



Interdistrict School for Arts and Communication

SPECIAL MEETING OF THE BOARD OF DIRECTORS

June 12, 2024 at 4:00 pm via ZOOM

New London, CT

This meeting was held virtually

In Attendance: Shannon Lougee, Richard Muckle, Dr. Nicholas Spera, Dr. Richard Sanders, Dr. Larry Fenn, Tanya Collins, William Linski, Dr. David Brailey, Barbara Crouch, Lee Muller, Elizabeth Bumgardner, Amanda Grundy

MINUTES

- 4:00 pm **1. WELCOME/CALL TO ORDER** *Chairman R.F. Muckle*
1a. Establishment of Quorum – quorum established
1b. Public Comment – no public comment
- 4:01 pm **2. CONSENT AGENDA** *Chairman R.F. Muckle*
• Approval of Minutes from May BOD Meeting
• Approval of the 2023-2024 Executive Director Evaluation
• Approval of the ISAAC Organizational Chart
• Acceptance of the Year-to-Date Profit/Loss Financial Report for May 2024
Motion: Approve and accept all items on the consent agenda
Moved: S. Lougee; 2nd: R. Sanders; Discussion: none; In Favor: all; Opposed: none; Abstentions: None
Motion Carries by unanimous voice vote
- 4:03 pm **3. EXECUTIVE DIRECTOR REPORT** *Dr. Spera*
3a. 4th Grade Expansion Plan
Officially 52 additional seats coming to ISAAC thanks to our legislators and educational committee. 36 of those seats will be for 4th graders this school year; the rest of those seats will be filled by 6th, 7th and 8th graders. Mercedes Algiers has been promoted from within to be the director for 4th & 5th grade.
3b. CSDE Report Update
We went before the board last week to ask for a 4-yr charter extension instead of 3 yrs. We received a 3yr extension with some action plan items.
3c. Legislative Update
52 seat addition to ISAAC passed and signed by the governor on May 30th. Hoping to get legislative support to help alleviate the costs of construction next year.
3d. Grant Update
In the process of applying for CSP grant that cannot be used for any infrastructure.
3e. Hiring Update
Hired both of our 4th grade teachers
- 4:15 pm **4. SUBCOMMITTEE REPORTS**
4a. GOVERNANCE COMMITTEE *Vice-Chair M. Spellman*
• Nomination of Teacher Rep, Shannon Lougee, and Parent Rep, Amanda Grundy
Motion: To accept the nomination of Shannon Lougee and Amanda Grundy onto the Board of Directors
Moved: B. Crouch; 2nd: R. Sanders; Discussion: none; In Favor: all; Opposed: none; Abstentions: 1
Motion Carries with 1 abstention
4b. FINANCE COMMITTEE
• Bid Waiver for Construction Project Manager, Scott Donovan, Owner of G. Donovan Construction Possible
Motion: To Accept the Bid Waiver for Scott Donovan to act as the Construction Project Manager for the "Design and Build" of the new 1500 sq. ft. school construction project for the 4th and 5th grade classrooms along with the selection of all subcontractors as selected by the Executive Director and the Construction Project Manager
Moved: B. Crouch; 2nd: S. Lougee; Discussion: none; In Favor: all; Opposed: none; Abstentions: None
Motion Carries by unanimous voice vote
4c. CURRICULUM COMMITTEE *Dr. David Brailey*
• SBAC Score Review
SBAC Scores presentation shared. Growth is seen in all areas and grades.
• Corrective Action Plan for Academic Achievement and Suspension

4d. BUILDING COMMITTEE

Chairman R.F. Muckle

- **Motion:** Re-establishment of a Building Committee to be a subcommittee of the Board of Directors
Moved: B. Crouch; 2nd: S. Lougee; Discussion: none; In Favor: all; Opposed: none; Abstentions: none
Motion Carries by unanimous voice vote
- Subcommittee interest from Board of Directors
Contact Dr. Spera if interested in being part of building committee

4:30 pm

5. NEW BUSINESS

Chairman R.F. Muckle

5a. Oath of Office for New Board of Directors Member

Amanda Grundy and Sharon Lougee sworn in as member of BOD

5b. Action in Response to Charter Renewal

Chairman R.F. Muckle Possible

Motion: Acquire the services of Shipman and Goodwin to conduct a needs assessment of human resources policies, procedures, and develop of improvement plan.

Moved: B. Crouch; 2nd: S. Lougee; Discussion: none; In Favor: all; Opposed: none; Abstentions: none

Motion Carries by unanimous voice vote

5c. Election of Officers for 2024-2025

Dr. Spera

Motion: To Accept the Unopposed Ballot as approved in the May Meeting consisting of: Richard Muckle, Chairperson; Michael Spellman, Vice-Chairperson; Barbara Crouch, Secretary; Lee Muller, Treasurer

Moved: S. Lougee; 2nd: R. Sanders; Discussion: none; In Favor: all; Opposed: none; Abstentions: none

Motion Carries by unanimous voice vote

5d. 2024 SBAC Score Report

Dr. Spera

Presented by Dr. Brailey in Item 4c.

5e. Building Expansion of ISAAC

Motion: Grant the Executive Director, Dr. Spera, with the authority to engage in negotiations and sign a contract with an architect for the elementary building project and with Scott Donovan as the Project Manager for the Design and Build Project Possible Motion: Grant the Building Committee the authority to approve the financial amounts of all subcontractors and grant authority to the Executive Director to sign contracts associated with the Construction Expansion Project.

Moved: B. Crouch; 2nd: D. Brailey; Discussion: none; In Favor: all; Opposed: none; Abstentions: none

Motion Carries by unanimous voice vote

Motion: Grant the Executive Committee of the Board the authority to authorize the Executive Director authority to sign a mortgage agreement and/or contract associated with Dime Savings Bank and, if needed, additional services needed to secure a loan for the new construction project.

Moved: B. Crouch; 2nd: R. Sanders; Discussion: none; In Favor: all; Opposed: none; Abstentions: none

Motion Carries by unanimous voice vote

5f. Reminder that there are no scheduled meetings for July 2024 & August 2024

5:00 pm

6. ADJOURN

Chairman R.F. Muckle

Motion: to adjourn

Moved: E. Bumgardner; 2nd: D. Brailey; Discussion: none; In Favor: all; Opposed: none; Abstentions: none

Motion Carries by unanimous voice vote