FBISD Level Change Form 2026-27

PLEASE READ IN ITS ENTIRETY

Students may submit a request via this form to drop a level in AAC, AP, and/or OnRamps coursework for the following reasons after the first 3 weeks of school. Leveling down is contingent of available space in the requested course. • If the student levels down from a **weighted** class to a non-weighted class, **the exact grade from the weighted class shall transfer to the on-level course with no grade adjustments.**

In the case of failing grades, teachers may assign alternative assignments in order to fulfill a grade change of up to a 70. • Student has a class average below a 75. • ***Requests for students with a 75 or higher with the intent to improve their GPA will not be approved.*** A change of mind, failure to obtain outside tutorial support, requests for a different teacher, dropping or changing a course to improve GPA, unsatisfactory academic performance, requests to be scheduled with friends, and stress/anxiety not documented by a physician are not compelling circumstances.

Some advanced courses do not have a level down equivalent course. Please ask the teacher if you have questions.

Per FBISD Level Change Process, the following items must be completed and documented prior to processing any level change (down) request:

1. A student parent and teacher conference must take place (TEAMS, in person, or telephone) 2. A success plan that has been created, communicated, attempted, and monitored 3. A minimum of three tutorials attended 4. Verification that the student has completed all assignments 5. Required signatures from appropriate staff.

There will be a hard copy form to complete with all signatures needed if you have completed the items above.

Level Changes will only be considered during the following dates:

Fall semester (9/2/2026 - 10/19/2026)