



CHINOOK STUDENT AND FAMILY HANDBOOK 2026-2027

At Chinook all students, families, and staff will have
Equitable access and opportunities to feel a sense of
belonging, agency, joy, and success.

Respect
Ownership
Community
Kindness
Scholarship

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School Name: Inspired by the Chinook salmon

School Mascot: The Kodiak bear

School Colors: Royal Blue and Gold

The original building was dedicated in 1961. Our current building was dedicated in 2014.

Chinook students speak 37 languages.

School Contact Information

School Address

Chinook Middle School
2001 98th Ave NE
Bellevue, WA 98004

Front Office

Main Office	425.456.6300	
Main Office Fax	425.456.6304	
Registrar	425.456.6311	or CMSRegistrar@bsd405.org
Clinic/Nurse	425.456.6308	
Attendance	425.456.6317	or ChinookAttendance@bsd405.org

Chinook Administration & Coach

James Peterson	Principal	petersonj@bsd405.org
Susan Q Challancin	Assistant Principal	challans@bsd405.org
Kalena Crafton	Instructional Coach	craftonk@bsd405.org

Websites

Bellevue School District	bsd405.org
Chinook Middle School	chinook.bsd405.org
Chinook PTSA	chinookptsa.org
Synergy Grade and Attendance Viewer	StudentVUE (edupoint.com)
Student Portal	Student Portal (sharepoint.com)

Counselors

How can I get help from my school counselor?

Our school counselors assist you and other students in your well-being, belonging, and engagement. They help you establish goals, make useful decisions, and relate effectively with others.

Students wishing to visit a counselor should complete an appointment request form in the Attendance office. Parent meetings with counselors are by *appointment only*. Please email your student's counselor directly to set up an appointment.

Carol Johnson

Counselor for Last Name A-K

johnsonca@bsd405.org

Jamie Johnson

Counselor for Last Name L-Z

johnsonj@bsd405.org

What are my Community Resources?

Our counseling office has a complete listing of community resources. A sample is listed below.

Alcohol/Drug 24-Hour Help Line	1-866-789-1511
Child Protective Services	1-866-363-4276
Crisis Clinic Teen Link	206-461-4922
Crisis 24-Hour Hotline	1-866-4CRISIS
Crisis Text Line	741-741
Children's Crisis Outreach (CCORS)	206-461-3222
Dept. of Social and Health Services	1-877-KIDS-NOW
Lifewire	425-746-1940
Friends of Youth	425-869-6490
National Runaway Safeline	1-800-RUN-AWAY
Youth Eastside Serves (YES)	425-747-4937

Transportation

How do I know which school bus to take and where it will pick me up/drop me off?

- If you live more than 1 mile away from school, you can ride the school bus. For more details, check out our school district's transportation website: <https://www.bsd405.org/programs-and-services/transportation>
The bus routes and stops can be found here: <https://www.bsd405.org/programs-and-services/transportation/bus-routes>
- The morning bus will arrive at Chinook between 7:25 and 7:35 AM.
The after-school bus leaves at 2:40 PM (1:30 PM on Wednesdays).
- The activity bus leaves at 4:10 PM for those attending tutorial and a supervised activity. You must have a signed tutorial/activity/bus pass from the teachers managing those activities to be allowed on the activity bus.

How do I ride the bus to a friend's house, the library, the Boys and Girls Club, or somewhere else not on my regular bus route?

Bring a note from your parent to the main office before lunch. If there is space on that bus route, you will receive a special pass allowing you to ride that bus for today only. If the bus is too full, only the kids who usually ride that bus can get on, and many of our bus routes are full every day.

I'm riding my bike to school, where can I lock it up?

Bike racks are located at each of the three entrances to the school.

I have a ride to school, where is the car drop off?

Drivers should use the drop-off loops on the East (front) and South sides of the school. Make sure not to use the West (back) parking lot; that area is just for buses.

Where can I wait for my parent to pick me up after school?

Parents/guardians can pick you up at the East (front) or South sides of the school right after school ends. If you are waiting longer than 10 minutes, please wait by the Main Entrance. If you know you'll be picked up later than 2:35 PM, do not wait outside, attend a tutorial until 3:05 PM.

Always remember, for everyone's safety, getting in and out of cars should only happen in the drop-off and pick-up loops, not on the street.

After School Transportation Options

<i>Time</i>	<i>Departure Options</i>	<i>Staying at School Options</i>
2:35 PM	Take the bus, ride your bike, walk, or be picked up by 2:40	Tutorial starts at 2:40
3:05 PM	Ride your bike, walk, or be picked up by 3:10	Homework Center or After School Activities

4:00 PM	Take the Activity bus, ride your bike, walk, or be picked up by 4:15	
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What are the expectations on the school buses?

Students should follow all rules established by BSD Transportation. Violation of school bus rules can create an immediate danger to the health and safety of others. Student conduct on the buses and at the bus stops must reflect good judgment and meet all expectations for Chinook Middle School students. All school rules and consequences apply while students are on the bus and while students are waiting at their bus stops.

While riding the bus, students are expected to:

- Cooperate with the driver at all times and comply with all requests and directions.
- Be courteous. Share the seat with others. Use appropriate language. Talk quietly.
- Stay in their seat at all times.
- Keep their head, hands, and feet inside the bus and to themselves.
- Keep the bus clean.
- Cross the street in front of the bus – never behind it.

Your bus driver has the right to assign seats on the bus at any time. If you are misbehaving at the bus stop or on the bus, you may be issued a Student Conduct Citation, a bus ticket by the bus driver, or lose your bus riding privileges for the rest of the semester or the entire school year. There may also be additional consequences from a Chinook administrator.

E-bikes, bicycles, hoverboards, unicycles, skateboards, and scooters

(includes other electric, motorized, & non-motorized personal transportation devices)

- **E-bikes, skateboards, scooters, hoverboards, and bicycles must be ridden in a safe manner and in accordance with Washington State law.**
- Helmets are required for all operators of personal transportation devices while on district campuses.
- No riding on sidewalks, grass, athletic fields and courts, and plazas. No speeding, no riding between vehicles/pedestrians, no jumping of curbs.
- Skateboards and non-motorized scooters should be stored in your locker during the school day.
- Bicycles, e-bikes, and other personal transportation devices must be parked and locked in designated bike racks during school hours.
- E-scooters are not permitted on campus unless the rider is over 16 years of age. For riders over 16, e-scooters are permitted only in parking lots and roadways.
- If your e-bike can go faster than 20 mph without pedaling, it is classified as an e-motorcycle. Riders must be 16 and follow applicable rules and laws.
- District is not responsible for loss, theft, or damage of personal transportation devices.
- Unsafe riding will result in disciplinary action.

Attendance

When can I arrive on campus?

The school building's front doors open at 7AM.

How do I know if school is cancelled?

In cases when the school must be unexpectedly closed, announcements will be made on the district website, the school news line at 425-456-4111, SchoolReport.org, and local radio and television stations. Students, parents, and guardians should refrain from calling the school in these cases.

I know I'm going to miss a day of school, now what?

If you know there is an upcoming day where you are going to miss school, you need to visit the attendance office to get a prearranged absence form. You'll take this form to each of your teachers during passing period or in tutorial to have a conversation about what learning and assignments you'll be missing, and how to make them up if it is an excused absence. This form needs to be completed and turned into the office **three school days** before you are gone.

Vacations need to be planned for when school is not in session. They will not be excused.

How does my parent/guardian report an absence?

If you need to miss school, your parent or guardian must notify Mrs. Smith, **Chinook Attendance Specialist**, as soon as possible via text (**TalkingPoints**), phone (425-456-6317) or email (ChinookAttendance@bsd405.org).

The notification of your absence must include: your full name, the date you will be/were absent, and the specific reason for your absence. **If the school does not hear from your family within two days, the absence will be unexcused.**

If you miss several days in a row for being sick, or if you are often absent due to illness, you will need to get a note from the doctor.

Types of Absences:

- **Excused Absences**: You are allowed to miss school for being sick, family emergency, religious holidays, or medical appointments. You are responsible for making up any work you missed while absent, so talk to your teachers by email or in tutorial on how to make up the learning and assignments you missed.
- **Unexcused Absences**: You are not allowed to miss school for sleeping in, missing the bus, not wanting to go to school, not having a ride, being late, taking care of brothers or sisters, or taking **extended vacations**. You might not be able to make up learning and assignments from an unexcused absence.

If you have a medical appointment in the middle of the school day, or need to be picked up early:

Try to make appointments outside of school hours. If you have to leave school for a medical appointment, notify the Attendance Office before school starts. This gives the attendance office time to create and deliver a pass to your teacher at the appropriate time, so you can be down at the attendance office ready to be picked up. **Only people listed as either Guardians or Emergency Contacts will be allowed to pick up a student for appointments or early release.** These individuals must show valid ID when picking up a student. Early release is not available in the last 15 minutes of the school day.

What happens if I miss a lot of school?

Under the Washington State BECCA Law, students need to be in school, on time, every day unless there is a valid excuse. Schools are required to report to the juvenile court if a student misses too much school. **Court action is required when a student has seven (7) unexcused absences in a month or ten (10) in a year.** The truancy law requires a school district to file a petition in Superior Court against the student, parent, or both because too many absences has a negative effect on your growth and learning. Parents/guardians will be informed about unexcused absences and will have an opportunity to correct any errors in the attendance record. You are considered “**chronically absent**” if you miss **18 or more days of school in a year (10%)**.

What do I do if I arrive late to school?

If you are more than 5 minutes late to school, do not go to class. Instead, sign in at the Attendance Office. You need a text (Talking Points), note, phone call, or an email from your family explaining a valid reason for why you are late for the tardy to be excused. You will get a late pass to take to your teacher.

What does it mean to be “tardy”?

Being on time to class is crucial for your success and minimizes disruptions to your and other students’ learning. **Tardies are defined as arriving late to class (after the bell) without staff member approval. Once a student enters the classroom, they are expected to begin preparing for class. You will receive a lunch detention for 3 or more tardies during a quarter.**

Health and Medication

When can I use the clinic?

If you feel sick or get hurt at school, first go to class and tell your teacher who will give you a pass to go to the Clinic/Nurse after the first 10 min. of class. The clinic is behind the Attendance office. If you are not feeling well enough to participate in class, the school will call your parent or guardian to come and take you home. If you’re not sent home, you’ll return to class after a short while.

When should I stay home?

If you are very sick, you should stay at home. For example, if you have a fever over 100.4 degrees, are throwing up, have diarrhea, you need to stay home to get better and not spread germs to others at school.

How can I take medicine at school?

If you need to take any medicine at school, even Tylenol for a headache or because your braces hurt, that medicine needs to be taken in the clinic and given to you by the nurse.

There's a form your parents/guardians and doctor fill out, so the school has permission to give you medicine. You can get the form from the main office. **You may not share your medicine with anyone at school. You may only take medicine at school if the nurse has a doctor's approval form on file. Sharing medicine or taking medication outside the clinic is both dangerous and illegal.**

Discipline

The purpose of discipline is to support positive behavior change and not to exclude or punish. Our approach to student discipline will be consistent, equitable, and will utilize an inclusive approach, with the goal of being preemptive and proactive in supporting student well-being.

Every staff member has the responsibility to hold students accountable for inappropriate behavior. Discipline imposed by a staff member for minor violations of school or classroom rules will be timely and appropriate and parents/guardians will be informed.

School Rules and Disciplinary Consequences

Appropriate disciplinary consequences will occur after violations of school policies and rules while on school premises, using school transportation, participating in school-sponsored activities at school, and while away from school grounds if the conduct directly affects the school. Consequences begin as restorative and instructive intervention to help students meet expectations, but progress to punitive if students continue to not meet expectations for positive behavior, or if the behavior is of a high enough level.

Levels of Discipline:

- Level 0: In class reminder of expectations / reteach / classroom consequence
- Level 1: Reminder / Reteach / Parent/Guardian Contact
- Level 2: Lunch Detention with Restorative Reflection
- Level 3: Before or After School Detention with Restorative Reflection
- Level 4: Class Exclusion with Restorative Reflection
- Level 5: In School Suspension

Lunch Detention: Parent/Guardian will be contacted. Students will reflect on their behavior, identify strategies to improve, and attempt to repair harm. Cell phones and laptops will not be permitted.

Before & After-School Detention: Parent/Guardian will be contacted. Students will reflect on their behavior, identify strategies to improve, and attempt to repair harm. This may include community service. Cell phones and laptops will not be permitted.

Class Exclusion & In School Suspension: Parent/Guardian will be contacted by administration and a formal *Notice of Disciplinary Action* is sent home. Student is temporarily removed from one or more classes. Student is expected to work independently on assignments in the office and may be placed on a behavior contract upon return to class.

Emergency Removal: This is used when a student needs to be absent from school until safety can be assured or an investigation is completed.

Long-term Suspension and Expulsion: These more extensive consequences are imposed if necessary based on the severity of the disciplinary situation.

BELLEVUE SCHOOL DISTRICT POLICIES AND PROCEDURES

Complete policies and procedures can be found on the District website:

<https://www.bsd405.org/about-us/school-board/policies-and-procedures>

[Key BSD Policies and Procedures.docx](#)

General Behavior Expectations

What behavior is expected at school?

As a student you should always be respectful, responsible, helpful, kind, and work hard no matter where you are at school. You must **comply with staff member instructions and re-directions**. You should never behave in a manner that takes away someone else's opportunity to learn. By doing these things, we can make sure everyone feels safe and can do their best. Chinook students uphold our school values – ROCKS – Respect, Ownership, Community, Kindness and Scholarship.

What behavior is expected in assemblies?

Throughout the year, we gather for special events like the Veteran's Day program or spirit assemblies. Some of these events are serious, and you need to be quiet and respectful, while others are more relaxed. You should always walk quietly and efficiently to and from the gym, sit in your assigned section, and participate respectfully. Additional details specific to each assembly will be shared by your teacher before the assembly starts.

What do I need to do to get a hall pass?

If you need to leave class, ask your teacher and get the hall pass. We have two types of passes, a bathroom pass to use the closest restroom, and a yellow pass for everywhere else. Remember, you can't leave class during the first or last 10 minutes, only one student is allowed out of the classroom at a time, and you should not be gone for more than 5 minutes. When you miss class, you miss important learning experiences and can fall behind.

What behavior is expected when moving between classes?

In the hallways, always walk calmly and quietly to class, staying on the right side of the hall (like you are driving). Any sort of physical behavior like putting your hands around other students, pushing other students, grabbing onto their backpacks, taking their property, pushing, running, shouting, listening to music, using sports equipment, grouping up and blocking the hallway are all unsafe and not allowed. Basically, walk calmly and directly to your next class and you're doing it right.

What are the expectations at lunch?

Lunchtime should be an enjoyable break for everyone. These are the expectations:

- Do not save spots or let people skip the lunch line.
- Do not run, chase, throw, pull, grab, etc.
- Clean up your table after eating, even if it's not your mess.
- Sort your trash/compost/liquids (reduce your waste).
- After cleaning up, you can hang out in the cafeteria or move to approved areas like the outdoor area or library, but **no uneaten food or drinks are allowed outside the cafeteria.**
- You can bring something fun to do at your table (e.g., a game, cards, craft).
- You may not go to the gym (classes are in session).
- You may not go to your locker or other parts of the school during lunch (classes are in session and you must always be supervised by an adult).
- You may not order food from DoorDash or similar food delivery companies (It can be unsafe due to unauthorized adults in the building and it is disruptive.)

Academic Behavior Expectations

How can I demonstrate Chinook ROCKS in class?

All school-wide rules apply in all classrooms. Teachers may add additional expectations for their classroom.

Treat guest teachers, custodians, aides, bus drivers, people in the front office, parent volunteers, and any other adults in the building with respect just like your classroom teachers. It's important to listen and follow their instructions.

Complete your classwork and homework and come prepared for class. You can't participate fully or expect success if you aren't prepared. Classwork and homework gives you time to practice skills, work at your own pace, recognize what you understand, and identify questions you need to ask. It also builds important life skills such as time management, preparation, accountability, and self-improvement.

To stay on top of your work while making time for fun, **use a planner every period, check it at home, establish a daily homework routine, and celebrate your progress.** If you need help getting organized, setting goals, or finding motivation, ask a teacher or counselor for support or attend after-school tutorial.

How can I show Academic Honesty?

The point of an assignment is to learn how to do something new. It's also a way for you and your teachers to see where you are stuck. It's a way of showing your thinking to your teachers. If you cheat or plagiarize (copy) someone else's work, you're missing out on the learning and breaking the trust between you and your teacher.

It's important to do your own work, show your own learning, and be honest. Cheating or copying someone else's work isn't fair and doesn't help you learn. Here are a few examples of academic dishonesty:

- Giving or getting help on tests is cheating.
- Working with anyone else unless your teacher says you can is cheating.
- Copying someone else's work is plagiarism.
- Letting someone copy your work or giving your work to them is cheating.
- Using someone else's words or ideas without saying whose words and ideas they are is plagiarism. **This includes information from other students, AI, books, or the internet.**

What happens if I don't follow these expectations?

- First time: You will have to re-do the work under supervision, your parents/guardians will be contacted, and the school will be informed.
- If it happens again: Same as the first time, but with more serious consequences.

If you are unsure or feel peer pressure about academic dishonesty, talk to a teacher, counselor, or another adult you trust. They can give you advice on how to handle the situation, help you understand what's allowed on the assignments, and share helpful resources.

Use of AI (New District Policy)

Students are expected to use AI in accordance with the following principles:

1. **Respect:** Students should respect the dignity, diversity, and rights of all human and non-human entities that are affected by AI. Students should not use AI to harm, harass, discriminate, or manipulate others or in ways that violate District policies and procedures.

2. **Responsibility:** Students should be responsible for their actions and decisions when using AI. Students should understand the purpose, function, and limitations of AI, and seek guidance from teachers or parents/guardians when in doubt. Students should not use AI for illegal, unethical, or inappropriate purposes or in ways that violate District policies and procedures.
3. **Transparency:** Students should be transparent and honest about their use of AI. Students should not misrepresent, deceive, or hide their use of AI or its data. Students should respect the intellectual property and privacy of others when using AI.
4. **Accountability:** Students should be accountable for the consequences and impacts of their use of AI. Students should report any problems, errors, or issues that arise from AI use to their teachers. Students should cooperate with any investigations or audits related to AI use.
5. **Consequences for not following the above principles** include but are not limited to a warning, loss of laptop use, or potential legal consequences including prosecution (depending on severity).

Dress, Safety, and Harassment

Dress Code

The clothes you wear to school should be safe and not distract others from teaching or learning. You shouldn't wear clothes that could be dangerous, damage school property, or be disruptive to class. This includes clothes that have messages about drugs, alcohol, gangs, violence, or anything inappropriate.

Fighting

Fighting in any form is not allowed at school. Try to solve disagreements calmly and talk things out to avoid fights (counselors can help!) If you do end up in a fight defend yourself, get away quickly, and tell an adult. Hitting or fighting can lead to suspension from school. Even if you didn't start the fight, fighting back is not allowed.

No Drugs, Alcohol, Tobacco, or Unapproved Medicine: Bringing and/or using any drugs, alcohol, or tobacco at school is not allowed and is illegal. This includes vapes.

No Laser Pointers and Sprays: Laser pointers, aerosol sprays (like perfumes, deodorants, and air fresheners), strong smelling body products (like moisturizers and perfumes) are not allowed at school. They can be harmful, especially to people with asthma. Use roll-on or stick deodorants instead of spray ones.

No Weapons or Look-Alike (toy) Weapons: Your safety is very important. Do not bring weapons to school. Do not bring toy weapons to school because people will respond as if it is a real weapon. If you know someone has a weapon or look-alike weapon at school, tell an adult right away.

No Bullying or Harassment: Bullying or harassing someone because of their race, gender, sexual orientation, religion, culture or for any other reason is not allowed. You are expected to be kind to other people. If you are being bullied or see someone else being bullied, you should tell an adult or report it by completing a form in the office. Bullying can lead to serious consequences like suspension from school. **See important district policy information next to Chinook’s handbook on the Chinook website.**

No Sexual Harassment: Don't make direct nor indirect sexual comments or touch others in private areas. This is called sexual harassment and can lead to serious trouble, including suspension. **See important district policy information next to Chinook’s handbook on the Chinook website.**

If you are being harassed, tell the person to stop. If they don't stop, tell a teacher, counselor, or principal. There are several ways to report Harassment, Intimidation, and Bullying (HIB) – in person, online, or through a form in the office.

Personal Belongings

How do I keep my stuff from being lost or stolen?

It’s best not to lend your stuff to others or bring expensive or irreplaceable items to school because if they get lost or stolen, the school can’t help you get them back. ***Chinook Middle School is not responsible for recovery of lost or stolen property.***

What are lockers for?

You might decide to get a locker to store things you don’t want to carry around all day. It’s a great place to store your coat, lunch, items you need for after-school activities, and more. Make sure you always keep it locked and don’t tell anyone your locker combination, not even your best friend. Treat your locker well—no kicking or hitting it. If something’s wrong with your locker, tell the office right away. Remember, the locker is owned by the school district, and it can be opened by administration at any time.

What are the PE lockers for?

During gym class or sports, your PE locker is used to store your clothes, shoes and necessary products. You should also use your PE locker to secure valuables during class. Don’t forget to take your clothes home weekly to be washed!

What do I do with my backpack during class?

Because of issues with cell phones, electronics, food, and other distractions brought to class in backpacks, **you'll be asked to leave your backpack in a designated spot away from your desk while in class.**

Where can I have food and drinks?

The Commons is where students eat and drink their breakfast and lunch. There are drinking fountains in every classroom and in the hallways.

To prevent sticky messes and distractions, only plain water is allowed outside the Commons. This means drinks are not allowed in the hallways, including Starbucks and drinks purchased at the snack bar. No food OR water is allowed in Art, Music, CTE, or the library.

If you are in sixth grade, you have the last lunch of the day, so you can have a small, allergy aware (no nuts, peanut butter, etc.) easy-to-clean-up snack during 3rd period with your classmates. 7th & 8th graders, please feel free to bring a small allergy aware snack to class during 6th or 7th period (with teacher permission).

Can I chew gum?

Chewing gum at school is a privilege and requires responsibility. If you choose to chew gum, make sure it is not distracting or destructive (it must end up in the garbage and not on the floor, stairs, or furniture.) Gum is not allowed in certain areas of the school (e.g., the band room, gym, etc.) for safety reasons.

Cell Phones and Personal Electronics

(includes Headphones, Ear Buds, Smart Watches, gaming and communication devices, etc.)

Can I bring Cell Phones and Personal Electronics to school?

It's best to leave personal electronics at home. **If you lose something, the school is not responsible for its loss.** If something is stolen, you should report it to the police right away and get a case number. This is important if you need help from the school to replace a lost laptop.

Can I have my cell phone on?

According to BSD Policy cell phones may be turned on and used before and after the school day, during passing period, and during the student's designated lunch break, unless an emergency exists involving imminent physical danger.

Keep your cell phones and other electronics on mute or off and out of sight (in your backpack or in a designated classroom location) during classes.

Do not take photos or videos of others at school. If a picture or video "poses a threat to academic integrity, disrupts the learning environment or violates the privacy rights of others" it is a violation of district policy.

What if I use personal electronics anyhow?

Your teacher will remind you of the expectation, record the incident in Synergy, contact your parents, and hold your personal device(s) until the end of the day. Additional incidents will result in additional consequences.

School Laptops and Staying Safe Online

How do I keep my laptop from breaking over three years of use?

- Keep food and drinks away from the laptop.
- Don't slam the lid closed, force anything, hit it, or toss your backpack around with your laptop inside.
- Do not install non-academic or unapproved apps or change default settings.
- Do not send personal emails or chats.
- Do not use your laptop for entertainment during class (e.g., videos, games, etc.)
- Don't put anything in a port or between the keyboard and screen.
- Report any damage or loss to Chinook's building tech specialist within 2 days.

How do I stay safe online?

- **Never share your student ID or password with anybody, not even your friends!**
- Keep your personal details private, like your home address and phone number.
- Never leave your laptop logged in when you leave your desk.
- Don't agree to meet someone in person that you met online without permission from your parents/guardians.
- Don't post when you are traveling or away from home.
- Tell a teacher or adult if you see something weird, dangerous, or if something online makes you feel uncomfortable.

How do I contact Tech support?

- Online help is available Monday-Friday, 7:00 a.m. to 4:30 p.m. You can email studenthelp@bsd405.org.
- You can call for help at (425) 456-4321 during the same hours.
- In-person tech support is available. See our Tech. Specialist, Mr. Swartzentruber (his office is at the top of the stairs by the gym). You can also email him at swartzentruber@bsd405.org.

How do I access a blocked website that I need for school?

If you can't access a website you need for school, try restarting your laptop. If that doesn't work, email studenthelp@bsd405.org.

How do I replace lost or broken laptop accessories

If you lose or break your stylus or charger, see our Tech. Specialist, Mr. Swartzentruber, for a replacement.

For additional questions, see our [District Acceptable Use Procedures](#) and [Laptop and Accessory Damage Guidelines](#)

After School Activities

What is Tutorial?

Tutorial is a time to check in with your teachers about an upcoming absence, an unexpected absence, working with other students on a project, asking your teacher questions you didn't have a chance to ask in class, or anything else you need to talk to your teacher about. Your teacher might also require you to attend tutorial if you are struggling in the class or they need to talk to you about your behavior. Tutorial is not a time for teachers to provide supervision while you socialize with friends.

When is Tutorial?

Tutorial is right after 7th period on Monday, Tuesday, Thursday, and Friday. It's from 2:40 to 3:05 p.m.

To go to an activity after tutorial, you need to attend tutorial first and get a pass at the end of tutorial from your teacher. You will also need this pass if you plan to take the Activity Bus after your activity ends.

What is Homework Center?

This is a time and space for you to quietly work on homework, study, or work on school projects with adult supervision. Homework Center is after tutorial on Mondays, Tuesdays, Thursdays, and Fridays from 3:10-4 p.m. You will need a signed pass from the tutorial you just attended to attend Homework Center. The location does vary, but signs are posted around the school letting you know where it is hosted each day.

How do I join a Club or Activity?

Clubs and Activities are a great way to make new friends, explore new interests, and to make your middle school day more exciting. The clubs and activities change each year, depending on what students and teachers are interested in. Some meet once a week, and others meet every day.

You can find out what's happening by listening to the morning announcements (check your email if you missed it), looking at posters in the Commons, or checking the school website at:

<https://www.bsd405.org/programs-and-services/athletics/middle-school-athletics-and-activities>

Here are a few things to remember:

- Participation in ASB Clubs and Activities requires ASB membership. If you are on free or reduced lunch talk to the Main Office about a waived fee. [Payment Link](#)
- All Sports and Activities require registration on *FinalForms*. [FinalForms](#)
- If you are interested in starting a new club or activity, you will need to find a teacher to act as the club's advisor.

Communication

How will Chinook communicate with families?

Chinook staff will communicate with students and families through a variety of methods including TalkingPoints (a texting app), Synergy Email, Outlook Email and Messenger. We also encourage you to sign up for the PTSA weekly email newsletter at [Chinook PTSA](#).

How can families communicate with Chinook?

If you have a question or concern, please reach out to teachers through email, phone, or TalkingPoints (the texting app). Contact information can be found in Synergy ParentVue or StudentVue.

How can parents communicate with students while at Chinook?

Please remember that students are expected to have cell phones on mute and away during the school day, except during lunch time. For student/family communication, please consider the following options:

- Communicate after school plans before your child comes to school.
- Communicate during lunch time.
- In the case of an emergency, please contact the school or attendance office.
- During the day, students may request to contact their parent/guardian using the classroom landline or office if the need arises.

Delivery of Personal Items to Students

Dropped off items will be placed on the *Student Pick-up Counter* for students to retrieve during passing periods or after school. These items will *not* be delivered to students in classrooms (except for prescription glasses and BSD issued laptops). Delivery of restaurant food at lunch time is strongly discouraged. Balloons, flowers, cakes, and gifts *will not* be delivered to students during the school day. These items create distractions to the learning environment and will be held in the Main Office until the end of the school day. Latex balloons are prohibited.

Delivery of Notes to Students

To minimize disruptions to the classroom learning environment, notes or other correspondence to students from parents/guardians will not be delivered during the school day except in cases of emergency. Emergencies do not include reminders to stay for tutorial or activities, reminders for appointments, reminders to bring instruments home, or arrangements for rides. Please communicate this information to your child before they come to school.

Closed Campus and Student Visitors

Chinook is a closed campus. This means that once students arrive, they must remain on campus until they leave at the end of the school day. This also means that our campus is closed to all non-Chinook students while school activities and classes are in session – from 6:45 a.m. to 4:15 p.m. Due to potential distraction to the learning environment, we are unable to accommodate student guests (e.g., family friends or relatives).

All visitors including parents/guardians must sign in at the Main Office immediately upon arriving on campus. We welcome prearranged visits by outside individuals for educational purposes.

Parents/guardians who wish to visit teachers or office staff should first make an *appointment* and sign in at the office.

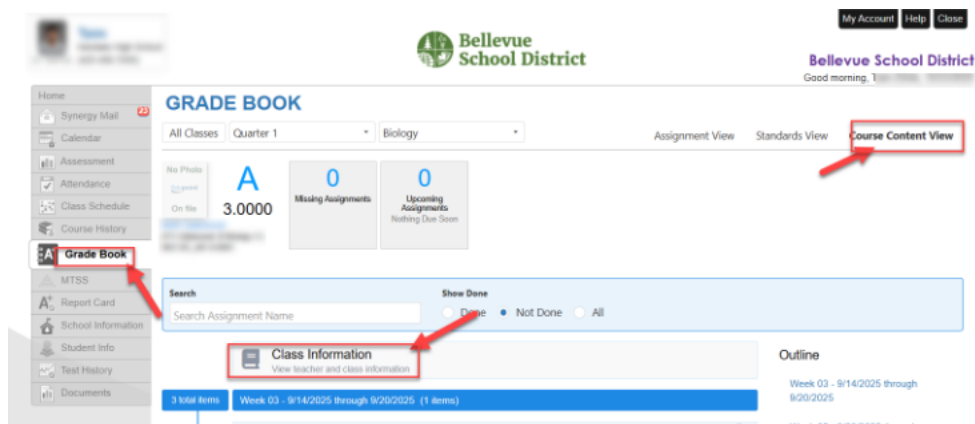
Grades and Report Cards

When are grades posted?

Teachers update grades throughout the quarter, and those grades are immediately viewable by students and their parents on Synergy ParentVUE and StudentVUE. It is a good habit for you and your parent to check grades every week or so, especially if you have had an absence. This system is intended to serve as a communication tool between the school, student, and parent, not to check a student's daily progress.

Interim Progress Reports are mailed home midway through the second and fourth quarter of the school year for students who are struggling academically. **Report cards** are issued four times during the school year and are available approximately one week after each quarter ends on ParentVUE/StudentVUE. **Report cards** are mailed home by request approximately one week after the last day of each quarter.

Every school subject—and teacher—is a little different, so grading works differently across your 7 classes. Teachers know this can be confusing, and we don't expect you to memorize 7 grading policies. But, we do expect you to know where to look when a question comes up! On StudentVUE, open the Course Information section to view the syllabus for each class and find the information you need—for example, the grading scale or absence policy.



Chinook Middle School Student and Family Handbook Agreement 2026-2027

All Chinook students and parents/guardians must read and discuss the Chinook Middle School Student and Family Handbook contents and understand that the student is responsible for following these expectations.

I read and understood Chinook's Student and Family Handbook. I agree to follow these expectations.

Student Name _____ Grade _____

Student Signature _____ Date _____

Parent/Guardian Name _____ Date _____

Parent /Guardian Signature _____ Date _____

*If you have any questions, comments, or feedback, please contact Assistant Principal Susan Q
Challancin (challans@bsd405.org)*

*We value your voice and partnership in creating a safe and engaging learning experience for all
students.*

Chinook Student Handbook Questions

Directions: As you review the Chinook Student Handbook, answer these questions.

1. **Attendance:** If you are more than five minutes late to school, where must you go before going to class?
2. **Health & Medication:** If you need to take medicine at school—even something like Tylenol—whose written permission must you have and why must you take it in the nurse’s clinic?
3. **Behavior:** What does ROCKS stand for at Chinook Middle School?
4. **Hallways:** List three behaviors that are not allowed when students are moving between classes.
5. **Lunch:** Where are students allowed to go after they have finished eating and cleaned their table? Name two approved areas.
6. **Academic Honesty:** What is the difference between cheating and plagiarism according to the handbook? Give one example of each.
7. **Cell Phones:** When are students allowed to use their cell phones during the school day, according to BSD policy?
8. **After School:** What must you do before attending an activity after Tutorial, and what do you need if you plan to ride the Activity Bus afterward?