



AMERICAN INTERNATIONAL SCHOOL OF YAOUNDÉ

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Dear Primary School Families,

At AISoy, technology empowers, enriches, and supports your child's learning journey. To ensure a safe, respectful, and productive digital environment for our young learners, we ask that you review and discuss the following technology and media guidelines with your child.

Primary School Technology & Media Policy

Classroom Technology Guidelines

- **Learning Purpose:** School devices and filtered internet are strictly for teacher-approved classwork. Personal devices must stay zipped in backpacks unless requested by a teacher.
- **Online Safety:** Students must keep personal details (full name, address, passwords) private. Bypassing internet filters, using VPNs, changing device settings, or installing unapproved software is prohibited.
- **Respectful Communication:** Cyberbullying, unkind language, spreading rumors, and posting photos of classmates without permission are strictly forbidden. Students should report any uncomfortable or unsafe content to a teacher immediately.
- **Device Care & Honesty:** Devices must be handled gently and kept away from food and drinks. Plagiarism is not allowed. Any physical or technical issues must be reported right away.
- **Consequences:** Tech misuse will result in age-appropriate actions, including temporary loss of device privileges. *See the Primary Classroom Devices Usage Guidelines in the Student-Parent Handbook for full details.*

Photo & Media Permission: I authorize AISoy to use photographs and short videos of my child for official school communications (website, newsletters, yearbooks, Instagram, Facebook, and displays). Images will be used without compensation for school-related purposes only. I retain the right to request in writing the removal of specific photos from the school platforms.

Parent / Guardian Agreement: I have reviewed this agreement. I consent to the media permission policy and agree to ensure my child abides by these primary technology rules

Student's Full Name: _____ Grade: _____

Parent/Guardian Name: _____ Date: _____

Parent/Guardian Signature: _____

Please return this signed form to your child's homeroom teacher. Technology use begins once the form is on file.