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Arts-In-Education (AIE) Program Request form

PLEASE NOTE: Request must be received by W-FL BOCES
eight weeks prior to the program date.

Send completed form to Regional Program Coordinator- cassie.gratton@wflboces.org

Schools make program/performance reservations prior to submitting this form.

School District: _____ **School:** _____

Name of Person completing the request: _____

Email of Person completing the request: _____

Program Requested: _____

Name of Artist/Organization: _____
(payment will be issued to)

Address: _____

Email: _____

Phone: _____

Scheduled Dates and Times: If total # of sessions is more than 15 days, provide additional information on page 4.
If total # of dates is more than 5 days – fingerprinting clearance will be required for artists.

Date	Time(s)	Grade(s) (K-12 only)	Number of Students	Number of Teachers	Number of Sessions

TOTAL FEES: \$ _____ (Amount due from school)

BOCES will not aid transportation, meals, or lodging.

A purchase order is mailed to the artist/vendor. Payment is processed after the program date.
If vendor requires prepayment, provide payment due date. _____

Program Information: (check all that apply)

NYS Art Standards		In-School		Out-of-School	
Music		Performance		Admission	
Dance		Workshop		Exhibits	
Theatre		Residency/Author		Tour	
Visual Arts					
Media Arts					

Describe the connection between this program and the selected [New York State Arts Standards](#). Include specific examples demonstrating how program activities help students develop the skills, knowledge, and artistic practices outlined in the standards. Attach additional pages if necessary.

Artistic Process	Anchor Standards	Objective(s)	Pre & Post Visit Activities
Cr Creating	1. Generate and Conceptualize Artistic Ideas and Work 2. Organize and develop artistic ideas and work. 3. Refine and complete artistic work		
Pr Performing Presenting Producing	4. Select, analyze, and interpret artistic work for presentation 5. Develop and refine artistic techniques for presentation 6. Convey meaning through presentation of artistic work		

Artistic Process	Anchor Standards	Objective(s)	Pre & Post Visit Activities
Re Responding	7. Perceive and analyze artistic work. 8. Interpret meaning in artistic work. 9. Apply criteria to evaluate artistic work.		
Cn Connecting	10. Relate and synthesize knowledge and personal experiences to inspire and inform artistic work. 11. Investigate ways that artistic work is influenced by societal, cultural, and historical context, and, in turn, how artistic ideas shape cultures past, present, and future.		

Approved:

Building Principal Signature or Designee Signature

Date

District Arts-in-Ed Coordinator (if different than signature below)

Date

School Business Official or Superintendent Signature **

Date

**Certifies that this request has financial authorization and does not include transportation, food or lodging costs for students, teachers, or chaperones.

Additional information: