



DISTRICT AND ALL-SCHOOL HANDBOOK

2026
2027

KENNETT
CONSOLIDATED SCHOOL DISTRICT

kcsd.org

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STATEMENT OF NONDISCRIMINATION

The Kennett Consolidated School District (KCSD) does not discriminate on the basis of race, color, national origin, age, sex, religion, ancestry or disability, or any other legally protected classification, in admission or access to, or treatment or employment in its programs and activities. Any person having inquiries concerning the District's compliance with the regulations implementing Title VI of the Civil Rights Act of 1964 (Title VI), Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973 (Section 504), the Age Discrimination Act of 1975, Title II of the Americans with Disabilities Act of 1990 (ADA), and the Pennsylvania Human Relations Act may contact the Title IX Coordinator at 610-444-6600.

VISION

The Kennett Consolidated School District (KCSD) is an **inclusive community** that **nurtures, prepares, and empowers** ALL, showing everyone they matter in their journey to succeed in the world.

MISSION

To **inspire innovative thinkers** by fostering **inclusive, supportive relationships**, and developing resiliency through **rigorous, relevant, educational** experiences.

CORE VALUES

INTEGRITY
We will interact with honesty and respect.

RESILIENCE
We are focused on finding solutions and see challenges as opportunities.

STUDENT-CENTERED
We keep students as the focus of our work and are committed to including student voice in our decision-making and programming.

ACCOUNTABILITY
We are responsible to each other so that our work improves the education of students.

COLLABORATION
We strive to create, maintain, and encourage mutually beneficial relationships with the community, ensuring effective communication to enhance student success.

LETTER FROM THE SUPERINTENDENT

BETTER TOGETHER

Dear KCSD Families,

Welcome to the NEW KCSD District and All-school Handbook!



This handbook brings together important District and school information in one easy-to-use resource so you can quickly find the information you need throughout the school year.

Whether you're looking for school expectations, transportation, health services, nutrition, attendance, technology, or other important topics, everything is organized in one convenient place.

This new approach reflects **Better in Kennett**—our commitment to continually improving how we serve students and families. We believe that clear communication, strong partnerships, and easy access to information help every child succeed.

Kennett Consolidated School District is a diverse community rooted in a tradition of care that champions continuous growth, opportunity, and belonging for every learner. Together, students, families, educators, staff, and community members are preparing every child for success in a changing world. Guided by our Strategic Plan, we are creating future-ready learning opportunities, supporting outstanding educators, strengthening community partnerships, and providing safe, modern learning environments where every student can thrive.

As you prepare for the school year, please review the information and complete the Family Homework detailed on page 5 that includes updating your information in the Skyward Family Access Portal, completing any required forms, and reviewing the agreements that support your child's participation in District technology and online learning resources.

Thank you for partnering with us. Your involvement plays an important role in your child's success, and we look forward to another outstanding school year. Because when we grow together, it's ***Better in Kennett.***

Sincerely,
Dr. Kimberly Rizzo Saunders
Superintendent of Schools

Read our Strategic Plan at the kcsd.org website.

IMPORTANT COMPLETE YOUR FAMILY HOMEWORK

Please review and update important information for each of your children. This helps us keep them safe and well.

Step 1: Get Ready

Before you begin, gather this information **for each child**:

- Parent/guardian contact information
- Emergency contacts
- Medical information

Step 2: Complete Paper Medical Form

A paper form has been mailed to your home to capture important medical information. It is also available at the Health Services Section of our website and in this handbook. You can also get a copy at your child's school. Send the completed form with each child on the first day of school.

Step 3: Read Important Documents

Read and review the following:

- New District and All-School Handbook (this document)
- Code of Student Conduct
- Acceptable Use Policy (AUP)
- Educational Web-Based Tools (COPPA Information)
- Student Device Agreement Form

Find Documents

Step 4: Log In to Skyward

Starting Monday, August 17, 2026, log in to the Skyward Family Access Portal.

Skyward

For each child, please:

- Review and update parent/guardian contact information
- Review and update emergency contacts
- Confirm that you have read the New District and All-School Handbook, Code of Student Contact, COPPA, and AUP forms
- Complete the Student and Device Agreement form

Step 5: Confirm, Agree and Submit

By the first day of school on August 31, please:

- Confirm all information you have entered into the Skyward Family Access Portal is correct FOR EACH OF YOUR CHILDREN. Submit.
- Send the Student Medical Form to school with your child.

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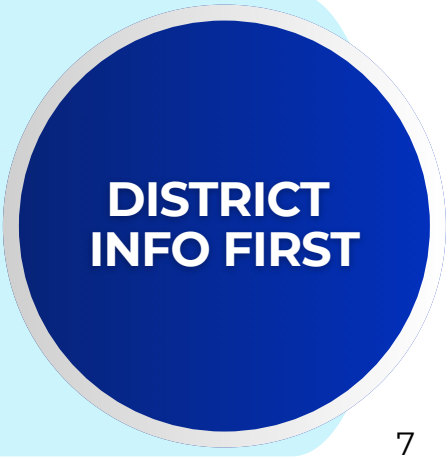
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Many important topics—such as attendance, technology, meals, and more—are included in the District section of this handbook.

We encourage you to read the District section first, then go to your school handbook section for additional information that is specific to your child's elementary or secondary school.



WE VALUE YOUR TIME

ONE HANDBOOK FOR ALL SCHOOLS

One handbook for all.

We value your time. This NEW District and All-School Handbook brings together what you need to support your child during the school year. Whether your child (or children) is in kindergarten, elementary, middle, or high school, you will find helpful information here.

Please also read the Code of Student Conduct. It explains expectations that help create a safe and successful school experience.

You can use this handbook in the way that works best for you. Download it as a PDF to read or print, or visit the Handbook and Code section on kcsd.org to view it online as embedded text on your phone or computer.

Be sure to check your district and school websites often for updates throughout the year. All of the content in our handbook is included in sections of our websites.







Go to the Code of Student Conduct and Handbook page at kcsd.org

KEEPING YOU INFORMED

NOTIFICATIONS FOR YOU

We are sensitive to your concerns.

Some parents may want information regarding our facilities. We are glad to share information with those you might have questions.

Pesticide Notification

- You can request notice before any pesticide use at your child's school.
- Please **send a written request** to your building principal.

Asbestos Safety (AHERA)

- Schools must check for asbestos and keep **a safety plan**.
- KCSD's plan and inspection updates are available for you to review.



A NOTE ABOUT PRIVACY

PROTECTING OUR STUDENTS

We respect your child's privacy and work to keep their information safe.

Classroom and Event Recordings

Students may be photographed or recorded during school activities. These images or recordings may be used on District or school websites, social media, printed materials, or other District publications. If you do not want your child photographed or recorded for these purposes, **submit a written request to your building principal.**

Students may not photograph, record, livestream, or share audio or video during the school day or at school-sponsored events that are not open to the public unless authorized by the building principal or permitted for educational purposes. The school day includes remote instruction.

Some students may be approved to record lessons or receive lesson recordings to support learning.

These recordings may include other students' voices or images and:

- Are used only for educational purposes
- Are not shared for other purposes
- Are deleted when no longer needed
- Are not maintained as student records

Surveys

Students may be asked to take anonymous state or local surveys. These requirements apply only in certain situations as defined by federal law, rather than to all student surveys. Parents may request to opt their child out of *some surveys* in certain situations as defined by federal law. Please **send a written request** to your school principal.

Military Recruiter Information (High School Only)

By state law, every public high school in Pennsylvania is required to release the names, addresses, and phone numbers (if published) of each senior to representatives of all branches of the Armed Services.

Parents of juniors and seniors and those students age 18 and older **who DO NOT wish to have their name released to the military recruiters**, must put their request in writing to have their child excluded and send the request to the high school principal.

A NOTE ABOUT TECH

SUPPORTING LEARNING WITH TECH

Technology helps support learning in KCSD classrooms.

As a parent or guardian, you are asked to review and agree to the Acceptable Use Policy (Policy 815). This policy explains how students should use school technology safely and responsibly. It is also available to read at the Technology section at kcsd.org under the **Devices, Connectivity, and Protection** heading and at the Skyward Family Access Portal.

Your Role

By allowing your child to use school technology, you agree that:

- You have read and understand the Acceptable Use Policy
- You have reviewed the policy with your child
- Your child will follow the rules for safe and responsible use



Students who do not follow these rules **may face school discipline** and, in some cases, legal consequences.

For more information, you can go to the Technology Section at kcsd.org.

Visit the Technology section at kcsd.org

CONTACT

If you or your child have questions, please **contact your child's principal.**

If you do not want your child to use school technology systems, please **send a written request** to your building principal.

INSTRUCTIONAL CALENDAR

KENNETT CONSOLIDATED SCHOOL DISTRICT

2026 - 2027 Instructional Calendar

JUL 3	District Closed
AUG 17-19	New Teacher Induction No Students K-12
AUG 24-28	Teacher In-Service No Students K-12
AUG 31	First Student Day: Welcome!
SEPT 7	District Closed
SEPT 21	Teacher In-Service No Students K-12
NOV 3	Teacher In-Service No Students K-12
NOV 23-24	Parent/Teacher Conferences No Students K-12
NOV 25-27	District Closed
DEC 23-25	District Closed
DEC 28-29	No School/Offices Open
DEC 30-JAN 1	District Closed
JAN 18	District Closed
FEB 15	District Closed
MAR 10	Teacher In-Service No Students K-12
MAR 17-18	Parent/Teacher Conferences Half-Student Day
MAR 19	Parent/Teacher Conferences No Students K-12
MAR 22-24	No School/Offices Open
MAR 25-26	District Closed
MAY 18	Teacher In-Service No Students K-12
MAY 31	District Closed
JUN 11	Last Student Day: Enjoy!
JUNE 14	Teacher In-Service No Students K-12
JUN 18	District Closed

178 student days/190 teacher days

2027 PSSA Testing Window (3-8)

ELA: April 26 - 30
Mathematics: May 3 - 4
Science: May 5 - 6
Make-ups: May 7 - 14

2027 Keystone Testing Window

May 17 - 28, 2027 (Bio, Lit, Alg)

2026 JULY

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

2026 AUGUST

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

2026 SEPTEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

2026 OCTOBER

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

2026 NOVEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

2026 DECEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

2027 JANUARY

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

2027 FEBRUARY

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

2027 MARCH

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

2027 APRIL

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

2027 MAY

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

2027 JUNE

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

IMPORTANT DATES

TRIMESTERS AND MARKING PERIODS

Tracking progress.

ELEMENTARY TRIMESTERS

1	2	3
ENDS NOVEMBER 20	ENDS MARCH 5	ENDS JUNE 11

MIDDLE SCHOOL MARKING PERIODS

1	2	3	4
ENDS NOVEMBER 2	ENDS JANUARY 22	ENDS APRIL 6	ENDS JUNE 11

HIGH SCHOOL MARKING PERIODS

1	2	3	4
ENDS NOVEMBER 2	ENDS JANUARY 22	ENDS APRIL 6	ENDS JUNE 11

STATE TESTING

PSSA, KEYSTONE, AP

State Testing and Advanced Placement Testing

PSSA GRADES 3 - 8

2027 STATE TESTING WINDOW

- ELA: April 26 - 30, 2027
- Mathematics: May 3 - 4, 2027
- Science: May 5 - 6
- PSSA Make-ups: May 7 - 14, 2027

KEYSTONE TESTING FOR KMS AND KHS

2027 STATE TESTING WINDOW

- May 17 - 28, 2026 (Biology, Literature, Algebra)

*Please note that testing windows for state testing are directed by the **Pennsylvania Department of Education.** The exact dates for PSSA and Keystone Testing at KCSD fall within allowable testing windows as dictated by PDE.*

ADVANCED PLACEMENT TESTING AT KHS

- May 3 - 14

STAY CONNECTED

COMMUNICATION

We want every family to feel informed, engaged, and supported.

DISTRICT AND SCHOOL WEBSITES

Our websites share important updates, calendars, and news. They are easy to use on a computer, tablet, or mobile phone. Please visit often to stay up to date.

- Kennett Consolidated School District: kcsd.org
- Kennett High School: khs.kcsd.org
- Kennett Middle School: kms.kcsd.org
- Mary D. Lang Kindergarten Center: mdl.kcsd.org
- Bancroft Elementary School: be.kcsd.org
- Greenwood Elementary School: gw.kcsd.org
- New Garden Elementary School: ng.kcsd.org

NOTIFICATION SYSTEM

We use email, phone calls, and text messages to share important information. To receive messages, make sure your contact information is up to date in the Skyward Family Access Portal.

TEXT MESSAGING (OPT-IN REQUIRED)

To receive text messages, **you must opt in.**

- Text “Y” to 67587 from your mobile device
- Use the same mobile phone number you entered into the Skyward Family Access Portal
- You only need to opt in once

To stop messages, text “STOP” to 67587. *If you change your phone number in the Skyward family Access Portal, you will need to opt in again.*

Please note that text messages as noted here are for mass notification across the district and are separate from the TalkingPoints app or messages you may receive or send to your child’s teacher through TalkingPoints.

TALKINGPOINTS (FAMILY MESSAGING)

TalkingPoints allows teachers and families to communicate in many languages.

- Messages are translated into your home language
- You can reply by text message or use the free app
- Teachers receive messages in English

To use **TalkingPoints**, you must have a primary cell phone number in Skyward. For more information and setup guides, visit the Communications section of kcsd.org.

Important: Teachers may not see messages right away. For late arrivals or early dismissals, please contact your school's attendance office.

SCHOOL CLOSING INFORMATION

If school schedules change due to weather or safety concerns (delay, early dismissal, or closure), we will notify families through:

- Website
- Email
- Text message
- Phone call
- Social media

Make sure your contact information entered in the Skyward Family Access Portal is current and that you have opted in to text messages.

Note: Some programs (like TCHS) may follow a different schedule. Please check with your child's program.

ACT 44 OF 2025: NOTIFICATION OF WEAPONS

Effective January 5, 2026, Pennsylvania law requires schools to notify families and staff **within 24 hours** when a weapon is found on school property.

KCSD has always communicated when there was a safety concern. This law now requires notification even when there is no threat to students or staff.

WHAT THIS MEANS FOR FAMILIES

Families may receive a notification even if:

- Their child was not involved
- Their child was unaware of the situation

Examples may include:

- A student unintentionally bringing a work item (such as a box cutter)
- A student returning from an activity with a small item still in a backpack

Weapons are not permitted on school property and are addressed through state law, School Board policy 218.1, and the Code of Student Conduct.

HOW COMMUNICATION WILL BE SHARED

- If there is no threat, communication will be shared with the school community only
- If there is a safety concern, communication will be shared districtwide

WHAT TO EXPECT IN A NOTIFICATION

Notifications will:

- Have the subject line “Incident Report”
- State that an incident involving a weapon occurred

Notifications will not include:

- Student names
- Identifying details
- Disciplinary information

For more information about Act 44, please visit the Communications section of the kcsd.org website.

COMMUNICATION

DIGITAL NEWSLETTERS

Our district and schools regularly send digital newsletters with important updates, events, and information.

- Families with a valid email in the Skyward Family Access Portal receive newsletters
- No sign-up needed
- Also available at the Communication section of our websites for the full school year

SOCIAL MEDIA

KCSD uses social media to share highlights and updates.

- Platforms include Facebook, Instagram, and YouTube
- Social media is helpful for updates, **but not the main source for urgent information**

For important messages, please check your email, phone messages, texts, and school websites.

SOCIAL MEDIA PLATFORMS





FOOD SERVICES

NATIONAL SCHOOL BREAKFAST AND LUNCH PROGRAMS

Breakfast is available at no charge to all students.

PLEASE NOTE

KCSD takes part in the **National School Breakfast and Lunch Programs** and offers healthy meals each school day. If you do not want your child to participate in the school meal program, please send a signed, written letter to:

Carolyn Isakoff
KCSD Food Service Coordinator
409 Center Street
Kennett Square, PA 19348



MENUS AND MEAL INFORMATION

Menus are available:

- At the KCSD website
- On the Nutrislice app (App Store or Google Play)
- In your school cafeteria

Snack items and drinks meet the KCSD Wellness Policy. Prices for extra (à la carte) items are posted in the cafeteria.

MEAL PRICES

- Elementary School: $3.25
- High School and Middle School: $3.50
- Adult Breakfast (faculty and staff): $3.00
- Adult Lunch (faculty and staff): $5.10

Visit the National School Lunch Program section at the FDA website

Vist the KCSD Nutrislice menu page

PAYING FOR MEALS: SCHOOLCAFÉ

KCSD uses SchoolCafé, an online meal account system.

- Families can add money to student accounts online
- Students use their school ID number to purchase meals
- Purchases are tracked and deducted automatically
- Families can view account history anytime

SCHOOL BREAKFAST PROGRAM (SBP)

All students can receive free breakfast at the kindergarten, elementary, and secondary schools.

- Students who qualify for reduced-price meals will not be charged for lunch
- Your child may qualify for free meals or for reduced price meals (see Meal Benefit Program)

MEAL CHARGES

If a student does not have enough money in their account:

- Students will still receive a meal
- The cost will be added to the account (negative balance)
- Extra items (à la carte) cannot be purchased with a negative balance



Families will be notified if balances are low or negative:

- Ongoing negative balances may result in follow-up from the school
- Larger balances may require a meeting with school staff

Our goal is to make sure every student has access to meals while working with families to resolve balances.

Visit SchoolCafé

MEAL BENEFIT PROGRAM

Your child may qualify for free or reduced-price meals.*

Students may qualify if your family:

- **Receives SNAP** (Food Stamps) or **TANF**
- **Is experiencing homelessness** or is in a migrant program

Reduced-price meals are available for those who qualify.

To apply:

- **Complete the application** each school year
- **Submit** it online or return it to your school

If you already received an eligibility letter from KCSD, you do not need to apply again.

Applications are available:

- Before the school year begins
- In school offices
- On the KCSD website under the Free and Reduced Meal section

You may apply at any time during the year if your situation changes. All information is kept confidential.

Students must apply annually to receive free or reduced-price meals. Eligibility is 185% of the poverty rate. For example, for the 26-27 school year, a family of 4 with an annual income of $61,050 will qualify for reduced price lunch (40 cents per day) and a family of 4 with an annual income of $42,900 will qualify for free meals (no cost to student).

All KCSD students receive free breakfast.

All information families need regarding food services is available at the Food section at kcsd.org. Please contact the Department of Food Services administrative assistant with any questions at 610-444-7725.

NUTRITIONAL STANDARDS

SNACKS AND WELLNESS POLICY

These guidelines help support healthy choices for all students.

SUPPORTING HEALTHY CHOICES

KCSD follows the Pennsylvania Department of Education Nutrition Standards and the KCSD Wellness Policy 246.

These guidelines help to reduce food allergies and safety risks, encourage healthy eating habits, and create a safe environment for all students

FUNDRAISERS

When food is sold at school, it must meet these rules:

- Items should be **single-serving size** (under 200 calories)
- Less than **35% of calories from fat**
- Less than **35% sugar by weight**
- Less than **200 mg of sodium**
- Cannot be sold **during lunch periods**
- Cannot be sold **at least 30 minutes after the last meal period**

To reduce health risks:

- **No homemade foods** may be sold
- Schools are encouraged to use **non-food fundraisers** when possible

Visit the Commonwealth of Pennsylvania Food and Nutrition Section for more information.

ATTENDANCE

ELEMENTARY AND MIDDLE SCHOOL

Coming to school every day is important.

EVERY DAY COUNTS

Regular attendance helps students learn, build friendships, and stay connected. **Attendance is required by law.** Students should attend school every day unless there is a valid reason.

If your child is absent, the school **will notify you by email, text, and phone.** Please make sure your contact information is up to date. You can review or update it at any time by contacting your school office or logging in to the Skyward Family Access Portal.

REPORTING AN ABSENCE

- Send a written excuse **within 3 days of the absence**
- The **first 10 absences** may be excused with a parent/guardian note
- After 10 absences, ***a medical note is required*** for any additional absences (regardless of whether any of the first 10 absences were excused with a doctor's note)

You can email notes to the addresses below. For more details, see School Board Policy 204.

Mary D. Lang Kindergarten Center	**MDLattendance@kcsd.org**	**610-444-6260**
Bancroft Elementary School	**BCEattendance@kcsd.org**	**610-925-5711**
Greenwood Elementary School	**GWEattendance@kcsd.org**	**610-388-5990**
New Garden Elementary School	**NGEattendance@kcsd.org**	**610-268-6900**
Kennett Middle School	**KMSattendance@kcsd.org**	**610-268-5800**

HIGH SCHOOL ATTENDANCE

CUMULATIVE MINUTES

We know that time in class is important. In high school, **attendance is measured by the time students spend in class.**

This means:

- Attendance is **tracked by total minutes**
- Missing part of the day adds up over time

Examples:

- Missing 1 period in a 9-period day = 1/9 of a day absent
- Missing 1 period in a 5-period day = 1/5 of a day absent

Partial absences (late arrivals, early dismissals, or missed classes) **count toward the 10 parent-excused absences** allowed each year.

REPORTING AND NOTIFICATION

The process for reporting absences stays the same as other schools

- Timely notes are important to avoid unexcused absences
- If your child misses 1st period, you will be notified by 9:40 a.m.
- If your child misses other periods, you will receive a message after 4:00 p.m.

You can check attendance anytime in the Skyward Family Access Portal.

Kennett High School	**KHSattendance@kcsd.org**	**610-444-6638**

CLASS ATTENDANCE EXPECTATIONS

- Attendance is taken **each period** by the teacher
- Students are expected to be **on time and attend all classes and study halls**

If a class is missed:

- Students must work with their teacher to **make up missed work**

If a student skips a class:

- The teacher will report it to the **Assistant Principal**
- The school will determine next steps
- If a student cuts class, we apply our Code of Student Conduct.

ALL SCHOOLS: ATTENDANCE

EXCUSED (LAWFUL ABSENCES)

Absences may be excused **for the following reasons**:

- Illness or being sent home by school staff
- Medical or therapy appointments
- Family emergency
- Recovery from an accident
- Required court appearance
- Death in the family
- Religious holidays (with prior request)
- Pre-approved non-school-sponsored educational trips or college visits
- Participation in a project sponsored by a statewide or countywide 4-H, FFA or combined 4-H and FFA group (with prior request)
- Other urgent situations (including homelessness or foster care)

The district may limit how often or how long some absences are allowed.

UNEXCUSED ABSENCES

An absence is unexcused if:

- No written note is submitted **within 3 days of the absence, or**
- The reason is not valid

Examples include:

- Vacations without approval
- Babysitting
- Waking up late

ATTENDANCE SUPPORT

- Under Pennsylvania law, a student is considered **truant** after accumulating **three (3) unexcused absences.**
- Once a student meets this threshold, the District is required to initiate the truancy process, which includes:
  - Issuing a **Notice of Violation (NOV)** letter
  - Initiating the **Student Attendance Improvement Conference (SAIC)** process if the student accumulates **one additional unexcused absence** after the NOV is issued.
- The SAIC process is designed to identify barriers to attendance, develop supportive interventions, and establish an attendance improvement plan with the student and family.

ALL SCHOOLS: ATTENDANCE

FLEXIBLE INSTRUCTION DAYS (FIDS)

Flexible Instruction Days are held virtually utilizing District technology students bring home. Students are expected to participate in **all Flexible Instruction Days**, as these are regular school days.

If your child does not participate, **you must submit a written excuse within 3 days of the absence.**

Flexible Instruction Days for the 2026 - 2027 school year will be activated **when three (3) closure days** for weather or emergencies have been completed.

TCHS ATTENDANCE

Students **attending TCHS** must:

- Submit absence notes **to both KHS and TCHS**
- Attend all required classes

If a student attends TCHS but misses 2 or more KHS class blocks, they will be **marked absent for the full day.**

FIELD TRIPS AND JOB SHADOWING

- Forms must be submitted to the KHS Attendance Office
- Submit at least **1 week in advance** for approval

VACATIONS DURING THE SCHOOL YEAR

Vacations during the school year **are discouraged** because they interrupt student learning.
If a family vacation is necessary:

- Submit a **Vacation Request Form** to the building principal at least two weeks in advance
- Contact your child's teacher to plan for missed work

IMPORTANT INFORMATION

- Vacations will **not be approved** during state testing (PSSA)
- Total absences, including vacation, illness, and other reasons, ***may not exceed 10 school days***

Regular attendance is important for student success. Families **are encouraged to plan vacations during scheduled school breaks** whenever possible.

EVERY DAY COUNTS

KENNETT CONSOLIDATED SCHOOL DISTRICT

ATTENDANCE REMINDER SHEET

If your child is absent, send a note to your school attendance office or message your child's teacher through TalkingPoints (K–12).*

Your note can be in the form of:



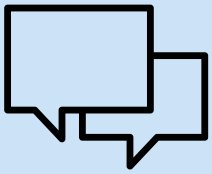
Handwritten Note



Email



Medical Note



TalkingPoints

3 Send a written excuse within **3 days of the absence.**
If a note is not received, the absence will be marked **unexcused**.

10 The first **10 absences** may be excused with a parent/guardian note. After 10 absences, ***a medical note is required*** for any additional absences (regardless of whether any of the first 10 absences were excused with a doctor's note).

Mary D. Lang Kindergarten Center	**MDLattendance@kcsd.org**	**610-444-6260**
Bancroft Elementary School	**BCEattendance@kcsd.org**	**610-925-5711**
Greenwood Elementary School	**GWEattendance@kcsd.org**	**610-388-5990**
New Garden Elementary School	**NGEattendance@kcsd.org**	**610-268-6900**
Kennett Middle School	**KMSattendance@kcsd.org**	**610-268-5800**
Kennett High School	**KHSattendance@kcsd.org**	**610-444-6638**

**When a student is absent, schools promptly notify parents/guardians by email, text, and phone. Be sure your contact information is up to date. Check or change it with any of our office staff or by visiting the Skyward Family Portal.*

PUPIL SERVICES

SUPPORTING EVERY STUDENT

KCSD offers a range of services to support each student's learning, well-being, and success.

COUNSELING SERVICES

Our school counselors **help students grow** in their academic learning, career awareness, and social and emotional skills.



School counselors **support students** by:

- Helping **set goals** and plan for success
- **Teaching** classroom lessons
- Providing **short-term counseling**
- **Connecting families** to outside support when needed
- Working with **teachers, families, and staff**
- **Supporting students** in meetings and planning
- **Reviewing data** to identify student needs

They also:

- Support students during **times of crisis**
- Help with **504/Chapter 15 plans**
- Work to **remove barriers** to attendance, behavior, and learning

PSYCHOLOGICAL SERVICES

School psychologists **support students' learning and well-being**.

They:

- **Conduct evaluations** for special education, gifted programs, and 504 plans
- **Explain results** so families and staff understand student needs
- Help **develop learning and support plans**
- **Recommend strategies** to support academic, behavioral, and social growth

They also:

- **Provide support** during crises
- Work with school teams to **support student needs**

ADDITIONAL STUDENT SERVICES

INTERPRETER SERVICES

KCSD provides **interpreter services** to support communication with Spanish-speaking families.

- Services are **arranged by school staff**
- Requests can be made through your child's **teacher or school counselor**
- Interpreters **help families and schools communicate clearly** about student needs

THREAT ASSESSMENT TEAM

KCSD has a **Threat Assessment Team** to help keep our schools safe.

This team:

- **Reviews and responds** to concerning behaviors
- **Works to prevent harm** through early support and intervention
- **Creates safety plans** when needed

Students, families, and staff **are encouraged to report any concerns.**
All reports are handled confidentially and with care.

The team also provides training and resources to support a safe school environment.
(See School Board Policy 236.1)

CHILD ABUSE REPORTING

All KCSD staff are **required by law** to report suspected child abuse or neglect.

If there is a concern:

- School staff will follow **required reporting steps**
- A report will be made to **ChildLine**

Families, students, and community members can also report concerns directly at ChildLine: 1-800-932-0313. (See School Board Policy 806)

FOR FAMILIES EXPERIENCING HOMELESSNESS

KCSD is committed to supporting students and families experiencing homelessness.

MCKINNEY-VENTO ACT

Under the **McKinney-Vento Act,** a student may qualify if they do not have a fixed, regular, and adequate place to live.

This may include students who are:

- Staying with others **due to housing loss or financial hardship**
- Living in **motels, hotels, or campgrounds**
- Staying in **shelters** (emergency, transitional, or domestic violence)
- Living in places **not meant for housing** (cars, parks, or public spaces)
- Living in **abandoned buildings or substandard housing**
- **Migratory children** in any of these situations
- Runaways or **separated from parents/guardians**
- Young parents living in **temporary housing**



STUDENT RIGHTS AND SUPPORTS

Students who qualify may receive:

- The **right to stay in their current school** or enroll in a new school
- Help **enrolling in school quickly**, even without required documents
- Help **getting school records**
- **Transportation** to and from school
- Free **school meals**
- **Waived fees** for school activities and programs
- **Referrals to services** such as:
  - Medical and dental care
  - Mental health support
  - Housing and food resources
- **Support** to take part in school activities and events

CONTACT

For questions or support, contact the
Assistant Superintendent of Pupil Services: Casandra Jones
cljones@kcsd.org

(See School Board Policy 251)

EVALUATIONS AND SUPPORT PLANS

REQUEST FOR A SPECIAL EDUCATION EVALUATION

A student may be evaluated to see if they have a disability and need special education services.

- A school staff member **may suggest an evaluation**
- Parents/guardians **can also request one**

You can make a request by contacting your child's:

- Teacher
- School counselor
- Building administrator

Requests can be made verbally, but **written requests are recommended.**

Within 10 days, the school team (including the parent/guardian) will meet to review information**.** After the meeting, the school will:

- **Provide a Permission to Evaluate** (PTE) form to begin the evaluation, **or**
- **Send a written explanation** if the request is not approved (NOREP)

(See School Board Policy 113)

REQUEST FOR A 504 SERVICE AGREEMENT

A 504 Plan provides supports or accommodations for students with identified needs.

Parents/guardians may request a 504 Plan by contacting their child's:

- Teacher
- School counselor
- School administrator

Requests can be verbal, but **written requests are preferred.** Include any helpful records and the supports your child may need.

Within 10 days, the school team will review the request and will:

- Provide a Permission to Evaluate (PTE) form, **or**
- **Send a written explanation** if the request is not approved (NOREP)

(See School Board Policy 103.1)

EVALUATIONS AND SUPPORT PLANS

REQUEST FOR A GIFTED EVALUATION

All students in **2nd grade** take a universal gifted screening (CogAT) each Spring.

- Students who meet the criteria may be recommended for further evaluation
- Parents/guardians or school teams may request screening at other times

(See School Board Policy 114)

CONTACT

For questions or support, contact the **Assistant Superintendent of Pupil Services:**

Casandra Jones
cljones@kcsd.org







CHESTER COUNTY RESOURCES

EMERGENCIES AND CRISIS

Valley Creek Crisis Center
469 Creamery Way
Exton, PA
Crisis Line: 610-280-3270

National Mental Health Hotline
Call or Text: 988
Chat available via website

Domestic Violence Center of Chester County
888-711-6270
Call available 24/7

Nemours Children's Hospital
1600 Rockland Road
Wilmington, DE
302-651-4200

Chester County Hospital
710 E. Marshall St.
West Chester, PA
610-431-5000

FOOD AND HOUSING

United Way
Dial 211
Call available 24/7
Emergency housing, shelters, rental support and local resources

Kennett Area Community Service (KACS)
136 W. Cedar St. Kennett Square, PA
610-925-3556
Food Cupboard Services and Housing Assistance

HEALTH SERVICES

SUPPORTING STUDENT WELLNESS

KCSD is committed to the health and well-being of every child. Our school nurses help keep students safe, healthy, and ready to learn.

Our goal is for every child to come to school **feeling well and prepared to do their best**. If your child has an injury, illness, new diagnosis, or needs medication at school, please **contact your school nurse.**

Kennett High School
Ph: 610-444-6615
Fax: 610-444-1414

Nurse Leader/Coordinator
Susan Steuber RN, MSN, CSN
ssteuber@kcsd.org
KCSD Ext: 30027

Jane Heemer, RN
mheemer@kcsd.org
KCSD Ext: 30026

Kennett Middle School
Ph: 610-268-5874
Fax: 610-268-5892

Jennifer Oakes RN, BSN, CSN
joakes@kcsd.org
KCSD Ext 40018

Linda Mitchell, RN
lmitchell@kcsd.org
610-268-1612
KCSD Ext 40037

Bancroft Elementary
Ph: 610-925-5711
Fax: 610-925-5712

Teresa Carter RN, MSN, CSN
tcarter@kcsd.org
KCSD Ext: 80005

Greenwood Elementary
Ph: 610-388-5993
Fax: 610-388-1109

Cindy Christie RN, BSN, CSN
cchristie@kcsd.org
KCSD Ext: 50011

New Garden Elementary
Ph: 610-268-6903
Fax: 610-268-1280

Aubrey Giunta RN, BSN, CSN
agiunta@ kcsd.org
KCSD Ext: 60015

Mary D. Lang Kindergarten Center
Ph: 610-444-6285
Fax: 610-444-6183

Ashley D'Amico RN, BSN, CSN
acote@kcsd.org
KCSD Ext: 70010

KEEP INFORMATION UP-TO-DATE

Keep your child safe! All families **must update contact and emergency contact information each year** in the Skyward Family Access Portal. Medical information should be completed ***on the paper form and returned with your child on the first day of school.*** You can refer to the Family Homework Section of this handbook for more details about updating information.

Please provide:

- **Contact Information (at the Skyward Family Access Portal)**
  - Phone numbers
  - Email address

- **Medical Information (via the paper form)**
  - Health conditions and important details
  - Information to help treat illness or injury
  - Permission for common medications (such as Tylenol, Ibuprofen, Benadryl, or Tums)

- **Emergency Contacts (at the Skyward Family Access Portal)**
  - A trusted adult (friend, neighbor, or relative)
  - This person must be available if you cannot be reached
  - Students can only be released to people listed

This information must be completed each year for every child. You will be asked to provide contact information on the paper form as well. *Please ensure that information you include on the form matches the contact information you add to the Skyward Family Portal*

SCHOOL VACCINATION REQUIREMENTS

To attend school, students must have the following vaccines:

- **DPT (Diphtheria, Pertussis, Tetanus):** 4 doses (1 dose on or after age 4)
- **Polio:** 4 doses (last dose after age 4 and at least 6 months after the previous dose)
- **MMR (Measles, Mumps, Rubella)**: 2 doses
- **Hepatitis B**: 3 doses
- **Varicella (Chickenpox)**: 2 doses or proof of immunity

ADDITIONAL REQUIREMENTS

Entering 7th Grade:

- 1 dose of **Tdap** (Tetanus, Diphtheria, Pertussis)
- 1 dose of **MCV** (Meningococcal Vaccine)

Entering 12th Grade:

- 2nd dose of MCV (If the first dose was given at age 16 or older, a second dose is not needed.)

Students must meet vaccination requirements **by the first day of school** unless an approved exemption is on file. Students who are not fully vaccinated may be excluded from school during an outbreak.

Please contact your school nurse with any questions.

HEALTH SCREENINGS

The following **Required Health Screenings** are completed by the school nurse:

- Height, Weight, and BMI (Body Mass Index): **all grades every year**
- Vision: **all grades, every year**
- Hearing: **K, 1st, 2nd, 3rd, 7th, 11th grades**
- Scoliosis: **6th and 7th grades**

Results of screenings will be shared with parent/guardian, and families will be notified if follow up care is needed.

If you do not want your child to be screened for any of the above by the school nurse, you must provide a written parent note and documentation of completed screening by your provider.

PHYSICAL AND DENTAL EXAMS

The Pennsylvania School Code requires **physical examinations and dental evaluations** for all students. Dental exams and other health screenings are conducted at school as noted below unless parents opt out. *Physical examinations conducted at school require parent consent.*

Physical examinations are required:*

- **Upon entrance** to school (new students)
- In **6th and 11th** grades
- Available **free of charge** at school during set time periods **with parent/guardian consent**
- **Private physical forms** in English **and** in Spanish are available at the Health Services section at kcsd.org or you may submit a visit summary from your medical provider

Dental evaluations are required:

- **Upon entrance** to school (new students)
- In the **3rd and 7th** grades
- Completed free of charge during the school year **for those who have not submitted documentation**

If you do not want the school to provide this free screening, ***please send a note to your school nurse.*** You will need to have your family dentist complete the exam and fill out the form available at the Health Services section at kcsd.org.

SPORTS PHYSICALS

Students who plan to play school sports **must complete additional official PIAA medical forms.** Please visit the Athletics section of the high school website for details.

**We recommend physical examinations be completed by your family medical provider since he/she can best evaluate your child's health and provide follow-up care as needed.*

Physical Form in English

Physical Form in Spanish

Dental Exam Form

WHEN TO KEEP YOUR CHILD HOME

Regular attendance is important, but **sick children should stay home** to rest and prevent spreading illness. Please keep your child home if they have:

- Fever **100.4 degrees F or higher**
- Confirmed flu or COVID-19
- Flu-like symptoms (fever, headache, fatigue, body aches)
- Vomiting or diarrhea
- Strep throat, bronchitis, or another infection needing antibiotics
- Red eyes with drainage (pink eye)
- Productive cough, barking cough, or drainage from the nose that is not clear

RETURNING TO SCHOOL AFTER ILLNESS

Your child may return to school when they:

- Have **no fever for 24 hours** (without fever-reducing medicine)
- Have **no vomiting or diarrhea** for 24 hours
- Have taken antibiotics **for at least 24 hours** (if prescribed)
- Have taken **24 hours of antibiotic treatment** for pink eye OR **when no further drainage is noted** (viral infection)
- Have been **treated for lice and checked** by the nurse

Call your school nurse with any questions or concerns regarding a child's return to school.

HEAD LICE

Check your child's hair regularly for **lice or nits.**

- **Keep your child home** if lice are not yet treated
- Notify the school nurse if you have concerns
- Prompt treatment helps **prevent spreading**

HEALTH SERVICES

COVID-19 INFORMATION

COVID testing is not available in schools. Students should follow the **return-to-school guidelines** after illness.

CONCUSSIONS AND INJURIES

If your child returns to school after **a concussion or injury**:

- **Provide medical documentation** to the school nurse
- Include **information about treatment** and any school accommodations

A doctor's note is required for your child to return to gym after a concussion or serious injury.

INDIVIDUALIZED HEALTH PLANS (IHP)

Some students need extra health support during the school day.

Individualized Health Plans (IHP) may be created for students with ongoing health needs, such as:

- Diabetes
- Seizures
- Heart conditions
- Severe allergies

The plan:

- **Outlines care** and safety steps
- **Is shared** with appropriate school staff
- **Is reviewed** and updated each year

Students may also qualify for a **504 Plan or IEP** if additional supports are needed.

CHILDREN'S HEALTH INSURANCE

Families may be eligible for **free or low-cost health coverage.**



Medical Assistance (ACCESS):

- May provide **free or reduced** medical benefits
- Available for children with **qualifying needs**

CHIP (Children's Health Insurance Program):

- Covers children from **birth to age 19**
- Offers **free or low-cost** insurance

For help:

- Call Chester County Assistance Office: 610-466-1000
- Call 1-800-986-KIDS
- Visit the Pennsylvania CHIP website

RESOURCES

Visit the Health Services section of the kcsd.org website

Chester County Health Department

CDC: Centers for Disease Control and Prevention

CHIP: Children's Health Insurance Program

KENNETT CONSOLIDATED SCHOOL DISTRICT

Office Use Only

Student ID:

Homeroom #:

STUDENT MEDICAL FORM

Thank you for entering the contact and medical information on this form. After completing your Family Homework at the Skyward Family Portal, fill out this form and send to school with your child to the attention of the school nurse. ***Please enter the same contact and emergency contact information on this form that you enter into the Skyward Family Portal for this school year.***

STUDENT INFORMATION

Last name | **First Name** | **Date of Birth** | **Grade**

Residence Address | **City** | **State** | **Zip Code**

Mailing Address (if different from Residence Address) | **City** | **State** | **Zip Code**

Student lives with: ☐ Both parents ☐ Parent & step-parent ☐ Mother only ☐ Father only ☐ Guardian

PARENT/GUARDIAN INFORMATION (SAME AS ENTERED IN FAMILY PORTAL)

Parent/Guardian Name | **Relationship to Student** | **Email Address**

Primary Phone Number | **Secondary Phone Number** | **Other Phone Number**

Parent/Guardian Name | **Relationship to Student** | **Email Address**

Primary Phone Number | **Secondary Phone Number** | **Other Phone Number**

ALTERNATE EMERGENCY CONTACTS (SAME AS ENTERED IN FAMILY PORTAL)

Last name | **First Name** | **Relationship to student**

Primary Phone Number | **Secondary Phone Number**

Last name | **First Name** | **Relationship to student**

Primary Phone Number | **Secondary Phone Number**

Complete the medical information on the opposite side of this form.

KCSD July 2026

KENNETT CONSOLIDATED SCHOOL DISTRICT

STUDENT MEDICAL FORM

Office Use Only
Student ID:
Homeroom #:

MEDICAL INFORMATION

Physician Name **Phone Number**

Is the student allergic to bee stings? YES ☐ NO ☐

If YES, explain reaction and treatment:

List any allergies the student has to medication, food, or other substances:

List any daily medications the student is taking:*

Please indicate if the student has any of the following (check box):

☐ Asthma ☐ Glasses or Contacts ☐ Migrane Headaches
☐ Attention Deficit Disorder ☐ Hearing Problem/Hearing Aid ☐ Seizure Disorder
☐ Diabetes ☐ Heart Problem
☐ Psychological Problem (depression, anxiety, social or behaviorial difficulties)

Other chronic illnesses/conditions that require special attention:

I permit sharing confidential medical information listed above with select school personnel:
☐YES ☐ NO

Indicate type of medical insurance: ☐ Private ☐ CHIP ☐ Medical Assistance ☐ None
Other:

I give my permission for this student to receive the following medication (MUST check YES or NO for every medication):

Tylenol (Acetaminophen)	**Advil** (Ibuprofen)	**Benadryl** (Diphenhydramine)	**TUMS** (antacid – Calcium Carbonate)
☐ YES ☐ NO	☐ YES ☐ NO	☐ YES ☐ NO	☐ YES ☐ NO

Signature of Parent or Guardian: **Date:**

** A doctor's order and parent permission is required to dispense any additional medications to students. Students are NOT permitted to carry any medication on them in school (except for EpiPens, Inhaler, or Insulin with appropriate medical documentation on file). All medication must be safely stored in the nurse's office and dispensed by the nurse. If your child is required to take any medication during school hours it must be provided in a labeled pharmacy bottle or in original container. A parent or responsible adult must transport all controlled medications to school. Contact your school nurse regarding medication administration and to complete the appropriate form.*

KENNETT CONSOLIDATED SCHOOL DISTRICT

PARENT/LICENSED PRESCRIBER REQUEST FOR MEDICATION ADMINISTRATION

In accordance with the **Pennsylvania Guidelines for School Health Services**, no medication will be administered at school without a physician order. KCSD requires medical and parental authorization for the administration of all medications. All medications must be provided in the original prescription bottle or packaging. Neither the District nor its employees assume any liability for the benefits or consequences of the medication, nor for ensuring that it is taken at the scheduled time.

Date **Student First Name** **Student Last Name**

Grade/Homeroom **Date of Birth** **Medication Allergies**

Diagnosis or condition for which medication is prescribed:

Medication

Amount to be given **Time(s) to be given**

Special Instructions

Signature of Parent **Signature of Medical Provider**

Print Name of Parent **Print Name/Phone # of Medical Provider**

GRADES 4 - 12
CONSENT TO CARRY ASTHMA INHALER, INSULIN OR EPINEPHRINE AUTO-INJECTOR

With written parent and licensed prescriber consent for the student to possess and self-administer an asthma inhaler, insulin, or epinephrine auto-injector, the District and any school employee is relieved of the responsibility and consequences if the prescribed medication is not taken appropriately by the student.

Signature of Parent **Signature of Medical Provider**

Print Name of Parent **Print Name/Phone # of Medical Provider**

KCSD July 2026

TEACHING AND LEARNING

ASSESS, REPORT, AND PROMOTE

Monitoring and measuring student success.



POLICIES

212: Reporting Student Progress
213: Assessment of Student Progress
215: Promotion & Retention
217: Graduation Requirement
917: Parental Involvement

REPORTING PROGRESS

ELEMENTARY SCHOOL

We use report cards and conferences to share your child's progress.

- Report cards are given **three times a year (**each trimester)
- Parent/teacher conferences are held **in the Fall and Spring**

If you have questions about your child's progress, please contact your child's teacher first. You may also reach out to special area teachers or the principal.

If you would like to meet at another time, please call the school to schedule an appointment. Unscheduled visits may not be possible during the school day.

State Testing (PSSA):

- English Language Arts and Math: Grades 3–5
- Science: Grade 5

Test results are shared with families in the summer or fall. For more information about state testing, go to the kcsd.org website and the PA Department of Education website.

REPORTING PROGRESS

MIDDLE AND HIGH SCHOOL

We use report cards and conferences to keep families informed about student progress.

- Report cards are issued **each marking period** at the Skyward Family Access Portal
- Conferences are held in the **fall and spring**

If you have questions, please **contact your child's teacher first.** Additional support is available from staff and administrators.

To schedule a meeting at another time, please call the school in advance.

PSSA GRADES 3 - 8

2027 STATE TESTING WINDOW

- ELA: April 26 - 30
- Mathematics: May 3 - 4
- Science: May 5 - 6
- PSSA Make-ups: May 7 - 14

KEYSTONE TESTING FOR KMS AND KHS

2027 STATE TESTING WINDOW

- May 17 - 28

*Please note that testing windows for state testing is directed by the **Pennsylvania Department of Education.** The exact dates for PSSA and Keystone Testing at KCSD fall within allowable testing windows as dictated by PDE*

ADVANCED PLACEMENT TESTING

- May 3 - 14

TITLE I

All Kennett elementary schools are **Title I schools.**

Title I is a **federal program** that provides funding to support student learning, especially in **reading and language arts.**

WHAT TITLE I PROVIDES

Our Title I schools offer schoolwide programs that support all learners. These programs may include:

- Additional teachers and support staff
- Small group instruction and intervention programs
- Instructional materials and resources
- Professional learning for staff
- Family Partnership

A key part of Title I is **family engagement.** This means:

- Schools and families **work together** as partners
- Schools share district and school-level **family engagement** policies
- Families help create **a school-family compact**
- Programs are **reviewed and updated each year** with family input

KEY INFORMATION

- Funding is based on **community need**, but support is available to students who need extra help
- Schools may operate as:
  - **Schoolwide programs** (supporting all students), or
  - **Targeted programs** (supporting specific students)
- The goal is to help all students meet high academic standards

OUR GOAL

Title I helps ensure every student has access to the support they need to succeed, regardless of their background.

TECHNOLOGY

BE CONNECTED

We are here to support your technology needs with our Kennett Connected program.

STUDENT RESPONSIBILITIES

KCSD provides a district-issued device **for every student in grades K–12.** These devices help students stay connected to their school and classroom.

Students are expected to:

- Bring their **Chromebook to school every day**
- Take their device home as needed
- **Charge their device fully each night**

If a student forgets their device, a loaner may not be available. Repeatedly forgetting a device **may result in limits on school Wi-Fi access for personal devices.**

If your child is having trouble with their device have them tell their teacher right away. ***We are here to help students stay connected and ready to learn.***

USING PERSONAL DEVICES

Students may use personal devices for schoolwork **if they are approved**.

Approved devices include:

- Chromebooks that are still supported (AUE not expired)
- Windows laptops (Windows 11 or newer)
- Apple laptops
- iPads

ACCEPTABLE USE POLICY (AUP)

The Acceptable Use Policy (Policy 815) explains how students should use technology safely and responsibly.

You can also find it at:

- kcsd.org under the Technology section

TECHNOLOGY: RESOURCES AND SUPPORT

CONNECTIVITY

AT SCHOOL

To connect to KCSD Wi-Fi:

- Click the wireless network icon
- Select “KCSD WiFi”
- Log in with your KCSD username and password
- *If prompted, you may accept the security certificate.*

Guests should ask a staff member for temporary access.

AT HOME

Families who need internet access at home may qualify for support through the Comcast Internet Essentials Program.

- Free service may be available for a limited time
- Low-cost monthly plans are available

Visit the Comcast website to learn more and apply

LANGUAGE SETTINGS (CHROME BROWSER)

You can **change your browser language** in Chrome:

- Open Chrome
- Click the three dots (top right)
- Select Settings
- Click Languages
- Add or select your preferred language
- Click Relaunch

Visit the Technology section at the kcsd.org website

TECHNOLOGY: RESOURCES AND SUPPORT

CHROMEBOOK PROTECTION PLAN (KCPP)

The Kennett Chromebook Protection Plan (KCPP) **is optional.**

- Cost: $50 per year, per student
- Covers most repairs or replacement of school-issued Chromebooks

Does not cover:

- **Intentional or careless** damage
- **Lost or stolen** devices (without a police report)
- **Lost or damaged** chargers

To enroll:

- **Complete** the KCPP form
- Pay by check or credit card (Hometown Ticketing App)

SKYWARD FAMILY ACCESS

KCSD uses Skyward to manage student and family information. Keeping your information updated in Skyward is very important.

In Skyward, you can:

- View grades
- Update contact information
- Access important forms and documents

Access Skyward:

- From the KCSD website
- Through the Skyward app

SCHOOLOGY (GRADES 6 - 12)

Middle and high school students use Schoology for learning.
In Schoology, families and students can:

- View assignments and class materials
- Check grades
- See announcements
- Set notifications

Some elementary classes may also use Schoology. For help, visit the Technology section of kcsd.org or the Schoology Help Center.

BUS SAFETY AND EXPECTATIONS

TRANSPORTATION

School buses are ready to transport all students to and from school.

BUS ASSIGNMENTS

Riding the school bus **is a privilege.** We work together to keep all students safe.

Students must ride their assigned bus.

- Bus changes **are not allowed for social reasons**
- Changes are **only allowed in an emergency** with principal approval
- Bus information can be found in the Skyward Family Access Portal

Parents/guardians are responsible for their child:

- Before the bus arrives
- After the child returns home



BUS SAFETY RULES

To stay safe, students are expected to:

- Follow the driver's directions **at all times**
- **Be respectful** to the driver and other students
- **Sit in assigned seats** and remain seated
- **Be on time**—buses cannot wait

AT THE BUS STOP

Safety begins before the bus appears:

- **Arrive early** and stand safely away from the road
- **Walk on the left side** of the road facing traffic
- **Look** left, right, then left again before crossing
- **Do not play** in or near the road

GETTING ON AND OFF THE BUS

- **Wait** until the bus stops completely before moving
- **Line up** and enter the bus calmly
- Exit only **at your assigned stop** unless approved

BUS SAFETY RULES (CONTINUED)

WHILE ON THE BUS

Students **should:**

- Use a **quiet, respectful** voice
- Keep hands, arms, and objects **inside the bus**
- Keep the bus **clean and treat it with care**

Students **may not:**

- Eat or drink
- Use profanity
- Throw objects
- Put their head or arms out of the window
- Leave their seat or distract the driver
- Smoke or damage the bus



BUS BEHAVIOR AND CONSEQUENCES

Unsafe or disrespectful behavior **may result** in:

- Referral to the principal
- Loss of bus riding privileges
- Payment for damages
- Possible further action if needed

Serious or repeated behavior issues may lead to immediate suspension from the bus.

TRANSPORTATION: BUS SAFETY

VIDEO MONITORING

To help keep students safe, **KCSD uses video and audio recording** on school buses and vans.

- Cameras may record both **video and sound**
- Recordings are used to **support safe behavior** and maintain order

Recordings may be reviewed if needed and can be used during a student disciplinary process.

All recordings **are confidential** and protected as part of student records. They are only kept when needed for school purposes.

Parents/guardians may request to review recordings if they are part of a disciplinary matter involving their child.

SCHOOL SAFETY CAMERAS

For added safety, **KCSD also uses security cameras:**

- Inside school buildings
- On school grounds

These measures help maintain a safe and secure environment for all students and staff.

CONTACT

If you have questions or concerns about transportation, please contact:
Transportation Office: 610-444-6619

VISITORS WELCOME

Parents and guardians are welcome in our schools. We value your partnership in your child's education.

PLANNING YOUR VISIT

To keep our schools **safe and focused on learning**, please follow these guidelines:

- Submit a request at least **3 business days in advance**
- Receive approval from the **building principal**
- For special education programs, approval is required from the **Assistant Superintendent Pupil Services**
- Classroom visits are limited to **one class period per month per child**

WHEN YOU ARRIVE

All visitors **must:**

- Enter through the **main, monitored entrance**
- **Check** in at the school office
- Show a **valid photo ID** (first visit only)
- Wear a **visitor badge** at all times
- **Sign** in and out

KCSD uses the **Raptor system** to help keep schools safe. Your ID will be scanned on your first visit. After that, you can check in using your name.

DURING YOUR VISIT

- Follow all school **safety and conduct rules**
- Avoid interrupting classroom instruction
- Do not engage with students or staff during observations

Disruptive or unauthorized behavior may result in limited or denied future visits.

Please Note: These guidelines do not apply to:

- School events open to families
- Scheduled meetings outside the school day
- Approved guest speakers
- On-duty officials or contractors (See School Board Policy 907)

VOLUNTEERS CLEARANCES

We welcome volunteers in our schools!

REQUIRED CLEARANCES

If you will have direct or regular contact with students, you must complete required clearances.

- **Act 34:** PA Criminal Clearance (valid for 5 years)
- **Act 151:** PA Child Abuse History Clearance
- **Act 24:** Volunteer Affirmation Statement
- **FBI Clearance** (if applicable; service code: 1KG6ZJ)

Clearances must be submitted at least **2 weeks before** your first volunteer activity.

Pennsylvania Access To Criminal History (Act 34)

Volunteer Affirmation Statement (Act 24)

Child Welfare Portal (Act 151)

FBI Clearance

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Many important topics—such as attendance, technology, meals, and more—are included in the District section at the beginning of this handbook.

We encourage you to refer to that section for helpful information that supports your child's school experience. This school section includes details that are specific to Kennett High School.

DISTRICT INFO FIRST

KENNETT HIGH SCHOOL

OUR TEAM

HIGH SCHOOL CONTACTS

Main Office
(610) 444-6620

Nurse Office
(610) 444-6615

Counselor Office
(610) 444-6636

Attendance Office
(610) 444-6638

BUILDING PRINCIPAL
Dr. Elisha Ozer
eozer@kcsd.org
(610) 444-6620 ext. 30036

ATHLETIC DIRECTOR
Sean Harvey
sharvey@kcsd.org
(610) 444-6620 ext. 30054

ASSISTANT PRINCIPAL: A-G
Duane Kotz
dkotz@kcsd.org
(610) 444-6620 ext. 30004

SCHOOL COUNSELOR: A-G
Logan Buchanan
lbuchanan@kcsd.org
(610) 444-6620 ext. 30022

ASSISTANT PRINCIPAL: H-P
Chanel August
caugust@kcsd.org
(610) 444-6620 ext. 30048

SCHOOL COUNSELOR: H-P
Margaret Snyder
msnyder@kcsd.org
(610) 444-6620 ext. 30019

ASSISTANT PRINCIPAL: Q-Z
Jeff Thomas
jthomas@kcsd.org
(610) 444-6620 ext. 30010

SCHOOL COUNSELOR: Q-Z
Michelle Sojo Carro
msojocarro@kcsd.org
(610) 444-6620 ext. 30020

Sara Cannillo
scannillo@kcsd.org
504 Coordinator and Testing Coordinator
(610) 444-6620 ext. 30064

Sylvia Cintora
scintora@kcsd.org
Current and Former ELD
(610) 444-6620 ext. 30049

Yareli Lara
ylara@kcsd.org
School Social Worker
(484) 734-1627

LETTER FROM THE PRINCIPALS

KHS

WELCOME

Welcome to Kennett High School!

It is our pleasure to welcome you to a school community built on a tradition of excellence, opportunity, and pride. As you walk up our historic front steps, you are joining generations of Blue Demons who have challenged themselves to work hard, be kind, and make a positive impact on those around them.

At Kennett High School, we believe that academic excellence and strong character go hand in hand, and we are committed to helping every student discover their passions, reach their goals, and prepare for success beyond graduation.

Recognized by U.S. News & World Report as one of America's Best High Schools, Kennett High School offers outstanding opportunities both inside and outside the classroom. Whether your interests lie in rigorous academics, championship athletics, award-winning music and theater programs, or the many clubs and activities that make our school vibrant, there is a place for you here.

We encourage you to get involved, support one another, and make the most of every opportunity. Together, we will continue to build on our proud traditions while creating an exceptional experience for every Blue Demon.

Sincerely with Kennett PRIDE,
The KHS Principals

At KHS, we believe in **Kennett P.R.I.D.E,** which represents

- Personal Responsibility
- Respect
- Integrity
- Dedication
- Excellence



BLUE DEMON

School Mascot

ROYAL BLUE AND WHITE

School Colors

START ON TIME

KHS

HIGH SCHOOL SCHEDULE

We are excited to welcome your child each day. Let's work together to start the day safely and on time.

PLEASE NOTE

Students should not arrive at school more than 15 minutes before the school day begins unless they are:

- Taking part in a supervised school activity, or
- Enrolled in a before-school program

There is no adult supervision before this time. Arriving at the right time helps keep all students safe.

OPENING TIMES

Regular Opening
- 7:40 a.m. First period begins
- 2:35 p.m. Last period ends

Delayed Opening
- 9:40 a.m. First period begins
- 2:35 p.m. Last period ends

Early Dismissal
- 11:30 a.m.

ARRIVAL AND DISMISSAL: HIGH SCHOOL

DROP-OFF AND PICK-UP LOCATIONS

To ensure safety and smooth traffic flow, please follow these guidelines:

- Use **designated drop-off and pick-up** locations only
- **Do not drive to the front steps** of the main building during arrival or dismissal
- This area must remain clear for **bus arrival and departure**

SOUTH WING DROP-OFF

If using the South Wing entrance:

- Follow posted signs and **traffic arrows**
- Proceed to the **back parking lot**
- Students must enter through the **doors near the Wrestling Room and Auxiliary Gym**

Important:

- There is **no student entrance at the end of the South Wing hallway**
- All students must be dropped off **behind the building**

Thank you for helping us maintain a safe and efficient arrival and dismissal process.

BELL SCHEDULES

KHS

REGULAR SCHEDULE

DAILY BELL SCHEDULE

Monday, Tuesday & Friday --- ALL Period Day				
Time	**Period**			**Minutes**
7:40-8:20	1			40 min
8:24-9:04	2			40 min
9:08-9:37	AIE			29 min
9:41-10:21	3			40 min
10:25-11:05	4 *TCHS Leaves at 11:05*			40 min
11:09-1:07	Lunch 1: 11:09-11:39 (30 min)	5-2: 11:09-11:49 (40 min)	5-3: 11:09-11:49 (40 min)	118 min
	5-1: 11:43-12:23 (40 min)	Lunch 2: 11:53-12:23 (30 min)	6-3: 11:53-12:33 (40 min)	
	6-1: 12:27-1:07 (40 min)	6-2: 12:27-1:07 (40 min)	Lunch 3: 12:37-1:07 (30 min)	
1:11-1:51	7			40 min
1:55-2:35	8			40 min

Wednesday --- ODD Period Day				
Time	**Period**			**Minutes**
7:40-9:04	1			84 min
9:08-9:37	AIE			29 min
9:41-11:05	3 *TCHS Leaves at 11:05*			84 min
11:09-1:07	Lunch 1: 11:09-11:39 (30 min)	5-2: 11:09-11:51 (42 min)	5-3: 11:09-12:33 (84 min)	118 min
	5-1: 11:43-1:07 (84 min)	Lunch 2: 11:53-12:23 (30 min)		
		5-2: 12:25-1:07 (42 min)	Lunch 3: 12:37-1:07 (30 min)	
1:11-2:35	7			84 min

Thursday --- EVEN Period Day				
Time	**Period**			**Minutes**
7:40-9:04	2			84 min
9:08-9:37	AIE			29 min
9:41-11:05	4 *TCHS Leaves at 11:05*			84 min
11:09-1:07	Lunch 1: 11:09-11:39 (30 min)	6-2: 11:09-11:51 (42 min)	6-3: 11:09-12:33 (84 min)	118 min
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BELL SCHEDULES

KHS

2-HOUR DELAY

2-HOUR DELAY

Monday, Tuesday & Friday --- ALL Period Day				
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1:11-2:35	8			84 min

ATTENDANCE

HIGH SCHOOL

KHS

Every minute matters.

CUMULATIVE MINUTES

We know that time in class is important. In high school, **attendance is measured by the time students spend in class.**

This means:

- Attendance is **tracked by total minutes**
- Missing part of the day adds up over time

Examples:

- Missing 1 period in a 9-period day = 1/9 of a day absent
- Missing 1 period in a 5-period day = 1/5 of a day absent

Partial absences (late arrivals, early dismissals, or missed classes) count toward the **10 parent-excused absences allowed each year.**

REPORTING AND NOTIFICATION

The process for reporting absences stays the same as other schools.

- Timely notes are important to avoid unexcused absences
- If your child misses 1st period, you will be notified by 9:40 a.m.
- If your child misses other periods, you will receive a message after 4:00 p.m.

You can check attendance anytime in the Skyward Family Access Portal.

CLASS ATTENDANCE EXPECTATIONS

- Attendance is taken **each period** by the teacher
- Students are expected to be **on time and attend all classes and study halls**

If a class is missed:

- Students must work with their teacher to make up missed work

If a student skips a class:

- The teacher will report it to the **Assistant Principal**
- The school will determine next steps

HIGH SCHOOL ATTENDANCE

TARDY TO SCHOOL

The school day begins at **7:40 a.m.** Students should be in their **Period 1 or 2 class by 7:40 a.m.**

If a student arrives after 7:40 a.m., they must:

- Report to the **Attendance Office (Main Office)**
- Sign in
- Get an **admit-to-class slip** before going to class

A written note (not email) must be submitted to the Attendance Office ***the same day.***

Students with repeated tardies may be referred for a **restorative intervention.**

CLASS ATTENDANCE AND LATENESS

Attendance is taken **each period** by the teacher using the electronic gradebook system.

If a student skips a class:

- The teacher will report it to the **Assistant Principal**
- The school will determine if the absence is excused or unexcused and take appropriate action

Students are expected to:

- Arrive on time
- Attend all scheduled classes and study halls

Regular attendance is important for success in each course. If a student misses class, they must:

- Work with their teacher to make up missed work, assignments, or tests

Students will be given three minutes to pass from one class to the next. Excessive lateness to class may result in a referral for Restorative Intervention.

EDUCATIONAL PLANNING

HIGH SCHOOL

KHS

Be prepared to meet expectations for course completion.

COURSE SELECTION

Course planning information is available on the High School website at the Educational Planning section under the Academics tab.

Winter (January–March):

- Students access course selection information at the **Educational Planning section** of the website
- Teachers **recommend courses** based on student progress
- Students **choose elective courses** in the Skyward Family Access Family Portal
- School counselors review selections with students

Families will be asked to review course requests in the Skyward Family Access Portal. Requests shown at this time are not final schedules.

Spring:

- Updated course requests are shared in the Skyward Family Access Portal
- Families may request changes to electives only
- This is the last chance to make changes or request overrides

Summer:

- Draft schedules are posted in the Skyward Family Access Portal
- Contact your school counselor only if there is an error

School Year:

- Students receive final schedules on the first day
- Schedule changes are not made during the school year

SENIOR/JUNIOR OPTION

Students may have the opportunity to adjust their schedules during their junior and senior years.

- **Junior Option:** May allow students to opt out of up to 2 class periods
- **Senior Option:** May allow students to opt out of up to 4 class periods

Students must **meet specific requirements to qualify**. For details and application information, please contact the School Counseling Office.

QUALITY POINTS AND GRADE POINT AVERAGE

KHS

HIGH SCHOOL GRADING AND ASSIGNMENT POLICIES

Tracking Student Progress

GRADING: GPA AND QUALITY POINTS

KCSD uses a **Grade Point Average (GPA)** to measure student performance.

GPA is calculated by:

- Converting final course **grades into points**
- Adjusting for the credit value of each course
- Including **all high school courses**

GPA SCALES

Students receive GPA information using two scales:

- **Unweighted GPA**
  - Based on course grades only
  - Maximum: **4.33**
- **Weighted GPA**
  - Gives extra value for more challenging courses
  - **Honors courses:** up to **4.83**
  - **Advanced Placement (AP) courses:** up to **5.33**

This system helps recognize both student performance and the level of challenge in their coursework.

Exceptions for medical waivers in electives for physical education

KHS

HIGH SCHOOL GRADING AND ASSIGNMENT POLICIES

Descriptor	Percentage	Letter	Regular	Honors	Advanced Placement
Excellent	97 - 100	A+	4.33	4.83	5.33
Excellent	93-96	A	4	4.5	5
Excellent	90-92	A-	3.67	4.17	4.67
Above Average (Advanced)	87-89	B+	3.33	3.83	4.33
Above Average (Advanced)	83-36	B	3	3.5	4
Above Average (Advanced)	80-82	B-	2.67	3.17	3.67
Average (Proficient)	77-79	C+	2.33	2.83	3.33
Average (Proficient)	73-76	C	2	2.5	3
Below Average (Basic)	70-72	C-	1.67	2.17	2.67
Below Average (Basic)	67 - 69	D+	1.33	1.83	2.33
Below Average (Basic)	60 - 66	D	1	1.5	2
Did not meet standards		F	0	0	0

HIGH SCHOOL GRADING AND ASSIGNMENT POLICIES

INCOMPLETE GRADE

In some cases, a student may receive an **Incomplete (I).**

- This is used only when work is missed due to reasons outside the student's control (such as illness)
- Missing work must be completed **before the next progress report**

If the work is not completed:

- **A failing grade** will be given for the assignment
- This grade will be included in the marking period average



FINAL EXAMS AND GRADES

Final exams are given in all semester and full-year courses.

- Students must take exams on the **scheduled dates**
- An exam schedule will be shared in advance

Final grades are based on both marking periods and exams:

- **Marking periods:** 80% of the final grade
- **Final exams:** 20% of the final grade
  - (10% from each semester exam)

How Final Grades Are Calculated:

- **Year-long courses:**
  - Marking periods and exams are combined to determine the final grade
- **Semester courses:**
  - Marking periods and the final exam are combined to determine the final grade
- **Summer School**
  - Final grades from summer school courses will be included in the student's academic record but will not be weighted. Students are encouraged to repeat any failed course in summer school.

TRANSFER GRADES

- Grades from other schools are **matched to similar courses at Kennett High School**
- AP courses are weighted on the 5.33 scale
- Honors courses are weighted **only if a similar course exists at KHS**

HIGH SCHOOL GRADING AND ASSIGNMENT POLICIES

CLASS RANK

Class rank compares students **based on their weighted GPA,** from highest to lowest.

- No ranking is shared within the top 5%
- Students who rank in the top 5% of their class will all have their numeric rank as 1
- The principal may adjust rank listings if needed

HONOR ROLL

- Honor Roll is based on the **unweighted GPA** and is calculated after each marking period.

Honor Roll	**Exceptions for medical waivers in electives for physical education*	Additional Requirements
Distinguished Honors	3.75	No grade below B- and all courses must be graded*
Honors	3.25	No grade below C and all courses must be graded*

Exceptions for medical waivers in electives for physical education

LATE ASSIGNMENT EXPECTATIONS

- Late work policies are set by each teacher
- Late assignments may receive a grade penalty
- Teachers will share their late work policy on Schoology

SCHOOLOGY EXPECTATIONS

Schoology helps students and families stay connected to learning. Teachers are expected to provide clear and consistent information, including:

- **Assignments** (classwork and homework) with due dates
- **Learning materials** (videos, handouts, worksheets, syllabus, rubrics, etc.)
- **Daily learning goals** or topics covered in class
    - Advance notice of projects, tests, and quizzes

EARNING A DIPLOMA

HIGH SCHOOL GRADUATION REQUIREMENTS

KHS

Be prepared to graduate.

HOW TO GRADUATE

KCSD celebrates each student's success at graduation.

A **high school diploma** is awarded to students who complete all graduation requirements **set by the School Board.**

To graduate, students must:

- **Successfully complete** all required courses in grades **9–12**
- Meet **state graduation requirements**
- Complete the **Graduation Project**

KCSD awards **one diploma to all graduates**. There are no different types of diplomas based on a student's program of study.

MINIMUM CREDITS TO BE PROMOTED TO:

Senior	18
Junior	12.8
Sophomore	6.4

Subject	Credits
English	4
Social Studies	4
Mathematics	4
Science	4
Health/PE	1.2
Humanities	2
Electives	6
Graduation Project	Required
Total	25.2

Please note – The Health and Physical Education requirement for 11th and 12th grade students has been waived. Students take Health and Physical Education for only two years, usually in 9th and 10th grades. For 10th Grade Students who attend TCHS, the Health and Physical Education requirement is 1.0.

GRADUATION PROJECT

KHS

HIGH SCHOOL GRADUATION REQUIREMENTS

This is a state requirement.

THE PROJECT

All students must complete a **Graduation Project** to earn a diploma from Kennett High School. This is a state requirement.

Project Requirements include **four parts**:

- **Written** component
- **Research** component
- **Technology** component
- **Interview**

This project helps students:

- **Apply and understand** what they have learned
- **Think critically** and solve problems
- **Communicate** their ideas clearly

TIMELINE AND EXPECTATIONS

- All parts of the project should be **completed by January of junior year**

Students who do not meet this deadline:

- May not be allowed to **attend prom**
- May not be eligible for a **senior parking permit**

Students must complete the project to graduate.

CONTACT

For more information, please contact **the Graduation Project Coordinator (Jennifer Schmalzbach at jschmalzbach@kcsd.org**.

KHS

HIGH SCHOOL GRADUATION REQUIREMENTS

ACT 158

Pennsylvania requires students to show they are ready to graduate through one of several **Pathways to Graduation.**

Students can meet this requirement in different ways:

KEYSTONE EXAM PATHWAY

- Score **Proficient or Advanced** on Keystone Exams (Algebra, Biology, Literature), **or**
- Earn a **combined Keystone score of 4452 or higher**

ALTERNATIVE ASSESSMENT PATHWAY

- Meet benchmark scores on one of the following:
  - **PSAT: 970+**
  - **SAT: 1010+**
  - **ACT: 21+**
- Be accepted to a **4-year college or university**
- Complete another approved assessment

CAREER AND TECHNICAL PATHWAY

- Show success in a **career and technical program**
- Complete **4 semesters at TCHS or OHSPSA**

EVIDENCE-BASED PATHWAY

Provide **3 pieces of college or career readiness evidence**, such as:

- Industry certification (for example, CPR)
- Acceptance to a **2-year college**
- Strong performance on Keystone Exams
- Completion of the **Graduation Project**
- A job offer or military enlistment

Act 158 gives students multiple ways to show what they know and prepare for their future.
Visit the Act 158: Pathways to Graduation Toolkit

RESTORATIVE PRACTICES

KHS

COMMUNICATION, REFLECTION, REPARING HARM

"The fundamental hypothesis of Restorative Practices is that human beings are happier, healthier, more productive, and more likely to make positive changes in their own behavior and in their communities when we do things with them, rather than to them or for them or not at all."
— International Institute of Restorative Practices (IIRP)

Restorative practices focus on **communication, reflection, and repairing harm.** These approaches help students build strong relationships, develop problem-solving skills, and grow as members of the school community.

For more details, please refer to the Code of Student Conduct.

RESTORATIVE RESPONSES

Depending on the situation, students may participate in:

DURING THE SCHOOL DAY

- Lunch restriction
- Behavior reflection
- Restorative conversations

AFTER SCHOOL

- Behavior reflection or tardy reflection
- Work completion

INTENSIVE SUPPORT

- Repeated behavior reflection
- Accountability project
- Work completion
- Exit ticket
- Teacher communication
- Half-day or full-day restorative commitment

INTENSIVE RESTORATIVE

- **Orientation:** Guiding principles for IR, expectations for the day.
- **Assignments/Missing or New:** Students will use Schoology to determine what assignments are past due, current, or posted that day to develop a "to-do" list for the time in IR.
- **Accountability Project:** Opportunity for the student to acknowledge why they are in ISS, who they have affected and how to move forward.
- **Work Completion:** Students will complete work/assignment.
- **Exit Ticket:** Opportunity for the student to communicate their academic progress. Accountability Project submission, Restorative communication (email/F2F)

HIGH SCHOOL LIFE

KHS

LIBRARY MEDIA CENTER

Leverage our excellent resources.

LIBRARY MEDIA CENTER

The Library Media Center, located on the third floor of the high school, supports student learning and research. Our goal is to help students become **confident users of information and thoughtful learners.**

HOURS AND ACCESS

Open daily from 7:15 a.m. – 3:15 p.m.

- Open late two days a week until 4:30 p.m.

Students may use the library for:

- Research and classwork
- Computer access
- Reading and study

RESOURCES

The library offers:

- Books for reading and research
- Online databases and digital resources
- eBooks and subject-specific tools

Many resources can be accessed from home at catalog.kcsd.org. Passwords are available from library staff.

EXPECTATIONS

- The library is a quiet and respectful space
- Students must follow the Acceptable Use Policy when using computers
- Disruptive behavior or misuse of resources may result in loss of library privileges

PROGRAMS AND SUPPORT

The library offers programs throughout the year, including a book club, to encourage reading and learning.

CONTACT

For more information, contact the Library Media Specialist at 610-444-6617

LOCKERS AND SCHOOL STORE

LOCKERS: SCHOOL AND GYM

Students are responsible for keeping their belongings safe and secure.

GYM LOCKERS

Students should use their assigned gym locker during physical education class.

- **Do not leave items** on benches or the floor
- **Do not leave lockers** unsecured (short combinations)
- **Remove belongings** after class

Please report any locker problems to your gym teacher or a school administrator.

SCHOOL LOCKERS

Students are assigned lockers at the start of the school year.

- Lockers should be locked at all times
- Avoid bringing valuable items to school
- If you bring valuables, store them securely in your locker

Students are responsible for items stored in their lockers. The school is not responsible for lost or stolen items.

Lockers are school property, and school officials may search lockers if needed (See Policy 226).

SCHOOL STORE

The School Store is run by the Business Department with support from FBLA students.

Students can purchase:

- School supplies
- Kennett spirit wear

Store hours will be posted for student access.

SMARTPASS

Students must use SmartPass **any time they leave the classroom.**

This includes trips to:

- The bathroom
- Water fountain
- Printer
- Support services (counseling, nurse, restorative support, etc.)

USING SMARTPASS

- Students **must have teacher permission** to leave the classroom
- Students **must start and end their pass** each time
- Students **should carry a pass** while in the hallways

If a pass is not ended, it **may affect future pass privileges.**

If students are placed in a queue, they **must wait until access is granted.**
In an emergency, the teacher may allow immediate access.

EXPECTATIONS AND CONSEQUENCES

SmartPass use is monitored to keep students safe and accountable.

If a student misuses SmartPass:

- **First:** Teacher conversation
- **Continued concerns:** Recorded in SmartPass
- **After repeated issues:** Office referral

DRIVING AND PARKING

STUDENT DRIVERS

Driving to school and parking on campus **are privileges, not rights.**

- Parking is available **for Seniors chosen through a lottery system,** as space is limited
- A **non-refundable permit fee** is required
- Underclassmen who park without permission **may lose future parking privileges**

PARKING EXPECTATIONS

Student drivers awarded a parking space **must:**

- **Register** their vehicle with the Assistant Principal's office
- Park only in **designated student parking areas**
- Park **front end first**
- Follow all **traffic signs and rules**
- Drive safely and **follow Pennsylvania traffic laws**

Please note:

- Parking is **at your own risk**; the school is not responsible for damage or theft
- Parking permits are **not transferable**
- Do not give your parking spot to another student
- **Notify the school** if you will not be using your parking permit

CONSEQUENCES

Students who do not follow parking rules may face:

- School **disciplinary action**
- **Loss** of parking privileges
- Police **citations or towing**

Repeated discipline (including tardies) may result in:

- **5 infractions:** 1-week suspension of parking privileges
- **6 infractions:** 1-month suspension
- **7 infractions:** Possible loss of parking for the rest of the school year

WORKING PAPERS

Students ages 14–17 must have working papers to be legally employed in Pennsylvania.

- Employers are required to have working papers on file
- There are limits on the types of jobs and hours minors may work

HOW TO APPLY

- Working papers **are issued by the state** where the job is located
- Kennett High School can issue working papers for **jobs in Pennsylvania only**

To apply:

- Get an **application from the School Counseling Office**
- Provide **proof of age** (birth certificate, passport, or similar document)
- Have a parent/guardian **sign the application**

Once completed, the school will issue the working permit.

IMPORTANT NOTES

- Students **18 or older** do not need working papers
- Students who have **graduated do not need working papers**

KHS

CODE OF DRESS

Students are expected to dress appropriately for school and related activities.

GUIDELINES TO ACCEPTABLE DRESS

Refer to School Board Policy 221 for Code of Dress.

Students should dress in a way that is **safe, respectful, and appropriate for school.** Clothing or accessories are not allowed if they:

- Disrupt the learning environment
- Promote violence, drugs, alcohol, or tobacco
- Are offensive or discriminatory

GENERAL GUIDELINES

Students **may not wear:**

- Clothing that is too revealing (such as exposed midriffs or see-through items)
- Items that show undergarments
- Hats, hoods, or head coverings (unless for religious, cultural, or medical reasons)
- Sunglasses inside the building
- Chains, spikes, or unsafe accessories

Additional expectations:

- Pants must be worn at the waist
- Shorts and skirts should be an appropriate length
- Shoes must be worn at all times (no slippers)
- Outerwear (coats/jackets) should not be worn during the school day

SAFETY AND RESPONSIBILITY

- Students may need to adjust clothing for certain classes or activities (such as PE or labs)
- The school is **not responsible** for lost or valuable items brought to school

ENFORCEMENT

If a student's clothing does not meet expectations:

- They will be asked to **change or adjust it**
- Continued concerns may result in **disciplinary action**

School administrators may make final decisions about appropriate dress to maintain a positive learning environment.

NHS

The **National Honor Society (NHS)** recognizes students who demonstrate excellence in scholarship, leadership, service, and character.

To be eligible for consideration, students must:

- Be a sophomore, junior, or senior
- Have attended Kennett High School for **at least one semester**
- Earn a minimum weighted cumulative **GPA of 3.75**
- Participate in at least **two school-sponsored activities**
- Demonstrate strong leadership, character, and service, including **40 documented hours of community service**

Eligible students will be invited to complete an activity résumé and participate in the selection process. Final membership is determined by a faculty council using the National Honor Society selection criteria. Additional information is available from the NHS advisor.

The following guidelines are used in defining **leadership, service and character:**

LEADERSHIP

The student who exercises leadership:

- Is resourceful in proposing new problems, applying principles, and making suggestions
- Demonstrates initiative in promoting school activities
- Exercises influence on peers in upholding school ideals
- Contributes ideas that improve the civic life of the school
- Is able to delegate responsibilities
- Exemplifies positive attitudes
- Inspires positive attitudes
- Demonstrates academic initiative
- Successfully holds school offices or positions of responsibility, conducting business effectively and efficiently, and without prodding demonstrates reliability and dependability
- Is a forerunner in the classroom, at work, and in school or community activities
- Is thoroughly dependable in any responsibility accepted

NATIONAL HONOR SOCIETY

SERVICE

A student who serves:

- Is willing to uphold scholarship and maintain a loyal school attitude
- Participates in some outside activity: Girl Scouts; Boy Scouts; church groups; volunteer services for the aged, poor, or disadvantaged; family duties
- Volunteers dependable and well-organized assistance, is gladly available, and is willing to sacrifice to offer assistance
- Works well with others and is willing to take on difficult or inconspicuous responsibilities
- Cheerfully and enthusiastically renders any requested service to the school
- Is willing to represent the class or school in inter-class and inter-scholastic competition
- Does committee and staff work without complaint
- Shows courtesy by assisting visitors, teachers, and students

CHARACTER

The student of character:

- Takes criticism willingly and accepts recommendations graciously
- Consistently exemplifies desirable qualities of behavior (cheerfulness, friendliness, poise, stability)
- Upholds principles of morality and ethics
- Cooperates by complying with school regulations concerning property, programs, office, halls, etc.
- Demonstrates the highest standards of honesty and reliability
- Shows courtesy, concern, and respect for others
- Observes instructions and rules, punctuality, and faithfulness both inside and outside the classroom
- Has powers of concentration and sustained attention as shown by perseverance and application to studies
- Manifests truthfulness in acknowledging obedience to rules, avoiding cheating in written work, showing unwillingness to profit by the mistakes of others
- Actively helps rid the school of detrimental influences or environment

MEMBERSHIP EXPECTATIONS

Students who are selected for membership in the National Honor Society will be inducted in a formal ceremony **held in March**. Parents and faculty will be invited to attend. Until induction occurs, a student is considered a candidate. To remain a member, a student must maintain all of the standards used in selection. Students who do not maintain these standards may be removed from the organization or put on probation.

ACTIVITIES

ELIGIBILITY

KHS

To be eligible to participate in activities and athletics, students must be in good standing with school regulations and expectations.

PARTICIPATION IS A PRIVILEGE

Students are encouraged to take part in school activities such as dances, sports, performances, and clubs.

To participate, students must be in **good standing,** including:

- Attendance
- Behavior
- Academic performance

School **administration will determine** eligibility based on these areas.

ACADEMIC INTEGRITY

Students are expected to act with honesty and integrity in their schoolwork.

This means:

- Completing their own work
- Not using unauthorized help
- Showing their true skills and effort



ATHLETIC AND ACTIVITY ACADEMIC REQUIREMENTS

Student eligibility for athletics is reviewed weekly.

WEEKLY ELIGIBILITY

- If a student has **2 or more failing grades** at the end of the week (Friday), they will be ineligible for the following week (Monday–Sunday)
- If grades improve by the next Monday, eligibility is restored

MARKING PERIOD AND YEAR-END ELIGIBILITY

- 2 or more failing grades **at the end of a marking period**:
  - → Ineligible for 15 school days
- 2 or more failing grades **at the end of the school year:**
  - → Ineligible for 15 school days at the start of the next school year

ADDITIONAL GUIDELINES

- Students **may not drop a course** to regain eligibility
- All courses count toward eligibility, regardless of credit value

REPEATED INELIGIBILITY

Students who become ineligible twice in a season **may be removed from participation** for the rest of the season at the principal's discretion.

ATTENDANCE FOR ATHLETIC ELIGIBILITY

Regular school attendance is required to participate in athletics.

ATTENDANCE LIMITS

- Students who are absent for **20 or more days in a semester** may not participate in athletic contests
- Eligibility may be restored after **attending 60 school days** following the 20th absence

GAME DAY ATTENDANCE

- Students **must be in school by 11:00 a.m.** to participate in a game or event that day
- Exceptions may be approved by the Principal

ADDITIONAL EXPECTATIONS

- Students serving **Out-of-School Suspension (OSS) are not eligible** to participate in athletic activities during the suspension

KENNETT HIGH SCHOOL ATHLETIC POLICIES

Detailed athletic policies are available at the Athletics section of the high school website.

All student-athletes and a parent/guardian must review and sign the Athletic Policies before participation.

REQUIRED FORMS AND FEES

To try out or practice for any **PIAA sport,** students must complete all required forms and fees.

Required items include:

- PIAA CIPPE Forms
- KCSD Athletic Participation Form
- Athletic participation fee

All forms and fees must be submitted to the **Athletic Office before the first official practice or tryout** date. Students **may not participate** until all requirements are completed.

Forms are available:

- In the Main Office
- In the Athletic Office
- On the KHS Athletics website

Athletics Website

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Many important topics—such as attendance, technology, meals, and more—are included in the District section at the beginning of this handbook.

We encourage you to refer to that section for helpful information that supports your child's school experience. This school section includes details that are specific to Kennett Middle School.

DISTRICT INFO FIRST

KENNETT MIDDLE SCHOOL

OUR TEAM

MIDDLE SCHOOL CONTACTS

195 Sunny Dell Road
Landenberg, PA 19350

Main Office	Attendance Office	Nurses Office
610-268-5800	610-268-5800	610-268-5800

MIDDLE SCHOOL ADMINISTRATION

BUILDING PRINCIPAL
GRADE 8 PRINCIPAL
Jake Moore
jmoore@kcsd.org

GRADE 7 PRINCIPAL
Katie King
kking@kcsd.org

GRADE 6 PRINCIPAL
Rebecca Robbins
rrobbins@kcsd.org

ADMINISTRATIVE ASSISTANT
Vicki Rohrer
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ADMINISTRATIVE ASSISTANT
Yazmin Emmanuelli
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SCHOOL COUNSELORS

GRADE 8 COUNSELOR
Shariyf McCormick
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GRADE 7 COUNSELOR
Lauren Boder
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GRADE 6 COUNSELOR
Kori Barley-Stoudemire
kbarley@kcsd.org

SOCIAL WORKER
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ADMINISTRATIVE ASSISTANT
Gerilyn Staley
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SCHOOL NURSES

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joakes@kcsd.org
Ext 40018

Linda Mitchell, RN
lmitchell@kcsd.org
610-268-1612
Ext 40037

LETTER FROM YOUR PRINCIPAL

WELCOME

Dear Kennett Middle School families,

My name is Jake Moore, and I am proud to serve as principal of Kennett Middle School. If you don't already, you are going to love this place. Kennett Middle School is a five-time Pennsylvania School to Watch, recognized nationally for high performance in academics, developmental responsiveness, social equity, and strong organizational practices. Of all the things that make KMS special, the most important is this: every decision we make is grounded in what is best for students.

For decades, the expectation for all KMS students and staff has been simple: work hard and be kind. That expectation remains at the heart of everything we do. If students and staff can live by those two values each day, the rest of middle school has a way of falling into place. At KMS, your child will be challenged, supported, and heard. These values help create a school environment where every student feels they belong and can enjoy coming to school each day.



We are proud to be a school that functions as part of the Kennett community, not separate from it. I have seen firsthand the incredible support this community gives its children and the Kennett Consolidated School District, and it is truly exceptional. Consider becoming a KCSD volunteer and getting involved in your child's KMS experience through various opportunities to volunteer and chaperone, join KMS's Parent Teacher Organization, or even volunteer at After-the-Bell.

We have just three short years to help your child grow from an elementary student into a high school student, so we know how important it is to make every moment count.

Know that our commitment to your children will never waver. Dr. Robbins, Ms. King, and I are excited to welcome you to KMS. Together, we've got this.

Sincerely with Kennett **PRIDE**,
Jake Moore, Ed. D | KMS Principal

DJ
School Mascot

ROYAL BLUE AND WHITE
School Colors



PHILOSOPHY

WELCOME TO MIDDLE SCHOOL

At Kennett Middle School, we recognize each student as a unique individual whose self-image evolves during these formative years.

WELCOME

Middle school is an important time of **growth and change**. At Kennett Middle School, we support students as they move from elementary school to high school.

Our goal is to provide **a safe, welcoming environment** where students can grow:

- Academically
- Socially
- Emotionally

We believe **every student is unique.** During these years, students build confidence, develop independence, and learn to respect themselves and others.

SUPPORTING STUDENT GROWTH

At Kennett Middle School, we help students:

- **Strengthen their learning** across all subjects
- **Build positive relationships** with peers and staff
- Grow **independence and responsibility**
- Explore their **interests, values, and identity**
- **Develop skills** for success in high school and beyond

OUR APPROACH TO LEARNING

Our programs are **designed to meet the needs of all learners.** We provide meaningful learning experiences that prepare students for the next step in their education.

The middle school experience connects:

- The **student-centered learning** of elementary school
- The **subject-focused learning** of high school

This ensures **every student** is supported during these important years.

KENNETT PRIDE

KMS

DO YOUR BEST

At Kennett Middle School, students are expected to do their best in the classroom and challenge themselves in their learning.

WHAT IS KENNETT PRIDE?

Kennett PRIDE is a school-wide program that helps students understand what is expected of them.

PRIDE stands for:

- **P**ersonal Responsibility
- **R**espect
- **I**ntegrity
- **D**edication
- **E**xcellence

Students are expected to **show PRIDE in all areas of school**—classrooms, hallways, and activities.

RECOGNITION AND SUPPORT

When students demonstrate PRIDE:

- Staff recognize them for **positive behavior**
- Students may receive Kennett “Squares”

Throughout the year:

- Teachers and administrators **teach and reinforce** these expectations
- Students are supported in **building strong habits** and positive choices

OUR SHARED COMMITMENT

As members of the Kennett community, we all work together to show **PRIDE** every day.

FOR STUDENTS

KMS

RIGHTS AND RESPONSIBILITIES

At Kennett Middle School, all students have rights and responsibilities that help create a safe and positive learning environment.

STUDENT RIGHTS

Students have the right to:

- Learn in a **safe, orderly, and respectful** environment
- Be treated with **fairness, dignity, and respect**
- **Feel free from** intimidation, harassment, or discrimination

STUDENT RESPONSIBILITIES

Students are expected to:

- Help maintain a **safe and respectful** school environment
- Treat classmates and staff with **kindness and respect**
- **Take responsibility** for their learning and behavior

HABITS FOR SUCCESS

Students can support their learning by:

- Developing strong study and organization skills
- Using their agenda or planner
- Asking teachers for help when needed
- Bringing materials home and back to school
- Using study time wisely
- Completing and turning in assignments on time
- Checking Schoology regularly for updates and assignments

START ON TIME

KMS

MIDDLE SCHOOL SCHEDULE

We are excited to welcome your child each day. Let's work together to start the day safely and on time.

PLEASE NOTE

Students should not arrive at school more than 15 minutes before the school day begins unless they are:

- Taking part in a supervised school activity, or
- Enrolled in a before-school program

There is no adult supervision before this time. Arriving at the right time helps keep all students safe.

OPENING TIMES

Regular Opening

- 7:35 a.m. First period begins
- 2:35 p.m. Last period ends

Delayed Opening

- 9:35 a.m. First period begins
- 2:35 p.m. Last period ends

Early Dismissal

- 11:30 a.m.

ARRIVAL

- The school **building opens at 7:20 a.m**.
- Students should report to their **first period by 7:35 a.m.**
- Students should listen carefully to morning announcements

If a student arrives after 7:35 a.m.:

- They must sign in at the attendance window
- They will be **marked tardy**

DISMISSAL

- Students are **dismissed at 2:35 p.m.**

At dismissal, students should:

- Go to their lockers
- Gather materials needed for homework
- Go directly to their assigned bus, unless in a supervised activity

If a student is being picked up:

- They should go directly to their parent/guardian's vehicle

BELL SCHEDULES

KMS

STANDARD SCHEDULE

STANDARD BELL SCHEDULE

GRADE 6

TIME	PERIOD
7:35-8:45	1
8:45-9:30	2
9:30-10:15	3
10:15-10:50	4
10:50-11:55	5
11:55-12:25	6a
12:25-12:55	Lunch
12:55-1:30	6b
1:30-2:35	7

GRADE 7

TIME	PERIOD
7:35-8:40	1
8:40-9:45	2
9:45-10:15	3a
10:15-10:50	4
10:50-11:35	5
11:35-12:05	Lunch
12:05-12:50	6
12:50-1:30	3b
1:30-2:35	7

GRADE 8

TIME	PERIOD
7:35-8:40	1
8:40-9:45	2
9:45-10:15	3a
10:15-10:50	4
10:50-11:20	Lunch
11:20-12:00	3b
12:00-1:05	5
1:05-1:50	6
1:50-2:35	7

BELL SCHEDULES

KMS

2-HOUR DELAY

2-HOUR DELAY SCHEDULE

GRADE 6

TIME	PERIOD
9:35-10:20	1
10:20-10:50	4
10:50-11:20	2
11:20-11:50	3
11:50-12:35	5
12:35-1:05	Lunch
1:05-1:50	6
1:50-2:35	7

GRADE 7

TIME	PERIOD
9:35-10:20	1
10:20-10:50	4
10:50-11:35	2
11:35-12:05	Lunch
12:05-12:35	5
12:35-1:05	6
1:05-1:50	3
1:50-2:35	7

GRADE 8

TIME	PERIOD
9:35-10:20	1
10:20-10:50	4
10:50-11:20	Lunch
11:20-12:05	2
12:05-12:50	3
12:50-1:35	5
1:35-2:05	6
2:05-2:35	7

MIDDLE SCHOOL LIFE

EXPECTATIONS

KMS

CAFETERIA EXPECTATIONS

Students are expected to help create a safe and respectful cafeteria environment.

- Students may **buy lunch or bring lunch** (no glass containers)
- Sit where you choose, unless directed by staff
- Stay seated and use a **quiet voice**
- Raise your hand to leave your seat (food or tray return)
- Be respectful to cafeteria staff and others
- Wait to be dismissed by staff
- Leave the cafeteria in an **orderly and quiet** way
- Do not take food or drinks out of the cafeteria

SMARTPASS

With the exception of an emergency, all students must create a **SmartPass** and obtain a teacher's approval to leave a classroom.

SCHOOL BUS EXPECTATIONS

See the Transportation section of this All-School and District Handbook for more details.

Riding the school bus is a **privilege**. Students are expected to follow all rules to keep everyone safe.

- Follow the bus driver's directions at all times
- Sit in your **assigned seat**
- Show respectful and responsible behavior
- Follow the same expectations as in school

Unsafe or inappropriate behavior may result in **consequences**, including **loss of bus privileges**. Any concerns or misconduct will be reported to school administration.

LATENESS TO CLASS

Students are expected to arrive **on time** to all classes.

- If a student is delayed by a teacher or administrator, they must have a **pass**
- Students who arrive late without a pass will be marked **tardy**

Teachers will address lateness to class.

Repeated or serious tardiness may be referred to the **principal's office.**

LOCKERS

Each student is assigned a locker for the school year and **is responsible for its contents.**

STUDENT RESPONSIBILITIES

- Keep lockers **locked at all times**
- Do not share locker combinations
- Store books and school materials in lockers
- Keep lockers **clean and organized**

Students are encouraged **not to bring valuable items** to school. Large or valuable items may be stored in the **main office.**

IMPORTANT INFORMATION

- Lockers are school property and may be inspected as needed (See School Board Policy 226)
- The school is not responsible for lost or stolen items

GYM LOCKERS

- Gym lockers are to be used only during P.E. class for P.E. clothing

PERSONAL POSSESSIONS

Students should take care when bringing personal items to school.

- Students are responsible for the safety and care of their belongings
- The **school is not responsible** for lost, stolen, or damaged items

Students are encouraged to leave valuable items at home when possible.

HOMEWORK

Homework is an important part of learning.

Students should:

- **Complete** assigned homework each day
- **Review** class lessons if no homework is given
- **Plan** ahead for long-term assignments

STUDY TIPS FOR SUCCESS

- Set a **regular time** for homework each day
- Choose a **quiet, distraction-free space**
- Make sure your study area is **well-lit and organized**
- Keep materials ready (pens, paper, ruler, etc.)
- Use your **Student Agenda Book** to track assignments
- Check your work before turning it in

Good organization and study habits help students succeed in school.

STANDARDS OF DRESS

BOARD POLICY 221

These standards create a positive, focused atmosphere conducive to learning. Students can visit the KMS Thread Shed if they need alternate clothing.

Students should dress in a way that is comfortable, safe, and appropriate for school. (School Board Policy 221)

GENERAL GUIDELINES

- Clothing should allow for movement and comfort throughout the day
- Tops should fully cover the torso and meet the top of bottoms
- Undergarments should not be visible

FOOTWEAR

- Shoes must be worn at all times
- Shoes should be safe for walking and activities, including physical education
- Closed-toe shoes are encouraged
- Slippers are not allowed

CLOTHING AND GRAPHICS

- Clothing should not display images or messages that are offensive or inappropriate (such as references to drugs, alcohol, violence, or discrimination)

HATS AND HEADWEAR

- Hats, hoods, and headwear should not be worn inside the building
- Exceptions may be made for religious, cultural, or approved reasons

ACCESSORIES

- Jewelry and accessories should be safe and not distracting

LAYERING

- Students are encouraged to wear layers to stay comfortable as temperatures change
- School-issued athletic uniforms may be worn on approved days, as directed by the coach

ATHLETICS

KMS

INTERSCHOLASTIC SPORTS PROGRAMS

Kennett Middle School students are encouraged to participate in after-school sports and activities. These programs help students stay active, build teamwork skills, and connect with others.

SPORTS BY SEASON

FALL SPORTS
- Football
- Girls' Soccer
- Boys' Soccer
- Field Hockey
- Girls' Volleyball
- Cross Country

WINTER SPORTS
- Wrestling
- Boys' Basketball
- Girls' Basketball

SPRING SPORTS
- Baseball
- Softball
- Boys' Lacrosse
- Girls' Lacrosse
- Boys' Volleyball
- Track & Field

Participation in school activities is a great way to build skills, confidence, and school pride.

ELIGIBILITY FOR SPORTS

KCSD values student participation in sports. However, a student's **first responsibility is academics.** To participate in sports, students must meet the following academic expectations:

WEEKLY ACADEMIC ELIGIBILITY
- Student-athletes must remain academically eligible to participate in interscholastic athletics
- Eligibility is **reviewed each Thursday afternoon** using current Skyward Grades Report
- Students **failing two or more classes** are ineligible to compete the following week
- Ineligible students **may continue to practice** but may not participate in games or contests
- **Eligibility may be restored** when updated grades and teacher verification confirm the student is no longer failing two or more classes, as approved by the Athletic Director
- Students are responsible for reviewing their eligibility status and **sharing eligibility or warning notices with their parent or guardian**

ADDITIONAL EXPECTATIONS
- All classes count toward academic eligibility
- Students may not drop a class to regain eligibility
- Repeated academic ineligibility may result in **removal from a team** for the remainder of the season at the discretion of the principal or Athletic Director

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Many important topics—such as attendance, technology, meals, and more—are included in the District section at the beginning of this handbook.

We encourage you to refer to that section for helpful information that supports your child's school experience. This school section includes details that are specific to Mary D. Lang Kindergarten Center.

DISTRICT INFO FIRST

MARY D. LANG KINDERGARTEN CENTER

OUR TEAM

CONTACT INFORMATION

409 Center Street
Kennett Square, PA 19348

Main Office
610-444-6260

KINDERGARTEN ADMINISTRATION

BUILDING PRINCIPAL
April Reynolds
areynolds@kcsd.org

ADMINISTRATIVE ASSISTANT
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adoherty@kcsd.org

ATTENDANCE CLERK
Christian Lagunas
clagunas@kcsd.org

SCHOOL COUNSELOR
Kourtney Phillips
kphillips@kcsd.org

SCHOOL NURSE
Ashley D'Amico RN, BSN, CSN
acote@kcsd.org
Ext: 70010

SCHOOL SOCIAL WORKER
Laura Boyer
lboyer@kcsd.org

LION

School Mascot

ROYAL BLUE AND WHITE

School Colors



LETTER FROM YOUR PRINCIPAL

WELCOME

Welcome to the Mary D. Lang Kindergarten Center!

We are excited to partner with you as your child begins this important and exciting chapter of their educational journey. Kindergarten is a time filled with magic and miracles: the magic of new friendships, new discoveries, and new experiences, and the miracles we witness each day as children learn, grow, and develop in remarkable ways.



We are honored to be part of your child's first experiences in school and are committed to creating a safe, nurturing, and engaging learning environment where every child feels valued, supported, and excited to learn.

At Mary D., we believe that strong partnerships between school and home are essential to student success. Together, we will celebrate the **M&Ms (Magic and Miracles)** that make kindergarten such a special year. We look forward to working with you to support your child academically, socially, and emotionally as they grow and learn.

This handbook is designed to provide important information about our school, procedures, and expectations. We encourage you to read it carefully and refer to it throughout the year. We are thrilled to welcome you and your family to our Mary D. community as we Grow Together.

Kind regards,

April Reynolds
Principal

START ON TIME

MDL

KINDERGARTEN SCHEDULE

We are excited to welcome your child each day. Let's work together to start the day safely and on time.

OPENING TIMES

Our Kindergarten has its own schedule.

Regular Opening
- 9:05 a.m. Day begins
- 3:05 p.m. Day ends

Delayed Opening
- 11:05 a.m. Day begins
- 3:05 p.m. Day ends

Early Dismissal
- 12:00 p.m.

ARRIVAL

- Students arriving by bus will arrive between 8:45–9:05 a.m.
- Parent drop-off is from 8:45–9:00 a.m. at the Mulberry Street entrance

Important:
- Do not drop students off before 8:45 a.m. (no supervision is available)
- Students must remain in their vehicle until a staff member assists them out
- Attendance is taken at 9:05 a.m.
- Students arriving after 9:05 a.m. must be signed in by an adult in the office

END-OF-DAY PICKUP

- Students will be **escorted to their vehicle** by staff
- A **written note** is required for parent pickup
  - Without a note, students will be sent home on their assigned bus
  - ***Please do not send pickup changes through TalkingPoints***
- One note may cover **repeated pickup arrangements** for a set time period
- A new note is required for any changes

If a student is not picked up, they will be taken to the office and **a parent/guardian will be contacted.**

EARLY DISMISSAL

- Send **a signed note** or come to the office to request early dismissal
- Students will be dismissed from the **main office only**
- Parents/guardians must come into the building for pickup
- Students will be called to the office when you arrive
- After **2:45 p.m**., early dismissal is not permitted

PBIS

MDL

POSITIVE BEHAVIOR INTERVENTIONS AND SUPPORTS

We use a program called PBIS (Positive Behavioral Interventions and Supports) to help students learn and practice positive behavior.

SCHOOLWIDE POSITIVE BEHAVIOR PLAN

PBIS helps create a **safe, caring, and supportive school environment** for all students.

WHAT STUDENTS LEARN

Students are taught simple, clear expectations, such as:

- Take care of yourself
- Take care of others
- Take care of our school

These expectations are taught and practiced in all areas of the school, including classrooms, hallways, and the cafeteria.

ENCOURAGING POSITIVE BEHAVIOR

- Staff teach and model expected behaviors
- Students are recognized and praised for making positive choices
- Schools may use small rewards or recognition systems

SUPPORTING ALL STUDENTS

PBIS provides support for every student:

- **Tier 1:** Support for all students
- **Tier 2:** Extra support for some students
- **Tier 3:** Individual support for students with greater needs

School teams work together to review data and make sure students get the support they need.

WHY PBIS MATTERS

PBIS helps:

- Create a positive school climate
- Build strong relationships
- Increase time for learning
- Support students' social and emotional growth

PBIS is about helping every child feel safe, supported, and ready to learn each day.

BEHAVIOR PROCEDURES

MDL

WORKING WITH STUDENTS

At Kennett schools, we work together to create a safe, respectful, and positive learning environment.

STUDENTS BEHAVIOR PROCEDURES

CLASSROOM SUPPORT

- Teachers are the first to support student behavior
- They work to maintain a positive learning environment in the **classroom, hallways, and playground**

Additional staff—such as counselors, administrators, and support staff—may assist when needed.

WHEN A CONCERN ARISES

When a behavior concern occurs, the teacher will:

1. Work directly with the student to resolve the issue
2. Involve others as needed, which may include:
    - Parent/guardian
    - School counselor
    - School administration

SERIOUS INCIDENTS

For serious behavior concerns:

- Parents/guardians will be contacted
- A student may be assigned consequences, including suspension

If a student receives an **out-of-school suspension (OSS):**

- A parent/guardian conference is required before the student returns to school

CODE

ADDITIONAL INFORMATION

School administration will make decisions based on each situation.

KCSD follows a Code of Student Conduct, which outlines expectations and procedures for all schools. The Code of Student Conduct is available on the KCSD website.

HOMEWORK LEARNING STRATEGIES

MDL

Formal homework is not assigned in kindergarten.

SUPPORT YOUR CHILD AT HOME

At Mary D. Lang Kindergarten Center, we believe young children learn best through **hands-on experiences, play, and meaningful interactions.**

For this reason, **formal homework is not assigned** in kindergarten. Instead, we partner with families by sharing ideas to support learning at home.

WAYS TO SUPPORT YOUR CHILD AT HOME

- Read with your child every day
- Practice writing their name and forming letters correctly
- Review letters, words, and simple sentences sent home
- Practice counting and number recognition up to 10 using everyday items
- Encourage independence with opening and closing lunch items
- Practice putting on and taking off coats (zippers and buttons)
- Begin learning how to tie shoes

These activities help build important skills and confidence for school success.

MORE INFORMATION

HELPFUL DETAILS

MDL

CLASS INTERRUPTIONS

We value every minute of learning time. To support all students, classroom interruptions should be kept to a minimum.

SUPPORTING LEARNING TIME

- Please help us protect instructional time by limiting interruptions
- Students should only be called out of class when **necessary**
- We work together to maintain **a focused and respectful learning environment**

VISITING AND VOLUNTEERING (SEE THE DISTRICT SECTION)

- All visitors must schedule an appointment through the **main office**
- Required clearance paperwork must be completed and approved in advance

COMMUNCATION WITH TEACHERS

- If you need to speak with your child's teacher, please **schedule an appointment**

SCHOOL EVENTS

- Many events take place throughout the school year
- To support all classrooms:
  - Students may not attend a sibling's classroom event during the school day
  - Please do not plan for your child to attend sibling activities during instructional time

Thank you for helping us protect learning time for all students.

ITEMS DROPPED OFF AT THE OFFICE

To help protect instructional time, please follow these procedures when dropping off items:

- Students will **not be called out of class** to pick up items
- Parents/guardians should leave items in the **secured vestibule**
- Clearly label all items with the **student's name and teacher**
- The office will notify the teacher that an item has been dropped off
- The teacher will arrange a time for the student to pick up the item

Thank you for helping us minimize disruptions to learning.

PARKING

To help keep our students safe, please follow these parking guidelines:

- Use the **designated neighborhood parking lot** at all times
- Follow all **“Student Drop-Off Only”** signs
- Do not park in front of the building
- Do not park in the **Mulberry Street drop-off lane**

Thank you for helping us maintain a safe and efficient arrival process.

PARENT EVENTS COMMITTEE (PEC)

The Parent Events Committee (PEC) supports our school by planning fun and meaningful experiences for students, families, and staff.

The PEC helps with:

- School events and activities
- Family engagement opportunities
- Teacher and staff appreciation

All families are welcome and encouraged to get involved.

RECESS

Students have **two recess periods each day.**

Recess provides time for:

- Creative, choice-based play
- Social interaction and relationship building
- Physical activity

Students are encouraged to connect with others, build friendships, and grow together.

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Many important topics—such as attendance, technology, meals, and more—are included in the District section at the beginning of this handbook.

We encourage you to refer to that section for helpful information that supports your child's school experience. This school section includes details that are specific to Bancroft Elementary.

DISTRICT INFO FIRST

BANCROFT ELEMENTARY SCHOOL

OUR TEAM

CONTACT INFORMATION

181 Bancroft Road
Kennett Square, PA 19348

Main Office
610-925-5711

BANCROFT ADMINISTRATION

BUILDING PRINCIPAL
Gerry Weinhardt
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SCHOOL COUNSELOR
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SCHOOL NURSE
Teresa Carter RN, MSN, CSN
tcarter@kcsd.org
Ext: 80005

SCHOOL SOCIAL WORKER
Dan Pennacchia
dpennacchia@kcsd.org

BANCROFT BEAR

School Mascot

ROYAL BLUE AND WHITE

School Colors



LETTER FROM YOUR PRINCIPAL

WELCOME

Bancroft Community,

Welcome to the 2026-2027 school year. It is a privilege to lead a school community that shows up every day with such genuine care for our students and each other.



Bancroft is a special place. The pride I felt walking through these doors for the first time last year has only grown as I have come to know our students, our staff, and our families more deeply. We will continue to build upon our strong foundation through high expectations, meaningful learning experiences, and a community that looks out for one another.

At Bancroft, we strive to model five expectations in everything we do: **Be Respectful, Be Responsible, Be Safe, Be Kind, and Always Be the Best that I Can Be.** These are not just words spoken, printed, or copied onto a slide. These expectations are the standard we hold ourselves to every day and we invite every member of our school community to hold us to them.

Please reach out with any questions as we are always happy to help. We cannot wait to see what this year brings. Welcome home Bancroft!

Sincerely,
Gerry Weinhardt

START ON TIME

BANCROFT SCHEDULE

BE

We are excited to welcome your child each day. Let's work together to start the day safely and on time.

OPENING TIMES

Our elementary schools have the same start and end times.

Regular Opening
- 8:35 a.m. Day begins
- 3:30 p.m. Day ends

Delayed Opening
- 10:35 a.m. Day begins
- 3:30 p.m. Day ends

Early Dismissal
- 12:00 p.m.

Students are considered late when they arrive at 8:46 a.m. or later.

ARRIVAL

- Students arriving by bus will arrive at approximately 8:35 a.m.
- Parent drop-off begins at 8:35 a.m.

Important:
- Do not drop students off before **8:35 a.m.** (no supervision is available)
- Students must remain in their vehicle until a staff member assists them out
- Attendance is taken at **8:45 a.m.**
- Students arriving after **8:45 a.m.** must be **signed in by an adult in the office**

EARLY DISMISSAL

- Send a signed note or come to the office to request early dismissal
- Students will be dismissed from the main office only
- Students will be called to the office when you arrive
- Parents/guardians must come into the building for pickup
- After 3:00 p.m., early dismissal is not permitted

Thank you for helping us maintain a safe and smooth dismissal process.

CHILDCARE OPTION

- Before-school care is available through the **Y-CARE program**
- Please contact the **YMCA** for details and registration

END-OF-DAY PICKUP

- Students will be **escorted to their vehicle** by staff
- A **written pickup note** is required to be sent to the office
  - Without a note, students will be sent home on their assigned bus
  - ***Please do not send pickup changes through TalkingPoints***
- One note may be used for **ongoing pickup arrangements** for a set period of time
- A new note is required for any changes

If a student is not picked up, they will be taken to the office and a parent/guardian will be contacted.

PBIS

BE

POSITIVE BEHAVIOR INTERVENTIONS AND SUPPORTS

PBIS helps create a safe, caring, and supportive school environment for all students.

SCHOOLWIDE POSITIVE BEHAVIOR PLAN

At Bancroft Elementary, we use a Schoolwide Positive Behavior Support (SWPBS) program to create a safe, respectful, and supportive school environment.

OUR SCHOOL EXPECTATIONS

Students are taught and encouraged to:

- Be Respectful
- Be Responsible
- Be Safe

These expectations are practiced throughout the school—in classrooms, hallways, the cafeteria, and on the playground.

TEACHING AND SUPPORTING POSITIVE BEHAVIOR

- Staff teach and model expected behaviors
- Students are recognized for making positive choices
- Schools may use rewards or recognition systems to celebrate success

SUPPORTING ALL STUDENTS

We provide different levels of support to meet student needs:

- **Tier 1:** Support for all students
- **Tier 2:** Additional support for some students
- **Tier 3:** Individual support for students with greater needs

A school team regularly reviews data to improve supports and ensure student success.

BE SCHOOLWIDE POSITIVE BEHAVIOR PLAN

WHY IT MATTERS

Our approach helps:

- Create a positive school climate
- Increase time for learning
- Build strong relationships
- Support students' social and emotional growth

We work together to support positive behavior and maintain a strong learning environment.

CLASSROOM SUPPORT

- Teachers are the first to support student behavior
- They help maintain a positive environment in classrooms, hallways, and playgrounds
- Additional staff (counselors, administrators, and support staff) assist as needed

WHEN A CONCERN ARISES

When a behavior concern occurs, the teacher will:

- Work directly with the student to resolve the issue
- Involve others if needed, including:
  - Parent/guardian
  - School counselor
  - School administration

SERIOUS INCIDENTS

For serious behavior concerns:

- Parents/guardians will be contacted
- A student may receive consequences, including suspension

If a student receives an **out-of-school suspension (OSS):**

- A parent/guardian conference is required before the student returns

School administration may make decisions based on each situation.

CODE OF STUDENT CONDUCT

- KCSD follows a Code of Student Conduct for all schools.
- This document outlines expectations and procedures and is available at the kcsd.org website

HOMEWORK HELPFUL DETAILS

BE

Homework helps students practice skills and build independence.

PURPOSE OF HOMEWORK

Homework is designed to:

- **Complete** work started in class
- **Strengthen** important skills
- **Build** independence and responsibility
- **Encourage** reading, exploration, and curiosity
- **Help** students catch up after an absence

Homework is **never assigned as a punishment.**

Long-term assignments may sometimes continue over weekends or holidays. Short assignments are usually avoided during these times.

TEACHER RESPONSIBILITIES

Teachers will:

- Plan homework that meets students' needs
- Clearly explain assignments
- Assign work students can complete independently
- Be mindful of students' time and other responsibilities
- Provide a variety of learning activities
- Communicate with families if homework is not being completed
- Support students during extended absences

STUDENT RESPONSIBILITIES

Students are expected to:

- Complete homework assignments
- Turn in work on time
- Follow directions carefully
- Family Responsibilities

BE

HOMEWORK

FAMILIES CAN SUPPORT LEARNING BY:

- Showing interest in their child's schoolwork
- Setting a regular homework routine
- Providing a quiet, distraction-free space
- Encouraging independence while being available to help
- Checking that work is completed
- Communicating with the teacher if support is needed

REMEMBER

If your child is having difficulty or does not understand an assignment, **please contact the teacher.**

MORE INFORMATION

HELPFUL DETAILS

BE

CLASS INTERRUPTIONS

We value every minute of learning time. To support all students, classroom interruptions should be kept to a minimum.

SUPPORTING LEARNING TIME

- Please help protect instructional time by limiting interruptions
- Students should only be called out of class **when necessary**
- We work together to maintain a **focused and respectful learning environment**

VISITING AND COMMUNICATION

- All visitors must schedule an appointment through the **main office**
- Required clearance paperwork must be completed and approved in advance
- If you need to speak with your child's teacher, please **schedule an appointment**

SCHOOL EVENTS

Many events take place throughout the school year

To support all classrooms:

- Students may not attend a sibling's classroom event during the school day
- Please do not plan for your child to attend sibling activities during instructional time

ITEMS DROPPED OFF AT THE OFFICE

To help minimize disruptions to learning:

- Students will **not be called out of class** to pick up items
- Parents/guardians should leave items in the **secured vestibule**
- Clearly label all items with the **student's name and teacher**
- The office will notify the teacher that an item has been dropped off
- Teachers will arrange a time to retrieve the item or send a student when appropriate

Thank you for helping us protect valuable learning time for all students.

PARKING

To help keep our students safe, please follow these parking guidelines:

- Use the **designated parking lot** at all times
- Follow all **“Student Drop-Off Only”** signs
- Do not park in the **drop-off lane, fire lane, or bus lane**

PARENT TEACHER ORGANIZATION (PTO)

The PTO supports our school by planning fun and meaningful experiences for students, families, and staff.

The PTO helps with:

- School events and activities
- Family engagement opportunities
- Teacher and staff appreciation

All families are welcome and encouraged to get involved.

RECESS

Students have **two recess periods each day.**

Recess provides time for:

- Creative, choice-based play
- Social interaction and building friendships
- Physical activity

Students are encouraged to connect with others and grow together.

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Many important topics—such as attendance, technology, meals, and more—are included in the District section at the beginning of this handbook.

We encourage you to refer to that section for helpful information that supports your child's school experience. This school section includes details that are specific Greenwood Elementary School.

DISTRICT INFO FIRST

GREENWOOD ELEMENTARY SCHOOL

OUR TEAM

CONTACT INFORMATION

420 Greenwood Road
Kennett Square, PA 19348

Main Office
610-388-5990

GREENWOOD ADMINISTRATION

BUILDING PRINCIPAL
Erin Miller
emiller@kcsd.org

ASSISTANT PRINCIPAL
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jhalpert@kcsd.org

ADMINISTRATIVE ASSISTANT
Maria Martinez
mmartinez@kcsd.org

OFFICE ASSISTANT
Carolyn Peterson
cpeterson@kcsd.org

SCHOOL COUNSELOR
Jennifer Reinheimer
jreinheimer@kcsd.org

SCHOOL NURSE
Cindy Christie RN, BSN, CSN
cchristie@kcsd.org
Ext: 50011

SCHOOL SOCIAL WORKER
Laura Boyer
lboyer@kcsd.org

SCHOOL COUNSELOR
Bill Walleekendeh
bwalleekendeh@kcsd.org

NEW MASCOT COMING!

Meet the Mascot in October!

GREEN AND WHITE

School Colors



LETTER FROM YOUR PRINCIPAL

WELCOME

Welcome to the 2026–2027 school year!

As we begin our second year at Greenwood Elementary, we are grateful for the strong partnerships we built during our first year together and excited to welcome both new and returning families to what promises to be an unforgettable year. Our move into our beautiful new school building marks the beginning of an exciting new chapter for our school community.



This handbook provides important information about our school's policies, procedures, and daily expectations. We encourage you to review it carefully, and please know that our commitment remains the same, to provide a safe, supportive, and engaging learning environment where every child feels valued, challenged, and inspired to succeed.

At Greenwood, our **Root. Grow. Rise.** philosophy continues to guide our work. We are **Rooted** in strong relationships, **Grow** through high-quality instruction, collaboration, and opportunities that support the whole child, and **Rise** together as a school community committed to excellence. As we begin this exciting year in our new home, we look forward to creating new traditions, celebrating student success, and partnering with you to ensure every child thrives academically, socially, and emotionally. Thank you for your continued support, we can't wait to see all that we will accomplish together.

In partnership,
Erin Miller and Jaime Halpert
Principal/Assistant Principal, Greenwood Elementary School

START ON TIME

GREENWOOD SCHEDULE

We are excited to welcome your child each day. Let's work together to start the day safely and on time.

OPENING TIMES

Our elementary schools have the same start and end times.

Regular Opening
- 8:35 a.m. Day begins
- 3:30 p.m. Day ends

Delayed Opening
- 10:35 a.m. Day begins
- 3:30 p.m. Day ends

Early Dismissal
- 12:00 p.m.

Students are considered late when they arrive at 8:46 a.m. or later.

ARRIVAL

- Students arriving by bus will arrive at approximately 8:35 a.m.
- Parent drop-off begins at 8:35 a.m.

Important:
- Do not drop students off before **8:35 a.m.** (no supervision is available)
- Students must remain in their vehicle until a staff member assists them out
- Attendance is taken at **8:45 a.m.**
- Students arriving after **8:45 a.m.** must be **signed in by an adult in the office**

EARLY DISMISSAL

- Send a signed note or come to the office to request early dismissal
- Students will be dismissed from the main office only
- Students will be called to the office when you arrive
- Parents/guardians must come into the building for pickup
- After 3:00 p.m., early dismissal is not permitted

Thank you for helping us maintain a safe and smooth dismissal process.

CHILDCARE OPTION

- Before-school care is available through the **Y-CARE program**
- Please contact the **YMCA** for details and registration

END-OF-DAY PICKUP

- Students will be **escorted to their vehicle** by staff
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PBIS

GE

POSITIVE BEHAVIOR INTERVENTIONS AND SUPPORTS

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OUR SCHOOL EXPECTATIONS

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- Be Respectful
- Be Responsible
- Be Safe

These expectations are practiced throughout the school—in classrooms, hallways, the cafeteria, and on the playground.

TEACHING AND SUPPORTING POSITIVE BEHAVIOR

- Staff teach and model expected behaviors
- Students are recognized for making positive choices
- Schools may use rewards or recognition systems to celebrate success

SUPPORTING ALL STUDENTS

We provide different levels of support to meet student needs:

- **Tier 1:** Support for all students
- **Tier 2:** Additional support for some students
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A school team regularly reviews data to improve supports and ensure student success.

GE SCHOOLWIDE POSITIVE BEHAVIOR PLAN

WHY IT MATTERS

Our approach helps:

- Create a positive school climate
- Increase time for learning
- Build strong relationships
- Support students' social and emotional growth
- Student Behavior Procedures

We work together to support positive behavior and maintain a strong learning environment.

CLASSROOM SUPPORT

- Teachers are the first to support student behavior
- They help maintain a positive environment in classrooms, hallways, and playgrounds
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When a behavior concern occurs, the teacher will:

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- Involve others if needed, including:
  - Parent/guardian
  - School counselor
  - School administration

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For serious behavior concerns:

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HOMEWORK HELPFUL DETAILS

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PURPOSE OF HOMEWORK

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- Complete work started in class
- Strengthen important skills
- Build independence and responsibility
- Encourage reading, exploration, and curiosity
- Help students catch up after an absence

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Long-term assignments may sometimes continue over weekends or holidays. Short assignments are usually avoided during these times.

TEACHER RESPONSIBILITIES

Teachers will:

- Plan homework that meets students' needs
- Clearly explain assignments
- Assign work students can complete independently
- Be mindful of students' time and other responsibilities
- Provide a variety of learning activities
- Communicate with families if homework is not being completed
- Support students during extended absences

STUDENT RESPONSIBILITIES

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GE

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Many important topics—such as attendance, technology, meals, and more—are included in the District section at the beginning of this handbook.

We encourage you to refer to that section for helpful information that supports your child's school experience. This school section includes details that are specific to New Garden Elementary.

DISTRICT INFO FIRST

NEW GARDEN ELEMENTARY

OUR TEAM

CONTACT INFORMATION

265 New Garden Road
Toughkenamon. PA 19374

Main Office
610-268-6900

GREENWOOD ADMINISTRATION

BUILDING PRINCIPAL
Elizabeth Weaver
eweaver@kcsd.org

ADMINISTRATIVE ASSISTANT
Elissa Orescan
eorescan@kcsd.org

ATTENDANCE CLERK
Kassandra Ayllon
kayllon@kcsd.org

SCHOOL COUNSELOR
Bill Walleekendeh
bwalleekendeh@kcsd.org

SCHOOL COUNSELOR
Sherri Solon
swsolon@kcsd.org

SCHOOL NURSE
Aubrey Giunta RN, BSN, CSN
agiunta@ kcsd.org
Ext: 60015

SCHOOL SOCIAL WORKER
Dan Pennacchia
dpennacchia@kcsd.org

NEW GARDEN BULLDOG

School Mascot

ROYAL BLUE AND WHITE

School Colors

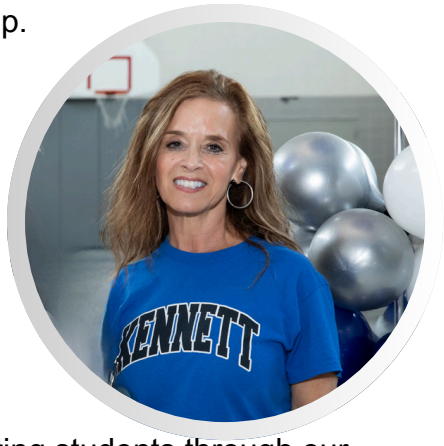


LETTER FROM YOUR PRINCIPAL

WELCOME

Welcome to the 2026–2027 school year!

This school year marks the beginning of an exciting new chapter in our school's history. While our building may be new, our commitment to fostering a caring, inclusive, and engaging learning community remains stronger than ever. I am truly grateful to be part of a community that values connection, kindness, and partnership.



At New Garden Elementary, we believe that the strongest foundation for student success is built through the partnership between school and home. Together, we are committed to supporting every child academically, socially, and emotionally while creating an environment where all students feel safe, valued, celebrated, and empowered to be their very best selves.

This year, we will continue to provide high-quality instruction while supporting students through our schoolwide Positive Behavioral Supports (PBS) framework. PBS helps us explicitly teach, model, and reinforce positive behaviors so students understand what it means to be a responsible and caring member of our school community. Our BARK expectations guide everything we do:

- Be Kind
- Act Responsibly
- Respect School Community
- Keep Safe

These expectations are introduced during the first weeks of school and reinforced throughout the year in classrooms and across the building. A copy is also included in this handbook so you can reinforce these expectations at home. This handbook contains important information about our daily routines, procedures, policies, and resources. I encourage you to review it with your child so we can begin the year with shared understanding and a strong partnership.

Thank you for entrusting us with your children each day. It is truly a privilege to serve the New Garden community. I look forward to a school year filled with learning, growth, new traditions, meaningful relationships, and plenty of Bulldog pride as we begin this exciting journey together in our new home.

With appreciation,
Elizabeth Weaver
Principal
New Garden Elementary School

START ON TIME

NEW GARDEN SCHEDULE

We are excited to welcome your child each day. Let's work together to start the day safely and on time.

OPENING TIMES

Our elementary schools have the same start and end times.

Regular Opening
- 8:35 a.m. Day begins
- 3:30 p.m. Day ends

Delayed Opening
- 10:35 a.m. Day begins
- 3:30 p.m. Day ends

Early Dismissal
- 12:00 p.m.

Students are considered late when they arrive at 8:46 a.m. or later.

ARRIVAL

- Students arriving by bus will arrive at approximately 8:35 a.m.
- Parent drop-off begins at 8:35 a.m.

Important:
- Do not drop students off before **8:35 a.m.** (no supervision is available)
- Students must remain in their vehicle until a staff member assists them out
- Attendance is taken at **8:45 a.m.**
- Students arriving after **8:45 a.m.** must be **signed in by an adult in the office**

EARLY DISMISSAL

- Send a signed note or come to the office to request early dismissal
- Students will be dismissed from the main office only
- Students will be called to the office when you arrive
- Parents/guardians must come into the building for pickup
- After 3:00 p.m., early dismissal is not permitted

Thank you for helping us maintain a safe and smooth dismissal process.

CHILDCARE OPTION

- Before-school care is available through the **Y-CARE program**
- Please contact the **YMCA** for details and registration

END-OF-DAY PICKUP

- Students will be **escorted to their vehicle** by staff
- A **written pickup note** is required to be sent to the office
  - Without a note, students will be sent home on their assigned bus
  - ***Please do not send pickup changes through TalkingPoints***
- One note may be used for **ongoing pickup arrangements** for a set period of time
- A new note is required for any changes

If a student is not picked up, they will be taken to the office and a parent/guardian will be contacted.

PBIS

NGE

POSITIVE BEHAVIOR INTERVENTIONS AND SUPPORTS

PBIS helps create a safe, caring, and supportive school environment for all students.

SCHOOLWIDE POSITIVE BEHAVIOR PLAN

At New Garden Elementary, we use a Schoolwide Positive Behavior Support (SWPBS) program to create a safe, respectful, and supportive school environment.

OUR SCHOOL EXPECTATIONS

Students are taught and encouraged to:

- Be Respectful
- Be Responsible
- Be Safe

These expectations are practiced throughout the school—in classrooms, hallways, the cafeteria, and on the playground.

TEACHING AND SUPPORTING POSITIVE BEHAVIOR

- Staff teach and model expected behaviors
- Students are recognized for making positive choices
- Schools may use rewards or recognition systems to celebrate success

SUPPORTING ALL STUDENTS

We provide different levels of support to meet student needs:

- **Tier 1:** Support for all students
- **Tier 2:** Additional support for some students
- **Tier 3:** Individual support for students with greater needs

A school team regularly reviews data to improve supports and ensure student success.

NGE SCHOOLWIDE POSITIVE BEHAVIOR PLAN

WHY IT MATTERS

Our approach helps:

- Create a positive school climate
- Increase time for learning
- Build strong relationships
- Support students' social and emotional growth
- Student Behavior Procedures

We work together to support positive behavior and maintain a strong learning environment.

CLASSROOM SUPPORT

- Teachers are the first to support student behavior
- They help maintain a positive environment in classrooms, hallways, and playgrounds
- Additional staff (counselors, administrators, and support staff) assist as needed

WHEN A CONCERN ARISES

When a behavior concern occurs, the teacher will:

1. Work directly with the student to resolve the issue
2. Involve others if needed, including:
    - Parent/guardian
    - School counselor
    - School administration

SERIOUS INCIDENTS

For serious behavior concerns:

- Parents/guardians will be contacted
- A student may receive consequences, including suspension

If a student receives an **out-of-school suspension (OSS):**

- A parent/guardian conference is required before the student returns

School administration may make decisions based on each situation.

CODE OF STUDENT CONDUCT

- KCSD follows a Code of Student Conduct for all schools.
- This document outlines expectations and procedures and is available at the kcsd.org website

HOMEWORK HELPFUL DETAILS

NGE

Homework helps students practice skills and build independence.

PURPOSE OF HOMEWORK

Homework is designed to:

- Complete work started in class
- Strengthen important skills
- Build independence and responsibility
- Encourage reading, exploration, and curiosity
- Help students catch up after an absence

Homework is **never assigned as a punishment.**

Long-term assignments may sometimes continue over weekends or holidays. Short assignments are usually avoided during these times.

TEACHER RESPONSIBILITIES

Teachers will:

- Plan homework that meets students' needs
- Clearly explain assignments
- Assign work students can complete independently
- Be mindful of students' time and other responsibilities
- Provide a variety of learning activities
- Communicate with families if homework is not being completed
- Support students during extended absences

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