Turlock Unified School District

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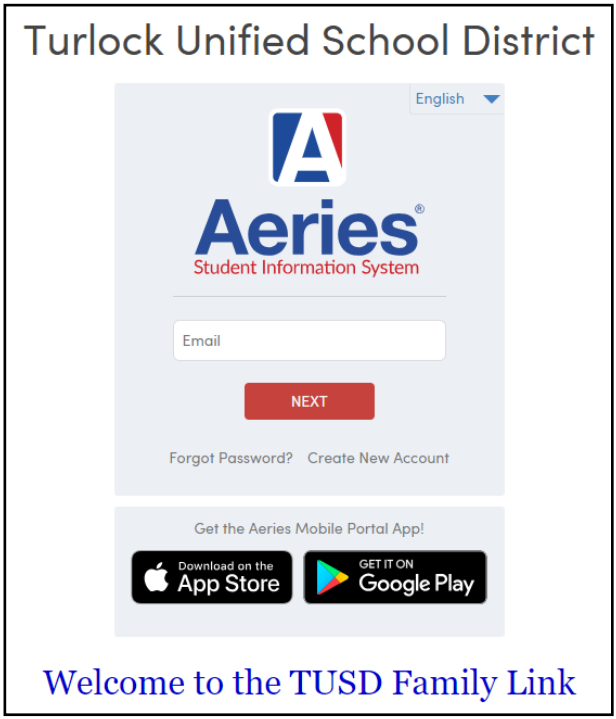
July 1, 2026

Stay Connected with Family Link

TUSD Family Link parent portal provides parents with access to their student academic information including grades and assignments as well as simple steps to update student data and approve annual authorizations online.

Creating an account is as easy as providing your email address to your school office which will be followed by an email with the Family Link logon information or accessing online at: https://turlockusd.asp.aeries.net/student/LoginParent.aspx



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STRATEGIC PLAN

WHY?

VISION

All students will become self-motivated, responsible citizens who graduate college and career ready.

BELIEFS

1. Every person is unique and has inherent value.
2. Every person can be a successful learner.
3. People are accountable for their actions.
4. Family engagement is essential to the academic and social-emotional success of students.
5. Honesty, integrity, and respect build trust in all relationships.
6. Motivation, grit, and mindfulness are necessary to achieve full potential.
7. High expectations yield greater levels of performance.
8. A quality education enriches all lives by creating and expanding opportunities.
9. Positive role models inspire excellence.
10. A service mindset is vital to a thriving community.

WHAT?

MISSION

Turlock Unified School District will deliver effective instruction in a safe, equitable, supportive environment in partnership with our families and diverse community.

OBJECTIVES

1. Students will demonstrate proficiency in all subjects.
2. Students will achieve personal goals tailored to their aspirations for college and career.
3. Students will develop and demonstrate positive character traits.
4. Students will earn a diploma or successfully complete their Individualized Education Program (IEP).

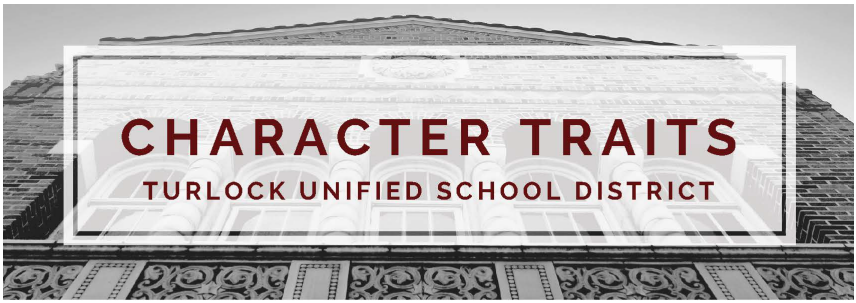
HOW?

LCAP GOALS

1. Curriculum & Instruction: Provide guaranteed & viable learning from highly qualified teachers who use adopted materials and effective instructional practices to implement standards.
2. Safety & Security: Uphold policies and procedures, & maintain facilities that reflect a safe, secure environment & inclusive culture.
3. Academic Achievement: Utilize a multi-tiered system of supports to increase academic achievement and promote college & career readiness among all students.
4. Parent Engagement: Expand opportunities to increase parent & family involvement to support District initiatives.
5. Social/Emotional Supports: Provide social and emotional learning to enhance student success.

TUSD
Turlock Unified School District

Adopted by the TUSD Board of Trustees: June 2, 2020



CHARACTER TRAITS

TURLOCK UNIFIED SCHOOL DISTRICT

AUG

KINDNESS

Kindness is acting with understanding, generosity, and care.

SEP

RESPECT

Respect sees the good in people and things & treating them with care.

OCT

RESPONSIBILITY

Responsibility is taking action and understanding the impact of our choices.

NOV

GRATITUDE

Gratitude is choosing to appreciate the people and things in our lives.

DEC

EMPATHY

Empathy is one way we can show Kindness; understanding and connecting to other people's feelings.

JAN

PERSEVERANCE

Perseverance is what happens when you keep trying, even when challenged.

FEB

HONESTY

Honesty is being truthful in what we say and do.

MAR

COOPERATION

Cooperation is working together to reach shared goals.

APR

COURAGE

Courage is choosing what is helpful, right, and kind, even in the face of adversity.

MAY

CREATIVITY

Creativity is using your imagination to create something new or solve a problem.

Character is Our Strength

Rev. 7/1/2026

TU SD
Turlock Unified School District

School Calendar 2026-2027

October 9th	End of 1st Quarter
December 18th	End of 2nd Quarter/1st Semester
March 12th	End of 3rd Quarter
May 28th	End of 4th Quarter/2nd Semester

School Vacations and Holidays for 2026-2027

September 7th	Labor Day
November 11th	Veteran's Day
November 23rd – 27th	Thanksgiving Holiday
December 21st – January 1st	Winter Break
January 18th	Martin Luther King, Jr. Day
February 11th	In-Lieu Admission Day
February 12th	Lincoln Day
February 15th	Washington's Birthday
March 26th – April 2nd	Spring Break
May 31st	Memorial Day

Welcome to John H. Pitman High School - Home of the Pride!

The purpose of this handbook is to provide you with important information about "campus life" at Pitman High School for students and families. The 2026-2027 school year will begin on August 12, 2026. In order for students to graduate as responsible citizens who are college and career ready, they are expected to be engaged in their learning by participating in class, being respectful to teachers and other students, and completing assignments. Please share the information in this handbook with your parents/guardians! It is important that both you and your family familiarize yourselves with our school campus and the many curricular and extracurricular opportunities available to all members of our student body. We encourage you to take advantage of the numerous activities that are offered throughout the year.

Teachers, counselors, administrators, and your Associated Student Body Officers are here to assist and support your academic and extra-curricular endeavors. Please seek their advice or assistance if you find yourself experiencing difficulty or having a problem. Information regarding classes, athletics, clubs, and an array of additional school-wide activities and programs is readily available if you decide to pursue a particular interest that you may have.

High school is a unique time for everyone so do your best to make it a memorable and productive experience! We look forward to a successful 2026-2027 school year!

Never Settle, Never Quit…Roll Pride!

Contact Information

2525 W. Christoffersen Pkwy. Turlock, CA 95382

Phone: (209) 226-6500 Fax: (209) 656-1639

www.thepitmanpride.com

Follow us on Social Media!

phspride @pitmanpride @pitmanpride

Office Hours: 7:15 a.m. – 4:15 p.m., Monday – Friday

SCHOOL INFORMATION

JOHN H. PITMAN HIGH SCHOOL

Turlock's second comprehensive high school has been named in honor of the late John H. Pitman whose career as a Turlock educator spanned four decades from 1923 until 1966. During his tenure in the Turlock Joint Union High School District he served our school community as a teacher, dean, vice principal and principal. Mr. Pitman, who was the symbol of educational and professional excellence for the community of Turlock, completed his illustrious career as the first superintendent of the Turlock Joint Union High School District.

John H. Pitman High School began its initial year of operation in school year 2002-2003 as a regular comprehensive high school with freshman and sophomore classes. A junior class was added in 2003-2004. A student body consisting of four classes was fully established in 2004-2005 with the addition of Pitman High's first senior students.

John H. Pitman High School offers the Turlock Unified School District approved curriculum of academic, and career and technical education courses which lead to a high school diploma. Pitman High also offers a broad-based program of extracurricular activities and a full complement of boys' and girls' athletics.

Pitman is administered by a principal, assistant principals, and a dean; all of whom have been appointed by the Board of Education based upon the recommendation of the TUSD Superintendent. A faculty and staff of over 150 teachers, counselors, secretaries, operations personnel, cafeteria workers, and para-educators are employed by the district to deliver support and educational services to the Pitman High student body.

Pitman High School Administration

Janine Arakelian, Principal
Luis Jacinto, Assistant Principal
Wendi Cook, Assistant Principal
Tanya Wright, Assistant Principal
Fayiz Sulieman, Dean of Students

PHS MASCOT AND SCHOOL COLORS

The adopted colors at John H. Pitman High School are dark green and silver. Pride, as in a pride of lions, is the school mascot and symbol.

COUNSELORS

Julissa Aguilar
Jennifer Cornell
Sabrina Eshaghi
Kristie Frank
Julie McBay
Philip Sanchez

Attendance Hotline	**226-6700**
Fax Line	656-1639
Activities	226-6550
Administration/Office	226-6500
Adult School	226-6475
Athletic Trainer	226-6542
Athletic Office	226-6541
Cafeteria	226-6543
Career Center	226-6534
Counseling	226-6520
Library	226-6533
Transportation	667-6528

Important Teen Numbers

TEEN HELP LINE	1-800-TLC-TEEN
All Emergencies	911
Children's Crisis Center	577-4413
Child Protective Services	1-800-558-3665
Hutton House	526-1623
Family Service Agency	524-6371
Narcotics Anonymous	526-1817
Stanislaus 211	211
Suicide and Crisis Helpline	988

OUR MISSION

Success for Each Student…*All Pitman students will graduate as responsible citizens who are college and career ready.*

OUR VISION

Pitman High School…*THE model for success through innovation and support for all.*

OUR MOTTO

Never Settle, Never Quit…Roll Pride!

PITMAN HIGH SCHOOL PBIS MISSION

IT IS OUR MISSION TO PROMOTE A SAFE AND EQUITABLE SCHOOL ENVIRONMENT THAT ENHANCES SOCIAL EMOTIONAL COMPETENCE, ACADEMIC SUCCESS, AND A POSITIVE SCHOOL CLIMATE.

NEVER SETTLE, NEVER QUIT . . . ROLL PRIDE!

Pitman High School students are expected to…

- Be respectful of themselves and each other.
- Be treated fairly, with respect and in a courteous manner.
- Be responsible for their own actions and practice self-discipline.
- Be considerate of each other's space and welfare.
- Be appreciative and understanding of the diversity of culture, heritage and gender identity at PHS.
- Be interactive with each other in a respectful manner, avoiding needless, hostile confrontations.
- Be able to approach each other politely over matters of concern and conflict and, if necessary, seek help through adult mediation.
- Be responsive to those adults in authority within the school community.
- Be respectful of school and personal property.
- Be appreciative and respectful of campus and not tolerate vandalism, graffiti and litter.

It is expected that PHS students conduct themselves in a manner which respects the rights of other students and staff.

These include:

The right to a safe, non-threatening environment.
The right to courtesy at all times.
The right to protection of private property.
The right to have a clean school.
The right to hear only acceptable language.

Regular Day Schedule

A Period	7:30 – 8:20
1st Period	8:30 – 9:20
2nd Period	9:27 – 10:17
3rd Period	10:24 – 11:14
Pride Time	11:21 – 11:59
Lunch	11:59 – 12:29
4th Period	12:36 – 1:26
5th Period	1:33 – 2:23
6th Period	2:30 – 3:20

Wednesday Early Out Schedule

A Period	7:33 – 8:20
1st Period	8:30 – 9:17
2nd Period	9:24 – 10:11
3rd Period	10:18 – 11:05
Lunch	11:05 – 11:35
4th Period	11:42 – 12:29
5th Period	12:36 – 1:23
6th Period	1:30 – 2:17

Minimum Day Schedule

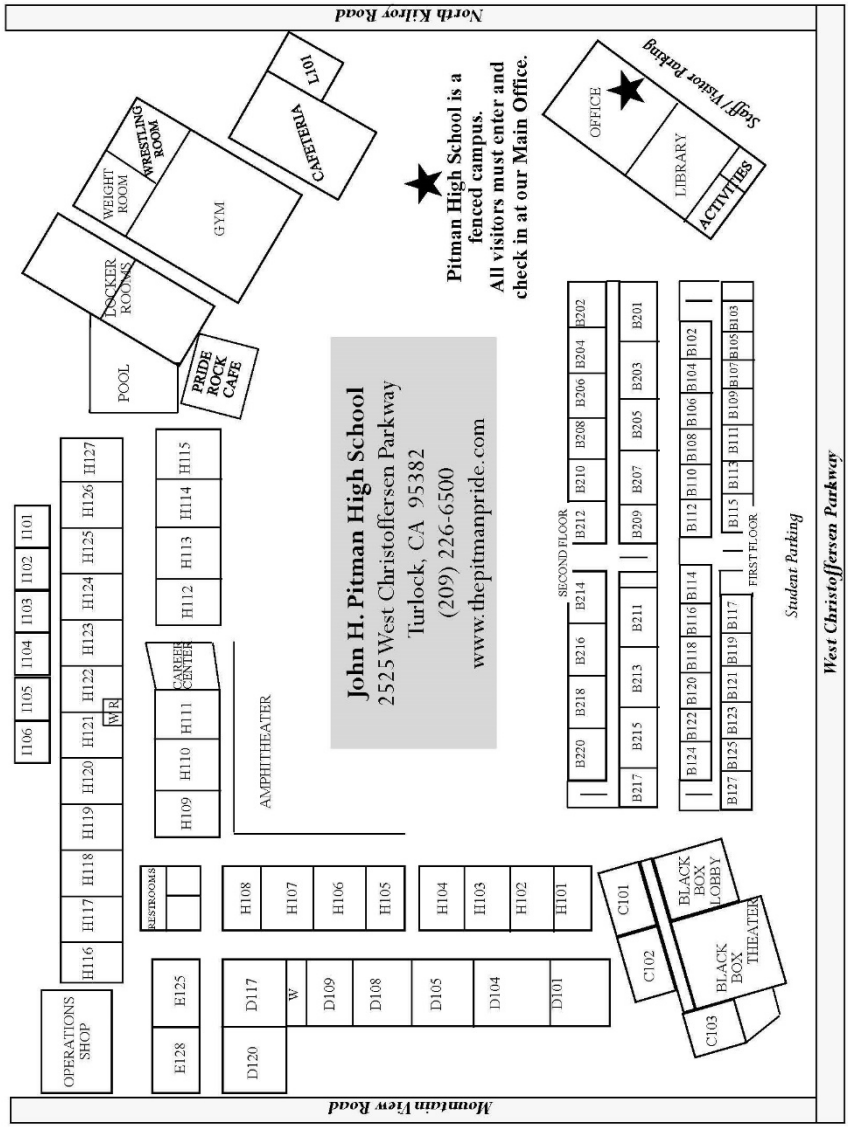
A Period	7:45 – 8:20
1st Period	8:30 – 9:02
2nd Period	9:09 – 9:41
3rd Period	9:48 – 10:20
4th Period	10:27 – 10:59
Lunch	10:59 - 11:29
5th Period	11:36 – 12:08
6th Period	12:15 – 12:47

Finals Schedule

Day 1 – 6th Period 8:30 a.m. – 10:19 a.m.
5th Period 10:41 a.m. – 12:30 p.m.

Day 2 – 4th Period 8:30 a.m. – 10:19 a.m.
3rd Period 10:41 a.m. – 12:30 p.m.

Day 3 – 2nd Period 8:30 a.m. – 10:19 a.m.
1st Period 10:41 a.m. – 12:30 p.m.


North Kilroy Road
Mountain View Road
West Christoffersen Parkway
Student Parking
John H. Pitman High School
2525 West Christoffersen Parkway
Turlock, CA 95382
(209) 226-6500
www.thepitmanpride.com
Pitman High School is a fenced campus.
All visitors must enter and check in at our Main Office.
Staff/Visitor Parking
OFFICE
LIBRARY
ACTIVITIES
CAFETERIA
L101
GYM
WEIGHT ROOM
WRESTLING ROOM
LOCKER ROOMS
POOL
PRIDE ROCK CAFE
AMPHITHEATER
CAREER CENTER
BUSROOMS
OPERATIONS SHOP
BLACK BOX LOBBY
BLACK BOX THEATER
SECOND FLOOR
FIRST FLOOR

STUDENT INFORMATION

ASSOCIATED STUDENT BODY

All Pitman High students are eligible for membership in the Associated Student Body of Pitman High School by simply purchasing a Student Body stamp for their ID card. Membership entitles students to **FREE** admission to all home athletic events, and the privilege of participating in all Student Body events. Funds derived from the sale of these cards are used by the Associated Student Body to fund their activities. No student will be denied membership because of financial hardship. If a student cannot afford a Study Body stamp, they can inform the Assistant Principal in the Activities Office.

ASB Stamp - $40.00
Yearbook - $88.00

Students and parents can purchase their yearbooks in the activities office or online at Jostens.com until December 18, 2026.

If you want a guaranteed copy of the yearbook, pre-sales start on August 1, 2026, and end on December 18, 2026. We only order a few additional copies of the yearbook; the only guarantee of getting a yearbook is pre-ordering before the December 18, 2026 deadline. Extra books will be sold for $98.

Student ID Cards
Student ID Cards are distributed at the beginning of school free of charge. It is very important that PHS students always carry their ID cards with them. ID cards are used in the Cafeteria, Library, Textbook Room, and Activities Office.

Replacement ID cards cost is $3.00.

Besides offering proof that the holder is a Pitman High School student, individuals without their ID card may be subject to removal.

Dances

The Winter Formal and Junior/Senior Prom are sponsored by the sophomore and junior classes at PHS. Please check with Activities for dates, times, and locations.

Procedures for Running for Office

Any student who has a 2.0 grade point average with no more than one "F", no major discipline or attendance problems (e.g., suspension and/or excessive tardies and truancies) and has a student body card may run for class or student body office. Interested students should request an application through the Activities Office. Announcements will be made through the Activities Office regarding when application forms should be requested before an election.

REASONS TO PARTICIPATE IN STUDENT GOVERNMENT AND SCHOOL ACTIVITIES

- Develop new relationships.
- Become involved in school activities.
- Learn to work collaboratively to make decisions as a team.
- Gives students a voice in school affairs.
- Creates greater interest and ownership in regular school activities.
- Increases self-confidence.
- Provides an opportunity to learn to establish, create, or change policies.
- Prepares students for college and career.

CLASSES AND CLASS SCHEDULES

Changing Class Schedule

In order to maximize the continuity and consistency of students' school days, program changes are kept to a minimum and are allowed for academic or administrative reasons only. Pitman High School offers yearlong courses and counselors make schedule changes, during registration in August, **ONLY** for students with scheduling errors (e.g., missing periods or miscellaneous placements). Teacher, period and/or elective changes cannot be made.

Dropping a Class

Students will not be allowed to drop a course after the 20th day of instruction. Students who choose to do so will be subject to a "withdrawal with an F grade." Please see the student's counselor for more information.

Requesting Appropriate Classes

Information on all PHS classes is available in the Course Directory which may be obtained in the Counseling Office or on our website. All PHS students choose their classes for the following year in the spring. Students may schedule an appointment with their counselor to assist them in choosing appropriate classes. Students are encouraged to take a rigorous and appropriate course load for their academic goals. Students are allowed access to all courses including Advanced Placement courses.

Aeries Academic Plan

Starting with students' freshman year, Pitman High School Counselors work closely with their students to develop a four-year academic plan that is reviewed annually. During designated times throughout the year, students and parents are encouraged to access the Aeries Academic Planning Tool online through the Aeries Family Link.

Advanced Placement (AP)/Honors

Each student has an inherent right to enroll in any course, activity or program offered at PHS based on reasonable qualifications including, but not limited to, teacher recommendations, testing and academic history.

Intervention and Supports

As a part of a school-wide effort to further our focus on learning, a period of intervention and extension is built into our school day. This period, known as "Pride Time," is designed to provide timely and specific support to students who are working towards mastery of essential learning or are ready to be challenged with learning beyond grade level expectations.

Outside Course Credit

All courses taken for credit at PHS are approved by the Board of Trustees and the Site Administration. Pitman High School students are expected to take core curricular courses offered at PHS. Courses taken for the following reasons **may** fulfill PHS graduation requirements:

- Courses taken at other high schools (transfer students, summer school).
- Courses taken to replace failed (D-F) courses.
- Courses taken to strengthen a sequence of courses (e.g., Math III).
- Any online courses taken by students in the Turlock Unified School District must have received ***prior approval*** from the Site Administration and the Assistant Superintendent of Educational Services, David Lattig, (209) 667-0632, Option 8, in order to receive full credit from the participating institution.

Students seeking the above options must meet with their counselor prior to enrollment in order to ensure that proper credit is granted.

Transferring from Pitman High School

Students who are transferring from Pitman High School must have a parent or guardian come into the Counseling Office to sign the Withdrawal Form. All books and other school property must be returned at this time.

INTER-SCHOLASTIC ATHLETIC PROGRAM

A full range of sports programs are available to all students meeting the eligibility requirements at Pitman High School. All athletic teams at Pitman High School will participate in the Freshmen, Junior Varsity and Varsity levels of competition as members of the Central California Athletic League (CCAL).

SPORTS AT PITMAN HIGH SCHOOL

FALL	
Boys	**Girls**
Cross Country	Cheerleading
Football	Cross Country
Water Polo	Flag Football
	Golf
	Tennis
	Volleyball
	Water Polo

WINTER	
Boys	**Girls**
Basketball	Basketball
Soccer	Cheerleading
Wrestling	Soccer
	Wrestling

SPRING	
Boys	**Girls**
Baseball	Softball
Golf	Swimming/Diving
Swimming/Diving	Track & Field
Tennis	
Track & Field	
Volleyball	

CLUBS/EXTRA CURRICULAR ACTIVITIES

Clubs and student organizations will be available to all students at Pitman High School and will be developed by the interests of the student body and advisors. **All club members are strongly encouraged to obtain a Student Body Card in order to better support their specific club and ASB.**

To form a new club, you must secure **an on-campus certificated adult advisor**, develop an organizational set of by-laws and club procedures, and, most importantly, see and obtain approval for the club by the ASB Student Council. To begin the process, you must make an appointment with the Activities Advisor; for further information on club organizations, see the Activities Office.

Listed below are the clubs and activities that are typically active year to year:

Anime Club
Associated Student Body
Art Club
Assyrian-American Club
Baile Folklorico
Black Student Union
Christians In Action
Cultural Diversity Club
Drama & Thespian Club
Federation of Christian Athletes
Film Club
Frisbee Golf Club
Future Business Leaders of America
Future Farmers of America
Game Club
Gender and Sexuality Alliance
HARRT
HOSA – Health Occupations
Hispanic Youth Leadership Club
Interact Club
Junior States of America
Key Club
Kitchens for Change
Math Club
Mental Health Support Club
National Organization of Women
Pitman Chess Club
Pitman Fencing Club
Pride Rock Climb
Protecting Health & Slamming Tobacco
SAVE
Save Promise Club
Science Club
Science Olympiad
Sikh Honors and Service Society
Video Club
Weightlifting Club
Young Democrats of America
Young Life

Parking and Traffic Regulations

The California Vehicle Code is enforced on the Pitman High Campus. The maximum speed limit is 10 miles per hour. Parking in the faculty lot on the corner of Christoffersen and Kilroy, behind the cafeteria and adjacent to the shop areas is by permit only. Parking is prohibited on Christoffersen Parkway. Student parking is allowed in the student parking lot adjacent to the Academic Building. Illegally parked vehicles will be cited by the Turlock Police Department and/or towed. Students who endanger the lives or property of themselves or others by speeding or driving recklessly will be cited by the Turlock Police Department and referred to the administration for disciplinary action.

Loitering in or about vehicles parked in the PHS student parking lots without permission from PHS staff during school hours will result in an initial warning. A second offense will result in the assignment of detention hours. Continuous problems may result in suspension of driving/parking privileges and further disciplinary action.

CA Vehicle Code Sect. 21113(A)

All Vehicles Subject to Search

By entering the student parking lot, the person driving any vehicle is deemed to consent to a complete search of the vehicle – all its compartments and contents by school officials or law enforcement personnel for reasonable suspicion. This applies to all vehicles of any type and is in force 24 hours a day.

Pitman High School is not responsible for any lost, stolen, or damaged property.

ALTERNATIVE CLASSES AND PROGRAMS

Home and Hospital

Any student with a "temporary disability," which makes attendance impossible or unadvisable, may receive Home & Hospital instruction. The term "temporary disability" means disabled by accident or by physical, mental, or emotional illness for a period of twenty (20) consecutive school days or longer. Home & Hospital is to support the student in maintaining a continuity of instruction during the student's absence and is NOT designed for long term instruction and/or similar pace of the regular program.

Edgenuity

This online program helps schools provide individualized core and elective instruction in a virtual school setting for students who failed classes in the traditional classroom. Coursework is aligned to the Common Core State Standards and helps students recover credits for graduation. *Edgenuity* enables schools to customize content while allowing students to learn at their own pace.

Independent Study (IS)

Pitman High School offers an independent study program where students are required to complete all coursework through an online learning platform. Students enrolled in IS will also have a one-hour weekly meeting with their teacher. Students must meet with their counselor prior to enrolling in the IS program.

Short Term Independent Study

Short Term Independent Study (STIS) is for a student who will be absent 1-15 days. The STIS program is a means of providing continuity in the student's school program in the form of a contract between the school, student, and parents. Written agreements may be signed at any time during the school year in which the student participates in STIS. Special Education students will require an IEP meeting and signed Written Agreement prior to leaving for STIS. To receive credit, the assignments must be completed and returned to the STIS teacher within 3 days (72 hours) after returning to school. Assignments will be graded by the teacher with the same standards as in the regular program. If the student requires 16 or more days, the student will be referred to Long-Term IS.

English Learners

According to California Education Code Section 300, 305 and 310, the Superintendent of School or designee shall provide for the identification, assessment and placement of English learners (ELs) and for their re-designation based on criteria adopted by the Board and specified in administrative regulation. Students who are ELs shall be placed in a structured Immersion program for purposes of ensuring that English learners have access to the core academic content standards, including the English language development standards, and become proficient in English. An EL shall be transferred from a structured EL program to an English mainstream program when the student has acquired a reasonable level of English proficiency, as measured by a State-authorized language assessment instrument.

Prior to student enrollment, parents/guardians shall receive information about the program for ELs and their opportunities for parental involvement. Parents shall be informed that student participation in the structured EL program is voluntary on the part of the parent/guardian.

Migratory and newly arrived immigrant students who transfer after their second year of high school shall be notified of their eligibility to be exempt from all coursework and other requirements adopted by the governing board of the school district that are in addition to the statewide coursework requirements, unless the school district makes a finding that the youth is reasonably able to complete the additional requirements within 4 years of high school.

Choice of Language Acquisition Program

Parents or guardians; choice of language acquisition program; implementation requirements:

(a) Parents or legal guardians of pupils enrolled in the school may choose a language acquisition program that best suits their child pursuant to this section. Schools in which the parents or legal guardians of 30 pupils or more per school or the parents or legal guardians of 20 pupils or more in any grade request a language acquisition program that is designed to provide language instruction shall be required to offer such a program to the extent possible, based upon the requirements of Section 305.

(b) If a school district implements a language acquisition program pursuant to this section, it shall do both of the following:

(1) Comply with the kindergarten and grades 1 to 3, inclusive, class size requirements specified in Section 42238.02.

(2) Provide, as part of the annual parent notice required pursuant to Section 48980 or upon enrollment, the parent or legal guardian of a minor pupil with information on the types of language programs available to pupils enrolled in the school district, including, but not limited to, a description of each program.

Work Experience

Junior and Senior students who are at least 16 years old are eligible to obtain up to 10 credits each semester for regular employment in jobs outside of school. State law also requires that all Work Experience students attend a mandatory meeting each week with their Work Experience teacher on campus. Students must also have a 2.0 GPA with no more than one "F" as per the District eligibility policy.

CIVIL RIGHTS COMPLIANCES

The Turlock Unified School District assures that all Vocational Education Programs/Services are established and maintained in accordance with the Vocational Education Act of 1984, Federal Register, California State Plan for Vocational Education and the State of California Education Code and Administrative Code, Title 5, Education.

The District further assures that all Vocational Programs and Services are in compliance with Titles VI and VII of the Civil Rights Act of 1964, the California Fair Employment Practices Act, the Chapter 4 (Commencing with Section 30) Division I of Title 5, California Administrative Code. Form HEW441, a statement of compliance with Title VI of the Civil Rights Act of 1964, has been filed with the California State Department of Education. The District further assures that Vocational Education Programs/Services for handicapped persons

enrolled in Vocation Education are in compliance with Education for all Handicapped Children Act, Section 613 (a)(2).

Penal Code Section 11166
All certificated personnel, by law, are required to report situations in which a student may be in danger of harming him(her)self, someone else or be a victim of child abuse.

Complaints Against Specific Categorical Programs
Parents, students and guardians have the right to file a Uniform Complaint against specific state and federal programs operated by the district for alleged violations of state and federal law under Turlock Unified School Districts' (TUSD's) Policy #1312.4. Complaints are to be submitted in writing to the Director of Student Services, Room WW1, 1574 E. Canal, Turlock 95380. If dissatisfied with the district's decision on the formal complaint, the decision may be appealed within fifteen (15) days of the district's written decision to the State Superintendent of Public Instruction, Attn: Complaint Process Management Services Unit, California Department of Education, P.O. Box 944272, Sacramento 94244-2720. In addition, there may be civil law remedies available. Review and appeal procedures concerning complaints are described in Section 4650, 4652 and 4671 of the California Code of Regulations, Uniform Complaint Procedure. A copy of the TUSD's Uniform Complaint Procedure Policy and California Code of Regulations requirements are available for review in the Office of the Director of Student Services, Room WW1, 1574 E. Canal Drive, Turlock. Complainants who believe that the District has discriminated against them on the basis of race, color, national origin, sex, handicap or age may file a complaint with any of the following agencies: (1) The Department of Fair Employment and Housing, 30 Van Ness Avenue, Suite 3000, San Francisco 94102. A complaint must be filed with DFEH within 12 months from the date of the incident. After a complaint is filed, DFEH has one year to investigate the complaint. (2) The Federal Office of Civil Rights, 50 United Nations Plaza, Room 239, San Francisco 94102. A complaint must be filed with OCR within 180 calendar days of the date of the alleged discrimination, unless the time for filing is extended by OCR for good cause.

COLLEGE AND UNIVERSITY ENTRANCE REQUIREMENTS

Admission requirements for colleges and universities vary. Additionally, requirements for any given college or university may vary depending upon the major which the student intends to pursue. Students should check with their respective counselor for specific information and review the catalog which is printed by the college or university. Students who intend to enroll in college should review their selection of classes with their counselor. Visitations to colleges and universities are arranged annually.

It is recommended for students who plan to enroll in college to arrange to take the PLAN (pre-ACT) test their sophomore year and the Pre-Scholastic Aptitude Test (PSAT) during their junior year. Both the ACT and SAT are offered in the Turlock community. Students should plan on taking one or both tests by the spring of their junior year.

For students' convenience, general admission requirements for the following schools have been provided:

Modesto Junior College

Any high school graduate, any person who has passed the California High School Proficiency Examination, or any person who is 18 years of age or older who is capable of profiting from instruction is eligible to enroll in Modesto Junior College if they are also residents of this district.

California State Colleges and Universities

Student's completion of A-G coursework with a grade C or better and the minimum GPA requirement set forth by California State Colleges and Universities will determine individual student admission. The admissions office requires the following high school courses as a minimal preparation:

Freshmen College Admissions Subject Requirements

English	4 years
Mathematics	3 years
US History	1 year

World History	1 year
American Gov./Economics	1 year
Lab Science	2 years
Foreign Language	2 years
College Prep Elective	1 year
Visual & Performing Arts	1 year

For more information visit: ***www.csumentor.edu***

University of California

The exact grades required are dependent upon the exact score received on the American College Test (ACT) or the Scholastic Aptitude Test (SAT). Students should consult their respective counselor for further information.

Requirements are the same as above with a recommendation of an additional one-year for math, lab science, and foreign language.

For more information visit: ***www.ucop.edu***

Please see the Course Directory for detailed description of courses.

EMERGENCY DRILLS

State law requires periodic fire drills, disaster drills, and bus-evacuation drills. Students are expected to obey the instructions of their teachers, supervisor, or bus driver during these drills.

EMERGENCY NOTIFICATIONS

TUSD provides information to parents and others in the event of a crisis or rumor of a crisis threatening the safety or welfare of our students.

EQUAL ACCESS/AFFIRMATIVE ACTION

The President and the Congress of the United States have enacted laws and issued directives affirming their intent to protect and grant equal opportunity to all employees and students. Also, the federal government have enacted and enforced laws regarding the equality of employment and equality of opportunity in education.

Therefore, the board of education reaffirms its policy to ensure equal educational opportunity for all students and to prohibit discrimination because of race, color, creed, religion, ancestry, national origin, social or economic status, handicap or disability in the educational programs and activities, not limited to but including, course offerings, vocational education, athletic programs, guidance and counseling, tests and procedures, parenthood and marital status through an intensive affirmative action program which shall be an integral part of every aspect of educational policies and programs to the maximum extent possible.

Applicants for admission and employment, students, parents, employees, sources of referral of applicants for admission and employment and all unions or professional organization holding collective bargaining or professional agreements with the TUSD is hereby notified that this District does not discriminate on the basis of race, color, national origin, sex, age or handicap in admission or access to or treatment or employment in its programs and activities. Any person having inquiries concerning the TUSD's compliance with the regulations implementing Section 504 is directed to contact: Section 504 Compliance Officer, 1574 E. Canal Dr., Turlock, CA 95380, (209) 667-0632 (option 3); who has been designated by the TUSD to coordinate the District's effort to comply with the regulations implementing Section 504.

NON-DISCRIMINATION/EQUAL OPPORTUNITY NOTIFICATION

Students, parents and staff are notified annually of their due process rights under BP #6124 "Equal Opportunities for All Students". This notification was mailed to all students in the round up informational mailer. Additional copies are available upon request from the School Office or District website.

Family Educational Rights and Privacy Act

The Family Educational Rights and Privacy Act (FERPA), a federal law, requires that TUSD, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, the District may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary in accordance with district procedures. The primary purpose of directory information is to allow the District to include this type of information from your child's education records in certain school and/or district publications. Withdrawal forms are included in the back-to-school data confirmation or may be requested from the Director of Student Services.

Student Fees, Donations and Fundraising

TUSD guarantees a free and appropriate public education. There is a guide for District staff and parents, with the twin goals of school-community cooperation to support programs and legal compliance while providing that support on our District website. Taken as a whole, the intent of the guide is to emphasize that the question is not whether schools and their communities can raise money to support programs – they can – but how funds can be raised through lawful means.

EXTRA-CURRICULAR ELIGIBILITY REQUIREMENTS

For a student to engage in any extracurricular activities, the student shall maintain a grade point average of 2.0 on a scale of 4.0, or its equivalent during the previous grading period with not more than one grade of "F". If at the end of a grading period, a student has not maintained a grade point average of 2.0 on a scale of 4.0, or has received more than one grade of "F" during that grading period, the student shall be ineligible to engage in any extracurricular activity during the succeeding grading period until the GPA is restored to a minimum 2.0.

Eligibility to engage in extracurricular activities shall be evaluated at the end of each grading period, allowing students the chance to reestablish their eligibility for the succeeding grading period.

The grade point average used to determine eligibility shall be based on grades of the last previous grading period during which the student attended classes at least a majority of the time. (Education Code 351605)

A student loses their eligibility or has it restored the **1st Friday after the end of each grading period**.

For fall eligibility, students who complete courses taken during the summer (grade replacement) may have their eligibility restored upon successful completion. Students must attend all classes in order to participate in extra-curricular events. Exceptions are made only for those students who are appropriately excused (e.g., illness, doctor or dentist appointment, funeral attendance).

In those instances where an extracurricular activity is connected with the regular school curriculum, such as band, or interscholastic athletics, a student who is ineligible to engage in extracurricular activities may (1) continue in the regular school curriculum segment connected with the activity and (2) earn grades or credits for the class, even though ineligible to participate in the out-of-classroom activity.

For purposes of this policy, grading period means both semester and quarter grade periods.

Considered Grading Periods are as follows:

First Quarter End	October 9, 2026
First Semester End	December 18, 2026
Third Quarter End	March 12, 2027
Second Semester End	May 28, 2027

As per District policy, all incoming freshmen begin each school year eligible to compete in interscholastic athletics. They are subject to all extra-curricular eligibility requirements beginning with the conclusion of the initial grading period of the school year.

GRADING POLICY

Class grades are determined by the individual teacher and their respective Professional Learning Team's grading criteria. Teachers explain these criteria to students at the beginning of the course.

Letter grades will reflect the following:

A	Excellent
B	Above Average
C	Satisfactory
D	Passing, but not satisfactory
F	Failure. No credit awarded.
P *	Passing (P grades are not computed into GPA)
INC	Incomplete - To be replaced by final mark later.
WF	Withdrawal - Failure

Digital report cards are emailed to parents approximately 10 days after the close of each quarter. Parents may request a paper copy of a report card from the school office. The only grades which are recorded on a student's permanent transcript are those awarded at the end of both semesters (December and May). Quarter grades, however, (October and March) are normally considered in determining final semester grade.

Students and parents are entitled to be notified whenever it becomes evident to the teacher that the student may fail. Normally the student and parents are notified by the midpoint of a grading period, except in those situations where there is a sudden decline in a student's performance later than that midpoint.

GRADUATION REQUIREMENTS

Course Requirements	Credits
English	40
Science (10 credits of life science and 10 credits of physical science.)	20
Math (Must pass full year of Algebra I or Integrated Math I plus additional math course)	20
Social Science World History (10) U.S. History (10) American Government (5) Economics (5)	30
Physical Education	20
Visual & Performing Arts/Foreign Language*	10
21st Century Skills (5 credits of Health & Character Education and 5 credits of College/Career or Ethnic Studies each Semester)	10
Electives (No more than 40 credits of elective courses may be satisfied by Work Experience, Teacher Aide, or Office Aide.)	80
Total Credits for Graduation	**230**

*Per Education Code, TUSD has elected to allow Career Technical Education (CTE) courses to satisfy the Visual & Performing Arts/Foreign Language graduation requirement.

Community Service Learning Requirement

Community Service Learning requirement promotes responsible citizenship through active participation in a thoughtfully organized service experience as follows. Please refer to **Board Policy 6142.4**: **Service Learning/Community Service Classes** for more information.

11th Grade: 5 hours of community service/Community Service Reflection

- Service Learning Log
- Service Learning Reflection Form
- This represents 5% of the second semester grade (AP classes may vary)

12th Grade: 10 hours of community service/Community Service Reflection

- Service Learning Log
- Service Learning Reflection Form
- This represents 5% of the second semester grade (AP classes may vary)

School District Legal Requirements for Parent/Guardian Notification

At the beginning of the first semester or quarter of the regular school term, the governing board of each school district is required to notify the parent/guardian of a student regarding rights and responsibilities of the parent/guardian (see Education Code Section 48980(e) for more information).

Requirements for Commencement Participation

Seniors must have completed 230 credits including completion of the Algebra requirement through Integrated Math I.

- Seniors must have a signed Commencement Agreement on file in the Student Activities Office.
- Any senior student who is suspended and removed from school for a "major" rules violation of five (5) or more days during the final quarter of the school year may result in REMOVAL of the opportunity to participate in commencement exercises and/or senior activities.

- Seniors must be enrolled as a continuing student throughout the spring semester of their senior year in order to participate in the commencement ceremony.

Honors and Awards

To honor superior academic achievement, graduation ceremonies shall include recognition of valedictorian(s). Valedictorian(s) shall be selected based on established criteria and procedures that use multiple measures of academic performance as follows:

For graduating seniors to qualify as Distinguished Scholars, they must have a total weighted Grade Point Average (GPA) of 4.0 or higher. This total weighted GPA includes PE and is cumulative grades 9-12.

In an effort to eliminate GPA manipulation, Valedictorian candidates with a Teacher's Aide (TA) period and/or reduced schedule (fewer than six classes); will receive a "C" grade (TA and/or unscheduled period) for GPA calculation purposes.

The Valedictorian is the Distinguished Scholar who has the highest total weighted GPA as described above.

Students will be notified annually in late April or early May. The final list of Distinguished Scholars will be verified one week before commencement.

Students transferring to a TUSD comprehensive high school will be allocated GPA equivalent for "like" courses taken outside TUSD. This includes Advanced Placement (AP) and International Baccalaureate (IB) courses regardless, of grade level and/or TUSD prerequisites.

Mid-Term Graduation Requirements

Students may petition for early graduation if they will meet all normal graduation requirements before the graduation date of their class. Students must petition no later than April 1st of their junior year via their counselor to be eligible for early graduation.

California High School Proficiency Examination (CHSPE)

All California high school students who will be 16 years of age before the end of the school year are eligible to take the California High School Proficiency Examination. Successful completion of this test, which is given two times each year, is considered the equivalent of a high school diploma in California. Students who are under the age of 18 years, with the written consent of their parents, may leave school to attend college or pursue employment after passing this test. They may

then also enroll in a junior college, state college or university if otherwise qualified. For further information on this test, students should see their counselor.

General Equivalency Development Test (GED)
The GED test is available to students who are 18 years of age or older as an alternative to a regular high school diploma. Successful completion of this test is accepted by the armed services (under certain circumstances), most government agencies and many employers as the equivalent of a high school diploma. For further information on this, students should see their counselor.

HEALTH OFFICE

Health Office Visits
Except in the case of an emergency, all students must have a pass from their teacher to visit the Health Office. Walk-ins from classes will be returned to class for a pass.

Communication with the Attendance and Health Office is extremely important. **No student will be allowed to leave with another person (even a relative) unless that person is listed on the emergency form in the Attendance and Health Offices.** Parents should assist by keeping the emergency card current.

Immunizations
After 3 documented attempts to notify the parents either verbal, per the mail, or a letter sent home with the student; those student's noncompliant with immunizations may not participate with the extracurricular activities throughout the school year.
Medications
No medications are allowed at school (including over-the-counter medications). In compliance with Ed. Code Section 49423, no medications will be accepted or administered without meeting the following requirements:

- Physician and parent/guardian request forms filled out completely including both physician and parent signature (forms are available at school). No medication will be administered without detailed physician instructions.

- Medication taken to school must be furnished in its pharmacy labeled bottle or in original pharmacy labeled injectable medication kit.
- Nonprescription medications such as aspirin, Tylenol, etc., will not be administered at school even at parent's request. As a parent/guardian, you have the right to bring a medication to the school and administer said medication to your child.

Notice to Parents of Hospitalized Students

If a student is hospitalized in Turlock or medically incapacitated at home for an extended period of time, a parent should contact the Counseling Office for assistance in obtaining the services of a Home-Hospital teacher. If a student is hospitalized outside of Turlock, the school district where that hospital is located is obligated by state law to provide a teacher for the student during the course of the hospitalization. Students should be aware of the following:

- A student is deemed to comply with the residency requirements of the district in which a hospital or residential health facility (excluding state hospitals) is located, for the purpose of receiving individual instructions if the student incurs a temporary disability.
- The parent or guardian is responsible for notifying the district in which the health facility is located of the student with a temporary disability.
- Individualized instruction for students with temporary disabilities, as those disabilities are defined above, is available.

INSURANCE

Injury insurance is available to all students for a nominal cost through the Myers-Stevens Company. Policies for just school-time coverage and full-time coverage are both available. No other school insurance is provided for students for accidents which may occur while at school or a school activity. More information can be obtained in the Activities Office and/or in the Inter-Scholastic Athletic Program for additional information regarding sports.

INTER-SCHOLASTIC ATHLETIC PROGRAM

A full range of sports programs are available to all students meeting the eligibility requirements at site. Athletes will participate in the freshmen, sophomore and varsity levels of competition as members of the Central California Athletic League (CCAL) Conference.

Athletic Eligibility – see CIF Regulations

Athletic Insurance

TUSD **no longer** carries student accident insurance. State law requires that any student who wishes to participate in inter-scholastic sports **must have adequate evidence of primary medical insurance PRIOR** to being allowed to participate. This means all athletes must provide proof of insurance **PRIOR** to being able to try out for any sport (copies of front and back of insurance card).

The California Department of Education strongly supports student participation in athletic activities. Some students may be unable to participate in these activities because they are unable to afford health insurance. Under state law, school districts are required to ensure that all members of school athletic teams have accidental injury insurance that covers medical and hospital expenses.

Some students may qualify to enroll in no-cost or low-cost local, state or federally sponsored health insurance programs. Information about these programs may be obtained by calling the Healthy Families and Medical Programs Information Line at 1-800-880-5305.

Assembly Bill 2684 (Chapter 108, Statutes of 2006) requires LEAs operating inter-scholastic teams to inform parents that students participating in sports activities must have proof of health insurance. This bill informs parents of the availability of low, or no cost government supported health insurance programs such as Medi-Cal or Covered California.

Athletic Attendance

Attendance at school is compulsory. **Student athletes must attend all classes in order to participate in practice and/or athletic events**. Exceptions are to be made only for those student athletes who are appropriately excused (e.g., illness, doctor or dentist appointment or funeral attendance).

Attendance at practices and contests is compulsory. Team rules, as established by the head coach of each sport, governs individual student athlete attendance. Any student athlete who is truant shall be dealt with by their coach and may be suspended from the team indefinitely.

INTRADISTRICT OPEN ENROLLMENT / SCHOOL ATTENDANCE

The Governing Board accepts its responsibility for establishing attendance zones in such a way as to facilitate the educational program. Advance planning for new sites and buildings will be guided by the following criteria in determining school attendance boundaries:

- Educational needs of students
- Proximity of students to school plans
- Safety of students
- Nature of the education program housed
- Racial/ethnic balance

Intra-District Open Enrollment

The Governing Board desires to provide enrollment options that meet the diverse needs and interests of district students and parents/guardians, while also maximizing the efficient use of district facilities. The Board of the TUSD adopted the following policy of open intra-district enrollment for all comprehensive schools (excluding any and all alternative school settings) for the District's residents:

1. The parents or guardian of each school age student who is a resident in the District may select the school the student shall attend, irrespective of the student's location of residence within the district. This right of parental selection is subject to the limitations provided in this policy.

2. The TUSD Board of Trustees has determined that the maximum capacity for each school within the District is limited, such as, the District shall accept no more than the number of intra-district transfers allowable as determined by the following timeline and procedures used for the selection and enrollment on intra-district

transfer. Intra-district transfers will be allocated space before allocating space to inter-district transfers.

All applications must be renewed yearly.

1. July/August — Parental notification by sites describing all current statutory attendance options.

2. January 1st — Intra-district transfer applications will be made available for the upcoming school year.

3. February 3rd — Intra-district transfer applications are due.

4. All requests for intra-district transfer under this policy shall be made by application which must be received in the District Office by February 1st preceding the school year for which the transfer is sought. (Applications received subsequent to February 1st will be placed on a waiting list based on the date received pending available space at a requested school.)

5. If requests for intra-district transfers received are in excess of capacity, students admitted pursuant to this policy shall be selected through a random, unbiased process that prohibits an evaluation of whether the student should be enrolled based upon their academic or athletic performance. A waiting list shall be established to indicate the order in which students may be accepted as openings occur. The waiting list will be re-established yearly.

6. The Superintendent or designee shall inform applicants by mail as to whether their application have been approved, denied or placed on a waiting list. If the application is denied, the reasons for denial shall be stated.

7. Applicants who receive approval must confirm their enrollment in writing within two weeks.

8. If, after the February 1st Intra-district Transfer application deadline, a student moves to the attendance area opposite of the high school they are presently attending, that student will

be allowed to remain at the current school of attendance to complete the school year. The student will also then be eligible to receive an Intra-district Transfer enabling them to re-enroll and remain at the high school where they have been attending for the upcoming school year.

9. No student who currently resides in the attendance area of a school shall be displaced by students transferring from outside the attendance area school. "Currently" is defined a "residing within the attendance area and registered at least six weeks prior to the start of school."

10. Nothing herein shall abridge the rights of the District to accept or reject intra-district transfer students under existing law and District policy pursuant thereto.

11. The administration is hereby authorized to take such actions as it deems necessary to comply with this policy in accordance with the provisions of the Education Code.

12. Students requesting an intra-district transfer to either Pitman High School or Turlock High School shall meet the following requirements in the school year prior to the transfer request.

    a. GPA: 2.5
    b. Attendance: 95% or Medical Waiver
    c. Discipline: Zero 48900 E.C. Infractions

13. Intra-District attendance is a privilege and students that violate the aforementioned criteria will have their intra-district transfer rescinded and directed to enroll at school of residence for subsequent school year.

STUDENT SERVICES

Clubs

Clubs and student organizations are available to all students and developed by the interests of the student body and advisors. To form a new club, students must secure **an on-campus certificated adult advisor**, develop an organizational set of by-laws and club procedures, and, most importantly, see and obtain approval for the club by the ASB Student Council. To begin the process, students must make an appointment with the Activities Advisor. A list of clubs available to all students can be viewed in the Student Activities Office.

California Scholarship Federation

Students who receive primarily A and B grades in college preparatory subjects may be eligible for membership in CSF. Students who become CSF members in at least four (4) semesters during the last three (3) years, **one being during their senior year**, are eligible for Life Membership. Life members may apply for special scholarships that are reserved for CSF members. They receive a CSF seal on their graduation diploma and a notation is made on their permanent record and transcripts, as well as special recognition at the commencement ceremony.

A semester "A" (in selected subjects) is worth three (3) points, a "B" counts for one (1) point, while any "D" or "F" causes disqualification. A total of ten (10) points in a semester is sufficient for membership that semester. **Membership is not automatic and must be applied for each semester**. Freshmen are eligible for associate membership. It is the responsibility of the student, beginning with their freshman year, to apply for CSF! Students should see their counselor for more information on the selected courses and the procedure for application.

Cafeteria Service

Meals will be offered to all students at no cost for SY 2026-2027. Lunch applications are no longer required to participate in the meal program. However, TUSD will request that parents complete TUSD Household Family Survey which provides important information to our district in planning student services and programs. Students who wish to purchase extra items such as a milk or bottled water (where applicable)

will need to create an online payment account with MySchoolBucks. Parents can make payments to their child's meal account 24/7, 365 days a year, view cafeteria purchases, track meal account balances, set up low-balance email reminders, and schedule recurring payments all online! Visit www.myschoolbucks.com to create an account today. All students who wish to purchase milk are encouraged to take a reimbursable meal, which includes milk, entree, and/or fruit/vegetable, at no cost. To qualify for SUNBUCKS benefits, parents are encouraged to complete the Universal Benefits Application, which helps determine eligibility for additional support programs; in California, SUNBUCKS provides eligible families with additional funds to support student meals.

TUSD is committed to providing school environments that promote and protect children's health, well-being, and ability to learn by supporting healthy eating. TUSD adopted a "Wellness Policy" that supports healthy choices for all students. Food served to students, apart from their lunch, must be made and labeled by a certified retailer. All fundraisers during school hours must have prior administrative approval and meet the nutritional guidelines of the NSLP and the District Wellness Policy. TUSD encourages healthy choices for celebrations and class parties. For further information please visit the Child Nutrition website at http://cnd.turlock.k12.ca.us.

Food

California Uniform Retail Food Facilities Law, Section 114015 states: "No food prepared or stored in a private home shall be used, stored, served and offered for sale, sold or given away." This means no "home-made" goodies.

Computer/Internet Usage

- All students and their parent/guardian must sign an Internet contract.
- Never give your logon or password to anyone or use another student's account. If you get on a computer that another student is already logged in, please log them out, do not touch anything in their account.
- No downloading and/or printing of inappropriate material.
- Headphones are not allowed unless directed by the teacher.
- No food and/or drink while using district computers.

- Students must present their Student ID card to the library staff in order to be allowed to use the Internet in the library.
- Personal email and social media usage, as well as inappropriate websites, and cyberbullying, are not permitted.
- There is no expectation of privacy when using District Technology.
- Any violation of the aforementioned computer usage rules may result in loss of user privileges, disciplinary action, and/or appropriate legal action.

Chromebook Policy

- Each student in grades K-12 will receive a Chromebook for their personal use to complete classwork. The Chromebook is for student use only. Abuse of this privilege may result in revoking the right to have a TUSD Chromebook assigned to the student.
- Chromebooks are the property of the school where they are assigned. If a student leaves their school or TUSD, the Chromebook must be returned to the school.
- Bring your charged Chromebook to school each day.

LIBRARY, TEXTBOOKS AND TECHNOLOGY

Library

The library is open from 7:15 AM until 4:15 PM on school days. Students must present a pass to be admitted into the library during class time. A computer lab is also available in the library for student use. Students should have a purpose for being in the library and a quiet, productive atmosphere should prevail so that others who are working will not be disturbed. Students shall follow all library expectations while in the library.

Book Check-out/Book Return Policy/Library Fines

- A Student ID is required to check out library books.
- A student may check out up to three (3) books at a time.
- All books, with the exception of reference books, may be checked out for three (3) weeks, with the option of renewing the check-out for an additional three-week period.
- A student may renew the check-out status (check the same book out for an additional three weeks), but they MUST bring the book(s) to the Circulation Desk for renewal.

- Please allow time for check-outs. If a student waits until the last minute, they may be late for class!
- A student may not check out books if they have unpaid fines and/or overdue books.
- A student may not check out a book for another student—students MUST use their personal student ID cards and check out their own books. Students are responsible for any books checked out using their student ID.
- Magazines and newspapers may not be checked out and are not to be taken from the library.

Fines

Lost Books	Full Replacement Price
Totally damaged (not reusable)	Full Replacement Price
Damaged books	Assessed at time of return
Lost Bar Codes	$5.00
Late 21-day circulation books	$.20 per day

Partial refund for returning books that were lost or paid for must have receipt.

Library Computer and Internet User Policies

The computers in the library provide access to the library catalog, online subscription databases, and Microsoft Office (Word, Excel, Power Point, Access, etc.).

All school rules and regulations are in effect as well as, including, but not limited to, having a signed Internet Usage Form on file.

Student's computer activity is monitored at all times.

Printing from library computers

Students may print articles from the library computer stations**.**

School Books

All necessary textbooks and study materials are provided through the classroom teachers or Textbook Department. When a book is issued to a student, they should check it immediately for damages or marks. If such problems are detected, the student should immediately return the book to the textbook room so a written record of the problem can be made.

Students should always protect these books as they will be billed for the full replacement price if they are lost, stolen or damaged. It is recommended that book covers be used to prevent accidental damage.

Students caught altering or removing bar codes or book numbers will be charged the full cost of the book and will be held accountable for their actions.

Further prevention of theft would include not leaving books in classrooms for storage purposes. Students are responsible for materials issued in their name for the length of time the materials are issued to the student for class use.

Textbook Fines:

Lost Books	Full Price
Total Damaged (not reusable)	Full Price
Water Damaged	Full Price
Damages (rebuilding/minor)	$15.00
Minor Damages (writing/drawing Scribbling/defacing)	Half Price
Damaged Barcode	$5.00

When checking out a book, students are responsible for that barcoded book until it is returned to the library textbook room.

Refunds are issued when lost books are paid for and later the book is returned.

These prices are required payment for all textbooks, not library books. Parents/students have two weeks in which to examine a textbook after a bill has been issued for minor damage. In the event there is shortage of books, the damages will be notated, and the book may be issued to another student.

Chromebook Insurance

Full-Coverage w/Charger. This package includes both the Dell 3100 2-in-1 Chromebook and its charger. The price of this package is $49.00 with zero deductible.

Chromebook Parts Costs:

Charger	$20.00
Total replacement	$390.00
Keyboard	$16.00
LCD Panel	$19.00
Top Cover	$18.00
Bottom Cover	$15.00
Palm rest	$22.00

TUSD 1:1 Insurance Information
https://sites.google.com/turlockusd.org/tusd1to1parentinfo/insurance-information

VISITORS

Student visitors are not allowed; however, pre-arranged adult guests should report into the Administrative Office to obtain a visitor pass that must be approved by an administrator.

RIGHTS OF STUDENTS

Due Process before Discipline
Students have a right to due process before any disciplinary action can be taken. This means that, before a student can be suspended (except in an emergency); they are entitled to at least an informal meeting with an administrator to hear the evidence against the student and to have a chance to explain their side of the story. The student can also appeal the decision of the administrator as will be explained in the following section.

Dignity and Respect
Students are entitled to be treated with dignity, courtesy and respect at school. Students should expect such treatment from both members of the staff and their fellow students.

Complaints and Appeals

Students and their parents are entitled to make complaints against any member of the school staff and to appeal the decisions made by members of the staff. Complaints can also be made against administrators or other district employees.

The appropriate procedure, if a student feels the need to make a complaint, is to first request to meet with that person in private. Most complaints are the result of a misunderstanding and can usually be resolved by the two persons meeting in private to discuss the problem. If such a meeting fails to resolve the problem, the student may wish to bring it to the attention of the principal in a written letter detailing the reasons behind the filing of the complaint. If the student is dissatisfied with the administrator's response, they may request a meeting with the Superintendent or their designee and eventually the Board of Education.

In cases of discipline, such as suspensions or involuntary transfers to continuation school, the students and their parents may appeal directly to the Director of Student Services. Students who are suspended or transferred involuntarily are always informed in writing of how to make such appeals. Students or parents can appeal a grade for a class, but no one can order a teacher to change a grade unless it is proven that either incompetence or miscalculation caused an error.

Whatever the complaint, however, the student should make it only through the appropriate channels as described above. The student and their parents could be sued for libel or slander if they wrongfully accuse school district employees outside of these channels.

When making complaints it is also recommended that the student wait until they meet with the teacher or administrator in private rather than sounding off in front of others about their intention to make a complaint. It can be embarrassing to announce in public that a student had been wronged and then later realized that the student was mistaken.

If a student has a complaint, they should request to meet in private with that teacher or administrator to discuss it. They may also consult with the counselor before meeting with the teacher or administrator.

The student's counselor will participate with the student in the meeting if so wished.

Directory Information

State law allows school districts to release certain information on students which is to be "Directory Information." This information is limited to name, address, telephone number, date and place of birth, major field of study, athletic and activity participation, weight and height of members of athletic teams, dates of attendance, degrees and awards, and most recent previous school. Directory information may be released to government agencies, representative of the news media, employers or prospective employers, nonprofit youth organizations and to private schools and colleges (for seniors).

No directory information will be released regarding any student when a parent or guardian has notified the school district that such information shall not be released. Please notify the Registrar if you do not wish such information released regarding your student.

Freedom of Expression

Every student is entitled to constitutional rights as a citizen of the United States. This includes the right to say what a student wishes, distribute literature or post posters so long as it is not obscene, libelous, slanderous or likely to cause a disruption to student learning and the school environment. **This does not mean a student can speak out of turn in class, make insulting remarks, or disregard the instructions of teachers and staff**.

Students may post posters or signs **with prior Administrative approval**.

All posters or signs must bear the following disclaimer in type of readable size. The disclaimer may be placed on the material by the distributing person or entity or by the District. **"This activity is not sponsored by the Turlock Unified School District."** For information, please check with the Student Activities office staff.

"During school hours, and within one hour before the time of opening and within one hour after time of closing of the school, students of the public school shall not be solicited on school premises by teachers or other to subscribe or contribute to the funds of, to become members

of, or to work for any organization not directly under the control of the school authorities." (EC 51520)

Quality Education

Students are entitled to a quality education. This includes the right to take any class or participate in any activity for which they are qualified. This also includes the right to expect well prepared and competent instruction from teachers, adequate guidance from a counselor, and fair treatment from administrators.

Participation in Student Government

All students have the right to participate fully in their student government and all activities. Students are further encouraged to express their concerns through their elected representatives. Students may also request an appearance before the ASB Student Council during a selected leadership meeting to express their concerns regarding a particular issue of importance. Students may also convey their concerns by making an appointment with the Activities Advisor(s).

RESPONSIBILITIES OF STUDENTS

School Hours

Students are under the authority of school officials and are responsible for obeying the school rules while at school, while at a school activity, and while going to or from school or a school activity.

Knowledge of the Rules

Students are expected to know and obey the rules and regulations of the school.

Courteous Treatment of Others

Just as students are entitled to expect dignity, courtesy and respect from others, they have a responsibility to treat other persons on campus with courtesy and respect. This applies to students as well as members of the staff. This would include refraining from rowdy behavior, making rude or derogatory remarks, or otherwise interfering with the rights of others.

STUDENT ID CARDS

In an effort to increase campus safety and security, all TUSD 7-12 grade students are required to carry a student ID card in their pocket, purse or backpack. All students shall carry their ID daily while on or about the school campus during school hours or at school activities. For safety purposes, all 7-12 grade TUSD students shall present their student ID card upon request by school staff. *If the card is lost, the student will be required to purchase a replacement card for $3.00 in the Activities Office.*

Student Supports

School staff is available to help students get the finest education possible. Every high school, just like every civilized society, must have rules and the means to enforce those rules to prevent disorder and chaos. Staff is committed to changing behavior to a more positive and productive endeavor for all students.

When problems occur, every reasonable effort will be made to rectify them to the mutual satisfaction of all concerned. Persons who behave irresponsibly, however, must expect to be held accountable for their behavior. Persons who repeatedly or seriously violate the rights of others will be held accountable for their actions.

Most behavior infractions will result in a verbal warning from the teacher or the campus supervisor. In other cases, however, the student may be instructed to report to the office. In every such case the student is to go directly to the Administration Building and then report immediately to the Dean's Office or the Dean's Secretary. The student is to tell the Dean or secretary the reason for the referral. Failure to report to the office with a misconduct is a violation of school rules and will result in further student accountability.

Detention

Students may be detained up to one hour before and/or after school. Detention is given to serve as Other Means of Correction to support student accountability.

If a student does not fulfill their assigned detention it may result in not being allowed to participate in extra-curricular activities. Students are excused from detention only for medical/dental appointments, when they are already absent from school that day for an **excused** absence,

or when **prior** permission is given by an administrator or campus supervisor.

Students assigned to the School Detention Center have the option of serving it before or after school. Students must report on time and encouraged to arrive early. **Before and after school detention is hosted at the Dean's office, unless otherwise noted.**

Before and After School Detention Reporting Times
Monday • Tuesday • Thursday • Friday Morning session - 7:30am Afternoon session - 3:30pm
Wednesday Morning session - 7:30am Afternoon session - 2:30pm

Students arriving after these times will not be admitted and will be considered absent from detention.

Students are expected to bring books and other study materials to detention for quiet study. Talking or other disruptive behavior is not allowed. Students who are sent out of detention for talking or other disruptive behavior will not be given a detention credit for the day and may be subject to additional time in detention.

Conduct at Athletic Events

Spectators are guests at all ASB Athletic events.

All spectators are to adhere to the Spectator Code of Ethics (students and non-students alike).

SPECTATOR CODE OF ETHICS:

- Spectators are an important part of the game and should at all times conform to accepted standards of good behavior.

- Spectators should at all times respect officials, coaches and players as guests in the community and extend all courtesies to them.

- Enthusiastic and wholesome cheering is encouraged.

- Booing, stamping of feet and disrespectful remarks should be avoided at all times.

- **As adult behavior affects student behavior, spectators should encourage all people to observe the Sac Joaquin Section and Central California Athletic League (CCAL) CODE OF ETHICS. Those Adults who repeatedly engage in inappropriate behavior will be immediately reported to the proper authorities and removed from the activity or event.**

HIGH SCHOOL ATHLETIC POLICY AND AGREEMENT

A. **Attendance**

1. Attendance at school is compulsory. Student athletes must attend all classes in order to participate in practice and/or athletic events. Exceptions are to be made only for those student athletes who are appropriately excused (e.g., illness, Doctor or Dentist appointment, funeral attendance).

2. Attendance at practices and contests is compulsory. Team rules, as established by the head coach of each sport, governs individual student athlete attendance. Any student athlete who is truant shall be dealt with by their coach and may be suspended from the squad indefinitely.

B. **Equipment**

1. Student Athletes should inspect all equipment for rips, tears, cracks, etc. Defects should be reported to the coach immediately. A student athlete who loses school equipment will not receive their award and will be placed on the school Fine List.

C. **Eligibility**

1. Team rules, as established by the coach of each sport, governs student athletes relative to daily school attendance on the date of a particular sporting event. Student athletes are encouraged to be in attendance on the day of a contest. Any absence is regulated by standard school attendance procedures.

2. Eligibility will be checked quarterly. Student Athletes must maintain a 2.0 GPA or better and no more than one "F" during the grading period. A minimum of 20 semester units must be passed.

3. Student athletes competing in a school sport cannot compete simultaneously in any similar out-of-school sponsored sport. The penalty for this violation will be removal from the squad plus forfeiture of any games played while they were on both teams as per CIF regulations.

4. Student athletes must pass a sports physical examination by a family physician, sign, and have a parent or guardian sign the Emergency Information Card. This agreement must then be returned to the Athletic Trainer before they are eligible to participate.

5. Student athletes seen by a physician, or other medical professional, for any injury or serious illness bring back a written release from the physician to the trainer and coach to return to participation.

D. **Appearance**

1. All student athletes and managers shall dress and groom themselves in a reasonable, non-distractive manner. This shall be discussed at the beginning of each sport and governed by the coach thereafter. If the athlete does not meet these standards, they will be subject to team discipline as administered by each coach.

2. The head coach is responsible for the sport in season and has the authority to set a reasonable team rule on grooming and appearance as long as it falls within general school guidelines.

E. **Transportation**

1. Student athletes must travel to and from contests in school transportation unless permission is obtained from the Administration, coach, and parents for reasons which are of the utmost importance prior to the trip. Authorization forms can be obtained from the coach and must be submitted prior to each contest.

F. **Rules Violations**

1. Participation in TUSD co-/extra-curricular activities and athletics is both an honor and a privilege and, as such, carries a responsibility for the student to follow rules and regulations including the following:

PARTICIPATION RULES

Any use, involvement with or possession of illegal drugs or alcohol, or use of any form of tobacco at any time during the period of participation in co-/extra-curricular activities and/or athletics, on or off campus, may result in appropriate disciplinary action.

"Involvement with" such substances shall be broadly construed, and shall include, but is not limited to the following situations:

A. Personal possession or use of such drugs, alcohol or tobacco, at any time at any place; or
B. Being in a motor vehicle when alcohol or drugs are illegally present, regardless of whether the student is the driver or passenger or whether the student is in personal possession of any such alcohol or drugs; or
C. Permitting the illegal consumption of alcohol or use of drugs in one's home or premises; or
D. Being in a building or on the premises or otherwise in the company of others, including but not limited to fellow students, when alcohol is being consumed by minors or drugs are being used or possessed illegally.

The appropriate disciplinary action under these rules is separate from any other discipline that may otherwise be imposed. Disciplinary action under these rules will be determined by consideration of all the facts and circumstances of a particular situation, but may include as a minimum the following penalties:

FOR OFFENSES INVOLVING DRUGS AND ALCOHOL

1. **First offense** after signing *TUSD Co-/Extra-Curricular Activity and Athletic Eligibility Participation Contract* for any co-/extra-curricular activity or athletic season:

For Athletics & Co-/Extra-Curricular Activities
The student may be suspended from membership and participation in all activities related to that co-/extra-curricular or athletic team (including team practice) for fourteen (14) calendar days.

For Student Government (ASB/Class Officer)
The student may be suspended from all student government participation for the remainder of the school year.

2. **Second offense** after signing *TUSD Co-/Extra-Curricular and Athletic Eligibility Participation Contract* for any co-/extra-curricular activity or athletic season:

For Athletics

a. If the second offense occurred within the same season as the first offense, the student may be suspended for the rest of the season.

b. If the second offense occurs in a different season than the first offense, the student may be suspended from participation (including practice) for 28 calendar days.

For Co-/Extra-Curricular Activities
The student may be suspended from all extra-curricular activities for 28 days.

3. **Third offense** after signing *TUSD Co-/Extra-Curricular Activity and Athletic Eligibility Participation Contract* for any co-/extra-curricular activity or athletic season:

The student may be suspended from all extra-curricular and athletic participation for the remainder of the school year.

FOR OFFENSES INVOLVING CYBER BULLYING AND SOCIAL MEDIA

All instances of school-related cyber bullying and/or use of social media (e.g., Instagram, Facebook, Twitter, Vine, etc.), that results in a substantial disruption to the educational process, may violate the *TUSD Co-/Extra-Curricular Activity and Athletic Eligibility Participation Contract*. (Note: Violations may occur on or off school grounds and through the usage of personal digital devices, which include but are not limited to, cell phones, digital cameras, personal computers, netbooks, iPods and iPads.)
Disciplinary action under these rules will be determined by consideration of all the facts and circumstances of a particular situation, but may include as a minimum the following penalties:

1. **First offense** after signing *TUSD Co-/Extra-Curricular Activity and Athletic Eligibility Participation Contract* for any co-/extra-curricular activity or athletic season:

For Athletics & Co-/Extra-Curricular Activities
The student may be suspended from membership and participation in all activities related to that co-/extra-curricular or athletic team (including team practice) for seven (7) calendar days.

For Student Government (ASB/Class Officer)
The student may be suspended from all student government participation for the remainder of the school year.

2. **Second offense** after signing *TUSD Co-/Extra-Curricular and Athletic Eligibility Participation Contract* for any co-/extra-curricular activity or athletic season:

For Athletics

a. If the second offense occurred within the same season as the first offense: The student may be suspended for the rest of the season.

b. If the second offense occurs in a different season than the first offense: The student may be suspended from participation (including practice) for 14 calendar days.

For Co-/Extra-Curricular Activities

The student may be suspended from all extra-curricular activities for 14 days.

G. Dismissal from the squad.

1. A student athlete who quits a sport, after the first practice game or game type scrimmage, cannot compete in another sport until that sport is officially over, unless agreed upon by the coaches of each sport involved.

2. Unfortunately, squad exclusions (i.e., "cuts") are necessary due to the competitive nature and constraints of certain sports. These are made by the coach, and only the coach, and are not subject to appeal.

3. Anyone dropped from a sport, for any reasons other than being cut from a squad, will be ineligible until that sport is over, unless agreed upon by the coaches of each sport involved.

4. Anyone who is cut from a squad may participate in another sport during the same season.

5. The Athletic/Emergency Information Card must be filled out and signed by the athlete and parent or guardian indicating that all have read, understood, and signed on the Emergency Card. It is then filed with the Athletic Director and Trainer.

H. Policy concerning the moving up or down of a student/athlete from one level of competition to another:

1. Coaches are encouraged to thoroughly discuss a move of this nature with both the student athlete

and parent or guardian. Philosophically, the student athlete should be mature enough to have the ability to handle the competition. A student athlete who moves up should get enough playing time to make it worth their while. When moving a student athlete up to a higher level of competition, it should be done in the best competitive interest of the student and team involved.

ATTENDANCE AND DISCIPLINE

Section 35291 of the California Education Code requires that written communication is provided to continuing students at the beginning of each school year and transfer students at the time of their enrollment of all attendance and discipline related policies and procedures. The following material is included in the Student Handbook as a means of fulfilling this requirement.

Attendance Policy

It is well established that faithful and regular attendance in school is related to student progress and achievement. For a student to do their very best, it is important that they be in school as many days as possible. Students are expected to attend all classes and to be on time unless properly excused. A pattern of irregular attendance and/or truancy is a valid indication that students' grades will decline. Attendance is compulsory at all classes unless one is participating in a school-authorized activity. Students are expected to arrive at school and for all classes punctually.

Students arriving late or planning on leaving during the day must have a signed note from a parent explaining the situation.

It is recommended that parents/guardians clear their student's absences. Absences will remain unexcused until cleared by a parent/guardian.

Attendance Guidelines

Every student is required to attend all classes on a regular and consistent basis. Not attending school on a regular basis or habitual

truancy is considered to fall under School Attendance Review Board (SARB) Guidelines.

Students' Duties

CCR Title 5, Section 300. Duties of Pupils
Every student shall attend school punctually and regularly; conform to the regulations of the school; obey promptly all the directions of his teachers and others in authority; observe good order and property of deportment; be diligent in study; respectful to his teacher and others in authority; kind and courteous to school mates; and refrain from the use of profane and vulgar language.

EC 35181. Pupils Responsibilities; Policy Statements
The governing board of each school district may …issue policy statements setting forth the responsibilities of the pupils of that school district regarding academic performance, attendance, in-school behavior and any other aspect of school life.

EC 48200. Compulsory Full-Time Education
Each person between the ages of 6 and 18 years … is subject to compulsory full-time education.

EC 48908. Duties of Pupils
All pupils shall comply with the regulations, pursue the required course of study and submit to the authority of the teachers of the schools.

Unverified Absence Policy as covered in California Education Code Section 48432.5; 48260; 48260.5; 48261
An unverified absence is any absence from a class in **excess of ten (10)** minutes that has not been cleared by the Attendance Office.

Ten (10) full days unverified absences per semester will result in a SART and/or SARB referral, declaration as a Habitual Truant and if age 16 or more years old and/or an 11th grader a possible recommendation for an involuntary transfer (EC 48262; EC 48263; EC 48291; EC 48292; EC 48662).

Parents will receive SARB notification letters of TRUANCY when student accumulates 3, 5 and 11 unverified absences per year.

SARB Guidelines

I. Truancy Letters

A. School will send up to **3 Truancy Letters** for cumulative and/or unexcused absences at the following intervals:

1. **Truancy Letter #1** – Mandatory Truancy Letter – (3 unexcused absences)
2. **Truancy Letter #2** – School Attendance Review Team (SART) Notification Letter – (7 unexcused absences)
3. **Truancy Letter #3** – School Attendance Review Conference (SART) Referral Letter – (11 or more unexcused absences)

B. All truancies and Truancy Letters are documented on Aeries and may be reviewed at the parent/guardian request.

C. Legal definition of an unexcused absence: An unexcused absence is recorded for a full day absence, or a period cut in excess of 30 minutes**.** Only one (1) unexcused absence may be counted each day. (e.g., student has 2 periods of cuts in excess of 30 minutes in a single school day. This is counted as 1 unexcused absence).

II. **School Attendance Review Team (SART)**

A. Parents sent Truancy Letter #2 notifying them of the date and time of the SART meeting.

B. SART members may consist of a single administrator and parent or a multidisciplinary team and parent.

C. Administrator to review pattern of attendance, impact of attendance on educational outcomes, discuss reasons for absences, and notify parent of potential District Attendance Review Conference (DARC) and/or School Attendance Review Board (SARB) Referral.

D. Develop an Attendance Restorative Action Plan.

III. District Attendance Review Conference (DARC)

A. Schools fax DARC referral to Student Services, with the following attachments:

1. Truancy Letter #1, #2, #3.
2. SART Restorative Attendance Plan.

B. District Attendance Review Team (DARC):

1. Student Services Director meets with student and parent(s).
2. Problem solve attendance interventions.
3. Provide intervention/support and develop a Restorative Attendance Plan (RAP).
4. Noncompliance with District attendance (RAP) shall result in a referral to the School Attendance Review Board (SARB)

C. School Attendance Review Board (SARB):

1. Multidisciplinary Team including Turlock School Administrators, Community Liaisons, Child Welfare and Attendance Specialists and Director of Student Services.
2. SARB held at Turlock Unified School District Office Room WW1.
3. Team develops attendance-based interventions and supports.
4. SARB directives presented and signed by parents.

Parents or Guardians are notified that noncompliance of SARB directives may result in a referral to County SARB and potential court hearing.

Notwithstanding the above guidelines, students shall be sent a SARB Truancy notification for three (3) unexcused/unverified FULL DAY absences in a school year and may be identified as a habitual truant and subject to an Involuntary Transfer if 16 years of age or older (EC 48262; EC 48263; EC 48291; EC 48292; EC 48662).

Turlock Unified School District **TARDY POLICY**		
Positive Behavior Interventions/Supports Provided at Each Step		
SECONDARY 7 – 12 (Quarterly Reset)		
Step	**# Tardy**	**Student Accountability**
1	**3**	**Warning / Restorative Conversation**
2	**6**	**1 Detention / Restorative Conversation**
3	**12**	**2 Detentions / Restorative Conversation**
4	**18**	**Community Service / Parent Contact / Restorative Conversation**
5	**24**	**Loss of Eligibility / Parent Contact / Restorative Conversation**
6	**30**	**Parent Administrative Conference / Restorative Conversation**

SCHOOL SAFETY

- In order to ensure a safe and secure school campus, **all students are required to be in their seat** at the final attendance bell.
- Students that are not in their assigned locations on campus and/or loitering about the campus are engaging in unsafe behavior which jeopardizes the safety of all members of the campus community.
- Students that fail to respond to multiple interventions and supports **may be held accountable and lose eligibility in athletics, extra-curricular activities (Clubs/ASB), and/or school activities**.

POLICY DEFINITIONS

What is considered "TARDY"?

- **A student is considered tardy to class when they are not inside the classroom and in their seat before the final attendance bell rings.**

- A tardy in excess of 10 minutes will result in a cut. Students who arrive in excess of 30 minutes will receive one unexcused absence and may be referred to Student Welfare and Attendance.

- All teachers shall require students to be seated before the final attendance bell rings.
- **Tardies/Absences Caused by Students Remaining After Class**

Tardies/Absences caused by students remaining to work in other classes will not be excused unless students have received prior written permission from their teacher.

Irregular Attendance (EC 48263)
Students with **(10)** full days of verified absences **per semester** may be referred to a Child Welfare and Attendance Specialist.

Return from Absence (CCR Title 5, Section 421(a)(b) (BP5113)
Whenever a student is absent from school their parent/guardian must call the **Attendance Reporting Hotline,** prior to the student's return.

The following information must be included in the call: student's full name, caller must identify their relationship to the student, give the grade level of the student, indicate the exact date(s) of the absence, reason for the absence, date of return and a phone number where the parent/guardian can be reached.

If the parent did not call the Attendance Reporting Hotline prior to the student returning to school, the parent must call as soon as possible stating the same information as previously requested. A note from a parent verifying the absence will also be accepted.

The only way to properly clear these students and return them to class in a timely manner is to require a phone call. Parents of absent students will be contacted in the evening by a recorded message indicating that their student missed 1 or more periods that day. This is primarily a service to parents to make sure that they know their

student was absent. Even if you receive such a call, a phone call is still required when your student returns.
No student will be allowed to phone the Attendance Reporting Hotline

PITMAN HIGH SCHOOL

ATTENDANCE HOTLINE

209.226.6700

without prior administrative approval. Only those students who are 18 years of age or older may obtain administrative approval.

If a student returns from an absence without a parent/guardian phone call, the student is to report to their first period class. The absence will remain unverified. If the parent/guardian phones, the absence will be changed to a verified absence.

Students who leave school (with prior approval of an administrator or their designee) to obtain confidential medical services may be excused legally from school. The student is to return a copy of the medical professional's appointment verification form.

Altering/Forging Notes

A student found guilty of forging signatures or altering notes will be held accountable. Notes of any kind for any reason may not be signed by a student even if they have been given permission to do so by a parent or guardian. (Students are not allowed to write their own notes without administrative approval.)

Change of Address or Telephone Number

The parent/guardian of the student should notify the Attendance Office immediately if they change their mailing address or telephone number.

Please note: if a student is changing their address, a proof of residence (e.g., utility bill, not telephone or cable bill) must be submitted with the change.

Making up Missed Work

Students who are out with an excused absence will be held responsible to request and make up all missed work and assessments. The student will receive credit for all work that is made up. Students who are ill should contact their teachers to request work that can be completed during their illness so as to not overwhelm them upon their return. Please be sure to ask the teacher when such make-up work must be completed.

A student absent from school due to an excused absence may be allowed to complete all assignments and tests missed during the absence. Upon satisfactory completion, the student shall be given full credit for completed work. The teacher of any class from which a student is absent shall determine, pursuant to the regulations of the governing Board of the school district, what assignments the student shall make-up and in what period of time the student shall complete such assignments. The tests and assignments shall be reasonably equivalent to, not necessarily identical to, the tests and assignments, which the student missed during the absence. (EC 48205)

Permission to Leave Class

Students may only leave class with the expressed permission of the teacher. Students who leave class without permission or remain away much longer than originally authorized will be held accountable.

Physical Education Excuses

Exemptions from PE must be covered by a parent's note. If the exemption runs more than 3 days, a doctor's note must be given to the PE instructor and filed in the Health Office.

Pink Slips

Students who will need to leave school before the end of the day should bring a note from their parents to the Attendance Office before school or during lunch. No pink slips will be issued during class time. The note must indicate the reason for the absence and the exact times that the student will be out of school. If a student forgets a note, or if unforeseen circumstances require that a student leave school, the student should report to the Attendance Office to explain the problem and seek help. Students who leave school without a pink slip will receive discipline and consequences. ***NO PINK SLIPS WILL BE ISSUED DURING FINALS WEEK.*** Exceptions must have administrative approval.

Students are not permitted to leave campus for any reason before the end of the school day without a Pink Slip obtained from the Attendance Office.

AS A SECURITY MEASURE TO ENHANCE THE SAFETY OF OUR STUDENTS, TUSD MAINTAINS A CLOSED CAMPUS POLICY.

Closed Campus regulations include:

- No personal deliveries
- No deliveries of flowers arrangements, balloons, etc.
- No DoorDash, Grubhub or any other food delivery service is permitted.
- **All food deliveries require the delivery to be by a person 18 years of age or older, not enrolled in a TUSD K-12 School, and they must be on the student's contact list in Aeries.**

DISCIPLINE

DISCIPLINE POLICY (EXPLANATION OF RULES/INFRACTIONS)

Abuse of School Personnel

Abuse of school personnel, their property or their families will not be tolerated. This includes actions which occur on or off campus, whether during school hours or non-school hours. Any deliberate act intended to cause injury, insult or property loss, will result in student accountability at school as well as possible criminal prosecution. Adequate complaint and appeal procedures are available if you feel that you have a legitimate grievance against any employee of the district.

Abuse of Students

State law forbids any act that is likely to injure, degrade or disgrace any student. This law, which also prohibits hazing, is punishable by fine and imprisonment in county jail. Students who violate this rule are also subject to suspension and/or recommendation to the Board of Trustees for expulsion. **Penal Code Section 11666**: All certificated personnel, by law, are required to report situations in which a student may be in danger of harming him(her)self, someone else or be a victim of child abuse.

Aerosols and Glass Cologne/Perfume Bottles

Students are not permitted to bring any type of aerosol product or pressurized dispensers to the school campus. Additionally, glass bottles of cologne or perfume are not permitted on the school campus. Students are permitted to bring plastic container body fragrances and/or deodorants.

Bicycles/Skateboards/Rollerblades

Students are to walk bikes/skateboards/rollerblades upon entering campus. It is recommended that students secure their bikes/skateboards with heavy duty chains/cables and locks. Skateboarding tricks, stunts, etc. are always prohibited on campus. Students riding bikes/skateboards on campus will be issued a warning upon the first violation. Students will be held accountable for repeat offenses.

Bus Regulations

The Board of Trustees of the TUSD will provide bus transportation for students within the district in accordance with school district policy. Bus stops are officially determined, as well as schedules and routes. Bus transportation is not required by law. It is provided for the convenience of students and parents and should be viewed as a privilege. Failure to comply with the rules and regulations for bus riders in the district shall be sufficient reason for a student to be denied transportation.

Student Regulations Defined

The following rules and regulations will apply to all students utilizing bus transportation services provided by the Turlock Schools:

1. Riders shall always follow the instructions and directions of the bus

driver.

2. Riders shall keep the bus and the area around the bus stop clean and litter free.

3. Rider shall be at bus stop (5) minutes prior to scheduled bus arrival and stand in a safe place.

4. Riders shall form a line to board the bus, and not move toward the bus until it has come to a complete stop and doors are fully opened. Enter or leave the bus through other than the main door unless directed by the bus driver.

5. Riders shall take turns while loading/unloading the bus and not engage in abusive bodily contact (e.g., fighting, slapping, hitting, poking, shoving, pulling hair, etc.).

6. Riders shall be seated face forward, keep feet on the floor in front of the seat and always remain seated while the bus is in motion.

7. Riders shall refrain from extending any part of their body outside the windows. Riders shall also refrain from throwing objects inside or outside of the bus.

8. Riders shall refrain from eating, drinking, or littering on the bus.

9. Riders shall refrain from using vulgarity, rude, abusive behavior or making obscene gestures. Any noise or behavior that could distract the driver, such as loud talking, loud yelling, or refusing to maintain low voice while on the bus is prohibited.

10. Live animals (other than service animals), reptiles, or insects shall not be carried aboard the bus.

11. Bringing skateboards, scooters, balls or glass containers aboard the bus is not permitted.

12. It is prohibited to obstruct seats; the aisle or emergency exits.

13. Riders shall not damage or deface the bus or tamper with bus equipment, such as bus controls, radio, camera, safety devices, or emergency exits.

14. Upon reaching the destination, riders must remain seated until the bus comes to a complete stop and upon the signal from the driver, unfasten any restraint system, enter the aisle, and walk directly to the exit.

15. Silence will be maintained while approaching stop signs, signals, railroad crossings, or during foggy or inclement weather.

16. Students must be alert for traffic when entering/ leaving the bus and always cross the street in front of the bus at the discretion of and/or under control of the driver.

17. Students must exit at their normal boarding points, unless they present authorization signed by a parent and a school official.

18. Kindergarten students not met at the bus stop by an adult, or designee, will be taken back to their school office.

19. Damaging or defacing any part of a bus shall be reimbursable by the parents/guardians of the individuals responsible.

First Misconduct Report
Student reviews bus behavior expectations with site administrator and bus driver. Parent is notified in writing.

Second Misconduct Report
Student shall be denied bus privileges for five (5) school days. Parent is notified in writing and is requested to attend a conference with principal or designee.

Third Misconduct Report
Student shall be denied bus privileges for ten (10) school days. Parent is notified in writing and is requested to attend a conference with principal or designee.

Fourth Misconduct Report
Student shall be denied bus privileges for fifteen (15) school days. Parent is notified in writing and is requested to attend a conference with principal or designee.

Fifth Misconduct Report
Student shall be denied bus privileges for the **remainder of the school year**. Parent is notified in writing and is requested to attend a conference with principal or designee.

Bus Appeal Process:

1. If the parent/guardian wishes to appeal the removal, the first level of appeal is the site Principal.

2. If the parent/guardian is not satisfied with the decision of the site Principal, the parent/guardian may appeal to Student Services.

Depending on the severity of the offense, an ***automatic*** denial of bus riding privileges may be imposed for the following:

a. Fighting, biting, spitting, or hostile behavior.

b. Obscene language or gestures directed at the bus driver, aide, other students or the public.

c. Vandalism to the bus or private property.

d. Exiting the bus through a window or emergency exit (except during an emergency).

e. Any weapons or hazardous items brought on the school bus.

f. Any matches, cigarettes, vape pens, e-cigarettes, alcohol, and/or controlled substances brought on the school bus.

g. Any time school, transportation and/or public authorities must be dispatched to a bus due to student(s) misconduct.

h. Threatening, harassing, bullying, or intimidating driver/aide and other students.

Depending on the severity of the incident, students may receive discipline beyond removal from the bus. Parents will be subsequently notified of any action taken in writing.

Bus Drivers must submit a written report to the site administrator within 24 hours of the offense.

Possession/Use of Phones or Other Mobile Electronic Devices

No student shall be prohibited from possessing or using an electronic signaling device that is determined by a licensed physician or surgeon to be essential for the student's health and the use of which is limited to health-related purposes. (Education Code 48901.5)

With prior administrative approval or consent for health reasons, IEP and/or 504 Plan, students may possess but shall not use during instructional time, any type of mobile electronic communication device, including, but not limited to, iPads, personal Netbooks, digital media players, iPods, Mp3 players, gaming systems, compact disc players, portable game consoles, cameras, digital scanners, and laptop computers.

In accordance with BP/AR 5145.12 - Search and Seizure, a school official may with permission search a student's mobile communications device, including, but not limited to, reviewing messages or viewing pictures.

Turlock Unified School District **CELL PHONE POLICY**	
Positive Behavior Interventions/Supports Provided at Each Step	
SECONDARY 7 – 12 (Annual Reset)	
Step	**Student Accountability**
1	**Confiscate device/Student pick-up at end of day**
2	**Confiscate device/Notify parent/Detention/Parent pick-up at end of day**
3	**Confiscate device/Notify parent/Community Service/Parent pick-up at end of day**
4	**Repeat of Step 3 or Other Means of Correction (OMC)**

CELL PHONE USAGE

Board Policy 5131: Students in grades 9-12 may use smartphones or other mobile communication devices (smart watches) on campus during the lunch period only. Smart glasses (wearables) are not permitted at any time.

MOBILE COMMUNICATION DEVICES (BOARD POLICY 5131.8)

Recognizing parents' desire to monitor their students' location, students may have their devices turned on, but must be on silent (no vibration) and stored in a backpack, bag, or purse (not on the person). In case of emergency or any other urgent need to communicate

with children, parents are encouraged to contact the school office. Students needing to contact their parents for any reason shall seek permission from the administration office to make the call.

Students are required to have their cell phones turned off and put away before entering the classroom, except when medically necessary.

No student shall use an electronic device with a video, voice recording function, or camera in a manner which infringes on the privacy rights of other students or individuals.

It is the student's responsibility to turn off their cell phone before entering the classroom during school hours.

The school shall not be responsible for the loss, theft, or destruction of any device brought on to school property.

Academic Dishonesty (cheating/plagiarism) and the use of Artificial Intelligence (AI)

Academic dishonesty will not be tolerated and may result in a reduced or failing grade on the test, paper, or project. The use of AI is not allowed unless explicitly permitted by the assigned teacher for a specific task.

Defiance

Defiance is the refusal to obey lawful authority. Students who defy any member of the school staff will be held accountable.

Student Attire Guidelines

In partnership with students and parents, the Turlock Unified School District administration, and staff requests review of the students' attire to ensure it meets the following dress code guidelines before arriving to school:

Students MUST Wear:

- Tops with straps
- Bottoms: pants, skirts, shorts, etc. covering buttocks (no micro minis or short shorts with entire thigh exposed)
- Shoes (no backless footwear for elementary students)
- **Secured** clothing that protects and covers personal body parts.

Students MAY Choose to Wear:

- Hats, including religious headwear
- Hooded shirts/jackets (over the head is allowed)
- Teachers/staff may direct students to remove/adjust the position of hats/hoods over the head on campus in situations that include, but are not limited to, classroom activities, headphones/earbud use issues, or visual identification of a student's face. This does NOT apply to any headwear worn for religious reasons.

Students CANNOT Wear:

- Clothing that depicts violent language or images
- Clothing that includes, but is not limited to hats, shoes, headgear, belts, shirts, pants, piercings, key chain holders that are deemed a potential threat to student and/or staff safety
- Clothing accessories that can create a danger to other students on campus or at school events (spiked neck or wrist bands, pointed rings, large medallions, heavy or long chains, and other hazardous objects).
- Clothing that illustrates images or language depicting drugs or alcohol (or any illegal item or activity) or the use of the same
- Clothing that displays hate speech, profanity, pornography
- Clothing that includes images or language that create a hostile or intimidating environment based on any protected class
- Clothing that is sheer or see-through (clothing must be opaque)
- Visible underwear, bralettes, bandeau tops, sports bras, or backless shirts including "tube tops"
- Unsecured clothing that allows personal body parts to be visible with movement or contact
- Helmets, hoods, or other headgear that obscures a student's identity (except a religious observance)

- For identification purposes, a student's face must be clearly visible, including when taking school photos; this may require removal of a hood and/or hat

Examples of clothing deemed a potential threat to student and/or staff safety:

- Pants oversized at the wait such as folded in at the waist or belt line (e.g., student with a 32" waist should wear pants no larger than 32" waist)
- Wearing pants below the waistline (sagging)
- Steel-toe combat style boots
- Jewelry, insignia, colors, paraphernalia, materials, apparel, clothing, or attire worn or carried on campus, or at school activities, that may be intimidating to students/staff
- Solid red or blue items including, but not limited to, scrunchies, belts, shoelaces, and beanies
- Predominately red or blue shirt or sweatshirts (two or more articles of clothing)
- Red or blue items hanging over the shoulder or out of pockets
- Red or blue apparel exposed under any shirt or collar
- Non-team color or intimidating hats, knit caps, baseball-type caps, or head gear
- Bandanas, red or blue belts, red or blue shoelaces, or red or blue rags

Inappropriately dressed students will be referred to school administration. The administration may claim any prohibited items. Further, any gang related incidents, photos, drawings, graffiti or attire will be reported to the Turlock Police Department and/or the Stanislaus County Sheriff's Department.

Clothing or accessories identifying a student as a gang member are strictly prohibited, including but not limited to the following:

- Solid **RED** or **BLUE** shirts.
- **RED/RED** or **BLUE/BLUE** outfits.

- Transitory gang colors and other indicators determined by administration.
- Stylized writing of names, **RED** or **BLUE** colored belts, belts which hang a sign, belt buckles identifying gang names or colors, spiked apparel, **RED** or **BLUE** colored shoelaces, hair accessories and/or handkerchiefs/bandanas.
- Gang related writings/slogans on backpacks, binders, tattoos, and other accessories to be determined by administration.

The purpose of *PROMOTING STUDENT SAFETY THROUGH APPROPRIATE SCHOOL ATTIRE* is to ensure students come to school properly attired; thereby prepared to participate in their education. These guidelines shall be enforced during school hours, to and from school, at authorized bus stops, on buses and at all co-curricular activities.

This policy has been adopted pursuant to California Education Code 35291.5 and TUSD Board Policy 5132(c).

Drugs/Alcohol

Recent state regulations mandate that school authorities report ALL drug related violations to the local law enforcement agencies.

The possession, use, sales or being under the influence of unlawful drugs or alcohol is forbidden while at school or at any school activity. Students who violate this rule will be taken into custody by the Turlock Police Department and held accountable at the school level.

Repeat offenses of drug/alcohol violations or a first offense for sales or possession for the purpose of sale may result in a suspension pending a recommendation to the Board of Trustees for expulsion.

State law also forbids offering a substance for sale as a drug even though, in fact, the substance is not actually an unlawful drug. Violation of this rule will result in referral to the Turlock Police Department and suspension pending a possible recommendation to the Board of Trustees for expulsion.

Students who are involved in actions related to the procurement of any controlled substance by accepting and retaining money for said

procurement but who subsequently fail to deliver the substance, are still in violation of school policy pertaining to illegal drug transactions. Students involved in incidents of this nature may be referred to the Turlock Police Department and may be subject to suspension and/or recommendation to the Board of Trustees for expulsion.

Driving Restrictions

The California Education Code, Section 48902 permits the principal of any secondary school, prior to suspension or expulsion, to notify appropriate law enforcement authorities of any acts of students which violate prohibitions against the sale, purchase, possession, and/or being under the influence of alcoholic beverages or other illegal and/or controlled substances.

In addition, as of January 1989, the Vehicle Code Specifies that for any person under 21 years of age who has been convicted of possessing or using alcohol or other illegal and/or controlled substances, there is a one-year mandatory suspension for driving privileges. Minors between 13 and 16 years of age, who received such conviction, would experience a one-year **delay** in obtaining their driver's license once they reach the age of sixteen.

Following Direction of Teachers

Students are expected to follow the directions of their teachers in class. The teachers are expected to provide adequate instruction, but they cannot do this without the cooperation of their students. If a student has a complaint or concern about how a class is being conducted, they should meet with the teacher in private to discuss it. When in class students are expected to obey the instructions of the teacher.

Gambling

Gambling, with the exception of state regulated games of chance, is illegal in the State of California. It is a violation of the California Penal Code to engage in unauthorized games of chance. Gambling, in any way or form (regardless of the exchange of money) is prohibited at school. Violation of such may result in immediate disciplinary action and/or notification of the Turlock Police Department.

Littering

Students are expected to assist in keeping campuses clean. Sufficient litter cans are placed strategically about the campus and in the cafeteria to enable everyone to avoid littering with only a minimal effort. If a student is observed walking away from a mess on a cafeteria table, or otherwise creating litter, they will be promptly reminded about their responsibilities.

Attempting/Threatening to Cause Physical Injury

Violation of Education Code Section 48900 (a)(1) Caused, attempted to cause, or threatened to cause physical injury to another student or staff will not be tolerated. Students who are attempting to cause or threatening to cause physical injury to another student or staff, unless it is clearly a case of reasonable self-defense against an unprovoked assault, will be considered to have violated Ed Code 48900 (a)(1). For example, two students engage in a physical altercation (i.e. punches thrown) preceded by a heated verbal exchange and/or pushing and shoving. Students are required to contact a teacher, counselor, campus supervisor, administrator or any adult staff member if they have reason to believe that they may engage in a physical altercation. If a student fails to follow this directive and subsequently engages in a physical altercation, it will be considered to have violated EC 48900 (a)(1) and may be suspended. The result may be suspension of all combatants.

Public Display of Affection (PDA)

A high school campus is not the place for overt displays of physical affection between students. Students are expected to demonstrate appropriate restraint. Those who choose not to follow this rule will be held accountable for their and their parents will be notified of the specific type of behavior.

Parking Permits

Due to continued growth and lack of available parking, the TUSD requires all students to obtain parking permits. These permits allow students who use vehicles for transportation to and from school access to student parking areas. Permits are free and are available in the office once school begins (fall semester). A driver's license must be provided along with the make and model of vehicle(s) to receive a parking permit. Parking permits should be displayed prominently within the vehicle used by the individual student.

ALL STUDENTS WHO DRIVE TO AND FROM SCHOOL MUST REGISTER AND OBTAIN VALID PERMITS FOR ALL VEHICLES WHICH THEY INTEND TO PARK ON CAMPUS. FAILURE TO DO SO MAY RESULT IN THE REMOVAL OF DRIVING PRIVILEGES.

Replica of a Firearm

It is a violation of Penal Code Section 417.2 if any person, except in self-defense, draws or exhibits a replica of a firearm (replica meaning any device with the present capacity of expelling a projectile by the force of air or an explosion) or an "imitation firearm" which is so substantially similar in physical properties to an existing firearm that a reasonable person may conclude that the replica is a firearm.

PE Uniforms

Each school has a standard uniform policy specific to their Physical Education Program. The uniform is available for purchase in the Student Activities Office. Dressing out for Physical Education is a requirement outlined in the course curriculum. Students will be held accountable for repeated violations of non-dress.

Pepper Spray

The TUSD considers Pepper Spray, of any sort, dangerous, and, as such, forbids all students from possessing and/or using it on or about the campus during school hours, at school events, and coming to or going from school and/or school events.

Sexual Harassment - BP 5145.7(a)

The Governing Board is committed to maintaining a safe school environment that is free from harassment and discrimination. The Board prohibits, at school or at school-sponsored or school-related activities, sexual harassment targeted at any student by anyone. The Board also prohibits retaliatory behavior or action against any person who reports, files a complaint or testifies about, or otherwise supports a complainant in alleging sexual harassment.

The district strongly encourages students who feel that they are being or have been sexually harassed on school grounds or at a school-sponsored or school-related activity by another student or an adult,

or who have experienced off-campus sexual harassment that has a continuing effect on campus, to immediately contact their teacher, the principal, the district's Title IX Coordinator, or any other available school employee. Any employee who receives a report or observes an incident of sexual harassment shall notify the Title IX Coordinator.

Sexual Harassment Disciplinary Actions

Upon completion of an investigation of a sexual harassment complaint, any student found to have engaged in sexual harassment or sexual violence in violation of this policy shall be subject to disciplinary action. For students in grades 4-12, disciplinary action may include suspension and/or expulsion, provided that, in imposing such discipline, the entire circumstances of the incident(s) shall be considered.

Examples of Sexual Harassment

Examples of types of conduct which are prohibited in the district and which may constitute sexual harassment under state and/or federal law, in accordance with the definitions above, include, but are not limited to:

1. Unwelcome leering, sexual flirtations, or propositions

2. Unwelcome sexual slurs, epithets, threats, verbal abuse, derogatory comments, or sexually degrading descriptions

3. Graphic verbal comments about an individual's body or overly personal conversation

4. Sexual jokes, derogatory posters, notes, stories, cartoons, drawings, pictures, obscene gestures, or computer-generated images of a sexual nature

5. Spreading sexual rumors
6. Teasing or sexual remarks about students enrolled in a predominantly single-sex class

7. Massaging, grabbing, fondling, stroking, or brushing the body

8. Touching an individual's body or clothes in a sexual way

9. Impeding or blocking movements or any physical interference with

school activities when directed at an individual on the basis of sex

10. Displaying sexually suggestive objects

11. Sexual assault, sexual battery, or sexual coercion

12. Electronic communications containing comments, words, or images described above

Title IX Coordinator/Compliance Officer
The district designates the following individual(s) as the responsible employee(s) to coordinate its efforts to comply with Title IX of the Education Amendments of 1972 in accordance with AR 5145.71 - Title IX Sexual Harassment Complaint Procedures, as well as to oversee investigate, and/or resolve sexual harassment complaints processed under AR 1312.3 - Uniform Complaint Procedures.

The Title IX Coordinator(s) may be contacted at:

Title IX Coordinator
Director of Student Services
1574 E. Canal Drive, Turlock, CA 95380
(350) 206-3900, Ext. 62021

Reporting Complaints
A student or parent/guardian who believes that the student has been subjected to sexual harassment by another student, an employee, or a third party or who has witnessed sexual harassment is strongly encouraged to report the incident to a teacher, the principal, the district's Title IX Coordinator, or any other available school employee. Within one school day of receiving such a report, the principal or other school employee shall forward the report to the district's Title IX Coordinator. Any school employee who observes an incident of sexual harassment involving a student shall, within one school day, report the observation to the principal or Title IX Coordinator. The report shall be made regardless of whether the alleged victim files a formal complaint or requests confidentiality.

When a report or complaint of sexual harassment involves off-campus conduct, the Title IX Coordinator shall assess whether the conduct may create or contribute to the creation of a hostile school environment. If

the Title IX Coordinator determines that a hostile environment may be created, the complaint shall be investigated and resolved in the same manner as if the prohibited conduct occurred at school.

When a verbal or informal report of sexual harassment is submitted, the Title IX Coordinator shall inform the student or parent/guardian of the right to file a formal written complaint in accordance with applicable district complaint procedures.

Supportive Measures

Upon receipt of a report of Title IX sexual harassment, the Title IX Coordinator shall promptly contact the complainant to discuss the availability of supportive measures and shall consider the complainant's wishes with respect to the supportive measures implemented. Supportive measures shall be offered as appropriate, as reasonably available, and without charge to the complainant or the respondent before or after the filing of a formal complaint or where no formal complaint has been filed. Such measures shall be non-disciplinary, non-punitive, and designed to restore or preserve equal access to the district's education program or activity without unreasonably burdening the other party, including measures designed to protect the safety of all parties or the district's educational environment or to deter sexual harassment. Supportive measures may include, but are not limited to, counseling, course-related adjustments, modifications of class schedules, mutual restrictions on contact, increased security, and monitoring of certain areas of the campus. (34 CFR 106.30, 106.44)

The district shall maintain as confidential any supportive measures provided to the complainant or respondent, to the extent that maintaining such confidentiality would not impair the district's ability to provide the supportive measures. (34 CFR 106.30)

Emergency Removal from School

A student shall not be disciplined for alleged sexual harassment under Title IX until the investigation has been completed. However, on an emergency basis, the district may remove a student from the district's education program or activity, provided that the district conducts an individualized safety and risk analysis, determines that removal is justified due to an immediate threat to the physical health or safety of any student or other individual arising from the allegations, and

provides the student with notice and an opportunity to challenge the decision immediately following the removal. This authority to remove a student does not modify a student's rights under the Individuals with Disabilities Education Act or Section 504 of the Rehabilitation Act of 1973. (34 CFR 106.44)

CA Education Code Section 48900

A pupil shall not be suspended from school or recommended for expulsion, unless the superintendent of the school district or the principal of the school in which the pupil is enrolled determines that the pupil has committed an act as defined pursuant to any of subdivisions (a) to (r), inclusive:

a. Caused, attempted to cause or threaten to cause physical injury to another person; willfully used force or violence upon the person of another, except in self-defense.

b. Possessed, sold or otherwise furnished any firearm, knife, explosive or other dangerous object unless, in the case of possession of any such object, the student had obtained written permission to possess the item from a certificated school employee, which is concurred by the principal or the designee of the principal.

c. Unlawfully possessed, used, sold or otherwise furnished or been under the influence of any controlled substance, an alcoholic beverage or an intoxicant of any kind.

d. Unlawfully offered, arranged or negotiated to sell any controlled substance, an alcoholic beverage or an intoxicant of any kind, and either sold, delivered or otherwise furnished to any person another liquid, substance or material and represented the liquid, substance or material as a controlled substance, alcoholic beverage or intoxicant.

e. Committed or attempted to commit robbery or extortion.

f. Caused or attempted to cause damage to school property or private property.

g. Stole or attempted to steal school property or private property.

h. Possessed or used tobacco or any products containing tobacco or nicotine products, including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets and betel.

i. Committed an obscene act or engaged in habitual profanity or vulgarity.

j. Had unlawful possession of, or unlawfully offered, arranged or negotiated to sell any drug paraphernalia.

l. Knowingly received stolen school property or private property.

m. Possessed and imitation firearm. As used in this section, "imitation firearm" means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.

n. Committed or attempted to commit a sexual assault as defined in Section 261, 266c, 286, 288, 288a or 289 of the Penal Code or committed a sexual battery as defined in Section 243.4 of the Penal Code.

o. Harassed, threatened or intimidated a student who is a complaining witness or witness in a school disciplinary proceeding for the purpose of either preventing that student from being a witness or retaliating against that student for being a witness, or both.

p. Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.

q. Engaged in, or attempted to engage in, hazing. For purposes of this subdivision, "hazing" means a method of initiation or pre-initiation into a student organization or body, whether or not the organization or body is officially recognized by an educational institution, which is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical

or mental harm to a former, current, or prospective student. For purposes of this subdivision "hazing" does not include athletic events or school-sanctioned events.

r. Engaged in an act of bullying, including, but not limited to, bullying committed by means of an electronic act, as defined in subdivisions (f) and (g) of Section 32261, directed specifically toward a student or school personnel.

    a. Sexual harassment
    b. Hate violence
    c. Intentionally engaged in harassment, threats, or intimidation against a pupil, groups of pupils or staff. (e.g., gang activity of revenge or sending notes of impending harm.)
    d. Pupil has made terrorist threats against school officials, school property or both. (e.g., Student posting threats on social media, calling in a bomb threat, making a false alarm, creating a panic or fear that substantially disrupts the school, etc.)

s. No student shall be suspended or expelled for any of the acts enumerated unless that act is related to school activity or school attendance. A student may be suspended or recommended for expulsion for acts which are enumerated in this section and related to school activity or attendance which occur at any time, including, but not limited to, any of the following:

    - While on school grounds.
    - While going to or coming from school.
    - During the lunch period, whether on or off the campus.
    - During, or while going to or coming from, a school sponsored activity.

<u>Senior Suspensions</u>

Any senior student who is suspended and removed from school for a "major" rules violation of <u>five (5) or more</u> days during the final

quarter of the school year shall result in REMOVAL of the opportunity to participate in commencement exercises and/or senior activities. The teacher of any class from which a student is suspended **may** require the suspended student to complete any assignments and tests missed during the suspension. (Educational Code 48913)

Thefts and Vandalism of Student Property

All incidents of vandalism or theft of student's property should be reported immediately to one of the campus supervisors. Although the school can assume no responsibility for such losses, every reasonable effort will be made to apprehend the responsible person and to either return the property or order restitution. When appropriate, assistance will also be sought from the Turlock Police Department.

Tobacco/Tobacco Products

Students shall not possess, smoke, or use tobacco or any product containing tobacco or nicotine while on campus, while attending school-sponsored activities, or while under the supervision and control of district employees. Prohibited products include, but are not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, betel, and electronic nicotine delivery systems (ENDS), such as, e-cigarettes, e-hookahs, and other vapor-emitting devices. (Education Code 48900, 48901)

Tobacco Free School

In the best interests of students, employees and the general public, the Governing Board prohibits the use of tobacco products at all times on District property and in District vehicles. This prohibition applies to all employees, students, visitors and other persons at any school or school-sponsored activity or athletic event. It applies to any meeting on any property owned, leased or rented by or from the District.

Weapons or Explosives

State law forbids anyone, except a peace officer to bring any type of weapon or explosive on a public school campus without the express permission of the principal. Included under this prohibition are fireworks and knives. Students who violate this rule will be referred to the administration for accountability. Incidents involving a possession of firearms or other lethal weapons will result in an arrest by the Turlock Police Department and suspension pending a recommendation to the Board of Trustees for expulsion.

PBIS and Restorative Practices

What Are PBIS and Restorative Practices?
PBIS is like a roadmap for good behavior. It teaches students how to act in school—whether in class, the cafeteria, or on the playground, using clear rules and positive rewards. We focus on praising students for doing the right thing, like being kind or responsible, to create a happy, safe school.

Restorative Practices are about fixing problems and building strong relationships. Instead of just punishing mistakes, we talk about what happened, how it affected others, and how to make things right. This helps students learn from their actions and stay connected to our school community.

Together, PBIS and Restorative Practices help us prevent problems, support every student, and keep our schools welcoming for all.

Our School-Wide Expectations
Every school in TUSD has 3–5 simple rules that everyone follows, like:

- Be Safe: Keep hands to yourself and follow safety rules.
- Be Respectful: Use kind words and listen to others.
- Be Responsible: Do your work and own your actions.

These rules are posted around school, taught in class, and practiced all year. Teachers give specific praise, like “Great job being respectful by waiting your turn!” to encourage students. In classrooms, teachers and students create rules together that match these school-wide expectations, so everyone knows how to succeed.

How We Support Students: Three Levels of Help
We use a three-level system to make sure every student gets the support they need. Think of it like a ladder—most students do well with basic support, but some need extra help to shine.

Level 1: For Everyone

- We teach and practice school rules, like how to line up quietly or share ideas in class.
- Teachers use fun activities, like role-playing, to show what “being

respectful" looks like.
- Students earn praise, high-fives, or small rewards for following expectations.
- We track behavior using a tool called SWIS to spot patterns and keep things running smoothly.

Level 2: For Some Students

- If a student needs more help, they might join a program like Check-In/Check-Out, where they meet with a mentor daily to set goals and get feedback.
- Small groups teach skills like solving conflicts or staying calm.
- Families work with teachers to support students at home and school.

Level 3: For a Few Students

- Students with bigger challenges get a personalized Restorative Action Plan (RAP) to help them succeed.
- We may involve counselors or community support to meet their needs.
- Restorative meetings help fix serious problems and rebuild trust.

This system ensures every student gets the right support to grow and thrive.

Handling Behavior: Our Step-by-Step Approach

When a student makes a mistake, we follow these steps to help them learn and make things right:

Spot the Behavior:

- Minor issues, like talking out of turn, are handled by teachers in class.
- Major issues, like fighting, go to the office for extra support.

Respond in Class (Minor Issues):
- Teachers gently redirect students, saying things like, "Let's try raising our hand."
- A quick chat helps students understand their actions and how to improve.
- Teachers note these moments in SWIS to track progress and may

call home if needed.

Get Extra Help (Major Issues):

- For bigger problems, teachers send a report to the office.
- An administrator may hold a Restorative Circle or Conference, where students, staff, and sometimes families talk about what happened and how to fix it.
- Students might write an apology, help with a school task, or create a Restorative Action Plan (RAP) to show they're ready to make better choices.
- Parents are invited to join these talks to support their child.

Check In and Support:

- Teachers and staff keep an eye on progress, praising students for positive changes.
- We use SWIS to see if our plans are working and adjust them if needed.
- Families get updates to stay in the loop.

Keep Improving:

- Schools review behavior data every few months to make our rules and support even better.
- Families can attend meetings to learn about our progress and share ideas.

Questions? Contact our PBIS/Restorative Practices team at our school or Director of Student Services, Gil Ogden, at gogden@turlock.k12.ca.us.

Turlock Unified School District

PITMAN HIGH SCHOOL ANTI-BULLYING PROTOCOL

Our school's social vision: **Never Settle, Never Quit….Roll Pride!**

Why we have implemented a school-wide system to stop bullying

Bullying and harassment stand in the way of our social vision and our scholastic habits of respect, empathy and integrity. Therefore, our school has adopted the No Bully System for preventing and responding to harassment and bullying during in-school and after-school programs, on school field trips, school sponsored events, and when students are traveling to and from school. This school-wide system applies to all students, teachers, staff, specialists, and anyone who works on our campus, whether employed by the school or district, working as contractors, or volunteers pursuant to Turlock Unified anti-bullying policy.

What is bullying?

Bullying occurs when a student, or group of students, repeatedly try to hurt, humiliate or get power over another student in any of the following ways.

- **Physical bullying** is when a person uses physical force to hurt another (e.g., by hitting, pushing, shoving, kicking, taking a student's belongings or stealing their money).
- **Verbal bullying** is when a person uses words, images or gestures to intimidate or humiliate someone (e.g., by taunting, name-calling, teasing, put-downs, insults, threats and blackmail).
- **Relational bullying** is when a person excludes or isolates another person (e.g., through leaving them out, manipulating others against them, or spreading gossip or rumors).
- **Cyberbullying** is when a person or people use their cell-phones, text messages, e-mails, instant messaging, the Internet and social media to bully someone in any of the ways described above.

Bullying is different from conflict. Conflict is an inevitable part of life and can occur at school when a student perceives another student as being an obstacle to what they want or value. If students are in conflict but are not using bullying to get power over the other student, our school is committed to helping the students talk it through.

Bullying may at times amount to harassment. It is harassment to target a person on-line or face-to-face because of her or his actual or perceived disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or because she or he is associated with a student or group of students with one or more of these actual or perceived characteristics.

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It is **sexual harassment** to target a student with unwanted sexual comments, gestures, attention, stalking and physical contact that cause a student to feel uncomfortable or unsafe at school, or interferes with the student's schoolwork. This is dealt with under Turlock Unified sexual harassment policy.

Our school does not tolerate bullying or harassment for any reason. You are breaking the law if you harass anyone at our school. It is a serious breach of school rules if a student takes revenge or asks someone to threaten or hurt a student that has reported bullying or harassment.

How students can end bullying

Bullying and harassment cause pain and stress to students and are never justified or excusable as "just teasing" or "just playing." When a student stands by doing nothing, or laughs or posts comments on-line when others bully, they are participating in bullying.

The students at Medeiros have agreed to join together to treat others with respect, both on-line and face-to-face so that we keep our campus bully-free.

All students agree to:

- Value differences and treat others with respect both online and face-to-face.
- Tell the bullying student to stop or walk away with target when I or others around me are the target of bullying.
- Talk to any trusted adult on campus, in my home or community if I cannot safely stop the bullying. I will ask the trusted adult for help or use the Star Box which is located in the office.
- Never take revenge or ask someone to hurt a student who has reported bullying.

Our school takes a problem-solving approach to bullying. We have staff members who are trained as **Solution Coaches®** to bring together a Solution Team of students to help end the bullying. Most Solution Teams successfully end bullying situations without punishment after three meetings.

Staff, Teacher and Parent Response to Student Harassment and Bullying

Our school follows the No Bully System to prevent and respond to bullying and harassment.

Level 1 – Prevent & Interrupt. All teachers, staff, students and volunteers support a campus-wide system for preventing and responding to harassment and bullying.

- If any teacher or staff member witnesses student aggression or disrespect he or she shall take immediate steps to intervene and redirect students, provided it is safe to do so. Here are some proven responses:
    - Name the behavior for what it is (e.g., "That's a putdown.")
    - Speak to the intention behind the words or gestures (e.g., "That was meant to hurt.") Explain the values that their behavior offends and remind them: Medeiros Stars are kind and respectful
    - If any teacher or staff member needs more time, or privacy, to pursue an issue, take it.

- If a parent or guardian knows or suspects that their child is being harassed or bullied, encourage your child to tell the bullying student (or students) to stop or to seek help from any trusted adult on campus. If this does not solve the situation, please notify a trusted adult either verbally or through the Star Box. The school can only help you if you reach out and tell us what is happening.

Level 2 – Check in with target of bullying and notify the Assistant Principal

- All members of school staff are encouraged to watch out for students who appear to be isolated from other students, who are put down by other students behind their back, or who show signs of being bullied.

- If any staff member knows or suspects that a student is the target of bullying or harassment (i.e., it has happened more than once and is likely to continue), he or she shall check in with the student as soon as reasonably possible. If this appears to be bullying, notify the Asst. Principal via email as by the end of the next school day. If this appears to be sexual harassment, follow the school's sexual harassment policy.

- If a student is the target of cyberbullying, please ask the student to take screenshots and/or print any electronic or digital messages and share these with the school and do not pass it on to others.

Level 3 – Solution Team, progressive discipline and other responses. Our school uses a variety of methods to resolve incidents of bullying and harassment:

- **The Asst. Principal may refer the target of bullying to get help from a school Solution Coach.** Solution Coaches are teachers and staff members who have been trained to bring together Solution Teams of students, including bullies, bystanders, and positive students leaders, and without using punishment to bring the bullying to an end. The Solution Coach records progress using a Solution Team Log, files in Google Docs and reports progress to the Asst. Principal and parents of the targeted student.

- **We may use progressive discipline to redirect bullying students depending upon the severity of the bullying**. The site Asst. Principal may meet with the bullying student, and involve their parents or guardians when determining consequences to change behavior. In addition, the Asst. Principal may inform the student that disciplinary consequences can occur if the bullying continues.

- **The Asst. Principal shall document** any reporting of bullying in Aeries Intervention and identify the measures that were taken to end the bullying with the student(s) engaged in bullying behavior, including the use of a Solution Team or progressive discipline with the bullying student.

Level 4 – Implement an Empathy-Building Action Plan
If a pattern of harassment or prejudice is apparent across an entire class or grade, or any other group in the school, the Solution Coach/Administrator may bring together relevant students and school personnel to implement a plan to teach respect for differences and create a supportive peer culture. The Solution Team model can be a very effective change agent.

Timeline for Resolving Incidents of Bullying:

Week One

- The Asst. Principal is notified of bullying or harassment, whether through a student, a parent/guardian or a teacher/staff.

- The Asst. Principal will attempt to resolve the matter and may refer the student target of bullying to a school Solution Coach to receive the assistance of a student Solution Team. The Solution Coach informs the Parents/guardians of the target.

- The Solution Team holds its first meeting during, before or after school (if this process has been initiated), or alternatively, the Asst. Principal may **use progressive discipline to redirect bullying students** when appropriate.

- The Asst. Principal enters the incident and its resolution in *Aeries Intervention*

Week Two

- The Solution Coach follows up with the target to determine whether the bullying has continued, and whether progressive discipline is needed.

- The Solution Team holds its second meeting (if this process has been initiated) and record on Solution Log.

Week Three

- The Solution Coach checks in with target and invites him or her to attend the third Solution Team meeting (if this process has been initiated).

- Solution Coach notifies the Asst. Principal and parents/guardians of outcome and updates the Solution Log

- In some cases there may arise the need to implement an empathy-building plan for entire class or grade.

Three Month Follow Up

- A Solution Coach will follow up with the target three months later, regardless of whether new incidents have been reported and file a copy of the Solution Log in Aeries Intervention.

If the school's intervention does not resolve the bullying, the target of bullying or their parent/guardian should appeal in writing to the site administrator. If the appeal fails to resolve the situation, the parent/guardian may call Director of Student Services at 209-667-0887 or by writing to TUSD District Office, Student Services, 1574 Canal Drive Room WW6, Turlock, CA 95381.

Notice of Regulations

At the beginning of each school year, the principal of each school shall ensure that all students and parents/guardians are notified in writing of all school rules related to discipline, including suspension and expulsion. (Education Code 35291, 48900.1, 48980)

Grounds for Suspension and Expulsion: Grades K-12

Acts for which a student, including a student with disabilities, may be suspended or expelled shall be only those specified as follows and in the sections "Additional Grounds for Suspension and Expulsion: Grades 4-12" and "Additional Grounds for Suspension and Expulsion: Grades 9-12" below:

1. Caused, attempted to cause, or threatened to cause physical injury to another person; willfully used force or violence upon another person, except in self-defense; or committed as an aider or abettor, as adjudged by a juvenile court, a crime of physical violence in which the victim suffered great or serious bodily injury (Education Code 48900(a) and (t))

2. Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object, unless, in the case of possession of any object of this type, the student had obtained written permission to possess the item from a certificated school employee, with the principal or designee's concurrence (Education Code 48900(b))

3. Unlawfully possessed, used, sold, otherwise furnished, or was under the influence of any controlled substance as defined in Health and Safety Code 11053-11058, alcoholic beverage, or intoxicant of any kind (Education Code 48900(c))

4. Unlawfully offered, arranged, or negotiated to sell any controlled substance as defined in Health and Safety Code 11053-11058, alcoholic beverage, or intoxicant of any kind, and then sold, delivered, or otherwise furnished to any person another liquid, substance, or material and represented same as such controlled substance, alcoholic beverage, or intoxicant (Education Code 48900(d))

5. Committed or attempted to commit robbery or extortion (Education Code 48900(e))

6. Caused or attempted to cause damage to school property or

private property (Education Code 48900(f))

7. Stole or attempted to steal school property or private property (Education Code 48900(g))

8. Possessed or used tobacco or products containing tobacco or nicotine products, including, but not limited to, cigars, cigarettes, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel, exceptthat this restriction shall not prohibit a student from using or possessing prescription products (Education Code 48900(h)) Committed an obscene act or engaged in habitual profanity or vulgarity (Education Code 48900(i))

9. Unlawfully possessed, offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Health and Safety Code 11014.5 (Education Code 48900(j))

10. Knowingly received stolen school property or private property (Education Code 48900(l))

11. Possessed an imitation firearm (Education Code 48900(m))

    Imitation firearm means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm. (Education Code 48900(m))

12. Committed or attempted to commit a sexual assault as defined in Penal Code 261, 266c, 286, 288, 288a, or289, or committed a sexual battery as defined in Penal Code 243.4 (Education Code 48900(n))

13. Harassed, threatened, or intimidated a student who is a complaining witness or witness in a school disciplinary proceeding for the purpose of preventing that student from being a witness and/or retaliating against that student for being a witness (Education Code 48900(o))

14. Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma (Education Code 48900(p))

15. Engaged in, or attempted to engage in, hazing (Education Code 48900(q))

    Hazing means a method of initiation or pre-initiation into a

student organization or body, whether or not the organization or body is officially recognized by an educational institution, which is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective student. Hazing does not include athletic events or school-sanctioned events. (Education Code 48900(q))

16. Engaged in an act of bullying (Education Code 48900(r))

Bullying means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, directed toward one or more students that has or can reasonably be predicted to have the effect of placing a reasonable student in fear of harm to self or property; cause the student to experience a substantially detrimental effect on physical or mental health; or cause the student to experience substantial interferences with academic performance or ability to participate in or benefit from the services, activities, or privileges provided by a school. (Education Code 48900(r))

Bullying includes any act of sexual harassment, hate violence, or harassment, threat, or intimidation, as defined in Education Code 48900.2, 48900.3, or 48900.4 and below in the section "Additional Grounds for Suspension and Expulsion: Grades 4-12," that has any of the effects described above on a reasonable student.

Bullying also includes an act of cyber sexual bullying by a student through the dissemination of, or the solicitation or incitement to disseminate, a photograph or other visual recording that depicts a nude, semi- nude, or sexually explicit photograph or other visual recording of an identifiable minor, when such dissemination is to another student or to school personnel by means of an electronic act and has or can be reasonably predicted to have one or more of the effects of bullying described above. Cyber sexual bullying does not include a depiction, portrayal, or image that has any serious literary, artistic, educational, political, or scientific value or that involves athletic events or school-sanctioned activities.

Electronic act means the creation or transmission originated on or off the school site by means of an electronic device, including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer, or pager, of a communication including, but not

limited to: (Education Code 48900(r))

a. A message, text, sound, video, or image

b. A post on a social network Internet web site, including, but not limited to, posting to or creating a burnpage or creating a credible impersonation or false profile for the purpose of causing a reasonable student any of the effects of bullying described above. Reasonable student means a student, including, but not limited to, a student who has been identified as a student with a disability, who exercises average care, skill, and judgment in conduct for a person of the student's age, or for a person of the student's age and disability. (Education Code 48900(r))

17. Aided or abetted the infliction or attempted infliction of physical injury on another person, as defined in PenalCode 31 (Education Code 48900(t))

18. Made terrorist threats against school officials and/or school property (Education Code 48900.7)

    A terrorist threat includes any written or oral statement by a person who willfully threatens to commit a crime which will result in death or great bodily injury to another person or property damage in excess of $1,000, with the specific intent that the statement is to be taken as a threat, even if there is no intent of actually carrying it out. (Education Code 48900.7)

Additional Grounds for Suspension and Expulsion: Grades 4-12

A student in grades 4-12 shall be subject to suspension or recommendation for expulsion when it is determined that the student:

1. Committed sexual harassment as defined in Education Code 212.5 (Education Code 48900.2)

   Sexual harassment means conduct which, when considered from the perspective of a reasonable person of the same gender as the victim, is sufficiently severe or pervasive as to have a negative impact upon the victim's academic performance or to create an intimidating, hostile, or offensive educational environment. (Education Code 212.5, 48900.2)

2. Caused, attempted to cause, threatened to cause, or participated in an act of hate violence as defined in Education Code 233 (Education Code 48900.3)

   Hate violence means any act punishable under Penal Code 422.6, 422.7, or 422.75. Such acts include injuring or intimidating a victim, interfering with the exercise of a victim's civil rights, or damaging a victim's property because of the victim's race, ethnicity, religion, nationality, disability, gender, gender identity, gender expression, or sexual orientation; a perception of the presence of any of those characteristics in the victim; or the victim's association with a person or group with one or more of those actual or perceived characteristics. (Education Code 233; Penal Code 422.55)

3. Intentionally engaged in harassment, threats, or intimidation against district personnel or students that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting classwork, creating substantial disorder, and invading the rights of school personnel or students by creating an intimidating or hostile educational environment (Education Code 48900.4)

Additional Grounds for Suspension and Expulsion: Grades 9-12

Any student in grades 9-12 may be suspended, but not expelled, for disrupting school activities or otherwise willfully defying the valid authority of supervisors, teachers, administrators, other school officials, or other school personnel engaged in the performance of their duties. (Education Code 48900(k))

Suspension by Superintendent, Principal or Principal's Designee

The Superintendent, principal, or designee shall immediately suspend any student found at school or at a school activity to have committed any of the acts listed in the Board policy under "Authority to Expel" for which a recommendation of expulsion is required. (Education Code 48915(c))

The Superintendent, principal, or designee may impose a suspension for a first offense if it is determined that the student violated any of items #1-5 listed under "Grounds for Suspension and Expulsion: Grades K-12" above or if the student's presence causes a danger to persons. (Education Code 48900.5)

For all other offenses, a student may be suspended only when the Superintendent or principal has determined that other means of correction have failed to bring about proper conduct. (Education Code 48900.5)

When other means of correction are implemented prior to imposing suspension or supervised suspension upon a student, the Superintendent, principal, or designee shall document the other means of correction used and retain the documentation in the student's record. (Education Code 48900.5)

Length of Suspension

The Superintendent, principal, or designee may suspend a student from school for not more than five consecutive school days. (Education Code 48911)

A student may be suspended from school for not more than 20 school days in any school year. However, if a student enrolls in or is transferred to another regular school, an opportunity school, or continuation school or class for the purpose of adjustment, the student may be suspended for not more than 30 school days in a school year. The district may count suspensions that occur while a student is enrolled in another school district toward the maximum number of days for which the student may be suspended in any school year. (Education Code 48903, 48911, 48912)

These restrictions on the number of days of suspension shall not apply when the suspension is extended pending an expulsion. (Education Code 48911)

Due Process Procedures for Suspension

Suspensions shall be imposed in accordance with the following procedures:

1. Informal Conference: Suspension shall be preceded by an informal conference conducted by the Superintendent, principal, or designee with the student and, whenever practicable, the teacher, supervisor, or school employee who referred the student to the principal. At the conference, the student shall be informed of the reason for the disciplinary action, including the other means of correction that were attempted before the suspension as required pursuant to Education Code 48900.5, and the evidence against the student, and shall be given the opportunity to present the student's version and evidence. (Education Code 48911)

This conference may be omitted if the Superintendent, principal, or designee determines that an emergency situation exists involving a clear and present danger to the lives, safety, or health of students or school personnel. If a student is suspended without this conference, both the parent/guardian and student shall be notified of the student's right to return to school for the purpose of the conference and the conference shallbe held within two school days, unless the student waives the right to it or is physically unable to attend for any reason. In such a case, the conference shall be held as soon as the student is physically able to return to school. (Education Code 48911)

2. Administrative Actions: All requests for student suspension are to be processed by the principal or designee. A school employee shall report the suspension, including the name of the student and the cause for the suspension, to the Superintendent or designee. (Education Code 48911)

3. Notice to Parents/Guardians: At the time of the suspension, a school employee shall make a reasonable effort to contact the parent/guardian by telephone or in person. Whenever a student is suspended, the parent/guardian shall also be notified in writing of the suspension. (Education Code 48911)

   This notice shall state the specific offense committed by the student. (Education Code 48900.8) In addition, the notice may state the date and time when the student may return to school.

4. Parent/Guardian Conference: Whenever a student is suspended, school officials may request a meeting with the parent/guardian to discuss the cause(s) and duration of the suspension, the school policy involved, and any other pertinent matter. (Education Code 48914)

   If school officials request to meet with the parent/guardian, the notice may state that the law requires the parent/guardian to respond to such requests without delay. However, no penalties may be imposed on the student for the failure of the parent/guardian to attend such a conference. The student may not be denied reinstatement solely because the parent/guardian failed to attend the conference.

(Education Code 48911)

5. Extension of Suspension: If the Board is considering the expulsion of a suspended student from any school or the suspension of a student for the balance of the semester from continuation school, the Superintendent or designee may, in writing, extend the suspension until such time as the Board has made a decision, provided the following requirements are followed: (Education Code 48911)

    a. The extension of the original period of suspension is preceded by notice of such extension with an offer to hold a conference concerning the extension, giving the student an opportunity to be heard. This conference may be held in conjunction with a meeting requested by the student or parent/guardian to challenge the original suspension.

    b. The Superintendent or designee determines, following a meeting in which the student and the student's parent/guardian were invited to participate, that the student's presence at the school or at an alternative school would endanger persons or property or threaten to disrupt the instructional process. (Education Code 48911)

    c. If the student involved is a foster youth, the Superintendent or designee shall notify the district liaison for foster youth of the need to invite the student's attorney and a representative of the appropriate county child welfare agency to attend the meeting. (Education Code 48853.5, 48911, 48918.1)

    d. If the student involved is a homeless child or youth, the Superintendent or designee shall notify the district liaison for homeless students. (Education Code 48918.1)

In lieu of or in addition to suspending a student, the Superintendent, principal, or designee may provide services or require the student to participate in an alternative disciplinary program designed to correct the behavior and keep the student in school.

Homework During Suspension

Upon request, a teacher shall provide homework to any student suspended from school for two or more schooldays. The request

must be made by either the suspended student, their parent, legal guardian, or other person holding the right to make educational decisions for the suspended student. If the request for homework is made, the assignments then must be turned in to the teacher by the student either upon the student's return from suspension or within the timeframe originally prescribed by the teacher, whichever is later. (EC 48913.5)

The teacher is not required to correct classroom assignments or homework missed while the student is suspended. Thus, if a teacher is unable to grade the homework assignment before the end of the academic term, then the assignment shall not be included in the calculation of the student's overall grade in the class.