



GOVERNING COUNCIL

Regular Meeting of the Albuquerque Aviation Academy Governing Council on
Friday, July 24, 2026

via Zoom.us & In person at 6441 Ventana Road NW

BOARD MEMBERS PRESENT

Alex Carothers, Roland Dewing, Laura Kohr and Farrah Nickerson

BOARD MEMBERS ABSENT

Mike Romo and Larry Kennedy

ALSO IN ATTENDANCE

Bridget Barrett, Amanda Catanzaro, Sean Fry, and Lauren Chavez

PUBLIC

none

These minutes were approved on 8/28/2026

By a vote of 5 yes 0 no 1 absent 0 abstained

[Signature] President

[Signature] Secretary

I. Call to Order

Farrah Nickerson called to order the Regular Meeting of the Governing Council for the Albuquerque Aviation Academy for July 24, 2026 at 2:02 PM on Zoom.us and in person.

A. Roll Call

Farrah Nickerson asked Amanda Catanzaro to call roll. Amanda Catanzaro called Alex Carothers, Roland Dewing, Laura Kohr and Farrah Nickerson.

B. Adoption of the Agenda*

Farrah Nickerson asked for a motion to approve the agenda. Alex Carothers made a motion to approve the agenda. Laura Kohr seconded the motion. Farrah Nickerson called for a voice vote to approve, all board members present approved. Next, she called for any opposition and upon hearing none, the motion carried unanimously.

C. Review/Approval of Minutes from June 26, 2026 Regular Meeting*

Farrah Nickerson asked for a motion to approve the minutes from June 26, 2026 Regular Meeting. Roland Dewing made a motion to approve the minutes. Alex Carothers seconded the motion. Farrah Nickerson called for a voice vote to approve, all board members present approved. Next, she called for any opposition and upon hearing none, the motion carried unanimously.

D. Review/Approval of Minutes from June 29, 2026 Special Meeting*

Farrah Nickerson asked for a motion to approve the minutes from June 29, 2026 Special Meeting. Roland Dewing made a motion to approve the minutes. Laura Kohr seconded the motion. Farrah Nickerson called for a voice vote to approve, all board members present approved. Next, she called for any opposition and upon hearing none, the motion carried unanimously.

II. Public Comment

Farrah Nickerson asked Bridget Barrett and Amanda Catanzaro if there was any public comment. No one signed up for public comments.

III. Ongoing Business Matters

B. Aviation Committee Update

Alex Carothers presented that the committee has tabled new initiatives for now until the program is in a better situation.

A. Aviation Program Update

Dr. Chavez presented that they have flown 25.6 hours in Hotel Kilo and 4.4 in Addison. The 50 hour was just completed for Hotel Kilo. Addison is getting work done for a heat sensor and the EGT probe was replaced.

Three students are flying over the summer. 1 has completed their solo cross-country.

Discussion about the number of students who have completed their knowledge exam and the students who stated they planned on taking their knowledge exam over the summer but did not complete.

Dr. Chavez is coming back part-time so Stryker is having to take the lead more and each of them are taking one FOA class in the Fall.

Reviewed expenses for the program.

IV. Administrative Update

A. Student Achievement Update

Bridget Barrett presented that current enrollment is 339 students that are actually registered.

Shared the graphic with council and asked what parts they found useful and what pieces they would like to remove. Discussion about not getting a lot of information from the Academics by Enrollment.

We have seven new staff members and Bridget is hoping to have photos and bios for the next meeting.

Reviewed the Implementation Fidelity from Edgenuity report and the Enrollments by Time Spent report.

Question was asked if there is a report or visual available that compares the time put in to each class and the passing of that class? Does it show that the more hours put in equates to higher grades or mastery of the knowledge?

V. New Business Matters

A. Public Education Department Charter School Division Board Observation on 6/26/2026

Amanda Catanzaro shared the results from the Charter School Division Board Observation and discussion took place. Governing Council wished that CSD would introduce themselves during the meeting but overall ratings were good.

B. 2026-2027 Transportation Contract *

Amanda Catanzaro shared the Transportation Contract for 2026-2027 School Year from Herrera School Buses and discussion regarding cost comparison from last year to this year.

Farrah Nickerson asked for a motion to approve the 2026-2027 Transportation Contract. Alex Carothers made a motion to approve. Laura Kohr seconded the motion. Farrah Nickerson called for a voice vote to approve, all board members present approved. Next, she called for any opposition and upon hearing none, the motion carried unanimously.

C. Staff Handbook Revisions *

Amanda Catanzaro shared that it is best practice to review and approve the Staff Handbook annually. The only thing that has changed is the dates. Farrah Nickerson noted that the signature page needed to be updated to the 2026-2027 School Year.

Farrah Nickerson asked for a motion to approve the 2026-2027 Staff Handbook with the corrected year on the signature page. Laura Kohr made a motion to approve. Alex Carothers seconded the motion. Farrah Nickerson called for a voice vote to approve, all board members present approved. Next, she called for any opposition and upon hearing none, the motion carried unanimously.

D. Student Handbook Revisions *

Amanda Catanzaro shared that it is best practice to review and approve the Student Handbook annually. The only thing that has changed is the dates. Farrah Nickerson noted that the signature page also needed to be updated to the 2026-2027 School Year.

Farrah Nickerson asked for a motion to approve the 2026-2027 Student Handbook with the corrected year on the signature page. Laura Kohr made a motion to approve. Alex Carothers seconded the motion. Farrah Nickerson called for a voice vote to approve, all board members present approved. Next, she called for any opposition and upon hearing none, the motion carried unanimously.

E. Governing Council Member Replacement *

Amanda Catanzaro led a discussion regarding not replacing the Governing Council position and moving from 7 voting members to 6 voting members as allowed in the Governing Council Bylaws. Discussion regarding no interested members at this time, even though we have reached out for over a month now. The

application is available to anyone interested online and we will continue to try and recruit but at this time move to a 6 voting member council.

Farrah Nickerson asked for a motion to approve not replacing the position on the Governing Council at this time. Alex Carothers made a motion. Roland Dewing seconded the motion. Farrah Nickerson called for a voice vote to approve, all board members present approved. Next, she called for any opposition and upon hearing none, the motion carried unanimously.

F. FY 2027 Lease Assistance Application *

Sean Fry presented the Lease Assistance Application and shared that this is an annual application with the Conflict of Interest Statements that must be signed by the entire board.

Farrah Nickerson asked for a motion to approve the FY 2027 Lease Assistance Application. Alex Carothers made a motion. Laura Kohr seconded the motion. Farrah Nickerson called for a voice vote to approve, all board members present approved. Next, she called for any opposition and upon hearing none, the motion carried unanimously.

G. Public Education Commission's Indicators of Success Program

Amanda Catanzaro shared information regarding the Indicators of Success Program survey. Larry Kennedy will be sending out the information prior to the next meeting and this will be a discussion and action item for the next meeting.

VI. Governing Council Development

None

VII. Finance Report

A. Business Office Operations Update

Sean Fry presented that the Finance Committee met prior to the meeting and reviewed the financial statements through June 2026, end of month, end of quarter and end of year. June revenue exceeded expenditures. The school has over 1.3 Million cash carryover so the school is in a good place. The preliminary audit has begun. Abnormal expenses included payment for the new student and conference room furniture and the ARA payment in June.

B. Voucher Approvals for June 2026 *

Sean Fry presented the June Vouchers and the Finance Committee can support the approval.

Farrah Nickerson asked for a motion to approve the June 2026 Voucher Approvals. Roland Dewing made a motion. Alex Carothers seconded the motion. Farrah Nickerson called for a voice vote to approve, all board members present approved. Next, she called for any opposition and upon hearing none, the motion carried unanimously.

C. Bank Reconciliation for June 2026 *

Sean Fry presented the June Bank Reconciliation. During the finance committee meeting, it was noticed that the listing of outstanding items was incorrect. That was corrected prior to the meeting, will be corrected in the packet and the Governing Council members had corrected versions for the meeting. The Finance Committee can support the approval.

Farrah Nickerson asked for a motion to approve the corrected June 2026 Band Reconciliation. Laura Kohr made a motion. Alex Carothers seconded the motion. Farrah Nickerson called for a voice vote to approve, all board members present approved. Next, she called for any opposition and upon hearing none, the motion carried unanimously.

X. Announcements

Next regular scheduled governing council meeting is scheduled for 8/28/2026 at 2:00 pm.

XI. Adjournment*

Farrah Nickerson called for a motion to adjourn. Roland Dewing made a motion to adjourn. Laura Kohr seconded the motion. Farrah Nickerson called for a voice vote to approve, all board members present approved. Next, she called for any opposition and upon hearing none, the motion carried unanimously.

The Regular Meeting of the Governing Council for the Albuquerque Aviation Academy adjourned on July 24, 2026 at 3:02 PM.