

APS Password Management

The APS Self-Service Password Management site at <https://pwreset.aps.edu/> (or you can just type in "pwreset.aps.edu" and press Enter) allows students to manage their password themselves, instead of having to rely on a 3rd party for help.

The screenshot shows the 'myPassword' logo at the top, followed by the title 'Self-Service Password Management'. Below this is a central instruction box: 'Click on Edit my Profile below to create a profile. You will only be able to take advantage of the Forgot my Password option below after you have created your profile. This will assist you in the event you forget your password.' There are four main buttons arranged in a 2x2 grid: 'Change my Password' (gear icon), 'Reset my Password' (key icon), 'Unlock my Account' (lock icon), and 'Edit my Profile' (question mark icon). Each button has a brief description of its function.

myPassword

Self-Service Password Management

Click on **Edit my Profile** below to create a profile.

You will only be able to take advantage of the Forgot my Password option below after you have created your profile. This will assist you in the event you forget your password.

Change my Password

Change your password if you know your current password

Reset my Password

Reset your password if you don't know your current password

Unlock my Account

Unlock your account if you remember your password

Edit my Profile

Edit the questions and answers in your Password Reset Profile

Reset my Password only works if you have already set up your Profile and know the answers to the three security questions you set up.

APS passwords must have at least 8 characters, and must use at least 3 of the following 4 types of characters:

- Uppercase character (e.g., A-Z)
- Lowercase character (e.g., a-z)
- Numeric character (0-9)
- Non-alphanumeric characters such as !, @, \$, -, #, etc. (NO slashes, /forward or \back)

APS passwords may NOT include:

- Student's first or last name
- Student's 4-digit year of birth
- Student ID#

High school students are required to change their password every 365 days. You will probably not be able to reuse a previous password without making a change, such as adding or changing a character.

We highly recommend that students edit their profile at the password reset site. Doing this gives a student the power to manage their password themselves, instead of having to rely on someone else for help.

Edit Profile

 Answer these questions to complete your profile.

Question 1: What is your favorite color?

Answer 1:

Question 2: What is your favorite food?

Answer 2:

Question 3:

Answer 3:

 Submit

***Editing your profile** simply means that you will set up three security questions and answers so that, if you forget your password, you can answer the questions instead to verify your identity.*

Technology support:

Students and families may call the APS Technology Service Desk (“Help Desk”) at **(505) 830-8080**, Monday through Friday, 7:00 am to 4:00 pm.

There is information on our website at <https://cec.aps.edu/contact-us/technology-support>, and also excellent resources on the APS website at <https://www.aps.edu/families-connected/tech-support>.