ROSLYN
MIDDLE SCHOOL
EXCELLENCE. ELEVATED.

Welcome Back Packet

2026-2027

ROSLYN
SCHOOL DISTRICT
EXCELLENCE. ELEVATED.

Roslyn Middle School
375 Locust Lane
Roslyn Heights, NY 11577
516-801-5200
www.roslynschools.org

Justin Gabrus, Principal
Melissa Hornik, Assistant Principal
Christopher Roth, Assistant Principal

August 2026

Dear Parents/Guardians of Our Roslyn Middle School Students:

We hope that you are enjoying your summer vacation. Please familiarize yourself with the following information and guidelines found in our Welcome Back Packet:

- Student Arrival/Dismissal Procedures and District Security Protocol
- Chain of Communication
- Bell Schedule & Delayed Opening Bell Schedule
- Weighting of Grades Policy
- Grading Policy and Interim & Report Card Dates
- Cover Letter to Parents/Guardians about Guidelines for Integrity in Coursework
- Guidelines for Integrity in Coursework
- Guidelines for Technology in the Classroom
- Dignity for All Students Act (DASA)
- 100% Expectation of Respect
- ScholarConnect / School Lunch Info
- 7th and 8th Grade Athletic Team Opportunities
- Guidelines for Lunchtime Celebrations
- Apparel Letter / School Spirit Mondays

Bus schedules will be communicated to you directly from the transportation office. Student schedules will be posted on the parent portal **Thursday, August 20, 2026 at 10:00 a.m.** Please note that locker numbers and combinations are listed on their schedule and should be kept confidential and safe.

We look forward to the return of all of our students on **Tuesday, September 1, 2026** at **7:30 a.m.**

Sincerely,

Justin Gabrus
Justin Gabrus
Principal

Melissa Hornik
Melissa Hornik
Assistant Principal

Christopher Roth
Christopher Roth
Assistant Principal

Every Student Matters, Every Moment Counts

ROSLYN SCHOOL DISTRICT
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PROCEDURES FOR MESSAGES, LATE ARRIVAL, EARLY DISMISSAL VERIFIYING ATTENDNACE, AND DISTRICT SECURITY PROTOCOL

As parents and educators, we know that consistent and timely attendance at school accompanied by uninterrupted instruction creates an optimal learning environment for our youngsters. We do; however, recognize that there are circumstances that arise which require that students arrive late to school or leave early. We would like to offer the following suggestions and guidelines for dealing with those situations.

MESSAGES

Generally, classes cannot be interrupted for messages to students or teachers. Teacher messages will be forwarded to their voicemail; student messages will be announced during hallway passing times. ***Please do not text your child during the school day; it is disruptive to the learning process. Students will not have access to their cell phones while in school.***

LATE ARRIVAL

We ask all parents to encourage their children to use the district's buses for school arrival and departure. In the event you must drive your child to school, please remember that there is congestion in the entrance circle and allow yourself extra travel time. Drop your children off at the inner curbs – pull up as far as possible in the circle. ***Never*** allow your children to leave your car on the LIE south service road or on Locust Lane as this creates a very unsafe situation. Follow the directives of our staff members who are there to assist you.

Please be reminded that arrival at the front desk after **7:35 a.m. constitutes a lateness**.

EARLY DISMISSAL

In the event that you must pick up your child prior to the end of the school day, please park in the designated parking spaces and report to the security window. **Do not park in the curbside fire lanes even though you expect to be there for only a few moments.** These lanes are for emergency use only. Please be prepared to follow district guidelines and present a photo ID at the front desk. Your child will be called to the Main Office upon your arrival. **Please make sure that the emergency contact information for your child has been updated, as no child will be released to anyone other than their parent or authorized emergency contact person.** In the event of an emergency, please email any building administrator for assistance or email ecerami@roslynschools.org or dbuesing@roslynschools.org giving temporary permission for someone other than your emergency contact to pick up your child. You can also send your child in with a note on the day that another adult will be picking them up from school.

VERIFYING ATTENDENCE

Accurate attendance and arriving to school and class on time is crucial. Please call the attendance office at **516-801-5215** to report your child's absence or lateness to school and the reason, or email msattendance@roslynschools.org. Your child will be marked unverified (UNV), if we do not hear from you.

SCHEDULE APPOINTMENTS (BUILDING SECURITY PROTOCOL)

Please remember to make an appointment before coming to see a school staff member, and to RSVP to all school events for which advance notice of your attendance is requested, whether it is a PFA meeting, workshop, or any other activity.

ROSLYN MIDDLE SCHOOL
CHAIN OF COMMUNICATION
Striving to Improve Communication in Our School

Students
We encourage all students to express their questions and concerns directly to the teacher.

Parents
If you are concerned about an issue involving your child's education, classroom experience or teacher, go directly to the teacher.

Contact the Teacher

Teachers are available to communicate with students and parents. You can leave a message for the teacher at 801-5200 between 7:30 am and 3:00 pm or e-mail. To access a teacher by e-mail, please go to the MS web page. In order to respond in a timely manner, indicate times when you can be reached. Please be patient…the teachers will contact you as soon as possible. In the event that additional clarification is necessary, or if you have not heard from the teacher in a reasonable amount of time, please contact the Counseling Center, at 801-5215.

School Counselors

If you need to find out about an assignment, need an update on your child's progress, contact the school counselor at (516) 801-5215.

Sixth Grade - Ms. Nicole Campanaro
ncampanaro@roslynschools.org

Seventh Grade – Ms. Lisa DeMarco
ldemarco@roslynschools.org

Eighth Grade – Ms. Corrine Decker
cdecker@roslynschools.org

Pupil Services

Dr. Butler, Psychologist (x5224)
Ms. Guarino, School Nurse (x5210)
Dr. LaRocca, Psychologist (x5221)
Mr. Levenson, Social Worker (x5222)

Administrative Department Chairs/Directors

Department Chairs/Directors are responsible for the K-12 Curriculum. If your concern stems from a classroom practice, grade, or a particular book or assignment, contact the appropriate department head at (516) 801- extension below:

Ms. Baptiste – Director of Guidance (x5120)
Ms. Barshak – Assistant Director PPS (x5060)
Dr. Brostowski – Dir Health, PE & Athletics (x5160)
Ms. Cohen – Assistant Director PPS (x5060)
Mr. Gabrus – Art Chair (x5200)
Ms. Hornik– Music Chair (x5200)
Ms. Pappas – World Language Chair (x5180)
Mr. Ramonetti – Science Chair (x5159)
Mr. Roth – FACS Chair (x5200)
Ms. Samide – Dir PPS & SpEd (x5060)
Ms. Sapir – English Chair (x5142)
Mr. Van Wie – Social Studies Chair (x5173)
Mr. Windwer – Mathematics Chair (x5151)

Ms. Melissa Hornik and Mr. Christopher Roth, Assistant Principals

If questions or concerns exist after following the above chain of communication, contact the grade level Assistant Principals: Ms. Melissa Hornik (Grade 8) and Mr. Christopher Roth (Grades 6 and 7) at (516) 801-5200.

Mr. Justin Gabrus, Principal

If further discussion is necessary, contact the principal's office, Secretary Mrs. Mary Campanella, at (516) 801-5201.

Clerical Services

Mary Campanella, Main Office 801-5200
Dana Buesing, Counseling Center 801-5215
Eileen Cerami, Counseling Center 801-5215

ROSLYN SCHOOL DISTRICT
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ROSLYN MIDDLE SCHOOL

BELL SCHEDULE

Warning Bell	7:30
Pd / 1 ANNOUNCEMENTS	7:35 – 8:19
Pd / 2	8:23 – 9:04
Pd / 3	9:08 – 9:49
Pd / 4	9:53 - 10:34
Pd / 5 - Lunch Grade 6	10:38 – 11:19
Pd / 6 - Lunch Grade 7	11:23 – 12:04
Pd / 7 - Lunch Grade 8	12:08 – 12:49
Pd / 8	12:53 – 1:34
Pd / 9	1:38 – 2:19
Extra Help (Gr 6, 7, & 8) 2:19PM - 2:54PM [Monday / Wednesday / Thursday]	

ROSLYN MIDDLE SCHOOL

Delayed Opening Schedule

Should there be an announced school delayed opening of either one or two hours, the following schedules will be in effect:

PD #	1 HOUR DELAY	CLASS TIME	
1	8:35 - 9:09	*34*	
2	9:13 - 9:47	*34*	
3	9:51 - 10:25	*34*	
4	10:29 - 11:03	*34*	
5	11:07 - 11:43	*36*	Lunch
6	11:47 - 12:23	*36*	Lunch
7	12:27 - 1:03	*36*	Lunch
8	1:07 - 1:41	*34*	
9	1:45 - 2:19	*34*	

PD #	2 HOUR DELAY	CLASS TIME
1	9:35 - 10:03	*28*
2	10:07 - 10:35	*28*
3	10:39 – 11:07	*28*
4	11:11 - 11:39	*28*
5	11:43 - 12:11	*28*
6	12:15- 12:43	*28*
7	12:47 - 1:15	*28*
8	1:19- 1:47	*28*
9	1:51 - 2:19	*28*

DELAYED OPENINGS FOR STUDENTS & STAFF

All weather-related announcements are posted promptly on the school district's web site***:*** ***www.roslynschools.org.*** The district has both a one-hour and two-hour delayed opening procedure. In the event of a delayed opening, buses pick up students at their regular bus stop either one or two hours later than usual.

In case of inclement weather, please check your email and/or the Roslyn Public Schools' website for weather related messages.

ROSLYN MIDDLE SCHOOL

WEIGHTING OF GRADES POLICY

In 2012, the Board of Education approved the weighting of GPA scores for all past and future high school level courses. Students will now receive two different GPA scores on their transcripts. They will receive an unweighted GPA score and a weighted GPA score. This change will affect certain high school level courses offered at the Middle School and all courses offered at the High School.

How is a weighted high school GPA score calculated?

Final course averages will be multiplied by a numerical amount depending on the level of the course. (Please note the examples for a final course average of **95** listed below.)

- Regents Level Courses X 1.0 (95 average X 1.0 = 95.0)
- Honors or Accelerated Courses: X 1.08 (95 average X 1.08 = 102.6)
- Research Honors Courses: X 1.09 (95 average X 1.09 = 103.5)
- Advanced Placement Courses: X 1.10 (95 average X 1.10 = 104.5)

Will final course averages actually be changed on a student's transcript?

No, final averages will not be changed for any courses. The only change that will occur is the addition of an overall weighted GPA score on the transcript.

If a student took a high school level course in the past, will the course be used to calculate the new weighted GPA score?

Yes, all past high school level courses will be calculated to form an accurate, weighted GPA score.

What high school level courses offered at the Middle School will be included in the weighted GPA score?

- Algebra I Accelerated (1.08)
- Earth Science Honors (1.08)
- Algebra I RSH (1.09)
- Geometry RSH (1.09)

If you have any further questions regarding this important issue, please feel free to contact the Middle School Counseling office at ***801- 5215***. Your child's counselor will be glad to assist you.

ROSLYN MIDDLE SCHOOL

GRADING POLICY 2026-2027

GRADING POLICY

Teachers will grade student tests and assignments based on a numeric system from 0 to 100. The lowest possible quarter average that may be placed on a report card is 50.

Note: A limited number of courses will be graded on a high pass, pass, low pass, fail basis.

Final averages for full year courses with a final exam or Regents test will be calculated as follows:

Q1= 25% Q2= 25% Q3= 25% Q4= 25%

Final Exam or Regents= Will be averaged into the 4th quarter grade.

Final averages for full year courses without a final exam or Regents test will be calculated as follows:

Q1= 25% Q2= 25% Q3= 25% Q4= 25%.

Final averages for alternate-day courses will be calculated with the same format as full year courses.

REPORT CARDS AND INTERIM REPORTS

The purpose of our quarterly Interim Reports and Report Cards is to keep students and their parents informed about academic development. Grades are based on test marks, class participation, special projects, and homework assignments. Grading is done according to a numeric system. An "Incomplete" is only given because of unique personal circumstances.

Students who have difficulty relating to the school work should speak with the subject area teacher. Parents desiring an appointment with a teacher may contact the teacher or call the counseling office to arrange an appointment. **Parents are encouraged to contact teachers whenever there is a concern.**

GRADING CALENDAR 26-27

INTERIM REPORTS				REPORT CARDS			
October	2	-	On Parent Portal	November	13	-	On Parent Portal
December	11	-	On Parent Portal	February	5	-	On Parent Portal
March	12	-	On Parent Portal	April	21	-	On Parent Portal
May	19	-	On Parent Portal	June	29	-	On Parent Portal

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Justin Gabrus, Principal
Melissa Hornik, Assistant Principal
Christopher Roth, Assistant Principal

September 2026

Dear Middle School Parent/Guardian:

Please familiarize yourself with our policy regarding Guidelines for Integrity in Coursework**.**

Teachers will continuously review this information with their classes. We believe it is important for all students to be fully aware of behavioral expectations.

The cooperation of each family is necessary for our success. Please spend time with your children reviewing and discussing this information. It is our goal to have a school which is focused on respect, good character, positive interpersonal relationships and academic achievement.

Our theme remains constant – *A CULTURE OF RESPECT, UNDERSTANDING AND INTEGRITY*. Thank you for your continued support in this endeavor.

Sincerely,

The Faculty and Staff of the Roslyn Middle School

Justin Gabrus
Principal

Melissa Hornik
Assistant Principal

Christopher Roth
Assistant Principal

Nidhi Shah
PFA Co-President

Jennifer Weinberg
PFA Co-President

Amy Zuflacht
PFA Co-President

ROSLYN MIDDLE SCHOOL

GUIDELINES FOR INTEGRITY* IN COURSEWORK

*Integrity: honesty & moral excellence

These guidelines are designed to clarify for students and parents what is acceptable and what is not with regard to student work required to be done independently.

General Principle: ***No student should give or receive unauthorized information that will allow any student to have an unfair advantage over others.***

With regard to tests, quizzes, or any assessments given in class, there should be:

- No cheating of any kind.
- No in-class communication during testing.
- No communication from class to class regarding questions, format, content or answers on a quiz or exam.

With regard to work done out of class:

- Students are expected to work as independently as they would if they were taking a test in class. Of course, this does not apply to group or cooperative assignments. Therefore, there is to be no editing by other people (parents, tutors, siblings, friends, etc.). We do; however, encourage parents to appropriately interact with their children on assignments. Students certainly may discuss their work with others prior to receiving the assignment and or/while the topic is being studied in class.
- Students are encouraged to consult with teachers on outlines and rough drafts prior to handing in a final written copy. However, editing from anyone else is discouraged. The ultimate goal is to encourage students to become increasingly independent with each assignment.
- It is essential that a student be assessed solely on their work and effort.
- All research materials must be properly referenced. Artificial Intelligence (AI) is not to be used for writing or creating student work. AI can only be used for research purposes.

If a student does not meet these standards, the teacher will discuss the situation with the department chairperson and/or the principal prior to taking appropriate action.

ROSLYN MIDDLE SCHOOL

GUIDELINES FOR TECHNOLOGY IN THE CLASSROOM

- Students may not use Chromebooks or any electronic devices in school for any social networking activities, such as, *but not limited to*, instant messaging, e-mail, I-chat, SnapChat, Instagram or Facebook.

- There is no audio recording, video recording, or the taking of photographs on school grounds at any time, unless supervised by a staff member.

- A student's lunch period is viewed as an opportunity for positive socialization. Chromebooks may be used during lunch periods and in the library after extra-help.

STUDENT USE OF CHROMEBOOKS IN THE CLASSROOM

- Chromebooks are a recognized educational tool for student use.

- Use of Chromebooks is a privilege.

- Chromebooks are to be used for the task assigned by the teacher for that period; *e.g., class notes, curriculum research* (Google Classroom Platform).

- Students are responsible for securing their Chromebooks and all personal property.

- Students are responsible for charging their Chromebooks every night.

CONSEQUENCES FOR FAILURE TO ADHERE TO TECHNOLOGY GUIDELINES

- Failure to follow Chromebook guidelines may be considered insubordination.

- The first offense will result in a warning by the teacher and notification of the parent/guardian by the teacher.

- Subsequent violations will result in referral to an assistant principal and loss of privileges for a period of time to be determined based on the nature of the offense.

ROSLYN MIDDLE SCHOOL

Dignity for All Students Act (DASA)

(DASA/Incident Reporting Forms available on the RMS Webpage)

Elements of An Ideal School and How We Will Create It

- Respect for all
- Awareness of harassment, discrimination and bullying by all constituents
- Effective systems of reporting and responding in a timely manner
- A culture of "Upstander" behavior
- Student engagement with our curriculum through the involvement of all constituents

Awareness and Sensitivity

- Raise sensitivity to potential acts of discrimination, harassment and bullying directed at students or adults by students or adults on school property or at school functions.
- Enable staff to prevent and respond to incidents of harassment, discrimination and bullying.

What is Expected?

Civility
Citizenship
Character
Honesty
Tolerance
Responsibility
Respect
Dignity for All

The 11 Named Protected Classes

Race (Actual or Perceived)
Color
Weight
National Origin
Ethnic Group
Religion
Religious Practice
Disability
Sexual Orientation
Gender Identity
Sex

ROSLYN SCHOOL DISTRICT

EXCELLENCE. ELEVATED.

100% Expectation of Respect

LACK OF RESPECT WILL NOT BE TOLERATED.

USE COMMON SENSE - THINK BEFORE YOU ACT OR REACT.

ALL MEMBERS OF OUR SCHOOL COMMUNITY ARE EXPECTED TO RESPECT ONE ANOTHER.

Students will:

- Follow adult direction within the school setting, without argument.
- Speak in a considerate manner and not use foul or offensive language.
- Respect school property and the property of others.
- Follow the rules of good sportsmanship and fair play in all activities.
- Act in a way that leads to a safe, secure and welcoming school atmosphere.

PHYSICAL ALTRACATIONS ARE UNACCEPTABLE AND WILL LEAD TO DISCIPLINARY MEASURES.

THREATENING WORDS OR ACTIONS AND BULLYING (CYBER-BULLYING) MAY BE CONSIDERED AS SERIOUS AS A PHYSICAL ALTRACATION.

ROSLYN PUBLIC SCHOOLS

STUDENT NUTRITION SERVICES

Dear Parents/Guardians,

You can replenish your child's lunch account by sending in either cash or a check (***payable to Roslyn School Lunch Fund***) with your child, along with the pre-payment form below, in a sealed envelope addressed to the school cafeteria and labeled with your child's name and grade. Your child should bring the sealed envelope to the cashier at their school cafeteria or drop if off to the Main Office. Your child's lunch account will be credited on the same day that their pre-payment is received in the cafeteria.

Additionally, you can make online payments by registering at www.payschoolscentral.com (click Register). You can find complete instructions on our website at www.roslynschools.org (click Quicklinks) - School Lunch. You will need to have the student school ID number (found on the student's report card), their date of birth and zip code on hand for the registration process. Only one account is required if you have multiple students in the district.

Any questions regarding School Lunch please call Dawn Piteo at 516-801-5059 or email dpiteo@roslynschools.org

Sincerely,

School Lunch Manager

FOOD SERVICE-PRE-PAYMENT (FOR DEPOSITS)

NAME: _____

GRADE: _____

SCHOOL: Middle School

Method of payment: _____cash _____check

Amount enclosed: _____

Price of Middle School Meals:

A free first lunch and breakfast are available to all students. A second breakfast or lunch are available for $2.40 (Breakfast) and $3.65 (Lunch)

ROSLYN Bulldogs

Middle School Athletic Seasons 2026-2027

7th and 8th Grade Only

Fall Season (9/4/26-10/31/26)

Boys Badminton
Boys and Girls Cross-Country
Football
Boys and Girls Soccer
Girls Tennis
Sideline Cheer

Winter Season 1 (11/2/26-1/16/27)

Boys Basketball
Boys and Girls Winter Track
Girls Volleyball

Winter Season 2 (1/19/27-3/27/27)

Girls Basketball
Boys and Girls Bowling
Boys Volleyball
Boys Wresting

Spring Season (3/30/27-6/2/27)

Girls Badminton
Boys Baseball
Boys and Girls Lacrosse
Girls Softball
Boys Tennis
Boys and Girls Track and Field
Girls Flag Football

The number of teams/sport may vary due to student participation.

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September 2026

Dear Parents/Guardians of our Middle School Students:

The Roslyn Middle School community takes great pride in being an inclusive environment for all of our students. As you know, we have many programs and activities aimed at students' social and emotional learning, in addition to their academic pursuits. The middle school years are a time when students need a great deal of understanding and nurturing as they mature into young adults.

With that in mind, we are asking our parents to help eliminate the celebrations surrounding individual students' birthdays in the cafeteria. For practical reasons, not all students can be included in birthday celebrations at school, therefore we ask that snacks not be sent or brought to school for birthday celebrations at lunchtime.

I am sure you understand that these guidelines are in the spirit of the Roslyn Middle School's philosophy of promoting social inclusion. As always, please feel free to contact me with any questions or concerns.

Sincerely,

Justin Gabrus
Justin Gabrus
Principal
Roslyn Middle School

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September 2026

Dear Parents/Guardians of Our Middle School Students:

Over the past few years, the Middle School has made a concerted effort to address bullying and relational aggression so that we can continue to provide our students with a safe learning environment. Examples of our initiatives include: team-building activities, grade level assemblies, "respect" projects, special programs and lunch groups for students led by our counselors, psychologist and social worker, as well as an internet safety curriculum, and programs on cyberbullying.

We are encouraged by the response from our entire school community, parents, faculty and students alike, as we continue this partnership to address the social and emotional needs of our Roslyn Middle School students. Our *Social & Emotional Learning (SEL) and No Place for Hate* initiatives continue to move forward. We have developed a new school slogan for our school and are incorporating SEL concepts in all of our curriculums. There will be many opportunities to engage our students in teachable moments and we need to work together with one common goal and try to confirm our school slogan each and every day, which is:

"***Every Student Matters, Every Moment Counts.***"

It is in this spirit that we are asking you to support our initiatives and not allow your children to wear party favor apparel to school following weekend events. In doing so you will join us in making a collective statement that no one in our community will knowingly do something to hurt a fellow community member. We encourage all of our students and staff to wear the ***Roslyn Blue and White*** to show school spirit and unity every Monday.

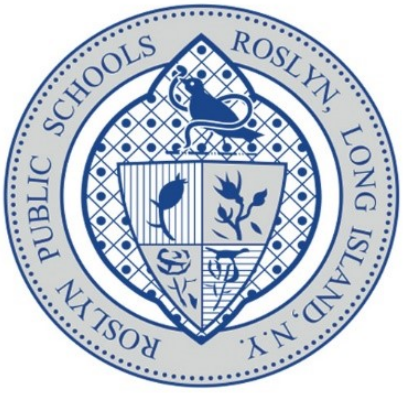
We are hopeful that we can count on your support regarding this important issue and look forward to working in partnership with you as we take on similar important issues in the future.

Sincerely,

Justin Gabrus

Principal

JG:MC



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