

Principal Update: August 27, 2026

Jacob Hendrickson • a day ago • Thursday, Aug 27 at 7:53 AM • **International Community School**

The first day of school is just around the corner. Teachers have returned and are getting ready for our students to arrive on Monday, August 31. Our staff has been spoiled this week by the PTSA. You provided breakfast for us on Monday and snacks for a teambuilding activity on Tuesday. We are so grateful. There is a lot in this week's update. Please review carefully. I have summarized the main points below. I look forward to meeting you in the coming month at ICS.

Grateful to lead this wonderful school,

Jacob

Staying informed is critical for the ICS Families and students' success: Make sure your family receives each of these communications every week:

1. Principal newsletter sent by the school via ParentSquare
2. ICS community newsletter: **ICS Families Community**

Don't miss the following items below:

- PTSA Prep Day
- New Entry Procedures
- Schedule Correction Requests
- First Week Schedule
- First PTSA Parent Meeting
- ICS Student Fees
- Curriculum Night Date
- How ICS Families are Essential Partners

Prep Day Information- PTSA Prep Day takes place on Friday, August 28 from 8:30-2:30. It's a one stop shop for the parents in our community hosted by the PTSA.

- School pictures are taken for purchase and for ID cards through Josten's. You will be able to order pictures after the event using student ID number and event code # FE324226.
- **PTSA volunteer opportunities**
- Carpool signup and information
- **ICS PTSA information** and **subscribe to the PTSA newsletter**

Please complete the volunteer interest form [**Sign-Up to Volunteer for the 2026-2027 School Year – Fill out form**] by September 30. The ICS PTSA uses this to match volunteers with opportunities! Get started on earning your 30 hours per family early by the completing the form and logging 10 minutes of volunteer time. Learn more [**<https://www.icsptsa.org/icsptsa/>**].

Please come during your assigned time slot to ease congestion. Families with students in multiple grade levels are welcome to attend one of the assigned time slots.

Grade 6	8:30 am (last name A-I) 8:45 am (last name K-P) 9:00 am (last name O-Z)
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Grade 7	9:15 am (last name A-D) 9:30 am (last name E-R) 9:45 am (last name S-Z)
Grade 8	10:00-11:00 am
Grade 9	11:00-12:00 pm
Grade 10	12:00-1:00 pm
Grade 11	1:00-2:00 pm
Grade 12	2:00-2:30

New Entry Procedures at ICS

We have been directed by the city of Kirkland to minimize the impact of traffic on the surface streets surrounding the ICS campus. This is new and we are working out the details. You will notice as you come into campus that the drop off zones are extended around the perimeter of the school. Maps and more concrete explanations to come, but wanted you to expect some differences when you arrive for PTSA Prep Day on Friday.

Schedule Correction Requests

Although we do try our best to get you the classes you need, it does not always work out the way we hoped. To streamline schedule correction requests, online forms will be available to submit starting at 8:00am on Monday, August 31st. We will process schedule corrections in the order that we receive them and work to complete them in a timely matter.

Please keep in mind that for the first two days we only make schedule changes for the following reasons;

1. The student is placed into a class they have already completed
2. The student is scheduled into two classes during one period
3. The student has a "hole"/missing a class on their schedule.

After that, students may request changes for their schedule. All students will have until Friday, September 4th at 11:59pm to submit all schedule correction requests for the 2026-2027 school year.

We will only accept schedule correction requests through the following forms linked below. No emailed or in-person requests will be considered. Thank you for following established protocols and your patience.

High School Schedule Correction Requests 2026-2027 – Fill out form

Middle School Schedule Correction Requests 26-27 – Fill out form

First Week Schedule

We have a special first week schedule during the week of August 31-September 4.

Monday August 31 50m Periods + Assembly			Tuesday September 1 50m Periods + HomeRoom			Wednesday September 2 55m Pds – No Early Release			Thursday September 3 50m Periods + HomeRoom			Friday September 4 55m Periods		
Period	Start	End	Period	Start	End	Period	Start	End	Period	Start	End	Period	Start	End
First	7:55	8:45	First	7:55	8:45	First	7:55	8:50	First	7:55	8:45	First	7:55	8:50
Second	8:50	9:40	Second	8:50	9:40	Second	9:00	9:55	Second	8:50	9:40	Second	9:00	9:55
Third	9:45	10:35	Third	9:45	10:35	Third	10:00	10:55	Third	9:45	10:35	Third	10:00	10:55
Fourth	10:40	11:30	HomeRm	10:40	11:20	Fourth	11:05	12:00	HomeRm	10:40	11:20	Fourth	11:05	12:00
Lunch	11:30	12:00	Fourth	11:25	12:15	Lunch	12:00	12:30	Fourth	11:25	12:15	Lunch	12:00	12:30
Fifth	12:05	12:55	Lunch	12:15	12:45	Fifth	12:35	1:30	Lunch	12:15	12:45	Fifth	12:35	1:30
Sixth	1:00	1:50	Fifth	12:50	1:40	Sixth	1:35	2:35	Fifth	12:50	1:40	Sixth	1:35	2:35
Assembly	1:55	2:35	Sixth	1:45	2:35	(No Early Release)			Sixth	1:45	2:35			

First PTSA Meeting

The first PTSA meeting of the year takes place on Thursday, September 10 at 7pm at ICS. I hope to see you all there.

Camp Phoenix

Please mark your calendars for Camp. All students will attend on October 5 - 7, 2026. More information to follow.

Class Fees for 26-27

Fees will not be charged until later in the month of September. Directions on how to pay for these fees will be shared at that time.

Science	\$20	All grades
Camp Phoenix	\$275 approx. *depends on estimate	All grades
Art	\$60	All grades
Music	\$20	All grades
PE Shirts	\$8-10	Grade 6
ASB Sticker	\$40	All grades
Yearbook	\$60	All grades
IB Biology	\$40	Grade 11
IB Chemistry	\$50	Grade 11
IB Visual Arts	\$76	Grade 11
Full IB Diploma Manage Bac	\$73	Grade 11

Curriculum

m night (Meet the Teacher): Takes place on Wednesday, September 16 from 6:30-7:50pm. More information to follow but save the date to meet the teachers and learn about curriculum and assessment.

Expected ICS Family Contributions in time, expertise and resources (money)

Family contributions are essential to sustaining the extended learning programs that make ICS distinctive: Focus Week, Camp Phoenix and extracurricular clubs. ICS families need to join and actively participate in the ICS PTSA. For curriculum support, the community has secured well over \$50,000 per school year in grant funding to directly support student programs.

Volunteer Hours: minimum 30 hours per year per family. ICS extended learning programs: Camp Phoenix, Phoenix Day, Focus Week, and special projects depend on extensive and essential family volunteer participation. The breadth and quality of these programs are only possible when families actively contribute their time.

ICS PTSA Membership: All ICS families are expected to join the PTSA. As a school community, ICS is committed to **no school-sponsored fundraising programs**, but each family is asked to make an annual fall contribution. In 2025/26 the minimum expected contribution is \$225 at beginning of the school year. Many families contribute more and through corporate matching. Join here: **Join ICS PTSA**

Supporting the ICS community includes paying PTSA fees and recording yearly volunteer hours.

Financial Assistance: "All are welcome!" Confidential financial assistance for some program expenses is available through the ICS counseling office. Flexible volunteer arrangements are also available through the PTSA board. Families who wish to donate to the financial assistance program are welcome to do so.

More details are here: **ICS Student and Family Involvement - International Community School**