

RESIDENCY VERIFICATION FORM

PERSONAL DATA

Name		Student ID: B	
Street Address			
City		State	
		ZIP Code	
Home Phone		Alternate Phone	
Email Address			

Submission deadline: Submit residency verification and supporting documents no later than the first day of classes for the term requested. New students: upload documents in CRM Recruit. Current students: email the completed form and supporting documents to Residency@bccc.edu.

DETERMINATION OF RESIDENCE

Baltimore City Community College classifies students by domicile for tuition purposes in accordance with COMAR 13B.07.02.03 and College policy. To receive the Maryland resident tuition rate, the student, or the person on whom the student is dependent for more than half of financial support, must have maintained a permanent home in Maryland for at least three consecutive months before the first day of classes and intend to remain in Maryland.

DOCUMENT REQUIREMENT

Documents must be current, valid, and unexpired. Clear phone photos are accepted. If a document has two sides, submit clear photos of both sides.

DEADLINE AND MARYLAND RESIDENCY DATE

- For the **Fall 2026** semester the residency verification form must be completed by: **October 31, 2026**.
- For the **Spring 2027** semester and thereafter, the residency verification form **must** be submitted by the first day of classes for the term in which the Maryland resident tuition rate is requested.

Date Maryland residency began (first day of legal residency):

DACA/DREAM Act students should not complete this form. For more information visit: <https://www.bccc.edu/future-students/how-to-apply/maryland-dream-act>

CRITERIA

SECTION A - BASIS FOR MARYLAND RESIDENCY OR TUITION EXCEPTION - SELECT ONE (REQUIRED)

- | | |
|---|--|
| ☐ Independent student: I maintained a permanent residence in Maryland for at least three consecutive months before the first day of classes. | ☐ Dependent student: My parent, legal guardian, or spouse maintained a permanent residence in Maryland for at least three consecutive months before the first day of classes. |
| ☐ Full-time active member of the Armed Forces stationed in Maryland or whose home of residency is Maryland. | ☐ Dependent spouse or dependent child of a qualifying full-time active member of the Armed Forces. |
| ☐ Member of the National Guard. | ☐ BRAC-related defense contractor employee, spouse, or dependent child. |
| ☐ BRAC-related civilian employee of the U.S. Armed Forces, spouse, or dependent child. | ☐ I am requesting review for another applicable statutory or College tuition exception. |

SECTION B - PERMANENT RESIDENCE CRITERIA - CHECK EACH STATEMENT THAT APPLIES (REQUIRED)

- | | |
|--|--|
| ☐ Owns or rents and occupies living quarters in Maryland. | ☐ Maintains within Maryland substantially all personal property. |
| ☐ Pays Maryland income tax on all earned taxable income. | ☐ Registers all owned motor vehicles in Maryland in accordance with Maryland law. |
| ☐ Possesses a valid Maryland driver license or identification card, if applicable. | ☐ Is registered to vote in Maryland, if registered to vote. |
| ☐ Receives no public assistance from a state other than Maryland or from a local agency outside Maryland. | |

Military statement:

Active-duty service members, qualifying dependents, and National Guard members may qualify under applicable military residency or tuition provisions. Admissions may request supporting documentation.

ACCEPTABLE SUPPORTING DOCUMENTATION

- | | |
|---|---|
| - Maryland driver license or identification card | - Maryland vehicle registration |
| - Maryland income tax documentation | - Maryland voter registration |
| - Mortgage, deed, or current lease showing Maryland address | - Proof of Maryland high school graduation within the academic year of enrollment |

Admissions may request other current documentation when needed to verify Maryland domicile.

RESIDENT AFFIDAVIT

I certify that the information provided on this form is true and complete and that I have provided documentation supporting my residency claim. I understand that BCCC may request additional documentation when necessary and that false or misleading information may result in action permitted by College policy.

Signature		Date	
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INTERNAL USE ONLY

Name

Student ID: B

MARYLAND RESIDENCY VERIFICATION

SECTION A - EVIDENCE OF MARYLAND DOMICILE

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|---|--|
| ☐ Maryland driver license or identification card | ☐ Maryland vehicle registration |
| ☐ Maryland income tax documentation | ☐ Maryland voter registration |
| ☐ Maryland home mortgage, deed, or current rental / lease agreement showing the Maryland address | ☐ Other current documentation demonstrating Maryland domicile |
| ☐ Proof of Maryland high school graduation within the academic year of enrollment | |
| Driver / ID number (if reviewed) | Other documentation |

SECTION B - DEPENDENT RESIDENCY DOCUMENTATION - IF APPLICABLE

- ☐ Documentation establishing the relationship to the student.
- ☐ Current documentation establishing that person's Maryland domicile.

MILITARY OR STATUTORY TUITION EXCEPTION - IF APPLICABLE

SECTION A - STATUS / EXCEPTION

- | | |
|--|---|
| ☐ Full-time active member of the Armed Forces stationed in Maryland or whose home of residency is Maryland. | ☐ BRAC-related civilian employee of the U.S. Armed Forces, spouse, or dependent child. |
| ☐ Dependent spouse or dependent child of a qualifying full-time active member of the Armed Forces. | ☐ BRAC-related defense contractor employee, spouse, or dependent child. |
| ☐ Member of the National Guard. | ☐ Maryland Dream Act or other applicable statutory tuition exception. |
| ☐ Qualifying child of a State or local public safety employee. | ☐ Other applicable statutory or College exception. |

Other exception

SECTION B - SUPPORTING DOCUMENTATION

- | | |
|---|--|
| ☐ Military orders, statement of service, home-of-record documentation, or dependent documentation, as applicable. | ☐ BRAC-related transfer documentation and proof of Maryland residence, if applicable. |
| ☐ National Guard documentation, if applicable. | ☐ Documentation supporting the applicable statutory or College exception. |
| ☐ Documentation establishing qualifying State or local public safety employee relationship or status, if applicable. | ☐ Other applicable supporting documentation. |

PROOF OF AGE - IF REQUIRED

- ☐ Birth Certificate ☐ Maryland Driver License or Identification Card ☐ Passport

ADMISSIONS OFFICE USE ONLY

Residency Determination	☐ Maryland Resident	☐ Out-of-State	☐ Pending
Basis / Exception	☐ Standard Maryland domicile	☐ Military	☐ Statutory exemption
Citizenship / Immigration Status	☐ U.S. Citizen	☐ Permanent Resident / Resident Alien	☐ Other
Bill Code	☐ B - Baltimore City Resident	☐ C - Maryland Resident, Non-Baltimore City	☐ O - Out-of-State
	☐ I - International, Out-of-State		☐ N - International, In-State
Verified by		Date	
		Initials	

Important: State financial aid residency requirements are administered separately from BCCC tuition residency classification. Students should be referred to Financial Aid for questions about Maryland Higher Education Commission scholarship or grant residency eligibility.