

BACKGROUND CHECK AUTHORIZATION FORM

WPS has a responsibility to its schools, children and community and reserves the right to require a background check. The information provided on this form will be used to process through the Colorado Bureau of Investigations and, if necessary, a secondary source.

Personal Information -Must be completed electronically

Full Legal Name: _____ Home Language _____
First Last M.I.
 Birthdate: _____ Social Security No.: _____
 Address: _____
Street Apt. / Unit No.
City State Zip Code
 Phone No. _____ Alternate Phone: _____ Email: _____

Reason for Request (Required)

Field Trip Volunteer ☐ Classroom Volunteer ☐ Student Teacher ☐ Background Check ☐ Athletics ☐
 Tutor ☐ Other: _____

*School/Building Assigned to: _____ WPS Contact Name : _____

Student Information

Student Information Section for Building Volunteer use only:

Fill in columns below to avoid having to complete multiple forms if you have more than one child in the district

Student Last Name:	Student First Name:	Grade:	School:	Teacher:

Have you ever been convicted of a crime?

(Excluding only minor traffic violations not involving any allegation of drug or alcohol impairment, you must answer "YES" even if the matter was later dismissed, deferred, vacated or expunged.) YES _____ NO _____

Were any children involved? YES _____ NO _____

You must answer "YES" even if the matter was later dismissed, deferred, vacated or expunged.

If you answered "YES," please provide a written statement that includes the following:

1. An explanation of the charges and outcomes of the case or cases in question.
2. Any documentation you can provide showing the disposition of the charges/case.
3. **Have you ever worked or volunteered within Westminster Public Schools?** YES _____ NO _____

Disclaimer and Signature (Required)

I certify that I have made true, correct and complete answers and statements on this application in the knowledge that they may be relied upon in considering my application. I understand that any omission or falsely answered statement made by me on this application or any supplement of it will be sufficient grounds for failure to allow me to work and or volunteer within Westminster Public Schools.

Signature: _____ Date: _____