



GOVERNING COUNCIL

Regular Meeting of the Albuquerque Aviation Academy Governing Council on
Friday, June 26, 2026

via Zoom.us & In person at 6441 Ventana Road NW

BOARD MEMBERS PRESENT

Jody Meyer, Farrah Nickerson, Roland Dewing, Laura Kohr, Alex Carothers, Mike Romo and Larry Kennedy

BOARD MEMBERS ABSENT

none

ALSO IN ATTENDANCE

Bridget Barrett, Amanda Catanzaro, Sean Fry, and Lauren Chavez

PUBLIC

Greta Smith (via Zoom)

These minutes were approved on 7/24/2020

By a vote of 4 yes 0 no 2 absent 0 abstained

Larry Kennedy President

Roland Dewing Secretary

I. Call to Order

Larry Kennedy called to order the Regular Meeting of the Governing Council for the Albuquerque Aviation Academy for June 26, 2026 at 2:00 PM on Zoom.us and in person.

A. Roll Call

Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Roland Dewing, Laura Kohr, Alex Carothers (via Zoom), Farrah Nickerson (via Zoom), and Larry Kennedy.

B. Adoption of the Agenda*

Larry Kennedy asked to amend the agenda, moving the Finance Report earlier in the meeting before Closed Session. Larry Kennedy for a motion to approve the amended agenda. Farrah Nickerson made a motion to approve the amended agenda. Laura Kohr seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Roland Dewing, Laura Kohr, Alex Carothers, Farrah Nickerson and Larry Kennedy; all voted yes. The motion carried unanimously.

C. Review/Approval of Minutes from May 22, 2026 Regular Meeting*

Larry Kennedy asked for a motion to approve the minutes from May 22, 2026 Regular Meeting. Laura Kohr made a motion to approve the minutes. Jody Meyer seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Roland Dewing, Laura Kohr, Alex Carothers, Farrah Nickerson and Larry Kennedy; all voted yes. The motion carried unanimously.

II. Finance Report

A. Business Office Operations Update

Sean Fry presented that the Finance Committee met prior to the meeting and reviewed the financial statements through May 2026. Everything is looking awesome and we have plenty of budget authority. We have received 90.1% of operational revenues and revenues exceeded expenditures for the month. PED is doing a last minute adjustment to the unit value for the end of FY26 that is approximately \$10.00 per unit which will result in approximately a \$7,000 loss.

B. Voucher Approvals for May 2026 *

Sean Fry presented the May Vouchers and the Finance Committee can support the approval of the May Voucher Approvals.

Larry Kennedy asked for a motion to approve the bank vouchers for May 2026. Farrah Nickerson made a motion to approve. Laura Kohr seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Roland Dewing, Laura Kohr, Alex Carothers, Farrah Nickerson and Larry Kennedy; all voted yes. The motion carried unanimously.

C. Bank Reconciliation for May 2026 *

Note that there is a special meeting on Monday, June 29th for one last BAR that did not make this months agenda.

The Finance Committee can support the approval of the May Bank Reconciliations. Larry Kennedy asked for a motion to approve the Bank Reconciliations for May 2026. Laura Kohr made a motion to approve. Jody Meyer seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Roland Dewing, Laura Kohr, Alex Carothers, Farrah Nickerson and Larry Kennedy; all voted yes. The motion carried unanimously.

III. Closed Session*

- A.** Limited personnel matters, Head Administrator evaluation, pursuant to NMSA 1978, Section 10- 15-1(H)(2).
- B.** Limited personnel matters, Head Administrator contract, pursuant to NMSA 1978, Section 10-15- 1(H)(2).

Larry Kennedy asked for a motion to move to closed session pursuant to limited personnel matters, Head Administrator evaluation, pursuant to NMSA 1978, Section 10-15-1(H)(2). Laura Kohr made the motion. Farrah Nickerson seconded the motion. Larry Kennedy called for a roll call vote to move to closed session. Amanda Catanzaro called Jody Meyer, Roland Dewing, Laura Kohr, Alex Carothers, Farrah Nickerson, and Larry Kennedy; all voted yes. The motion carried unanimously.

Mike Romo enters the meeting in person at 2:11 PM.

Closed session begins.

IV. Open Session*

A. Action on Items Discussed in Closed Session

Larry Kennedy asked for a motion to move back to open session and affirmed that only items on the agenda were discussed. Mike Romo made the motion. Laura Kohr seconded the motion. Larry Kennedy called for a roll call vote to move to open

session. Amanda Catanzaro called Jody Meyer, Roland Dewing, Laura Kohr, Alex Carothers, Farrah Nickerson, and Larry Kennedy; all voted yes. The motion carried unanimously.

Open session resumed at 2:30 PM.

Mike Romo made the motion to approve the 2026-2027 head administrator contract for Bridget Barrett with agreed upon salary. Laura Kohr seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Roland Dewing, Laura Kohr, Alex Carothers, Farrah Nickerson and Larry Kennedy; all voted yes. The motion carried unanimously.

V. Public Comment

Larry Kennedy asked Bridget Barrett and Amanda Catanzaro if there was any public comment. No one signed up for public comments.

VI. Administrative Update

Dr. Chavez was current unavailable and we will come back to her as soon as she is available.

A. Student Achievement Update

Bridget Barrett presented her report. Reviewed Academics by Enrollment. 91% of enrollments ended on pace and passing, 4% behind and passing, 3% on pace and failing and 3% behind and failing.

There are currently 335 students registered for the 2026-2027 school year.

Amanda Catanzaro is dealing with the flood issue that happened when the water fountain flooded the front hallway and offices.

Beginning next year, we will be doing registration a little differently and including stations that families will visit that ends with new student meetings.

Reviewed the Edgenuity Relative Grade Distribution graph and Semester 2 Grade Distribution that includes grades for all courses taken in school, not just Edgenuity. Summer School just completed.

VII. New Business Matters

A. Facility Strategic Master Plan Project Roadmap

Amanda Catanzaro shared the Master Plan Project Roadmap with general guidelines for major upcoming capital projects that funding will be requested for the next five years.

Dr. Chavez became available so moved back to Ongoing Business Matters.

VIII. Ongoing Business Matters

A. Aviation Program/Committee Update

Dr. Chavez presented that they have flown 32.2 hours in Hotel Kilo and 5 in Addison. Addison gauges are fixed that included the Hobbs meter and test flight Monday.

3-4 students are flying over the summer. Next Wednesday one student should be ready for their initial solo and another student should be ready for their solo cross country the week after.

EAA had a summer camp that included one of our students "Phoenix" who taught on drones and careers.

Reviewed expenses.

Bridget Barrett is in discussion with Mr. Portillos regarding the static display plane.

IX. New Business Matters (continued)

B. Resolution Adopting FY 2028-2032 Infrastructure Capital Improvement Plan *

Amanda Catanzaro shared the state is now requiring that schools complete an Infrastructure Capital Improvement Plan (ICIP) for future capital funding and this is the resolution required.

Larry Kennedy asked for a motion to approve and sign Resolution 2026 06 26. Alex Carothers made a motion to approve. Mike Romo seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Roland Dewing, Laura Kohr, Alex Carothers, Farrah Nickerson and Larry Kennedy; all voted yes. The motion carried unanimously.

Farrah Nickerson noted she does not like the "ALBAVA" abbreviation for the school.

C. Governing Body Member Change Notification *

Larry Kennedy shared that Jody Meyer has resigned effective June 30, 2026 due to new job conflict and that the governing council is actively seeking new membership.

Larry Kennedy asked for a motion to approve the Governing Body Member Change Notification. Laura Kohr made the motion. Mike Romo seconded the motion. Larry

Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Roland Dewing, Laura Kohr, Alex Carothers, Farrah Nickerson and Larry Kennedy; all voted yes. The motion carried unanimously.

D. Facilities Committee Establishment *

Larry Kennedy leads a discussion regarding establishment of a Facilities Committee that will help during the creation of our Facility Master Plan that has recently begun. Alex Carothers and Larry Kennedy volunteer to be representatives on this committee from the governing council. We are also actively seeking community support members that would also be beneficial on this committee.

Larry Kennedy asked for a motion to approve the establishment of the Facilities Committee and approval of Alex Carothers and Larry Kennedy to be the governing council representatives. Mike Romo made the motion. Farrah Nickerson seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Roland Dewing, Laura Kohr, Alex Carothers, Farrah Nickerson and Larry Kennedy; all voted yes. The motion carried unanimously.

E. Staff Survey Results

Bridget Barrett shared the results from the staff survey that was sent to all staff members multiple times. 11 staff members responded from the 25 employed. Governing Council noted that it is nice to see culture changing and overall the comments were positive. Survey had lots of good information.

F. Family Survey Results

Bridget Barrett shared the results from the family survey that was sent to students and all parent emails that were on file as well as included in the newsletters.

A request was made to have comparison to last years survey results for next meeting.

The results of this survey were also shared with the staff members and discussed at the end of the school year.

G. CLA Statement of Work *

Larry Kennedy shared the audit Statement of Work that requires governing council signature.

Larry Kennedy asked for a motion to approve signature of the CLA Statement of Work. Mike Romo made the motion. Alex Carothers seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Roland Dewing, Laura Kohr, Alex Carothers, Farrah Nickerson and Larry

Kennedy; all voted yes. The motion carried unanimously. Larry Kennedy will sign electronically.

H. CES – AK Sales Aircraft Shade Cover Procurement Approval Above \$60,000 *

Amanda Catanzaro shared that the school received capital funding for shade and awning structures around campus that totals \$338,881.37.

Larry Kennedy asked for a motion to approve the Aircraft Shade Cover above \$60,000. Mike Romo made the motion. Laura Kohr seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Roland Dewing, Laura Kohr, Alex Carothers, Farrah Nickerson and Larry Kennedy; all voted yes. The motion carried unanimously.

I. School's In – Student Desks and Chairs, Teacher and Conference Room Chairs Procurement between \$20,000 and \$60,000

Amanda Catanzaro shared that the school is purchasing new chairs and desks for students to replace old or broken and some teachers have requested to move to desks rather than tables. We are also purchasing new teacher chairs since currently it is a mismatch of old furniture from old building. New chairs for the conference room are also being purchased to replace the donated chairs that are currently in the conference room.

J. ACES – PowerOn Chromebooks Procurement Between \$20,000 and \$60,000

Amanda Catanzaro shared that we purchased 100 new Chromebooks to replace older or broken technology and make sure that we have enough devices for the 2026-2027 school year. This is a normal annual purchase.

X. Governing Council Development

none

XI. Announcements

Next regular scheduled governing council meeting is scheduled for 7/24/2026. Special meeting on Monday, June 29, 2026 at 1:00 PM.

XII. Adjournment*

Larry Kennedy called for a motion to adjourn. Mike Romo made a motion to adjourn. Laura Kohr seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Roland Dewing, Laura Kohr, Alex

Carothers, Farrah Nickerson and Larry Kennedy; all voted yes. The motion carried unanimously.

The Regular Meeting of the Governing Council for the Albuquerque Aviation Academy adjourned on June 26, 2026 at 3:28 PM.