



Minutes of Regularly Scheduled Board Meeting

District Office Board Room
1055 Griffiths Lane
Ashwaubenon WI 54304
(Phone: 920.492.2900)

Wednesday, July 8, 2026

To follow Annual Meeting/Budget Hearing

A. **Call to order:** Board President Vyskocil called the meeting to order at 7:47 pm

B. **Roll call:**

Board Members Present: Vyskocil, Garrigan, VandeWalle, Anderson, Kirst

Board Members Excused: all present

School Choice Advisory Representative: Matthew Rotter

Other Present: Andy Bake, Keith Lucius, Janelle Marotz, Tammy Nicholson, Michael Heim, Pete Marto, Nick Senger, Cassie Schneider, Doug Pieschek, Jake Hintz, Kris Hucek, Brian Carter, Scott Kirst, Kathy O'Brien, Amy Kupsh, Stephen Przybelski, Rick VanLanen

C. **Declaration of quorum:** Quorum present

D. **Pledge of allegiance:** The pledge was recited

E. **Adoption of Agenda:** Moved by Anderson, seconded by Kirst to adopt the agenda as presented. Aye 5 (Vyskocil, Garrigan, VandeWalle, Anderson, Kirst), Nay 0. Motion carried 5:0

F. **Citizens and/or delegations:**

- Stephen Przybelski (2455 Bay Area Place) - provided an update on the Brown County Planning and Conservation Committees, High Way Department and reminded everyone about the Brown County Library Ashwaubenon Branch Open House on July 18, 2026.
- Rick VanLanen (2673 Pioneer Dr.) - provided an update on the Public Safety Committee and requested additional information on the AI translation device demonstrated at the June Meeting.

G. **Consent Agenda:** Moved by Kirst, seconded by Anderson to approve Consent Agenda items 1-6 as presented. Aye 5 (Vyskocil, Garrigan, VandeWalle, Anderson, Kirst), Nay 0. Motion carried 5:0

1. Minutes of the regular meeting held on Wednesday, June 10, 2026
2. Minutes of the executive session held on Wednesday, June 10, 2026
3. Staffing: hirings, resignations, retirements, leave of absences
4. The schedule of checks written 06/04/2026 to 06/30/2026
5. 37 co-curriculars were presented for approval
6. Board financial reports for May

H. **Superintendent's Report**

- **Summer School:** Most of Summer School 2026 has come to an end. Around 1200 students participated in summer school at Cormier, Parkview, and AHS. Andy recognized the work of Brian Carter, Michael Heim, Mandy Schroeder, Lisa Cook, Jody Smits, Holly Flanigan, and Kitty Blinstrub. This team dedicates considerable time to this work long before summer even starts. He recognized the work of Summer School administrators Alissa Davis, Kris Hucek, Jason Fisch, Cassie Schneider, and Nick Senger. He recognized the staff and volunteers who make summer school a success each year. The District currently has around 100 K-5 elementary students at Valley View working on strengthening their reading, writing, and math skills and another 100 or so high school students working on strength and conditioning with Jaguar Performance.

- **Goelz Field:** The new turf on Goelz Field is officially ready for student use. Andy recognized Nick Senger for working tirelessly to fully fund the project with community donations and Tom for working with the contractors to complete the project in a way that disrupted our programs as little as possible.

I. Discussion/Presentation Items:

1. **2023 Wisconsin Act 12:** Cassie Schneider presented the 2025-26 Wisconsin Act 12 state and local law violations occurring on school property during specific hours. The district had 10 incidents involving the "Use or Possession of Alcohol or a Controlled Substance". This result in 14 citations. We had 6 "Violations of a Municipal Ordinance Relating to Disorderly Conduct". This information must be presented to the board on a yearly basis and submitted to DPI by July 31st.
2. **Handbook Updates:** Andy Bake presented the Board approved handbook changes in their final format. The books have been formatted to be more uniform. Handbook changes were approved in June and are being presented for information only.
3. **Policy Update - first read:** Andy Bake presented for a first read the recent updates to bylaws and policies impacted by Acts 57 and 89. Original changes were presented to the board earlier this spring. Neola reworked the policies upon additional changes from the legislature and feedback from school districts. School District have until September 1st to have these policies and practices in place. They will return to the August Board Meeting for a second read and approval.

J. Action Items:

1. **School Nutrition Equipment and Supplies:** Keith Lucius presented the request from Kaitlin Tauriainen, Child Nutrition Coordinator to purchase \$36,140 in school nutrition equipment and supplies. The request is a result from student feedback. Students are asking for a better pizza option. Kaitlin researched and found Smart Mouth as an option recommended by her colleagues from other states. Keith stated this equipment would be from Smart Mouth. Smart Mouth is a pizza brand that would allow the district to make fresh baked pizza. The money would be used to purchase an impinger oven and pizza supplies. The funding would come from Fund 50. The Board suggested we communicate with students that we listened and have made changes based on their feedback.

Moved by Anderson, seconded by Kirst to approved \$36, 140 to purchase the school nutrition equipment and supplies for the Smart Mouth Pizza brand as presented. Aye 5 (Vyskocil, Garrigan, VandeWalle, Anderson, Kirst), Nay 0. Motion carried 5:0.

2. **Standards Used to Guide Learning in the District:** Michael Heim stated that the Standards Used to Guide Learning in the District must be presented and approved by the board at the first meeting each year. Michael presented the standards utilized in curriculum work. He stated that three standards are currently under review by DPI (Art and Design/Visual Arts; Science; and World Language).

Moved by Kirst, seconded by VandeWalle to approved the standards used to guide learning in the district as presented. Aye 5 (Vyskocil, Garrigan, VandeWalle, Anderson, Kirst), Nay 0. Motion carried 5:0.

3. **Resolution Authorizing A One-Year Taxable Tax and Revenue Anticipation Revolving Line of Credit For Cash Flow Purposes In An Amount Not To Exceed \$9,000,000:** Keith Lucius stated that every year the board is presented with a resolution to approve a revolving line of credit for cash flow purposes. This is needed to cover expenditures until the district's revenue is received. This year's line of credit is a variable rate at Prime-1%; interest is only charged when money is borrowed. We do not anticipate using the entire amount. There is no additional cost to having a larger.

Moved by Garrigan, seconded by Anderson to approve the Resolution Authorizing A One-Year Taxable Tax and Revenue Anticipation Revolving Line of Credit For Cash Flow Purposes In An Amount Not To Exceed \$9,000,000 as presented. Aye 5 (Vyskocil, Garrigan, VandeWalle, Anderson, Kirst), Nay 0. Motion carried 5:0

4. **Transfer to Capital Improvement Fund:** Keith Lucius reminded the board that Fund 46 is the savings account for building maintenance projects. Keith stated the monthly financial reports show a surplus of \$1 million dollars, This is a result of the closure of a TIF District in Ashwaubenon. \$500,000 will be added to Fund 10 per the auditor's recommendations to increase this fund. \$500,000 is being recommend to transfer to Fund 46. This would increase the balance of Fund 46 to a little over a million. This would give Tom Schmitt more flexibility when a project crosses over multiple fiscal years. The board inquired why we are not using the money Tom accounts for when he presents the 10 year Facility and Maintenance Plan first before we go to Fund 46. Tom's presentation simply a plan for projects over 10 years. Keith instructs Tom to hold off on some projects until we see where the budget lands. Some projects also end up getting moved if other projects unexpectedly come up that need immediate attention (i.e. retaining wall).

Moved by Anderson, seconded by VandeWalle to approved the transfer of \$500,000 to Fund 46 as of June 30, 2026 as presented. Aye 5 (Vyskocil, Garrigan, VandeWalle, Anderson, Kirst), Nay 0. Motion carried 5:0.

- K. **Board & Superintendent Communications:** Reminder that the open house for the Ashwaubenon Branch of the Brown County Library is on July 18th. Ribbon cutting start at 9:15 am.
- L. **Future Board Meetings & Topics:**
- The next board meeting is scheduled for **Wednesday, August 12, 2026**, at 6:30 pm at the District Office; 1055 Griffiths Lane; Ashwaubenon, WI.
- M. **Adjournment:** Moved Kirst, seconded by VandeWalle to adjourn the meeting at 8:18 pm. Aye 5 (Vyskocil, Garrigan, VandeWalle, Anderson, Kirst), Nay 0. Motion carried 5:0.

Respectfully submitted,
Brett VandeWalle