities are strictly forbidden at any time and in any location. Hazing is any humiliating or dangerous activity expected of a student to belong to a team or group, regardless of his or her willingness to participate.

Bullying is any physical or verbal act or conduct that has or can be reasonably predicted to place a student in reasonable fear of harm; cause a detrimental effect on a student's physical or mental health; interfere with a student's academic performance; or interfere with a student's ability to participate in or benefit from school activities. (Adapted from the definition of bullying included in the Board policy 7:180, Prevention of and Response to Bullying, Intimidation, and Harassment.) Students engaging in hazing will be subject to one or more of the following disciplinary actions:

1. Removal from the extracurricular activities,
2. Conference with parents/guardians, and/or
3. Referral to appropriate law enforcement agency. Students engaging in hazing that endangers the mental or physical health or safety of another person may also be subject to: Suspension for up to 10 days, and/or expulsion for the remainder of the school term.
4. Any penalties for violation of above behaviors are to be administered by the respective coach or school administrator. Any suspensions from a contest will be with consultation with the Athletic Director.

Code Violations and Penalties

This Code of Conduct applies to all school-sponsored activities that are neither part of an academic class nor otherwise carry credit or a grade. Sponsors shall create a roster of students who are members or participants in an extracurricular activity and maintain attendance records.

The goal of the extracurricular program is to provide opportunities for students to pursue interests and develop life skills beyond the classroom. An additional goal of the athletic program is to develop the physical skills of student athletes, which will allow them to compete to the best of their ability within the School Board policies and the by-laws of any association of which the school is a member. Members must conduct themselves at all times, including after school and on days school is not in session, as good citizens and exemplars of their school - they must behave in ways that are consistent with good sportsmanship, leadership, and appropriate

moral conduct. They are expected to demonstrate good citizenship and exemplary conduct in the classroom, in the community, and during all facets of the activity. The Code of Conduct below describes the expectations and goals of the extracurricular and athletic programs. This Code does not contain a complete list of inappropriate behaviors for students in extracurricular activities and athletics. This Code of Conduct will be enforced 365 days a year, 24 hours a day. A student may be excluded from activities or competition while the school is conducting an investigation regarding that student's conduct. Students and their parents/guardians are encouraged to seek assistance from the student assistance program regarding alcohol or other drug problems. Family-referrals or self-referrals will be taken into consideration in determining consequences for Code of Conduct violations.

CODE OF CONDUCT FOR ATHLETICS & ACTIVITIES

ATHLETICS AND EXTRACURRICULAR ACTIVITIES

Students must be in attendance for a minimum of four class periods in order to practice, perform, participate, or compete in extra-curricular activities or athletics, with the exception of absence due to school-sponsored activities. In order to be eligible to participate in any school-sponsored or school-supported athletic or extracurricular activity, a student must be passing five classes. Any student-participant failing to meet these academic criteria shall be suspended from the activity for 7 calendar days.

ATTENDANCE AT SCHOOL DANCES

Attendance at school-sponsored dances is a privilege, and students must be in good academic, attendance, and behavioral standing to attend school dances. Only students who attend the school may attend school-sponsored dances, unless the principal or designee approves a student's guest in advance of the event. A guest must be "age appropriate," defined as a minimum of 9th grade and a maximum of 20 years of age.

All school rules, including the school's discipline code and dress code are in effect during school sponsored dances. In particular, students shall not:

1. Use, possess, distribute, purchase, or sell tobacco materials.
2. Use, possess, distribute, purchase, or sell alcoholic beverages.
3. Use, possess, buy, sell, barter, or distribute any illegal substance or paraphernalia.
4. Use, possess, buy, sell, barter, or distribute any object that is or could be considered a weapon or any item that is a "look alike" weapon.
5. Vandalize or steal.
6. Haze other students.
7. Behave in a manner that is detrimental to the good of the school.
8. Dance in a manner deemed to be inappropriate by school staff (eg. "grinding").
9. Be insubordinate or disrespectful toward teachers and chaperones.

Students who violate the school's discipline code will be required to leave the dance immediately and the student's parent/guardian will be contacted. The school may also impose other discipline as outlined in the school's discipline code.

INTERSCHOLASTIC ATHLETICS

Moline High School presents a broad sports program for girls and boys interested in interscholastic competition. Moline High School is a member of the Western Big 6 Conference composed of Alleman High School, Galesburg High School, Geneseo High School, Moline High School, Quincy High School, Rock Island High School, Sterling High School and United Township High School.

Moline High School provides fall sports competition for boys in football, golf, cross country, and soccer. In the winter, boys can participate in wrestling, basketball and swimming. The spring sports program for boys consists of track, baseball and tennis.

The girls can participate in tennis, volleyball, swimming, cross-country and golf in the fall; basketball, and bowling in the winter and softball, track and soccer in the spring. Other IHSA activities include Bass Fishing, Cheerleading, Chess, Drama and Group Interpretation, Individual Events, Music, and Scholastic Bowl.

ATHLETIC FEE

There is an athletic fee, which allows the students the opportunity to participate in athletics and intramurals. This fee does not guarantee that students will participate, but it allows the opportunity to be in athletics and intramurals. Payment of the fee would also allow a student to attend all home sporting events (except IHSA and school sponsored tournaments) with the athletic pass. Replacement cost for the pass is $5.00. The athletic fee may be waived for students who qualify based upon free lunch 33 applications or fee waiver approval. The waiver applies only to participation and not to admission to any event.

AGREEMENT TO PARTICIPATE

Each student and his or her guardian must read and sign this Agreement to Participate each year before being allowed to participate in interscholastic or intramural athletics. The Agreement to Participate form is available online on the Moline High School webpage. 7:300-E1

SCHOLASTIC STANDING (IHSA 3.021 & 3.022)

IHSA 3.021: While in season, student athletes shall be doing passing work in at least twenty-five (25) credit hours (passing 5 semester classes) of high school work per week.

IHSA 3.022: In order to be eligible to participate, student athletes shall, unless they are entering high school for the first time, have credit on the school records for twenty-five (25) credit hours (passed 5 semester classes) of high school work for the previous semester.

ATHLETIC TRAINING RULES AND REGULATIONS

Student-athletes are required to be knowledgeable of and abide by the rules and regulations stated in the MHS Athletic Training Rules and Regulations (see below) that is signed prior to participation in sports. This Athletic Code is in effect the entire four years of high school eligibility.

Student-athletes will be required to abide by the rules and regulations stated in this policy as well as the other training rules specified by the coach of the particular sports activity. The coach is required to review the rules at the beginning of each sports season.

It is impossible to develop one set of comprehensive rules and regulations that will cover all sports and all situations. However, there is a genuine need for certain uniform guidelines for all interscholastic athletes. Every effort has been made to establish rules that are fair and reasonable, and to provide the means to administer them justly. Read these carefully and ask questions if you do not understand an item, because you will be expected to follow them. This is your copy. **Keep it, read it, and know the contents.**

I. Requirements for Participation:

A. Have a permission slip on file in the Athletic Office signed by the Athlete and the parent/guardian.

B. Parent/Guardian must complete the Authorization for Medical Treatment form, available online

on the Moline High School Athletic website 7:300-E3. Parents must also complete the Certificate of Physical Fitness for Participation in Athletics 7:300-E2.

C. Submit to an annual physical exam, which will be on file in the Athletic Office. (Freshmen will use ninth grade District 40 physical).

D. Purchase Activity Ticket.

E. Be responsible for all equipment and/or clothing issued for an activity as well as its return at the end of the activity.

F. The student and his/her parent(s)/guardian(s) must comply with the eligibility rules of, and complete any forms required by the IHSA and complete all forms required by the District. 7:300.

G. Meet academic eligibility standards set down by the Illinois High School Association (IHSA), or set down by Moline High School. 1.) Must fulfill credit requirements of IHSA of previous school semester prior to sports season (2.5 credits, equivalent to 5 traditional credit bearing classes). 2.) Must fulfill grade requirements of IHSA during each week of current sports season

H. If an athlete is exempt from P.E. for athletics, it is the athlete's responsibility to return to physical
education at the end of their season, or immediately if participation in sports is terminated for any reason. An athlete, who fails to return to class, may receive an “F” and no credit for physical education.

I. The student and his/her parent must provide written consent to random drug testing and alcohol testing pursuant to the Extra-Curricular Drug and Alcohol Testing 34 Program. 7:240-AP2 and 7:240-Ap2.E1

J. The student must show proof of accidental insurance coverage either by a policy purchased through the District-approved insurance plan or a parent(s)/guardian(s) written statement that the student is covered under family insurance plan.

K. All grade levels are eligible to participate at the Varsity level.

II. Standards of Behavior:

There are special standards for those who represent Moline High School as members of interscholastic teams. We expect a student-athlete to follow the School Code of Conduct, coaches' expectations, and school administrators' expectations in and out of the school day (this includes Homecoming and other school activities). Violation could result in disciplinary action or suspension from the squad. The student-athlete should:

A. Conform to school rules of conduct at Moline High School.

B. Conform to Moline curfew hours regardless of age or curfew specified by their coach: 11:00 p.m. on weekdays and 12:00 midnight on Friday and Saturday.

C. Athletes must be in attendance at school, practices, and contests. Includes any school breaks.

D. In practice and in competition, a Moline athlete should exhibit the following behaviors: *Play according to the rules. * Be gracious in victory and defeat. * Have control of his/her emotions. * Respect the judgment of others. * Respect other student athletes (no hazing or bullying will be tolerated). * Be on time. * Accept constructive criticism from the coach. * Take pride in yourself and school.

E. Athletes will not use social media involving other players, teams, coaches, or Moline High School in a way that could be detrimental.

F. Hazing Prohibited: Soliciting, encouraging, aiding, or engaging in hazing, no matter when or where it occurs, is prohibited. Hazing and bullying activities are strictly forbidden at any time and in any location. Hazing is any humiliating or dangerous activity expected of a student to belong to a team or group, regardless of his or her willingness to participate. (Adapted from the definition of hazing adopted by the National Federation of

State High School Associations). Bullying is any physical or verbal act or conduct that has or can be reasonably predicted to place a student in reasonable fear of harm; cause a detrimental effect on a student's physical or mental health; interfere with a student's academic performance; or interfere with a student's ability to participate in or benefit from school activities. (Adapted from the definition of bullying included in the Board policy 7:180, Prevention of and Response to Bullying, Intimidation, and Harassment.)
Students engaging in hazing will be subject to one or more of the following disciplinary actions:

1. Conference with parents/guardians to determine the Athletic Director's findings, and/or
2. Removal from the extracurricular activities,
3. Referral to appropriate law enforcement agency.

Students engaging in hazing that endangers the mental or physical health or safety of another person may also be subject to:

1. Suspension for up to 10 days, and/or
2. Expulsion for the remainder of the school term.

G. Any penalties for violation of above behaviors are to be administered by the respective coach or school administrator. Any suspensions from a contest will be with consultation with the Athletic Director.

III. Code Violations and Penalties:
The athletic code shall be enforced throughout the calendar year from the date of the student's first signing. Penalties may carry over to the next sport or school year as deemed necessary. Penalties that carry over must be served on the next sport the athlete decides to join. The sport must be completed before the penalty can be counted.

Athletic Travel:
The District sponsors various school-related sports and extracurricular activities, events, programs, competitions, and trips (“School-Sponsored Events”). The District generally provides transportation for students; however, in certain circumstances, students may need to use private transportation to travel to or from School-Sponsored Events. If busing or van use is not available for an event within a 10 mile radius of Moline High School, district staff may authorize the use of private vehicles for athletic travel.

Parents may authorize students to engage in various private transportation options through the agreement selections and signatures completed during the online registration process for students.

EXTRACURRICULAR ACTIVITIES

The Code of Conduct below applies to all school-sponsored activities that are neither part of an academic class nor otherwise carry credit or a grade. Sponsors shall create a roster of students who are members or participants in an extracurricular activity and maintain attendance records.

The goal of the extracurricular program is to provide opportunities for students to pursue interests and develop life skills beyond the classroom. An additional goal of the athletic program is to develop the physical skills of student-athletes, which will allow them to compete to the best of their ability within the School Board policies and the by-laws of any association of which the school is a member.

Members must conduct themselves at all times, including after school and on days school is not in session, as good citizens and exemplars of their school - they must behave in ways that are consistent with good

sportsmanship, leadership, and appropriate moral conduct. They are expected to demonstrate good citizenship and exemplary conduct in the classroom, in the community, and during all facets of the activity.

The Code of Conduct below describes the expectations and goals of the extracurricular and athletic programs. This Code does not contain a complete list of inappropriate behaviors for students in extracurricular activities and athletics. ***This Code of Conduct will be enforced 365 days per year, 24 hours per day.*** A student may be excluded from activities or competition while the school is conducting an investigation regarding that student's conduct.

Students and their parents/guardians are encouraged to seek assistance from the student assistance program regarding alcohol or other drug problems. Family-referrals or self-referrals will be taken into consideration in determining consequences for Code of Conduct violations.

Code of Conduct for Extracurricular Activities

A student participating in an activity or athletic program will be subject to disciplinary action if he or she violates this Code of Conduct for Extracurricular Activities. Violations will be treated cumulatively, with disciplinary penalties increasing with subsequent violations.

The student shall not:

1. Violate the District's policies or procedures on student discipline;
2. Use, possess, buy, sell, barter, or distribute a beverage containing alcohol (except for religious purposes);
3. Use, possess, buy, sell, barter, or distribute tobacco or nicotine materials in any form, including without limitation, electronic cigarettes;
4. Use, possess, buy, sell, barter, or distribute cannabis in any form, unless exempted under Ashley's Law.
5. Use, possess, buy, sell, barter, or distribute any illegal substance (including mood-altering and performance enhancing drugs or chemicals) or paraphernalia;
6. Use, possess, buy, sell, barter, or distribute any object that is or could be considered a weapon or any item that is a look alike weapon. This prohibition does not prohibit legal use of weapons in cooking and in sports, such as archery, martial arts practice, target shooting, hunting, and skeet;
7. Act in an unsportsmanlike manner;
8. Vandalize or steal;
9. Haze or bully other students;
10. Violate the written rules for the activity or sport;
11. Behave in a manner that is detrimental to the good of the group, athletic program, or school;
12. Be insubordinate or disrespectful toward the activity's sponsors or team's coaching staff;
13. Falsify any information contained on any permit or permission form required by the activity or sport.

Due Process Procedures

Students who are under a timely accusation of violating the Code of Conduct for Athletics and Extracurricular Activities are entitled to the following due process:

1. The student should be advised of the disciplinary infraction with which he or she is being charged.
2. The student shall be entitled to a hearing before an appropriate administrator.
3. The student will be able to respond to any charges leveled against him or her.
4. The student may provide any additional information he or she wishes for the administrator to

consider.

5. The administrator, with the help of other staff members if needed, may interview material witnesses or others with evidence concerning the case.
6. If the administrator finds, after reviewing the evidence, that the violation occurred, he or she will impose sanctions on the student, as follows:
    a. Sanctions for violations other than drug and alcohol will be based on the nature of the offense and the number of offenses, and may include suspension from all activities or sports for one of the time periods described below:
        - A specified period of time or percentage of events, competitions, or practices
        - The remainder of the season or for the next season
        - The remainder of the student's high school career

    b. Sanctions for alcohol and other drug violations will be based on the following:

    <u>First violation</u>
        - A suspension of one third of the total number of performances, activities, or competitions or the remainder of the season, whichever is shorter. This penalty will be reduced from the total number of performances, activities, or competitions if the student successfully completes a school-approved chemical awareness program.
        - The student will be required to practice with the group, regardless of the violation (unless suspended or expelled from school).

    <u>Second violation</u>
        - A suspension of 12 weeks or 1 season including suspension from all performances, activities, or competitions during this period. To participate again in any activities, the student must successfully participate in and complete a school-approved alcohol and other drug abuse assessment and follow all recommendations from that assessment.
        - The student may be required to practice with the group (unless suspended or expelled from school).

    <u>Third violation</u>
        - A suspension from extracurricular activities for the remainder of the student's high school career.

7. The administrator will make a written report of his or her decision and rationale. The student may appeal the decision to the Building Principal. All students remain subject to the Board's student discipline policy and/or the school's student handbook and the disciplinary measures listed in them.

<u>Prohibited Substances & Criminal Activity</u>

A. A student-athlete found to use, or be in possession of, tobacco products would face the following penalty:
    1. First offense - the athlete will be suspended ten percent of the regular season scheduled contests (immediate and consecutive), for that activity. The cancellation of the contest does not change the re-entry date.
    2. Second offense - the athlete will be suspended from that sport for the remainder of the season and/or thirty (30) calendar days (whichever is greater) which could include the student-athlete's next sport.
    3. Third offense - out of athletics for one calendar year from the date of violation.

B. Any student-athlete under the influence or in the possession of any alcoholic beverage, or

illegal drug, or abuse of prescription or non-prescription drugs, use of steroids, or look alike drug will be subject to the following penalty:

1. First Offense - The student-athlete will be suspended the remainder of the sports season. The penalty may be reduced to twenty-five percent (25%) of the regular season scheduled contest (immediate and consecutive) if the student-athlete enrolls and participates in an administrative approved drug program. The cost of such a program would be the responsibility of the student-athlete. The cancellation of the contest does not change the re-entry date.
2. Second offense - The student-athlete will be suspended. from that sport for the remainder of the season and/or thirty (30) calendar days (whichever is greater) which could include the athlete's next sport. Before the student-athlete returns to a sport, he/she must again enroll and participate in a second administrative approved drug program. The cost of such a program would be the responsibility of the student-athlete.
3. Third offense - Out of athletics for one calendar year from the date of violation.

C. An athlete involved in a felony charge will normally be eligible for athletics until he/she is found guilty by a court of law. At that time, the Coach, Principal, and the Athletic Director will review the case and take appropriate action to discipline him/her or dismiss him/her from the sport.

D. Any student-athlete involved with theft or vandalism of any school or personal property will be subject to the following penalty:

1. First Offense - The athlete will be suspended for the remainder of the season. The penalty may be reduced to twenty five percent (25%) of the regular season scheduled contests (immediate and consecutive) if proper and acceptable restitution is made. If the student-athlete does not satisfy the suspension, it will carry over to the next sport in which the student-athlete previously participated. The cancellation of the contest does not change the re-entry date.
2. Second Offense - The student-athlete will not be permitted to participate in sports for one calendar year from the date of violation.

E. Any third violation under Section III (code violation and penalties) will suspend the student-athlete from all sports for one calendar year.

F. A student-athlete that due to code violation has been suspended from sports for the year will not be permitted to participate in a sport until the student-athlete and parents/guardians have met with a committee of the Coach, Principal, or his representative, and the Athletic Director.

G. Any disciplinary infractions not specifically covered by this code are subject to Administrative review and action.

IV. Procedures:

In administering code violations, the following procedures shall be followed:

A. The coach or school administrator involved shall determine whether or not a violation took place.

1. If a coach personally witnesses a violation, it shall be considered a clear-cut offense.
2. If a coach is told of a violation by a school official, staff member, law enforcement officer, or parent/guardian of the student-athlete involved in the violation who witnessed the violation, it shall be considered a clear-cut offense.
3. If a coach is told of a violation by a student or non-school person (adult or child), he shall consider the offense to be invalid unless the athlete admits the violation to the coach, or unless there is reasonable evidence to support the charge.

B. The coach or school administrator, after investigating the charge, shall confront the

student-athlete to discuss the violation, proven or not. At this meeting the coach or school administrator shall present the accusation, discuss the seriousness of the offense, and make a determination of guilt.

C. A student-athlete shall be judged guilty only if the evidence is clear-cut (see above) or the student-athlete admits his/her violation.

D. A student-athlete on suspension from participation may practice in that activity at the discretion of the coach or school administrator.

V. Right of the Student to a Hearing (Case Review):

A. An accused student may, if he/she desires, request a hearing to have his/her case and punishment reviewed.

1. The case shall be reviewed by a Hearing Committee composed of the coach, the Principal or his representative, and the Athletic Director.
2. The student shall be present at the hearing to state his/her case.
3. The hearing shall be held within three school days after the request is made and a decision reached in not more than five school days.

Middle School Athletic & Extracurricular Policies

REQUIREMENTS FOR PARTICIPATION IN ATHLETIC ACTIVITIES

A student must meet all academic eligibility requirements and have the following fully executed documents on file in the school office before being allowed to participate in any athletic activity:

1. A current certificate of physical fitness issued by a licensed physician, an advanced practice nurse or physician assistant. The preferred certificate of physical fitness is the Illinois Elementary School Association's "Pre-Participation Physical Examination Form."
2. A permission slip to participate in the specific athletic activity signed by the student's parent/guardian.

ATHLETIC DISCIPLINE PROCEDURES

Being good students and good citizens come first at Moline-Coal Valley Schools. Athletes are expected to be role models. The procedures below are designed to help the student athlete to be successful in the classroom and on the field. They are not designed to be punitive, but rather as a guide to achieve educational and athletic success.

Detention Policy Athletics/Extracurricular Activities

1. When an athlete receives a detention, this athlete is required to serve his/her detention before returning to the athletic competition or practice unless arranged by the student.

In School Supervision Athletics/Extracurricular Activities

1. The first time an athlete receives an in school supervision the athlete may receive disciplinary action from the coach and athletic director.
2. The second time (within the calendar school year) the athlete receives an in school supervision the athlete may receive disciplinary action from the coach and may be suspended from the next game or meet.

Out of School Suspension – Athletics/Extracurricular Activities:

A student who has been suspended from school is also suspended from participation in all extracurricular and athletic activities for the duration of the suspension.

1. The first time an athlete receives an out of school suspension the athlete may receive disciplinary action from the coach and may be suspended from the next game or meet.
2. The second time (within the calendar school year) an athlete receives an out of school suspension the athlete may no longer be allowed to participate in any athletics for the rest of the school year.
3. Additional discipline issues, not mentioned above, will be handled and discipline determined by coach, athletic director, and administration.

Attendance at School for Athletics/Extracurricular Activities

In order to be eligible to attend or play in an athletic event or extracurricular activity, a student must be in school for ½ a day – No later than the start of fifth period.

Athletic Tryouts

All students must have a current physical examination record on file in the nurse's office before trying out for an athletic activity.

Behavior at Athletic Events and After School Programs

Students are representing the District at athletic events and 'after school' events. Students who are on suspension or absent from school that day may not attend an after school event. Students must understand that school day time rules also apply at these events. Failure to follow these rules may result in disciplinary action and a loss of privileges to attend these events. Once a student leaves an event they are not allowed to return. Students with outstanding detentions or other disciplinary obligations are not allowed to attend athletic events.

ILLINOIS ELEMENTARY SCHOOL ASSOCIATION

Eligibility for some athletic programs are also governed by the rules of the Illinois Elementary School Association and, if applicable, these rules will apply in addition to this Extracurricular and Athletic Activities Code of Conduct. In the case of a conflict between IHSA and this Code, the most stringent rule will be enforced.

Travel

All students must travel to extracurricular and athletic activities and return home from such activities with his or her team by use of school approved transportation. A written waiver of this rule may be issued by the teacher, sponsor or coach in charge of the extracurricular or athletic activity upon advance written request of a student's parent/guardian and provided the parent/guardian appears and accepts custody of the student. Oral requests will not be honored and oral permissions are not valid.

CODE OF CONDUCT

This Code of Conduct applies to all extracurricular and athletic activities and is enforced 365 days a year, 24 hours a day. This Code does not contain a complete list of inappropriate behaviors. Violations will be treated cumulatively, with disciplinary penalties increasing with subsequent violations. A student may be excluded from extracurricular or athletic activities while the school is conducting an investigation into the student's conduct. Students and their parents/guardians are encouraged to seek assistance from the Student Assistance Program for alcohol or other drug problems. Participation in an alcohol or drug counseling program will be taken into consideration in determining consequences for Code of Conduct violations.

The student shall not:

1. Violate the school rules and School District policies on student discipline including policies and procedures on student behavior;
2. Ingest or otherwise use, possess, buy, sell, offer to sell, barter, or distribute a beverage containing alcohol (except for religious purposes);
3. Ingest or otherwise use possess, buy, sell, offer to sell, barter, or distribute tobacco or nicotine in any form;
4. Ingest or otherwise use, possess, buy, sell, offer to sell, barter, or distribute any product composed purely of caffeine in a loose powdered form or any illegal substance (including mood altering and performance enhancing drugs or chemicals) or paraphernalia;
5. Use, possess, buy, sell, offer to sell, barter, or distribute any object that is or could be considered a weapon or any item that is a look alike weapon. This prohibition does not prohibit legal use of weapons in cooking and in athletics, such as archery, martial arts practice, target shooting, hunting, and skeet;
6. Attend a party or other gathering and/or ride in a vehicle where alcoholic beverages and/or controlled substances are being consumed by minors;
7. Act in an unsportsmanlike manner;
8. Violate any criminal law, including but not limited to, assault, battery, arson, theft, gambling, eavesdropping, vandalism and reckless driving;
9. Haze or bully other students;
10. Violate the written rules for the extracurricular or athletic activity;
11. Behave in a manner that is detrimental to the good of the group or school;
12. Be insubordinate or disrespectful toward the activity's sponsors or team's coaching staff;
13. Falsify any information contained on any permit or permission form required by the extracurricular or athletic activity.

Hazing is any humiliating or dangerous activity expected of a student to belong to a team or group, regardless of his or her willingness to participate. **Bullying** includes cyber-bullying (bullying through the use of technology or any electronic communication) and means any physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;
2. Causing a detrimental effect on the student's or students' physical or mental health;
3. Interfering with the student's or students' academic performance; or
4. Interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

Examples of prohibited conduct include name-calling, using derogatory slurs, stalking, sexual violence, causing psychological harm, threatening or causing physical harm, threatened or actual destruction of property, or wearing or possessing items depicting or implying hatred or prejudice of one of the characteristics stated above.

Due Process Procedures

Students who are accused of violating the Code of Conduct are entitled to the following due process:

1. The student should be advised of the disciplinary infraction with which he or she is being charged.
2. The student shall be entitled to a hearing before an appropriate administrator.
3. The student will be able to respond to any charges leveled against him or her.
4. The student may provide any additional information he or she wishes for the administrator to consider.
5. The administrator, with the help of other staff members if needed, may interview material witnesses or others with evidence concerning the case.

6. If the administrator finds, after reviewing the evidence, that the violation occurred, he or she will impose sanctions on the student, as follows:

a. Sanctions for violations other than drug and alcohol will be based on the nature of the offense and the number of offenses, and may include suspension from all extracurricular or athletic activities for one of the time periods described below:

• A specified period of time or percentage of performances, activities or competitions; The remainder of the season or for the next season; or

• The remainder of the student's school career.

b. Sanctions for alcohol and other drug violations, including tobacco, nicotine in any form, mood altering or performance enhancing drugs, products composed purely of caffeine in a loose powdered form, paraphernalia or any other illegal substance, will be based on the following:

First violation: A suspension of one third of the total number of performances, activities, or competitions or the remainder of the season, whichever is shorter.

• The student will be required to practice with the group, regardless of the violation (unless suspended or expelled from school)

Second violation: A suspension of 12 weeks or 1 season, including suspension from all performances, activities, or competitions during this period. To participate again in any extracurricular or athletic activity, the student must successfully participate in and complete a school approved alcohol or drug counseling program and follow all recommendations from that program.

• The student may be required to practice with the group (unless suspended or expelled from school).

Third violation: A suspension from extracurricular or athletic activities for the remainder of the student's middle school career.

7. The student may appeal the decision to the Principal or Principal's designee.

General Information

Parent/Guardian's Right to Know (20 U.S.C. § 6312(e))

- At the beginning of each school year, parents may request information regarding the professional qualifications of their student's classroom teachers, including at a minimum whether the student's teacher (i) has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction, (ii) is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived, and (iii) is teaching in the field of discipline of the certification of the teacher;
- At the beginning of each school year, parents may request information about whether the student is provided services by paraprofessionals and, if so, their qualifications;
- Parents may request their student's achievement level and academic growth of the student, if applicable and available, on each State academic assessment;
- Parents may request to be notified when a student has been assigned, or has been taught for 4 or more consecutive weeks by, a teacher who does not meet applicable state certification or licensure requirements at the grade level and subject area in which the teacher has been assigned;
- At the beginning of the school year, a parent may request information regarding any State or local policy regarding student participation in mandated assessments by the State or school district, which must include a policy, procedure, or parent/guardian right to opt the student out of such assessment, where applicable;
- Parents may request Information on each assessment required by the State or school district, where such information is available and feasible to report; and

- For Mulitlingual Learners, parents must be notified no later than 30 days after the beginning of the school year of an English learner who is participating in, or has been identified for participation in, a program of English learning of (i) the reasons for the identification and need of placement in a language instructional education program; (ii) the child's level of English proficiency, how the level was assessed, and the status of the child's academic achievement; (iii) the methods of instruction used in the program, the methods of instruction used in other available programs, and the use of English and a native language in instruction; (iv) how the program will meet the educational strengths and needs of the child; (v) how the program will specifically help the child learn English and meet age-appropriate academic achievement standards for grade promotion and graduation (vi) the specific exit requirements for the program, including the expected rate of transition from such program into classrooms not tailored for English learners, and the expected rate of graduation from high school, if applicable; (vii) how the program meets the 21 2026 Legally Required Notices to Students and/or Parents/Guardians objectives of an IEP, if applicable; and (viii) information pertaining to parent/guardian rights.

Sex Offender notification (730 ILCS 152/120)
Information regarding sex offenders is available to the public pursuant to the Sex Offender Community Notification Law. According to 730 ILCS 152/120, the Illinois State Police and any law enforcement agency may disclose specific information regarding sex offenders to any person likely to encounter a sex offender or sexual predator, including the offender's name, address, date of birth, email addresses, instant messaging identities, chat room identities, and other Internet communications identities, URLs, internet sites, and blogs maintained by the offender or to which the offender has uploaded any content or posted any messages or information. Additionally, law enforcement may disclose the offense for which the offender was convicted, adjudication as a sexually dangerous person, the offender's photograph or other identifying information, and the offender's employment information in order to protect public safety.

Sex offender information must be made available for public inspection to any person, no later than 72 hours or 3 business days from the date of the request. The request must be made in person, in writing, or by telephone, and the law enforcement agency may pass copying costs on to the individual requesting the information.

School Visitation rights (820 ILCS 147/1 et seq.)
Parents/guardians have the right to employee leave of up to 8 total hours during any school year (no more than 4 hours of which may be taken on any given day) to attend school conferences or activities related to the employee's child, if those school-related activities cannot be scheduled during non-work hours. Upon completion of a school visitation, the parent/guardian may request documentation of school visitation from the school to submit to his/her employer. The documentation must include, but not be limited to, the exact time and date the visitation began and ended.

Employee code of professional conduct (105 ILCS 5/22-85.5(e))
All District employees are expected to maintain high standards in their job performance, demonstrate integrity and honesty, be considerate and cooperative, and maintain professional and appropriate relationships with students, parents/guardians, staff members, and others. The Superintendent or designee shall provide this policy to all District employees and students and/or parents/guardians in their respective handbooks, and ensure its posting on the District's website.

Professional and appropriate employee conduct are important Board goals that impact the quality of a safe learning environment and the school community, increasing students' ability to learn and the District's ability to educate. To protect students from sexual misconduct by employees, and employees from the appearance of impropriety, State law also recognizes the importance for District employees to constantly maintain professional and appropriate relationships with students by following established expectations and guidelines for employee-student boundaries. Many breaches of employee-student boundaries do not rise to the level of criminal behavior but do pose a potential risk to student safety and impact the quality of

a safe learning environment. Repeated violations of employee-student boundaries may indicate the grooming of a student for sexual abuse. As bystanders, employees may know of concerning behaviors that no one else is aware of, so their training on: (1) preventing, recognizing, reporting, and responding to child sexual abuse and grooming behavior; (2) this policy; and (3) federal and state reporting requirements is essential to maintaining the Board's goal of professional and appropriate conduct.

The Superintendent or designee shall identify employee conduct standards that define appropriate employee-student boundaries, provide training about them, and monitor the District's employees for violations of employee-student boundaries. The employee conduct standards will require that, at a minimum:

1. Employees who are governed by the *Code of Ethics for Illinois Educators*, adopted by the Ill. State Board of Education (ISBE), will comply with its incorporation by reference into this policy.
2. Employees are trained on educator ethics, child abuse, grooming behaviors, and employee-student boundary violations as required by law and Board policies 2:265, *Title IX Grievance Procedure*; 4:165, *Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors*; 5:90, *Abused and Neglected Child Reporting*; and 5:100, *Staff Development Program*.
3. Employees maintain professional relationships with students, including maintaining employee-student boundaries based upon students' ages, grade levels, and developmental levels and following District-established guidelines for specific situations, including but not limited to:
    a. Transporting a student;
    b. Taking or possessing a photo or video of a student; and
    c. Meeting with a student or contacting a student outside the employee's professional role.
4. Employees report prohibited behaviors and/or boundary violations pursuant to Board policies 2:260, *Uniform Grievance Procedure*; 2:265, *Title IX Grievance Procedure*; and 5:90, *Abused and Neglected Child Reporting*.
5. Discipline up to and including dismissal will occur for any employee who violates an employee conduct standard or engages in any of the following:
    a. Violates expectations and guidelines for employee-student boundaries.
    b. Sexually harasses a student.
    c. Willfully or negligently fails to follow reporting requirements of the Abused and Neglected Child Reporting Act (325 ILCS 5/), Title IX of the Education Amendments of 1972 (20 U.S.C. §1681 *et seq*.), or the Elementary and Secondary Education Act (20 U.S.C. § 7926).
    d. Engages in *grooming* as defined in 720 ILCS 5/11-25.
    e. Engages in grooming behaviors. Prohibited grooming behaviors include, at a minimum, *sexual misconduct. Sexual misconduct* is any act, including but not limited to, any verbal, nonverbal, written, or electronic communication or physical activity, by an employee with direct contact with a student, that is directed toward or with a student to establish a romantic or sexual relationship with the student. Examples include, but are not limited to:
        i. A sexual or romantic invitation.
        ii. Dating or soliciting a date.
        iii. Engaging in sexualized or romantic dialog.
        iv. Making sexually suggestive comments that are directed toward or with a student.
        v. Self-disclosure or physical exposure of a sexual, romantic, or erotic nature.
        vi. A sexual, indecent, romantic, or erotic contact with the student.

District Schools and Contact Information
All buildings and building staff directories are available by visiting the district website, molineschools.org, selecting the school under the Schools tab, and clicking on Staff Directory.

Preschool Programs

Jefferson Early Childhood	3010 26th Ave, Moline	309-743-1611
Butterworth Elementary	4205 48th St, Moline	309-743-1604

Elementary Schools

Bicentennial Elementary	1004 1st St, Coal Valley	309-743-1614
Butterworth Elementary	4205 48th St, Moline	309-743-1604
Franklin Elementary	5312 11th Ave C, Moline	309-743-1607
Hamilton Elementary	700 32nd Ave, Moline	309-743-1610
Jane Addams Elementary	3520 53rd St, Moline	309-743-1601
Lincoln-Irving Elementary @ WIU	3200 University Dr, Moline	309-743-1612
Logan Elementary	1602 25th St, Moline	309-743-1613
Roosevelt Elementary	3530 Ave of Cities, Moline	309-743-1617
Washington Elementary	1550 41st St, Moline	309-743-1619
Willard Elementary	1616 16th St, Moline	309-743-1620

Middle Schools

John Deere Middle	2035 11th St, Moline	309-743-1622
Wilson Middle	1301 48th St, Moline	309-743-1623

High School

ASPIRE Alternative School	3602 Ave of Cities, Moline	309-743-8587
Moline High School	3600 Ave of Cities, Moline	309-743-1624

District Office

Moline Education Center	1900 52nd Ave, Moline	309-743-1600

Summary of board of education policies (105 ILCS 5/10-20.5)
The student handbook is only a summary of board of education policies governing the school district and that the board of education policies are available to the public on the district website, under Our District, Board of Education, Board Policies.

Handbook amendments
The student handbook may be amended during the year without notice.