

Shelter Island School Board of Education
Monday, August 31, 2026
Regular Meeting at 2:00 pm, Conference Room

Kathleen M. Lynch, President * Margaret Colligan, Vice President
Dawn Hedberg Karina Montalvo Anthony J. Rando Laurene H. Silvani

1. Call to Order

2. Pledge of Allegiance

3. Shelter Island School Mission Statement – Engage, Explore, Empower

The following statement will be read:

We want our students to cherish our small Island community while applying and expanding their learning about, understanding of, and engagement with the wider world. To do this they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

4. Visitor Questions (Specific to the agenda)

To ask a question specific to the agenda, please step to the podium, state your name and position in the community. Thank you!

5. Consent Agenda – The Board President may seek a motion to approve and/or accept the following agenda items:
5.1

5.1 Approval of Minutes

- a. Re-Organizational Meeting of July 15, 2026

6. Correspondence

- a. Letter from Terry Lucas, Director; Shelter Island Public Library regarding the 2027 Library Budget Vote
- b. Letter of resignation from Board of Education Member, Molly Kendall

The Board President may seek a motion to accept the following agenda item: 6.1

6.1 Resignation of Board Member

- a. Accept the resignation of Molly Kendall from the position of Board of Education Member, effective August 26, 2026.

7. Presentations

7.1 Requiring Board Approval

- a. Ms. Terry Lucas, Director; Shelter Island Public Library - 2027 Library Budget Vote

The Board President may seek a motion to approve the following agenda item: 7.1

2027 Library Budget Vote

Approve a special meeting of the voters of the school district be schedule for Saturday, October 24, 2026, pursuant to the request of the Board of Trustees of the Shelter Island Public Library, for the purpose of voting on the library's 2027 operating budget and that the District Clerk be and hereby is directed to take all such steps as are necessary to conduct said special meeting. (Note: due to renovations at the Shelter Island Public Library, this vote will take place at the Shelter Island School Conference Room)

8. Personnel - The Board President requests a motion to approve and/or accept the recommendations of the Superintendent on the following Personnel Actions: 8.1 – 8.22

8.1 Appointment of Additional Schedule C Appointments for the 2026-2027 School Year

- a. Elizabeth Eklund, Elementary Activities Co-Coordinator, \$2,900.96
- b. Kerri Knipping, Elementary Activities Co-Coordinator, \$2,900.96

8.2 Resignation

- a. Accept the resignation of Keeley Kotula, Foreign Language Teacher, effective August 5, 2026.
- b. Accept the resignation of Morgan Callahan, Science 7-12 Teacher, effective August 31, 2026.

8.3 Tenure

- a. Approve the tenure recommendation of Brian Doelger, Ed.D, in the tenure area of Principal, effective retroactively to August 1, 2023.

8.4 Amendment to Agreements

- a. Approve the amendment to the Shelter Island Faculty Association (SIFA) Collective Bargaining Agreement in effect through June 30, 2027, to delete and replace Appendix C – Terms & Conditions of Employment Applicable to Nurses.
- b. Approve the amendment to the Shelter Island Faculty Association (SIFA) Collective Bargaining Agreement in effect through June 30, 2027, to choose a Third-Party Administrator for the oversight of flexible spending plan, as the District has been notified that the current vendor has ceased operations.
- c. Approve the amendment to the Shelter Island Faculty Association School Related Professionals (SIFA-SRP) Collective Bargaining Agreement in effect through June 30, 2028, to choose a Third-Party Administrator for the oversight of flexible spending as the District has been notified that the current vendor has ceased operations.

8.5 Non-Permanent, Non-Aligned School Nurse Agreement

- a. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Mary Kanarvogel, Non-Permanent, Non-Aligned School Nurse, at a rate of \$650 per day, effective September 1, 2026 through June 30, 2027; and authorize the Board President to execute said agreement.

8.6 Health Services for Start of Fall Athletics Season

- a. Mary Kanarvogel to provide health services for the period of August 1, 2026 through August 31, 2026, at a total of \$1,100, not to exceed ten (10) hours.

8.7 CPR Training

- a. Approve Mary Kanarvogel to provide Adult, Child, Infant CPR/AED Certification, Healthcare Provider and First Aid Training for the 2026-2027 school year, with compensation as follows.
 - Adult, Child, Infant CPR/AED Certification at \$75 per coach/employee
 - Healthcare Provider and First Aid Training at \$90 per person

8.8 Amended Agreements

- a. BE IT RESOLVED THAT: The Board of Education hereby approves the amended agreement between it and Dr. Brian Doelger, and

BE IT FURTHER RESOLVED THAT: The Board of Education hereby authorizes the Board President to execute said agreement.

8.9 Memorandum of Agreement

- a. Approve the Memorandum of Agreement that modifies the Shelter Island Faculty Association School Related Professionals collective bargaining agreement to include a stipend of \$6,000 for Guidance Secretary per year as set forth in Appendix A – Salary Schedules for Unit Members Other Than Teaching Assistants of the collective bargaining agreement, effective July 1, 2026; and authorize the Superintendent to execute said agreement. The District shall have the authority to select an employee to serve in this role.
- b. Approve the Memorandum of Agreement establishing a stipend for Central Administration Additional Support in the amount of \$6,000 per year beginning in the 2026-2027 school year.

8.10 Guidance Secretary

- a. Appoint Donna Clark as Guidance Secretary for the 2026-2027 school year, at a rate of \$6,000.

8.11 Central Administration Additional Support

- a. Appoint Lindsay Rando to the stipend position of Central Administration Additional Support in the amount of \$6,000 for the 2026-2027 school year; and be it further resolved that the Board of Education hereby appoints Lindsay Rando to the position of substitute office assistant at a rate of \$25.60 per hour, limited to days when the District is not open to students or faculty.

8.12 Substitute Teacher for the 2026-2027 School Year, at \$125 Per Day

- a. Marian McEnroe

- b. Stephanie Sareyani
 - c. Mary Theinert
- 8.13 Substitute Aides for the 2026-2027 School Year, at \$110 Per Day
- a. Kaitlyn Gulluscio
 - b. Francis Regan
 - c. Hayden Rylott
 - d. Jaxson Rylott
 - e. Reagan Treharne
 - f. Leah Weir
- 8.14 Substitute Nurse for the 2026-2027 School Year, at \$125 Per Day
- a. Stacey Kehl
- 8.15 Rescind Motion
- a. Rescind the following motion of July 15, 2026 due to schedule conflict:
Appoint Matthew Dunning, Varsity Golf Coach, \$4,322.35
- 8.16 Additional Coaches for the 2026-2027 School Year
- a. Jay Card, Varsity Golf Coach, \$4,322.35
 - b. Lindsay Rando, JV Girls Volleyball Coach, \$5,634.24
- 8.17 Additional Volunteer Assistant Coach for the 2026-2027 School Year
- a. Matthew Dunning, Varsity Golf and Varsity Boys Basketball
- 8.18 Additional Athletic Chaperones for the 2026-2027 School Year (one game per night at \$113.50, two games per night at \$174.21 Clock Keeper at Chaperone Rate plus \$10)
- a. Mary Kanarvogel
- 8.19 Amend Motion
- a. Amend the motion of July 15, 2026 from:
Appoint Cecilia Surerus, as Permanent Substitute Aide, for three (3) days a week, at a rate of \$125 per day, and grant three (3) sick days, effective September 1, 2026 through June 25, 2027.
to:
Appoint Cecilia Surerus, as Permanent Substitute Aide, for **two (2) days a week**, at a rate of \$125 per day, and grant **two (2) sick days**, effective September 1, 2026 through June 25, 2027.
- 8.20 Extra Teaching Period
- a. Approve Peter Miedema, Social Studies 7-12 Teacher, to teach one (1) extra period per day from September 8, 2026 through January 26, 2027, at a rate of \$14,555.20
- 8.21 Summer 2026 Extra Compensation
- a. Approve Lindsay Rando, to provide extra duty, three (3) days a week, between the period of July 20, 2026 through August 31, 2026, at her daily rate.
 - b. Approve Jamie Doherty to provide guidance counseling services retroactively for the period of July 15, 2026 through August 31, 2026, at her daily rate, not to exceed 40 hours.
- 8.22 New Hires
- a. BE IT RESOLVED THAT: The Board of Education hereby approves Michael Galletta, as 1.0 FTE Science 7-12 Teacher effective September 1, 2026, at \$72,798.00, Step 1 MA of the 2026-2027 teacher salary scale with a four (4) year probationary period through September 1, 2030, in the tenure area of Science 7-12.

BE IT FURTHER RESOLVED THAT: Mr. Galletta must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of his probationary appointment to be granted or considered for tenure.
 - b. BE IT RESOLVED THAT: The Board of Education hereby approves Laura Nivar, as 1.0 FTE Spanish Teacher effective September 1, 2026, at \$89,001.00, Step 6 MA of the 2026-2027 teacher salary scale with a four (4) year probationary period through September 1, 2030, in the tenure area of Foreign Languages.

BE IT FURTHER RESOLVED THAT: Ms. Nivar must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of her probationary appointment to be granted or considered for tenure.

- c. Appoint Maka Mamisashvili, to a 26-week probationary position as 1.0 FTE Cook, effective September 1, 2026, at a salary of \$28,307.00, Step 1 of the 2026-2027 Cook salary scale, pending clearance for employment by the New York State Department of Education (fingerprint initiative).
- d. Appoint Danielle Ferrer-Lava, to a 26-week probationary position as a 1.0 FTE Teacher Aide, effective September 1, 2026, at a salary of \$24,583.00, Step 1 of the 2026-2027 teacher aide salary scale.

9. Program -- The Board President requests a motion to approve or accept the recommendations of the Superintendent on the following Program Action: 9.1 – 9.2

9.1 Adoption of 2026-2027 District-Wide Safety Plan

- a. WHEREAS, the Board of Education of the Shelter Island Union Free School District held a Public Hearing on proposed changes to the District's District Safety Plan on July 15, 2026, as is required under NYS Education Law, and announced that public comment could be submitted for up to 30 days after the hearing to provide an opportunity to the public to comment regarding the changes; and

WHEREAS, the 30-day comment period has expired; NOW THEREFORE BE IT

RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board of Education of the Shelter Island Union Free School District hereby adopts the 2026-2027 District-Wide Safety Plan and authorizes the District Administration to file said plan with the appropriate New York State authorities.

9.2 Designee for Signing Eastern Suffolk BOCES Paperwork

- a. Approve Jennifer Rylott, Assistant Superintendent, as designee to sign Eastern Suffolk BOCES paperwork on behalf of the Superintendent; on an as needed basis for the 2026-2027 schoolyear.

10. Finance – The Board President requests a motion to approve and/or accept the recommendations of the Superintendent on the following Finance Actions: 10.1 – 10.3

10.1 Financial Reports

- a. Treasurer's Report – June 2026
- b. Treasurer's Report – July 2026
- c. Extra Class Report – June 2026
- d. Extra Class Report – July 2026
- e. Appropriations Status Report
- f. Revenue Status Report
- g. Claims Auditor Report – July 2026
- h. Payroll Audit Report – July 2026

10.2 Budget Transfers & Journal Entries

- a. Accept and approve the Budget Transfers and Journal Entries for the period of July 7, 2026 through August 25, 2026, that in accordance with Board Policy, the Superintendent has approved, as well as any transfers that need Board specific approval.

10.3 Funding Reserves

- a. WHEREAS, the Board of Education of the Shelter Island Union Free School District is desirous of funding certain reserves allowable by law using fund balance in order to save money and plan for expenses in future fiscal years, now, therefore,

BE IT RESOLVED, that the Board of Education of the Shelter Island Union Free School District hereby funds the existing Retirement Contribution Reserve established pursuant to General Municipal Law Section 6-r by excess fund balance from the 2025-2026 fiscal year in an amount not to exceed \$55,150.00, and

BE IT FURTHER RESOLVED, that the Board of Education of the Shelter Island Union Free School District hereby funds the existing NYSTRS School District Retirement Contribution Reserve Sub-Fund established pursuant to General Municipal Law Section 6-r by excess fund balance from the 2025-026 fiscal year in an amount not to exceed \$55,150.00; and

BE IT FURTHER RESOLVED, that the Board of Education of the Shelter Island Union Free School District hereby funds the existing Repair Reserve established pursuant to General Municipal Law Section 6-d by excess fund balance from the 2025-2026 fiscal year in an amount not to exceed \$200,000.00

- 11. Business** – The Board President requests a motion to approve or accept the recommendations of the Superintendent on the following Business Actions: 11.1

11.1 Contracts

- a. Authorize the extension of Athletic Transportation Bus Contract #EC002308 with Sunrise Bus, Incorporated, with a yearly estimate of \$61,845.00 for the 2026-2027 school year; and authorize the Board President and Superintendent to execute said agreement.
- b. Authorize the extension of Athletic Transportation Van Contract #EC002309 with Sunrise Bus, Incorporated, with a yearly estimate of \$18,600.00 for the 2026-2027 school year; and authorize the Board President and Superintendent to execute said agreement.
- c. Approve the final Eastern Suffolk BOCES contract for services in the 2025-2026 school year, at a final cost of \$309,889.89, which includes all services that were necessary to meet the needs of the District, and authorize the Board President to execute said agreement.
- d. Approve the Intermunicipal Agreement between the Board of Education of the Shelter Island Union Free School District and the East Hampton Union Free School District, for transportation coordinator services, in the amount of \$9,500. The term of said agreement shall be July 1, 2026 through June 30, 2027; and authorize the Board President to execute said agreement.
- e. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Lesh EDvantage Consulting, LLC, of Williamsville, NY for professional development services, at a cost of \$19,600. The term of said agreement shall be July 1, 2026 through June 30, 2027; and authorize the Superintendent to execute said agreement.

- 12. Facility --** The Board President requests a motion to approve or accept the recommendations of the Superintendent on the following Business Actions: 12.1

12.1 Donation

- a. Accept the donation of a 5' x 10' inflatable wrestling mat from community member, James Dawson

13. Items for Consideration

Discussion About Board Committees for the 2026-2027 School Year (*Last year's members are in parentheses*)

- a. Building & Grounds/Health & Safety Committee (*Kathleen Lynch & Anthony Rando*)
- b. Audit Committee (*Kathleen Lynch & Margaret Colligan*)
- c. Policy Committee (*Margaret Colligan & Karina Montalvo*)
- d. Wellness Committee (*Karina Montalvo, Anthony Rando & Molly Kendall*)
- e. Joint Professional Practice Committee (JPPC) (*Margaret Colligan & Dawn Hedberg*)

14. Old Business - None

15. Assistant Principal Report

16. Assistant Superintendent Report

17. Superintendent Report

18. Board Member Reports

19. Visitor Comments

To make a comment, please step to the podium, state your name and position in the community. Thank you!

20. Adjournment