

Meeting Agenda/Minutes

Roadrunner Site Council Meeting

Date: August 27, 2026

Time: 2:45

Location: Front office conference room

Facilitator: Denise Albright, TOA/Assistant Principal

Committee Members Present:

- **Administrator Representative** – Denise Albright, TOA/Assistant Principal
- **Community Member Representative** – Jennie Meredith, CCV Liaison.
- **Teaching Staff Representative** – Mary Ellen Maier, MS Interventionist, Katie Murphy, MS Teacher
- **Support Staff Representative** – Donna Aguilar, Elementary IA
LaDonna Sutton, Elementary IA
- **Parent Representative** – Sonwha Duncanson, Melissa Greene

Committee Members Absent: Melissa Greene, MaryEllen Maier

Purpose: Discuss school, community and family events/needs for the 26/27 school year.

Outcomes: Planning for the 26/27 School years

Notes: Jennie Meredith

Welcome - Introductions

1. Site Council Roles and Responsibilities

Agenda - Approved by team members

Approved

Mission Statement - No changes - Unanimous Vote to pass

Bylaw Review

Review by the team and Member Roles created

Membership Roles

Secretary - Sonwha Duncanson

Community Recorder - Jennie Meredith

Timekeeper - LaDonna Sutton

2. Approval of Tax credit expenditures for grade level teams monthly field trips. (One per month/team - K-4, 5-8, 7-12; up to \$300.00 per field trip.
 - a. Upcoming Field Trips include:
 - i. Butterfly Wonderland - \$80.05 - Faze (5-8) - Sept. 24th
 - ii. Macdonald's Ranch -\$120 - Tobin (K-4) - Oct. 14th
 - iii. Arizona Science Center - \$230.00 (includes Dorrance Dome) - Mullenau (K-4) - Nov. 24th

Motion to Approve Form for Tax Credit Money Usage - \$300.00 limit

Moved - Aguilar

Second - Duncanson

Unanimously approved

3. [26/27 Family Events Calendar](#)

Updated with Spirit Days and Extra Events

4. Good of the Order - Staff Unground Spirit Days

Meeting adjourned at - 3:52PM

Next Meeting Dates: September 24, 2026