Prepare | Explore | Empower

The Academy
Board of Directors

Board Meeting Minutes
Monday, May 18, 2026

Board Members Present:		Also Present:	
Sarah Drewlow	Chairperson	Brent Reckman	Executive Director
Dan Klenjoski	Treasurer	Sarah Gramarossa	Chief Academic Officer
Autumn Coffee	Board Member-online	Andrea Foust	Director of Finance
Jen Halford	Board Member-online	Stacy McCleskey	Exec. Admin. Manager

Minutes of the regular Board meeting of The Academy held at 11800 Lowell Blvd, Westminster, CO 80031 in Adams County on May 18, 2026.

I. Open Meeting
A quorum being present, Sarah Drewlow called the meeting to order at 6:04 pm.

II. Consent Agenda
a. Sarah Drewlow moved to approve the April 27, 2026, minutes. Seconded by Kevin Sanchez.

Discussion:	None
Ayes:	Dan Klenjoski, Autumn Coffee, and Jen Halford
Nays:	None

III. Public Comment
There was no public comment this month.

IV. Reports from Directors, Principals, and Committees

a. Executive Director Report
    i. Finance – The committee did a second read on the 2026-27 draft budget.
    ii. Operations – The team continues to look for unspent money to use towards facility repairs.
    iii. Facilities – Construction of the addition is complete and the Certificate of Occupancy will be given soon.
b. Chief Academic Officer Report
    i. Graduation – The 2026 cohort had 99% of its students graduate. One student will graduate in August and one Gateway student will not graduate.
    ii. Attendance – Data shows that we are slightly higher than this time last year at 92%.
    iii. Principals are working on their end-of-year data and will present it at the June meeting.
c. Committee Reports
    i. Finance – The second read of the 2026-27 draft budget was completed.
    ii. SACademic – No meeting this month.
    iii. PTO
        1. The core group of members needs a break. They all volunteer in various groups and no new volunteers have joined PTO.
        2. PTO will operate at a minimal level during the 2026-27 school year, in accordance with the bylaws and funding.
        3. There won't be a major decrease in events, as the school will help support and take over some of the larger events.

V. Presentation and Discussion
a. First Read of FY 26-27 Budget
    i. The budget has been through two reads with the Finance Committee.
    ii. It is a very conservative budget as the State budget is in dire straits. Big increases in school funding are not expected.
    iii. The State legislature temporarily dropped its reserves so they could create a PPR increase for next school year.
    iv. Student enrollment is based on 1,825 students.
    v. There was a decrease of $600,000 in revenue. This is due to less earnings on investments and the loss of bingo money.
    vi. In November, a mill levy equalization was approved and $2.3MM went towards our budget. Divided over 3 years, it will cover the revenue loss and allow the school to give $1500 pay increases to teachers, 3% increase to support staff, and cover insurance and utility costs.
    vii. This budget was created using a zero-based budget and uses industry best practices.
b. Draft Strategic Plan
    i. The plan being presented is the complete draft.
    ii. The mission statement includes DEI language. Change in the language was discussed a couple of months ago but this is embedded in the school culture and the way that is worded does not bring it to the forefront.
    iii. The celebrations and highlights are from the previous strategic plan.
    iv. The new theme is "Elevating Learning and Community".

v. The introduction of “Elevating Learning” includes Prepare, Explore and Empower. Each section goes on to give specific Goals, KPI, and the Action.

c. Final Review of the Admissions & Enrollment Policy
    i. There were very minor updates to be made on this policy.
        1. It was put on the new school letterhead template.
        2. The section about class placement of incoming students was removed.
        3. The verbiage of CEO was changed to ED.

d. Final Review of the Postsecondary Enrollment Policy
    i. There were major updates done on this policy.
        1. The new version was updated to match our current practices and program structures with the idea that every student should create a post-secondary plan.
        2. Details are given regarding concurrent enrollment.
            a. The school pays the tuition for CE classes.
            b. The school will not pay for transportation or text book fees per state statute.
            c. It Identifies how we grant academic credit towards graduation requirements.

e. Work Session Summary
    i. Monthly Board communications were reviewed.
    ii. Board self-evaluation was discussed
    iii. Toured the new addition

VI. Executive Summary

a. Approval of the Admissions & Enrollment Policy

Kevin Sanchez moved to approve the Admissions & Enrollment Policy. Seconded by Sarah Drewlow.

Discussion: None
Ayes: Dan Klenjoski, Autumn Coffee, and Jen Halford
Nays:

b. Approval of the Postsecondary Enrollment Policy

Kevin Sanchez moved to approve the Postsecondary Enrollment Policy. Seconded by Dan Klenjoski.

Discussion: None
Ayes: Sarah Drewlow, Autumn Coffee, and Jen Halford
Nays:

VII. Adjourn Meeting – Sarah Drewlow adjourned the meeting at 7:01 pm.