Orange Unified School District
Uniform Complaint Procedures (UCP) Complaint Form
Ed. Code § 33315; 5 CCR §§ 4600-4694

Contact Information:

Name: _____

Student Name (if applicable): _____

Address: _____

City: _____ Zip: _____

Home Phone: _____ Work or Cell Phone: _____

Email Address: _____

Date of Alleged Violation: _____

Site of Alleged Violation: _____

For allegation(s) of noncompliance, please check the program or activity referred to in your complaint, if applicable:

- ☐ Adult Education
- ☐ Career and Technical Training
- ☐ Child Care and Development
- ☐ Local Control Accountability Plan
- ☐ Every Student Succeeds Act
- ☐ Migrant Education
- ☐ Nutrition Services
- ☐ Pupil Fees for Educational Activities
- ☐ Accommodations for Pregnant and Parenting Pupils
- ☐ Other program or activity listed in Education Code § 33315 or 5 CCR §§ 4600-4694

For allegations of unlawful discrimination, harassment, intimidation, or bullying, on the basis of membership of a protected class, in any program or activity that is funded directly by, or that receives or benefits from, any state financial assistance, please check the actual or perceived protected characteristic(s) upon which the alleged conduct was based:

- ☐ Mental Disability
- ☐ Physical Disability
- ☐ Medical Condition
- ☐ Age
- ☐ Marital or Parental Status
- ☐ Gender
- ☐ Gender Identity
- ☐ Gender Expression
- ☐ Sexual Orientation
- ☐ Race
- ☐ National Origin
- ☐ Ethnicity
- ☐ Religion
- ☐ Ancestry
- ☐ Or, on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics

Details of your UCP Complaint

1. Please provide facts about your complaint. Provide details such as the names of those involved, dates, whether witnesses were present, etc. You may attach additional pages in order to sufficiently describe the situation.

2. With whom at the school and/or district have you spoken regarding this complaint? Please include that person's title and the result of the discussion.

3. Please provide copies of any documents that may be relevant or supportive of your complaint.

I have attached supporting documents. ☐ Yes ☐ No

Signature of person filing complaint: _____

Date: _____

Submission of your Complaint

Mail or email your UCP complaint and supporting documents to:

Matthew Witmer, Ed.D.
Assistant Superintendent, Educational Services, UCP Compliance Officer
mwitmer@orangeusd.org
1401 N. Handy St., Orange, CA 92867

979-1/9103787.1