
Grant Union Junior/Senior High School

**Student and Family Handbook
2026-27**



Student Standards of Excellence

PROSPECTOR P.R.I.D.E.

At Grant Union Junior/Senior High School we strive to develop individuals of integrity by reinforcing the following pillars of character:

Participation: We want our students to have strong attendance and be actively engaged in the school and events.

Respect: We want our students to have respect for their school and their community while making choices that values themselves and others

Integrity: We want our students to do what is right even when no one is looking.

Discipline: We want our students to learn to consistently control their words and actions and to be conscious of those around them.

Excellence: We want our students to always strive for excellence and encourage themselves and others to succeed.

CLASSROOMS

- A. Students will enter and leave the classroom in an orderly manner.
- B. Students will generally be expected to remain in their seats or learning station in a quiet and orderly manner.
- C. Students will maintain a quiet voice conducive to a learning environment.
- D. Students will arrive in class with necessary learning materials and equipment.
- E. Students will not be excused from class unless it is an emergency or they are on an errand for the teacher.
 - 1. Students MUST have a hall pass in possession while out of the classroom.
 - 2. Only the number of students required to accomplish the task will be sent. In a majority of cases this will be one student.

RELATIONSHIPS TO OTHERS

- A. Students will address all school personnel in a respectful manner in which they prefer.
- B. Students will treat all school personnel and other students with courtesy and respect during school hours and at all school related activities.

SCHOOL PROPERTY

- A. Students will be responsible for replacement costs of damaged or destroyed school property.

STUDENT RESPONSIBILITY OUTSIDE THE CLASSROOM

- A. Use of skateboards and scooters is not allowed on school grounds at any time.
- B. Students shall conduct themselves in an orderly manner and not engage in roughhousing or general horseplay in the halls or classrooms.
- C. While classes are in session, if a student is in the hallway or moving to another area, they are to remain quiet so as not to disturb other classes.
- D. Students will not bring toy guns or water guns/devices to school.
- E. Grades 7-8 hall is reserved for these grades. Upper classmen are not to hang out in this hall. Upper classmen may use the 7-8 hall for passing only. Subsequently, students in 7th and 8th grade are not to hang out in the upper classman hallway. Students in 7th and 8th grade may only use the upper classmen hallways for passing.

CAFETERIA

- A. Students will conduct themselves in a quiet and orderly manner in the lunch line and in the cafeteria.
 - 1. Students will be responsible to return their trays to the designated place.
 - 2. The floor and table area must be cleaned when leaving.
 - 3. Loud talking, yelling, etc. will not be permitted.
- B. Students will maintain an orderly, single line.
- C. Students will treat all cafeteria personnel with courtesy and respect.

OFFICE

- A. Students are to stay in front of the counter unless specific permission is granted to go behind it.
- B. Students are not to go into the work area or faculty room without permission.

Grant Union School Rules and Policies

ASSEMBLY OF STUDENTS: Students shall be allowed to hold meetings on school property. The meeting shall be scheduled two weeks in advance and must be approved by the Administration and include an approved advisor.

ASSOCIATION OF STUDENT BODY (ASB): The student council is responsible for serving the best interests of the students at Grant Union Jr./Sr. High School. A copy of the Constitution is available in the office.

ATTENDANCE PROCEDURES: All absences must be excused with a written note or a direct phone call to the office. The note must include the student's name, the date/s of absence, a specific explanation of the reason and the parent's signature. The school will only accept notes from a parent or legal guardian; we do not accept notes from students or from a non-parent. The parent/guardian must excuse the absence within two days. A note/phone call after two days will result in an unexcused absence. A doctor's verification may be requested for an extended absence.

Procedures for pre-arranged absences: All absences other than illness and emergencies should be planned for in advance. Forms are available in the office. This may take several days to complete and the form must be completed before the end of the day before the absence begins.

The student will:

1. Pick up the form in the office.
2. Take the form to each class for the day for teachers to complete and sign.
3. Take the form home for a parent signature.
4. Submit to the office for signature by an Administrator (office keeps a copy)
5. Complete all work to be turned in on the day of return.

*For medical appointments: In lieu of prearranging for medical appointments, students can bring back a signed note from the doctor's office excusing the absence.

Unexcused absences: An unexcused absence is an absence where a parent or guardian did not excuse the student for excusable reasons within two days or the principal deemed the excuse as inexcusable. Per Oregon law, parents/guardians are not given unilateral permission to excuse their child from school. When an absence is unexcused, teachers may determine that assignments due on that date are marked as reduced credit up to a zero. Students will also receive an attendance consequence per attendance code of conduct.

Tardy: A student is tardy if they arrive up to 15 minutes late to class; after 15 minutes the student is considered absent and will be marked unexcused absence.

Checking out of school process: Any student leaving the school grounds during the regular day must check out of the office before leaving (except during lunch for high school students). Permission will be granted only under the following conditions:

1. For school business only. Must be approved by the Administration. Teachers may not approve student check out.
2. A note or phone call from a parent which justifies an excused absence (illness, medical appointment, etc.)
3. Pre-arranged absence form submitted at least one day prior. Students must still sign out before leaving campus.

*Leaving campus without permission and checking out in the office (even with pre-arranged form) will result in an unexcused absence (see attendance code) which cannot be excused by the parent/guardian.

CELL PHONE: Cell phones (as well as any other device capable of sending or receiving calls or text messages) are not allowed to be used on campus between the hours of 8:00am to 3:38pm. Cell phones must be turned off and stored out of sight at all times (we encourage students not to bring them on campus). Cell phones may be used when students are not on campus during the school day, but not when the student is off campus under the direct supervision of school staff (field trip, school event, etc.). Exceptions will be made for approved medical needs, educational necessity, and written permission of Administration for individual student circumstances. If staff members see or hear a cell phone during the times listed above (including the outline of a cell phone through clothing), it will be confiscated and turned in to the office. High School students may take a cell phone out of their locker or backpack and place it immediately out of sight to depart for lunch and do the same upon return from lunch. See Oregon Governor's Executive Order 25-09.

*See "Cell Phone Violation" under Specific Disciplinary Actions for consequences.

COMMUNICABLE/INFECTIOUS DISEASES: The school has the responsibility to safeguard the health of all students and employees of the district as well as to respect their right to confidentiality to the extent that the right of confidentiality does not interfere with the need to prevent an individual from placing others at risk, and so as not conflict with relevant Oregon Revised Statutes relating to this subject. If the District has received an expulsion order, or if the student's principal has reason to suspect that the student is afflicted with or has been exposed to any communicable disease or condition required by the rules of the Oregon Health Division to be excluded from school, the student shall be immediately excluded by the principal, and the student shall remain excluded until the student presents a certificate from a physician stating that the student is not afflicted with nor a carrier of any communicable disease or condition.

DANCES: School dances are for GU students and their approved guests and are not open to the public. Guest passes must be approved no later than two school days prior to the dance and can be denied by administration. Students who bring guests are responsible for them. Guests at school dances must be enrolled in High School (or the Home Schooled equivalent). Graduates of the previous school year under the age of 20 are allowed as guests. Students who leave the dance may not return to the dance. All school rules apply at dances.

*Guest Passes are available in the office and have further details regarding guest behavior and student responsibilities.

DETENTION: Detentions can be assigned during lunch, after school, or on Fridays. Students must have a book to read or homework to work on during the detention time. Students will not be allowed to access technology including computers and personal electronic devices during detention. Talking and sleeping will not be allowed. Students must provide their own transportation for after school and Friday detentions (including Friday afternoon detention). Students who do not comply with detentions may be removed from extra-curricular activities or suspended in or out of school.

DISPLAYS OF AFFECTION: Inappropriate public displays of affection on campus are prohibited. These standards apply anywhere on school property or school sponsored events. Students in grades 9-12 may hold hands. Any affection displayed beyond this is subject to discipline. Students in grades 7-8 are not allowed any public displays of affection.

DISTRIBUTION OF MATERIALS: All aspects of school sponsored publications are completely under the supervision of the teachers and principal. Materials not under the editorial control of the district must be submitted to the principal for review and approval before being distributed to students. Materials shall be reviewed based on legitimate educational concerns. Such concerns include whether the material is defamatory;

age appropriate; poorly written; inadequately researched; biased, not factual; or not free of racial, ethnic, religious, or sex bias. Materials include advertising that is in conflict with public school laws, rules and/or board policy, deemed inappropriate for students or may be reasonably perceived by the public to bear the sanction or approval of the district.

DRESS AND GROOMING: The purpose of a dress code is for students to learn how to present themselves in a professional manner in preparation for life outside the classroom. The goal of Grant Union Jr/Sr high is to minimize lost instructional time while maintaining high expectations of our students. Teachers will make every effort to wait for an appropriate time to address the issue at which time students will be asked to make any changes necessary to meet the dress code. There will be clothing available for student use in the office should the student need them. Students will not be allowed to leave campus to change clothes and will be expected to return to class should they be waiting for a change of clothes to be delivered to them. The administration at Grant Union Jr/Sr High has the responsibility to deem apparel as unsuitable for an educational facility under the following guidelines.

- Students must wear clothing items that would be appropriate in an educational setting
- All clothing must have fabric on all sides.
- Clothing must reasonably cover all undergarments.
- All shirts must have straps or sleeves.
- Necklines should be appropriate for an educational setting.
- Hooded sweatshirts cannot be worn over the head anywhere on campus. Hats and bandanas are up to the discretion of the teacher in their classrooms regarding hats and bandanas.
- Clothing must be suitable for all scheduled classroom activities including PE, labs, shop, etc. including appropriate protective gear.
- Shirts and pants must cover midriff while the student is in a standing-resting position.
- All bottoms must cover all skin above the mid-thigh, this includes dress, skirts, pants with holes and shorts.
- Clothing with references to alcohol, tobacco and/or drugs, implied or expressed profanity, sexual references, hate speech targeting groups, gang identifiers, weapons or other images or words that have been deemed inappropriate in any legal court are not allowed.
- Students participating in extracurricular activities do so by choice and may be required by their coach or advisor to wear specified attire and may be required to adhere to specific grooming standards.

FEES: A \$25.00 student body fee will be charged to all students for the year. This money will be used for student dances and other activities. Students must pay their student body fee to participate in athletics, attend dances, and attend other student activities. Parents will be billed for student body fees if not paid at registration. This fee will be paid before participation in athletics or attendance at a dance.

FREEDOM OF EXPRESSION: The use of libelous, profane or obscene language, intimidation, threats of harm, or sexual harassment of persons or property are prohibited by law and do not receive constitutional protection.

HEADPHONES: Headphones and earbuds will not be permitted on campus unless specifically deemed necessary as part of an Individualized Education Plan or 504. If headphones are necessary for class, they will be provided by the teacher. Headphones and earbuds will be confiscated and turned in to the office.

*See "Cell Phone Violation" (headphones) under Specific Disciplinary Actions for consequences.

LOCKERS: Lockers are for your convenience and are issued to you during registration. If, at any time during the year, you wish to change lockers, you must get permission from the office. The school district carries no insurance to cover loss or the theft of property from your lockers. DO NOT KEEP VALUABLES IN YOUR

LOCKERS. Locks will be provided upon request. Lockers are school property and are issued to you for your convenience. They are subject to search and inspection at any time. Periodic locker cleanings and inspections will take place during the school year.

LUNCH PERIODS/OPEN CAMPUS: The lunch line will be organized as first come, first served. Students are not to be in any unsupervised area on campus at any time. Grant Union has an open campus during the lunch break for grades 9 through 12. Open campus privileges can be removed from individual students who show lack of responsibility and good judgment at lunch breaks.

MAKEUP/HOMEWORK: It is the student's responsibility to contact their teachers when they return from an absence regarding make-up work. Some films, labs, lectures may be difficult to make up but it remains the *responsibility* of the student to obtain the information missed or complete the assigned exercises. Teachers are responsible/encouraged to provide work in a *timely manner*. If the absence is unexcused, homework due on the day of the unexcused may be recorded as zeros. If the absence is excused, the length of time for makeup is equal to the *number of days absent plus one*. Any assignment given with a specific due date is the responsibility of the student to meet the deadline regardless of the absences (i.e. an assignment assigned prior to the absence that was due on a date of the absence should be turned in upon the date of return to school). Exceptions for additional time may be granted at the discretion of the individual teacher.

MEDICAL ADMINISTRATION: District policy allows for the administering of certain nonprescription medications and prescription medications at school. A log will be kept of when the student received the medication. If the medication is provided to the school by the parent/guardian, the medication must be picked up within five days of the end of the school year or medication period or the medication will be permanently disposed of.

- Prescription medication administration must include an authorization for medical administration form to be kept on file along with the prescription in the original container with the pharmaceutical label attached. All medication will be administered based on the directions on the label.
- Nonprescription medication (acetaminophen, ibuprofen, cough drops) can be administered by completing the medical history form as long as the medication is necessary for the student to remain in school. The form must be updated each year and signed by the parent.
- Individual health care plans will be developed for those students with life threatening health concerns such as asthma, diabetes, and allergies.

Self-medication: A student may be permitted to self-administer medication for asthma, diabetes, severe allergies, or as prescribed by a health care professional. The parent/guardian must submit a self-medication administration form unless a student is allowed to seek medical care without parental consent in which the student will sign the form. It is the responsibility of the student to only have, in possession, the amount of medication needed for that day. The student may not share the medication with any other student. For medical issues such as asthma and diabetes, the parent shall provide backup medication for emergency use by the student. If students violate the agreements of the board policy, the student will be disciplined as appropriate and rights to self-medicate will be revoked.

PARTICIPATION IN GRADUATION CEREMONIES: Only students who meet the requirements for the diplomas of Grant Union High School will be allowed to participate in the graduation ceremonies.

PETS ON CAMPUS: Pets are not allowed on campus or on district property. Animals may be brought into the classrooms for educational purposes as long as they are approved by administration. Animals may not be transported on a school bus.

PROHIBITED ACTIVITIES AT SCHOOL FACILITIES: Persons using school facilities, at any time or for any purpose, shall not consume, sell, give, or deliver unlawful drugs, tobacco (including nicotine products), or

alcoholic beverages on school premises. All persons using school facilities shall take care that damages are not sustained by any buildings or equipment owned by the School District.

RELIGIOUS EXCLUSION FROM LEARNING: Students may be excused from a state-required program or learning activity for reasons of religion, disability, or other reasons deemed appropriate by the district. All such requests should be directed to the principal by the parent in writing and include the reason for the request.

STUDENT ACTIVITY FUNDS: All money raised or collected by and/or in the name of any school approved group are to be deposited in the office and receipted with the school office according to District policy and acceptable accounting practices and procedures. All money collected and spent shall be for the purpose of supporting the school's activity program. The advisor/s and the principal shall be responsible for the administration of the activity funds.

STUDENT BODY PURCHASES: Any purchase must be accompanied by a Purchase Order from the office signed by the advisor and principal. All purchases must be first cleared through your advisor. The school and the student body will not assume obligation for any purchases made contrary to the above.

TITLE IX: Title IX of the Educational Amendments of 1972, 20, 20 U.S.C. 1968 (a) prohibits sex discrimination and exclusion from participation in any educational program on the basis of sex by any program or activity receiving federal funding. Please contact the Superintendent at the District Office if you have any complaints or concerns regarding Title IX.

VISITORS/GUESTS: Parents are encouraged to visit school to get a total picture of the work that is being expected and accomplished. All visitors must check in at the office and receive a visitor's pass. Visiting school by a sibling, friend, or another child is not allowed.

*No individual may loiter in or near a school building or school grounds. Loitering means not having any reason or relationship involving custody of or responsibility of a student, or upon inquiry not having a specific, legitimate reason for being there. This school shall not be responsible for injuries to students on school grounds before 7:45 AM or after 3:45 PM. Students on school property on or after those hours or non-school days assume the risk. No supervision shall be provided other than between 7:45 AM and 3:45 PM on school days when school is in session.

VEHICLE USE: All students who drive vehicles to school are subject to parking and driving rules. The student agrees to the following:

- The student must have a valid driver's license.
- The vehicle must be registered.
- The student driving must be insured in compliance with Oregon State Law.

The school is not responsible for the vehicle or its contents. All vehicles are to be parked properly, and there is to be no parking that blocks hydrants and fire or bus lanes. Local and state driving laws and other traffic regulations shall be abided by. Students are not to loiter in or near parked vehicles anytime during class hours.

Parking privileges can be revoked by administration.

WEAPONS POLICY: Grant School District #3 prohibits any person from possessing a loaded or unloaded firearm or any other instrument used as a dangerous weapon while in or on school property. Knives are not allowed on school property.

Student Discipline

Discipline in the district is based upon a philosophy designed to produce behavioral changes that will enable students to develop the self-discipline necessary to remain in school and to function successfully in their educational and social environments. Students are subject to discipline for conduct while traveling to and from school, at the bus stop, at school sponsored events, while at other schools in the district and while off campus, whenever such conduct causes a substantial and material disruption of the educational environment or the invasion of rights of others. The school has created a discipline matrix which creates an intervention plan to teach correct behavior as well as a plan to remove the student from the school due to safety. This matrix provides examples of behaviors and consequences at each level. For level 3 and level 4 offenses, students will receive a referral in Synergy.

Level 1 – Classroom Managed

Level 1 behaviors are minor and may include violations of school rules/handbook, classroom rules/procedures, or other rules set forth. The classroom teacher will handle these behaviors, documenting infractions, disciplinary actions, and parent contact for future reference.

Examples:

Horseplay
Profanity
Minor defiance
Classroom disruption
Cheating
Public displays of affection
Insubordination
Hall/bathroom pass violation
Technology violation

Possible consequences:

Parent/guardian contact
Assigned seat
Behavior plan
Loss of privilege
Alternative assignment
Student conference
Parent conference
In class detention

Level 2 – Office Managed

Level 2 behaviors are more serious than Level 1 and may involve the safety of others or repeated defiance of rules and policies. The goal of the consequence is to correct student behavior. Teachers will email the infraction, prior disciplinary actions for related offenses, prior parent contact, and any other pertinent information to Administration. Administration will contact parents/guardians after conferencing with the student. Level 2 offenses may lead to a referral. Repeated Level 2 offenses will be considered Level 3.

Examples:

Major disruptions/defiance
Harassment/bullying - minor
Excessive Profanity
Damaging school property
Cell Phone Violation
Attendance Violation
Public displays of affection
Major technology violation

Bus Misconduct
Gambling
Skipping/leaving without permission
Hallway violation
Parking lot violation
Dress Code violation
Off Campus lunch tardies

Possible Consequences:

Parent/guardian contact (required)
Lunch detention
After school/Friday detention
Conference with parents
Loss of privilege (including extra-curricular)
School service
Restitution
ISS

Level 3 – Office Managed

Level 3 behaviors are severe and deliberate, affecting the safety of the student or others. Students will be immediately escorted to the office, or the office will be called to remove the student from the location. Teachers will email the infraction, prior disciplinary actions for related offenses, prior parent contact, and any other pertinent information to Administration. Administration will write a discipline referral and will contact parents/guardians.

Examples:

Harassment/bullying - major
Threats of harm
Fighting or physical aggression
Vandalism
Skipping class/leaving w/o permission
Possession of tobacco, nicotine products, alcohol, drugs
Trespassing
Cell phone violation –repeated

Possible Consequences:

ISS/OSS
Detention
Parent conference
Financial restitution
Loss of privilege
School service
Behavior plan
No Contact Order
Change of schedule
Law Enforcement Referral

Level 4 – Office Managed

Level 4 behaviors are the most severe and deliberate, putting the school as a whole in danger. Students will be immediately escorted to the office, or the office will be called to remove the student from the location. Teachers will email the infraction, prior disciplinary actions for related offenses, prior parent contact, and any other pertinent information to Administration. Administration will write a discipline referral and will contact parents/guardians.

Examples:

Distribution of tobacco, nicotine products, drugs, alcohol
Assault
Theft
Major vandalism
Possession of a weapon (including pepper spray)
Explosive devices

Possible Consequences:

ISS/OSS
Expulsion
Law Enforcement citation
Change of schedule/placement
Financial restitution

Specific Disciplinary Actions

Attendance

Unexcused Absence → Lunch detention
Excessive unexcused absences or failure to serve detention
→ In-school suspension
Tardy → Managed in the classroom by the teacher

Cell Phone Violation (Also applies to headphones/earbuds)

First offense → Phone submitted to office; warning; returned at end of the day
Second offense → Phone submitted to office; one hour detention; returned at end of the day
Third offense → Phone submitted to office; one hour detention; parent must collect device
Fourth offense → Phone submitted to office; two hour detention; parent must collect device; phone must be checked in to the office each morning for 30 days
Fifth offense → Phone submitted to office; parent must collect device; out-of-school suspension; phone must be checked in to the office each morning for the remainder of the year

Athletics and Activities Rules and Policies (Student Handbook)

ADDITIONAL RULES: Supervisors of co-curricular activities have the right to make rules peculiar to their activity. Such rules must be submitted to the Athletic Director and the Principal before they are given to the students. This must be done at the beginning of the activity.

ATHLETIC YEAR: Any students participating in athletic/activity programs at GU will do so on a voluntary basis and must comply with the standards of conduct as listed below during the school year, which starts with OSAA Association Year and ends on the last school day.

ATTENDANCE REQUIREMENTS FOR ATHLETES: Any school-sponsored activity, including field trips and job shadows, will not be counted as absences for participating students. Students must attend the equivalent of one full day of school immediately prior to participating in extra-curricular activities (Students must attend the 8 periods immediately prior to an event release or departure. In example: this could include 4 periods Monday afternoon and 4 periods Tuesday morning to be released for a Tuesday activity.). Exceptions may be made by the Athletic Director for students who have legitimate medical or family emergencies. Students will be allowed to compete on non-school days regardless of attendance level or absences.

CITIZENSHIP ELIGIBILITY: Discipline issues may prohibit a student from traveling or representing the school in any school activity. Students who have not made arrangements for the completion of detentions or other disciplinary consequences with the Administration are subject to ineligibility for both practices and events/contests. A suspension from school (either out of school, OSS or in school, ISS) means no activity practice or participation in any contest during the period of suspension.

An arrest/conviction or being charged with a serious crime may result in a suspension from activities.

CONFLICTS OF ACTIVITIES: If a student has a conflict of activities or practice for an activity (scheduled at the same time), the following steps are to be taken:

Step 1. The two advisors try to resolve the conflict by a schedule change.

Step 2. If a schedule change is not possible, the advisors shall try to reach a mutual agreement that will most benefit the student.

Step 3. If the two advisors cannot reach a mutual agreement, the student and parents will make the decision.

****When a conflict between a family activity and school activity arises and the student has submitted a written request from a parent two weeks in advance, then that student will be excused from the activity without consequence. Parents and participants in activities recognize that there are possible negative effects from being absent from activities.**

DROPPING AN ACTIVITY: Participants quitting/dropping an activity must have an interview with the Athletic Director before that student may begin another activity. Any student dropping an activity will not be considered for a letter.

DRUGS/ALCOHOL: It is the responsibility of the athlete/participant to report any citation/conviction of a violation of the alcohol/drug sections to administration within three school days. The policy is in effect during the Athletic Year.

No student may attend or remain at parties or other functions where alcohol or drugs are being consumed or used contrary to the provisions of Oregon law. Once a student discovers that the illegal use of alcohol or drugs is occurring, the student must promptly leave the premises. If the student remains or attends functions where drugs or alcohol are consumed or used illegally, then the student shall be suspended from extra-curricular

activities as provided in the section of this handbook pertaining to alcohol, tobacco, and illegal drugs. The observation of a coach, a teacher, an administrator, report of any law enforcement officer or admission of a violation by the participant will be sufficient evidence to suspend a participant. The length of the suspension for a violation of the training rules will be made without consideration of season length or number of contests during the duration of the suspension. The suspension must be completed the following school year if it is not completed during the school year the suspension started in.

Participants shall be excluded from traveling with teams to away contests while on suspension due to academic or disciplinary reasons. However, they should be with the team during home contests dressed in clothing designated by the coach but not a team uniform if they are in attendance at school.

Process:

Notify student and parent(s);

Meeting scheduled by the principal, with the parent(s) and student;

Consequences of each infraction are listed below:

First Offense: A. Voluntary participation and successful completion of a drug/alcohol assistance program that has been approved by the district. Suspension will be reduced to 4 ½ weeks OR B. Suspension from participation in contest/competition for a 9-week period.

Second Offense: A. Voluntary participation and successful completion of a drug/alcohol assistance program that has been approved by the district. Suspension will be reduced to 9 weeks. OR B. Suspension from participation in contest/competition for an 18-week period.

Third Offense: The student will be suspended from participating in athletics and co-curricular/extracurricular activities for a 27-week period. To be eligible for further participation the student will need to complete a district approved drug/alcohol treatment program.

Fourth Offense: The Student will be suspended from participating in athletics and co-curricular/extracurricular activities for the remainder of the student's high school career.

*A student may appeal these decisions to the Multi-Disciplinary Team for review, should any extenuating circumstances exist.

FORMS FOR PARTICIPATION: The following forms must be signed and on file in the athletic director's office before a student may practice or participate (utilizing Finalforms):

Grant Union Participation form, which gives Parent Permission for School Trips, Authorization and Consent for Treatment of Minors and Verification of Insurance Coverage (Mandatory Student Health Insurance)

Physical Form indicating that the student athlete is cleared for athletic participation.

Signed Student Handbook/Athletic Handbook (Office)

GRADES FOR ELIGIBILITY: Students must maintain eligibility according to OSAA rules and regulations. This eligibility begins at the start of the second semester of their freshman year and runs through their senior year. This policy requires students to earn a minimum of 2.5 credits per semester in order to compete in the following semester. Further, students must earn 4.5 credits by the end of their Freshman year, 10 credits by the end of their sophomore year, and 17 credits by the end of their Junior year. Students who do not meet these requirements will be ineligible to compete in athletics. No OSAA appeals will be submitted until a student has made up enough failed credits to become eligible.

Junior High students must pass 6 classes per Quarter to maintain Athletic Eligibility. If a JH Student does not pass 6 classes, they will be placed on Academic Probation for the next Quarter. Grades will be checked weekly (Monday at Noon by the AD). If a student on Academic Probation is failing more than 1 class, they will be ineligible for 1 week (Tuesday through Monday). JH eligibility restarts each fall (does not carry over).

LATE TURN OUT POLICY: Late turn outs will be allowed up to a three-week period starting with the OSAA

official starting date, unless individual approval is made by the Athletic Director in agreement with the head coach. If the late turn out is the result of a valid medical excuse or a transfer case, then the three-week period can be waived.

LETTERING: Students will be given the requirements for lettering in an activity when they turn out for that activity.

MAKEUP/HOMEWORK FOR ATHLETIC/ACTIVITY ABSENCE: It is the student's responsibility to contact their teachers or utilize class resources prior to departure to ensure they know what will be missed when they are gone and what is due upon return. Students will be required to turn in any work that was due on the date of an absence upon the date of return at the start of class (unless prior arrangements for additional time are made with the teacher). Any assignment/s given on the day of absence due to an activity will be due on the *day of return* to school (unless prior arrangements for additional time are made with the teacher).

OPEN PRACTICE POLICY: Grant Union generally has an open practice policy allowing parents to attend and watch practices. If there are not bleachers or stands to sit in, The Coach will designate the appropriate place for parents to watch practice. Parents are asked not to interrupt practice by communicating with coaches or participants. Disruption of practice could lead to exclusion from practice facilities. Coaches may request permission from the Athletic Director to close practice for a duration of time related to specific circumstances that may warrant closing practice.

PHYSICAL EXAMINATIONS: District #3 requires physical exams for all athletes, cheerleaders, and dance team members. These must be on file before a student may practice or participate in any activity. New physical forms must be submitted before the first season of competition. Physicals are required every two years. New students must submit a physical from previous school or a new physical according to the policy.

TOBACCO: Any possession of any tobacco or nicotine products will result in a suspension as follows: 1 football game, 1 Soccer game, 2 volleyball matches, 1 cross country meet, 2 basketball games, 1 wrestling match, 1 competitive dance team performance, 1 track meet, 2 baseball games, 2 softball games, golf two 9-hole matches or one 18-hole match, cheerleading is the same as the sport season they represent. Fall cheerleading would be a 1 game suspension and winter cheerleading would be a 2 game suspension. For other activities, the suspension will be from the next activity. For a second violation, the suspension will be for a period of 18 weeks. This includes students who are 18 years of age. NOTE: In addition, any possession of a tobacco product violation is automatically referred to the Grant County Juvenile Department.

TRANSPORTATION: A student must ride **to** all contests with the team on school provided transportation unless prearranged with the Athletic Director one day in advance. Students may return from a contest with a parent after the parent signs out with the coach. Students may not ride home with anyone other than a parent without a request submitted by a parent to the Athletic Director or Principal one day in advance either in writing or via direct communication (physical note or email). Parents must ensure that their communication was received and approved prior to planning for students to travel home with an adult other than their parent. Exceptions will be made for emergency situations approved by Administration. A student may not stay overnight after a contest/game and meet the team the next day for the next contest without administrator consent.

Academic Rules and Policies

****More information about graduation requirements and courses offered can be found in the Nugget.****

ACADEMIC HONESTY: GUHS owes its students an environment that teaches honesty and integrity. Academic dishonesty (Cheating, Plagiarism) harms the student who is dishonest resulting in a false evaluation

of his/her performance concerning the subject matter. Second, it harms other students by lowering the value of their honest achievement. Most importantly, it violates the basic integrity of a high school diploma. When a student misrepresents or falsifies information, or uses unauthorized materials during assessments, as well as helping others to do any of the same. **DISCIPLINE** *may* include notification of parents, possible loss of credit for the assignment, lowering of the term grade, possible loss of credit, and a referral to school administration.

COLLEGE CREDIT CLASSES: College-level classes are available to students at Grant Union High School during the course of their regular school curriculum. These college credit opportunities are offered to students who have met specific instructor criteria. Credits are often available at a substantially lower cost of regular tuition rates and will be paid by the school. All courses and student enrollment will be preapproved by administration. Students must receive a final grade of C- or above for consideration of payment. Students receiving a grade less than a C- will be expected to pay tuition costs. Students not enrolled full time at GU electing to take a college level course offered through GU will be required to pay for classes in full and will be proportionally reimbursed upon successful completion of course.

GRADING: The philosophy of our grading system will be in accordance with that dictated by the structure of the State System of Education. Effort, progress, and achievement will be the guideposts of the system.

GRADUATION REQUIREMENTS: Graduation requirements (including Honors Diploma and Early Graduation) are established by the State of Oregon and the GSD Board of Directors and provided in “The Nugget” academic guide. These are available in the office upon request.

HIGH SCHOOL CREDITS IN JUNIOR HIGH: High school credits can be earned for any High School course completed by a Junior High student that meets the same standard as a High School student.

HOMEWORK POLICY: Homework is necessary to the instructional program of the high school. It is an outgrowth of classroom work and serves to emphasize classroom learning. The classroom teacher will determine the necessary homework for each course.

HONOR ROLL: Honor roll is achieved by obtaining a 3.5 GPA or higher for that semester. Honor rolls will be compiled at the end of each grading period. Honor roll may be published in the local newspaper, the website, and social media.

INCOMPLETES: Incompletes must be cleared within 2 weeks following the incomplete unless additional time is approved by the Principal. Any incomplete not cleared within 2 weeks will be changed to an “F”. Students who have an incomplete due to an extended illness/injury may have more time to clear if arrangements are made in the office with the principal.

SCHEDULE CHANGES: A student may change classes, without penalty, if s/he can justify the change to the satisfaction of his/her parent, the career coordinator, the teachers involved, and if the change is made within two weeks of the beginning of first semester. Any class change after two weeks will mean the student will be given an “F” in the class. Credit may be given for the second class, if the student passes it considering all make up work is completed. Students who change classes after the two week period will be deemed ineligible for extra-curricular activities. Schedule changes may be made at the end of the first semester without penalty, if the counseling office endorses it. All second semester grade changes must be made prior to the first day of second semester. With the approval of the counselor, and/or principal, special circumstances may dictate withdrawal from a class or classes without penalty when the change/s are considered to be in the best interest of the student. This is reserved for unusual cases and will be based on the merits of the case. When a student is dropped from a class for disciplinary reasons, a NG (no grade) may be recorded on the transcript with no credit granted.

TAG: Grant School District No 3. is committed to an education program that recognizes, identifies and serves the needs of all students for grades K-12, as well as the unique needs of talented and gifted students. The District is dedicated to identifying and providing for the academic, social, emotional and career needs of TAG students. Our goal is to provide educational opportunities to all students of all racial, ethnic and socio-economic groups and to provide consistent challenges for all students. In grades seven through twelve, identified TAG students are offered a variety of opportunities through curriculum offerings, advanced learning strategies and co-curricular activities. The identification process identifies students scoring at or above the 97th percentile on state and nationally employed tests beginning in the third grade. Parental permission to conduct individual evaluation is required. Parent(s)/guardian(s) will need to contact the district coordinator for more information.

WITHDRAWAL OF STUDENT: The date and reason for leaving school shall be recorded on the permanent student record. Student permanent record shall be forwarded to other public, elementary, or secondary schools upon notice of enrolling of said student, provided that parents are notified of the records to be transferred, and a reasonable time is allowed for review of the records. Parents will be notified through a parent handbook that contains the following statement:

“This is your notification that should your child enroll in another school or school system, an official transcript or copy of the permanent record will be sent to the school upon receipt of notification of the student’s enrolling in said institution. Prior to the withdrawal of your child from our District, you have a right to see your student’s records and have a hearing to challenge the content of the record. Your request for a hearing must allow two days between the request and the hearing. You may receive a copy of the record to be transferred if you desire, but may be required to pay the cost. Any hearing must be held prior to the actual withdrawal of your child.”

Student behavioral records shall be forwarded to their public elementary or secondary schools only upon request of the parents of the student. The parent may sign such a request upon withdrawal of the student or upon entry into the next school. A copy of the student’s permanent record shall be retained in the school or District office. All other student records will be forwarded as requested or destroyed according to the destruction schedule recommended by the State Archivist.

WORK STUDY: Juniors and seniors may have the option to complete a work study program with the approval of the career coordinator and employment supervisor. Students may take up to two credits of work study each year with the option of a third credit for seniors only by principal approval. All work study guidelines in the work study handbook must be adhered to at all times. Students who do not adhere to these rules will be removed from the program with the same consequence as a dropped class.

Grant School District Policies and Procedures

Grant Union Junior/Senior High School follows all District Policies as set forth by the School Board. Grant School District #3 rules and policies are available online at www.grantschooldistrict.org. Notable policies are named below:

ATTENDANCE: Policy Reference: JEA, JED

BULLYING AND HARASSMENT: Policy Reference: JFCF

CHILD ABUSE: Policy Reference: JHFE, JHFF

COMPLAINT PROCEDURE: Policy Reference: KL (AR)

EDUCATION RECORDS: Policy Reference: JO/JOA/JOB

HEALTH SERVICES: Policy Reference: Immunizations (JHCA/JHCB). Medical Administration (JHCD/JHCDA)

RELATIONS WITH LAW ENFORCEMENT AGENCIES: Policy Reference: KN(AR)

STUDENT FEES: Policy Reference: JN

STUDENT RIGHTS: Policy Reference: JF/JFA

STUDENT SEARCHES: Policy Reference: JFG(AR)

STUDENT VEHICLE USE: Policy Reference: JHFD

SUSPENSION AND EXPULSION: Policy Reference: BP (JGD)

TECHNOLOGY USE/ELECTRONIC DEVICES AND SOCIAL MEDIA: Policy Ref: IIGBA(AR), JFCEB

TRANSPORTATION: Policy Reference:EEA, EEACCA (AR)

VISITORS/LOITERING: Policy Reference: KK