



Emergency Action Plan

For Saint Xavier High School

Athletics Program

In case of an emergency, personnel responsibilities, locations of emergency equipment, and other emergency information such as 911 call instructions, addresses/directions to the venue, and a chain of command with important phone numbers have been listed here.

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Personnel Involved in Development

The following individuals were involved with the creation of this Emergency Action Plan:

1. Evelyn Tandy, Athletic Trainer
2. Danny McDonald, Athletic Trainer
3. Ben Enk, Athletic Trainer
4. Chris Tinius, Athletic Director
5. Dr. Scott Kuiper, Team Physician



Documentation of Recent Changes

As changes to the EAP are made, please list the change, page affected and date that the change was made.

Specific Changes Made	Page(s) Affected	Date
Creation of full updated EAP	All	06/05/2023
Addition of Air Quality Guidelines	17-18	07/11/2023
Change to KHSAA regulated heat illness policies	11	07/11/2023
Updated Locations of AEDs	23-26	12/21/2023
Added new Athletic Trainer information	21-38	05/10/2024
Updated Lightning policy and Heat Policy with Perry Weather	9-10	05/10/2024
Updated logging of coaches and AED checks to reflect online documentation	39-40	05/10/2024
Updated administration		01/13/2025
Annual updates – changes to general formatting, addition of Assistant AD, additional cold tub location	All	06/09/2025
Pulled policies and procedures and put into separate document	9-15	11/19/2025
Annual Updating		08/26/2026



EMERGENCY ACTION PLAN FOR ATHLETICS

Overview

Introduction

Emergency situations may arise at any time during athletic events. Expedient action must be taken in order to provide the best possible care to the student athlete. The development and implementation of an emergency action plan will help ensure that the best care will be provided.

As emergencies may occur at any time and during any activity, all school activities personnel must be prepared. Athletic organizations have a duty to develop an emergency action plan that may be implemented immediately when necessary and provide appropriate standards of emergency care to all sports participants. This preparation involves formulation of an emergency action plan, proper coverage of events, maintenance of appropriate emergency equipment and supplies, utilization of appropriate emergency medical personnel, and continuing education in the area of emergency medicine and planning. Through careful pre-participation physical screenings, adequate medical coverage, safe practice and training techniques and other safety avenues, some potential emergencies may be averted. However, accidents and injuries are inherent with sports participation, and proper preparation on the part of the sports medicine team should enable each emergency situation to be managed appropriately and efficiently.

Components of an Emergency Action Plan

1. Emergency Personnel
2. Emergency Communication
3. Emergency Equipment
4. Roles of First Responder
5. Venue Directions with a Map
6. Emergency Action Plan Checklist for Non-Medical Emergencies

Emergency Personnel

The first responder in an emergency situation during an athletic practice or competition is typically a member of the sports medicine staff, such as a certified athletic trainer. However, the first responder may also be a coach or another member of the school personnel.

Certification in cardiopulmonary resuscitation (CPR), first aid, automated external defibrillator (AED), emergency action plan review, and prevention of disease transmission, and emergency plan review is required for all athletics personnel associated with practices, competitions, skills instructions, and strength and conditioning [including: athletic director, school nurse, certified athletic trainer, all coaches, etc.]. CPR Certification expiration dates must be maintained by the athletic director or athletic trainers. All coaches are required to have CPR/AED, Archdiocese Safe Environment Training, KHSAA Sports Safety, NFHS Fundamentals of Coaching, and KHSAA Rules Clinic.

The emergency team may consist of physicians, emergency medical technicians, certified athletic trainers, athletic training students, coaches, managers, and possibly even bystanders. Roles of these



individuals will vary depending on different factors such as team size, athletic venue, personnel present, etc.

The four basic roles within the emergency team are:

1) Establish scene safety and immediate care of the athlete:

- a) This should be provided by the most qualified individual on the medical team (the first individual in the chain of command).

2) Activation of Emergency Medical Services:

- a) This may be necessary in situations where emergency transportation is not already present at the sporting event. Time is the most critical factor and this may be done by anyone on the team.

3) Equipment Retrieval:

- a) May be done by anyone on the emergency team who is familiar with the types and locations of the specific equipment needed.

4) Direction of EMS to the scene:

- a) One of the members of the team should be in charge of meeting the emergency personnel as they arrive at the site. This person should have keys to locked gates/doors.

Activating Emergency Medical Services

Call 9-1-1

Provide information

- Name, address, telephone number of caller
- Nature of the emergency (medical or non-medical)*
- Number of athletes
- Condition of athlete(s)
- First aid treatment initiated by first responder
- Specific directions as needed to locate the emergency scene (i.e. "use the northwest entrance and continue around building.")
- Other information requested by the dispatcher
- DO NOT HANG UP UNTIL TOLD TO DO SO



Emergency Communication

Communication is key to a quick, efficient emergency response. There is a pre-established phone tree to ensure all relevant parties are notified. Access to a working telephone line or other device, either fixed or mobile, should be assured. There should also be back-up communication in effect in case there is a failure of the primary communication. At every athletic venue, home and away, it is important to know the location of a workable telephone. Please see page(s) 10 and 11 for emergency communication guidelines for Saint Xavier High School.

Medical Emergency Transportation

Any emergency where there is loss of consciousness (LOC), or impairment of airway, breathing, or circulation (ABCs) or there is a neurovascular compromise should be considered a “load and go” situation and emphasis is placed on rapid evaluation, treatment, and proper transportation. Any emergency personnel who experiences doubt in their mind regarding the severity of the situation should consider a “load and go” situation and transport the individual.

Non-Medical Emergencies

For the non-medical emergencies (fire, bomb threats, violent or criminal behavior, etc.) refer to the school emergency action plan and follow instructions.



Post EAP Activation Procedures

Documentation

Documentation must be done by ATC (or other provider) and/or coach immediately following activation of the EAP. Both an injury report and incident report form must be filled out and submitted to the business office.

Debriefing

It is recommended that a team comprising of the ATC, AD, coaches, and one or two other school district employees not involved with the situation discuss the event within 48 hours. This team should evaluate the effectiveness of the EAP and conduct a staff debriefing. A specific timeline for changes to EAP should be made for promptness.

Conclusion

The importance of being properly prepared when athletic emergencies arise cannot be stressed enough. An athlete's survival may hinge on the training and preparation of healthcare providers, coaches, or administrators. It is prudent to invest athletic department "ownership" in the emergency action plan by involving the athletic administration and sport coaches as well as sports medicine personnel. The emergency action plan should be reviewed prior to each athletic season with all athletic personnel and local emergency response teams. Through development and implementation of the emergency plan, Saint Xavier High School helps ensure that the athlete will have the best care provided when an emergency situation does arise.

Note: The entirety of this emergency action plan should be updated and implemented annually at minimum. HB331 requires rehearsal of the emergency action plan at the beginning of each athletic season. All coaches should be familiar with emergency response protocols listed throughout this document in which they will be responsible for their athletes. This is essential to ensure that the entire Saint Xavier High School athletic staff is prepared to handle any emergency, heat related or otherwise.



Staff Education

1. Each year, every coach will receive a copy of the Emergency Action Plan (EAP) via online link
2. Each coach will have the opportunity to ask any questions they may have about execution of the EAP
3. A sign with QR code to EAP will be posted in all on campus athletic facilities.
4. Head coaches for each level of every sport will receive a bag tag in their initial year with QR code to full EAP
5. A current copy of the EAP will be accessible on the Saint Xavier High School Athletics Website under "Athletic Resources."

Chain of Command

The athletic trainer should always act as primary caregivers at the site of the injury or accident (when on-site) and would manage the situation according to the following rank:

1. Team Physician (if present)
2. Athletic Trainer
3. Head Coach
4. Athletic Director/Assistant Athletic Director/Game Day Manager (if present)
5. Athletic Training Student (if present)
6. Assistant Coach(es)
7. Other Athletes

In the event that a certified athletic trainer is not on-site at the time of injury the following chain of command would be used:

1. Head Coach
2. Athletic Director/Assistant Athletic Director/Game Day Manager (if present)
3. Assistant Coach(es)
4. Other Athletes



Emergency Telephone Numbers

This list is only to be used in case of an emergency.

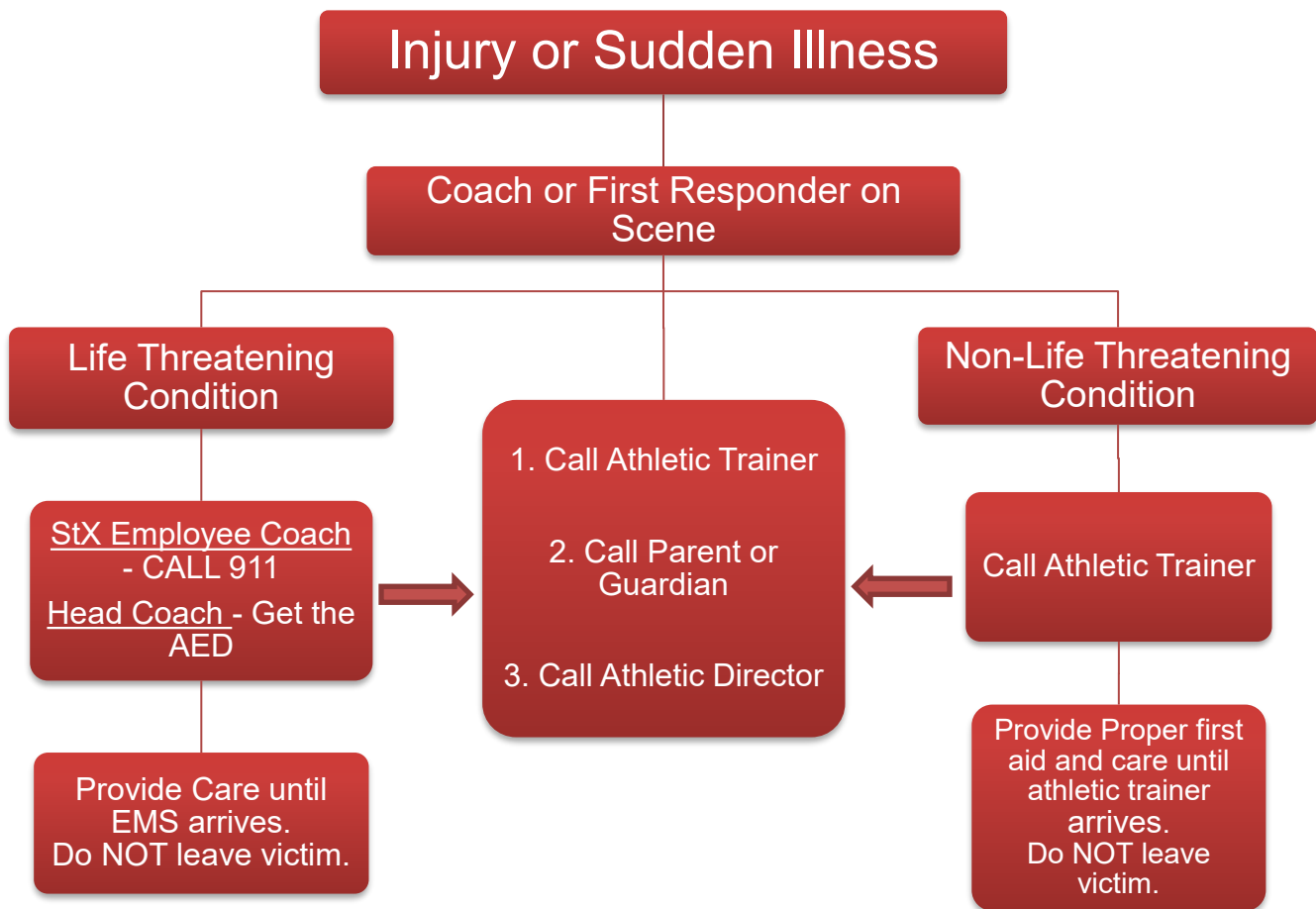
Off Campus Contacts	Phone Number
Emergency	911
Police department	502-574-7111
Fire and Ambulance	502-458-9814
Norton Audubon Hospital (nearest)	502-636-7111
Norton Children's Hospital	502-629-6000
University of Louisville Hospital— Level 1 Trauma Center	502-562-3000
Hazardous Materials	800-467-4922
Poison Control Center	800-222-1222

On Campus Offices	Phone Number
Athletic Training Office	502-634-2175
Campus Security	502-396-5571
Nurse's Office	502-634-2176
Athletic Office	502-635-5300
Main Office	502-637-4712
School Counselor Office	502-637-4712 x 279

Title	Name	Office	Cell
Athletic Trainer	Danny McDonald	502-634-2175	502-548-1517
Athletic Trainer	Evelyn Tandy	502-634-2175	859-582-9966
Athletic Trainer	Benjamin Enk	502-634-2175	414-617-7997
Athletic Director	Chris Tinius	502-635-5300	270-799-6248
Assistant Athletic Director	Brent Bach	502-635-5300	606-402-1095
Principal	Dan McCue	502-637-4712	
President	Paul Colistra	502-637-4712	
Nurse	Ann Coury Mulloy	502-634-2176	



Emergency Situation Contact Tree



After the situation is controlled, Athletic Director and/or Athletic Trainer will Contact all or any of the following: (phone or email)

1. Principal
2. President
3. Counseling Office
4. Business Office
5. School Nurse

****Athletic Trainer may at their discretion contact physician for guidance**



Emergency Equipment Locations

Emergency Equipment:

Athletic Training Kit and Emergency Bag on site for events covered by ATC

1. AED – 11 permanent, 2 mobile on campus, 2 mobile off campus
 - a. Located with ATC for all covered events
 - b. Additional AEDs located:
 - i. Glaser Plaza across from the Tiger on back of ticket booth at Gate 1
 - ii. Outside Wills Gymnasium across from Campus Store next to trophy cases
 - iii. Nurses Office (Will travel with Athletic Trainers for away games)
 - iv. Athletic Training Room (Will travel with Athletic Trainers for away games)
 - v. Outside Auditorium in Brown Foreman Cultural Arts Center Lobby
 - vi. Weight Room to left of strength and conditioning coach's office
 - vii. Between Sterne Gymnasium and Cafeteria toward exterior door
 - viii. Brown Tennis Center Concession Stand
 - ix. Xavierian Hall in Baseball Indoor Facility
 - x. Sangalli Center across from restrooms on first floor
 - xi. Entrance to Hoeck Building outside of IT office
 - xii. Ryken Hall in first floor copier room across from Vice President of Institutional Advancement office
 - xiii. Second floor of 1961 Building between classrooms 209B and 210
 - xiv. Two mobile AEDs that are assigned to off campus, in season sports each season
2. Nearest phone
 - a. Athletic Trainer's personal cell phone when covering events
 - b. Coaches' personal cell phones
 - c. Fixed phone in Athletic Office or coaches' office—must dial area code if not "502"
3. Rescue Inhaler
 - a. Athlete should bring inhaler with them to practice/game and placed in a location that others know should it be needed. The inhaler should then be collected by the athlete.
 - b. Athletic trainer may be given a backup inhaler by the parent or child to keep as a backup in the med kit or gator.
4. Epi Pen
 - a. Athlete should bring epi pen with them to practice/game and placed in a location that others know should it be needed. The epi pen should then be collected by the athlete.
 - b. Athletic Trainer may be given a backup Epi pen by the parent or child to keep as a backup in the med kit.
5. Splints
 - a. On back of gator in grey box
 - b. In red bag under taping table in Wills Center Athletic Training Room
 - c. In Driscoll (Main) Athletic Training Room
6. Spine boards/Cervical Collar
 - a. Collar in large grey box on back of gator
 - b. Spine board will be provided by EMS upon arrival
7. Bio-hazard Materials
 - a. Disposal Bin – in Nurse's office



8. Cold Water Immersion Tubs

- a. Under the overhang of the visitor's concession stand, next to Gate 4, on the West side of the stadium. Ice located in coolers beside tub. Other supplies located in brown tote beside.
- b. On concrete behind baseball stands to left of press box. Ice located in coolers beside tub. Other supplies located in brown tote inside gate (padlock key opens) under bleachers beside.
- c. Whirlpool Room of Athletic Training Room/Nurse's Office

9. Helmet Removal and other Emergency Equipment

- a. Red Bag on back gator



School Building Map with AED Locations

Saint Xavier High School

First Floor Classrooms



 AED Location

Note: Room sizes are approximate, and are not to scale.

Mobile AEDs:

Two additional AEDs are assigned to In Season, Off Campus teams for use during their season. These AEDs are supplied at the beginning of the season and returned post season.

AED Locations throughout Saint Xavier High School:

1. Glaser Plaza across from the Tiger on back of ticket booth at Gate 1
2. Outside Wills Gymnasium across from Campus Store next to trophy cases
3. Nurses Office (Will travel with Athletic Trainers for away games)
4. Athletic Training Room (Will travel with Athletic Trainers for away games)
5. Outside Auditorium in Brown Foreman Cultural Arts Center Lobby
6. Weight Room to left of strength and conditioning coach's office
7. Between Sterne Gymnasium and Cafeteria toward SAC office
8. Brown Tennis Center Concession Stand
9. Xavierian Hall in Baseball Indoor Facility
10. Sangalli Center across from restrooms on first floor
11. Entrance to Hoeck Building outside of IT office
12. Ryken Hall in first floor copier room across from Vice President of Institutional Advancement office
13. Second floor of 1961 Building between classrooms 209B and 210



Saint Xavier High School

Second Floor Classrooms

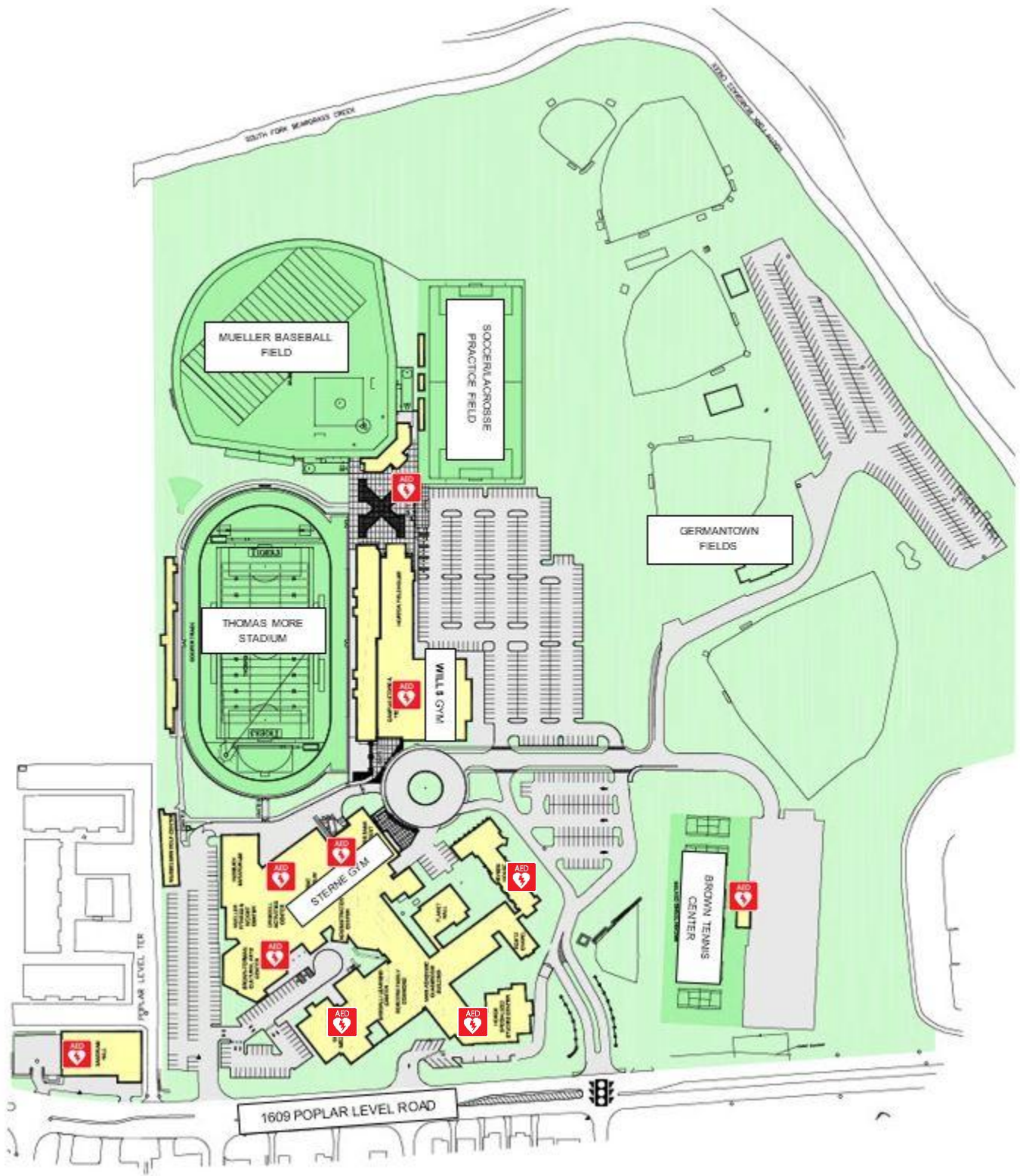


 AED Location

Note: Room sizes are approximate and not to scale



Campus Map with AED Locations



Saint Xavier High School – Campus Map and AED Locations



Venue Specific Plans

Thomas More Stadium

Emergency Action Plan

Saint Xavier Br. Thomas More Stadium

Activating Emergency Protocol

1. Remain Calm
2. Assess the situation
3. Contact the Athletic Trainer and/or nearest coach, or if necessary Dial 911 (9-911 on fixed school line)
4. Do NOT move the injured person
5. Have designee greet medical personnel
6. Contact parent/guardian
7. Contact Campus Security
8. Locate Consent to Treat form and send with athlete
9. If the athlete is transported by ambulance, the athlete's parent, a coach, or other designated individual should accompany them
10. Complete an incident report and submit to Athletic Director and/or Athletic Trainer as soon as possible

School Address

Saint Xavier High School
1609 Poplar Level Road
Louisville, KY 40217

Venue Specific Directions

- From 1-264 head north on Poplar Level Road
- Take right at light at visitor entrance
- Continue straight through parking lot, taking right at end of building
- Enter through Gate 3 at west end of stadium onto field

Severe Weather

Coaches/Athletes/Officials should seek shelter in the Athletic Building. Spectators should seek shelter in their personal vehicles. Do not return to the field until the "ALL CLEAR" is given.



Scan for full EAP



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Important Numbers

Athletic Training Room: 502-634-2175
Athletic Office: 502-635-5300
School Main Office: 502-637-4712
Campus Security: 502-396-5571

Nearest AED

On back of ticket booth in plaza across from tiger

Nearest Cold Tub

Under overhang of visitor's concession stand by Gate 4
OR on concrete beside grass field

Activating EMS System

Call 911 (9-911 from fixed school line)
Provide the following information:

1. Name and telephone number of caller
2. Number of student athletes
3. Condition of student athlete(s)
4. First aid treatment provided by first responder
5. Specific directions to facility and location within facility of injured person(s)
6. Other information as requested by dispatcher
7. Direct EMS to scene
8. Do not hang up until told to do so

Saint Xavier High School

Emergency Response Personnel:

1. Certified Athletic Trainer on site for practice and events
2. Graduate Level Athletic Training Student on site for practice and events
3. EMS (advanced life support on site for Varsity Football Games)
4. Physicians on site for Varsity Football Games
5. All Coaches are certified in CPR

Basic Emergency Response Team:

The most qualified individual on the scene should provide/direct acute care. Individuals with lower credentials should yield to those with training that is more appropriate.

Life Threatening: EMS personnel; Team Physician; Certified Athletic Trainer; Graduate Level Athletic Training Student, Coach, Other athletes

Orthopedic: Team Physician; Certified Athletic Trainer; Graduate Level Athletic Training Student, Coach, Other athletes

Medical: Team Physician; Certified Athletic Trainer; Graduate Level Athletic Training Student, Coach, Other athletes

Emergency Response Equipment:

1. Supplies (red bag, splint kit, spine board, crutches) on medical gator and athletic training room
2. AED located in wall cabinet on back of ticket booth 2 across from tiger in Glaser Plaza. Additional AED located in small grey case on medical gator.
3. Spare key for gator located under driver's seat
4. Cold Water Immersion tub – under overhand of visitor's concession stand, next to Gate 4, on west side of stadium. Ice located in coolers beside tub. Other equipment located in brown tote beside.



Emergency Action Plan

Saint Xavier Mueller Baseball Field

Activating Emergency Protocol

1. Remain Calm
2. Assess the situation
3. Contact the Athletic Trainer and/or nearest coach, or if necessary Dial 911 (9-911 on fixed school line)
4. Do NOT move the injured person
5. Have designee greet medical personnel
6. Contact parent/guardian
7. Contact Campus Security
8. Locate Consent to Treat form and send with athlete
9. If the athlete is transported by ambulance, the athlete's parent, a coach, or other designated individual should accompany them
10. Complete an incident report and submit to Athletic Director and/or Athletic Trainer as soon as possible

School Address

Saint Xavier High School
1609 Poplar Level Road
Louisville, KY 40217

Venue Specific Directions

- From 1-264 head north on Poplar Level Road
- Take right at light at Thurston and Poplar Level
- Continue Straight to back of parking lot, continue through stop sign to back of second parking lot
- Take left at end of parking lot and enter complex through Gate 1 in front of Tiger statue

Severe Weather

Coaches/Athletes/Officials should seek shelter in the Athletic Building. The dugout is not considered a safe space. Spectators should seek shelter in their personal vehicles. Do not return to the field until the "ALL CLEAR" is given.



Scan for full EAP



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Activating EMS System

Call 911 (9-911 from fixed school line)
Provide the following information:

1. Name and telephone number of caller
2. Number of student athletes
3. Condition of student athlete(s)
4. First aid treatment provided by first responder
5. Specific directions to facility and location within facility of injured person(s)
6. Other information as requested by dispatcher
7. Direct EMS to scene
8. Do not hang up until told to do so

Important Numbers

Athletic Training Room: 502-634-2175
Athletic Office: 502-635-5300
School Main Office: 502-637-4712
Campus Security: 502-396-5571

Nearest AED

On back of ticket booth in plaza across from tiger

Nearest Cold Tub

On concrete beside grass field to right of Baseball Press Box

Saint Xavier High School

Emergency Response Personnel:

1. Certified Athletic Trainer on site for practice and events
2. Graduate Level Athletic Training Student on site for practice and events
3. EMS
4. All Coaches are certified in basic CPR

Basic Emergency Response Team:

The most qualified individual on the scene should provide/direct acute care. Individuals with lower credentials should yield to those with training that is more appropriate.

Life Threatening: EMS personnel; Team Physician; Certified Athletic Trainer; Graduate Level Athletic Training Student, Coach, Other athletes

Orthopedic: Team Physician; Certified Athletic Trainer; Graduate Level Athletic Training Student, Coach, Other athletes

Medical: Team Physician; Certified Athletic Trainer; Graduate Level Athletic Training Student, Coach, Other athletes

Emergency Response Equipment:

1. Supplies (red bag, splint kit, spine board, crutches) on medical gator and athletic training room
2. AED located in wall cabinet on back of ticket booth 2 across from tiger in Glaser Plaza. Additional AED located in small grey case on medical gator.
3. Spare key for gator located under driver's seat
4. Cold Water Immersion tub – On concrete beside grass field behind baseball stands to right of press box. Ice located in coolers beside tub. Other equipment located in brown tote beside



Soccer/Lacrosse Practice Field

Emergency Action Plan

Saint Xavier Practice Field

Activating Emergency Protocol

1. Remain Calm
2. Assess the situation
3. Contact the Athletic Trainer and/or nearest coach, or if necessary Dial 911 (9-911 on fixed school line)
4. Do NOT move the injured person
5. Have designee greet medical personnel
6. Contact parent/guardian
7. Contact Campus Security
8. Locate Consent to Treat form and send with athlete
9. If the athlete is transported by ambulance, the athlete's parent, a coach, or other designated individual should accompany them
10. Complete an incident report and submit to Athletic Director and/or Athletic Trainer as soon as possible

School Address

Saint Xavier High School
1609 Poplar Level Road
Louisville, KY 40217

Venue Specific Directions

- From 1-264 head north on Poplar Level Road
- Take right at light at Thurston and Poplar Level
- Continue Straight to back of parking lot, continue through stop sign to back of second parking lot
- Take left at end of parking lot and enter complex through Gate 1 In front of Tiger statue

Severe Weather

Coaches/Athletes/Officials should seek shelter in the Athletic Building. Spectators should seek shelter in their personal vehicles. Do not return to the field until the "ALL CLEAR" is given.



Scan for full EAP



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Activating EMS System

Call 911 (9-911 from fixed school line)
Provide the following Information:

1. Name and telephone number of caller
2. Number of student athletes
3. Condition of student athlete(s)
4. First aid treatment provided by first responder
5. Specific directions to facility and location within facility of injured person(s)
6. Other information as requested by dispatcher
7. Direct EMS to scene
8. Do not hang up until told to do so

Important Numbers

Athletic Training Room: 502-634-2175
Athletic Office: 502-635-5300
School Main Office: 502-637-4712
Campus Security: 502-396-5571

Nearest AED

On back of ticket booth in plaza across from tiger

Nearest Cold Tub

On concrete beside grass field to right of Baseball Press Box

Saint Xavier High School

Emergency Response Personnel:

1. Certified Athletic Trainer on site for practice and events
2. Graduate Level Athletic Training Student on site for practice and events
3. EMS
4. All Coaches are certified in basic CPR

Basic Emergency Response Team:

The most qualified individual on the scene should provide/direct acute care. Individuals with lower credentials should yield to those with training that is more appropriate.

Life Threatening: EMS personnel; Team Physician; Certified Athletic Trainer; Graduate Level Athletic Training Student, Coach, Other athletes

Orthopedic: Team Physician; Certified Athletic Trainer; Graduate Level Athletic Training Student, Coach, Other athletes

Medical: Team Physician; Certified Athletic Trainer; Graduate Level Athletic Training Student, Coach, Other athletes

Emergency Response Equipment:

1. Supplies (red bag, splint kit, spine board, crutches) on medical gator and athletic training room
2. AED located in wall cabinet on back of ticket booth 2 across from tiger in Glaser Plaza. Additional AED located in small grey case on medical gator.
3. Spare key for gator located under driver's seat
4. Cold Water Immersion tub – On concrete beside grass field behind baseball stands to right of press box. Ice located in coolers beside tub. Other equipment located in brown tote beside



Wills Sports Activity Center

Emergency Action Plan

Saint Xavier Wills Sports Activity Center

Activating Emergency Protocol

1. Remain Calm
2. Assess the situation
3. Contact the Athletic Trainer and/or nearest coach, or if necessary Dial 911 (9-911 on fixed school line)
4. Do NOT move the injured person
5. Have designee greet medical personnel
6. Contact parent/guardian
7. Contact Campus Security
8. Locate Consent to Treat form and send with athlete
9. If the athlete is transported by ambulance, the athlete's parent, a coach, or other designated individual should accompany them
10. Complete an incident report and submit to Athletic Director and/or Athletic Trainer as soon as possible

School Address

Saint Xavier High School
1609 Poplar Level Road
Louisville, KY 40217

Venue Specific Directions

- From I-264 head north on Poplar Level Road
- Take right at light at Thurston and Poplar Level. Continue straight to stop sign
- Take a left at stop sign and continue through to traffic circle
- Enter first building on right through glass doors. Gymnasium will be past trophy cases on right

Nearest AED

Across from campus store in wall cabinet next to trophy cases.



Important Numbers

Athletic Training: 502-634-2175
Athletic Office: 502-635-5300
School Main Office: 502-637-4712
Campus Security: 502-396-5571

Activating EMS System

Call 911 (9-911 from fixed school line)
Provide the following information:

1. Name and telephone number of caller
2. Number of student athletes
3. Condition of student athlete(s)
4. First aid treatment provided by first responder
5. Specific directions to facility and location within facility of injured person(s)
6. Other information as requested by dispatcher
7. Direct EMS to scene
8. Do not hang up until told to do so



Scan for full EAP



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Saint Xavier High School

Emergency Response Personnel:

1. Certified Athletic Trainer on site for practice and events
2. Graduate Level Athletic Training Student on site for practice and events
3. EMS (occasionally on site for basketball games)
4. All Coaches are certified in CPR

Emergency Response Equipment:

1. Supplies (trauma kit, splint kit) at medical area in hallway
2. AED located in wall cabinet next to gymnasium.
3. Cold Water Immersion tub – On concrete beside grass field behind baseball stands to right of press box. Ice located in coolers beside tub. Other equipment located in brown tote beside.

Basic Emergency Response Team:

The most qualified individual on the scene should provide/direct acute care. Individuals with lower credentials should yield to those with training that is more appropriate.

Life Threatening: EMS personnel; Team Physician; Certified Athletic Trainer; Graduate Level Athletic Training Student, Coach, Other athletes

Orthopedic: Team Physician; Certified Athletic Trainer; Graduate Level Athletic Training Student, Coach, Other athletes

Medical: Team Physician; Certified Athletic Trainer; Graduate Level Athletic Training Student, Coach, Other athletes



Emergency Action Plan

Saint Xavier Bill Musselman Golf Center

Activating Emergency Protocol

1. Remain Calm
2. Assess the situation
3. Contact the Athletic Trainer and/or nearest coach, or if necessary Dial 911 (9-911 on fixed school line)
4. Do NOT move the injured person
5. Have designee greet medical personnel
6. Contact parent/guardian
7. Contact Campus Security
8. Locate Consent to Treat form and send with athlete
9. If the athlete is transported by ambulance, the athlete's parent, a coach, or other designated individual should accompany them
10. Complete an incident report and submit to Athletic Director and/or Athletic Trainer as soon as possible

School Address

Saint Xavier High School
1609 Poplar Level Road
Louisville, KY 40217

Venue Specific Directions

- From I-264 head north on Poplar Level Road
- Take right at Parkway Drive and Poplar Level Road
- Drive to back of faculty parking lot
- Entrance will be on the left prior to stop sign

Nearest AED

Enter main school building at door M6. Continue through double doors. Take second right. AED in wall cabinet next to auditorium



Important Numbers

Athletic Training: 502-634-2175
Athletic Office: 502-635-5300
School Main Office: 502-637-4712
Campus Security: 502-396-5571


Scan for full EAP


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Activating EMS System

Call 911 (9-911 from fixed school line)
Provide the following information:

1. Name and telephone number of caller
2. Number of student athletes
3. Condition of student athlete(s)
4. First aid treatment provided by first responder
5. Specific directions to facility and location within facility of injured person(s)
6. Other information as requested by dispatcher
7. Direct EMS to scene
8. Do not hang up until told to do so

Saint Xavier High School

Emergency Response Personnel:

1. Certified Athletic Trainer on site for practice and events
2. Graduate Level Athletic Training Student on site for practice and events
3. EMS
4. All Coaches are certified in CPR

Basic Emergency Response Team:

The most qualified individual on the scene should provide/direct acute care. Individuals with lower credentials should yield to those with training that is more appropriate.

Life Threatening: EMS personnel; Team Physician; Certified Athletic Trainer; Graduate Level Athletic Training Student, Coach, Other athletes

Orthopedic: Team Physician; Certified Athletic Trainer; Graduate Level Athletic Training Student, Coach, Other athletes

Medical: Team Physician; Certified Athletic Trainer; Graduate Level Athletic Training Student, Coach, Other athletes

Emergency Response Equipment:

1. Supplies (trauma kit, splint kit, spine board, crutches) located in athletic training room
2. AED located in training room on shelf of taping table closest to door; Located in cabinet next to strength and conditioning office; Located in cabinet next to Auditorium in Driscoll Building.
3. Cold Water Immersion tub – under overhand of visitor's concession stand, next to Gate 4, on west side of stadium. Ice located in coolers beside tub. Other equipment located in brown tote beside.



Emergency Action Plan

Saint Xavier Brown Tennis Center

Activating Emergency Protocol

1. Remain Calm
2. Assess the situation
3. Contact the Athletic Trainer and/or nearest coach, or if necessary Dial 911 (9-911 on fixed school line)
4. Do NOT move the injured person
5. Have designee greet medical personnel
6. Contact parent/guardian
7. Contact Campus Security
8. Locate Consent to Treat form and send with athlete
9. If the athlete is transported by ambulance, the athlete's parent, a coach, or other designated individual should accompany them
10. Complete an incident report and submit to Athletic Director and/or Athletic Trainer as soon as possible

School Address

Saint Xavier High School
1609 Poplar Level Road
Louisville, KY 40217

Venue Specific Directions

- From 1-264 head north on Poplar Level Road
- Take right at light at Thurston and Poplar Level
- Continue straight to stop sign.
- Take right at stop sign down the hill, veering to the right
- Tennis center will be on the right

Severe Weather

Coaches/Athletes/Officials should seek shelter in the restrooms. Spectators should seek shelter in their personal vehicles. Do not return to the courts until the "ALL CLEAR" is given.



Scan for full EAP



wearestx.co/EAP

Important Numbers

Athletic Training Room: 502-634-2175
Athletic Office: 502-635-5300
School Main Office: 502-637-4712
Campus Security: 502-396-5571

Nearest AED
In Tennis Center concession stand

Nearest Cold Tub
Under overhang of visitor's concession stand by Gate 4
OR on concrete beside grass field

Activating EMS System

Call 911 (9-911 from fixed school line)
Provide the following information:

1. Name and telephone number of caller
2. Number of student athletes
3. Condition of student athlete(s)
4. First aid treatment provided by first responder
5. Specific directions to facility and location within facility of injured person(s)
6. Other information as requested by dispatcher
7. Direct EMS to scene
8. Do not hang up until told to do so

Saint Xavier High School

Emergency Response Personnel:

1. Certified Athletic Trainer on site for practice and events
2. Graduate Level Athletic Training Student on site for practice and events
3. EMS
4. All Coaches are certified in CPR

Basic Emergency Response Team:

The most qualified individual on the scene should provide/direct acute care. Individuals with lower credentials should yield to those with training that is more appropriate.

Life Threatening: EMS personnel; Team Physician; Certified Athletic Trainer; Graduate Level Athletic Training Student, Coach, Other athletes

Orthopedic: Team Physician; Certified Athletic Trainer; Graduate Level Athletic Training Student, Coach, Other athletes

Medical: Team Physician; Certified Athletic Trainer; Graduate Level Athletic Training Student, Coach, Other athletes

Emergency Response Equipment:

1. Supplies (trauma kit, splint kit, spine board, crutches) on medical gator and athletic training room
2. AED located in wall cabinet in concession stand



Emergency Action Plan

Saint Xavier Cornelius E. Hubbuch Natatorium

Activating Emergency Protocol

1. Remain Calm
2. Assess the situation
3. Contact the Athletic Trainer and/or nearest coach, or if necessary Dial 911 (9-911 on fixed school line)
4. Do NOT move the injured person
5. Have designee greet medical personnel
6. Contact parent/guardian
7. Contact Campus Security
8. Locate Consent to Treat form and send with athlete
9. If the athlete is transported by ambulance, the athlete's parent, a coach, or other designated individual should accompany them
10. Complete an incident report and submit to Athletic Director and/or Athletic Trainer as soon as possible

School Address

Saint Xavier High School
1609 Poplar Level Road
Louisville, KY 40217

Venue Specific Directions

- From I-264 head north on Poplar Level Road
- Take right at Parkway Drive and Poplar Level Road
- Drive through faculty parking lot and follow drive around the building to concrete area located across from gate #3
- Enter facility through doors M9 located on right

Nearest AED

In Nurse's Office.
If room locked: Follow hallway and take first right. Take next left. AED will be in wall cabinet outside auditorium



Important Numbers

Athletic Training: 502-634-2175
Athletic Office: 502-635-5300
School Main Office: 502-637-4712
Campus Security: 502-396-5571



Scan for full EAP



wearestx.co/EAP

Activating EMS System

Call 911 (9-911 from fixed school line)
Provide the following information:

1. Name and telephone number of caller
2. Number of student athletes
3. Condition of student athlete(s)
4. First aid treatment provided by first responder
5. Specific directions to facility and location within facility of injured person(s)
6. Other information as requested by dispatcher
7. Direct EMS to scene
8. Do not hang up until told to do so

Saint Xavier High School

Emergency Response Personnel:

1. Certified Athletic Trainer on site for practice and events
2. Graduate Level Athletic Training Student on site for practice and events
3. EMS
4. All Coaches are certified in CPR

Basic Emergency Response Team:

The most qualified individual on the scene should provide/direct acute care. Individuals with lower credentials should yield to those with training that is more appropriate.

Life Threatening: EMS personnel; Team Physician; Certified Athletic Trainer; Graduate Level Athletic Training Student, Lifeguard, Coach, Other athletes

Orthopedic: Team Physician; Certified Athletic Trainer; Graduate Level Athletic Training Student, Lifeguard, Coach, Other athletes

Medical: Team Physician; Certified Athletic Trainer; Graduate Level Athletic Training Student, Lifeguard, Coach, Other athletes

Emergency Response Equipment:

1. Supplies (trauma kit, splint kit, spine board, crutches) located in athletic training room
2. AED located in training room on shelf of taping table closest to door. If locked, AED located in cabinet next to Auditorium in Driscoll Building.



Emergency Action Plan

Saint Xavier Mueller Weight Room

Activating Emergency Protocol

1. Remain Calm
2. Assess the situation
3. Contact the Athletic Trainer and/or nearest coach, or if necessary Dial 911 (9-911 on fixed school line)
4. Do NOT move the injured person
5. Have designee greet medical personnel
6. Contact parent/guardian
7. Contact Campus Security
8. Locate Consent to Treat form and send with athlete
9. If the athlete is transported by ambulance, the athlete's parent, a coach, or other designated individual should accompany them
10. Complete an incident report and submit to Athletic Director and/or Athletic Trainer as soon as possible

School Address

Saint Xavier High School
1609 Poplar Level Road
Louisville, KY 40217

Venue Specific Directions

- From I-264 head north on Poplar Level Road
- Take right at Parkway Drive and Poplar Level Road
- Drive through faculty parking lot and follow drive around the building to concrete area located across from gate #3
- Enter facility through doors M9 located on right.
- Take stairs on right to lower level

Nearest AED

In wall cabinet outside strength and conditioning coach's office in back of weight room



Important Numbers

Athletic Training: 502-634-2175
Athletic Office: 502-635-5300
School Main Office: 502-637-4712
Campus Security: 502-396-5571



Scan for full EAP



wearestx.co/EAP

Activating EMS System

Call 911 (9-911 from fixed school line)
Provide the following information:

1. Name and telephone number of caller
2. Number of student athletes
3. Condition of student athlete(s)
4. First aid treatment provided by first responder
5. Specific directions to facility and location within facility of injured person(s)
6. Other information as requested by dispatcher
7. Direct EMS to scene
8. Do not hang up until told to do so

Saint Xavier High School

Emergency Response Personnel:

1. Certified Athletic Trainer on site for practice and events
2. Graduate Level Athletic Training Student on site for practice and events
3. EMS
4. All Coaches are certified in CPR

Basic Emergency Response Team:

The most qualified individual on the scene should provide/direct acute care. Individuals with lower credentials should yield to those with training that is more appropriate.

Life Threatening: EMS personnel; Team Physician; Certified Athletic Trainer; Graduate Level Athletic Training Student, Coach, Other athletes

Orthopedic: Team Physician; Certified Athletic Trainer; Graduate Level Athletic Training Student, Coach, Other athletes

Medical: Team Physician; Certified Athletic Trainer; Graduate Level Athletic Training Student, Coach, Other athletes

Emergency Response Equipment:

1. Supplies (trauma kit, splint kit, spine board, crutches) located in athletic training room
2. AED located in cabinet next to strength and conditioning office.
3. Cold Water Immersion Tub – located in Hydrotherapy Room of Athletic Training Room



Emergency Action Plan

Saint Xavier Wrestling Room

Activating Emergency Protocol

1. Remain Calm
2. Assess the situation
3. Contact the Athletic Trainer and/or nearest coach, or if necessary Dial 911 (9-911 on fixed school line)
4. Do NOT move the injured person
5. Have designee greet medical personnel
6. Contact parent/guardian
7. Contact Campus Security
8. Locate Consent to Treat form and send with athlete
9. If the athlete is transported by ambulance, the athlete's parent, a coach, or other designated individual should accompany them
10. Complete an incident report and submit to Athletic Director and/or Athletic Trainer as soon as possible

School Address

Saint Xavier High School
1609 Poplar Level Road
Louisville, KY 40217

Venue Specific Directions

- From I-264 head north on Poplar Level Road
- Take right at Parkway Drive and Poplar Level Road
- Drive through faculty parking lot and follow drive around the building to concrete area located across from gate #3
- Enter facility through doors M9 located on right.
- Take stairs on right to second floor

Nearest AED

In Nurse's Office.

If room locked: Follow hallway and take first right. Take next left. AED will be in wall cabinet outside auditorium



Important Numbers

Athletic Training: 502-634-2175
Athletic Office: 502-635-5300
School Main Office: 502-637-4712
Campus Security: 502-396-5571



Scan for full EAP



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Activating EMS System

Call 911 (9-911 from fixed school line)
Provide the following information:

1. Name and telephone number of caller
2. Number of student athletes
3. Condition of student athlete(s)
4. First aid treatment provided by first responder
5. Specific directions to facility and location within facility of injured person(s)
6. Other information as requested by dispatcher
7. Direct EMS to scene
8. Do not hang up until told to do so

Saint Xavier High School

Emergency Response Personnel:

1. Certified Athletic Trainer on site for practice and events
2. Graduate Level Athletic Training Student on site for practice and events
3. EMS
4. All Coaches are certified in CPR

Emergency Response Equipment:

1. Supplies (trauma kit, splint kit, spine board, crutches) located in athletic training room
2. AED located in training room on shelf of taping table closest to door. If locked, AED located in cabinet next to Auditorium in Driscoll Building.
3. Cold Water Immersion Tub – located in hydrotherapy room of Athletic Training Room

Basic Emergency Response Team:

The most qualified individual on the scene should provide/direct acute care. Individuals with lower credentials should yield to those with training that is more appropriate.

Life Threatening: EMS personnel; Team Physician; Certified Athletic Trainer; Graduate Level Athletic Training Student, Coach, Other athletes

Orthopedic: Team Physician; Certified Athletic Trainer; Graduate Level Athletic Training Student, Coach, Other athletes

Medical: Team Physician; Certified Athletic Trainer; Graduate Level Athletic Training Student, Coach, Other athletes



Brother John Joseph Sterne Gymnasium

Emergency Action Plan

Saint Xavier Br. John Joseph Sterne Gymnasium

Activating Emergency Protocol

1. Remain Calm
2. Assess the situation
3. Contact the Athletic Trainer and/or nearest coach, or if necessary Dial 911 (9-911 on fixed school line)
4. Do NOT move the injured person
5. Have designee greet medical personnel
6. Contact parent/guardian
7. Contact Campus Security
8. Locate Consent to Treat form and send with athlete
9. If the athlete is transported by ambulance, the athlete's parent, a coach, or other designated individual should accompany them
10. Complete an incident report and submit to Athletic Director and/or Athletic Trainer as soon as possible

School Address

Saint Xavier High School
1609 Poplar Level Road
Louisville, KY 40217

Venue Specific Directions

- From I-264 head north on Poplar Level Road
- Take a right at Parkway Drive and Poplar Level Road. Drive through faculty parking lot to stop sign
- Take right at stop sign to travel around school building
- Enter building at entrance (M13) just before reaching fence to dumpsters

Nearest AED

In wall cabinet in hallway between Sterne Gymnasium and Cafeteria. Exit gymnasium and turn left.



Important Numbers

Athletic Training: 502-634-2175
Athletic Office: 502-635-5300
School Main Office: 502-637-4712
Campus Security: 502-396-5571



Scan for full EAP



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Activating EMS System

Call 911 (9-911 from fixed school line)
Provide the following information:

1. Name and telephone number of caller
2. Number of student athletes
3. Condition of student athlete(s)
4. First aid treatment provided by first responder
5. Specific directions to facility and location within facility of injured person(s)
6. Other information as requested by dispatcher
7. Direct EMS to scene
8. Do not hang up until told to do so

Saint Xavier High School

Emergency Response Personnel:

1. Certified Athletic Trainer on site for practice and events
2. Graduate Level Athletic Training Student on site for practice and events
3. EMS
4. All Coaches are certified in CPR

Emergency Response Equipment:

1. Supplies (trauma kit, splint kit, spine board, crutches) located in athletic training room
2. AED located in wall cabinet in hallway between Sterne Gym and Cafeteria. Exit gymnasium and turn left.

Basic Emergency Response Team:

The most qualified individual on the scene should provide/direct acute care. Individuals with lower credentials should yield to those with training that is more appropriate.

Life Threatening: EMS personnel; Team Physician; Certified Athletic Trainer; Graduate Level Athletic Training Student, Coach, Other athletes

Orthopedic: Team Physician; Certified Athletic Trainer; Graduate Level Athletic Training Student, Coach, Other athletes

Medical: Team Physician; Certified Athletic Trainer; Graduate Level Athletic Training Student, Coach, Other athletes



Baseball Training Facility – Xaverian Hall

Emergency Action Plan

Saint Xavier Baseball Training Facility/Xaverian Hall

Activating Emergency Protocol

1. Remain Calm
2. Assess the situation
3. Contact the Athletic Trainer and/or nearest coach, or if necessary Dial 911 (9-911 on fixed school line)
4. Do NOT move the injured person
5. Have designee greet medical personnel
6. Contact parent/guardian
7. Contact Campus Security
8. Locate Consent to Treat form and send with athlete
9. If the athlete is transported by ambulance, the athlete's parent, a coach, or other designated individual should accompany them
10. Complete an incident report and submit to Athletic Director and/or Athletic Trainer as soon as possible

School Address

Saint Xavier High School
1425 Poplar Level Road
Louisville, KY 40217

Venue Specific Directions

- From I-264 head north on Poplar Level Road
- Take a right at traffic light at Poplar Level and Clarks Lane
- Drive through gate and enter building through door X3 directly into Baseball practice facility

Nearest AED

In wall cabinet to
on back wall of
loading dock



Important Numbers

Athletic Training: 502-634-2175
Athletic Office: 502-635-5300
School Main Office: 502-637-4712
Campus Security: 502-396-5571



Scan for full EAP



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Activating EMS System

Call 911 (9-911 from fixed school line)
Provide the following information:

1. Name and telephone number of caller
2. Number of student athletes
3. Condition of student athlete(s)
4. First aid treatment provided by first responder
5. Specific directions to facility and location within facility of injured person(s)
6. Other information as requested by dispatcher
7. Direct EMS to scene
8. Do not hang up until told to do so

Saint Xavier High School

Emergency Response Personnel:

1. Certified Athletic Trainer on site for practice and events
2. Graduate Level Athletic Training Student on site for practice and events
3. EMS
4. All Coaches are certified in CPR

Basic Emergency Response Team:

The most qualified individual on the scene should provide/direct acute care. Individuals with lower credentials should yield to those with training that is more appropriate.

Life Threatening: EMS personnel; Team Physician; Certified Athletic Trainer; Graduate Level Athletic Training Student, Coach, Other athletes

Orthopedic: Team Physician; Certified Athletic Trainer; Graduate Level Athletic Training Student, Coach, Other athletes

Medical: Team Physician; Certified Athletic Trainer; Graduate Level Athletic Training Student, Coach, Other athletes

Emergency Response Equipment:

1. Supplies (trauma kit, splint kit, spine board, crutches) located in athletic training room
2. AED located in wall cabinet on back wall of baseball training facility.



Louisville Community Boat House - Crew

Emergency Action Plan

Louisville Community Boat House

Activating Emergency Protocol

1. Remain Calm
2. Assess the situation
3. Contact the Athletic Trainer and/or nearest coach, or if necessary Dial 911 (9-911 on fixed school line)
4. Do NOT move the injured person
5. Have designee greet medical personnel
6. Contact parent/guardian
7. Contact Campus Security
8. Locate Consent to Treat form and send with athlete
9. If the athlete is transported by ambulance, the athlete's parent, a coach, or other designated individual should accompany them
10. Complete an incident report and submit to Athletic Director and/or Athletic Trainer as soon as possible

Address

Louisville Community Boat House
AKA Louisville Rowing Club
1325 River Road
Louisville, KY 40206

Venue Specific Directions

From Zorn Ave at the I-71 exit:

- Proceed north to River Road
- Turn left at Water Tower
- Proceed 2.2 miles west on River Road to Boat House Parking Lot
- Turn right into the parking lot

From Slugger Field:

- Proceed north, then east 1.2 miles on River Road to the Boat House parking lot
- Turn left into parking lot

Severe Weather

Coaches and Athletes should seek shelter in the Boat House. Shells caught in a thunderstorm should seek shelter on a sloped bank if unable to make it back to dock and off water.



Scan for full EAP



wearestx.co/EAP

Important Numbers

Head Coach J. D. Bridges 615-975-4330
Coach Glen Mills 502-558-5577
Coach Chet Riley 804-814-8549
Coach Ryan Coady 502-744-5251
Coach Thomas Lowery 571-439-4778

Nearest AED

Located in the Boathouse



Activating EMS System

Call 911 (9-911 from fixed school line)
Provide the following information:

1. Name and telephone number of caller
2. Number of student athletes
3. Condition of student athlete(s)
4. First aid treatment provided by first responder
5. Specific directions to facility and location within facility of injured person(s)
6. Other information as requested by dispatcher
7. Direct EMS to scene
8. Do not hang up until told to do so

Saint Xavier High School

Emergency Response Personnel:

1. EMS
2. All Coaches are certified in CPR

Emergency Response Equipment:

1. AED located in Boathouse

Basic Emergency Response Team:

The most qualified individual on the scene should provide/direct acute care. Individuals with lower credentials should yield to those with training that is more appropriate.

Life Threatening: EMS, Coach, Other athletes

Orthopedic: Team Physician; Certified Athletic Trainer; Graduate Level Athletic Training Student, Coach, Other athletes

Medical: Coach, Other athletes



Off Campus Facilities

Emergency Response Personnel:

1. Certified Athletic Trainer on campus for practice and events
2. Masters Level Athletic Training Student on campus for practice and events
3. All Coaches are certified in basic first aid and CPR

Emergency Response Equipment:

1. Supplies (trauma kit, splint kit, spine board, crutches) located in athletic training room
2. AED locations: wall cabinet in hallway between Sterne Gym and Cafeteria; wall cabinet outside Wills Gymnasium; wall cabinet on back of ticket booth 2 across from tiger in Glaser Plaza.

Basic Emergency Response Team:

The most qualified individual on the scene should provide/direct acute care. Individuals with lower credentials should yield to those with training that is more appropriate.

Life Threatening: EMS personnel; Team Physician; Certified Athletic Trainer; Masters Level Athletic Training Student, Coach

Orthopedic: Team Physician; Certified Athletic Trainer; Masters Level Athletic Training Student, Coach

Medical: Team Physician; Certified Athletic Trainer; Masters Level Athletic Training Student, Coach

Roles of First Responders:

1. Immediate first aid care of the injured or ill student athlete
2. Activation of emergency medical system Cell phone or Fixed phone line 9-1-1 or 9-9-1-1 (provide name, address, telephone number; number of individuals injured; condition of injured; first aid treatment; specific directions; other information as requested) Notify campus security Todd Mottley 502-637-4712 or after 6:00 p.m. 502-396-5571

Direction of EMS to scene:

1. Designated individual to meet EMS and escort EMS to the scene
2. Emergency equipment retrieval

Roles of the Emergency Response Team:

1. Immediate first aid care of the student athlete
2. Activation of the Emergency Medical System
3. Emergency equipment retrieval
4. Direct EMS to scene
5. Spectator, media, and family member control

Roles of Event or Coaching Personnel:

1. Maintain spectator control
2. Escort family members to the medical facility or to private area
3. Remove media personnel from the immediate area
4. Obtain permission to treat forms for EMS

Activating the EMS System: Call: 9-1-1 (call 9-9-1-1 from fixed school phone line)

Provide Information:

1. Name and telephone number of caller
2. Number of student athletes
3. Condition of student athlete(s)
4. First aid treatment initiated by first responder
5. Specific directions to facility and location within facility of injured person
6. Other information as requested by dispatcher
7. Direct EMS to scene
8. Locate Consent to Treat form and send with athlete
9. If the athlete is transported by ambulance, the athlete's parent, a coach, or other designated individual should accompany them
10. Complete an incident report and submit to Athletic Director and/or Athletic Trainer as soon as possible

Addresses for Commonly Used Locations for Emergency Services:

George Rogers Clark Park – 1024 Thurston Ave; Louisville, Kentucky 40217

Champions Park – 2050 River Road; Louisville, Kentucky 40206

Seneca Park – 3151 Pee Wee Reese Road; Louisville, Kentucky 40207

Joe Creason Park – 1297 Trevilian Way; Louisville, Kentucky 40213

Nevel Meade Golf Course – 3123 Nevel Meade Drive; Prospect, Kentucky 40059

Iceland Sports Complex – 1701 UPS Drive; Louisville, Kentucky 40223

Blairwood Tennis, Swim, & Fitness Center – 9300 Blairwood Access Way; Louisville, Kentucky 40222

Kingpin Lanes – 9525 Taylorsville Road; Jeffersontown, Kentucky 40299

Louisville Rowing Club – 1325 River Road; Louisville, Kentucky 40206



Germantown Baseball Fields

Emergency Response Personnel:

1. Certified Athletic Trainer on site for St. X practice and events
2. Graduate Level Athletic Training Student on site for St. X practice and events
3. All St. X Coaches are certified in CPR

Emergency Response Equipment:

1. Supplies (trauma kit, splint kit, spine board, crutches) on medical gator and athletic training room
2. AED located in wall cabinet in concession stand of Tennis Center

Basic Emergency Response Team:

The most qualified individual on the scene should provide/direct acute care. Individuals with lower credentials should yield to those with training that is more appropriate.

Life Threatening: EMS personnel; Team Physician; Certified Athletic Trainer; Graduate Level Athletic Training Student, Coach, Other athletes

Orthopedic: Team Physician; Certified Athletic Trainer; Graduate Level Athletic Training Student, Coach, Other athletes

Medical: Team Physician; Certified Athletic Trainer; Graduate Level Athletic Training Student, Coach, Other athletes

Roles of First Responders:

1. Immediate first aid care of the injured or ill student athlete
2. Activation of emergency medical system Cell phone or Fixed phone line 9-1-1 or 9-9-1-1 (provide name, address, telephone number; number of individuals injured; condition of injured; first aid treatment; specific directions; other information as requested)
3. Notify campus security Todd Mottley 502-637-4712 or after 6:00 p.m. 502-396-5571

Direction of EMS to scene:

1. Designated individual to meet EMS and escort EMS to the scene
2. Fields – Through double gate
3. Emergency equipment retrieval

Roles of the Emergency Response Team:

1. Immediate first aid care of the student athlete
2. Activation of the Emergency Medical System
3. Emergency equipment retrieval
4. Direct EMS to scene
5. Spectator, media, and family member control

Roles of Event or Coaching Personnel:

1. Maintain spectator control
2. Escort family members to the medical facility or to private area
3. Remove media personnel from the immediate area

Activating the EMS System: Call: 9-1-1 (call 9-9-1-1 from fixed school phone line)

Provide Information:

1. Name and telephone number of caller
2. Number of student athletes
3. Condition of student athlete(s)
4. First aid treatment initiated by first responder
5. Specific directions to facility and location within facility of injured person
6. Other information as requested by dispatcher
7. Direct EMS to scene
8. Locate Consent to Treat form and send with athlete
9. If the athlete is transported by ambulance, the athlete's parent, a coach, or other designated individual should accompany them
10. Complete an incident report and submit to Athletic Director and/or Athletic Trainer as soon as possible

Address and Directions for Emergency Services:

**Saint Xavier High School – Germantown Baseball Fields
1609 Poplar Level Road; Louisville, Kentucky 40217**

From I-264 head north on Poplar Level Road. Take right at light at Thurston and Poplar Level. Continue straight to stop sign. Take right at stop sign down the hill, taking an immediate left.



Rehearsal Strategy

The athletic trainer will be responsible for reviewing the EAP annually and rehearsing it prior to each sport season.

Coaches at Saint Xavier High School will be educated on the EAP prior to their first season of coaching during each academic year. The meeting will be a requirement for all coaches, of all levels, of each sport.

The meeting will be directed by the athletic trainer and will include discussion for recent updates along with a hands-on portion. The hands-on portion will run through different scenarios to ensure the coaches understand the EAP. All coaches will be provided the opportunity to ask any and all questions and the athletic trainer will be responsible for ensuring a proper and adequate answer to all questions.

All coaches must sign in to prove their attendance. The documentation of attendance will be updated in Arbiter.

The athletic director(s), school nurse, principal, and president will be provided with a copy (via link) of the EAP and will be required to attend one of the meetings with the coaches. Athletic directors, school nurse, principal, and president must sign in to prove attendance.

Documentation of Emergency Equipment Maintenance

Avive AEDs are the AEDs within Saint Xavier High School and its' athletic facilities. Avive AEDs are equipped with "Real Connect", allowing for daily monitoring of all Avive AEDs on campus through an online platform. AED checks will be performed monthly and logged in the shared Athletic Training Google Drive (under "Policies," "AEDs.")



Approval and Verification Page

This document has been read and revised by the Saint Xavier High School athletic trainer, team physician, athletic director, principal, president, and nurse.

Team Physician: _____	Date: _____
Athletic Trainer: _____	Date: _____
Athletic Trainer: _____	Date: _____
Athletic Trainer: _____	Date: _____
Athletic Director: _____	Date: _____
Assistant Athletic Director: _____	Date: _____
Principal: _____	Date: _____
President: _____	Date: _____
Nurse: _____	Date: _____
Campus Security: _____	Date: _____



Coach Attestation

I _____ (print coach name)
have read and understand the Emergency Action Plan for Saint Xavier High School Athletics. I understand my roles and responsibility should an emergency occur in my presence. I have also rehearsed this Emergency Action Plan and understand my role in an emergency situation with an athletic trainer present and without. I have been given the opportunity to ask all questions and have received the proper answers to my questions.

I also understand that I must keep my CPR/AED and First Aid Certifications up to date and that it is my responsibility to ensure a lapse does not occur. I am also aware that I must complete Archdiocese Safe Environment Training, KHSAA Sports Safety, NFHS Fundamentals of Coaching, and KHSAA Rules Clinic and it is my responsibility to ensure a lapse does not occur.

Coach Name (print) _____ Sport _____

Signature _____ Date _____