



Havelock Elementary School

Parent and Family Engagement Policy 2026-2027

Havelock Elementary School believes that it takes the collaboration of teachers, families, and students to ensure that our students continually improve in their academic endeavors and become ready for the 21st century. The school-wide Title I program was jointly created and evaluated by multiple stakeholders. Feedback from our stakeholders, through meetings and surveys, was used to create this Parent and Family Engagement Policy.

The policy will be reviewed by our leadership team and edited throughout the 2026-2027 school year in order to increase its efficiency for the staff and students of Havelock Elementary School. The Title I policy will be discussed with our families and community at our fall annual meeting, and a survey will be provided for additional stakeholder feedback. Based on these results, we will design evidence-based strategies for more effective parental involvement, if necessary.

Flexible Meetings

Havelock Elementary School offers families the opportunity of regularly scheduled meetings as well as individual parent conferences. Meeting times are set to accommodate our families as much as possible. These meetings will serve to provide continuous support for our families as well as our community. We also have a parent volunteer organization at our school.

There will be an annual meeting scheduled in the first semester of each school year to orient parents to the Title I Program and how it works at Havelock Elementary School. State and local requirements will be addressed, along with student achievement from the previous year's EOG test. During this meeting, we will also discuss how to monitor your child's academic and behavioral progress, how to find and understand state standards, and how you can work with our staff to improve the achievement of your child.

Individual conferences will be held throughout the year as needed. These conferences will be held by the teachers and/or administrators. Blackboard Connect and Class Dojo messages are used to communicate with our parents and families. We also keep our school webpage, school Facebook page, and school Class Dojo page up to date with the most current information.

Our Title One program holds a fall meeting integrated with school programs. At the annual fall meeting, an overview of our Title I program will be provided, as well as information regarding parent involvement, school performance profiles, assessments, and the overall curriculum at our school. This meeting also evaluates the current program and obtains feedback from families for improvement. The agenda for these meetings contains an overview of our school-wide program and provides input from families for future opportunities.

Involving Parents and Families

Havelock Elementary School has a parent representative who attends our Instructional Leadership Team meetings. Families are asked to informally share concerns as well as celebrations. Our Instructional Leadership Team comprises a variety of staff across grade levels. This team discusses information/programming concerns during our Instructional Leadership Team meetings. Also, parents are invited to share concerns during meetings. If our families determine that a parent advisory council should be created to increase family participation in the



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activities of Havelock Elementary School, then the parent representative will contact our principal to discuss steps needed to create the council if it is determined to be necessary by the Instructional Leadership Team.

Timely Information

A Class Dojo message will be sent to inform families of Title I and school activities. These messages are also sent each Friday evening to alert parents and families of our week's activities.

Regular Meetings

Teachers or administrators will schedule parent conferences. During this conference, student progress will be discussed and goals created to meet the needs of our students. These meetings are held before, during, and after school to accommodate our families. Havelock Elementary School staff routinely involve families in their child's progress through regular and scheduled meetings/parent conferences.

Parent and Family Learning Compact

A Parent and Family Learning Compact will include specific goals as well as learning expectations for each child and will be developed by the staff, students, and families of Havelock Elementary School. Compacts are shared at the beginning of the year after input is received.

The involvement of our families is critical to the success of our students. Part of this compact explicitly states the roles and responsibilities of our families to assist with the learning of their children. Within this compact, it also shares how students and staff will assist families in this process.

Parent and Family Assistance

State and local expectations, as well as our website, are shared with our families during our Open House in the fall. North Carolina End of Grade (EOG) test data will be shared with our families during this time. Havelock Elementary School will also coordinate with families to implement effective parent-involvement activities. Technical assistance or other support will be provided to those in need so that all families may be active participants in their child's learning.

Materials and Training

During our family nights or additional times upon request, staff will show families ways to work with their child to improve their child's achievements. Current standards will be highlighted, the application of standards will be reviewed, and the school's progress will be showcased. These events allow our school and families to connect and collaborate with each other. The sessions will cover all core content areas (ELA/Literacy, Math, Science, and Social Studies).



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Education of School Personnel

Through Havelock Elementary School's continuous commitment to improvement, we continue to develop our school and community connection. We will continue to monitor our stakeholders for customer satisfaction through informal and generated surveys. During staff workdays at the beginning of the school year, training will be provided by administrators and instructional coaches on the value and importance of contributions from our families, and how to reach out to, communicate with, and work with families as equal partners, implementing and coordinating parent programs, and building partnerships between our families and our school.

Coordinating and Integrating

Havelock Elementary School will continue to collaborate with local churches, the Craven County Department of Social Services, a local Cherry Point Marines unit, the Craven County Health Department, and the Backpack Blessings Ministry.

Havelock Elementary School will also provide opportunities for families to submit requests for parental involvement activities. These activities could include, but are not limited to: assistance with current standards, remediation or enrichment activities to be completed at home, or learning how to access grades and assignments in Infinite Campus. Families can contact their child's teacher(s) to request assistance via email or by calling the school.

Information and Notification System

Our school website is updated to communicate information with our families. Progress reports will also be sent home. Additionally, we use a mass calling system or Class Dojo to alert parents and families of upcoming events and give information. These methods will also be used to notify families of opportunities to develop and evaluate training sessions for the staff of Havelock Elementary School.

Opportunities for English Language Learners (ELL) and Students With Disabilities Parents

Every family will be allowed to participate in their child's education. Parents and staff are used as interpreters for our English Language Learners. Our ELL teacher will work with our parents and teachers to ensure that the lines of communication are present between home and school. Communication between our Hearing-Impaired students is also provided.