



Seaford Union Free School District

Communication Protocols

The Seaford Union Free School District believes in fostering strong, positive, and supportive relationships with all of our parents/guardians and residents. High-quality communication is an essential part of any successful partnership. Seaford UFSD has communication protocols in place to help facilitate efficient and respectful interactions. The communication protocol starts with the District staff member closest to the situation. Please refer to the Table of Contents that lists the topics of inquiry. On pages 2-4 start with the first person on the list. If your question or concern is not resolved, proceed to the next person. We kindly ask that the communication protocol be followed in the order provided.

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❖ **Athletics or Physical Education & Health Curriculum**

1. Coach/Physical Education and/or Health Teacher — Email/Phone
2. Building Principal or Assistant Principal — See Building Leadership, p. 5
3. Mr. Kevin Witt, Director of Physical Education, Health & Athletics — (516) 592-4304
4. Dr. Adele V. Pecora, Superintendent of Schools — (516) 592-4010

❖ **Budget**

1. Ms. Rhonda L. Meserole, CPA, Assistant Superintendent for Business and Operations — (516) 592-4030
2. Dr. Adele V. Pecora, Superintendent of Schools — (516) 592-4010

❖ **Building Use Requests**

1. Ms. Fran Zinerco, Administrative Assistant — (516) 592-4040
2. Mr. Russell Costa, Director of School Facilities and Operations — (516) 592-4040
3. Ms. Rhonda L. Meserole, CPA, Assistant Superintendent for Business and Operations — (516) 592-4030
4. Dr. Adele V. Pecora, Superintendent of Schools — (516) 592-4010

❖ **Classroom Procedures, Grades, Teaching, etc.**

1. Classroom Teacher — Building
2. School Counselor (Middle/High School) — See School Counselors p. 6
3. Building Assistant Principal / Principal — See Building Leadership, p. 5
4. Mr. John A. Strifflino, Interim Assistant Superintendent for K-12 Curriculum & Assessment - (516) 592-4007
5. Dr. Adele V. Pecora, Superintendent of Schools — (516) 592-4010

❖ **Curriculum & Instruction -Subject Matter, Materials, etc.**

1. Classroom Teacher — Building
2. Executive Directors — See Central Administration p. 5
3. Mr. John A. Strifflino, Interim Assistant Superintendent for K-12 Curriculum & Assessment - (516) 592-4007
4. Dr. Adele V. Pecora, Superintendent of Schools — (516) 592-4010

❖ **Multilingual Learners (MLLs)/English Language Learners (ELLs) Services and Supports**

1. ELL Teacher — Building
2. Dr. Robert S. Drysielski, Executive Director for Humanities — (516) 592-4026
3. Mr. John A. Strifflino, Interim Assistant Superintendent for K-12 Curriculum & Assessment - (516) 592-4007
4. Dr. Adele V. Pecora, Superintendent of Schools — (516) 592-4010

❖ **Facilities**

1. Ms. Fran Zinerco, Administrative Assistant — (516) 592-4040
2. Mr. Russell Costa, Director of School Facilities and Operations — (516) 592-4040
3. Ms. Rhonda L. Meserole, CPA, Assistant Superintendent for Business and Operations — (516) 592-4030
4. Dr. Adele V. Pecora, Superintendent of Schools — (516) 592-4010

❖ **Guidance K-12**

1. School Counselor — See School Counselors p.6
2. Building Administration — See Building Leadership, p.5
3. Ms. Jamie Hermel, Director of Guidance (K-12) & 9-12 Pupil Personnel Services — (516) 592-4360
4. Ms. Mary Catherine E. Culella-Sun, Executive Director of Student Support Services — (516) 592-4360
5. Dr. Adele V. Pecora, Superintendent of Schools — (516) 592-4010

❖ **Human Resources**

1. Ms. Lori Umamo, Personnel Clerk — (516) 592-4006
2. Dr. Sheena R. Jacob, Assistant Superintendent for Human Resources & Instructional Support - (516) 592-4006
3. Dr. Adele V. Pecora, Superintendent of Schools — (516) 592-4010

❖ **Mental Health: Behavior, Social-Emotional**

1. Classroom Teacher — Building
2. School Psychologist and/or Social Worker and/or School Counselor (Building) — See p.6
3. Building Administration — See Building Leadership, p.5
4. Dr. Nicole Schimpf, Assistant Director of Pupil Personnel Services P-8 — (516) 592-4360
5. Ms. Jamie Hermel, Director of Guidance (K-12) & 9-12 Pupil Personnel Services — (516) 592-4360
6. Ms. Mary Catherine E. Culella-Sun, Executive Director of Student Support Services — (516) 592-4360
7. Dr. Adele V. Pecora, Superintendent of Schools — (516) 592-4010

❖ **McKinney-Vento, Homeless Liaison**

1. Dr. Robert S. Drysielski, Executive Director for Humanities — (516) 592-4026
2. Dr. Adele V. Pecora, Superintendent of Schools — (516) 592-4010

❖ **Nurse / Medical / Immunization**

1. School Nurse — Building
2. Lauren Timoney, District Nurse Coordinator — (516) 592-4273
3. Building Administration — See Building Leadership, p.5
4. Dr. Sheena R. Jacob, Assistant Superintendent for Human Resources & Instructional Support - (516) 592-4006
5. Dr. Adele V. Pecora, Superintendent of Schools — (516) 592-4010

❖ **Registration and Residency**

1. Ana Scicutella, Registrar — (516) 592-4011
2. Mr. John A. Strifolino, Interim Assistant Superintendent for K-12 Curriculum & Assessment - (516) 592-4007 (Registration Only)
3. Ms. Rhonda L. Meserole, CPA, Assistant Superintendent for Business and Operations — (516) 592-4030 (Residency Only)
4. Dr. Adele V. Pecora, Superintendent of Schools — (516) 592-4010

❖ **School Security and Safety**

1. Building Administration — See Building Leadership, p.5
2. Mr. Russell Costa, Director of School Facilities and Operations (Safety & Security) — (516) 592-4040
3. Ms. Rhonda L. Meserole, CPA, Assistant Superintendent for Business and Operations — (516) 592-4030
4. Dr. Adele V. Pecora, Superintendent of Schools — (516) 592-4010

❖ **Special Education**

1. Case Manager (Teacher, Student Support Services Member, and/or IEP Responsible Teacher) — Building
2. School Psychologist (if not the case manager)/School Counselor — See PPS Staff & School Counselors p.6
3. Building Administration — See Building Leadership, p.5

Please see the appropriate personnel for your specific concerns or questions.

- Pre-School/St. Williams: Marisa Mortimer, CPSE/CSE Chairperson — (516) 592-4360
 - Dr. Nicole Schimpf, Assistant Director of Pupil Personnel Services P-8 — (516) 592-4360
 - Ms. Jamie Hermel, Director of Guidance (K-12) & 9-12 Pupil Personnel Services — (516) 592-4360
4. Ms. Mary Catherine E. Culella-Sun, Executive Director of Student Support Services — (516) 592-4360
 5. Dr. Adele V. Pecora, Superintendent of Schools — (516) 592-4010

❖ **504 Plan (General Education)**

1. Case Manager (Teacher, Student Support Services Member, and/or Guidance Counselor) — Building
2. School Psychologist (if not the case manager) — See PPS Staff p.6
3. Building Administration — See Building Leadership, p.5
4. Ms. Mary Catherine E. Culella-Sun, 504 Compliance Officer (District Office) — (516) 592-4360
5. Dr. Adele V. Pecora, Superintendent of Schools — (516) 592-4010

❖ **Instructional Technology**

1. Technology Office — Building Level — (516) 592-4390
2. Dr. Nicole A. Culella, Executive Director for STEM & Instructional Technology — (516) 592-4390

❖ **Transportation (Pick-up, Routes, etc.)**

1. Ms. Margaret Cervini, Assistant Supervisor of Transportation — (516) 592-4016
2. Ms. Rhonda L. Meserole, CPA, Assistant Superintendent for Business and Operations — (516) 592-4030
3. Dr. Adele V. Pecora, Superintendent of Schools — (516) 592-4010

❖ **Universal Pre-Kindergarten**

1. Ms. Jennifer Sinclair, Administrative Assistant — (516) 592-4007
2. Mr. John A. Striffolino, Interim Assistant Superintendent for K-12 Curriculum & Assessment - (516) 592-4007
3. Dr. Adele V. Pecora, Superintendent of Schools — (516) 592-4010

Central Office Administration

Name	Location	Phone
Dr. Adele V. Pecora	Superintendent of Schools	(516) 592-4010
Dr. Sheena R. Jacob	Assistant Superintendent for Human Resources & Instructional Support	(516) 592-4006
Mr. John A. Strifflino	Interim Assistant Superintendent for K-12 Curriculum & Assessment	(516) 592-4007
Ms. Rhonda L. Meserole, CPA	Assistant Superintendent for Business and Operations	(516) 592-4030
Dr. Nicole A. Culella	Executive Director for STEM & Instructional Technology	(516) 592-4390
Ms. Mary Catherine E. Culella-Sun	Executive Director for Student Support Services	(516) 592-4360
Dr. Robert S. Drysielski	Executive Director for Humanities	(516) 592-4026

District Administrators

Name	Location	Phone
Mr. Kevin Witt	Director of Physical Education, Health & Athletics	(516) 592-4304
Mr. Russell Costa	Director of School Facilities and Operations	(516) 592-4040
Ms. Jamie Hermel	Director of Guidance (K-12) & 9-12 Pupil Personnel Services	(516) 592-4360
Dr. Nicole Schimpf	Assistant Director of Pupil Personnel Services P-8	(516) 592-4360
Mr. Frank Cannella	Coordinator for Fine and Applied Arts	(516) 592-4375

Building Principals & Assistant Principals

Name	Location	Phone
Ms. Nicole Schnabel, Principal	Seaford High School	(516) 592-4382
Mr. Alex Mantay, Assistant Principal	Seaford High School (Class of 2027, & 2029)	(516) 592-4383
Ms. Melanie Judson, Assistant Principal	Seaford High School (Class of 2028, & 2030)	(516) 592-4384
Dr. Raphael Morey, Principal	Seaford Middle School	(516) 592-4282
Mr. Joseph Polite, Assistant Principal	Seaford Middle School	(516) 592-4283
Ms. Jennifer Bisulca, Principal	Seaford Harbor Elementary School	(516) 592-4180
Ms. Tara Savage, Assistant Principal	Seaford Harbor Elementary School	(516) 592-4180
Ms. Joann Krudis, Principal	Seaford Manor Elementary School	(516) 592-4082
Mr. Richard Schwartz, Assistant Principal	Seaford Manor Elementary School	(516) 592-4083

School Counselors (Grades 6-12)

Name	Location	Phone
Ms. Sarah Busch	Seaford Middle School	(516) 592-4224
Mr. Jack Scaldaferri	Seaford Middle School	(516) 592-4222
Ms. Sarah Squicciarini	Seaford High School	(516) 592-4323
Ms. Suzanne Cosenza	Seaford High School	(516) 592-4325
Ms. Jennifer Pimentel	Seaford High School	(516) 592-4324
Mr. Frank Stazzone	Seaford High School	(516) 592-4326

Pupil Personnel Services (PPS) Staff

Name	Location	Phone
Dr. Chelsea Emerman, School Psychologist	Seaford High School	(516) 592-4371
Ms. Shannon Lavin, School Psychologist	Seaford High School	(516) 592-4372
Ms. Sharon Klein, Social Worker	Seaford High School	(516) 592-4314
Ms. Jessica Kondogianis, District School Psychologist	Seaford High School	(516) 592-4360
Ms. Meghan Harrington, School Psychologist	Seaford Middle School	(516) 592-4272
Ms. Amanda Robilotto, Social Worker	Seaford Middle School	(516) 592-4271
Ms. Dorothy Gilchrist, School Psychologist	Harbor Elementary School	(516) 592-4171
Ms. Jana Cavanagh, Social Worker	Harbor Elementary School	(516) 592-4172
Ms. Lindsay Friedman, School Psychologist	Manor Elementary School	(516) 592-4072
Ms. Jennifer DiMieri, Social Worker	Manor Elementary School	(516) 592-4071

Nurses

Name	Location	Phone
Ms. Lauren Timoney, District Nurse Coordinator	Seaford Middle School	(516) 592-4273
Ms. Maryna Krumholz	Seaford High School	(516) 592-4373
Ms. Samantha Ziesel	Harbor Elementary School	(516) 592-4173
Ms. Laura Chiarelli	Manor Elementary School	(516) 592-4073