



HACIENDA LA PUENTE UNIFIED SCHOOL DISTRICT SPECIAL EDUCATION LOCAL PLAN AREA (SELPA) COMMUNITY ADVISORY COMMITTEE



BUSINESS MEETING

Wednesday March 18, 2026

10:00 AM to 11:30 AM

Willow Adult Education Center (North Conference Room)
14101 E. Nelson Avenue, La Puente, CA 91746

Minutes

I. CALL MEETING TO ORDER (Welcome and Introductions)

The HLPUSD SELPA Community Advisory Committee (CAC) meeting was called to order at 10:00 a.m. on Wednesday, March 18, 2026.

II. ROLL CALL (Establishment of Quorum)

Quorum achieved: **Yes**
60% of CAC members were present at 10:10am.

III. APPROVAL OF AGENDA

The agenda was approved.

Motion: Cynthia Vazquez
Second: Georgina Gonzalez

Intro to meeting – (CAC Chair) Cynthia Vazquez) – Advised of committee norms and vision statement.

All CAC members introduced themselves as well as representatives from the district:

Erendira Urista – Director of Special Education/SELPA
Alan Morton – Coordinator, Special Education
Lisa Moncayo – Coordinator, Special Education and Compliance
Adriana Villareal-Sanchez – District Program Specialist
Cynthia Vazquez – CAC Chairperson
Maris Pham – CAC Vice-Chairperson
Georgina Gonzalez – CAC Secretary

IV. PUBLIC COMMENT

- a. **Parent #1** – Stated their son was assaulted for a second time, expressing concern about a potential pattern and its impact on student safety. The parent indicated they have not consistently received critical information in real time. They have a desire to continue



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working collaboratively with the district to identify effective solutions. However, concerns were raised regarding accountability, communication, and leadership at the school site. The parent noted that other families expressed similar concerns. The parent stated they will continue to advocate for improved safety measures and supports.

- b. **Parent #2** – Advised of concerns with student safety and services at current school site. They shared their child had been stable, making progress, and generally well adjusted, but has recently expressed ongoing concerns. The parent advised that when they were made aware of the incident, they worked with the school to put a plan in place; however, the family reported that the proposed solution did not align with their initial requests. The speaker indicated that they have followed recommended processes but continue to have concerns about their child's safety. They emphasized the need for clear communication, timely responses, and appropriate supports to ensure student well being.
- c. **Parent #3** – Expressed support for previous speakers and emphasized the importance of maintaining a constructive focus during meetings. The speaker encouraged CAC leadership to support accountability and inquired about participation from site administrators. The speaker also suggested increased outreach to ensure awareness of CAC meetings. Concerns were raised regarding the absence of discussion on annual goals and the overall directions of the committee's work. The speaker expressed a desire for continued full member participation and thanked the committee.
- d. **Parent #4** – Expressed concern for all student safety. The parent referenced prior comments regarding student assaults and questioned how such incidents occurred despite the presence of support staff. The speaker requested information from the Special Education Department regarding measures to prevent similar incidents in the future.
- e. **Parent #5** Parent expressed concern regarding her son's progress at school, noting limited academic and communication gains over the past two years. She reported that approximately half of their class are TK students, many of who are non-speaking, and noted a recent incident in which her son started maladaptive behaviors. The parent observed the changes and questioned the timing of communications regarding these incidents. She emphasized the need for individualized attention and support for her son.
- f. **Parent #6** – Advised that during interactions with the school team, it appeared the school psychologist was not familiar with the student. The parent requested clarification regarding how students are placed in programs. Additionally, the parent expressed concern about traffic conditions at their respective school.
- g. **Parent #7** – Expressed concern regarding delays in district responses to emails, noting a wait time of approximately five to six days without a reply. Parent also stated that while an aide is guaranteed, consistency in assigned staff is not, and noted that changes in aides have been challenging for her child. She further reported an increase in toileting accidents and inquired about expected timelines for district communication.
- h. **District Board Member #8** – Provided positive feedback regarding "Coffee with the Special Education Director" meeting. She noted concerns discussed at the meeting, including student safety, communication, and the need for additional parent training. She also



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expressed concern that the CAC meetings are not always scheduled at times accessible to parents. She reported the Superintendent plans to meet with the families who attend to the current concerns regarding student behaviors. She also advised there are plans to share information about the CAC committee through social media to increase awareness and engagement. She conveyed appreciation for the opportunity to participate and expressed a commitment to continued involvement.

- i. **Parent #9** – Shared that multiple families are experiencing limited support and raised concerns requiring timely attention, noting similar issues across sites and a resulting lack of trust. She requested a districtwide plan to address concerns and emphasized that families should not need to seek services at multiple sites. Parent reiterated that special education is a legal obligation and highlighted the need for collaboration between the district and community to ensure required supports are provided.
- j. **Parent #10** – Raised additional concerns regarding communication, noting that she received frequent calls about her son’s behavior along with an attendance report. She indicated that she previously removed her son from the program and later questioned whether increased consistency in aide support may have addressed the concerns. The parent emphasized the need for improved communication and consistent aide support.
- k. **Parent #11** – Expressed frustration that recurring issues are repeatedly discussed without resolution. He emphasized the importance of accountability and transparency and requested clearer guidance on the committee’s role in raising concerns. The parent noted longstanding challenges in special education department, including delays in application processing, and stressed the need for actionable steps and a clear roadmap for addressing concerns across all schools. He expressed interest in hearing from the committee on how to move forward.
- l. **Parent #12** – Noted the value of attending CAC meetings to ensure concerns are communicated and not lost in an “echo chamber.” He highlighted this is his second full year with limited progress. However, Parent shared he has observed the committee is beginning to gain traction and suggested that virtual attendance is beneficial. He also recommended adjustments be made to the technology being used. He stated it would improve accessibility and participation.
- m. **Parent #13** – Shared has 3 children in the district and has been actively involved since early infancy. She reported that her child, who was promoted each year, has gaps in foundational skills and has become frustrated. The parent has consistently advocated for her child and indicated that staff are familiar with her and her concerns. She emphasized the need for additional support and suggested training for parents so they can better assist their children.

V. APPROVAL OF MINUTES

Approval of March 18, 2026, CAC meeting minutes were approved.

Motion: Cynthia Vazquez



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Second: Georgina Gonzalez

VI. REPORTS

a. CAC Updates – Erendira Urista

i. Impact Awards

1. Special Education plans to honor outstanding staff, administrators, parents, and community members who have made significant contributions to schools and students. One parent, one teacher, and one administrator/staff member will be selected for recognition. The date for the event is still pending.

ii. Local Plan

1. Local Plan will be reviewed and will also schedule a meeting in April and follow up with results in May.

iii. General Special Education Director Update

1. Expressed appreciation for the communication and collaboration with families and CAC. Highlighted the value of ongoing discussions and the efforts of special education teachers, noting their time and dedication. She reported that all teachers participated in professional development days and collaborated on safety plans. Special education director thanked the CAC for providing an open and accessible forum for families.

2. Student Safety/injuries Topic Plan

- a. Advised there is a protocol currently in place for principals to follow. She explained there are different processes depending on the severity of the incident and the on-site personnel. She confirmed the collaboration with the school staff and principals is there.

3. CAC Goals

- a. Advised CAC will be having an additional meeting in May to discuss specific goals, their development and implementation, and their relevance to the group, new training topics will also be proposed at that meeting.

4. Coffee with the Special Education Director

- a. Had the first “Coffee with the Sped Director” on March 17th. Expressed there was high attendance. The director thanked everyone on her team who made that event possible. She advised she will be hosting them monthly.

b. District/SELPA Updates

1. Director Erendira Urista advised she will review the local plan with appropriate stakeholders and open communication with the rest of the committee for any feedback. She will follow up with results in May.



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c. Agency Updates

Parents Place

- Provided www.parentsplacefrc.com
- Went over the different activities and resources available.

VII. DISCUSSION ITEMS

- The CAC chair expressed gratitude to attendees and reiterated that the officers' role is to help bridge the gap between parents and district. She emphasized that officers represent the community at board meetings and support parents within the community. She highlighted that all children deserve an individualized education and that the group is committed to transparency and support. The Chair acknowledged that officers are parents who have navigated the special education process themselves and offer support to any parents needing guidance with special education.
- Director shared about World Down Syndrome Day March 21st and encouraged participants to wear blue and yellow or bright, mismatched socks to promote inclusion within our community.
- Member Termination** – Discussed excused absences. If members cannot be present on the day of, they must notify the CAC secretary at least 24 hours before the business meeting. Chair explained to the committee the interest in the change is to become more consistent in attendance achieve quorum. By achieving quorum, it will allow the group to vote and move forward more effectively.
 - Parents asked to see the verbiage**
 - Asked who they will reach out to if they have an emergency**
 - Advised the information protocol can be added to the bylaws**
 - Approved to change
 - Motion – Alan Morton
 - Second – Adriana Villarreal

VIII. Adjournment

Motioned – Adriana Villarreal

Second – Alan Morton

Ended at 11:30aM

Reasonable Accommodations for Individuals with Disabilities

In compliance with the Americans with Disabilities Act, should special assistance/reasonable accommodations be required for you to participate in this meeting, please contact the HLPUSD SELPA Office at (626) 933-6507 at least seventy-two (72) hours prior to this meeting. This will enable the HLPUSD SELPA to make reasonable arrangements to assure accessibility to this meeting.



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REUNIÓN DE NEGOCIOS

Miércoles, 18 de marzo de 2026

10:00 a.m. a 11:30 a.m.

Willow Adult Education Center (Sala de Conferencias Norte)

14101 E. Nelson Avenue, La Puente, CA 91746

Acta

I. APERTURA DE LA REUNIÓN (Bienvenida e Introducciones)

La reunión del Comité Asesor Comunitario (CAC) de SELPA del HLPUSD fue iniciada a las 10:00 a.m. el miércoles 18 de marzo de 2026.

II. PASE DE LISTA (Establecimiento de Quórum)

Quórum logrado: Sí

El 60% de los miembros del CAC estaban presentes a las 10:10 a.m.

III. APROBACIÓN DE LA AGENDA

La agenda fue aprobada.

Moción: Cynthia Vazquez

Secundada por: Georgina Gonzalez

Introducción a la reunión – (Presidenta del CAC) Cynthia Vazquez – Informó sobre las normas del comité y la declaración de visión.

Todos los miembros del CAC se presentaron, así como los representantes del distrito:

- IX. Erendira Urista – Directora de Educación Especial/SELPA
 - X. Alan Morton – Coordinador de Educación Especial
 - XI. Lisa Moncayo – Coordinadora de Educación Especial y Cumplimiento
 - XII. Adriana Villareal-Sanchez – Especialista de Programas del Distrito
 - XIII. Cynthia Vazquez – Presidenta del CAC
 - XIV. Maris Pham – Vicepresidenta del CAC
 - XV. Georgina Gonzalez – Secretaria del CAC
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IV. COMENTARIOS DEL PÚBLICO

- a. Padre #1 – Indicó que su hijo fue agredido por segunda vez, expresando preocupación por un posible patrón y su impacto en la seguridad estudiantil. Señaló que no ha recibido información crítica de manera consistente y en tiempo real. Desea continuar colaborando con el distrito para identificar soluciones efectivas. Sin embargo, expresó inquietudes sobre la rendición de cuentas, la comunicación y el liderazgo en la escuela. También mencionó que otras familias han expresado preocupaciones similares.
- b. Padre #2 – Expresó preocupaciones sobre la seguridad y los servicios en la escuela actual. Comentó que su hijo estaba estable y progresando, pero recientemente ha manifestado inquietudes. Indicó que trabajaron con la escuela para crear un plan, pero la solución propuesta no coincidió con sus solicitudes iniciales. Destacó la necesidad de comunicación clara, respuestas oportunas y apoyos adecuados.
- c. Padre #3 – Expresó apoyo a los comentarios anteriores y enfatizó la importancia de mantener un enfoque constructivo. Animó al liderazgo del CAC a promover la rendición de cuentas y preguntó sobre la participación de administradores escolares. Sugirió mayor difusión de las reuniones del CAC y señaló la falta de discusión sobre metas anuales.
- d. Padre #4 – Expresó preocupación por la seguridad de todos los estudiantes. Cuestionó cómo ocurrieron incidentes a pesar de la presencia de personal de apoyo y solicitó información sobre medidas preventivas.
- e. Padre #5 – Expresó preocupación por el progreso académico y de comunicación de su hijo, señalando avances limitados en los últimos dos años. Mencionó un incidente reciente con conductas desadaptativas y destacó la necesidad de apoyo individualizado.
- f. Padre #6 – Indicó que el psicólogo escolar parecía no estar familiarizado con el estudiante. Solicitó aclaración sobre la colocación de estudiantes en programas y expresó preocupación por el tráfico en la escuela.
- g. Padre #7 – Expresó preocupación por retrasos en respuestas del distrito (5 a 6 días). También mencionó la falta de consistencia en asistentes asignados, lo cual ha sido difícil para su hijo. Reportó aumento en accidentes de baño y pidió claridad sobre tiempos de respuesta.
- h. Miembro de la Junta del Distrito #8 – Brindó comentarios positivos sobre la reunión “Café con la Directora de Educación Especial”. Mencionó preocupaciones discutidas (seguridad, comunicación, capacitación para padres) y la necesidad de horarios más accesibles. Indicó que el Superintendente planea reunirse con las familias y que se difundirá información del CAC en redes sociales.
- i. Padre #9 – Indicó que múltiples familias enfrentan apoyo limitado y problemas similares en distintas escuelas, generando falta de confianza. Solicitó un plan a nivel distrito y destacó que la educación especial es una obligación legal.
- j. Padre #10 – Señaló preocupaciones sobre comunicación frecuente relacionada con conducta y asistencia. Comentó que retiró a su hijo del programa y cuestionó si mayor consistencia en apoyo habría ayudado.
- k. Padre #11 – Expresó frustración por la falta de resolución de problemas recurrentes. Solicitó mayor transparencia, rendición de cuentas y pasos concretos para avanzar.
- l. Padre #12 – Destacó la importancia de las reuniones del CAC para expresar inquietudes. Mencionó progreso limitado pero observó avances recientes. Recomendó mejoras tecnológicas para facilitar participación virtual.
- m. Padre #13 – Indicó que tiene tres hijos en el distrito y ha participado activamente. Expresó preocupación por



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vacíos en habilidades fundamentales de su hijo y la necesidad de más apoyo y capacitación para padres.

V. APROBACIÓN DEL ACTA

Se aprobaron las actas de la reunión del 18 de marzo de 2026.

Moción: Cynthia Vazquez

Secundada por: Georgina Gonzalez

VI. INFORMES

a. Actualizaciones del CAC – Erendira Urista

i. Premios de Impacto

Se reconocerá a personal, administradores, padres y miembros de la comunidad destacados.

ii. Plan Local

Se revisará en abril y se dará seguimiento en mayo.

iii. Actualización general

Se agradeció la comunicación con familias. Se destacó la capacitación del personal y el trabajo en planes de seguridad.

iv. Seguridad estudiantil

Existe un protocolo según la gravedad del incidente.

v. Metas del CAC

Se discutirá en mayo junto con nuevos temas de capacitación.

vi. Café con la Directora

Primera sesión realizada el 17 de marzo con alta asistencia; se realizará mensualmente.

b. Actualizaciones del Distrito/SELPA

Se revisará el Plan Local con las partes interesadas y se compartirá en mayo.

c. Actualizaciones de agencias

Parents Place – Se compartieron recursos y actividades disponibles.

VII. TEMAS DE DISCUSIÓN

a. La presidenta agradeció la participación y enfatizó el rol del CAC como puente entre padres y distrito.

b. Se mencionó el Día Mundial del Síndrome de Down (21 de marzo) y se invitó a usar colores o calcetines llamativos.

c. Terminación de miembros – Se discutieron ausencias justificadas y notificación con 24 horas de anticipación. Se aprobó la modificación.

Moción: Alan Morton



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Secundada por: Adriana Villarreal

VIII. CLAUSURA

Moción: Adriana Villarreal

Secundada por: Alan Morton

Finalizó a las 11:30 a.m.