Our Vision

We LEARN!
We LEAD!
We INSPIRE!

Our Mission

At Wake Village Elementary, we EMPOWER our LEARNERS to be future LEADERS.

Dr. Jacquelyn Smith
Principal

Amber Merrick
Assistant Principal

Derek Murphy
Assistant Principal

Gina Purifoy
Counselor

Tamera Morrow
Administrative Assistant

Jennifer Sullivan
Registrar/Attendance

Elizabeth Gross
Receptionist

400 Wildcat Drive
Wake Village, Texas 75501
903.838.4261
www.txkisd.net

A Leader in Me™ Lighthouse Campus



Dear Wake Village Elementary Family:

Welcome to Wake Village Elementary School. We are excited about the 2026-2027 school year and the many wonderful learning opportunities for our students. Wake Village Elementary is proud to be Leader In Me campus teaching all students Dr. Stephen Covey's 7 Habits of Highly Effective People. Our faculty members will use an integrated approach to incorporate the 7 habits of leadership in to our daily teaching.

Goals for 2026-2027

1. To maximize the potential of each student
2. Continue the development of Student Leaders
3. 95% or higher student attendance rate
4. Develop strong partnerships with our parents and community

We want you to be a part of our Wake Village Family!

- Join our Volunteers in Public School Organization (VIPS).
- Eat lunch with your child.
- Participate in all activities throughout the school year.
- Meet regularly with teachers to monitor your child's progress.

Thank you for choosing to send your child to Wake Village Elementary School. Your support and involvement is very important to us and we encourage you to visit our school. We want a strong partnership between parents and teachers to strengthen the educational opportunities for each student.

Dr. Jacquelyn Smith, Principal
Wake Village Elementary School

TEXARKANA™
Independent School District

SCHOOL PRACTICES & PROCEDURES...

Students will receive information about the student handbook and code of conduct. The handbook contains detailed information about policies at elementary schools in TISD. It is also available on the TISD website – **www.txkisd.net**. In addition, here are a few important things you will want to know about Wake Village Elementary.

SCHOOL DAY TIMES:

Doors Open: 7:20 a.m.
First Period Attendance Recorded: 7:50 a.m.
Students Dismissed: 3:30 p.m.

ARRIVAL IN THE MORNING:

7:20 to 7:50 a.m.
Students may be dropped off at either the front entrance or the South entrance. If they plan to eat breakfast, they need to go straight to the cafeteria. All students are dismissed from the cafeteria at 7:40 am to go to class.

Do not drop off students before 7:20 a.m. There is no supervision for car riders or walkers before 7:20 a.m.

DON'T BE LATE!

There are no tardies. The bell rings at 7:50 a.m. and students are marked absent from first period if they arrive after that time. Students enter their classrooms at 7:40 a.m. and teachers are ready to begin class at 7:50 a.m. It is very important that your child be in class and ready to learn by 7:50 a.m. Children who enter class late are not prepared to begin work on time and often fall behind in their work.

ABSENCES:

When your child is absent, please call the school with an explanation, or write a note when he/she returns to school. There are no tardies. Students are counted absent for the first period after 7:50 a.m. If your child comes to school after 7:50 a.m. he/she is counted absent for first period. The State of Texas has very strict laws for absences, even if the absence is only for one period. **Students may not be promoted to the next grade if they have more than 18 absences in a year.** Parents will be summoned to court and possibly be fined for excessive student absences. (More information is in the Student Handbook.)

DISMISSAL IN THE AFTERNOON:

School is dismissed at 3:30 p.m. Students will not be allowed to leave before 3:30 p.m. unless it is for a medical appointment or a family emergency, and you must sign your child out in the office.

Pre-K, Kindergarten and First Grade students will be dismissed through the South entrance. (K and First Hall) Older siblings will go to the younger siblings for dismissal.

Second through Fifth Grade students will be dismissed through the main front entrance.

No students will be released after 3:10 p.m. If you must check out your child early, you must do so before 3:10 p.m.

School buses and day care vans will pick up at the back of the school from the cafeteria.

Parents should remain in their vehicle.

Do not leave your cars unattended in the street. Do not block any lanes of traffic. **One lane must remain open at all times for local traffic and emergency vehicles.**

REMEMBER…
There is no supervision for students after 3:40 p.m.
TISD has very strict guidelines about students who are not picked up on time and Child Protective Services will be called. (See guidelines in the Student Handbook.)

CHANGES IN PICK-UP ROUTINE:

For the protection of your child, any changes in a child's pick-up routine must be submitted in writing to the child's teacher, or the office must be notified by phone.

PARKING:

Visitors should only park in legal parking spaces on city streets. Do not leave your cars unattended in the street when picking up students. Please use front or South parking area.

BUS RIDERS:

TISD provides a bus to Wake Village Elementary students who qualify. (To qualify students must live on the West side of Kings Highway). **You must fill out a bus service request in the office. All bus pick-ups and drop-offs will be in the back by the cafeteria.**

If your child has a different type of transportation on any given day, you must notify the school in writing or by phone. **A reminder:** Riding the bus is a privilege. If students do not follow the bus rules, they will lose their bus riding privileges.

CAR RIDERS:

Second thru Fifth Grade car riders are dismissed from the front of the school. Pre-K, Kindergarten and First are dismissed from the south end of the building. (K and First Hall). Older siblings will go to the younger siblings for dismissal.

DAY CARE RIDERS:

Students are dismissed from the cafeteria.

LEAVING DURING THE SCHOOL DAY:

Because our instructional time is so valuable, we request that you not pick students up early except for medical appointments or family emergencies. If your child has an appointment, you must go to the office to sign him/her out. **Office personnel will call your child to the office to meet you.** Excessive absences or leaving early for other than the above reasons could not only result in your child suffering academically but also could result in a complaint being filed with the Juvenile Judge for Truancy.

VISITING ON CAMPUS:

If your child has an appointment, you must call the front office to sign him/her out. Office personnel will escort your child to the front entrance in order for you to receive her/her and to verify identification.

- **All visitors must adhere to District dress code.**
- **All visitors must sign in at the front office and must wear a VISITOR identification tag while on campus. This includes parents who are visiting on campus.**
- **Please use the front entrance since all outside doors remain locked during the school day.**
  - » **For safety reasons, visitors must present their driver's license to be scanned in the Raptor System.**
  - » **Virtual meetings will be available when possible and necessary.**

REPORT CARDS:

Report cards will be issued each six weeks. Progress reports will be sent home every three weeks. An early dismissal parent conference day is scheduled in October.

TUESDAY FOLDERS:

Each Tuesday your child will bring home his/her weekly work in a folder which will need to be signed and returned the next day. This is just one of the ways we keep you informed of your child's progress. Communication between home and school is extremely important in the success of all of our students.

SCHOOL SUPPLIES:

School supply lists can be found in the office or on the TISD website – **www.txkisd.net**.

PARENT/TEACHER CONFERENCES:

If you would like a conference with a teacher, please send a note to your child's teacher, or call the school office at 903.838.4261 to schedule a time.

Teacher conference periods:

Pre-K	11:30 a.m. – 12:15 p.m.
Kindergarten	8:30 - 9:30 a.m.
First Grade	9:30 – 10:30 a.m.
Second Grade	10:40 - 11:40 a.m.
Third Grade	12:15 - 1:15 p.m.
Fourth Grade	2:30 - 3:30 p.m.
Fifth Grade	1:25 - 2:25 p.m.
Activity Teachers (Harmon, Hall, Jiminez & Padgett)	7:50 - 8:30 a.m.
Special Assignment Teachers (Beard, Haugh, Watson & Goodman)	2:10 – 3:00 p.m.

CAMPUS INFORMATION:

Parents will receive a school newsletter periodically during the school year. Stay connected to school news and events via:

Facebook – facebook.com/TexarkanaISD
Facebook – facebook.com/WakeVillage
Twitter – twitter.com/TexarkanaISD
Instagram – instagram.com/texarkanaisd
Website – www.txkisd.net

MEAL INFORMATION:

As part of the Community Eligibility Program (CEP) for the National School Lunch Program (NSLP) and School Breakfast Program (SBP), Wake Village Elementary provides FREE Breakfast and Lunch for all students on their campus. **However, we do ask that you complete the Household Income Form in your student's First Day Packet and return to the campus for continuation in this program.**

For adults who wish to have lunch with their student, Breakfast is $3.50 and Lunch is $5.50.

Current adult meal prices reflect last year's rates and may change once updated guidance is received from the Texas Department of Agriculture (TDA) and USDA. TDA has indicated a price increase is required but has not yet released final rates. Prices will be updated accordingly once official guidance is provided.

No food deliveries for students will be accepted.

FOOD AT SCHOOL:

The State of Texas has distributed information about foods allowed at school for snacks and parties. According to the State of Texas only the parent, grandparent or guardian of a child may bring lunch from outside of the building to their own student. Do not bring lunch from outside restaurants or sources to anyone but your child.

BREAKFAST:

Breakfast Time: 7:20 a.m. - 7:40 a.m.
Students who plan to eat breakfast must be on time. Students must be finished eating breakfast and go to their classrooms when the allotted time is over.

LUNCH TIMES:

Pre-K	10:30 – 11:00 a.m.
Kindergarten	11:05 – 11:35 a.m.
First Grade	11:10 – 11:40 a.m.
Second Grade	11:40 a.m. – 12:10 p.m.
Third Grade	11:45 a.m. – 12:15 p.m.
Fourth Grade	12:35 - 1:05 p.m.
Fifth Grade	12:20 – 12:50 p.m.