



Disciplinary Hearing Process

Board of Education Workshop

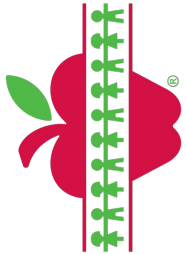
August 28, 2026





Disciplinary Hearing Process: Why

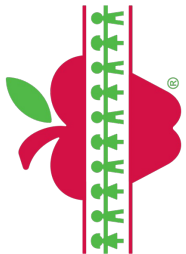
- Accountability
 - Response mechanism for serious misconduct
- Fairness
 - Consistent decisions based on evidence and due process
- Appropriate Placement
 - Focuses on student needs and safety while limiting the school-to-school shuffle



WICHITA
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Disciplinary Hearing Process

Radio Call



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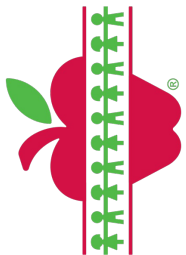
Investigation

Investigation: Code of Conduct

Drug-Related	P1464	Possession - Illicit Drug or Marijuana		Knowingly having direct physical control over an illegal drug or knowingly having the power and the intention at a given time to exercise dominion or control over an illegal drug. <i>Exemplary factors relevant to Level determination may include:</i> The type and quantity of drugs; intent to use or distribute; location of possession; and any prior history of drug-related infractions.
		Possession - Paraphernalia		Knowingly having direct physical control over drug paraphernalia or knowingly having the power and the intention at a given time to exercise dominion or control over drug paraphernalia. Examples include scales, syringes, and needles. <i>Exemplary factors relevant to Level determination may include:</i> The type of paraphernalia; its intended use; whether it was actively being used; and prior history of related incidents.
	P1465	Distribution - Illicit Drug or Marijuana		The actual, constructive, or attempted transfer of an item from one person to another.
	P5113	Use - Illicit Drug or Marijuana		Injection, inhalation, ingestion, or other introduction into the body.

Disciplinary Hearing Process





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Hearing Committee Considerations



Verify- Violation, Subcategory, and aligns with a Level 3 definition from the Code of Conduct.



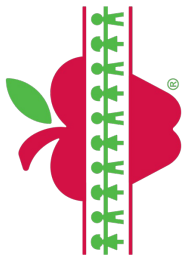
Review- Behavior Intervention Protocol documentation.



Confirm- there are no open processes (e.g., FBA, evaluation).



Send- All information is shared with Hearing Committee Members and a decision is made.



Disciplinary Hearing Process





Hearing Approval



School Name: AMAC
Date: 07/09/2026

Parent Name: Cathy Martin
Address: 903 Edgemoor

Student Name: Melissa Zieammermann
Address: 903 S. Edgemoor
DOB: 07/18/2005
Grade: 5
Special Education: No

Dear Cathy and Melissa,

Under the authority of KSA 72-6114 and Board of Education Policy 5113, I recommend that Melissa be suspended/expelled for up to 186 days from all USD 259 schools and programs. Please read the enclosed documents carefully. If you have any questions about the process, feel free to contact me for assistance.

This recommendation is based on an incident that occurred on 07/09/2026, at 8:39 AM. The incident took place at Cafeteria. Please find a brief overview of the event below:

Melissa's computer would not work so she threw it through the window causing significant damage to door 3 and causing a significant disruption to the day. This event also caused a safety issue because there was broken glass in the hallway and the entry.

This conduct constitutes behavior that willfully violates KSA-72-6114 and Wichita Public Schools' Board of Education policies 1464, [Additional relevant policies. (do not list policy 1464)]

A hearing is scheduled for 07/15/2026 at 8:00 AM at Alvin E. Morris Administration Center, 903 S. Edgemoor, room #907. The circumstances surrounding this incident will be reviewed. You and Melissa are urged to be present and participate in the hearing. Please contact the Hearing Office at 973-7949 if you do not plan to be present. Failure to appear will result in a waiver of the student's opportunity for an appeal.

Loren Hatfield is the administrator in charge.

The following individuals are additional witnesses to the events described above, all or some of whom will testify on behalf of the district at the hearing:

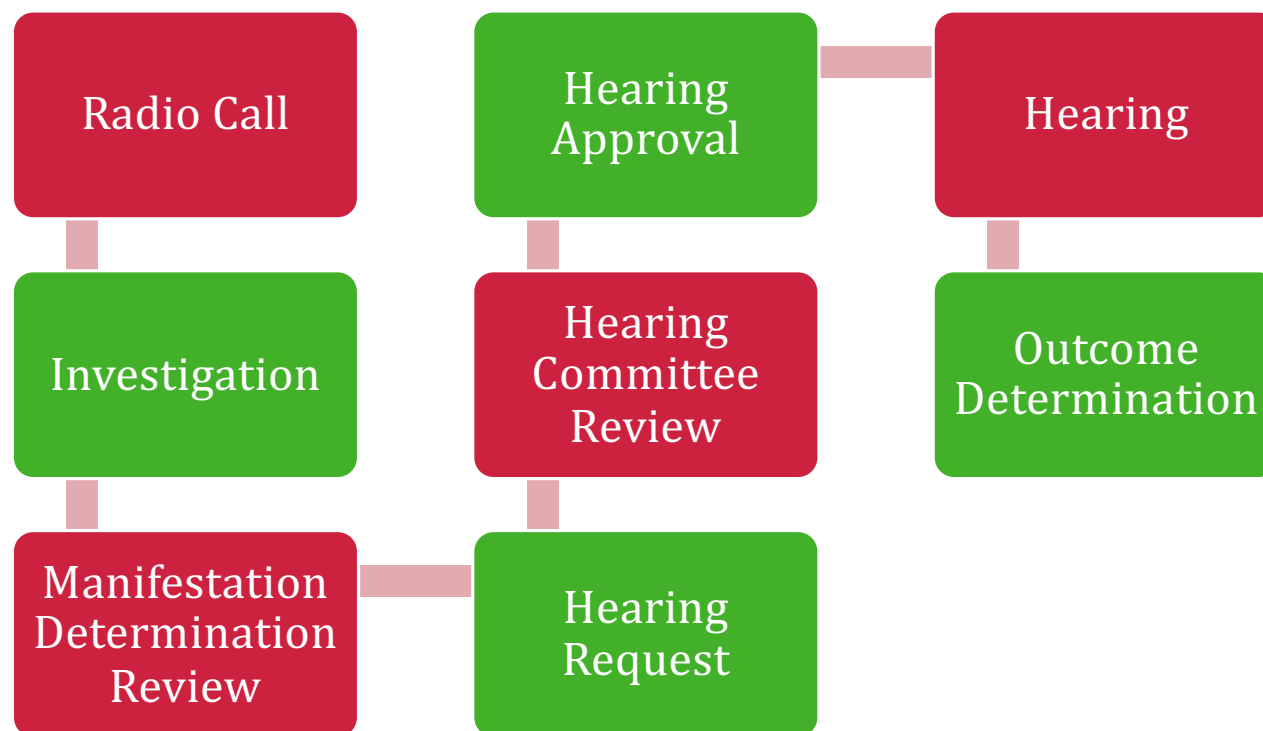
None

Be advised that you may bring counsel, attorney, friend, minister or other advisor with you to the Hearing, at which time

Disciplinary Hearing Process



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Hearing Outcome Determination Flowchart

HEARING ASSIGNMENT

ELEMENTARY SCHOOL



MIDDLE SCHOOL

HIGH SCHOOL

STUDENT IS CURRENTLY ENROLLED AT...

BASE SCHOOL

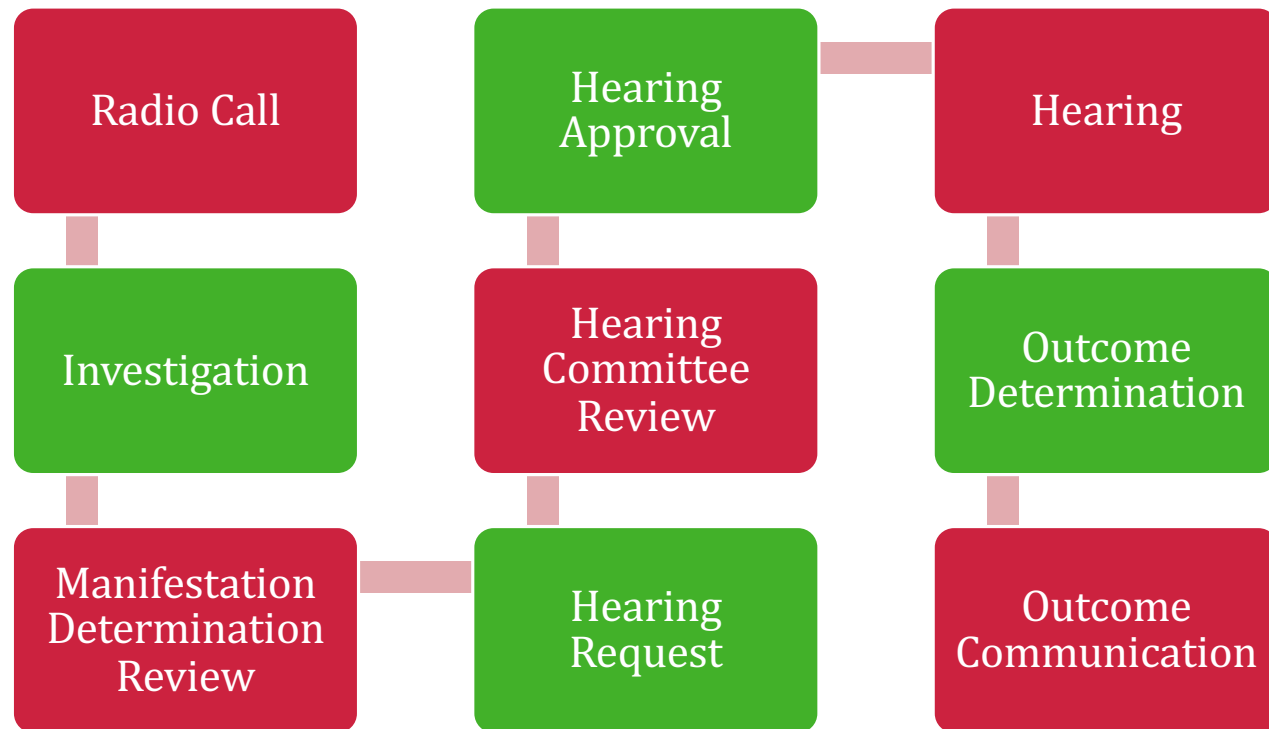
MAGNET SCHOOL

IN DISTRICT SPECIAL TRANSFER

OUT OF DISTRICT SPECIAL TRANSFER

DISCIPLINARY ASSIGNMENT

Disciplinary Hearing Process





Outcome Determination

WICHITA PUBLIC SCHOOLS

Unified School District No. 259
Alvin E. Morris Administrative Center
903 S. Edgemoor, Room 907
Wichita, Kansas 67218

*Disciplinary Hearing Office
(316) 973-7949, FAX 973-7941*

«ltr_date»

«Title» «parent_fn»«parent_ln»
«address»
Wichita, KS «Zip»

RE: «FN» «LN»
GRADE: «GR»
DOB: «DOB»
SCHOOL: «Sch»

Dear «Title» «parent_ln»:

A Hearing was held at «Time» on «Hrg_Date» 903 S. Edgemoor, in the Alvin E. Morris Administrative Center to act on the recommendation that «FN» «LN» be «Sch_Recommendation». Those present for this Hearing, «FN» «LN», Student, «parent_fn» «parent_ln» «Administrator», Assistant Principal, and «HO», Hearing Officer.

Based on Board of Education Policy 5113 - *Suspension and / or Expulsion of Students*, it is my responsibility as Hearing Officer to render a fair and impartial decision based on the evidence obtained during the Hearing. This letter is to inform you of that decision and to remind you of your right to appeal the decision.

«Administrator» stated that «FN» «LN»'s conduct is in violation of Policy 1464, *Student Behavior – Regulations*, as well as paragraphs «KSA» of KSA 72-6114 et seq.. «Administrator» stated that on «Date_Time_of_Incidents», «Specifics»

After listening to the testimony presented, it is my ruling that «FN» «LN» violated the following Board of Education Policies: «Disposition». **Please note the following codes:** / 190.

In accordance with Kansas Statutes, you are advised of your right to appeal this decision to the Board of Education of USD 259. The procedure for filing an appeal is to submit in writing your request for an Appeal Hearing with the Clerk of the Board of Education, Litona Hoyt, 903 S Edgemoor, Wichita, Ks 67218. You have ten calendar days from the day you receive this letter to file that request. Should you exercise your right to appeal my decision a panel of members of the Board of Education will be appointed to hear the matter. Subsequently, the panel will report its findings to the entire Board of Education, which will make the final determination in the matter. The Board of Education will vote to uphold, modify, or overturn the findings of the district's Hearing Officer.

During this period of extended suspension / expulsion, «FN» will not be allowed to return to «Sch» neither is he to be found loitering on the premises of any other Wichita Public School nor attend any school activities including sporting events. «FN», along with a parent, may go to «Sch» to pick up personal belongings

2025-2026 Disciplinary Hearing Requests & Approvals

	Elementary	Middle	High	Total
Hearing Requests	65	285	296	646
Hearings Approved	41	213	234	488

2025-2026 Disciplinary Hearing Outcomes

	Elementary	Middle	High	Total
Returned	0	10	9	19
Reassigned	21	23	26	70
Reassigned Program	0	39	80	119
Extended Suspension	14	130	78	222
Expulsion	1	0	23	24



Updates for 2026-2027

- Elementary students will be incorporated into the Hearing Outcome Determination Flowchart.
- An Elementary Hearing Committee will be established to support consistent hearing decisions.
- Probation will be introduced as a new hearing outcome option.
- Data collection and reporting will be enhanced to better inform decision-making and monitor outcomes.
- A standardized reintegration process will be implemented for students returning from an extended suspension or reassignment.



Hearing Appeals

- Takes place after the formal hearing
- Can only happen if the student was extended suspended or expelled
- Must be filed by the parent with the Clerk of the Board within 10 calendar days of receiving the Hearing Disposition Letter
- The appeal must be held within 20 days of the notice being filed
- The Board's decision must be delivered within 5 days of the close of the appeal hearing.
- Part of the Student's Due Process Protections

Understanding your Role



Provide a fair and objective review



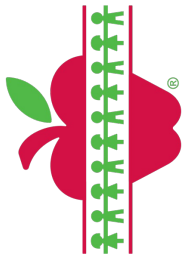
Consider the information presented through the appeal process



Ensure Board Policy was followed



Make a decision that can be supported by the evidence presented



Four Questions

Due Process: Were the required procedures followed?

Appeal: What is the student/parent asking the Board to reconsider?

Evidence: Does the hearing officer's findings have substantial evidentiary support?

Policy: How does this align with Board Policy?

Questions

Melissa Zieammernann – Senior Executive Director, Office of Behavior
Management Support and Oversight

