ANNUAL PARENT NOTICE
2026 - 2027

Board of Education

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2425 Jefferson Street, Napa, California 94558, 707-253-3715, www.nvusd.org This Annual Parent Notice can be found on the NVUSD website.

NOTICE TO PARENTS & GUARDIANS

This Annual Parent Notice provides you a brief description of certain rights and responsibilities related to attendance in a California public school. For example, you have the right to exclude your child from certain specified activities or programs provided by the Napa Valley Unified School District (NVUSD) described in this booklet. You will also be notified during the school year if any of these activities will be provided at your student's school during the school year.

You are required to acknowledge that you have received and read this Annual Parent Notice. Your acknowledgment indicates you have been provided the information in this Annual Parent Notice. Some activities will require you to provide a specific consent or refusal to consent if you wish your student to participate or not participate in the activity. For specific items, consent will be requested during the NVUSD annual online Data Confirmation process, and your participation to accept, allow, or decline will be taken as your electronic signature.

District Board Policies (BP) and Administrative Regulations (AR) cited in this Booklet are available on the District website: www.nvusd.org. Disclaimer: While this Parent Notice is updated annually, Board Policies and Administrative Regulations available online may not reflect the most recently adopted versions. Policies and regulations are continually reviewed, updated and posted online to reflect new laws and policy decisions of the Governing Board. Additional notices and information are provided in your student's specific school site Parent/Student Handbook.

NAPA VALLEY UNIFIED SCHOOL DISTRICT NONDISCRIMINATION STATEMENT

The Napa Valley School District is committed to equal opportunity for all individuals and does not allow discrimination, intimidation, harassment, including sexual harassment, or bullying based on a person's actual or perceived race, color, ancestry, nationality/national origin, immigration status, ethnic group identification/ethnicity, age, religion, marital status/ pregnancy/ parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, genetic information, medical information or association with a person or group with one of more of these actual or perceived characteristics, affiliation with Scouting America and other designated youth groups, or any other basis protected by federal, state or local law, ordinance, or regulation, in employment and any program or activity it conducts or to which it provides significant assistance. For questions or complaints, contact our District Equity Officer and District Compliance Officer and Title IX Coordinator for Employee Affairs: *Dana Page, Assistant Superintendent Human Resources, 2425 Jefferson St., Napa CA 94558, 707-253-3571, dpage@nvusd.org, HR@nvusd.org;* and/or District Compliance Officer and Title IX Coordinator for Student Affairs: District Section 504/ADA Coordinator: *Rupi Bhatti, Director of Student Services, 2425 Jefferson St., Napa CA 94558, rupi_bhatti@nvusd.org,*

studentservices@nvusd.org, 707-253-3815.

OUR VISION

Our graduates are confident, compassionate, and adaptable adults who are well-prepared for life and become inspiring advocates for themselves and their community.

OUR STRATEGIC GOALS

In the summer of 2023, the NVUSD Board of Education and Superintendent launched a community-wide collaborative process to develop a long-term, 15-year, vision to guide the way our school system serves children from TK to 12th grade and beyond. The result was Vision 2040. This Vision describes our community's long-term aspirations for our students, adults, and school system.

Our Vision includes:

- A Graduate Portrait that envisions the outcomes for students–the community's aspirations for what graduates need to know, be, and be able to do in order to thrive in their lives and careers.
- An Adult Portrait that articulates the qualities that will help every adult working in our school district support each student's journey toward realizing the Graduate Portrait.
- A System Portrait that describes the changes needed in the school district to create the conditions that will support adults in attaining the Adult Portrait and students in realizing the Graduate Portrait. The System Portrait provides the basis of the Strategic Plan.
- A statement of our Core Values, which are the enduring beliefs that guide our District's actions in realizing the Vision and how we behave and treat each other.

To support this Vision, a plan was created. *Transforming Our Future Together* is our 2024–2029 strategic plan and is the first in a series of multi-year plans outlining the important steps we will take toward realizing Vision 2040. The Plan has 15 strategies that will be implemented over the next five years as we work to achieve our 15-year Vision.

The 15 strategies are housed within 4 themed areas:

Rigorous, Real-World Learning Experiences for Students

- Implement a common, vertically-aligned TK-12 instructional framework
- Establish systems for career-aligned, real-world learning
- Build a comprehensive assessment framework and culture of student data use

A Nurturing Place to Learn and Work

- Cultivate a culture of belonging throughout NVUSD
- Build and promote equitable access to health and wellness for students, staff, and families
- Unify professional learning throughout our system
- Develop a comprehensive approach to improving school and district safety

A Collaborative Approach to Thoughtful Implementation

- Socialize our Vision and Strategic Plan
- Optimize project management culture and practice
- Establish a system-wide approach for family and community engagement
- Create a Board engagement and communication strategy
- Design and embed a system-wide innovation practice

High-Functioning Systems to Maximize Impact

- Develop a process for smart technology planning and responsible use
- Improve and maintain our facilities
- Deepen our governance framework

ATTENDING SCHOOL

Minimum Age of Admission to Kindergarten

A student must have his or her fifth birthday on or before September 1 to enter kindergarten. Proof of age shall be required of all enrolling students. Evidence of age, in order of desirability: a birth certificate, baptismal certificate, passport, immigration certificate, Bible record, or affidavit from the parent/guardian. BP/AR 5111

Transitional Kindergarten

Any child whose fourth birthday is by September 1 shall be offered admission to the District's transitional kindergarten program. The program is based on a modified kindergarten curriculum and is offered for the same amount of time as the regular kindergarten program. Transitional kindergarten is offered at every elementary school. Notification will be provided annually of the location or configuration of the transitional kindergarten program through district publications and local newspapers. BP 6170.1

Immunizations

Each student enrolling for the first time in a district elementary or secondary school, preschool, or child care and development program shall present an immunization record from any authorized private or public health care provider certifying that he/she has received all required immunizations in accordance with law. Upon registration, parents/guardians are provided a written notification summarizing the state immunization requirements. Students shall be excluded from school or exempted from immunization requirements only as allowed by law. California recommends that all students complete the full immunization schedule for the human papillomavirus (HPV) before entering 8th grade. According to the California Department of Public Health, HPV vaccination can prevent over 90 percent of cancers caused by HPV. HPV vaccines are very safe, and scientific research shows that the benefits of HPV vaccination far outweigh the potential risks. (BP/AR 5141.31; AB 144 (2025); Cal. Ed. Code 48980.4; Health & Safety Code 120336)

Beginning January 1, 2016, the personal belief exemption from immunization requirements will no longer be accepted based on recently enacted state law. (Health & Safety Code 120325) Exemptions for medical reasons continue to be accepted. Students who have submitted a personal belief exemption letter or affidavit prior to January 1, 2016 may be enrolled until the next grade span (Kindergarten and 7th grade). Students who are not fully immunized as required by law by January 1, 2016, and do not have an approved exemption, will be prohibited from attendance. (Health & Safety Code 120335)

Beginning July 1, 2016, a student will not be admitted to a district school or child care program for the first time of enrollment, or allowed to advance to 7th grade, until they are fully immunized as required by law. (Health & Safety Code 120355) Please refer to www.shotsforschool.org for Parents Guide to Immunizations and Frequently Asked Questions.

District Residency

The Board of Education desires to admit all students who reside within district boundaries or who fulfill the district residency requirements through other means as allowed by law. The Superintendent or designee shall develop procedures to facilitate the receipt and verification of students' proof of residency. The Superintendent or designee shall annually notify parents/guardians of all existing attendance options available in the district, including, but not limited to, all options for meeting residency requirements for school attendance. (Education Code 48980) When the Superintendent or designee reasonably believes that a student's parent/guardian has provided false or unreliable evidence of residency, he/she may make reasonable efforts to determine that the student meets district residency requirements. An investigation may be initiated when the Superintendent or designee is able to identify specific, articulable facts supporting the belief that the parent/guardian has provided false or unreliable evidence of residency. (Education Code 48204.1, 48204.2) BP 5111.1

Proof of Residency
Prior to admission, students must provide proof of residency within the district, including parent picture identification and four forms of documentary evidence such as mortgage, rent, property tax and/or utility service (e.g. PGE, phone or cable) payment receipts with current residence address and within the last 45 days of the date the document is presented to district officials. AR 5111.1 A student may also establish residency by documenting that he/she is an emancipated minor living in the district; that he/she is in the court-appointed care of a licensed foster home, family home, or children's institution within the district; that he/she lives in the home of a care-giving adult within the district; or is homeless. AR 5111.11.

Children of Military Service Members / Residency
A student complies with a school district's residency requirements for school attendance if the student's parent is transferred or is pending transfer to a military installation within the state while on active military duty pursuant to an official military order. School districts must accept applications by electronic means for enrollment, including enrollment in a specific school or program within the district, and course registration. The parent must provide proof of residency in the school district within 10 days after the published arrival date provided on official documentation.

School Districts must permit students of military families to continue to attend their schools of origin, despite changes in residence and change in military status. A student living in the household of an active duty military service member is allowed to continue attending the student's school of origin for the remainder of the school year if the family moves or if the parent or guardian's military service ends during the school year, and allows the student to matriculate with their peers in accordance with the established feeder patterns.

Education for Homeless Children
The Board of Education desires to ensure that homeless students have access to the same free and appropriate public education provided to other students within the district. The district shall provide homeless students with access to education and other services necessary for them to meet the same challenging academic standards as other students. The Superintendent or designee shall identify and remove any barriers to the identification and enrollment of homeless students and to the retention of homeless students due to absences or outstanding fees or fines. (42 USC 11432) The Superintendent designates a staff person as the district liaison for homeless students and this liaison will provide the children information on the priority of education, transportation, placement decisions, and the right to appeal. BP/AR/E 6173

Residency Retention for Students Whose Parents are Detained or Deported
Students retain residency in a school district, regardless of the students' current residency, when both of the following requirements are met: a) the student's parent or guardian has departed California against his or her will, and the student can provide official documentation evidencing the departure; and b) the student moved outside of California as a result of his or her parent or guardian leaving the state against his or her will, and the student lived in California immediately before moving outside the state. The student must provide evidence of enrollment in a California public school immediately before moving outside the state.

Deported parents may designate another adult to attend school meetings and to serve as an emergency contact. No charges or fees of any kind may be required for admission or attendance in these circumstances. This law applies to parents who are: (1) in the custody of a government agency and are transferred to another state; (2) subject to a lawful removal order and who were removed or were permitted to leave California voluntarily before being removed; and (3) subject to any additional circumstances consistent with these purposes, as determined by the school district.

Immigration Enforcement - "Know Your Rights"
All students have the right to a free public education, regardless of immigration status or religious beliefs. For more information, please see the resources developed by the California Attorney General at https://www.oag.ca.gov/immigrant/rights

School Attendance Boundaries
The Governing Board establishes school attendance boundaries in order to maximize the efficient use of district facilities and provide for the effective administration of district schools. Students are assigned to attend school in the attendance area in which they reside. In order to alleviate overcrowding, the Superintendent or designee may

place some students in a school outside of their attendance area. BP/AR 5116

Intra-district Transfer Requests

Parents/guardians who are residents in the district may apply for an intra-district transfer to a school other than their resident school. The district may approve a student's transfer to a district school that is at capacity and otherwise closed to open enrollment for the reasons set forth in Administrative Regulation 5116.1. Reasons include and are limited to change of residence and request to remain at school of attendance, special circumstances/harmful or dangerous conditions, child care hardship (elementary only), serious medical condition of the student or family hardship. If an intra-district transfer is granted, transportation is the responsibility of the parent/guardian. The Superintendent (designee) retains the authority to grant or deny such a transfer. In the absence of an approved transfer, students are expected to attend the school in the attendance area in which they reside. AR 5116.1

Transfer of Victims of Bullying (Ed. Code § 46600)

The District will approve the request of a bullying victim, as defined, to transfer to another school within the district. If the requested school is at capacity, the district will accept a request for an alternate site. If there is no option for an intra-district transfer, the victim of an act of bullying may apply for an interdistrict transfer to another school district and the district will honor the student's transfer request if the school district of proposed enrollment approves the transfer. BP 5116.1

Involuntary Intra-district Transfer

The District may make involuntary intra-district transfers for the following reasons: BP 5116.2.

1. Overcrowding (Grades K-5) The district will make every effort to ensure that students will not be required to attend schools that are overcrowded when there is adequate space at other schools. There shall be fixed, objective criteria established for identifying overcrowded schools. Children whose enrollment would increase an overcrowded condition shall be provided free transportation to a school with adequate space. When possible, siblings will be given priority to attend the same school. BP/AR 5116.1

2. Readmission after Expulsion or Suspended Expulsion The Governing Board can involuntarily transfer students, after completing their expulsion term or in cases of suspended expulsion to a school site other than the school where the violation occurred. Only with the approval of the Board or its designee may a student return to the school where the violation occurred. BP/AR 5144, 5144.1, 5144.2

3. Involuntary Transfer to Opportunity or Continuation High Schools High school students, age sixteen (16) and over, may be involuntarily transferred to a continuation high school based on the finding that the student committed an act subjecting student to expulsion; or has been habitually truant or irregular in attendance for instruction upon which he/she is lawfully required to attend. The student and parents/guardians have the right to require a meeting prior to involuntary transfer to continuation school. BP/AR 5113.1, 5144, 5144.1, 5144.2

Inter-district Transfer

Parents/Guardians who are residents of another district may request a transfer to attend school within the Napa Valley Unified School District. Parents/Guardians who are residents of Napa Valley Unified School District may request a transfer to attend school in another district. The Governing Board may grant or deny a request for inter-district transfer in accordance with procedures outlined in regulation. In the absence of an approved Inter-district Transfer, students are expected to attend a school in the school district in which they reside. AR 5117

The district of residency or the Napa Valley Unified School District may grant or deny the transfer if the governing board determines the transfer would negatively impact capacity, a desegregation plan, or the additional cost of educating the pupil would exceed the additional state aid received because of the transfer. Districts may not deny a transfer on the basis of race, ethnicity, sex, parental income, scholastic achievement or any other arbitrary consideration.

Communications to parents must be factually accurate and must not target individual parents or residential neighborhoods on the basis of a student's actual or perceived academic or athletic skill, proficiency in English,

family income, or any of other protected characteristics in Education Code section 200.

Inter-district Transfer Based on Employment in the District

Parents/Guardians who are residents of another school district may attend school in the Napa Valley Unified District if one or both parents are physically employed within district boundaries for a minimum of 10 hours during the school week. Parents/Guardians must apply through the Inter-district Transfer procedures specified in AR 5117.

Inter-district Transfer Based on Parent and Student Living at Parent's Place of Employment for a Minimum of 3 Days During the School Week

Parents/guardians may apply for enrollment of their child in a school district in which the parent/guardian is employed and lives with his/her child at the parent/guardian's place of employment for a minimum of 3 days during the school week.

Open Enrollment

Napa Valley Unified School District has adopted an intra-district policy which allows parents/guardians to apply to a school outside their area of residence. Parents/Guardians may apply through the annual Open Enrollment process for their student to attend a NVUSD school other than a school of residence. Annual review of school capacities and staffing ratios indicate the number of seats available for Open Enrollment. The NVUSD Voluntary Desegregation Plan provides guidance to ensure Open Enrollment supports the desegregation of minority groups and socioeconomic isolation, the integration of school communities, and the development of diverse learning environments for NVUSD students. BP/AR 5116.1

Open enrollment is based on the following conditions: 1) enrollment priority for attendance area resident students; 2) number of open enrollment spaces available are determined annually; 3) acceptance for Open Enrollment is determined by a computerized, random, unbiased lottery from the applicant pool; and 4) a waiting list is established from which students may be accepted as openings at the school of choice occur.
Parents/Guardians whose applications are accepted for open enrollment are responsible for transportation to and from the school of choice. Once a student is enrolled in a school of choice, she/he does not have priority to return to her/his school of residence but may apply through Open Enrollment during the regular enrollment season. The open enrollment option does not supersede athletic eligibility requirements set forth in California Interscholastic Federation Rule 214. Parents interested in the Open Enrollment Option should contact the NVUSD Enrollment Center for information on Open Enrollment application procedures. BP/AR 5116.1

Alternative Schools/Programs Of Choice

The Board of Education desires to provide a variety of innovative educational programs to accommodate students' diverse learning needs and interests, foster student engagement in the schools, and enhance student achievement. Toward this end, the Board may establish and maintain alternative schools or programs of choice. BP 6181

Magnet Schools

Napa Valley Unified School District offers the following magnet schools: Bel Aire Park (International Baccalaureate Primary Years Program/Communications and Media), McPherson (Science, Technology, Engineering, Art, and Math), Napa Junction (Project Based Learning/New Tech Network School), Phillips (Leadership, Engineering and Art Design), Pueblo Vista (Environmental Sciences and Dual Immersion), Shearer TK-8 (Career Exploration), and Willow (Arts Integration). For more information regarding magnet schools, please visit nvusd.org/magnetschools.

Charter Schools

Admission to a charter school is not determined according to the student's place of residence, or that of his/her parents/guardians, within this state, except that any existing public school converted partially or entirely to a charter school must give admission preference to students who reside within the school's attendance area. BP/AR 0420.4 Napa Valley Unified School District has authorized one charter school, Stone Bridge School. Information regarding Stone Bridge may be found on the district and school website.

School Calendar

The Napa Valley Unified School District calendar shows required days of attendance, minimum days, professional staff development days and holidays. BP 6111 The NVUSD school calendars can be accessed at nvusd.org.

Before/After School Programs

The district's before and after school programs shall serve students as the district may determine based on local needs. Every student attending a school operating a program is eligible to participate in the program, subject to program capacity. (Education Code 8482.6) The district shall inform the parent/guardian of a homeless or foster youth of the right of the child to receive priority enrollment and how to request priority enrollment. (Education Code 8483) AR 5148.2 Parents/guardians of homeless or foster youth may contact the NVUSD Enrollment Center or a child's school to obtain specific priority enrollment information.

Excused Absences

The Governing Board believes that regular attendance plays a key role in student achievement. Parents/Guardians of children aged six to 18 are obligated to send their children to school unless otherwise provided by law. Absence from school shall be excused only for health reasons, family emergencies and justifiable personal reasons, as permitted by law, Board policy and administration regulations. Student absence for religious instruction or participation in religious exercises away from school property may be considered excused subject to law and administrative regulations. BP/AR 5113

Education Code Section 48205 – Excused Absences

(a) Notwithstanding Section 48200, a pupil shall be excused from school when the absence is:

1. Due to the pupil's illness, including an absence for the benefit of the pupil's mental or behavioral health.
2. Due to quarantine under the direction of a county or city health officer.
3. For the purpose of having medical, dental, optometric, or chiropractic services rendered.
4. For the purpose of attending the funeral services of a member of the pupil's immediate family, so long as the absence is not more than one day if the service is conducted in California and not more than three days if the service is conducted outside California.
5. For the purpose of jury duty in the manner provided for by law.
6. Due to the illness or medical appointment during school hours of a child of whom the pupil is the custodial parent, including absences to care for a sick child for which the school shall not require a note from a doctor.
7. For justifiable personal reasons, including, but not limited to, an appearance in court, attendance at a funeral service, observance of a holiday or ceremony of the pupil's religion, attendance at religious retreats, attendance at an employment conference, or attendance at an educational conference on the legislative or judicial process offered by a nonprofit organization when the pupil's absence is requested in writing by the parent or guardian and approved by the principal or a designated representative pursuant to uniform standards established by the governing board.
8. For the purpose of serving as a member of a precinct board for an election pursuant to Section 12302 of the Elections Code.
9. For the purpose of spending time with a member of the pupil's immediate family, who is an active duty member of the uniformed services, as defined in Section 49701, and has been called to duty for, is on leave from, or has immediately returned from, deployment. Absences granted pursuant to this paragraph shall be granted for a period of time to be determined at the discretion of the superintendent of the school district.
10. For the purpose of attending the pupil's naturalization ceremony to become a United States citizen.
11. For the purpose of participating in a cultural ceremony or event.

12. For the purposes of a middle school or high school pupil engaging in a civic or political event, including but not limited to, voting, poll working, strikes, public commenting, candidate speeches, political or civic forums, and town halls, provided that the pupil notifies the school ahead of the absence.
    (i) A middle school or high school pupil who is absent for this reason is required to be excused for only one schoolday-long absence per school year.
    (ii) A middle school or high school pupil who is absent for this reason may be permitted additional excused absences in the discretion of a school administrator, as described in Section 48260(c).
13. Due to the pupil's participation in military entrance processing ("MEP"), as described in Section 48205.
14. Authorized at the discretion of a school administrator, as described in subdivision (c) of Section 48260.

(b) A pupil absent from school under this section shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit therefore. The teacher of the class from which a pupil is absent shall determine which tests and assignments shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence.

(c) For purposes of this section, attendance at religious retreats shall not exceed four hours per semester.

(d) Absences pursuant to this section are deemed to be absences in computing average daily attendance and shall not generate state apportionment payments.

(e) For purpose of this section, the following definitions apply:

(1) "Cultural" means relating to the habits, practices, beliefs, and traditions of a certain group of people.

(2) "Immediate family," as used in this section, has the same meaning as set forth in Section 45194, except that references therein to "employee" shall be deemed to be references to "pupil."

Grade/Credit Makeup
No student shall have his/her grade reduced or lose academic credit for any excused absence pursuant to Section 48205 (above) for missed assignments/tests that can reasonably be provided/completed. Students shall be given the opportunity to make up school work missed because of an excused absence and shall receive full credit if the work is completed satisfactorily and is turned in on time. BP/AR 6154

Confidential Medical Services
School authorities may excuse any pupil, in grades 7 through 12, from school for the purpose of obtaining confidential medical services. BP/AR 5113

Absences for Religious Purposes
A pupil shall be excused from classes to participate in religious services upon written request of the parent or guardian. The parent/guardian must initiate this request. Such absences may not exceed four days per month. An excused child must nevertheless maintain his or her attendance at the minimum level of school days required for his or her grade. BP/AR 5113

Chronic Absences/Truancy
Students who are absent for any reason for 10 percent or more of school days enrolled during the school year are considered chronically absent. Students absent from school without a valid excuse three days in one school year or tardy without a valid excuse in excess of 30 minutes on each of more than three days in one school year are considered truant. Such students shall be reported to the Superintendent or designee and parents shall be notified of the procedures specified in regulation for addressing truancy. BP/AR 5113.1

INSTRUCTION

District Curriculum
The Governing Board adopts a curriculum which is aligned with the district's vision, philosophy and goals for

student learning, California Common Core State Standards, state curriculum frameworks, state and district assessments, graduation requirements, and school and district improvement plans. BP 6141

The curriculum, including titles, descriptions, and instructional aims of every course offered by a public school, shall be compiled at least once annually in a prospectus. Each school site shall make its prospectus available for review upon request. When requested, the prospectus shall be reproduced and made available. School officials may charge for the prospectus an amount not to exceed the cost of duplication. EC §49091.14. Upon review of the curriculum, if parents/guardians believe an aspect to be controversial, they may wish to refer to BP 6144. Requests made under BP 6144, should be in writing and sent to Matt Manning, Executive Director of Curriculum, Instruction and MLL Services at mmanning@nvusd.org. Nothing in a school's prospectus should be interpreted as requiring students to be compelled to affirm or disavow any particular personally or privately held world view,religious doctrine, or opinion.

Teacher Qualifications

Parents/Guardians of each student attending a school receiving Title I funds may request information regarding the professional qualifications of their child's classroom teacher and classroom paraprofessional(s). BP 4112.2, AR 4222.

Special Education Programs

State and federal law require a free and appropriate public education be made available for children with disabilities between the ages of three to twenty-two years of age. Parents/guardians who believe their child may be disabled and is not receiving an appropriate education, or who know of such a child, should contact the principal of the child's school.

No student is required to participate in all or part of any special education program unless the parent/guardian is first informed, in writing, of the facts which make participation in the program necessary or desirable, and of the contents of a proposed individualized education plan (IEP), and, after such notice, consents in writing to all or part of the IEP. If the parent does not consent to all the components of the IEP, then those components of the program to which the parent has consented may be implemented. The parent/guardian may withdraw consent at any time after consultation with the IEP team and after he/she has submitted written notification to an administrator. A parent/guardian has the right to request mediation or a due process hearing should they disagree with the provision of a free and appropriate education for their child. BP/AR 6146.4, 6159, 6159.1, 6159.4.

Any individual, public or private agency, or public or private organization may file a written complaint alleging violation of federal or state law or regulation relating to the provision of a free appropriate public education. Such written complaints may be filed at the following locations:

Napa Valley Unified School District
Special Education Department
2425 Jefferson Street, Napa, CA 94558
707-253-6865

Special Education Local Planning Area (SELPA)
2121 Imola Avenue, Napa, CA 94559
707-253-6807

State Department of Education
Office of Special Education
1430 N Street Suite 2401
Sacramento, CA 94244-2720

Education Under Section 504

A student with a disability which interferes with their equal access to educational opportunities who is not eligible to receive Special Education services under BP/AR 6164.4 may be qualified to receive services designed to meet their individual educational needs under Section 504 of the Rehabilitation Act of 1974. Qualified students with disabilities are provided an equal opportunity to participate in programs and activities in the district's basic education program, including, but not limited to, extracurricular activities, interscholastic

athletes, and/or other nonacademic activities. BP/AR 6164.6

Any parent/guardian may contact their school site Section 504 Coordinator or the District 504 Coordinator below regarding qualification for and questions regarding implementation of Section 504: Director of Student Services, Rupi Bhatti , 2425 Jefferson St., Napa CA 94558, rupi_bhatti@nvusd.org or studentservices@nvusd.org, 707-253-3815

Availability of Individualized instruction/Presence of Pupil with Temporary Disability In Hospital (EC §48206.3, 48207-48208)

Individualized instruction is available to students with temporary disabilities whose disability makes attendance in the regular day classes or alternative education program in which the student is enrolled impossible or inadvisable. Parents of students hospitalized or with a temporary disability shall notify the school district(s) where the student attends, resides and/or where the student receives care if an individualized instruction program is desired.

Education for English Language Learners

Upon enrollment in the district, each student's primary language shall be determined through the use of a home language survey. (Education Code 52164.1; 5 CCR 11307, 11518.5) Any student who is identified as having a primary language other than English as determined by the home language survey, and who has not previously been identified as an English learner by a California public school or for whom there is no record of results from an administration of an English language proficiency test, shall be initially assessed for English proficiency using the English Language Proficiency Assessments for California (ELPAC). Prior to administering the ELPAC, the Superintendent or designee shall notify the student's parent/guardian in writing that the student will be administered the initial ELPAC. (Education Code 313, 52164.1; 5 CCR 11518.5) Administration of the ELPAC, including the use of variations and accommodations in test administration when authorized, shall be conducted in accordance with test publisher instructions and 5 CCR 11518.5-11518.37.

Based on the initial assessment, the student shall be classified either as initially fluent in English proficient or as an English learner. The Superintendent or designee shall notify the student's parent/guardian, in writing, of the results of the ELPAC initial assessment within 30 calendar days after the student's date of initial enrollment, or, if administered prior to the student's initial date of enrollment, up to 60 calendar days prior to such enrollment, but not before July 1 of the school year of the student's initial enrollment. The notice shall indicate whether the student met the ELPAC initial assessment criterion for proficiency and include the district's contact information for use if the parent/guardian has questions or concerns regarding the student's classification. (5 CCR 11518.5) Each year after a student is identified as an English learner and until the student is redesignated as English proficient, the summative assessment of the ELPAC shall be administered to the student during a four-month period after January 1 as determined by the California Department of Education. (Education Code 313)

The Superintendent or designee shall notify parents/guardians of their child's results on the summative assessment of the ELPAC within 30 calendar days following receipt of the results from the test contractor or, if the results are received from the test contractor after the last day of instruction for the school year, within 15 working days of the start of the next school year. (Education Code 52164.1; 5 CCR 11518.15)

The parent/guardian of a student participating in, or identified for participation in, a language instruction program supported by federal Title I or Title III funds shall receive notification of the assessment of the student's English proficiency. Such notice shall be provided no later than 30 calendar days after the beginning of the school year or, if the student is identified for program participation during the school year, within two weeks of the student's placement in the program. The notice shall include all of the following: (Education Code 313.2, 440; 20 USC 6312)

1. The reason for the identification of the student as an English learner and the need for placement in a language acquisition program

2. The level of English proficiency, how the level was assessed, and the status of the student's academic

achievement

3. A description of the language acquisition program in which the student is, or will be, participating, including a description of all of the following:

a. The methods of instruction used in the program and in other available programs, including how such programs differ in content, instructional goals, and the use of English and a native language in instruction

b. The manner in which the program will meet the educational strengths and needs of the student

c. The manner in which the program will help the student develop English proficiency and meet age-appropriate academic standards for grade promotion and graduation

d. The specific exit requirements for the program, the expected rate of transition from the program into classes not tailored for English learners, and the expected rate of graduation from secondary school if applicable

e. When the student has been identified for special education, the manner in which the program meets the requirements of the student's IEP

4. As applicable, the identification of a student as a long-term English learner or at risk of becoming a long-term English learner, as defined in Education Code 313.1, and the manner in which the program for English language development instruction will meet the educational strengths and needs of such students and help such students develop English proficiency and meet age-appropriate academic standards

5. Information about the parent/guardian's right to have the student immediately removed from a program upon the parent/guardian's request

6. Information regarding a parent/guardian's option to decline to enroll the student in the program or to choose another program or method of instruction, if available

7. Information designed to assist a parent/guardian in selecting among available programs, if more than one program or method is offered

Language Acquisition

The Napa Valley Unified School District offers the following language and language acquisition programs for student enrollment. Parents/Guardians may choose a language acquisition program that best suits their child (EC Section 310[a]).

Structured English Immersion (SEI) Program: A classroom setting for English learners in which nearly all classroom instruction is provided in English but with a curriculum and presentation designed for pupils who are learning English. NVUSD offers two core instructional models: Integrated ELD and Designated ELD.

- Integrated ELD: A language acquisition program for English learners in which instruction is grounded in the content standards and the ELD standards. ELD is taught throughout the day and across disciplines. Students receiving Integrated ELD are identified as English Learners at all proficiency levels and in any other instructional programs.
- Designated ELD: Designated ELD takes place during a protected time of the regular school day when teachers use the CA ELD Standards as the focal standards in ways that build into and from content instruction in order to develop critical English language skills, knowledge, and abilities needed for content learning in English. This means that Designated ELD should not be viewed as separate and

isolated from ELA, science, social studies, mathematics, and other disciplines, but rather as an opportunity during the regular school day to support Multilingual Learners to develop the discourse practices, grammatical structures, and vocabulary necessary for successful participation in academic tasks across the content areas

Education Code (EC) sections 305(a)(2) and 306(c)(3).

Dual-Language Immersion (DLI) Program (English/Spanish): A language acquisition program for English learners and native English speakers in which students are taught the core curriculum in Spanish and English. Multilingual Learners whose home language is Spanish and English Only/Fluent English Proficient students are mixed in the same classroom and receive instruction in both languages. Content subjects are taught in Spanish, with increasing levels of English each year until students are receiving evenly divided Spanish and English instruction in 3rd grade through 5th grade. This program model continues through 8th grade in middle school and in select high school classes. Education Code (EC) Section 306(c)(1).

How to Enroll Your Child in a Language Acquisition Program: Language acquisition requests can be made verbally or in writing to your local school. Schools will be available to provide assistance to parents making language acquisition requests.

All language acquisition program requests should include:

- Date of request
- Name of parent and student
- Grade Level
- Description of Request

How to Request the Establishment of a New Program at a School

Schools in which the parents or legal guardians of 30 pupils or more per school or the parents or legal guardians of 20 pupils or more in any grade request a language acquisition program that is designed to provide language instruction shall be required to offer such a program to the extent possible. (EC Section 310[a].)

Site Level

All sites will collect language acquisition forms requesting a program not offered at that school site and forward them to the designated contact at the district office immediately upon receipt. Sites will acknowledge receipt of the requests in writing and notify parents of next steps. (letter template available).

District Level

The Director of English Learner Services will keep a log of requests from each school site. Once 30 total requests have been received, or 20 requests at a single grade level, from a school site, the Director of English Learner Services will hold a meeting with interested parents to discuss the feasibility of starting a program at that school site. To the extent that is possible given district resources and interests, a program will be initiated. Once a thorough review has been completed, the Director of English Learner Services who will keep on an ongoing tally of requests in order to be able to act immediately if the threshold for requests is met.

About Language Acquisition Programs and Language Programs

Program Type	Characteristics
Language Acquisition	The California Code of Regulations section 11309 requires that any language acquisition program provided by a school, district, or county

Program (English Learners)	shall: Be designed using evidence-based research and include both Designated and Integrated English Language Development; Be allocated sufficient resources by the local educational agency (LEA) to be effectively implemented, including, but not limited to, certificated teachers with the appropriate authorizations, necessary instructional materials, pertinent professional development for the proposed program, and opportunities for parent and community engagement to support the proposed program goals; and Within a reasonable period of time, lead to: Grade-level proficiency in English, and, when the program model includes instruction in another language, proficiency in that other language; and Achievement of the state-adopted academic content standards in English, and, when the program model includes instruction in another language, achievement of the state adopted academic content standards in that other language.
Language Program (non-English Learners)	Language programs offer students who are not English learners opportunities to be instructed in languages other than English May lead to proficiency in languages other than English

For Secondary and Elementary requests: Matt Manning, Executive Director of Curriculum, Instruction, and English Learner Services, mmanning@nvusd.org, 707-253-3435.

World Language Instruction

The district may establish a dual-language immersion program that provides integrated language learning and academic instruction for native speakers of English and native speakers of another language, with the goals of high academic achievement, first and second language proficiency, and cross-cultural understanding. (Education Code 305-306) The district shall determine appropriate measures to assess student proficiency in world languages offered by district schools. Students who have attained a high level of proficiency may receive recognition for their achievement, including the State Seal of Biliteracy for students graduating from high school. BP 6142.2

Interventions

Students who are not making academic progress pursuant to district measures of performance shall receive intensive instruction and intervention supports designed to meet their individual learning needs. Staff shall ensure that parents/guardians are involved at all stages of the instructional and intervention process. Parents/guardians shall be kept informed of their child's progress and provided information regarding the services that will be provided, the strategies being used to increase the student's rate of learning, and information about the performance data that will be collected. BP 6120

Career and Guidance Counseling and Course Selection

Parents will be notified, at least once, in advance of career counseling and course selection commencing with 7th grade course selection so that they may participate in the counseling sessions and decisions. Students may meet with guidance counselors at their school to discuss college admission requirements and/or to enroll in career technical education courses. AR 6143

California College Guidance Initiative Data Sharing

The California College Guidance Initiative ("CCGI") works with the District to make applying for college and student financial aid a more streamlined experience for students. The CCGI currently receives enrollment data for students in grades 6-12 from the California Department of Education. Transcript information for students in grade

9-12 may be shared with the CCGI in order to: (i) provide students and their families with direct access to online tools and resources for college and career planning; and (ii) enable students to transmit information shared with the CCGI to postsecondary educational institutions for purposes of admissions and academic placement, and the Student Aid Commission for purposes of determining eligibility for, and increasing uptake of, student financial aid. More information about CCGI can be found at their website, which is linked here. (Education Code §§ 60900, 60900.5)

Cal Grant Program

All students in grade 11 are automatically deemed Cal Grant applicants unless they explicitly opt out (if the student is under age 18, their parent(s) must opt out on their behalf). The student's grade point average will be submitted electronically by January 1 of their junior year of high school. The District must specify and provide a process and procedure by which those who are interested in opting out may do so, within a set period of time not less than 30 days. The District is obligated to submit student GPAs by October 1 to the Cal Grant commission. (Education Code 69432.9)

High School Graduation Requirements

The Governing Board desires to prepare all students to obtain a high school diploma to enable them to take advantage of opportunities for postsecondary education and employment. To earn a diploma, students are required to complete 220 semester credits at the comprehensive high schools or independent study, or 180 credits at the Adult School or the continuation high school in the required subject area courses and elective courses approved by the Board. BP/AR 6146.1

College Admissions Requirements / Career Technical Education

Parents of students enrolled in grades 9-12 have a right to receive annual notice of the following college admissions requirements and career technical education information (AR 6143):

A. College Admissions Requirements, University of California, there are three paths to eligibility for freshmen:

- Eligibility in the Statewide Context – Students must complete specific coursework and college admissions tests and earn the required GPA and test scores.
- Eligibility in the Local Context (ELC) – Students must rank in the top 4 percent of their graduating class at a participating California high school.
- Eligibility by Examination Alone – Students must achieve specified high scores on their college admissions tests.

The following website links provide more information regarding University of California admission requirements: http://admission.universityofcalifornia.edu/ http://www.universityofcalifornia.edu/admissions/undergrad_adm/paths_to_adm/freshman/subject_reqs.html http://www.csumentor.edu/planning/high_school/

B. Career Technical Education

Career Technical Education (CTE) is a program of study that involves a multiyear sequence of courses that integrates core academic knowledge with technical and occupational knowledge to provide students with a pathway to postsecondary education and careers. For more information, visit the California Department of Education's website at http://www.cde.ca.gov/ci/ct/. The district's CTE programs shall be designed to help all students develop the academic, career, and technical skills needed to succeed in a knowledge- and skills-based economy. The program shall be available to all students and include a rigorous academic component and provide all students with practical experience and understanding of all aspects of an industry. BP 6178

Notice of International Baccalaureate Courses and Dual Enrollment Courses

Parents of students enrolled in grades 7-12 have a right to receive annual notice of any International Baccalaureate ("IB") courses and any dual enrollment courses that the District offers. (Education Code section

48980.6) The District is not offering any IB courses to students at this time. The District does offer dual enrollment courses to students in grades 9-12 in conjunction with Napa Valley Community College. More information about the dual enrollment course offerings and enrollment process can be found at this link.

Notice of Apprenticeship and Pre-Apprenticeship Programs

For students entering or enrolled in grades 11-12, the District shall provide information on local apprenticeship and pre-apprenticeship programs by using the Department of Industrial Relations' Division of Apprenticeship Standards ("DAS") database of registered program sponsors. The District may use contact information contained in the DAS database to obtain information or materials including, but not limited to, pamphlets or brochures. The District will also include a link to the DAS database on its website, which is also linked here. (Education Code section 48980.5)

California Assessment of Student Performance and Progress (CAASPP)

The California Assessment of Student Performance and Progress (CAASPP) was implemented 2014-2015. This assessment sequence includes Common Core-aligned tests for English Language Arts and Math in grades 3-8 and 11. The California Science Test (CAST) for grades 5, 8, and 10 or 11. For students with disabilities, the assessment sequence includes the California Alternative Assessment, (CAA), in grades 2-11.

California's assessment system represents the next step in a comprehensive plan to promote high-quality teaching and learning. What students need to know and be able to do has changed, so tests must change as well. California has adopted more rigorous academic standards that emphasize not only subject knowledge, but also the critical thinking, analytical writing, and problem-solving skills students need to be successful in college and career in the 21st century.

Each year, parents and guardians will be notified regarding their student's participation in the CAASPP assessment system. Parents and guardians wanting to excuse their children from any or all parts of the CAASPP must submit a written request. Such written requests must be submitted to the school on an annual basis. BP/AR 6162.51

Expanded Learning Opportunities Program

Students in grades K-6 who qualify for free or reduced lunch, are foster or homeless, or are English Language Learners, may access the Expanded Learning Opportunities Program, ELO-P. Napa Valley Unified, along with its trusted partners, provides on-campus after-school programming at all elementary and middle schools to serve ELO-P eligible students . The program is free of cost and operates all regular school days and an additional 30 days outside of the school calendar until 6 pm daily. The 30 additional program days are offered during the winter and summer breaks annually.

Families should contact the ELO-P Office to inquire about eligibility, and for information on enrolling in the program, 707-253-3959 or email achubbs@nvusd.org.

Health Instruction

Upon written request from a parent/guardian, a student shall be excused from any part of the school's health instruction that conflicts with his/her religious training and beliefs, including personal moral convictions. BP/AR 6142.8

Sexual Health and HIV/AIDS Prevention Education

The district provides comprehensive sexual health and HIV/AIDS prevention instruction which is aligned with state health standards and frameworks for students in grades 5th, 7th and 9th. Preparation begins in fifth grade with age-appropriate instruction identified in the health framework. The purpose of the district's sexual health and HIV/AIDS prevention instruction is to provide students with the knowledge and skills necessary to protect them from unintended pregnancy and sexually transmitted diseases and to encourage students to develop healthy attitudes concerning adolescent growth and development, body image, gender roles, sexual orientation, dating, marriage, and family.

Parents/guardians of students in grades 5th, 7th and 9th will be notified annually about the sexual health and HIV/AIDS prevention instruction planned for the coming year. The notice advises parents/guardians that written and audiovisual educational materials to be used are available for preview prior to use with students.

Prior to providing instruction in sexual health or HIV/AIDS prevention, the district will notify parents/guardians of the instruction and of the opportunity to request that their child not receive the instruction.

Sexual health education for 5th, 7th, and 9th graders will be provided by a credentialed teacher who has been trained in the curriculum.

Parents/Guardians of students in grades 5th, 7th and 9th may request in writing that his/her child be excused from participating in HIV/AIDS prevention or sexual health education.

Students excused from participating by their parents/guardians shall be given an alternative educational activity and will not be subject to discipline, academic penalty or other sanction if their parent/guardian requests they be excused from instruction. BP/AR 6142.1 In order to opt out, a written request to do so needs to be submitted to the classroom teacher.

This notification is provided pursuant to Chapter 5.6, Article 4 of the California Education Code and the California Healthy Youth Act. If you would like a copy of Chapter 5.6 of the Education Code, contact the NVUSD Office of Instruction.

Excuse from Instruction in Health

Upon written request of a parent/guardian, a student may be excused from any part of instruction in health which conflicts with the parent(s)'/guardian(s)' religious training or beliefs.

Tobacco, Drug and Alcohol Education

This district offers a comprehensive program of prevention education and is committed to a strict "NO USE" policy of tobacco, alcohol, drugs and other dangerous substances. The prevention program includes instruction, intervention and enforcement components. The possession, use or sale of any such substances will not be tolerated on school grounds, at school events, or in any situation in which the school has jurisdiction over the conduct and well-being of students. BP/AR 5131.6

Harmful/Destructive Use of Animals

Students may request exemption from dissecting or otherwise harming or destroying animals and an appropriate alternative project may be assigned. A note from his or her parent/guardian requesting exemption and alternative assignment for the pupil is required**.** BP/AR 5145.8

School Accountability

The Governing Board recognizes its responsibility to ensure accountability to the public for the performance of district schools and regularly reviews the effectiveness of the district's programs, personnel, and fiscal operations, with a focus on the district's effectiveness in improving student achievement. The Board has established systems and procedures to monitor assessment results and to evaluate the district's progress toward accomplishing its vision and goals. Districts are to make a concerted effort to publicize those reports, notify parents of the purpose of school accountability report cards, and ensure that all parents have access to a copy upon request. District must make hard copies of its annually updated report card available, upon request, on or before February 1st of each year (Education Code § 35256) BP 0510

Local Control Accountability Plan (LCAP)

The district Governing Board uses a community-based, comprehensive, data-driven planning process to identify annual goals and specific actions aligned with state and local priorities to adopt a Local Control and Accountability Plan (LCAP). The LCAP is used to facilitate continuous improvement of district practices. The plan is effective for three years and will be updated on or before July 1 of each year. BP/AR 0460

Parent/guardian and community input is critical to plan development. Public review and input to the plan involves a parent advisory committee, a District English learner advisory committee, (DELAC), input from staff and employees and public hearings of the Board before adoption of the LCAP. The District will notify the public regarding development and annual update of the LCAP. Parents/guardians are encouraged to participate in this process and regularly check Board agendas and other events on the district website at www.nvusd.org and at each school site.

Advanced Placement Examination Fees
A school district may help pay for all or part of the costs of one or more advanced placement examinations that are charged to economically disadvantaged pupils. (Education Code §52242). State funds are available to cover the costs of advanced placement examination fees.

Students in Foster Care, Homeless Students, Former and Current Juvenile Court School Students, Migratory Students and Students Living in Active Duty Military Households
State law outlines the rights afforded to students in foster care, who are homeless, who are current and former juvenile court school pupils, and students living in the household of a parent who is an active duty member of the military including, but not limited to, rights regarding a student's school of origin, enrollment, credits, graduation, college, discipline, records, and/or certain non-educational rights. (Ed. Code, §§ 48645.7, 48853, 48853.5, 49069.5, 51225.1, 51225.2, 51225.3)

State law also gives migratory students in their third or fourth year of high school and gives to third and fourth year high school students who are participating in an English language proficiency program for newly arrived immigrant students the same accommodations, options and rights that are given to high school students who are homeless, in foster care, former, juvenile court school pupils, pupils with military families. Migratory children are those who migrate annually without or without parents or caregivers to secure temporary or seasonal employment in an agricultural or fishing activity. Agricultural activity means any activity directly related to the production or processing of agricultural products and the cultivation or harvesting of trees; and fishing activity means any activity directly related to the catching or processing of fish or shellfish for initial commercial sale or as a principal means of personal subsistence. (Education Code § 54441)

Juvenile Court Students Who Have Qualified for a Diploma: Graduation Requirements and Continuing Education Juvenile court students who have qualified for a diploma have additional rights related to deferring or declining the issuance of a diploma in order to take additional coursework, continuing their education upon release from the juvenile detention facility, and community college transfer opportunities. (Education Code §48645.7)

Pregnant and Parenting Pupils
The Board of Education recognizes that responsibilities related to marriage, pregnancy, or parenting and related responsibilities may disrupt a student's education and increase the chance of a student dropping out of school. The Board therefore desires to support married, pregnant, and parenting students to continue their education, attain strong academic and parenting skills, and promote the healthy development of their children. The district shall not exclude or deny any student from any educational program or activity, including any class or extracurricular activity, solely on the basis of the student's pregnancy, childbirth, false pregnancy, termination of pregnancy, or related recovery. In addition, the district shall not adopt any rule concerning a student's actual or potential parental, family, or marital status that treats students differently on the basis of sex. (Education Code 221.5, 221.51, 222.5, 230; 5 CCR 4950) For school-related purposes, a student under the age of 18 years who enters into a valid marriage shall have all the rights and privileges of students who are 18 years old, even if the marriage has been dissolved. (Family Code 7002)

When necessary, the district shall provide accommodations to enable a pregnant or parenting student to access the educational program. A pregnant student shall have access to any services available to other students with temporary disabilities or medical conditions. (Education Code 221.5)

The school shall provide reasonable accommodations to any lactating student to express breast milk, breastfeed an infant child, or address other needs related to breastfeeding. A student shall not incur an academic penalty for using any of these reasonable accommodations, and shall be provided the opportunity to make up any work missed due to such use. Reasonable accommodations include, but are not limited to: (Education Code 222)

1. Access to a private and secure room, other than a restroom, to express breast milk or breastfeed an infant child
2. Permission to bring onto a school campus a breast pump and any other equipment used to express breast milk
3. Access to a power source for a breast pump or any other equipment used to express breast milk

4. Access to a place to store expressed breast milk safely
5. A reasonable amount of time to accommodate the student's needs to express breast milk or breastfeed an infant child. BP/AR 5146

Pregnant and parenting pupils are entitled to accommodations that provide them with the opportunity to succeed academically while protecting their health and the health of their children. “Pregnant or parenting pupil” means a pupil who gives or expects to give birth or a parenting pupil who has not given birth and who identifies as the parent of the infant.

A pregnant or parenting pupil is entitled to eight weeks of parental leave. This leave may be taken before the birth of the pupil’s infant if there is a medical necessity and/or after childbirth during the school year in which the birth takes place, inclusive of any mandatory summer instruction. A pregnant or parenting pupil is entitled to additional leave if deemed medically necessary by the student’s physician. (Ed. Code § 46015)

The person holding the student’s educational rights (i.e. the pupil if over 18 or the parent if under 18) may notify the school of the student’s intent to exercise this right. Leave may still be taken even if notice was not provided.

During the leave, the student’s absences shall be deemed excused and the student shall not be required to complete academic work or other school requirements.

A pregnant or parenting pupil may return to the school and the course of study in which he or she was enrolled before taking parental leave. Upon return to school after taking parental leave, a pregnant or parenting pupil is entitled to opportunities to make up work missed during his or her leave, including, but not limited to, makeup work plans and re-enrollment in courses.

A pregnant or parenting pupil may remain enrolled for a fifth year of instruction in the school in which the pupil was previously enrolled when it is necessary in order for the pupil to be able to complete state and any local graduation requirements, unless the local educational agency makes a finding that the pupil is reasonably able to complete its graduation requirements in time to graduate from high school by the end of the pupil’s fourth year of high school.

A student who chooses not to return to the school in which he or she was enrolled before taking the leave is entitled to alternative education options offered by the local educational agency to include educational programs, activities, and courses equal to those he or she would have been in if participating in the regular education program.

A student will not incur any academic penalties as a result of using the accommodations in this section. (Ed. Code § 46015)

A complaint of noncompliance may be filed under the District’s Title IX procedures.

STUDENT HEALTH AND SAFETY

School Health Services

The Board of Education recognizes that good physical and mental health is critical to a student's ability to learn and believes that all students should have access to comprehensive health services. School health services shall be provided under the supervision of a licensed healthcare professional. The Board may employ or contract with healthcare professionals or partner with community health centers to provide the services under the terms of a written contract or memorandum of understanding. The Superintendent or designee shall obtain written parent/guardian consent prior to providing services to a student, except when the student is authorized to consent to the service pursuant to Family Code 6920-6929, Health and Safety Code 124260, or other applicable law. The Superintendent or designee shall maintain the confidentiality of student health records in accordance with law. BP 5141.6

Emergency Medical Assistance

Whenever an emergency threatens the safety, health, or welfare of a student at school or during school-sponsored activities, district staff will take appropriate actions in the interest of the health of the student. Parents/guardians are required to provide emergency contact information in order to facilitate communication in the event of an accident or illness.

Emergency medical assistance may include the use of the epinephrine delivery systems (Epi-Pen) or automatic external defibrillators as authorized. BP/AR 5141, 5141.21 (SB 568 (2025))

Parents/guardians may file a written objection to any medical treatment other than first aid, object to the District providing emergency medical care, or directing care to be provided by an emergency health care responder or provider, beyond basic first aid, general comfort, a prompt phone call to emergency services (911), and prompt and reasonable efforts to reach the parent/guardian by phone or other means described in the emergency contact form. A form for this purpose is available from the District. Parents/Guardians may contact the school nurse to obtain an emergency medical assistance opt-out form.

Infectious Diseases

Parents/guardians are encouraged to inform the Superintendent or designee if their child has an infectious disease so that school staff may work cooperatively with the student's parents/guardians to minimize the child's exposure to other diseases in the school setting. The Superintendent or designee shall ensure that student confidentiality rights are strictly observed in accordance with law. BP/AR 5141.22

The Superintendent or designee shall not unconditionally admit any student to an elementary or secondary school, preschool, or child care and development program for the first time, nor, after July 1, 2016, admit or advance any student to grade 7 unless the student has been fully immunized in accordance with Health and Safety Code 120335 and BP/AR 5141.31 - Immunizations or is exempted by law. If a conditionally admitted student has not received required immunizations within 10 days after his/her parent/guardian has been notified of the need to do so, the student shall be excluded until he/she provides written evidence that he/she has received the vaccines due at that time. (Education Code 48216; Health and Safety Code 120335, 120370; 17 CCR 6055) AR 5112.2

Administration of Medication

Any student who is required to take medication (prescribed or non-prescribed) during the school day may be assisted by the school nurse or other designated school personnel if the district receives a written statement from the student's doctor, surgeon or physician assistant detailing the method, amount and time schedules by which such medication is to be taken.

The parent or legal guardian of any student on a continuing medication regimen for a non-episodic, (continuous), medical condition, shall inform the school nurse or other designated school personnel of the medication being taken, the current dosage, and the name of the supervising physician. With the consent of the parent/legal guardian, the school nurse may communicate with the physician and may counsel other school personnel regarding the possible effects of the drug on the child's physical, intellectual, and social behavior, as well as possible behavioral signs and symptoms of adverse side effects, omission, or overdose. BP/AR 5141.21

Epinephrine Delivery Systems / Inhaled Asthma Medication

Parents must provide a written request in order for their children to carry and self-administer epinephrine delivery systems (nasal sprays or auto-injectors) and/or inhaled asthma medication. A physician or surgeon's statement confirming that the child is able to self-administer the medication and detailing the name of the medication, the method, amount and time schedules for administration must also accompany the request. In the case of epinephrine delivery systems, a physician assistant may also provide this written statement. The parent, foster-parent or guardian must also: (1) consent in writing to the self-administration, (2) provide a release for the school nurse or other designated school personnel allowing them to consult with the student's physician and (3) agree to release the district and school personnel from civil liability in the event of an adverse reaction to the medication. These written statements must be provided to the school at least annually or more frequently if the medication, dosage, frequency of, or reason for, the administration changes. Students may be subject to disciplinary action pursuant to Ed. Code section 48900 for using epinephrine delivery system or inhaled asthma medication in a non-prescribed manner. (Ed. Code §§49423 and 49423.1; SB 568 (2025))

Mental Health Services

NVUSD students and families can access mental health services on-campus or through the community in one of the following ways:

- Contact your to your child's school counselor, social worker or site administrator
- Visit a Wellness Center at one of the following school sites: American Canyon Middle School (ACMS), , Redwood Middle School (RMS), Silverado Middle School (SMS), Unidos Middle School (UMS), American Canyon High School (ACHS), Napa High School (NHS), or Vintage High School (VHS)
- Check out our Napa Mental Health Referral Information and Community Resource Guide This guide can also be located on our website: www.nvusd.org
- Call 2-1-1 Napa County a 24 hour confidential line to assist you with all local and available community services. Phone: 2-1-1 http://www.211bayarea.org/napa/

If you are in need of immediate crisis support, please utilize one of the following resources:

Crisis Support Services of Napa County
24/7 support during times of crisis
Crisis Stabilization Services: 2751 Napa Valley Corporate Way, Building B, Napa, CA 94558
https://www.exodusrecovery.com/crisis-stabilization-services-css-napa-valley/
Crisis Support Line: (707) 253-4711

National Suicide Prevention Lifeline
Suicide prevention counseling and referral services
Crisis line: 1 (800) 273-8255
http://www.suicidepreventionlifeline.org/

Strengths and Difficulties Questionnaire (SDQ) universal wellness screener

Research shows a strong connection between healthy behaviors and academic achievement (grades, attendance, graduation rates). NVUSD students participate in a wellness screener once per year. The universal screener provides NVUSD with overall indications of NVUSD student wellness, guiding the planning and funding for NVUSD wellness programs.

Fentanyl and Synthetic Drugs

Fentanyl is a high-potency synthetic opioid that is colorless and odorless. Pharmaceutical fentanyl is prescribed by doctors to treat severe pain, while in the hospital or for advanced stage cancer. Illicitly-manufactured fentanyl is often added to other drugs to make them cheaper, more powerful, and more addictive. Fentanyl is extremely potent; it is up to 50 times stronger than heroin and 100 times stronger than morphine and has been found mixed in many drugs, including heroin, cocaine, methamphetamine, and MDMA. It can also be found in eye drops, powders, nasal sprays, or counterfeit pills. Fentanyl mixed with any drug increases the likelihood of a fatal overdose. It is nearly impossible to tell if drugs have been laced with fentanyl because it cannot be seen, smelled, or tasted.

Marijuana Legalization and Your Teen

There has been a lot of confusion about marijuana decriminalization and legalization over the last few years, particularly since the passage of Prop. 64 in November 2016. One thing that remains clear and constant is that marijuana is not legal for healthy teenagers.* Research in adolescent brain development and addiction science shows that pre-adult marijuana use can negatively affect teenagers' brain development and significantly increase their risks of developing addiction, substance abuse disorders, and mental health concerns. Under Prop. 64, also known as the Adult Use of Marijuana Act, persons under the age of 21 are to be cited for all marijuana offenses, including possession. We are providing this public service announcement to advise that our community, including law enforcement, schools and the court, intend to uphold the law as voted for by the People of the State of California. Our goal in all cases will be prevention, health, and safety for our Napa County youth.

Proposition 64 does not detract from the Compassionate Use Act, which allows use after doctor recommendation even by minors. It's important to note, however, that such use remains illegal under federal law and that, because of the health risks unique to minors, the California Medical Association recommends it be considered only for serious medical conditions for which there are no viable conventional alternatives.

For additional information regarding teen marijuana use, please refer to:
http://learnaboutmarijuanawa.org/factsheets/adolescents.htm
https://teens.drugabuse.gov/drug-facts/marijuana

Physical Examination

The district does not require a general physical examination for every student. However, all students who participate as cheerleaders, song leaders, or athletes in interscholastic sports are required to file a current medical examination. Parents/guardians may annually file a written statement with the principal withholding consent to any physical examination of his/her child and any such student shall be exempt from any physical examination. Healthy and Safety Code 124100, 124105, BP 5141.3

Vision and Hearing Testing

School districts are required by law to provide periodic appraisal of each pupil's vision through the eighth grade and hearing screenings through the eleventh grade, unless exempted as provided above. These evaluations include tests for hearing acuity and include external observation of the child's eyes, visual performance (near and far vision), and perception; and of the ears and hearing performance. This observation is required to be done by qualified personnel authorized by the district. The Superintendent or designee shall notify all parents/guardians, except as such notice may be exempted by law for the purpose of facilitating access to vision or dental care services for homeless students. (Education Code section 49073).

Parents/guardians may waive such evaluation by presenting a certificate from a physician or physician assistant showing the results of a determination of your child's vision, including visual acuity and color vision, and hearing efficiency, BP 5141.3.

Dental Screening

The district participates in a local dental disease prevention program which may provide dental screenings of students. Contact the Instructional Support Services department at 253-3591 for information about this program. The Superintendent or designee shall notify all parents/guardians, except as such notice may be exempted by law for the purpose of facilitating access to vision or dental care services for homeless students. The Superintendent or designee shall notify all parents/guardians of the opportunity pursuant to Health and Safety Code 104830-104865 for their child to receive the topical application of fluoride, including fluoride varnish, or other decay-inhibiting agent to the teeth during the school year by the county health officer when such a program is offered. Such application of fluoride or other decay-inhibiting agent shall only be provided to a student whose parent/guardian returns the notification with an indication to the treatment. (Health and Safety Code 104830, 104850, 104855) AR 5141.6

Medical Insurance

The district does not provide medical insurance for students who are injured while participating in physical or athletic activities during school or school-related activities. However, the district does make available a group student accident insurance plan to students in which they may voluntarily participate. Information about the voluntary student insurance is distributed during the first week of every school year. All communications concerning the insurance must be directed to the insurance company by the student's parent/guardian.

Student athletes participating in interscholastic athletics are required to be covered by medical and accidental death insurance at the student's expense. BP 5143

Home/Hospital Instruction for Students with Temporary Disabilities

A student with a temporary disability which makes school attendance impossible or inadvisable is eligible to receive individual instruction in the student's home or in a hospital. This instruction applies to students incurring a physical, mental or emotional disability after which they can reasonably be expected to return to regular day classes or an alternative education program without special intervention. It does not apply to students identified as disabled and eligible for special
education services. BP/AR 6183

A student with a temporary disability who is in a hospital or other residential facility, excluding a state hospital, which is located outside of the school district in which the pupil's parent or guardian resides, shall be deemed to have complied with the residency requirements for school attendance in the school district in which the hospital is located. Once the parent has notified the district in which the hospital is located of the student's presence in the qualifying hospital, the district has five working days to notify the parent if individualized instruction shall be made available. If the determination is positive, individualized instruction shall commence within five days.

Sun Protective Clothing/Use of Sunscreen

To encourage and assist students to avoid overexposure to the sun when they are outdoors, students shall be allowed to wear sun-protective clothing, including, but not limited to, hats and UV-protective sunglasses outdoors. Students shall also be allowed to use sunscreen during the school day without a physician's note or prescription. BP 5141.7

School Sponsored Trips

All planned trips away from school grounds, including athletic trips and outdoor education programs, are subject to state and district regulations. Students must have written parental permission in order to participate in school sponsored trips and a signed medical release shall be required. A description of the trip with the form requiring signatures will be provided to the parent/guardian. The school will provide an alternative educational experience for students whose parents/guardians do not wish them to participate in a trip.

Chaperones will be assigned a prescribed group of students and will be responsible for the continuous monitoring of these students' activities. Chaperones shall not bring preschool age children or other siblings on field trips or excursions who are not in the class or school taking the trip. Teachers and chaperones are prohibited from consuming alcoholic beverages or using controlled substances at any time during the trip. No student shall be prevented from making a trip because of a lack of sufficient funds and no trip will be authorized if any student would be excluded from participation because of a lack of sufficient funds. BP/AR 6153

Transportation Safety

The Superintendent or designee shall provide written safety information to the parents/guardians of all students in grades Transitional Kindergarten through 6 grades who have not previously been transported in a district school bus or student activity bus. This information shall be provided upon registration and shall contain: (Education Code 39831.5) AR 3543

1. A list of school bus stops near each student's home
2. General rules of conduct at school bus loading zones
3. Red light crossing instructions
4. A description of the school bus danger zone
5. Instructions for safely walking to and from school bus stops

Asbestos Testing and Abatement Plan

The district's management plan for material containing asbestos in school buildings is available for inspection in the district Maintenance Office during normal business hours. BP 3514

Use of Pesticides

Parents/Guardians will be provided written notification of expected pesticide use on school sites. Lesco Prosecutor is the pesticide used by Napa Valley Unified School District, information is available at https://apps.cdpr.ca.gov/schoolipm/. Parents/guardians may request to be notified of any pesticide application at the school site, at least 72 hours prior to the application. Request forms are available at each school site (AR 3514). In the event the use of a product is required that is not on the list, you will be provided a written notification 72 hours in advance. Education Code 17612.

(Exception: Emergency circumstances that warrant an immediate response).

Food Services/Children's Nutrition Program

Thanks to the California Universal Meals Act all district students can eat one breakfast and one lunch, regardless of income, at no cost every day. NVUSD proudly offers breakfast and lunch at every school site. Effective the 2024-2025 school year, all schools are now operating under the Community Eligibility Provision (CEP). This provision eliminates the need for Free and Reduced Price Meal Applications. The district uses household income information to obtain funding, and this data is now collected exclusively through data confirmation. If you need a letter that states you would have qualified for free or reduced lunch to obtain benefits such as discounted academic testing, discounted internet access, or P-EBT benefits you can contact the Food Service by emailing nosh@nvusd.org or calling 707-253-3541.

Megan's Law Notification

Megan's Law is a law enforcement based program that requires convicted sex offenders to register their current addresses with the State of California. The California Attorney General's office maintains a website (www.meganslaw.ca.gov) with the names and addresses of registrants. Anyone who has access to the internet may view this site.

State law requires the California Department of Justice to provide information on sex offenders to local law enforcement agencies on a monthly basis. This information is provided upon request to parents. Occasionally, when they believe that the situation is warranted, local law enforcement will provide additional notification to a specific neighborhood of a registrant who has moved into the area. Neither the school nor the district is involved in such announcements. Parents interested in monitoring this information should visit the Megan's Law website at www.meganslaw.ca.gov, or contact local law enforcement.

If you are a parent of a student currently attending a school in the district and you are a registered sex offender, you will not be permitted to act as a volunteer at school or school activities. BP 1240

Emergency Campus Lockdown

Lockdown procedures are in place at each district school in order to protect the safety of students and adults. While lockdown situations are rare, they are generally implemented at the request of, or in consultation with local public safety officials. Parents ARE NOT permitted to come onto school campuses during lockdowns, even for the purpose of picking up their students, because their presence on campus could compromise the safety of others and could interfere with law enforcement operations. BP 3516

NONDISCRIMINATION & HARASSMENT POLICIES

Equity

The Board of Education believes that the diversity that exists among the district's community of students, staff, parents/guardians, and community members is integral to the district's vision, mission, and goals. Addressing the needs of the most marginalized learners requires recognition of the inherent value of diversity and acknowledgement that educational excellence requires a commitment to equity in the opportunities provided to students and the resulting outcomes. BP 0415

The Board and the Superintendent or designee shall develop and implement policies and strategies to promote equity in district programs and activities, through measures such as the following:

1. Routinely assessing student needs based on data disaggregated by race, ethnicity, and socio-economic and cultural backgrounds in order to enable equity-focused policy, planning, and resource development decisions
2. Analyzing expenditures and allocating financial and human resources in a manner that provides all

students with equitable access to district programs, support services, and opportunities for success and promotes equity and inclusion in the district. Such resources include access to high-quality administrators, teachers, and other school personnel; funding; technology, equipment, textbooks, and other instructional materials; facilities; and community resources or partnerships.

3. Enabling and encouraging students to enroll in, participate in, and complete curricular and extracurricular courses, advanced college preparation programs, and other student activities
4. Building a positive school climate that promotes student engagement, safety, and academic and other supports for students
5. Adopting curriculum and instructional materials that accurately reflect the diversity among student groups
6. Providing and/or collaborating with local agencies and community groups to ensure the availability of necessary support services for students in need
7. Promoting the employment and retention of a diverse staff that reflects the student demographics of the community
8. Providing district staff with ongoing, researched-based, professional learning and professional development on culturally responsive instructional practices
9. Conducting program evaluations that focus on equity and address the academic outcomes and performance of all students on all indicators

Nondiscrimination in District Programs

The Board of Education desires to provide a safe school environment that allows all students equal access and opportunities in the district's academic, extracurricular, and other educational support programs, services, and activities. The Board prohibits, at any district school or school activity, unlawful discrimination, including discriminatory harassment, intimidation, and bullying, targeted at any student by anyone, based on the student's actual or perceived race, color, ancestry, nationality, national origin, immigration status, ethnic group identification, ethnicity, age, religion, marital status, pregnancy, parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or genetic information, or association with a person or group with one or more of these actual or perceived characteristics. Complaints regarding discrimination in education programs and activities shall be filed in accordance with the district's Uniform Complaint Procedures. BP/AR 5145.3, BP 0410, BP/AR 1312.3

For questions or complaints, contact our District Equity Officer and District Compliance Officer and Title IX Coordinator for Employee Affairs: Dana Page, Assistant Superintendent Human Resources, 2425 Jefferson St., Napa CA 94558, 707- 253-3571, dpage@nvusd.org, HR@nvusd.org; and/or District Compliance Officer and Title IX Coordinator for Student Affairs: District Section 504/ADA Coordinator: Rupi Bhatti, Director of Student Services, 2425 Jefferson St., Napa CA 94558, rupi_bhatti@nvusd.org, studentservices@nvusd.org, 707-253-3815.

Harassment/Bullying

The Governing Board is committed to maintaining a safe school environment that is free from bullying, hazing, harassment and discrimination. The Board prohibits, at any district school or activity, unlawful discrimination, harassment, intimidation, hazing and bullying of any student based on the actual or perceived characteristics specified above. The Board also prohibits any form of retaliation against any student who files a complaint or report of discrimination, harassment, intimidation, hazing or bullying. Students or employees who engage in discrimination, harassment, intimidation, hazing, bullying or retaliation will be subject to disciplinary action. Students should report any harassment, intimidation, hazing or bullying to the school principal or other staff member and may file a complaint under the district's Uniform Complaint Procedures. BP 5145.3, BP 5131.2, BP/AR 1312.3

Sexual Harassment

Federal and state law prohibit sexual harassment as a form of sex discrimination. The Board prohibits sexual harassment of students by other students, employees or other persons, at school or at school-sponsored or school-related activities. The Board also prohibits retaliatory behavior or action against any person who files a complaint, testifies or otherwise participates in district complaint processes. Sexual harassment will subject the harasser to disciplinary action. Students who feel aggrieved because of conduct that may constitute sexual harassment should use the complaint procedures provided by district regulation. BP/AR 5145.7, BP/AR 4119.11

Nondiscrimination and Equivalent Opportunities in the Athletic Programs Gender equity and nondiscrimination in district and interscholastic athletic programs and activities are governed by both federal and state laws. The district's athletic program shall be free from discrimination and discriminatory practices in accordance with state and federal law. The Superintendent or designee shall ensure that equivalent athletic opportunities are provided for males and females. Any complaint regarding the district's athletic program should be filed in accordance with the district's Uniform Complaint Procedures. BP/AR 6145.2, BP/AR 1312.3

Title IX of U.S. Education Amendments of 1972

The District does not discriminate on the basis of sex and prohibits sex discrimination in any education program or activity that it operates, as required by Title IX and its regulations and California state law (Education Code section 220). The District is committed to providing equal opportunity for all individuals in education. District programs, activities and practices shall be free from unlawful discrimination, harassment, intimidation, and bullying based on the student's sex, sexual orientation, gender, gender identity or gender expression; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics. Any complaint regarding sex discrimination in education programs and activities must be filed in accordance with the district's Uniform Complaint Procedures. For questions or complaints, contact our District Equity Officer and District Compliance Officer and Title IX Coordinator for Employee Affairs: Dana Page, Assistant Superintendent Human Resources, 2425 Jefferson St., Napa CA 94558, 707-253-3571, dpage@nvusd.org, HR@nvusd.org; and/or District Compliance Officer and Title IX Coordinator for Student Affairs: District Section 504/ADA Coordinator: Rupi Bhatti, Director of Student Services, 2425 Jefferson St., Napa CA 94558, Rupi_Bhatti@nvusd.org, studentservices@nvusd.org, 707-253-3815 or the Office of Civil Rights.

Nondiscrimination Statement for Nutritional Program Compliance

Napa Valley Unified School District receives Federal funding to support student nutrition. As part of its instructions to all recipients of federal funds for child nutrition programs, the U.S. Department of Agriculture (USDA) requires that all Districts communicate to the public regarding program availability and also contain information about that recipient's status as an equal opportunity provider and the address of the agency with responsibility to handle complaints made against the recipient.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA. Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: https://www.ascr.usda.gov/filing-program-discrimination-complaint-usda-customer, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov Napa Valley Unified School District is an equal opportunity provider.

STUDENT PRIVACY AND RECORDS

Student and Family Privacy Rights

The Governing Board believes that personal information concerning district students and their families should be kept private in accordance with law. The Board has adopted a policy and regulation defining protected personal information and ensuring that a student's parent/guardian shall provide prior written consent before the student participates in a survey requesting information about beliefs and practices, administration of student health examinations, collecting of personal information for marketing or selling and providing parent/guardian access to surveys and instructional materials. BP/AR 5022

However, the district may administer to students in grades 7-12, anonymous, voluntary, and confidential research and evaluation tools to measure student health risks and behaviors, including tests and surveys about the student's attitudes or practices related to sex as long as parents/guardians are provided written notice and given an opportunity to request that their child not participate. The district will notify parents/guardians of the specific or approximate dates during the school year when any survey requesting personal information or physical exams or screenings is scheduled.

Student Records

Student records are any items of information gathered within or outside the district that are directly related to an identifiable student and maintained by the district, required to be maintained by an employee in the performance of his/her duties, or maintained by a party acting for the district. A party acting for the district is considered to be a school official when they perform an institutional service or function for which the district would otherwise use employees, are under the direct control of the district with respect to the use and maintenance of student records, and are subject to federal and state laws and regulations governing the use and redisclosure of personally identifiable information from student records. A "cumulative records" file is maintained for each student enrolled in this district. This file contains student identification data, academic work completed, grades and test scores, attendance data, health record, teacher and counselor comments, and behavior records. These files are located in the student's school and on the district's electronic student information system.

District policies and regulations are consistent with the federal Family Educational Rights and Privacy Act (FERPA) and state law. These policies ensure parent/guardian rights to review, inspect and copy student records and protect the student and his/her family from invasion of privacy. Confidential student records may only be disclosed upon written consent of the parent/guardian, under judicial order or to specified persons or agencies for legitimate educational reasons as specified by law. BP/AR 5125

Parents may file complaints with the U.S. Department of Education concerning an alleged failure by the district to comply with the federal "Family Educational Rights and Privacy Act." The name and address of the office that administers FERPA are: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, DC 20202-4605.

Release of Student Directory Information

FERPA and state law allow the district to disclose designated "directory information" without written consent, unless you have requested the district not disclose your student's directory information. BP 5125.1 The district has designated the following information as directory information:

1. Name
2. Address
3. Phone number
4. Email address
5. Date of birth
6. Major Field of Study
7. Participation in officially recognized activities and sports
8. Weight and height of athletic team members
9. Dates of attendance
10. Diploma, certificates and awards received
11. Previous schools attended

The primary purpose of directory information is to allow the district to include this type of information in school and/or district publications. Examples include a playbill showing your child's role in a drama production, the annual yearbook, honor roll, other recognition lists, graduation programs and sports activity sheets (showing weight/height of team members).

Directory information may also be disclosed to outside organizations without a parent/guardian's prior written consent. Outside organizations include, but are not limited to, nonprofit organizations, media or local law enforcement. In addition, federal law requires districts receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters directory information (names, addresses and phone listings) unless parents/guardians have advised the district that they do not want their child's information disclosed to military recruiters without their prior written consent.

You must notify the district no later than four weeks from the start of school, or your child's enrollment into a NVUSD school, if you do not want the district to disclose directory information from your child's education records without your prior written consent. Parents/guardians will use the Aeries parent portal to complete the Data Confirmation process for authorization.

Response to Immigration Enforcement

Unless authorized by the Family Educational Rights and Privacy Act pursuant to 20 USC 1232g, student information shall not be disclosed to immigration law enforcement authorities without parental consent, a court order, or judicial subpoena. The Superintendent or designee shall annually notify parents/guardians that the district will not release student information to third parties for immigration enforcement purposes, unless the parent/guardian consents or as required to do so by a court order or judicial subpoena. Resources and data collected by the district shall not be used, directly or by others, to compile a list, registry, or database of individuals based on national origin, immigration status, religion, or other category of individual characteristics protected against unlawful discrimination. BP/AR 5145.13

Homeless Students / Release of Directory Information

Written consent of the parent or that of the student, if accorded parental rights, must be obtained before directory information pertaining to a homeless student may be released. Release of directory information of a homeless child or youth is prohibited unless a parent or eligible student (18 years of age or older) has given written consent that such information may be released, except as permitted by law for the purpose of facilitating access to vision or dental care services. (Education Code section 49073)

News Media, Social Media and Websites

The news media (newspaper, radio, television) may visit schools in the district but will not photograph, interview, and/or video our students for print, broadcast, or electronic stories without parental permission. Provided that parents or guardians have consented, their child may be photographed, interviewed, or be the subject of news stories or their student's work, photograph, voice, or name may be published by the news media. Parents/guardians will use the Aeries parent portal to complete the Data Confirmation process for authorization. However, if a photograph or video shows the backs of student(s), obscures or blurs the face(s) of students, or otherwise prevents the identity(ies) of the student(s) from becoming known and/or the student(s) are ancillary to the subject of the news story, consent will not be required.

The Napa Valley Unified School District and its schools publish pictures and/or videos of students involved in various school activities through a variety of means including, but not limited to, school and district newsletters, social media, the yearbook, and websites. Parents and guardians have the right to request their child not be photographed, videoed, or be the subject of district or school stories. Parents/guardians will use the Aeries parent portal to complete the Data Confirmation process for authorization.

Consent to Release Student Information for Technology-Based Instructional Services

The district provides a variety of communication and information technologies to students through computer/ network/ Internet access. These technologies include use of computer software applications and web-based services operated by third parties such as Google Apps for Education, Evernote, Dropbox and similar educational programs. The federal Children's Online Privacy Protection Act (COPPA) requires your consent for the district to share student personal information with these companies. Parents/guardians will use the Aeries parent portal to

complete the Data Confirmation process for authorization of Technology Use. The Student's Technology Use Agreement allows you to provide your consent. The District further protects the privacy of student records through contractual agreements with such third party providers.

Research

The Board of Education recognizes the value of academic research to improve educational programs and practices. Researchers shall respect the privacy rights of students, including their right to refrain from participation in research projects in accordance with law, Board policy and administrative regulation. The Superintendent or designee may authorize research projects within the district by outside groups or persons when such research is aligned with district goals and objectives and is likely to benefit the district without disrupting the school program. The Superintendent or designee shall ensure that parents/guardians receive prior notification of any surveys or evaluations that collect personal student information and that consent is obtained in accordance with law. BP 6162.8

Right to Challenge Student Records

The custodial parent/guardian of any student may challenge the content of his/her child's student records by submitting a written request to the Superintendent or designee. The parent/guardian may request to correct or remove any information from his/her child's records which he/she alleges to be inaccurate, outside of the observer's area of competence, is not based on the personal observation, is an unsubstantiated personal conclusion or inference, is misleading, or is in violation of the privacy or other rights of the student. District regulations provide a process for challenging student records. AR 5125.3

Transfer of Records

When a pupil transfers to another school district or to a private school, a copy of the pupil's record shall be transferred upon request from the other district or private school. AR 5125

Withholding Grades, Diploma or Transcripts

Willful misconduct that results in school district property being cut, defaced or otherwise damaged will result in grades, diplomas and/or transcripts being withheld until restitution is made. For 2018, the inflation-adjusted liability limit of parents/guardians shall not exceed $19,600. AR 5125.2

Medi-Cal Administrative Activities (MAA Billing)

The district, in cooperation with the California Departments of Health Services and Education, participates in a program that allows the district to be reimbursed with federal Medicaid dollars for specified health services, known as MAA billing. The cost of services such as hearing and vision screenings and health assessments provided to eligible students at school can be reimbursed to the district. Eligible student records may be forwarded to the district's billing agency in a confidential manner consistent with district policy and regulations. The MAA billing vendor holds a contract with the district that contains a specific confidentiality clause to ensure information is not disclosed inappropriately and ensures HIPAA compliance (Federal Health Insurance Portability & Accountability Act). This program does not change currently provided school health services. Students will not be denied services they require to attend school, and parents will never be billed for services by the school district. BP/AR 5125

Eighteen (18) Year Old Students

When a student has attained the age of 18 years or is attending an institution of postsecondary education, the permission or consent required of, and the rights accorded to, the parents /guardians of the student are transferred to the student. Although an 18-year-old student may make his/her own educational decisions, including signing his/her own absence notes and picking his/her own classes, his/her parents/guardians have the right to access their child's student records if he/she is a dependent as defined by Internal Revenue Code Section 152. BP/AR 5125

Use of Drug Dogs on School Property

In order to keep our students safe and schools free of drugs, administration may conduct searches of individual students and their property when there is a reasonable suspicion that the search will uncover evidence that the student is violating the law and/or school rules. The Governing Board recognizes that incidents may occur which jeopardize the health, safety and welfare of students and staff and which necessitate the search and seizure of students, their property or their lockers by school officials.

We also would like to inform you that our Governing School Board authorizes the use of specially trained non-aggressive dogs to sniff out and alert staff to the presence of substances prohibited by law or district policy. The dogs may sniff the air around lockers, desks, bags, items or vehicles on district property or at district-sponsored events as long as they are not allowed to sniff any person. Items shall not be sniffed if a person is close by. Dogs shall not be used in rooms occupied by persons except for demonstration purposes, with the handler present. The above inspections shall be unannounced and may be made with the approval of the Superintendent or designee. Only the dog's official handler will determine what constitutes an alert by the dog. If the dog alerts on a particular item or place, the student having the use of that place or responsibility for it shall be called to witness the search. If a dog alerts on a locked vehicle, the student who brought it onto district property shall be asked to unlock it for inspection. BP 5145.12

STUDENT CONDUCT AND DISCIPLINE

Positive School Climate

The district Governing Board believes that all students have the right to be educated in a positive learning environment free from disruption. The Board believes this will be achieved through the adoption and implementation of a consistent district and school-wide Positive Behavior Interventions and Supports (PBIS) program and plan in every school in the district. BP/AR 5131, 5137.

The core principles of the district's school-wide PBIS program include: developing and teaching positive school rules, implementing a social-emotional skills development and enhancement program, positively reinforcing appropriate student behavior, using effective classroom management, providing early intervention for misconduct, and the appropriate use of logical and meaningful consequences.

District and School Site Discipline Rules; Required Parental Attendance

The district will continue to enforce Board policies and regulations related to student conduct. The methods of enforcement have been developed to work in concert with the Positive Behavior Interventions and Supports (PBIS) program. BP/AR 5137

The Board desires to reduce the need for discipline through implementation of the PBIS program. However, violation of rules and regulations related to school conduct may still require the suspension or expulsion of a student from regular classroom instruction. The district's policies and regulations clearly identify district behavior standards and the causes for disciplinary action of suspension or expulsion. BP/AR 5144, 5144.1, 5144.2 and 5144.3.

Each school principal annually informs students and parents/guardians of these rules and procedures. All district policies and regulations dealing with student discipline, suspension and expulsion are available at your school site or the district Education Center. In addition, every district school has established rules that were developed with the involvement of parents and school staff. These rules are sent home at the beginning of each school year and at the time of new enrollment, and are available at your school site. Whenever a student is suspended from a class because he/she committed an obscene act, engaged in habitual profanity or vulgarity, disrupted school activities or otherwise willfully defied valid staff authority, the teacher of the class may require the parent/guardian to attend a portion of a school day in that class and to meet with the principal. BP/ AR 5144.1

Student Conduct/Bullying/Hazing

The Governing Board also believes that it is important for students to understand they have a choice to make regarding their actions and that appropriate conduct benefits both themselves and others. Students are encouraged to freely express their individuality as long as this expression does not infringe upon the rights of others or interfere with the instructional program. Behavior is considered appropriate when students are diligent in study, neat and clean, careful with school property, respectful towards their teachers, and courteous to other students, staff and volunteers. Students are expected to exhibit appropriate conduct while on school grounds, going to and from school, while at school activities, and while on district transportation. BP/AR 5131

Examples of prohibited conduct include, but is not limited to, harassment, hazing, bullying or cyberbullying of students or staff, conduct that endangers others, causes bodily injury to, or commit hate violence against any student or staff, or damage or theft of the property of others and the use of profane, vulgar or abusive language. BP/AR 5131, BP 5131.2

Students shall also receive regular instruction in district and school rules and regulations related to behavioral expectations and conduct. Students who violate these rules and regulations may be subject to discipline including, but not limited to, suspension, expulsion or transfer to alternative programs. BP/AR 5131, 5131.2, 5144

Teacher Responsibilities for Student Conduct
Every teacher shall hold students accountable for their conduct during school hours, during off-premises school sponsored activities, on the way to and from school, and on the playground. BP/AR 5131

Professional Standards
Teacher and student conduct will both be held accountable. The Board of Education expects district employees to maintain the highest ethical standards, behave professionally, follow district policies and regulations, abide by state and federal laws, and exercise good judgment when interacting with students and other members of the school community. Employees shall engage in conduct that enhances the integrity of the district, advances the goals of the district's educational programs, and contributes to a positive school climate. BP 4119.21, 4219.21, 4319.21

Dress Code
The district and school sites are authorized to adopt a reasonable dress code or a schoolwide uniform consistent with state and federal law and Board policy. Specific school site dress codes are available at each site from the principal. BP/AR 5132, 5132.1

Open Campuses
The Governing Board has established an optional "open campus" for students enrolled in grades 10 through 12. By allowing students with written parent/guardian permission to leave campus during the lunch period, the Board entrusts them with an opportunity to learn responsibility and demonstrate good citizenship. Students shall not leave the school grounds at any other time during the school day without written authorization of their parents/guardians and permission of school authorities. Students who leave school without such authorization shall be classified as truant and subject to disciplinary action.

The district, Board members, and district employees shall not be liable for the conduct and safety of students who leave school grounds during the lunch period. BP 5112.5

School Sponsored Trip/Activities Conduct
All school and district rules for student conduct will be enforced on field trips and school sponsored activities. Students may be disciplined, including suspension and possible expulsion for violations of such rules. Seniors failing to follow rules may be excluded from graduation activities, including crossing the stage. BP/AR 6153

Students may not drive other students to, from or on school sponsored trips or activities except, with parent permission, a student may drive another student who has been registered as his/her date to the Prom/Boat Dance/Turnabout Dance. Students may not drive any other students. Parents may always transport their own students.

Student Use of Technology/Internet
Before using district on-line services, the student and parent/guardian shall sign the district's Acceptable Use Policy indicating that he or she understands and agrees to abide by specific user obligations and responsibilities. BP/AR 6163.4 Students are encouraged to use District-issued laptops on campus for educational purposes. Use of these electronic devices are subject to school rules and their use shall not cause disruption of the classroom or school environment. BP 5131. Cyberbullying or sexual harassment through texts or images posted on the Internet, social networking sites or other digital technologies is prohibited and such conduct may be subject to discipline, including but not limited to suspension, expulsion or transfer to alternative programs. Students may also be subject to discipline for any off-campus conduct, including cyberbullying, which poses a threat or danger to the safety of students, staff, or district property or substantially disrupts school activities. BP 5131, 5131.2, 5144, AR 5144.1, 5144.2, 5144.3.

The district has implemented software that monitors students' online activity on district accounts and on district-owned devices for instances of self-harm, violence, bullying, and explicit content. In the event of an emergency the District may disclose a student's information to appropriate parties, including law enforcement, if

necessary to protect the health or safety of the student or other individuals. The student safety software is not guaranteed to identify all threats to the health and safety of a student or other individuals and is not intended to replace appropriate supervision of a student. The District does not assume any additional obligations or liability by using the student safety software. Parents or guardians may examine the information gathered from their child's online activity and district-owned devices by contacting the Superintendent or designee. The custodial parent/guardian of any student may challenge information gathered from their child's online activity by submitting a written request to the Superintendent or designee. The parent/guardian may request to correct or remove any information collected from his/her child's online activity which he/she alleges to be inaccurate, outside of the observer's area of competence, is not based on the personal observation, is an unsubstantiated personal conclusion or inference, is misleading, or is in violation of the privacy or other rights of the student. District regulations provide a process for challenging student records. AR 5125.3

NVUSD is implementing Assembly Bill 3216, the Phone Free Schools Act. NVUSD has refined board policy 5131.8 language, strengthened implementation, and clarified expectations via an administrative regulation 5131.8, which includes exceptions for emergencies, teacher/administrator permission (with limitations), health/well-being needs, and IEP/504 Plan accommodations.) As a result, board policy and administrative regulation ensures district-wide consistency, enhances safety, and supports student learning in alignment with its graduate portrait. The revised policy requires TK-8 students to keep devices off and stored in backpacks all day. High school students will turn in devices at the beginning of each class period and receive them back at the end. This information is also disclosed in the district Acceptable Use of Technology Policy.

(Insert BP and AR 5131.8 link here when ready)

PARENT AND COMMUNITY INVOLVEMENT

Parent Involvement

The district recognizes that parents/guardians are their children's first and most influential teachers and that sustained parent involvement in the education of their children contributes greatly to student achievement and a positive school environment. Schools and parents must work together as knowledgeable partners. To that end, the district and all schools have identified their responsibilities in establishing a comprehensive program of parent involvement at all grade levels and welcomes and encourages parent involvement in a variety of ways. BP/AR 6020

Volunteers

Parent and community involvement in district schools is welcome and encouraged to promote understanding, enhance the cooperative alliance between parent and school, and to provide additional resources to the educational program. The district requires tuberculosis testing and fingerprinting of volunteers and may request criminal records checks as authorized by law. Volunteers shall act in accordance with district policies and regulations. BP/AR 1240

To ensure that assistance volunteered will benefit rather than disrupt the academic program, the following process should be used in the selection of volunteers:

1. Parents and other community members who would like to volunteer in classrooms should contact the classroom teacher to offer assistance.
2. Parents and other community members who would like to volunteer in schools but not in classrooms should contact the school principal to offer such assistance.
3. Teachers will, with the approval of the principal or designee, schedule volunteers to enhance the academic program.
4. Volunteers who are regularly scheduled as classroom or school assistants shall follow school policies for registering in the office, maintaining confidentiality and following school rules.
5. Volunteers will not bring other visitors with them into the classroom unless the visit has been arranged with the principal or designee to contribute to the educational program.
6. Preschool aged children or others not enrolled in the class shall not accompany volunteers unless the visitation has been arranged at the request of the teacher to contribute to a specific classroom activity.

Visitors

All visitors, including regular volunteers, must sign in and receive clearance through the Centigex Visitor Kiosk with the school office before entering the campus. All visitors will be provided a visitor badge upon entering the school campus. The principal, designee or school security officer may ask an individual to leave if he/she has a reasonable basis for concluding that the person's presence would interfere or is interfering with the peaceful conduct of school activities, or would disrupt or is disrupting the school, its students or its employees. BP 1250, BP/AR 3515.2

Board of Education Meetings

Please visit our website for more information on Board of Education meeting dates, agendas and how to view the meetings at nvusd.org/board.

COMPLAINT PROCEDURES

Complaint Procedures

The Governing Board believes that the quality of the educational program can improve when the district listens to concerns, considers differences of opinion, and resolves disagreements through an established objective process. The Board encourages concerned citizens to resolve problems early and informally whenever possible. If a problem remains unresolved, a formal complaint may be submitted in accordance with appropriate district procedures. Complaints will be investigated and every attempt will be made to resolve the issue at the school level. If the complaint cannot be resolved, appeals may be made to a district level administrator, Superintendent and the Governing Board. BP 1312 Procedures for complaints concerning district employees are specified in district regulation AR 1312.1. Procedures for complaints concerning instructional materials are provided in district regulation AR 1312.2

Uniform Complaint Procedures

The Napa Valley Unified School District has primary responsibility to ensure compliance with state and federal laws and regulations governing educational programs. The District's Uniform Complaint Procedures are used to investigate and seek to resolve any complaints alleging:

1. Unlawful discrimination, harassment, intimidation, or bullying, and retaliation based on actual or perceived characteristics of race or ethnicity, color, ancestry, nationality, national origin, citizenship, immigration status, ethnic group identification, age, religion (including agnosticism, atheism, and all aspects of religious belief and observance), actual or potential parental, family, or marital status, pregnancy (including childbirth, false pregnancy, termination of pregnancy, or recovery therefrom) physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or genetic information, or any other characteristic identified in Education Code 200 or 220, Penal Code 422.55, or Government Code 11135, or based on association with a person or group with one or more of these actual or perceived characteristics.
2. Failure to comply with state or federal laws. The District utilizes the Uniform Complaint Procedure to resolve complaints regarding
    1) adult basic education programs,
    2) after school education and safety programs,
    3) bilingual education programs,
    4) consolidated categorical aid programs (e.g., Title I),
    5) Every Student Succeeds Act (formerly No Child Left Behind),
    6) migrant child education programs,
    7) Career Technical and Technical Education and Technical Training programs,
    8) compensatory education programs
    9) economic impact aid programs
    10) vocational education,
    11) child care and development programs,
    12) pregnant and parenting students, including parental leave
    13) regional occupational centers and programs
    14) school safety plans
    15) School Plans for Student Achievement (SPSAs) and Schoolsite Councils (SSCs)
    16) tobacco-use prevention education programs
    17) state preschool programs
    18) child nutrition programs that are administered by the district

In addition, the District's Uniform Complaint Procedures are used to investigate and seek to resolve complaints alleging:

1. Failure to comply with the prohibition against requiring unlawful student fees, deposits, or other charges for participation in educational activities. A pupil enrolled in a public school shall not be required to pay a pupil fee for participation in an educational activity. Pupil fees complaints may be filed anonymously if the complainant provides evidence or information leading to evidence to support the complaint. Pupil fee complaints shall be filed no later than one year from the date the alleged violation occurred.
2. Noncompliance with the requirement to provide reasonable accommodation to a lactating student

on school campus to express breast milk, breastfeed an infant child, or address other breastfeeding-related needs of the student.

3. Noncompliance with legal requirements related to the implementation of the local control funding formula (LCFF) and local control and accountability plan. (LCAP), which complaints may be filed anonymously, if the complainant provides evidence or information leading to evidence to support the complaint.
4. Noncompliance with any legal requirement applicable to a foster youth student regarding placement decisions, the responsibilities of the district's educational liaison to the student, the award of credit for coursework satisfactorily completed in another school or district, school transfer, or the grant of an exemption from Board-imposed graduation requirements.
5. Noncompliance with any requirement applicable to a homeless student regarding the award of credit for coursework satisfactorily completed in another school or district or the grant of an exemption from Board imposed graduation requirements.
6. Noncompliance with any requirement applicable to a former juvenile court school student regarding the award of credit for coursework satisfactorily completed while attending the juvenile court school or the grant of an exemption from Board-imposed graduation requirements.
7. Noncompliance with any requirement applicable to a current juvenile court school student regarding continuing education options and the deferral of the granting of a diploma until his/her release from the juvenile detention facility.
8. Noncompliance with any requirement applicable to a student living in the household of a parent who is an active duty member of the military regarding the award of credit for coursework satisfactorily completed in another school or district or the grant of an exemption from Board-imposed graduation requirements.
9. Noncompliance with the requirements of Education Code sections 51228.1 and 51228.2 that prohibit the assignment of a student to a course without educational content for more than one week in any semester or to a course the student has previously satisfactorily completed, without meeting specified conditions.
10. Noncompliance with the physical education instructional minutes requirement for students in elementary school.
11. Noncompliance with school safety planning requirements may be filed with the California Department of Education under the District's Uniform Complaint Procedures. (Ed. Code § 32289)
12. Deficiencies related to preschool health and safety issues for California state preschool programs. (Ed. Code § 8235.5.)
13. Noncompliance with the requirements of Education Code sections 220 and 244 that prohibit the District, Board of Education, or County Board of Education from adopting or approving the use of any textbook, instructional material, supplemental instructional material, professional development materials, or curriculum for classroom instruction that would subject a student to unlawful discrimination. Complaints may be filed using the District's Uniform Complaint Procedures, and a complaint concerning discriminatory instructional materials and curricula may be filed by a member of the public or anonymously. Such a complaint may also be filed directly with the State Superintendent of Public Instruction. (Ed. Code §§ 220 and 244; SB 153 (2024) (AB 715 (2025))

Complaints will be investigated and resolved within 60 days of the District's receipt of the complaint. Complaints alleging discrimination must be filed within six (6) months from alleged occurrence or when knowledge was first obtained. The Governing Board has designated the following individual as the compliance officer(s) to receive and investigate complaints and to ensure district compliance with law:

Napa Valley Unified School District Equity Officer
District Compliance Officer and Title IX Coordinator for Employee Affairs
Assistant Superintendent Human Resources
Napa Valley Unified School District
2425 Jefferson St., Napa CA 94558

HR@nvusd.org
Phone: 707-253-3571 Fax: 707-253-3953

District Compliance Officer and Title IX Coordinator for Student Affairs
District Section 504/ADA Coordinator
Director of Student Services
Napa Valley Unified School District
2425 Jefferson St., Napa CA 94558
studentservices@nvusd.org
Phone: 707-253-3815 Fax: 707-253-3947

If dissatisfied with the district's resolution of a complaint, the complainant has the right to appeal to the California Department of Education within 15 days after the district's decision is issued.

A complainant may pursue available civil law remedies outside of the district's complaint procedures. Complainants may seek assistance from mediation centers or public/private interest attorneys. Civil law remedies that may be imposed by a court include, but are not limited to, injunctions and restraining orders. For discrimination complaints, however, a complainant must wait until 60 days have elapsed from the filing of an appeal with the California Department of Education before pursuing civil law remedies. The moratorium does not apply to injunctive relief and is applicable only if the district has appropriately, and in a timely manner, apprised the complainant of his/her right to file a complaint in accordance with state regulations.

The district's Uniform Complaint Procedures are specified in Board policy and regulations BP/AR 1312.3 and are available free of charge in the district Office of Human Resources, at each school site and on the district website at www.nvusd.org.

Williams Complaint Procedures
State law requires notices be posted in each classroom in the district and complaint forms be available at each school regarding whether 1) there are sufficient textbooks and instructional materials available, 2) school facilities are clean, safe, and maintained in good repair, 3) or teacher vacancies exist or teachers are misassigned at the school. A complaint may also be filed directly with the State Superintendent of Public Instruction (AB 1078 [2024]). A complaint about any of these issues is called a "Williams" complaint after the name of a statewide lawsuit alleging inadequacies in schools. Parents/Guardians should contact their student's school principal if the notice is not posted or to obtain a complaint form to file a formal Williams complaint. AR 1312.4

MEMORANDA and RESOLUTIONS

This section offers current memoranda, resolutions, and exhibits yet is not exhaustive. We invite you to visit nvusd.org for additional information.

NAPA VALLEY UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 25-18

REAFFIRMING SUPPORT FOR EQUAL ACCESS TO EDUCATION FOR ALL CHILDREN AND FAMILIES REGARDLESS OF IMMIGRATION STATUS

WHEREAS: At a meeting held on April 6, 2017, the Napa Valley Unified School District's Board of Education approved a Proclamation declaring the District's aspiration "to be a model for inclusion and equity for all populations, including immigrants, refugees, and other newcomers"; and

WHEREAS: Citing the Migration Policy Institute, the California Attorney General's 2024 Guidance and Model Policies to assist California's K-12 schools in Responding to Immigration Enforcement ("AG Guide") estimated that"133,000 undocumented children between the ages of 3 and 17 years are enrolled in California public schools, and 750,000 K-12 students in California have an undocumented parent" (see https://oag.ca.gov/sites/all/files/agweb/pdfs/bcj/school guidance-model-k12.pdf); and

WHEREAS: The City of Napa, just like many major cities in the United States, is the home and workplace of many immigrant communities, including persons with both documented and undocumented immigration status; and

WHEREAS: For more than 40 years, the United States Supreme Court's 1982 decision in *Plyler v. Doe* has guaranteed the right of all students to attend school regardless of their immigration status, citing that children have little control over their immigration status, the life-long harm exclusion from school would inflict on the child and society itself, and constitutional equal protection rights; and

WHEREAS: The Board of Education embraces the diversity of our students and families and the rich language and cultural assets they bring to our District and strongly supports and encourages the participation of all parents and families in our schools; and

WHEREAS: The California legislature passed Assembly Bill 699 in 2017 to provide critical protections for immigrant students including: prohibiting the collection of information regarding immigration status; requiring the adoption of model policies to prevent immigration enforcement on school grounds; and prohibiting discrimination based on immigration status; and

WHEREAS: California law affords all persons equal rights and opportunities at educational institutions, regardless of their nationality, immigration status, race or ethnicity, religion, ancestry, disability, age, gender, sexual orientation, gender identity, h·ansgender status, marital status, pregnancy status, or veteran status (Ed Code 200); and

WHEREAS: California law prohibits schools that receive state financial assistance from discriminating on the basis of immigration status in any program or activity, including, but not limited to, free and reduced breakfast and lunch, transportation, extracurricular activities, athletics, awards, institutional scholarships, and educational instruction (Ed Code 220); and

WHEREAS: California law prohibits law enforcement agencies from performing the functions of an immigration officer, including prohibiting them from inquiring about individuals' immigration status, and the California Attorney General has made clear that these prohibitions apply to school resource officers (Government Code 7284.6; AG Guide, page 25);

WHEREAS: The Family Educational Rights and Privacy Act (FERPA) and Administrative Regulation 5145.13 prohibit disclosure of personally identifiable student information to immigration enforcement authorities without the consent of a parent or guardian, a court order, or judicial subpoena; and

WHEREAS: California law and Board Policy 5145.13 prohibit schools from collecting or maintaining documents that may be related to immigration status including, but not limited to, passports, visas, and social security numbers, as they are not needed by school districts and place student privacy at an unnecessary risk (Ed Code 234.7); and

WHEREAS: Board Policy and Administrative Regulation 5145.13, in alignment with the model policy developed by the California Attorney General, prohibits school administrators from granting immigration enforcement officials immediate access to a school campus, or providing assistance with immigration enforcement, absent exigent circumstances or presentation of a federal judicial warrant; and

WHEREAS: California law and Board Policies 5131.2, 5145.9, and 5137, guarantee all students the right to attend school free of bullying, fear, intimidation, and discrimination (Ed Code 234.1); and

WHEREAS: The Board of Education recognizes that, in order for students to have the capacity for learning and academic achievement, students and families must feel safe attending, sharing information, participating in activities, and traveling to and from school; and

WHEREAS: The Board of Education is concerned about the safety and security of our region's immigrant youth and families; and

WHEREAS: Reports of potential raids by the U.S. Immigration and Customs Enforcement Office (ICE) have further caused immigrant communities to fear sending and/or accompanying their children to schools and leaving their homes, even for needed medical services; and

WHEREAS: A positive school climate is one in which students and families feel welcome, supported, and connected; and studies show that healthy school climates contribute to academic achievement and other positive outcomes for students and that it is critical to student success that schools take steps to protect the integrity of their learning environments for all children; and

WHEREAS: School attendance should be encouraged, and sensitive locations, such as schools, should be safe sanctuaries for families; and

WHEREAS: The current policy from the Director of Homeland Security requires that ICE officers and agents exercise sound judgment when enforcing federal law and discourages enforcement actions at schools and other sensitive locations without prior approval by specified individuals unless special circumstances exist such as:

- The enforcement action involves a national security or terrorism matter;
- There is an imminent risk of death, violence, or physical harm to any person or property;
- The enforcement action involves the immediate arrest or pursuit of a dangerous felon, terrorist suspect, or any other individual(s) that present an imminent danger to public safety; or
- There is an imminent risk of destruction of evidence material to an ongoing criminal case; and

WHEREAS: With great risks of changes to approaches to immigration policies and enforcement at the federal level, it is more important than ever for California school districts to work to protect students and ensure that, regardless of their immigration status, they may continue to take advantage of the education to which they are entitled, free from intimidation or risk of a loss of access to resources and programs that other students enjoy; and

WHEREAS: The Napa Valley Unified School District is committed to providing a safe, secure, and positive climate for learning in which all students and their families feel welcome.

NOW THEREFORE, BE IT RESOLVED, that the Napa Valley Unified School District (NVUSD) reaffirms its commitment to ensure equal access to education for all students, regardless of immigration status, and to promote inclusiveness, kindness, and respect for all students, families, and staff; and

BE IT FURTHER RESOLVED, that all NVUSD schools and programs are considered a safe haven for students and their families to the fullest extent allowed by law and in accordance with Board Policies and Administrative Regulations; and

BE IT FURTHER RESOLVED, that NVUSD schools and programs provide multi-language resources for its students, staff, and their families in partnership with cities and the county on legal assistance, immigrant rights, educational resources, mental and physical healthcare, and public safety; and

BE IT FURTHER RESOLVED, that NVUSD will facilitate work with labor partners, community-based organizations, and immigration advocates to provide training and support for students, staff and their families on immigrant rights, understanding various legal statuses, and the overall health and well-being of those affected by changes in immigration policies; and

BE IT FURTHER RESOLVED, that NVUSD will strongly oppose any effort to create federal laws, policies, or practices that require school districts to cooperate with immigration enforcement actions and invalidate constitutional protections. We reaffirm the authority of the Superintendent to protect the data and identities of students, their families, and personnel to the fullest extent provided by law and in accordance with Board Policies and Administrative Regulations; and

BE IT FURTHER RESOLVED, that NVUSD staff are encouraged to support students and families who express concern about immigration enforcement actions at school, including students who may not be attending school because of such concerns, through referrals to online and community-based legal services organizations that provide resources for immigrant families; and

BE IT FURTHER RESOLVED, that administrators and staff are encouraged to make available rapid-response resources, such as legal guardianship documents and referrals to social and legal service providers, to assist students whose family members have been detained; and

BE IT FURTHER RESOLVED, that administrators and staff shall treat all students equitably in the receipt of all school services; and

BE IT FURTHER RESOLVED, in order to provide a public education, regardless of a child's or family's immigration status, absent any applicable federal, state, local law or regulation or local ordinance or court decision, the District shall abide by the following conduct:

1. District personnel shall not treat students differently for residency determination purposes on the basis of their actual or perceived immigration status and shall treat all students equitably in the receipt of all school services.
2. District personnel shall review the list of documents that are currently used to establish student age and residency and shall ensure that (a) no document requirements discourage or bar a student who is undocumented or whose parents are undocumented from enrolling in or attending school and (b) immigrant parents understand their right to submit a declaration of residency pursuant to Ed Code 48204. l and that this document alone will be sufficient to allow them to enroll their child(ren).
3. District personnel shall not inquire about a student's immigration status, including requiring documentation of a student's legal status, such as asking for a green card or citizenship papers, at initial registration or at any other time.
4. District personnel shall not make unreasonable inquiries from a student or his/her parents for the purpose of exposing the immigration status of the child or his/her family.
5. District personnel shall not require students to apply for Social Security numbers nor should the District require students to supply a Social Security number.

6. If parents and or students have questions about their immigration status, school personnel shall not refer them to ICE but should instead refer them to community-based and legal organizations that provide resources for immigrant families and families facing deportation.
7. Because it is the general policy of the District not to allow any individual or organization to enter a school site if the educational setting would be disrupted by that visit, any request by ICE to visit a school site must be forwarded to the Superintendent's Office for review before a decision is made to allow access to the site.
8. All requests for information or documents by ICE shall be forwarded to the Superintendent, who in consultation with District legal counsel, shall determine if the information and/or documents can be released to ICE.

BE IT FURTHER RESOLVED, that the Board of Education instructs the Superintendent to distribute copies of this Resolution, translated into appropriate languages, to all school sites, and ensure that the District's DELAC - District English Learner Advisory Committee, and ELACs - English Learners Advisory Committees, and other immigrant parent and community organizations are consulted and involved in monitoring the successful implementation of this policy.

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the Superintendent to take any and all necessary steps to protect the rights ofNVUSD's students and families, as she deems appropriate, in order to ensure that the resolution's objectives are effectively achieved, while adhering to applicable laws, policies and regulations.

NVUSD
NAPA VALLEY UNIFIED SCHOOL DISTRICT

Firearms Safety Memorandum

To: Parents and Guardians of Students in the Napa Valley Unified School District.
From: Dr. Rosanna Mucetti, Superintendent

Subject: California Law Regarding Safe Storage of Firearms

The purpose of this memorandum is to inform and to remind parents and legal guardians of all students in the Napa Valley Unified School District of their responsibilities for keeping firearms out of the hands of children as required by California law. There have been many news reports of children bringing firearms to school. In many instances, the child obtained the firearm(s) from his or her home. These incidents can be easily prevented by storing firearms in a safe and secure manner, including keeping them locked up when not in use and storing them separately from ammunition.

To help everyone understand their legal responsibilities, this memorandum spells out California law regarding the storage of firearms. Please take some time to review this memorandum and evaluate your own personal practices to assure that you and your family are in compliance with California law.

- California makes a person criminally liable for keeping a loaded firearm, under their custody and control, where that person knows or reasonably should know that a child is likely to gain access to the firearm without the permission of the child's parent or legal guardian and the child obtains access to the firearm and thereby: (1) causes death or great bodily injury to the child or any other person; (2) carries the firearm to a public place, including to any preschool or school grades kindergarten through twelfth grade, including to any school-sponsored event, activity, or performance; or (3) brandishes a firearm to others. The criminal penalty may be greater if someone dies or suffers great bodily injury as a result of the child gaining access to the firearm.[1]
- As of 2014, California makes a person criminally liable if they negligently store or leave any loaded firearm on their premises where a child is likely to gain access to it—regardless of whether or not the child brings the gun to a public place.[1]
- A parent or guardian may also be civilly liable for damages resulting from the discharge of a firearm by that person's child or ward. These damages may be up to $30,000 per victim.[2]

Note: Gun owners may avoid criminal liability under California Penal Code Section 25100 by keeping their firearm in a locked container or secured with a locking device that renders the firearm inoperable.[3]

Thank you for helping to keep our children and schools safe. Remember that the easiest and safest way to comply with the law is to keep firearms in a locked container or secured with a locking device that renders the firearm inoperable.

Sincerely,

Dr. Rosanna Mucetti

[1] See California Penal Code Sections 25100 through 25125; 25200 through 25220.
[2] See California Civil Code Section 1714.3
[3] See California Penal Code Sections 25105;25205

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NVUSD
NAPA VALLEY UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 21-22

Resolution Supporting People of Asian Ancestry and Condemning Harassment, Violence and Hatred toward People of Asian Descent

WHEREAS, basic human decency requires a respect and acceptance for people of all backgrounds, and **the motto of the United States of America** is "E pluribus unum," meaning "Out of many one"; and

WHEREAS, America's professed values include a commitment to liberty, equality and justice for all - **values the country has often failed t**o reach but should never stop striving to attain; and

WHEREAS, America's diver**sity is a source of st**rength and prosperity and California's vibrant communities benefit from cultural contributions made by people of **every ancestry; and**

WHEREAS, California is home to the largest population of Asian Americans, a group that has enriched **the state in countless and invaluable ways; and**

WHEREAS, people of Asian descent have suffered intense discrimination since California**'s earliest days,** including, but not limited to, the inhumane policies **and treatment toward** Chinese immigrants in the goldmining era, the Chinese Exclusion Act, th**e persecut**ion of Filipino American workers, and the **internment of Japanese Americans du**ring World War II; and

WHEREAS, that discrimination contin**ues today in the repugnant form of terroristic violence against** Asian Americans; and a clima**te where Americans of Asian descent are being othered, targeted,** scapegoated and killed because of their race; and

WHEREAS, an analysis by the Center for the Study of Hate and Extremism at California State University, **San Bernardino found that overall hate crimes in Ame**rica's largest citi**es decreased** by 7 percent in 2020, while hate cr**imes targeting people of Asian ancestry rose by nea**rly 150 percent during th**at same period; and**

WHEREAS, in many school distri**cts, fear of violence and harassment has be**en identified as a factor in **low rates of r**eturn to in-p**erson instruction among Asian American students; and**

WHEREAS, schools have an obligation not only to **prepare students acade**mically but also to provide the **foundation for personal growth and responsible p**articipation in civic life; and

WHEREAS, schools must avoid the "model minority" trap and **the related tendency to overlook the circumstances of Asian American children merely because this student group, on the whole, demonstrates high academic achievement; and**

WHEREAS, our values of inclusiveness, humanity and respect demand that we support students of **Asian ancestry and the larger Asian American co**mmunity in this moment of n**ational strife and at all times;**

NOW, THEREFORE BE IT RESOLVED, that the Governing Board of the Napa Valley Unified School **District condemns hatred, x**enophobi**a, harassment and violence towards people of Asian ancestry and commits to creating** a supportive, inclusive culture that fully em**braces students of Asian descent.**

NVUSD
NAPA VALLEY UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 19-30

RESOLUTION OF THE BOARD OF EDUCATION OF THE NAPA VALLEY UNIFIED SCHOOL DISTRICT IN SUPPORT OF LGBTQ PRIDE MONTH

Whereas, Napa Valley Unified School District ("District") desires to commemorate and support the rights, freedoms, and equality of members of the LGBTQ+ (Lesbian, Gay, Bisexual, Transgender, Queer or Questioning, and all other gender and sexual minorities) community;

Whereas, in 2000, California passed Assembly Bill 537, updating public school non-discrimination policies to include protections for students and staff based on sexual orientation and gender identity;

Whereas, in 2011, California passed Assembly Bill 9, requiring public schools to adopt enumerated anti-bullying policies that explicitly list protections based on sexual orientation, gender identity, and gender expression;

Whereas, as expressed in Board Policy 5145.9, the Governing Board is committed to providing a safe learning environment for all students and desires to promote harmonious relationships among students so to enable them to gain a true understanding of the civil rights and social responsibilities of people in society;

Whereas, as expressed through Board Policy and Administrative Regulation 5145.3, the Governing Board prohibits unlawful discrimination at any District school or school activity, including discriminatory harassment, intimidation, and bullying targeted at any student by anyone, based on the student's actual or perceived race, color, ancestry, national origin, nationality, ethnicity, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, or gender expression or association with a person or group with one or more of these actual or perceived characteristics;

Whereas, in April 2015, more than a hundred students from New Technology High School in Napa Valley Unified School District participated in a peaceful sit-in to draw attention to LGBTQ+ issues;

Whereas, on May 13, 2016, the US. Department of Justice and Education released guidance to help provide educators with the tools necessary to ensure all students, including transgender students, can attend school in an environment free from discrimination based on sex;

Whereas, in 2016, California passed Assembly Bill 2246, requiring the adoption of suicide prevention, intervention and by the state's public-school districts and mandating that the suicide prevention policy specifically address the needs of LGBTQ+ students and other at-risk student populations;

Whereas, according to a 2019 report by the Human Rights Campaign Foundation, only 10% of California LGBTQ+ youth say all their school staff is supportive of LGTBQ+ students, and only 27% feel comfortable talking with their school counselor about questions related to their LGBTQ+ identity;
Whereas, according to the same California LGBTQ youth report, 50% of LGBTQ+ youth in California have been threatened with physical violence because of their sexual orientation or gender identity;

Whereas, according to an October 2017 report published by the UCLA School of Law Williams Institute, 10.3% of California's students in public middle and high schools identified as LGBTQ+;

Whereas, on December 12, 2018, Napa Valley Unified School District held professional development training for teachers, administrators, mental health professionals, and community partners on LGBTQ+ Best Practices;

Whereas, each June every community across the country should come together to recommit achieving this country's founding promise of equality and justice for all; and

Whereas, The Governing Board recognizes in Board Policy 6115 the importance of having students celebrate events of cultural or historical significance and acknowledge the contributions of outstanding individuals in society.

Now, therefore be it resolved that the Board of Education of Napa Valley Unified School District supports the celebration of LGBTQ+ Pride Month and directs the Superintendent to explore initiatives to commemorate the contributions of LGBTQ+ Americans; and

Be it further resolved that the Board of Education for the Napa Valley Unified School District authorizes the Superintendent to explore ways to express the District's commitment to a safe and welcoming environment for all students and families and use District facilities as a non-public expressive vehicle for government speech in furtherance of the District's nondiscrimination policies.