united in excellence

New London Public Schools

New London High School

Multi-Magnet Campus 6-12

Student-Parent Handbook

2026-2027 School Year

20 Chester Street, New London, CT 06320

(860) 437-6400

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NLPS VISION

United in Excellence

NLPS MISSION STATEMENT

To educate and graduate students who specialize in one of three themed magnet pathways: International Education, STEM and Visual and Performing Arts, who are well-versed in the academic knowledge and practical experiences necessary to succeed beyond high school; who are critical thinkers and innovators; who are courageous and self-reliant; and who challenge the status quo while enriching their community, country, and global society.

VISION OF A LEARNER

Critical Thinker
Whalers seek solutions by approaching challenges creatively and analytically with an open and generous mind. Whalers continually evolve as we evaluate new evidence from multiple perspectives

Communicator
Whalers seek to be effective communicators by actively listening and clearly sharing ideas. Whalers express their thoughts and beliefs while respecting others' viewpoints, allowing for civil discourse. Whalers share concise ideas through listening, speaking, writing, and other forms of expression.

Resilient
Whalers are confident in their ability to view obstacles as opportunities for growth, maintain composure in the face of challenges, and adapt and persevere under pressure. Whalers understand that fostering strong relationships within the community yields success.

Inquisitive
Whalers are curious learners who observe and reflect through taking risks and asking questions. They are brave explorers who satisfy their curiosity by facing challenges head-on.

Accountable
Whalers demonstrate accountability by owning the outcomes of their actions with integrity and self-reflection.

EDUCATIONAL PHILOSOPHY

In pursuit of the District's mission, we believe that:

- All students can learn and inquiry, self-direction and creativity are valued in the learning process.
- Everyone in our school community will be learners.
- All learners will be held accountable for their performance.
- All learners have individual interests, needs and talents.
- All learners will be physically and emotionally safe in the learning environment.
- Home, school and community will act as partners in the learning process.

EXPECTATIONS FOR STUDENT LEARNING

ACADEMIC EXPECTATIONS

New London High School Multi-Magnet Campus students will effectively:

1. Demonstrate the ability to read.
2. Demonstrate the ability to write.
3. Communicate ideas and information for a variety of purposes.
4. Employ mathematical problem-solving skills.
5. Utilize critical-thinking skills and problem-solving strategies across disciplines.
6. Apply technology to acquire, process, and impart information.

SOCIAL/CIVIC EXPECTATIONS

New London High School Multi-Magnet Campus students will:

1. Exhibit effective interpersonal skills.
2. Show respect for cultural diversity and multiple points of view.
3. Illustrate an appreciation of the humanities.
4. Practice behaviors that promote life-long mental and physical wellness.
5. Display good citizenship.

PREFACE

The material covered within this student handbook is intended as a method of communicating to students and parents/guardians regarding general district information, rules and procedures and is not intended to either enlarge or diminish any Board policy, administrative regulation or negotiated agreement. Material contained herein may therefore be superseded by such Board policy, administrative regulation or negotiated agreement.

Any information contained in this handbook is subject to unilateral revision or elimination from time-to-time without notice. Consult the district's website or the individual school's website for any significant changes.

This booklet is written for our students and their parents/guardians. It contains required and useful information. Because it cannot be as personal a communication as we would like, we address students not directly as "you" but rather as "the student," "students," or "children."

Likewise, the term “the student’s parent” may refer to the parent, legal guardian, or other person who has agreed to assume responsibility for the student. Both students and parents/guardians need to be familiar with the District’s Student Code of Conduct and school safety and security plans which are intended to promote school safety and an atmosphere conducive to learning.

The Student Handbook is designed to be in harmony with Board policy. Please be aware that the handbook is updated yearly, while policy adoption and revision may occur throughout the year. Changes in policy that affect portions of this Handbook will be made available to students and parents through newsletters, web pages, and other communications.

EQUAL OPPORTUNITY AND NON-DISCRIMINATION POLICY

New London Public Schools (NLPS) recognize and accept the need to prepare students to live and work productively in an increasingly diverse society. This is an integral part of NLPS’s commitment to offer an educational program of excellence, which includes teaching students’ awareness and understanding of the diverse cultures and heritages that form our society.

Each student is encouraged to develop and achieve individual educational goals. The New London Board of Education is committed to a policy of non-discrimination and will provide every student with equal educational opportunities regardless of race, color, creed, gender, sexual orientation, gender identity or expression, national origin, religion, age, economic status, marital status, or present or past physical or mental disability or disability. The Board is a strong proponent of gender equity and promotes an educational climate that supports student pursuit of “non-traditional” study and career choice. No student will be excluded from participating in or having access to any course offerings, student athletics, counseling services, employment assistance, extracurricular activities, or other school resources.

Programs and activities shall be accessible and usable by individuals with disabilities as prescribed by law. This commitment applies to educational programs, contracting, and all other aspects of educational policy and management in the New London Public Schools. The school will not tolerate student behavior which insults, degrades, or stereotypes any race, religion, gender, sexual orientation, disability, physical or mental condition or ethnic group.

Ms. Christine Pemberton, Executive Director of Talent and Human Resources, and Ms. Carrie Rivera, Executive Director of School and Family Supports, are the designated district compliance officers, who will coordinate compliance with the nondiscrimination requirements of Title IX of the Education Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973. *Please refer to NLPS Board of Education Policy 0521 “Non-Discrimination” for more information on this topic by clicking here or by scanning the QR code below.*

Anti-Racism

New London Public Schools rejects all forms of racism as destructive to the mission, vision, values, and goals of this school system. All forms of racism must be eliminated from the NLPS. Children must find school a safe and welcoming place, where they are able to achieve success, irrespective of their racial or ethnic background. Racism will not be tolerated in any form. The goal is to enable all students to thrive in a socially cohesive community within a positive, multi-cultural society. *Please refer to NLPS Board of Education Policy 0525 “Hate Crimes and Bias Incidences in School” for more information on this topic by clicking here or by scanning the QR code below.*

Equity and Diversity

Students deserve a respectful learning environment in which their cultural, racial, and ethnic diversity is valued and contributes to successful academic outcomes. The school learning and work environment is enriched and improved by the contributions, perspectives, and the very presence of diverse participants. *Please refer to NLPS Board of Education Policy 0523 “Equity and Diversity” for more information on this topic by clicking here or by scanning the QR code below.*

Nondiscrimination on the basis of sex (Title IX) Coordinator:

District Level:

Carrie Rivera
Executive Director of Schools and Family Support Services
36 Waller St
New London, CT 06320
860-447-6058
RiveraC@newlondon.org

Building Level:

Katherine Brodaski
Assistant Principal
20 Chester St
New London, CT 06320
860-437-6401
BrodaskiK@newlondon.org

Nondiscrimination in Vocational Education Coordinator:

Chris Vamvakides
Assistant Superintendent of Academic Achievement
20 Chester St
New London, CT 06320
860-447-6000
VamvakidesC@newlondon.org

Section 504 and Americans with Disabilities Act (ADA) Coordinator:

Jennifer Merritt
Supervisor of Special Education 6-12
20 Chester St
New London, CT 06320
860-437-6433
MerrittJ@newlondon.org

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NLHSMMC Campus Administration 2026-2027:

Bryan Mahon
Principal

Katherine Brodaski
Assistant Principal, Grade 11 (A-JOH) + Grade 12

Jessyca Campbell
Assistant Principal, Grade 10 + Grade 11 (JOI-Z)

Scott Morgan
Assistant Principal, Grade 9

Michael Pulver
Assistant Principal, Grade 8

Philip Orbe
Director of Athletics, Physical Education and Health, K-12

Jennifer Merritt
Supervisor of Special Education 6-12

Janine Sullivan
Supervisor of Special Education, Neurodiverse Programming

Maria Carrillo
Director of Multilingual Learners

Janet Farquhar
Director of Magnet Pathways
(off-site)

SCHOOL CALENDAR

The district calendar shows the beginning and ending dates of school, legal and local holidays, meeting days, number of teaching days, vacation periods and other pertinent dates. The board of education will establish a firm graduation date which is no earlier than the 180th day noted in the school calendar originally adopted by the board for the school year.

Please refer to NLPS Board of Education Policy 6111 "Calendar" for more information on this topic by clicking here or by scanning the QR code. The NLPS District Calendar webpage can be accessed by clicking here or by scanning the QR code.

New London Public Schools

district calendar 2026-2027



AUG/SEPTEMBER

S	M	T	W	T	F	S
23	24	25	26	27	28	29
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Total Days = 21

25th & 26th - New Teacher Orientation
27th 28th, & 31st - Staff PD Days
1st - First Day of School
7th - Labor Day
15th - Staff PD Day (Half Day)

OCTOBER

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Total Days = 21

6th - Staff PD day (Half Day)
12th - Indigenous Peoples' Day
28th - 30th- Parent Teacher Conferences

NOVEMBER

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Total Days = 16

3rd - Staff PD day
11th - Veteran's Day
25th - 27th- Thanksgiving Break

DECEMBER

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Total Days = 17

8th - Staff PD day (Half Day)
23rd - Half Day
24th - 31st- Winter Break

JANUARY

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	13	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Total Days = 18

1st - New Year's Day
6th - Three King's Day
12th - Staff PD day
18th - Dr. Martin Luther King Jr. Day

FEBRUARY

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

Total Days = 18

9th - Staff PD Day (Half Day)
15th - 16th - President's Day Break

MARCH

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Total Days = 21

5th - Staff PD Day (Full Day)
9th - Staff PD Day (Half Day)
26th - Good Friday
31st- Parent Teacher Conferences

APRIL

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	28	30	

Total Days = 17

1st & 2nd - Parent Teacher Conferences
12th - 16th - Spring Break
27th - Staff PD Day (Half Day)

MAY

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Total Days = 20

11th - Staff PD Day (Half Day)
31st - Memorial Day

JUNE

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Total Days = 11

15th - Last Day of School (Half Day)

LEGEND

- Staff PD Day (No School for Students)
- Staff PD Day (Half Day for Students)
- Denote holidays for Staff & Students
- Parent Teacher Conferences (Half Day for Students)
- First/Last Day of School
- Half Day for Students

GET IN TOUCH

860-447-6000
www.newlondon.org
3 Shaw's Cove
New London, CT 06320

SCHOOL START & END TIMES

Preschool: 9:15 AM - 3:45 PM
Elementary:
NH: 8:20 AM - 3:04 PM
JN/WR: 8:45 AM - 3:29 PM
Middle School: 7:50 AM - 2:34 PM
High School: 7:55 AM - 2:44 PM

Bell Schedule

Regular school day hours: 7:40AM – 2:30PM
Half Day school day hours: 7:40AM – 11:40AM

NLHSMMC follows a rotating A/B block schedule. Students are enrolled in **eight classes (referred to as periods)** each semester with four classes (Periods 1A, 2A, 3A, and 4A) meeting on A Days and the remaining four classes (Periods 1B, 2B, 3B, and 4B) meeting on B Days. A Days and B Days alternate throughout the school year.

Each school day begins with a **20-minute** homeroom period. Following homeroom, students attend **four instructional time blocks**, each lasting **85 minutes**. There are **three lunch waves** each day - referred to as **"A-lunch," "B-lunch,"** and **"C-lunch."** Lunch waves take place during the third block each day and are **30-minutes** long. Each student attends only **ONE ASSIGNED** lunch wave each day.

Regular Day Schedule			
Homeroom	7:40-8:00 (20 Minutes)		
Time Block 1	8:04 - 9:29 (85 Minutes)		
Time Block 2	9:33 - 10:58 (85 Minutes)		
Time Block 3	A LUNCH		
	LUNCH 11:02 - 11:32 (30 Min)	CLASS 11:36 - 1:01 (85 Min)	
	B LUNCH		
	CLASS 11:02 - 11:37 (35 Min)	LUNCH 11:41 - 12:11 (30 Min)	CLASS 12:15 - 1:01 (46 Min)
	C LUNCH		
	CLASS 11:02 - 12:27 (85 Min)		LUNCH 12:31 - 1:01 (30 Min)
Time Block 4	1:05 - 2:30 (85 Minutes)		

For the 2026-2027 school year, the order of class periods will rotate each day. This rotation provides equitable access to instructional time by preventing any one class from always meeting first thing in the morning or at the end of the day.

For example:

- **1A Day:** 1A → 2A → 3A → 4A
- **2A Day:** 2A → 3A → 4A → 1A
- **3A Day:** 3A → 4A → 1A → 2A
- **4A Day:** 4A → 1A → 2A → 3A

The same rotating pattern is used on B Days:

- **1B Day:** 1B → 2B → 3B → 4B
- **2B Day:** 2B → 3B → 4B → 1B
- **3B Day:** 3B → 4B → 1B → 2B
- **4B Day:** 4B → 1B → 2B → 3B

	Class Meeting Time (Regular School Day)	1A Day	1B Day	2A Day	2B Day	3A Day	3B Day	4A Day	4B Day
Homeroom	7:40AM - 8:00AM	Homeroom	Homeroom	Homeroom	Homeroom	Homeroom	Homeroom	Homeroom	Homeroom
Time Block 1	8:04AM - 9:29AM	Period 1A	Period 1B	Period 2A	Period 2B	Period 3A	Period 3B	Period 4A	Period 4B
Time Block 2	9:33AM - 10:58AM	Period 2A	Period 2B	Period 3A	Period 3B	Period 4A	Period 4B	Period 1A	Period 1B
Time Block 3	11:02AM - 1:01PM	Period 3A	Period 3B	Period 4A	Period 4B	Period 1A	Period 1B	Period 2A	Period 2B
Time Block 4	1:05PM - 2:30PM	Period 4A	Period 4B	Period 1A	Period 1B	Period 2A	Period 2B	Period 3A	Period 3B

The A/B rotation schedule for the 2026-2027 school year can be found on the subsequent page. *Please note: In the event of a school cancellation, we will continue with the rotating schedule as planned.*

New London High School Multi-Magnet Campus Rotating Calendar

2026 to 2027

September				
M	T	W	T	F
	1/1A	2/1B	3/2A	4/2B
7/LD	8/3A	9/3B	10/4A	11/4B
14/1A	15/1B	16/2A	17/2B	18/3A
21/3B	22/4A	23/4B	24/1A	25/1B
28/2A	29/2B	30/3A		
				21 days

October				
M	T	W	T	F
			1/3B	2/4A
5/4B	6/1A	7/1B	8/2A	9/2B
12/ID	13/3A	14/3B	15/4A	16/4B
19/1A	20/1B	21/2A	22/2B	23/3A
26/3B	27/4A	28/4B	29/1A	30/1B
				21 days (42)

November				
M	T	W	T	F
2/2A	3/PD	4/2B	5/3A	6/3B
9/4A	10/4B	11/VD	12/1A	13/1B
16/2A	17/2B	18/3A	19/3B	20/4A
23/4B	24/1A	THANKSGIVING		
30/1B				
				16 days (58)

December				
M	T	W	T	F
	1/2A	2/2B	3/3A	4/3B
7/4A	8/4B	9/1A	10/1B	11/2A
14/2B	15/3A	16/3B	17/4A	18/4B
21/1A	22/1B	23/2A	24/WB	25/WB
WINTER BREAK				
				17 days (75)

January				
M	T	W	T	F
				1/WB
4/2B	5/3A	6/TK	7/3B	8/4A
11/4B	12/1A	13/1B	14/2A	15/2B
18/MLK	19/EX	20/EX	21/EX	22/EX
25/1A*	26/1B	27/2A	28/2B	29/3A
				18 days (93)

*Semester 2 begins - January 25

February				
M	T	W	T	F
1/3B	2/4A	3/4B	4/1A	5/1B
8/2A	9/2B	10/3A	11/3B	12/4A
15/WB	16/WB	17/4B	18/1A	19/1B
22/2A	23/2B	24/3A	25/3B	26/4A
				18 days (111)

March				
M	T	W	T	F
1/4B	2/1A	3/1B	4/2A	5/PD
8/2B	9/3A	10/3B	11/4A	12/4B
15/1A	16/1B	17/2A	18/2B	19/3A
22/3B	23/4A	24/4B	25/1A	26/GF
29/1B	30/2A	31/2B		
				21 days (132)

April				
M	T	W	T	F
			1/3A	2/3B
5/4A	6/4B	7/1A	8/1B	9/2A
SPRING BREAK				
19/2B	20/3A	21/3B	22/4A	23/4B
26/1A	27/1B	28/2A	29/2B	30/3A
				17 days (149)

May				
M	T	W	T	F
3/3B	4/4A	5/4B	6/1A	7/1B
10/2A	11/2B	12/3A	13/3B	14/4A
17/4B	18/1A	19/1B	20/2A	21/2B
24/3A	25/3B	26/4A	27/4B	28/1A
31/MD				20 days (169)

June				
M	T	W	T	F
	1/1B	2/2A	3/2B	4/3A
7/3B	8/4A	9/4B	10/EX	11/EX
14/EX	15/EX	16	17	18
21	22	23	24	25
28	29	30		
				11 days (180)

Regular School Day: 7:40AM - 2:30PM

Half Day Schedule: 7:40 AM - 11:40 AM

Midterm Exams: Jan 19-22, 2027

Final Exams: June 10-15, 2027*

2026-2027 school closes for the year upon the completion of 180 days. Snow days will be added to the end of the year.

PARENT ENGAGEMENT INFORMATION

Education succeeds best when there is a strong partnership between home and school based on communications, interactions, and engagement. Parents/guardians are urged to encourage their children to put a high priority on education and to make the most of their educational opportunities available. Parents/guardians should become familiar with all of the child's school activities and with the NLPS's academic programs, including special programs. Attendance at parent-teacher conferences, participation in campus parent organizations, attendance at board of education meetings, and being a school volunteer are strongly encouraged. *Please refer to NLPS Board of Education Policy 1110.1 "Parent Involvement" for more information on this topic by clicking here or scanning the QR code.*

Please note that **there will be no physical mailings sent home to families except upon request.** All communications to families will occur via the ParentSquare platform.

ParentSquare

All school communications will take place through our new online communication platform, ParentSquare. This user-friendly platform is a secure system which allows teachers, administrators, parents, and students to communicate safely and confidentially, and eliminates the need for physical mailings. Parents can quickly and easily approve permission slips, RSVP for events, securely receive important student documents, view the school calendar of events, and more all in one convenient location.

All parent and guardians linked with NLPS students in PowerSchool will receive an invitation to join via email and text. Once opening that activation link, please refer to these simple step-by-step instructions to help walk you through the process of setting up your account.

Parent Portal Information Systems (PowerSchool)

PowerSchool is a website that provides parents convenient access to real time information about students such as grades, attendance, and assignments via a secure connection. To create a PowerSchool account:

* *You will need your parent Access ID and Parent Access password to complete this process. Please contact your student's school counselor for assistance.*

1. At www.newlondon.org, click **For Parents** then choose **PowerSchool Parent Portal**.
2. If this is the first time you have logged into the Parent Portal, you must first create a new account by clicking the **Create Account** button.
3. Enter your desired username and password. This is unique to this account, so be sure to write it down.
4. In the **Create Parent/Guardian Account** area, enter the Parent/Guardian's first name, last name, email address, desired username, and a password (enter the password twice to be sure it matches).
5. In the **Link Students to Account** area, enter all students who are to be added to the parent/guardian's account. For example, if a parent/guardian has three students in the New London District, add all three students' names. Then in the **Access ID** field, enter the student's Confidential ID that was given to you by the student's school and the student's password in the **Access Password** field. Choose the relationship of the student to the parent/guardian (son, daughter, grandson, granddaughter, etc.)
6. Click the **Enter** button to complete the setup of the account.

Channels of Communication

If there is a question about a student's classes or work in school, it is best to first contact the person who is closest to the situation. In most cases, this is the teacher. The proper channeling of complaints regarding instruction, discipline or learning materials is (1) teacher, (2) Principal, (3) Superintendent, (4) Board of Education.

Contacting Teachers and Staff

If you wish to set up an appointment or speak with your child's teacher, you can call the school office at 860-437-6406 and the secretary will connect you to the teacher's voicemail. Please note that we do not interrupt classroom instruction for telephone calls. You are also free to email (or contact via ParentSquare) your child's teacher with any messages or concerns. Email addresses for all staff members are located on our website (nlhs.newlondon.org) under the Staff Directory. In general, however, **all teachers have the same email format: their last name spelled out, first initial @ newlondon.org. An example might be for Mary Smith: smithm@newlondon.org**. There are very few exceptions to this rule. The teacher will contact you as soon as possible. Please allow teachers 24 hours, during the school week, to respond to your email/voicemail. Please be aware that District policy may prevent teachers from discussing confidential information in email correspondence.

Online Scheduling

Various members of our faculty, including school counselors and administrators, offer online scheduling via Microsoft Bookings. While parents and students are welcome to call or email these staff members directly to set up an appointment, the online scheduler can also be utilized to quickly get on the calendar.

To view school counselor or administrator availability, please view the NLHSMMC Bookings webpage by clicking here or scanning the QR code.

Contacting Students During the School Day

We try to avoid interrupting classroom learning to deliver messages to students. If there is an emergency where a student must be contacted, please contact the main office at 860-437-6400 for assistance.

Conferences

Regular Parent-Teacher Conferences

Parents are encouraged to become partners in their child's educational successes. Regular Parent-Teacher Conferences are scheduled twice a year. For the 2026-2027 school year, conferences will be held during the week of **October 26, 2026** and **March 29, 2027**. Further information regarding the design of Parent-Teacher Conferences will be given prior to the scheduled event. These conferences are very valuable for your child's overall educational program. Teachers can do a much better job with students if they can share their assessment of the student's progress directly with a parent.

Parent-Requested Conferences

Parent-Requested conferences can be arranged at any time during the school year by contacting the individual teacher to set up a convenient time and date for both parties to meet. As always, emailing the teacher is a great way to begin a dialogue. Conferences are held during school hours, but every effort will be made to accommodate parent schedules. Parents and students, as well as teachers, counselors, or administrators, may initiate a conference.

Parent-Teacher Associations and Organizations

PTA/PTO is a vital link between the school, community, and the parents it serves. Its aim is to support the school and coordinate the efforts of parents/guardians to develop a closer relationship between home and school. Thus, parents are urged to join and take an active part in the PTA/PTO. Announcements of booster organization events will clearly indicate that they are sponsored by the group and not the school or District.

Social Media

To keep families informed, New London High School Multi-Magnet Campus will be implementing several different options this school year:

1. Follow our **Facebook** and **Instagram** pages! **@nlhsmmc**
2. Visit our website at **nlhs.newlondon.org** for all things NLHSMMC. All mailings and communications made by NLHS Administration will also be posted in one easy location at **newlondon.org/nlhscommunications.**
3. **Our New London Whaler athletics program can also be found on social media:** https://www.facebook.com/NLHSWhalers
   https://twitter.com/nlhsathletics
   https://www.instagram.com/nlhsathletics/

Again, as a reminder, all communications to families will occur via the ParentSquare platform. **There will be no physical mailings sent home to families except upon request.**

DISCLAIMER: School web pages must contain material that reflects educational purposes. School web pages are not to be used for personal, commercial or political purposes; and are considered a publication of the Board of Education. The Principal or their designee will approve all material posted on the school's web page. Student maintaining personal web pages may be subject to disciplinary action for the content of such sites under certain conditions. The District/School is committed to ensuring accessibility of its website(s) for parents, students and members of the community with disabilities. *(Ref. Policy 6141.322 – Website/Pages)*

Emergency Information

At the beginning of each school year, families must complete an updated emergency information form for each student. All information must be completed to ensure student safety and for use by the school in the event of a medical emergency.

- Parent(s) or guardian(s) name(s)
- Complete and up-to-date address
- Home phone, work phone and cell phone
- Emergency phone numbers of friends or relatives
- The names of specific people who have permission to pick up your child
- See the nurse to give medical alert information

It is critical to make sure your phone number is working and up-to-date in PowerSchool in case of emergency. Please notify the office immediately if any of the information changes during the course of the school year.

Automated Phone Messaging Systems

New London Public Schools uses an automated phone messaging system, ParentSquare, which gives school administrators the ability to easily contact parents/guardians immediately of news that needs to be communicated. Administrators have the ability to send personally prerecorded messages to the entire school community, or they can tailor transmissions to smaller groups, when needed. The system allows NLPS to program up to three numbers for each parent/guardian of a District student (home phone, work phone, cell). Such calls may include, but are not limited to, upcoming events, informative notices, notice of emergency items, such as weather-related closures, issues of student safety and health, and threats of imminent danger. Parents and guardians are encouraged to ensure that their contact information is kept up to date to receive all pertinent information.

Emergency Messaging for Students

Our mass notification system also allows us to send messages to your child through different mediums - phone calls, texts, emails. Communications sent from either the district or NLHSMMC may consist of emergency messages, attendance messages, weather-related closures, important event reminders, etc.

To initiate this process, we are required to obtain your consent to send outreach messages to your high school student via our automated system. A consent form is mailed home at the start of each school year; additional copies can be picked up in the Main Office. Parents have the right to deny consent of their student's participation, assuming they are younger than 18 years of age (for students 18+ years old, please see *Age of Majority* below). You can also update all contact preferences by emailing the school secretary at favaloras@newlondon.org.

Age of Majority

In all school matters requiring the approval or presence of a parent or guardian, the eighteen-year-old student will be allowed to represent themselves and sign all appropriate forms under their responsibility. However, the school reserves the right to contact parents regarding student issues. These include, but are not limited to, school attendance, school withdrawals, permission for psychological or academic testing, early dismissals, changes in courses, representation at PPTs, appeals, hearings, and access to or release of records.

Selective Service System Registrar

Male students ages 18-25 are required under Federal law to register with the Selective Service System. Failure to register could result in a fine and may cause men to permanently lose eligibility for student college financial aid, grants, government employment, job training and U.S. citizenship for male immigrants. Registration can be done online (www.sss.gov), at any U.S. Post Office, or through the school's guidance department.

Parent/Guardian Responsibility

We must take precautions in our daily lives to protect the students and staff of NLPS. Our staff asks for your cooperation with the following procedures:

- All doors that open to the outside of any school must remain locked in order to preserve the safety and security of students and staff. Parents/guardians and guests may only enter through the main entrance located at 20 Chester St.
- Please be reminded that to fully enter the building, you will be required to present a valid state-issued ID. Refer to "Visitors" section of this document for more information.
- All visitors are expected to demonstrate the highest standards of courtesy and conduct. Disruptive behavior or uncivil discourse will not be permitted. Visits cannot interfere with the educational program of the school nor interrupt teaching activities
- In the event of an emergency, **please refrain from calling or attempting to contact your student, as it may be putting their safety in jeopardy.** The school district will keep families updated via ParentSquare and the district websites.

Suggestions for Parents and Guardians

A child's home life has a great deal to do with their success in school. The following suggestions may be helpful in achieving a successful educational experience for our students:

1. Your child should have adequate rest. Pediatricians often recommend 8 to 10 hours sleep for high school-aged students.
2. If your child is not having breakfast in school, please ensure that they eat a nutritious breakfast before they leave for school.
3. Talk to your child about their interests and concerns.
4. Designate a quiet, low-traffic place in the home for your child to study and do homework.
5. Limit the time that your child watches TV or plays videos games. Provide other enrichment for your children in the form of reading opportunities, trips to the library, museum, zoo, beach, board games, family planned activities, etc.
6. **Remind your child to never accept rides or gifts from strangers.**
7. **Be alert to dangerous and unhealthy, destructive and/or illegal behaviors related to opioids, sexting and the use of electronic cigarettes/Juuls.**

Emergency School Closing Information

In the event of inclement weather, the Superintendent of Schools may delay, dismiss early, or cancel school for students.

- In the event of a delayed opening: regular dismissal times will still be followed. In this situation, buses will pick up students later in the morning but leave school at the regular time in the afternoon.
- In the event of an early dismissal: regular opening times will still be followed. In this situation, buses will pick up students at the regular morning pick up time but leave school at an earlier time in the afternoon.

In the event school is delayed, dismissed early, or closed because of bad weather or another emergency, announcements will be made on local television and radio stations (Please do not call television or radio stations to determine whether school is delayed, dismissed early, or cancelled, as they need to keep their telephone lines open). Announcements will also be made via the district's mass communication system, ParentSquare. Parents/guardians should ensure that their contact information is up to date to receive these notifications. Emergency closings will also be posted on the district's website, newlondon.org and social media sites.

Please see section below titled "School Closure or Cancellation of Classes in an Emergency Situation" for more information on extended school closure policy.

School Closings in Sending Districts

In the event that the student's home district is delayed, closes early, or is cancelled, the student will be marked as an "excused absence." Parents/guardians should call the attendance office at 860-437-6410 to report the student's absence/tardy from school.

School Closure or Cancellation of Classes in an Emergency Situation

In the event of the need to close schools and cancel classes for an extended period of time, as a result of a directive from the Governor's office and/or the federal government, New London Public Schools will implement a program of instruction using computers and distance learning. Transportation to schools and after-school activities will not be available. In addition, students receiving free breakfast and/or lunch programs will continue to receive them. Pickup points or a means of delivery will be announced via the district's emergency notification system and through information posted on district and school websites.

In an extended period of school closure and cancellation of classes, many other items of importance will be brought to the attention of students and parents electronically and mainly through links provided on district and school websites.

Pandemic/Epidemic Emergencies

A pandemic/epidemic outbreak is a serious threat that affects students, staff and the entire community. At all times, the health, safety and welfare of students will be of primary concern.

CDC, Connecticut Department of Public Health and State Department of Education guidelines will be followed during an epidemic/pandemic. Such guidelines, followed by New London Public Schools, will address potential school closures, quarantine, infection control, use of PPEs, social distancing, cleaning and disinfection of school facilities and the manner in which instruction will be provided. *Please refer to NLPS Board of Education Policy 6114.8 "Pandemic-Epidemic Emergencies" for more information on this topic by clicking here or scanning the QR code.*

Health Emergency Measures

In order to ensure the safe and healthy delivery of educational services to students on school property and a safe workplace, protocols adopted by the Board of Education, based on coordination with state and local health officials and the Connecticut State Department of Education will be followed during a declared health emergency.

The protocols may include physical distancing, group cohorts, face masks, enhanced cleaning and disinfecting, temperature screening, hand hygiene measures, identification of students exhibiting symptoms, and attention to ventilation. Transportation and food services will be modified as necessary.

Alternate means of educating students in the event of prolonged closings and/or extended absences will be implemented as necessary. The traditional class schedule and school calendar may be changed, as required, to include distance learning and a mix of in-person learning with distance learning.

The district/school will communicate with all involved via its website, press releases, written notices/fact sheets and the school notification system.

Distance Learning

The District plans to provide distance learning options in the event schools must be closed due to an emergency health situation. Schools will operate remotely while continuing to provide meaningful instruction to students through the use of a variety of instructional resources. To provide equitable instruction to all students, the District will ensure that all students have access to instructional materials and electronic devices.

ACADEMICS AND INSTRUCTION

NLHSMMC Instructional Program

At New London High School Multi-Magnet Campus (NLHSMMC), students have the opportunity to personalize their educational experience through rigorous academics, career-focused coursework, and specialized magnet programs. Students may enroll in one of the school's two magnet pathways—Science & Technology or Visual & Performing Arts—or customize their educational program by selecting from a wide range of career, technical, and elective offerings available across the campus. This flexible model ensures that all students graduate prepared for college, career, and civic life.

STEM Magnet Pathway (STMHS) – students enrolled in the STEM pathway must choose one of the following focus areas; other students outside of the STEM pathway may also opt to take one or more of these courses as space allows so as to diversify their course distribution in one or more of these areas, fulfilling credits in one of the subjects, or as electives:

- Biomedical Science
- Sports Medicine & Athletic Training
- Engineering
- Manufacturing
- Information Technology and Digital Media
- Mathematics
- Emergency Medical Technician

Visual & Performing Arts Magnet Pathway (VPAMP) – students enrolled in VPAMP pathway must choose one of the following focus areas; other students outside of the VPAMP pathway may also opt to take one or more of these courses as space allows to diversify their course distribution in one or more of these areas:

- Instrumental Music
- Vocal Music

- Dance
- Theatre
- Media Arts
- Visual Arts

College and Career Readiness Opportunities – In addition to the two magnet pathways, all New London High School students have access to a variety of career-focused programs, world language offerings, and elective sequences designed to support college and career readiness. These opportunities include:

- Culinary Arts
- Naval Science (NJROTC)
- World Languages and Cultural Studies
- Business
- Certified Nursing Assistant (CNA)
- Criminal Justice/Criminology
- Education/Teaching

NLPS Magnet Programming

The State of Connecticut legislated funding for interdistrict magnet schools to "attract students from different school districts to learn together in settings that offer unique, high-quality, themed educational opportunities." Magnet Schools are public schools that have a central theme and provide students with choices about the schools they attend. These schools offer specialized, focused curriculum, giving students the opportunity to succeed while learning with students of diverse backgrounds who share common interests. Children from all Connecticut towns are welcome to apply for enrollment in New London's Inter-District Magnet Schools. Our magnet programming offers enhanced educational opportunities for students to advance in a competitive, modern, and technologically rich world in the areas of Visual and Performing Arts (VPAMP) and Science Technology Engineering and Mathematics (STEM).

Parents/Guardians are required, not later than two weeks following an enrollment lottery for an inter-district magnet school, to notify the district of their child's enrollment or placement on a waiting list for enrollment in the coming school year. *Please refer to section below titled "Admission/Placement" for further information on this topic.*

School Alternatives

Connecticut schools offer a range of educational programs to meet the diverse needs and career aspirations of their students in a variety of settings, including comprehensive local schools, regional vocational-technical schools, vocational agriculture centers, charter schools and magnet schools. These programs serve to prepare student for college, the workplace and active citizenship.

The Open Choice program allows urban students to attend public schools in nearby suburban towns. Suburban and rural students are allowed to attend public schools in a nearby urban center. Enrollments are offered on a space-available basis in grades K-12. The Program includes Hartford, Bridgeport and New Haven and their surrounding districts. The goal of the Open Choice Program is to improve academic achievement, reduce racial, ethnic and economic isolation and provide all children with a choice of high-quality educational programs.

The district offers an alternative education program in a nontraditional setting that addresses the emotional, social, behavioral, and academic needs of students. Information about alternative education offered by the district, including purpose, location, contact information, staff directory and enrollment criteria is posted on the district's website. *Please refer to NLPS Board of Education Policy 6172 "Alternative Education Programs" for more information on this topic by clicking here or by scanning the QR code.*

Other Magnet Schools

It is recognized that some students may benefit from attendance at a magnet school not limited by school district boundaries. District students may enroll directly into a magnet school, with which the District does not have a participation agreement, on a space available basis. The District will be responsible for any tuition for such enrollment, but not for transportation, unless the magnet school is within the boundaries of the school district.

Inter-District Collaboratives

New London Public Schools has established collaborations with other school districts in order to offer a wider variety of learning environments and specialized curriculum in response to the interests and needs of its students.

Admission/Placement

Placement is based on the grade level of your child. All new families must submit an online SchoolMint Enrollment application to apply and register. Families are encouraged to submit as many school choices as possible when applying, as applicants may not be selected for their preferred school of choice.

When accepted to a school, families are required to complete the online registration in SchoolMint. Families must provide the required registration documents to the Registrar via email or in person at the Welcome Center, 3 Shaw's Cove, Suite 201.

Required Registration Documents include:

- Proof of Residency (one of the below)

- Copy of rental or lease agreement / recent utility bill within the past 60 days (gas, electric, telephone, cable TV) / Attestation to Place of Residence form (completed when a parent/guardian is unable to supply proof of residency because the parent/guardian and their children are residing with friends or relatives), mortgage state or deed
- Legal Parent/Guardian Picture Identification (must present a valid driver's license or state ID)
- Child's Birth Certificate (Long form)
- Proof of Guardianship (if not the birth parent or if divorced)
  - Adoption papers, court order clarifying guardianship, guardianship papers from Probate Court, DCF form 603 (*must be signed by DCF or legal designee*)
- Copy of child's most recent physical exam and immunization records
  - Completion of immunization and health assessments are required prior to a child's attendance in school but are not prerequisites for enrolling a child who resides in the District and is of appropriate age to attend school.
  - *Please refer to NLPS Board of Education Policy 5141 "Health Assessments/Screening - Immunizations" for more information on this topic by clicking here or by scanning the QR code.*
- Current Individual Education Plan (IEP) (if student qualifies for Special Education)
- Magnet Verification Form (if incoming student does not currently reside at a New London address).

Registration Process:

1. Students transferring to NLHSMMC will visit the appropriate school counselor or designee.
2. No student will be allowed to attend classes at NLHSMMC until the school nurse has determined that all requirements for immunization and physical examination have been fulfilled.
   a. All children attending district schools must obtain the required immunizations unless they have medical contraindications or religious objections. This obligation may be waived for homeless students.
3. All students under 18 must be registered by a parent or guardian. All new students are required to submit registration through the online portal. Please contact the Welcome Center at (860) 437-6439 for assistance.
4. For schools outside of the United States, new students and their parents or guardians are responsible for having all previous official school records mailed to the NLPS Welcome Center, Registration Office in a timely manner. For schools within the United States, the NLHSMMMC Registrar will contact the previous school for official records. No credit will be awarded for previous work, nor will a student be allowed to graduate until these official records have been received.
5. New students will be placed in the grade and courses that are appropriate pending receipt of official records. Adjustments to grade, course or program placements will be made, if necessary, when official records are received.
   a. Inclusive in registration, parents will be asked to fill out a release of records that will be sent to the student's former school once registration is complete.
   b. Appropriate staff will contact the sending school(s) to obtain information regarding the student's educational history and most recent educational program.
6. Any student who is attempting to enroll at NLHSMMC who resides with anyone other than a parent or legal guardian will be required to obtain an affidavit of residency. The guardian must provide legal documentation of guardianship through Probate Court.
7. In order to determine a child's eligibility for ESOL or bilingual programs, parents/guardians of all new students enrolling for the first term and all re-enrolling students who have not previously attended public school in Connecticut must complete a Home Language Survey:
   a. What is the primary language spoken by your child at home?
   b. What is the primary language spoken by you or other people in your home?
   c. What language did your child learn to speak first?
8. If the student answers "a language other than English" in 1 out of the 3 questions, the student MUST be referred to ESOL for a screening exam, using the Language Assessment System (LAS) test. The results of this test will determine English language proficiency and program placement. *Please refer to NLPS Board of Education Policy 6141.31 "Multi-Lingual Language Learning Education" for more information on this topic by clicking here or by scanning the QR code. For more information on Multi-Language Learners, please see section "Multilingual/English Language Learners" on page 22.*

It is important to note that parents of students attending New London Public Schools have the option to enroll their student/s in a magnet school with which the NLPS is a nonparticipating district if the magnet school has unused student capacity. NLPS will pay any tuition charge (does not include tuition for a preschool magnet program). *Please refer to NLPS Board of Education Policy 5111 "Admission/Placement" for more information on this topic by clicking here or by scanning the QR code.*

Transfers and Withdrawals

Students withdrawing from school must notify the Registration office (860-437-6439) one week in advance of their last day. At that time, they will be given forms for their parents to complete. Included will be a formal written statement of withdrawal and release of records form.

On their last day of attendance, students will be given a form that must be signed by each of their teachers. This form will indicate their grade at the time of withdrawal and that all materials have been returned. All books, materials, athletic equipment and other equipment loaned by the school must be returned or paid for by the student or his/her parents/guardians. Records cannot be forwarded until all materials have been returned.

The Regional Educational Service Centers will determine which school districts are close enough to make transportation feasible. The parent or person having control of a child seventeen years of age may consent to such child's withdrawal from school. The parent or person having control of a child seventeen years of age may exercise the option by personally appearing at the school district office to sign a withdrawal form. This form will include an attestation from the school's guidance counselor or a school administrator that the district has provided the parent or person with information on the educational options available in the school system and in the community. A student who has attained the age of seventeen and who has voluntary terminated enrollment in the district's schools and subsequently seeks admission may be denied readmission for up to ninety school days from the date of such termination unless such student seeks readmission to the District not later than ten school days after such termination in which school accommodation will be provided not later than three school days after such student seeks readmission. A student nineteen years of age or older may be placed in an alternative school program or other suitable educational program if they cannot acquire a sufficient number of credits for graduation by age twenty-one. Students who are classified as homeless under federal law and do not have a fixed residence will be admitted pursuant to federal law.

Special Programming

New London Public Schools provides special programs such as but not limited to gifted and talented, bilingual, learning disabilities and for those with other disabilities which affect a student's success at school. A student or parent with questions about these programs should contact Jennifer Merritt, Supervisor of Special Education, 6-12. The coordinator of each program is available to answer questions about eligibility requirements, programs and services offered in the district or by other organizations.

NLHS utilizes the Multi-Tiered System of Support (MTSS) Framework to provide a holistic and efficient approach to student support. It is grounded in Response to Intervention (RTI), also referred to as Scientific Research-Based Interventions (SRBI) principles which combines systematic assessment, decision-making and a multi-tiered delivery model to improve educational and behavioral outcomes for all students. When students are experiencing difficulty with academics, social-emotional, or behavioral areas, every effort is made to provide support to help the child succeed within the regular classroom setting through the MTSS/SRBI/RTI process.

For students in need of Special Education programs, a planning and placement team (PPT) is designed to provide communication and decision-making at the school level concerning the effective use of available resources. The team is also responsible for follow-up and periodic review of all students presently in Special Education and special services programs.

Any child identified as possibly needing special education and/or related services must be referred to a special education Planning & Placement Team for evaluation (PPT). The PPT will determine whether special education services are required. Parents must give their consent before any evaluation can be done or any services can begin. An Individualized Education Plan, based upon the diagnostic findings of the evaluation study will be developed by the PPT, with parental involvement. Parents will be informed regarding the use of scientific, research-based interventions. Parents have the right to have the school paraprofessional assigned to their child, if any, attend and participate in PPT meetings. Parents, as required by law, will be provided information at PPT meetings about their right to have advisors and paraprofessional attend PPT meetings.

A school must offer an IEP that is "reasonably calculated to enable a child to make progress appropriate in light of the child's circumstances." Every child should have the chance to meet challenging objectives.

Gifted And Talented Program

The school's gifted and talented program provides opportunities for students to explore and extend their unique gifts and talents of intellect and talent. Parents/guardians of identified students will be electronically notified with information pertaining to the identification process, district contact person, State Department of Education resources, and state associations providing support to such students. *Please refer to NLPS Board of Education Policy 6172.1 "Identification of Gifted/Talented Students" for more information on this topic by clicking here or by scanning the QR code.*

Special Education Information

Special Education programming includes classes, supports, and accommodations designed to meet the educational needs of students with Individualized Educational Programs (IEP) between the ages of 3 through 22.

Anyone may initiate the referral for special education. Teachers and parents are encouraged to discuss their concerns prior to submitting a referral form with the Supervisor of Special Education, 6-12.

All children requiring special education services are protected under federal and state regulations including the Individuals with Disabilities Act (IDEA). Procedural safeguards and due process procedures information are available in each school office, on NLPS website, and School and Family Support Office.

For Students Requiring Special Services New to the District

A Pupil Planning and Placement Team (PPT) meeting will be scheduled at the earliest mutually convenient date, but no later than ten (10) school days from the date of the student's enrollment, for all special education students with official medical, academic, and special education records.

Americans with Disabilities Act (ADA) and Section 504 of The Rehabilitation Act of 1973

Section 504 of the Rehabilitation Act of 1973 ensures support for individuals with disabilities. Individuals with disabilities are provided a free and appropriate education (FAPE) and are accommodated and employed without discrimination related to their disabilities. New London Public Schools (NLPS) does not discriminate on the basis of disabling conditions as it applies under Section 504 of the Rehabilitation Act of 1973.

It is the intent of the district to ensure that students who are disabled within the definition of Section 504 are identified, evaluated, and provided with appropriate educational services. It is the intent NLPS to provide a free and appropriate public education to each Section 504/ADA qualified and eligible student with a disability within its jurisdiction, as defined in 28 CFR, Parts 35 and 36, of the Amendments to Americans with Disabilities Act, Title II and Title III.

Section 504 prohibits discrimination against persons with disabilities (both students and staff members) by school districts receiving federal assistance of any kind for any program or activity. Districts may not discriminate against any person with a disability, regardless of whether the program or activity after enrollment, may also take a screening exam.

All individuals who are disabled or "handicapped" are protected under Section 504. However, individuals who have been determined to be "handicapped" under Section 504 may not be considered disabled under IDEA. IDEA, which can be viewed as a subcategory of Section 504, provides for special programming or placement, while Section 504 protects the rights of individuals with handicaps. Under IDEA, students are qualified for services under 13 IDEA disabling conditions; specially designed individual education programs are planned for each student by Individualized Education Program (IEP) teams. Under Section 504, students with "handicaps" are entitled to special accommodations to ensure that they can participate in and benefit from public education and programs, and a Section 504 accommodation plan is designed for each student according to individual needs.

Section 504 is not an aspect of special education, but is, rather, a responsibility of the comprehensive general public education system. Unlike an eligibility system based on clinical categories of disabilities, Section 504 works on a more functional premise. Under 504 [29 U.S.C. & § 706(8)] a person is considered to have a disability if that person:

1. has a physical or mental impairment which substantially limits one or more of such person's major life activities.
2. has a record of such an impairment, or
3. is regarded as having such an impairment

While Section 504 provides a means for preventing discrimination against students with disabilities, this does not mean that 504 plans must focus on the disabling condition or on addressing the disability directly. Rather, 504 plans offer a means for focusing on students' strengths, for capitalizing on what students bring to the instruction process - not on what they lack.

Students with disabilities, pursuant to Section 504 and/or ADA will be provided a free appropriate public education which may include, but is not limited to, providing a structured learning environment; repeating and simplifying instructions about in-class and homework assignments; supplemented verbal instructions with visual instructions; adjusting class schedules, modifying test delivery; computer-assisted instructions; using modified textbooks and tailoring homework assignments.

Please refer to the "Non-Discrimination Policy" for contact information should you have further inquiries. Should you have any questions regarding Section 504, please call either your child's school counselor, principal, or Carrie Rivera, Executive Director of School and Family Supports, at riverac@newlondon.org.

Any eligible person, including any student, parent/guardian, staff member or other employee who feels that they have been discriminated against on the basis of disability may submit a written complaint to Ms. Carrie Rivera, Executive Director of School and Family Supports, and Ms. Christine Pemberton, Executive Director of Talent and Human Resources, within 30 days of the alleged occurrence. *Please refer to NLPS Board of Education Policy Series 5000 "Section 504 - ADA" for more information on this topic by clicking here or by scanning the QR code.*



Medicaid Billing For Health-Related Services

The Individuals with Disabilities Education Act (IDEA) allows certain health-related services provided under an Individualized Education Plan (IEP) to be covered by Medicaid. Such services could include audiologist services, evaluation and testing, nursing services, occupational therapy, physical therapy, speech therapy, psychological services and/or social work services. Recent Connecticut legislation requires the Board of Education to determine a child's Medicaid Services. The District is required to provide all IEP services, at no cost to parents, even if parent/guardians deny permission to bill Medicare. *Please refer to NLPS Board of Education Policy 3231 "IDEA Fiscal Compliance" for more information on this topic by clicking here or by scanning the QR code.*



GPS Devices

Some disabled students may need the use of safety-oriented assistance technology, ("Angel Sense") for reasons of safety. A parent/guardian request for use of such device will be processed through the IEP/PPT process or Section 504 process. The listening-in capability of the device must be disabled during school hours or at a school sponsored event.

Service Animals

The Board of Education, in compliance with state and federal laws, allows service animals to accompany persons with disabilities on the District campus. A service animal is usually a dog that has been individually trained to do work or perform tasks for the benefit of a person with a disability. This does not include animals whose sole function is to provide emotional support, well-being, comfort, companionship, or therapeutic benefits, or to act as a crime deterrent. Otherwise, ***no dogs are allowed on school grounds at any time*** unless this applies. Approval to bring a service animal will need to be obtained by the Principal, their designee, or a member of the Central Office Cabinet. *Please refer to NLPS Board of Education Policy 6163.32 "Service and Therapy Animals in Schools" for more information on this topic by clicking here or scanning the QR code.*



Food Allergies

The school is committed to providing a safe environment for students with food allergies and to support parents regarding food allergy management. A plan based upon guidelines promulgated by the State Department of Education will be implemented for each student for the management of students with life-threatening food allergies and glycogen storage disease.

Substitutions to the regular meal provided by the school will be made for students who are unable to eat school meals because of their disabilities, when that need is certified in writing by a physician. Meal services will be provided in the most integrated setting appropriate to the needs of the disabled student. An Individualized Health Care Plan (IHCP) and an Emergency Care Plan (ECP) shall be developed and implemented for students identified with food allergies. Such students may also be eligible for accommodations and services under Section 504 and special education law. The District's specific plan for managing students with life-threatening food allergies can be found by visiting the "Child Nutrition Department" section of the district webpage at newlondon.org.

A student with glycogen storage disease is permitted to have a parent/guardian or a person they so designate to provide food or dietary supplements on school grounds during the school day. *Please refer to NLPS Board of Education Policy 5141.25 "Management Plan and Guidelines for Students with Food Allergies and/or Glycogen Storage Disease" for more information on this topic by clicking here or scanning the QR code.*

A student with an allergic condition may retain possession of an EpiPen or similar device while receiving school transportation services.

Please note that NLHSMMC is a nut-free and seafood-free campus for the 2026-2027 school year.

Multilingual/English Language Learners

The number of students from non-English speaking backgrounds is increasing, including those with limited English proficiency. Such students will be identified, assessed, and provided with appropriate services.

Parents of Multi Language Learners (MLL) students/English learners participating in a language instructional program will be notified within 30 days of their child's placement in the program. The notification will include an explanation of why, a description of the program, and the parent's rights to remove their child from the English Learners program. In addition, the notification will explain how the program will help the child to develop academically, learn English, and achieve the standards necessary for promotion. *Please refer to NLPS Board of Education Policy 6141.31 "Multi-Lingual Learning Education" for more information on this topic by clicking here or by scanning the QR code.*

Students not meeting the English mastery standard or demonstrating limited progress will be provided with additional language support services which may include, but are not limited to, English as a Second Language program, sheltered English programs, English Immersion programs, summer school, after-school assistance, homework assistance, and tutoring. Students will not be offered additional bilingual education after 30 months in a bilingual program. *Please refer to NLPS Board of Education Policy 6141.311 "Limited English Proficiency Program" for more information on this topic by clicking here or by scanning the QR code. For assistance, please contact Maria Carrillo, Director of Multilingual Learner Department, at 860-439-7810 or Altagracia Reyes, Secretary to the Director, at 860-444-3180*

High School ESOL Program Definition

It is the purpose of the New London Public Schools English as a Second Language (ESOL) Program to provide English language instruction to Multi Language Learners (MLL's, formerly English Language Learners ELL's) that will lead to proficiency in listening, speaking, reading and writing skills. Students will attain a level of proficiency in English that is sufficient to assure educational opportunity in the mainstream program. Multi Language Learners enroll in elective classes in the regular program and in content area courses in the regular program as determined by the Annual Review. Bilingual Tutors push-in to classrooms to offer support. Students will be exited from the program when they meet the criteria as determined by state and federal mandates. The program consists of three levels of ESOL instruction and Sheltered content in the areas of mathematics, science, and social studies and language arts. ESOL Resource is provided as a support to students taking classes in the mainstream.

Bilingual Education Program Definition

Bilingual Education is offered only to 9th grade bilingual-eligible students. All other students (Spanish dominant, non-English proficient 10th, 11th, and 12th grade students and those 9th graders who have received 30 months of bilingual instruction) will be offered ESOL and Sheltered Content Instruction. Due to limits put on Bilingual Education by State mandates, the Bilingual Program at the high school level is designed to provide native language support within a Sheltered Content classroom.

Criteria for Enrollment in Bilingual and ESOL Programs

Upon arrival to NLPS, the potential bilingual, bilingual eligible and/or MLL student will be interviewed using the Home Language Survey. The results of this Survey will determine if the student will be administered the Language Assessment System (LAS). Results from the LAS Links is administered annually to measure for growth and eventual EXIT criteria. Students EXIT from MLL designation when they score an Overall 4 which includes a score 4 in both the Reading & Writing portions of the LAS Links assessment.

Bilingual/ESOL Course Descriptions

Sheltered and Bilingual Courses follow the curriculum of the regular program and the instructors are certified in the content area. Research-based sheltered instruction techniques are utilized to make the content comprehensible and expand academic vocabulary in the four domains (Reading, Writing, Listening & Speaking) of language. Students are recommended to classes using LAS Links, iReady, PSAT scores as well as classroom assessments. The goal of the sheltered courses is to teach academic content and the English language simultaneously providing for a smooth transition into the regular program.

The following 1.0 credit Sheltered and ESOL courses are offered to Multi Language Learners:

ALGEBRA	BIOLOGY	WORLD HISTORY	ESOL I	ENGLISH 9
GEOMETRY	CHEMISTRY	AMERICAN HISTORY	ESOL II	ENGLISH 10
	INTEGRATED SCIENCE	GOVERNMENT	ESOL III	ENGLISH 11
			RESOURCE	ENGLISH 12

Migrant Students

The district has a program to address the needs of migrant students. A full range of services will be provided to migrant students, including applicable Title I programs, special education, gifted education, vocational education, language programs, counseling programs and elective classes. Parents/guardians of migrant students will be involved in and regularly consulted about the development, implementation, operation and evaluation of the migrant program. *Please refer to NLPS Board of Education Policy 6141.312 "Migrant Students" for more information on this topic by clicking here or by scanning the QR code.*

Homeless Students

Homeless students, as defined by federal and state legislation, will have all programs, services, and transportation that other students enjoy and may continue to attend the school of origin. The District liaison for homeless children is Ms. Patricia Kurisoo. The district has reviewed its existing policies and regulations to remove barriers to the enrollment and retention of homeless children and youth. Homeless children and youths are defined as "individuals who lack a fixed, regular and adequate nighttime residence, including those who are sharing housing with others due to loss of housing or economic hardship, living in hotels/motels, living in emergency shelters, or are living in cars." Homeless children have the right to attend the school of origin "to the extent feasible," unless doing so is contrary to the request of such student's parent/guardian or unaccompanied youth.

Any homeless child or youth denied school accommodations shall continue in attendance or will be immediately enrolled in the school selected by the child in the school district. A written explanation of the reasons for denial of school accommodations in a manner and form understandable to such homeless child or youth, or parent/guardian, will be provided. Information will also be provided regarding the right to appeal the decision of the denial of accommodations. The homeless child or youth is entitled to continue in attendance during all available appeals.

A homeless student who is not in the physical custody of a parent/guardian, shall have full access to his/her educational and medical records in the Board's possession.

Students experiencing homelessness should connect with their School Counselor for assistance. *Please refer to NLPS Board of Education Policy 5118.1 "Homeless Children and Youth" for more information on this topic by clicking here or by scanning the QR code.*

Children in Foster Care

New London Public Schools collaborates with state and local child welfare agencies to ensure school stability for children in foster care. A child in foster care must remain in their school of origin if it is determined to be in the child's best interest. Transportation will be arranged as required. NLPS' Liaison for Homeless Students is Ms. Patricia Kurisoo and is also the point of contact person for the education of children in foster care.

Teachers and Paraprofessional Qualifications

Parents have the right to request information about the professional qualifications of their child's teacher(s). The response will indicate whether the teacher is certified for the subject matter and grade taught; the teacher's undergraduate major, and any graduate degrees or certifications a teacher may have. Parents will also be advised, if requested, as to whether the child is provided service by paraprofessionals, and their qualifications.

High School Graduation Requirements

Students must successfully complete the required number of credits and must demonstrate proficiency in the skills identified by the board of education, as required for graduation. A multi-facet assessment procedure will be used, including specific target scores on the statewide proficiency/mastery examinations. Credits can also be earned at an institution of higher education, through online course work or through a demonstration of mastery based on competency and performance standards, in accordance with guidelines adopted by the State Board of Education.

To graduate from NLPS, a student must have earned the necessary minimum of number of credits, have met the credit distribution requirement, have completed the community service hours, and have satisfactorily **COMPLETED THE SCHOOL DAY SAT OR A RELATED PERFORMANCE STANDARD IN ENGLISH AND MATHEMATICS.**

Credit Requirements

Content Area	**Required Credits** (all pathways)
Humanities	**9.0 credits**
English	4.0 credits
Social Studies	3.0 credits *(including 1.0 U.S. History and 0.5 Government)*
Other Humanities electives	2.0 credits *(including 0.5 Fine Arts)*
STEM (Science, Technology, Engineering & Math)	**9.0 credits**
Mathematics	4.0 credits *(including 1.0 Algebra)*
Science	3.0 credits
Other STEM electives	2.0 credits
World Languages	**1.0 credits**
Physical Education	**1.0 credits**
Health	**1.0 credits**
Electives	**4.0 credits** *(in addition to above)*
Financial Literacy*	*(**0.5 credit** can be applied to Humanities, STEM, or other electives)*
Total	25.0 credits

Grade 8 students who take and pass high school classes will be awarded high school credits.

Please refer to NLPS Board of Education Policy 6146 "Graduation Requirements" for more information on this topic by clicking here or by scanning the QR code.

High School Grade Level Assignments

Students are assigned to a grade level based on the number of years they have been enrolled in high school, not solely on the number of credits they have earned.

Grade Level	Number of years in high school	Number of Credits Needed at end of year to be considered On-Track
Freshman / Grade 9	First year of high school	6
Sophomore / Grade 10	Second year of high school	12
Junior / Grade 11	Third year of high school	18
Senior / Grade 12	Fourth year of high school	25

Grade level is based on the student's year of enrollment rather than the number of credits earned. Credits determine whether a student is on track for graduation, but they do not determine whether the student is considered a freshman, sophomore, junior, or senior. Students who are behind in credits may be classified as seniors based on their years of enrollment but will still need to complete all graduation requirements before receiving a diploma.

Demonstration of Performance Standards

Acceptable Means of Demonstrating

1. **A student *will be required* to demonstrate competence in English in reading and writing by passing literacy measures. These measures will first be given in 9th grade and then offered to students until they are age 21. Passing these literacy measures is a requirement for receiving a New London High School diploma.**
2. **Students will be offered several options for meeting the literacy requirement.**
   a. Accommodations will be made available for special education students in line with the specifications of their IEP (Individual Education Program), Section 504 and MLLs (Multi Language Learners) based on their number of years of experience with English.
   b. The school system will also provide, at no cost to the student, opportunities for students to meet the literacy requirement through regular high school courses, adult education, or online programs until age 21.
3. **A student may demonstrate the performance standard in English and Mathematics by either of the following means:**
   a. Achieving State goal for Evidenced-based Reading & Writing on the SchoolDay SAT, the State-mandated assessment.
   b. Satisfactorily completing a district performance task designed and assessed by New London High School Multi-Magnet Campus teachers.

Notification

1. **Of Teachers.** At the beginning of the school year, teachers in English and mathematics will be provided a list of all seniors.

2. **Of Students.** At the beginning of the school year, each senior shall be notified in writing of his or her status relative to meeting the credit, credit distribution and performance standards for graduation.
3. **Of Parents.** At the beginning of the school year, parents of all seniors shall be notified in writing of their child's status relative to meeting the credit, credit distribution and performance standards for graduation.

Financial Literacy Requirements

Beginning with the graduating class of 2027, all students are required to complete 0.5 credit of Financial Literacy, which may count as Humanities elective credit, STEM elective credit, or regular elective credit.

World Language District Requirements

District credit in world language may be obtained by successfully completing at least one world language course.

Physical Education Requirements

Physical Education is required unless medically contraindicated, as substantiated by a written note from a physician. All students must complete 1.0 credit of PE and 1.0 credit of Health.

Special Circumstances

Transfer Students

1. Credits earned at accredited high schools outside the district by high school students who transfer into New London High School will be counted toward the credit and credit distribution requirements, in accordance with the Connecticut State Department of Education regulations.
2. The Superintendent or their designee is authorized to grant exceptions to the graduation requirements for students transferring during the junior year if unusual, extenuating circumstances would make it impossible for the student to graduate with their class.

Students with Individualized Education Program (IEP)

1. All students must attempt to meet the performance standards at least once with appropriate accommodations.

Credits Earned in Programs Outside the District

A student may earn credits toward graduation requirements in programs affiliated with accredited colleges or other institutions of higher learning outside the New London Public Schools within the limitations delineated in this section.

1. A senior who does not earn sufficient credits to graduate with his or her class and does not return to school to complete the senior year may apply credits earned in programs outside the district toward satisfying the graduation requirements. However, the credits must be consistent with this policy and must be earned within the school year following the year in which the student should have graduated.
2. A three-credit course at a college or university shall equate to a one-half credit (.5) in the district. In all other circumstances, a credit shall require a minimum of 120 hours of schoolwork. A Credit Transfer Request form must be completed in order for college credit/s to be placed on the high school transcript. Credit Transfer Request forms can be obtained through the student's school counselor.
3. Students must receive written permission from an administrator to earn credit for participation in any such program.

Advanced Placement (AP) Courses

Students who are enrolled in Advanced Placement courses are **expected** to take the AP exam offered in May. Students who do not qualify for free or reduced lunch must pay an exam fee. Check with the AP coordinator for more information. *Please refer to NLPS Board of Education Policy 6141.5 "Advanced College Placement" for more information on this topic by clicking here or by scanning the QR code. Please refer to NLPS Board of Education Policy 6141.51 "Advanced Courses, Programs, Eligibility Criteria for Enrollment" for more information on this topic by clicking here or by scanning the QR code.*

College Work for High School Credit

NLHSMMC students may also take college courses at other institutions for high school credit. On a limited basis, programs exist at Connecticut College, Eastern Connecticut State University, Three Rivers Community/Technical College, University of Connecticut, and Mitchell College that allow students to enroll in a college course at little or no cost. Students may also elect to enroll in college courses at their own expense.

Upon successful completion of a typical one-semester course at a college, a student may be awarded credit toward graduation.

College courses may also be used in lieu of summer school attendance to make up a failed course. For example, a student who fails a required course may take an equivalent college course (with administrative approval) and receive credit toward graduation upon successful completion.

All students seeking high school credit for college work should discuss their particular situations with their school counselor.

Online Course Credit

Students will be awarded credit toward graduation for the successful completion of online courses provided the online course(s) fulfill the statutory requirements. Students identified as being in danger of failing to graduate **may** be allowed to complete online district approved course work toward meeting high school graduation requirements, dependent on course availability and at the discretion of the principal. The lead staff member administering and coordinating the online credit recovery program is Kathy Brodaski

Community Service Elective Option

1. Students can earn 0.5 credit in community service by completing at least 50 hours of actual service performed outside of school hours.
2. For students choosing this option, a record of community service hours will be maintained by their school counselor.
3. A Community Service form must be completed in order for hours of service to count towards the requirement. Community service forms can be obtained through the student's school counselor.
4. A Community Service Recognition Award will be granted by the State Board of Education to students completing at least 50 hours of community service and meets the statutory criteria to earn one-half credit toward graduation.

Social and Emotional Learning (SEL)

New London Public Schools believes children's social and emotional development are essential underpinnings/foundations to school readiness and academic success. Therefore, the NLPS's educational program has included social and emotional learning and development to support the learning of skills needed to prepare students for careers, college and life. SEL teaches the skills we all need to handle ourselves, our relationships, and our work, effectively and ethically. The key characteristics of the SEL program include self-awareness, self-management, social awareness, relationship skills, and responsible decision making.

Grading System

High School Weighted Grading

New London High School Multi-Magnet Campus employs a two-level Differential Grade Weighting System (DGW). The intent of the DGW is to clearly explain the manner in which NLHSMMC ranks its students and to make comparisons among students as fairly as possible. Courses will be designated as Level I or Level II. Those courses of "an exceptionally challenging nature" will be designated as Level I (AP, College Level and Honors); all others as Level II. In Level I courses, students are expected to do a great deal of independent work and extensive outside reading and research, which generally demand a superior level of academic quality. **A complete list of courses listed in the new london high school multi-magnet campus program of studies can be found online.**

WEIGHTED GRADING SYSTEM FOR NEW LONDON HIGH SCHOOL

Grade	NUMERICAL EQUIV.	Grade Pts. Level 1	Grade Pts. Level 2
A+	97 – 100%	5.33	4.33
A	93 – 96%	5.0	4.0
A-	90 – 92%	4.67	3.67
B+	87 – 89%	4.33	3.33
B	83 – 86%	4.0	3.0
B-	80 – 82%	3.67	2.67
C+	77 – 79%	3.33	2.33
C	73 – 76%	3.0	2.0
C-	70 – 72%	2.67	1.67
D+	67 – 69%	2.33	1.33
D	63 – 66%	2.0	1.0
D-	60 – 62%	1.67	.67
F	0 – 59%	---	---

All grades 8-12 core teachers employ a weighted grading system, setting up their gradebooks using percentages rather than total points.

The school administration reserves the right to cancel a course due to insufficient enrollment. A midterm progress report, which indicates the quality of a student's work in a given subject, will be issued mid-way through the semester. *Please refer to NLPS Board of Education Policy 6146.11 "Weighted Grading" for more information on this topic by clicking here or by scanning the QR code.*

High School Class Rank

Class rank is measured using our weighted GPA (Grade Point Average) scale over a six-semester period of time in grades 9-12. Students are rank ordered to determine the official junior year rank. The same process is used after the seventh semester or the first semester of the senior year to determine the final class rank and Valedictorian and Salutatorian. Students must have attended NLHSMMC for at least four semesters to qualify for valedictorian or salutatorian.

Exemption from Instruction

A student will be exempted from instruction on Acquired Immune Deficiency Syndrome (AIDS), Bilingual Education, or Family Life and Sex Education upon receipt of a written request for such exemption from their parent or guardian. In addition, a student will be excused from participating in or observing animal dissections as part of classroom instruction upon a written request from the student's parent or guardian. The student must complete an alternate assignment determined by the school.

Report Cards

Reports of student grades and absences shall be issued to parents at least 4 times a year. At the end of the first three weeks of a grading period, the parent will be notified if the student's grade average is near or below 70 or below the expected level of performance. If a student receives a (six) week grade of less than 70 in any class or subject, the parent will be requested to schedule a conference with

the teacher of that class or subject. D/F reports to parents are mailed twice a year before progress reports are made available.

Report cards are issued to families 2 times a year. Grades given to students are determined by the teacher of the course, and the determination of the student's grade by the teacher, in the absence of clerical or mechanical mistakes, fraud, bad faith, or incompetency, shall be final.

Grades arrived at by a teacher will be considered final and will be changed only (1) by the teacher, with the consent of the principal after a re-evaluation of the student's work or (2) by an appeal made to the school principal and then to the superintendent or designee. *Please refer to NLPS Board of Education Policy 5124.1 "District School Report Cards" for more information on this topic by clicking here or scanning the QR code.*

Honor Roll

The Honor Roll is posted after semester reports have been issued. Honor Roll for grade 9-12 students is calculated on the student's grade equivalent times the credit divided by the total number of credits attempted. No one that receives a D+, D, D-, or an F is eligible for the Honor Roll. **First Honors requires an average of 3.6 through 5.3, Second Honors, 3.00 through 3.59.**

In addition to the minimum academic average, to be on the Honor Roll, the following are determining factors:

1. A failure or a D grade in any scheduled subject automatically excludes a student from the Honor Roll for any given marking period.
2. An incomplete grade or no mark excludes students from the Honor Roll.

Honor Roll for grade 8 students is determined as follows:

1. **High honors** requires all A's for the semester
2. **Honors requires** all A's and B's for the semester

Honor Cord Criteria

New London High School graduating seniors who have met rigorous academic standards in one or more subject areas will be presented with "Honor Cords" to be worn at graduation. Cords will be distributed at Class Day Awards. Students must meet the subject area criteria to receive an honor cord in that subject area. Eligibility for honor cords will be determined during the first half of June.

Criteria	**Subject Area**						
	English (White Cord)	Social Studies (Blue Cord)	Math (Red Cord)	Science (Green Cord)	World Language (Dark Brown Cord)	Arts (Pink Cord)	STEM (Gold Cord)
# of semesters at a 3.67 GPA or higher	8	6	8	7	6*	8 (B or better)	8 (B or better)
Required courses	2 AP or ECE courses	2 AP courses	AP Calculus or ECE Calculus or ECE Math for Liberal Arts	Physics and Chemistry, or an ECE course, or 3 honors courses	AP World Language course*	X	X
AP Exam	Must have taken at least 1 AP exam	Must have taken at least 1 AP exam	X	X		X	X

Additional Cords:		
Met English Mastery Standard	Silver Cord	Must have scored an overall 4 on the LAS Links Assessment with a 4 in both reading and writing
Biliteracy Seal	Bronze Cord	Must have scored a 3 or higher on AP Spanish Literature or AP Spanish Language OR a passing score (I-3 in all four domains) on the AAPPL Language Proficiency Assessment
National Honor Society	Blue and Gold Cord	Must be a member of the National Honor Society
National Educator's Rising Honor Society	Blue and Gold Cord	Must be a member of the National Educator's Rising Honor Society
International Thespian Society	Blue and Gold Cord	Must be a member of the International Thespian Society
Overall Academic Excellence	Green and Gold Cord	Must have made first honor role for 6 semesters (3.67 weighted GPA or better)
Clinical Nursing Assistant Certification	Forrest Green Cord	Passing grade on the state certification exam
Educator's Rising	Light Blue and Gold Cord	Must be a member of the National Educator's Rising
Naval Junior Reserve Officer Training Corps	Red, White and Blue Cord	Must be enrolled at least 2 years Currently enrolled in NJROTC

		3.0 (B) or better grade

Student Schedules

A student's schedule should reflect careful planning, consultation with the school counselor, and discussion with parents. It should be based upon ability, school achievement, and college or career goals. Every effort is made to provide each student with an accurate and appropriate schedule. Though some changes are unavoidable, there should be little need for change after the school year begins.

Schedule changes will be tentatively drafted in the spring with every effort to have it completed before prior to the start of school. Schedules are subject to change for several reasons, such as:

1. Summer school adjustment
2. Early dismissal for work experience programs, if all requirements for work experience are met.
3. Additions to schedule during a study hall.
4. Subject requirements affecting graduation and proper course sequence.
5. Teacher change when the student is repeating a previously failed course with the same teacher, if possible, when requested by a student or a teacher within the first 6 days of classes.
6. When a student would be better placed academically in another course.
7. All schedule changes require parent/guardian notification. The building principal or their designee will make the final determination on whether any schedule change will be allowed.

Add/Drop Policy

Students must complete the NLHSMMC course drop request form to initiate dropping a course within the first 10 days of the semester. **Courses dropped after the first 10 days of the semester will be recorded as an "F" for failure for the semester**. No "F" notation will be made for subjects dropped before this date.

All students must maintain the prescribed 8-course load.* Students who receive an "F" drop will not be eligible for the Honor Roll for the semester.

A change to a yearlong academic class can only be requested during the first semester of the school year. Any change requested to a yearlong class may result in a meeting between the family, student, School Counselor, Administrator, and teacher of the course in order to determine whether the request will be granted and the grade for the course.

**This may look different for senior year students.*

Promotion, Retention, and Placement

Student promotion is dependent on each student demonstrating growth in learning and meeting grade-level standards of expected student achievement. Students in grades 6-8 must have an overall average of (70) or above, as well as an average of (70) or above in at least three of the following subjects: language arts (including reading improvement if required), mathematics, social studies, and science. If a student's grade average in any subject or course is below (70) at the end of the first three weeks of any grading period, the student's parents shall be notified. A student in grades 6-8 who is not promoted shall be retained in the same grade or placed in an alternative education program. No student shall be retained more than once in grades 5-8 unless a committee of the student's teacher(s) and two administrators approve, and the parent(s) agree because of special circumstances.

In Grades 9-12, students will remain with their grade level cohort in PowerSchool, but will not be considered on-track for graduation unless they meet the following credit thresholds:

Grade Level	Number of years in high school	Number of Credits Needed at end of year to be considered On-Track
Freshman / Grade 9	First year of high school	6
Sophomore / Grade 10	Second year of high school	12
Junior / Grade 11	Third year of high school	18
Senior / Grade 12	Fourth year of high school	25

Students must demonstrate attainment of the basic skills needed for graduation based on the district's assessment program. A failure to attain these skills may necessitate involvement in additional courses, special help programs, summer school, retesting, etc.

***The requirements in this policy are to be followed whenever possible. It is recognized that circumstances may arise when strict compliance is not feasible.** *Please refer to NLPS Board of Education Policy 5123 "Promotion and Retention" for more information here or by scanning the QR code.*

Summer School

Students who are not on track for graduation will be notified prior to the end of the school year. The school district shall provide and may require a student to attend one or more alternatives for remedial assistance, including summer school. *Please refer to NLPS Board of Education Policy 6174 "Summer Schools" for more information by clicking here or by scanning the QR code.*

Homework

The purpose of homework is to help students become self-directed, independent learners and is related to the educational progress of the students. It serves to help all students reach their educational goals. Homework is assigned at the discretion of the classroom teacher.

Specific homework assignments may strengthen basic skills, extend classroom learning, stimulate and further interests, reinforce independent study skills, develop initiative, responsibility, and self-direction, stimulate worthwhile use of leisure time, and acquaint parents with the student's work in school. Pupils carrying a full schedule cannot prepare all their work during school hours. Parents can be of great assistance to their children by helping them form the habit of home study early in high school.

In order for homework to be an effective support for learning, the homework policy requires a partnership among the school system represented by the teacher, the student, and their parents. Without this partnership in support of learning, students may not achieve their full potential. *Please refer to NLPS Board of Education Policy 6154 "Homework" for more information on this topic by clicking here or by scanning the QR code.*

Guidelines for Students

1. Students must clearly understand the homework assignment before leaving class.
2. Students are required to hand in assignments on time.
3. Students are responsible for any homework missed due to absences from class.
4. Student should realize that homework will be part of their grade.

Guidelines for Parents

1. Parents should be familiar with and support the philosophy and guidelines for the New London Board of Education concerning homework.
2. Parents should provide the student with a time and place to carry out the homework assignments.
3. Parents are advised to contact the teacher in the event of questions or concerns.
4. Parents should be interested in the child's work but give only that assistance which will help a child to think for themselves.

Study Habits

Specific skills and techniques can make learning easier, more meaningful and more enjoyable. The following are guidelines to help your child achieve good study habits:

1. Be prepared with necessary materials during class time.
2. Be an active participant in class. Listen well, take notes and take part in class.
3. Ask question that will help you understand the information.
4. Do not be afraid to make mistakes. Mistakes are a path to learning.
5. Seek support from your teachers and school counselors if you are having significant problems understanding lesson content.
6. Plan your day and include time for your homework and rereading your notes.
7. Use what you learn and apply it to new situations.
8. Strive to do your best work at all times.

Scholarship, Financial Aid and Awards

Many scholarships and awards are available to qualified students. Students should start early to establish records worthy of scholarship consideration. In general requirements for scholarship consideration are some combination of the following: serious attention to studies, good character, financial need and involvement in the activities of the school. Students should consult a School Counselor or College & Career Counselor for information about what scholarships are available and how, when and where to apply. *Please refer to NLPS Board of Education Policy 5126 "Student Recognition" for more information on this topic by clicking here or by scanning the QR code.*

Meeting all deadlines for college, scholarship, and financial aid applications is the student's responsibility. Failure to meet a deadline can disqualify a student from college admission or scholarship consideration.

Most scholarships and financial aid applications require recommendations and transcripts. Students must take this into consideration. Deadlines refer to the date that the application must be received by the college or scholarship agency. Students must allow additional time for the school counselors and the school registrar to prepare the necessary support materials. Time must also be allowed for mail delivery of the application.

Transcript requests should be completed as early as possible and submitted to the Registrar at least 3 to 5 days before the application deadline. The Transcript Release form must be completed and returned to the student's School Counselor for the transcript to be released.

Student Success Planning and Naviance

The Student Success Plan (SSP) in an individualized student driven plan developed to address every student's needs and interests to help the student stay connected in school and to achieve postsecondary educational and career goals.

A student success plan for each student enrolled in grades six through twelve shall be created. Such student success plan shall include a student's career and academic choices in grades six to twelve, inclusive. Such plans shall provide evidence of career exploration in each grade including, but not limited to, careers in manufacturing. In creating the student success plan, consideration must be given to careers and academic choices in computer science, science, technology, engineering and mathematics. When possible, the student success plan should be created in collaboration with each student and the student's parent or guardian.

Naviance and the Family Connection (Naviance) is a web-based portfolio that helps you plan and organize your high school career, as well as keep track of your post-secondary application process.

The path to career readiness begins with self-discovery. Naviance allows students to learn about their strengths and reflect on their interests. Assessments provide suggestions on how to apply personality traits and learning styles in class, in addition to helping students discover career options based on their interests and strengths. Armed with this information, students can plan courses to complement their career pathway. At each grade level, counselors and students work together to explore and use the different features of Naviance.

For more information, please contact your child's school counselor.

Testing

Students participate in district and state assessments as required by their grade level.

- **Grade 8:** Smarter Balanced Assessment
- **Grades 8-10:** i-Ready Reading and Mathematics
- **Grade 8 and 11:** Connecticut Next Generation Science Standards (NGSS) Assessment
- **Grades 9-11:** Preliminary SAT (PSAT)
- **Grade 11:** Scholastic Assessment Test (SAT)

Students receiving special education services participate in all required assessments unless the Planning and Placement Team (PPT) determines that an approved alternate assessment is appropriate in accordance with the student's Individualized Education Program (IEP).

Multilingual Learners are required to participate in all applicable state assessments, including the LAS Links English language proficiency assessment, when required.

To earn a high school diploma, students must meet all New London Public Schools graduation requirements, including required course credits. Assessment results are one measure used by the District to evaluate student progress toward state and district standards. Grade 11 state assessment results may be included on student transcripts and permanent records in accordance with state requirements.

Please refer to NLPS Board of Education Policy 6146.2 "Statewide Proficiency / Mastery Examinations" for more information on this topic by clicking here or by scanning the QR code.

The New London Public Schools administers district and state-mandated tests to each student throughout the year. These assessments are used:

- To gather student performance data as they relate to reading, writing, math and science content standards
- To inform instruction and guide teacher instruction

ASSESSMENT SCHEDULES

Our students must take several district and state assessments during the course of the school year. They include but are not limited to the following:

- iReady (all grades 8-10 students): Fall & Spring
- PSAT (Pre-Scholastic Aptitude Test) (all grades 9-11 students): Fall
- USNS (Universal Screeners for Number Sense) (grade 8 students): Fall, Winter & Spring
- DESSA (Devereux Student Strengths Assessment) (all grades 8-12 students): Fall, Winter & Spring
- LAS Links (all grades 8-12 MLL students): Winter
- CAAELP (Connecticut Alternate Assessment of English Language Proficiency) (all dual MLL and Special Education grade 8 students): Winter
- NGSS (Next Generation Science Assessment) (all grades 8 & 11 students): Winter - Spring
- SBA (Smarter Balanced Assessment) (all grades 8 students): Spring
- CTAA (Connecticut Alternate Assessment) (all eligible students in grades 8 & 11 students): Spring
- School Day (SAT) Scholastic Aptitude Test (all grade 11 students): Spring
- CTAS (Connecticut Alternate Science Assessment) (all eligible students in grades 8 & 11 students): Ongoing
- Connecticut Physical Fitness Assessment (for all sophomores and new juniors and seniors): Ongoing

National Assessment of Education Progress

Federal legislation requires schools selected to participate in this national testing program to notify parents of children who will be taking the test of their right to exclude their child. Parents also have the right to inspect all NAEP data, questions and assessment instruments.

ATTENDANCE

It is the policy of New London Public Schools that each student shall attend each scheduled day of school and each scheduled class from the beginning of the day or class period to the end. The regular school day begins at 7:40 AM and ends at 2:30 PM. A student is considered to be "in attendance" if present at their assigned school, or and activity sponsored by the school (e.g. field trip), for at least half of the regular school day. A student who is serving an out-of-school suspension or expulsion should always be considered absent.

Attendance/Truancy Policy

Connecticut State Law requires parents to make sure that children between the ages of 5 to 18 attend school regularly. Daily attendance is a key factor in student success, thus any absence from school is an educational loss to the student. Students are required to attend school on a regular basis both in-person and virtually. These rules are designed to minimize student absenteeism while providing

students the opportunity to make up schoolwork missed due to a legitimate absence. Students are required to attend school on a regular basis both in-person and virtually.

A student is considered to be "in attendance" if present at their assigned school, or an activity sponsored by the school, such as a field trip, for at least half of the regular school day (four hours total). Being "in school" (or on school grounds) but not in the correct assigned classroom does not count as being "in attendance/present." Absence means an excused absence or an unexcused absence. A student serving an out-of-school suspension or an expulsion will always be considered absent. According to the CT Department of Education, any student who misses 10% of the school year (18 days), even if the absences are excused, will be considered chronically absent.

A student must remain in school until age 18, unless they graduate or get written consent from a parent/guardian on a district provided form to leave school at age 17. *Please refer to NLPS Board of Education Policy 5113 "Attendance" for more information on this topic by clicking here or by scanning the QR code.*

Excused Absence

A student's absence from school shall be considered "excused" only if a written documentation of the reason for such absence has been submitted within ten (10) school days of the student's return to school and meets the following criteria:

A. For absences one through nine, a student's absences from school are considered "excused" when the student's parent/guardian approves such absence and submits appropriate documentation to school officials.
B. Students receive an excused absence for the tenth absence and all absences thereafter, when they are absent from school for the following reasons:
    i. Reasons of health, including illness, incapacity, or doctor's visits, verified by a licensed medical professional, regardless of the length of the absence. Administration reserves the right to require physician or other appropriate certification for absences of five (5) consecutive days or of a total of fifteen (15) days in any school year; An excuse must be submitted within ten days from the beginning of the absence;
    ii. Students' observance of a religious holiday;
    iii. Death in the student's family or other emergency beyond the control of the student's family (up to five days; if more days are needed it is at the discretion of the administrator);
    iv. Court appearance which is mandated. (Documentation required);
    v. Approved school activities, including field trips;
    vi. Suspension or expulsion;
    vii. College visitation or college interviews;
    viii. The lack of transportation that is normally provided by the district other than the one the student attends;
    ix. Extraordinary educational opportunities pre-approved by District administration and in accordance with Connecticut State Department of Education guidelines;
    x. An additional 10 days for children of military service members; and
    xi. Other reasons as deemed "excused" by the administration.

    A phone call with no written follow-up will automatically be coded as an unexcused absence for the tenth absence and all absences thereafter.

Unexcused Absence

Unexcused absences are those which do not fall under any of the excused absences outlined above. Although the school will maintain records and keep parents informed within the limit of its capability, parents and students are expected to keep accurate attendance records and compare them to report cards when issued. Parents are also encouraged to contact the teachers, school counselors and administrators to get help in verifying attendance and attendance records at any time during the year.

Chronic Absenteeism

A **"chronically absent child"** means a child whose total number of absences (including excused) at any time during a school year meets or exceeds 10% of the total number of days that the student has been enrolled during that school during that school year (Public Act 15-225). New London High School has an Attendance Review Team, which has established the appropriate procedures for attendance. A student meeting this threshold will be subject to review by the Attendance Review Team and the chronic absenteeism prevention and intervention plan developed by the State Department of Education. The District will also collect and analyze data on student attendance, truancy and chronic absenteeism for students with disabilities.

A "**habitual truant**" means a child who has 20 unexcused absences within a school year.

Truancy

A **"truant"** is defined by statue as absence(s) from school without the knowledge or approval of parents/guardians and/or school officials. A student age five through 18, inclusive, who is enrolled in Grades K-12 of the New London Public Schools and has four unexcused/unverified absences from school in any one month or ten unexcused/unverified absences from school in any school year will be considered truant. Disciplinary action may include 45 minutes of after school detention for each class/study period missed. Tests and academic work missed in class that day will be recorded as a failing grade.

Parents have the responsibility to assist school officials in remedying and preventing truancy. School staff are mandated by the State to report excessive absences or parents of concern. Information about truancy will also be posted in the annual district report card required by Every Student Succeeds Act (ESSA).

Students identified as truant will trigger a response from the school. Parents/Families will receive attendance letters to notify them of problems with their student's attendance.

Tardiness

A student is "**tardy"** if they do not arrive on time to school and/or for a scheduled class. Students who are tardy to school are to report directly to the Main Office for check-in. All tardy arrivals will be considered unexcused unless accompanied by a doctor's note for illness and signed by a parent. It is the student's responsibility to provide adequate proof of an excuse to school.

Students must be in their homeroom class by 7:40 A.M. or are considered tardy. Please refer to the 2026-2027 Bell Schedule for start times of all other class periods. Going to lavatories between classes is not an excuse for tardiness. Disciplinary actions may be taken for repeated unexcused tardies, both to school and to the class period.

Cutting Class

It is the student's responsibility to be present for every class, including study hall, resource, and advisory classes. The following guidelines are intended to promote the development of this responsible attitude:

- A student is tardy to school or **"cutting class"** if he or she has arrived at school and fails to appear in class.
- A class cut is a day's (unexcused) absence from class (study halls, resource, and advisory are classes).
- Students who cut study hall, resource, and advisory shall be disciplined according to the Code of Conduct.
- The classroom teacher will refer each class cut to the appropriate administrator, for a disciplinary consequence.

Quick Definitions for Other Absence Codes:

A. **"Unexcused absence"** means any absence from a regularly scheduled school day where a reason is provided but there is no documentation.
B. **"Unverified absence"** means an absence from a regularly scheduled school day in which there has been no contact from the parent/guardian to determine the nature of the absence.
C. A student is tardy to school or **"cutting class"** if he or she has arrived at school and fails to appear in class.
D. An "**in-school suspension"** that is greater than or equal to one-half of a school day must be considered an absence.
E. An **expulsion** will always be considered an absence.

Attendance Responsibilities

Student Responsibility

Students are responsible for regular attendance in all classes to benefit from continuity of instruction, sequential presentation of material, class interaction, and the attendance self-discipline and responsibility. It is a student's responsibility to keep track of their absences and ensure there is proper documentation excusing their absence.

When a student is out of school or class because of an excused absence, appropriate provisions will be made by school personnel regarding make up of missed assignments, homework, tests and other class activities missed.

Students will also be held accountable for arriving to every class on time. In addition, it is also crucial that students arrive to their first period classes on time. Students arriving after 7:40 AM must obtain a pass from the main office and go directly to class; teachers will mark attendance accordingly.

Make-Up Work

Regardless of whether an absence is "excused" or "unexcused," all students who are absent are required to complete make-up work to the satisfaction of their teachers. Students who have unexcused absences, however, may be denied make-up privileges at teacher discretion. The responsibility for make-up of work lies with the student, not the teacher.

A student will be permitted to make-up tests and to turn in projects due in any class missed because of absence. Secondary teachers may assign a late penalty to any project in accordance with timelines approved by the Principal and previously communicated to students.

For any class missed, students may be assigned make-up work based on the instructional objectives of the subject or course and the needs of the student. The student is responsible for obtaining and completing make-up work within the time specified by the teacher.

Parent Responsibility

It is the responsibility of the parent(s), guardian(s) or other person(s) having control of each student to see that the student arrives at school on time every day that school is in session. It is also the responsibility of the parent(s), guardian or other person(s) in control of the students to ensure that ALL contact information and emergency contact information is accurate and up to date. Parents should update their contact information within 2 days of a phone, address or email change. In the event the student cannot attend school for any reason, it is the responsibility of the parent(s), guardian(s) or other person(s) having control of the child, to notify the school of the reason for the absence. The parent(s), guardian(s) or other person(s) having control of the child, shall provide written verification and a medical note for any absence lasting three consecutive days or more or after the 10th absence. A student shall not be absent from school without the knowledge or consent of their parent(s), guardian(s) or other person(s) having control of the child. Furthermore, in the event of any planned absence such as doctor's visits, religious holidays and/or court appearances, the parent(s), guardian(s) or other person(s) having control of the child shall notify the school in advance to make arrangements for obtaining class assignments.

Vacations

New London Public Schools strongly encourages the scheduling of family vacations and trips during times which coincide with school vacations. Student absences for reasons of a family vacation or trip that takes place when school is in session may be considered "unexcused absences," in light of SBE guidelines.

Reporting Attendance

Every attempt should be made to confine necessary appointments to after school, weekends and vacation periods. When a parent determines that an absence is necessary, parents are requested to contact the school between 7:00 A.M. and 10:00 A.M. on the day of the absence by telephoning the school.

If it is not possible to telephone the school on the day of absence, the parent is requested to send a written excuse to the school on the date of the student's return. The student should submit the excuse directly to the office. Parents should contact the student's school counselor in order to take advantage of special services such as the collection of homework assignments for the student who must be out several days.

To report an absence or late arrival, a parent or guardian needs to call the Attendance Secretary at 860-437-6410. Please be sure to provide **the date, your name, the student's name, and the reason for the absence or delay**. Students who are absent from school must bring a note verifying their absence upon their return. According to Connecticut State Department of Education, absence 1-9 requires parent or guardian note only. Absence 10th and above, additional documentation is required (e.g., doctor's note, signed note from a court official, etc.). Notes should be sent within 10 days. This note should be given to the Attendance Secretary. **Automated calls will be made reporting absences from class or school. It is essential that parents keep their phone records in school up to date to ensure this information is successfully communicated.**

Early Dismissal

Under no circumstances may a student leave the school or school grounds during school hours without permission from their parents/guardians and school administration. In the event it is necessary to be dismissed before the close of school for a doctor's or preset appointment, a written note is required and should be submitted to the Attendance Office no later than 9:00 AM the morning of the dismissal. The note should include the date, the student's name, reason for the dismissal and a phone number. The parent or guardian may be called for verification. In the case of an emergency dismissal, please contact the Attendance Office at 860-437-6410 as soon as possible so we can get your student ready.

Please note that students who do not provide a written note will not be dismissed during the last hour of the school day, except in the case of an emergency. Students will not be signed out after the following times (unless prior notification has been provided):

- Half Days – 11:00AM
- Regular School Days – 1:45PM

Verification will be required before any dismissal will be honored. **All students that are dismissed MUST report to the Attendance Office to sign out. Parents must show photo ID. Students will not be released to any adult who is not listed on the student's registration, unless the parent/guardian makes a specific request, preferably in writing**. Telephone requests for early dismissal of a student shall be honored only if the caller can be positively identified as the student's parent or guardian.

In cases of divorced or legally separated parents of a child, the principal or their designee requires that a legal statement designating the custodial parent or guardian be entered in the child's personal file. Children of single-parent families will be released only upon the request of the parent whom the court holds directly responsible for the child and who is identified as such in the school records, unless prior arrangements have been made with the school. Arrangements should be made with the building administrator on the parent or guardian to pick up the student in the school office. No student may be released to the custody of any individual, not the parent or guardian of the student, unless the individual's name appears on the list maintained by the school's principal as authorized to obtain the release of students.

In line with Age of Majority, students who are eighteen years or older are allowed to sign themselves out for the day (*Please refer to page 16 "Age of Majority" for further information).* Once a student is dismissed, they are to leave school grounds immediately. If the student returns to school, the student must be signed back in. Students who are eighteen years or older that sign themselves out are not allowed to return to school the same day without providing proper documentation.

The Board of Education does not condone/approve students leaving a school campus in third-party ride sharing vehicles; especially such service (Uber, Lyft) whose own policies explicitly prohibit minors from using them unless accompanied by an adult.

Daily Arrival/Dismissal Procedure

Students Entering the Building

Doors will open at 7:35 AM as there is NO adult supervision before these times. Upon arrival, students should enter the Main Lobby of either NLHS or STMHS (depending on which building their first period class of that day is located).

Daily Arrival Procedure

All students must arrive to school no later than 7:40 AM. Students who have breakfast at school should arrive at 7:35 AM and enter through the NLHS front entrance (if their homeroom class is in the HS building) or through the STMHS front entrance (if homeroom class is in the STMHS building).

Students arrive at school one of various ways; by walking, by school bus/van, by being driven by an adult and by car/bike.

1. When walking to school, students should walk on the sidewalk at all times. They should ensure that they cross at the crosswalks and follow the directions of the crossing guard.
2. Students who are driven to school **must be in class no later than 7:40 AM.** All drivers must enter through the Chester Street entrance and proceed to the student drop-off area**.** After dropping off students, drivers should exit via the Jefferson Street exit. Drivers should remain in their vehicle at all times.
3. Student drivers should enter the NLHSMMC parking lot area through the Chester Street entrance and park in the rear student parking area (see Student Automobile Use on page 50). Students are not permitted to enter their cars during school hours without permission of the administration. Students not obeying rules and CT driving regulations and laws will lose the privilege

of using the NLHSMMC parking facilities. Failure to comply with the above will result in disciplinary action and/or a report to the proper authorities.

Visitors should park in the designated visitor spaces in front of the school. Cars should not be parked in undesignated areas which include on the grass, in fire lanes, in bus lanes, on the curb, etc. at any time.

Daily Dismissal Procedure

Safe dismissals are another major priority. Student dismissal is at 2:30 PM (11:40 AM on half days). All buses/vans, both New London and Out-of-District, are parked on the Chester St parking lot side. Students are dismissed from their classes and walk to their appropriate bus or walk home. Dismissal time can be hectic. Adults who drive to pick up children must follow the guidelines described below:

1. Adults may not go to the classrooms to pick up their children and may not wait in the hall outside their children's classrooms.
2. Follow the directions of the duty staff. Please be patient. Parents picking up students should use the Chester Street entrance.
3. Please drive slowly. Driving speed should not exceed 5 miles per hour. Please watch out for students who may be crossing the streets to walk home.
4. Please do not double park so as not to block the flow of traffic.
5. Please do not pass school buses that have their stop sign and flashing lights on.

We need your help to maintain student safety. Please follow these guidelines to ensure the safety of your students during dismissal times.

Anti-Idling Policy for Cars/Service Vehicles

Drivers are requested to turn off their engines while waiting in their cars for more than three minutes to pick up students or adults, weather permitting.

Enforcement

Securly Pass

This year our school is moving to the Securly Pass system. This is a digital hall pass system that helps schools manage student movement and improve safety.

Please access the Securly Pass Student Guide for information on how to make a pass, request an appointment, and where to look to see your scheduled appointments. The Securly Pass Student Guide can be found by clicking here or scanning the QR code.

Students will also receive additional information on how to use the system in the first days of school.

Absences

- Disciplinary action may include up to 45 minutes of after school detention for each class/study period missed. Tests and academic work missed in class that day will be recorded as a failing grade.
- In the case of special education students, in lieu of the foregoing, discipline for unexcused absences shall be determined by the student's Planning and Placement Team in accordance with the student's Individual Educational Program.

Tardiness

- Students who are not in their homeroom/classroom by 7:40 AM are considered tardy and must report directly to the office.
- A student discovered on school grounds who has not signed in at the office will also be considered tardy and may be subject to disciplinary action.
- A student who is repeatedly tardy may be considered truant. Students may be subject to disciplinary action including in-school suspension if the principal determines that tardiness is excessive.
- Students are allowed three school tardies per semester. Any student who is late more than three times will receive a detention. A detention may be waived by an administrator if the cause of the tardiness is unavoidable.

Leaving School Premises

No student shall be permitted to leave the school premises during the school session without authorization from the principal or his or her designee. This includes during study halls and lunch breaks. Leaving school without permission will result in disciplinary action and a search upon the student's return to school.

Homebound

Home instruction is available to students who are unable to attend school for medical and/or mental health reasons for a period of two weeks or longer as diagnosed by a physician, psychiatrist or the Planning and Placement Team. Home instruction may also be provided for those students who have been excluded from regular school attendance for disciplinary reasons.

RESPONSES TO ACADEMIC & BEHAVIORAL PERFORMANCE

Code of Conduct

NLHSMMC has rules and regulations governing attendance and conduct. The rules are strictly enforced. All rules are based on the premise that you, as students, should be responsible, respectful, and safe. Respect for all staff members and consideration for the rights of others, students and adults, is expected. Disrespect or violation of the rights of others will not be tolerated. The 2026-2027 Discipline Matrix, which outlines consequences for undesired behaviors, can be found by clicking *here* or by scanning the QR code.

Students are responsible for conducting themselves properly in a responsible manner, appropriate to their age and level of maturity. They must accept responsibility for misbehavior and engage with school staff to identify how a different choice of action could result in a better outcome. The district has authority over students during the regular school day and while going to and from school on district transportation. This jurisdiction includes any school-related activity, regardless of time or location and any off-campus school-related misconduct, regardless of time or location. New London High School Multi-Magnet Campus follows the Positive Behavioral Interventions and Supports while also utilizing restorative practices.

Please refer to "The Whaler Way" Expectations Matrix for more information on our Schoolwide Positive Behavioral Supports (PBIS) expectations.

Student responsibilities for achieving a positive learning environment in school or school related activities include:

1. Attending all classes, regularly and on time.
2. Being prepared for each class with appropriate materials and assignments.
3. Being dressed appropriately.
4. Showing respect toward others, engaging in civil discourse.
5. Behaving in a responsible manner.
6. Paying the required fees and fines.
7. Abiding by the code of conduct.
8. Obeying all school rules, including safety rules, and rules pertaining to Internet safety.
9. Seeking change in school policies and regulations in an orderly and responsible manner, through appropriate channels.
10. Cooperating with staff investigations of disciplinary cases and volunteering information relating to a serious offense.

Students who violate these rules will be subject to disciplinary action and shall be referred when appropriate to legal authorities for violation of the law.

Students at school or school-related activities are prohibited from:

1. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination and wrongfully obtaining test copies or scores.
2. Throwing objects that can cause bodily injury or damage property.
3. Leaving school grounds or school-sponsored events without permission.
4. Directing profanity, vulgar language, or obscene gestures toward other students or staff.
5. Disobeying directives from school personnel or school policies, rules, and regulations.
6. Being disrespectful or directing profanity, vulgar language, or obscene gestures toward teachers or other school employees.
7. Playing with matches, fire, or committing arson.
8. Committing robbery or theft.
9. Damaging or vandalizing property owned by the school, other students, or school employees.
10. Disobeying school rules on school buses.
11. Fighting, committing physical abuse, or threatening physical abuse.
12. Committing extortion, coercion, or blackmail; that is, forcing an individual to act through the use of force or threat of force.
13. Name-calling, making ethnic or racial slurs or derogatory statements that may substantially disrupt the school program or incite violence.
14. Engaging in inappropriate physical or sexual contact disruptive to the school environment or disturbing to other students.
15. Assaulting a teacher, staff member or other individual.
16. Selling, giving, delivering, possessing, using, or being under the influence of drugs such as: marijuana; a controlled substance or drug; or an alcoholic beverage.
17. Possessing a deadly weapon, dangerous instrument, firearm, martial arts weapon, or weapon facsimile.
18. Possessing prescription drugs which are given to a person other than to whom the drug is prescribed.
19. Smoking or using tobacco products, including electronic nicotine delivery systems (e-cigarettes) and vapor products.
20. Hazing, bullying
21. Behaving in any way that disrupts the school environment or educational process.
22. Using electronic devices during the school day in school buildings, without prior approval of the principal.
23. Violating the district's Internet Safety policy and/or Online Social Networking Policy.
24. Cheating, plagiarizing, including by electronic means.
25. Threatening in any manner, including orally, in writing, or via electronic communication, a member of the school including any teacher, a member of the school administration or another employee, or a fellow student.
26. Taking, storing, disseminating, transferring, viewing or sharing of obscene, pornographic, lewd or otherwise illegal images or photographs, whether by electronic data transfer or other means, including but not limited to texting and emailing.
27. Violating any state or federal law which would indicate that the student presents a danger to any person in the school or to school property.

28. Damaging in a willful manner school electronic equipment and/or software.

Students are urged to participate in efforts to build a positive school climate as well as alternatives to exclusionary discipline such as restorative circles or peer monitoring. *Please refer to NLPS "Student Code of Conduct" for more information on this topic by clicking here or by scanning the QR code.*

Assemblies

There are times when classes, grades, teams or the entire school may gather for assembly programs. These programs are arranged to bring information or entertainment to the student community. A student's conduct in assemblies must meet the same standards as in the classroom.

Cafeteria

All eating is to be done in the cafeteria. Due to issues of sanitation, food is not permitted elsewhere in the building, excluding clear water bottles. Rules of cleanliness are to be observed at all times. Misconduct in the cafeteria may be cause for receiving an assigned seat or forfeiting the right to eat in that location or such other disciplinary action deemed appropriate for the misconduct.

NLPS participates in the School Breakfast Program and the National School Lunch Program and offers students nutritionally balanced meals daily. NLPS complies with the professional standards for school nutrition personnel who manage and operate the National School Lunch and School Breakfast Programs.

It is the intent of the Board of Education that schools take a proactive effort to encourage students to make nutritious food choices. Food and beverages offered for sale to students, whether in the cafeteria, school store, or vending machines will meet federal and state standards and guidelines. All sodas and sports drinks will not be available for sale during school hours. In conformity with applicable law, necessary accommodation will be provided, where required, for students with food allergies, including emergency procedures to treat allergic reactions which may occur. *Please refer to NLPS Board of Education Policy 5141.25 "Management Plan and Guidelines for Students with Food Allergies and/or Glycogen Storage Disease" for more information on this topic by clicking here or scanning the QR code.*

It is important to note that **OUTSIDE FOOD DELIVERIES ARE NOT ALLOWED.** Parents may deliver lunch for their student to the Main Office, and office staff will get it to the student prior to the appropriate lunch wave. NLHSMMC **WILL NOT ACCEPT** food deliveries from vendors of any kind, including but not limited to GrubHub, UberEats, DoorDash, etc. Should delivery attempt to be made, the vendor will be turned away at the cost of the student/purchaser.

Wellness

Student wellness, including good nutrition and physical activity, is promoted through the District's educational program, school activities, and meal programs. Federal and state standards will be met pertaining to all foods and beverages available for sale to students. A sequential program of physical education is provided, in addition to time in the elementary school day for supervised recess. *Please refer to NLPS Board of Education Policy 6142.2 "Student Wellness" for more information on this topic by clicking here or by scanning the QR code.*

Corridor Behavior

In order to ensure student safety and that of others, students will keep to the right when passing in the corridors, adhere to the HANDS-OFF policy, walk, move at a reasonable pace, not obstruct the passage of others, and use the doors on the right-hand side. Students in the hallway during class time require a pass.

Bathroom Policy

To preserve the safety, personal privacy, and physical well-being of all students, no more than one (1) student is permitted to occupy a single restroom stall or a single occupancy/all-gender restroom at any time. Because a violation of this safety policy constitutes a serious infraction and poses immediate safety, health, or security risks, the school administration will initiate the following procedural responses:

1. **Student Search and Seizure (NLPS Policy 5145.12):** Under district policy, a student and their belongings may be searched when there are reasonable grounds for suspecting a violation of school rules. Joint occupancy of a restroom stall or single-use facility establishes reasonable suspicion of illicit or unsafe activity. School administrators reserve the right to conduct a search of the students and their personal belongings (including backpacks, purses, outerwear, and pockets).
2. **Medical & Wellness Evaluation (NLPS Policy 5141):** Due to the immediate safety and physical health risks associated

Hands-Off Policy

Students must refrain from all physical contact that is potentially unsafe or distracting to the educational process. Unacceptable behavior includes "horsing around," just fooling around, poking, pushing, tripping, and/or jostling one another. The policy is HANDS-OFF. Students must also refrain from overt acts of affection. Violence will result in teacher/team and/or administrative consequences.

Substitute Teachers

Students are required to maintain high standards of behavior when being taught by a substitute teacher. Substitute teachers must be given the cooperation, courtesy, and respect of all students. Misbehavior for a substitute teacher will result in teacher and office disciplinary action.

Items Not Permitted in School

In order to ensure student safety and the protection of personal property, parents/guardians are encouraged to monitor closely those items that are brought or worn to school by students. The following items are specifically prohibited on school grounds: weapons, including

martial arts (real or fake), knives, razor blades, sharp items, skateboards, roller skates, roller blades, sneakers with wheels, matches, caps/pellets/Orbeez, fireworks, laser pointers, portable game systems, and pepper spray/mace.

Sports equipment, such as tennis rackets, baseball bats, lacrosse sticks, will be stored in the appropriate team location as designated by the Athletic Director, Phil Orbe, upon arrival at school. Sports equipment should not be carried by students to classes.

Laser Pointers

Students are not permitted to possess or use laser pointers while on school property, while using District transportation, or while attending school-sponsored or school-related activities, whether on or off school property unless under a staff member's supervision and in the contest of instruction. Laser pointers will be confiscated, and students will be disciplined.

Smoking

ALL smoking on campus is prohibited per Board of Education Policy and State law, including the parking lots and athletic fields. NLHSMMC does not allow smoking anywhere on school grounds. Violation of this rule will result in disciplinary action. This includes the medical use of marijuana for both adults and minors. Students shall not possess nor smoke or use tobacco products, e-cigarettes, or vapor product devices on all school property both inside and outside, or at any school-related or school sanctioned activity, on or off school property as provided by state and federal law. *Please refer to NLPS Board of Education Policy 5131.6 "Drug and Alcohol Use By Students" for more information on this topic by clicking here or scanning the QR code.*

Dangerous Weapons and Instruments

No guns, knives or any other objects, including martial arts weapons and facsimiles of weapons, capable of threatening or causing injury or death may be brought onto school grounds. Any object used to cause injury will be considered a weapon. Violators will be subject to arrest and prosecution, as well as appropriate disciplinary action. Any student found to possess a weapon on school grounds or during a school-activity will be expelled from school.

An expelled student may apply for early readmission to school at the discretion of the Board of Education (unless the Board of Education has delegated authority for readmission decisions to the Superintendent). The Board or Superintendent, as appropriate, may condition such readmission on specific criteria. *Please refer to NLPS Board of Education Policy 5131.7 "Weapons and Dangerous Instruments" for more information on this topic by clicking here or scanning the QR code.*

Students are forbidden to have in their possession on school property or at any school-sponsored event at any time the following:

1. Any Firearm
2. Any knife
3. Chemical weapons or explosives (mace/pepper spray, ammunition, fireworks, etc.)
4. Any device having a sharp point or edge, such as, but not limited to ice picks and razors
5. Any facsimile of any of the above (1-4)
6. Any other item deemed dangerous by the administration.

To enforce this policy, the building principal may authorize:

1. Unannounced inspections of student lockers.
2. Inspection of student automobiles parked on school property.
3. Inspection of the contents of a student's pockets, purse and/or bags if there is a reasonable suspicion that the student is in possession of a weapon or dangerous instrument, or contraband.

Out of School Misconduct

Students are subject to disciplinary action, including suspension and expulsion, for misconduct which is seriously disruptive of the educational process and is a violation of a publicized Board of Education policy, even if such conduct occurs off-school property and during non-school time. In determining whether conduct is "seriously disruptive of the educational process" for purposes of suspension and expulsion, the administration (in cases of suspension) and the Board of Education or impartial hearing board (in matters of expulsion) may consider, but consideration is not limited to:

1. whether the incident occurred within close proximity of a school;
2. whether other students were involved or whether there was gang involvement;
3. whether the conduct involved violence, threats of violence, or the unlawful use of a weapon and whether any injuries occurred; and
4. whether the conduct involved the use of alcohol.

Examples of off-school conduct that may result in such discipline include but are not limited to:

3. Sale, possession, use, or distribution of dangerous weapons, including marital arts weapons;
4. Use, possession, or distribution of illegal drugs;
5. Violent conduct;
6. Making of a bomb threat;
7. Threatening to harm or kill another student or member of the staff; where any such activity has the reasonable likelihood of threatening the health, safety or welfare of school property, individuals thereon, and/or the educational process.

Public Act #94-221

Students are informed that any activity that takes place outside of school that compromises the safe and orderly environment of NLHSMMC may be subject to expulsion, according to P.A. 95-304. Students arrested on weapons and drug related charges are subject to the recommendation for expulsion from school.

In accordance with House Bill 6898, an Act Concerning School Safety - Felony and Class A misdemeanors are reported to school officials by police. In such cases, students will be required to attend an assessment hearing with their parent or guardian and school administration.

Public Act #94-221

- Requires the expulsion of students found to have possessed a weapon on school grounds or at a school-sponsored activity.
- Requires that notice of suspension and the conduct for which the pupil was suspended be included in the student's cumulative record.
- Recent legislative changes to Public Act 96-226 allow districts to (1) deny school accommodations for up to 90 days to children 17 years of age or older who voluntarily terminate enrollment and subsequently seek re-admission. (2) Place in alternative programs children who are 19 years of age or older and cannot acquire a sufficient number of credits for graduation by age 21.

Academic Honesty Statement (Cheating/Plagiarism)

Students are expected to pursue their schoolwork with integrity and honesty. Cheating and plagiarism demonstrates a lack of integrity and character. That is inconsistent with District goals and values. It is the belief of our campus community that all work submitted by students should be their own work and that the student should be able to explain and defend said work. If students use the work of others, that work should be formally cited, and full credit given to the originator of said work.

All forms of cheating and plagiarism, including by electronic means, are not acceptable. Plagiarism is copying someone's work and implying that it was written by the student. The misrepresentation by students of homework, class work, tests, reports, or other assignments as if they were entirely their own work shall be considered forms of cheating and/or plagiarism. Consequences of cheating and/or plagiarism shall be academic in nature unless repeated incidences require disciplinary action. Consequences for cheating will take into account the grade level of the student and the severity of the misrepresentation. The accountability for this action will be at the teacher or administrator's discretion, and can include receiving a zero on the assignment, and/or progressive discipline, including detentions, suspensions, etc.

Student Dress Code

All students should have the right to dress comfortably and express themselves in school through a selection of clothing, hairstyles, jewelry, and accessories that represent and affirm their identities. Student dress codes should support equitable educational access and should not reinforce gender or cultural stereotypes or reinforce marginalization or oppression of any group. The administration may establish additional guidelines prohibiting other specific articles of clothing, accessories or the like.

Importance to School:

a. Creating a greater sense of self and identity.
b. Fostering a safe and inclusive school environment.

Importance to Student:

a. Having a positive impact on a student's self-esteem by promoting choice and individuality.

Importance to Parent:

a. Reducing parental cost of school clothing.
b. Offering time and energy savings for parents.

The following items shall **not** be worn in accordance with the Dress Code Policy:

1. Footwear which marks/damages floors or is a safety hazard. Bedroom shoes or slippers shall not be worn, except for school activities approved by the principal.
2. Sunglasses (unless required by a doctor's order).
3. Clothing, jewelry or accessories which could cause harm to oneself or others.
4. Attire or accessories which portray disruptive writing or pictures, or display or imply vulgar, discriminatory, or obscene language.
5. Attire or accessories which state, imply, or depict hate speech/imagery targeting groups based on race, ethnicity, gender, sexual orientation, gender identity, religious affiliation, or any other protected classification.
6. Attire or accessories which depict or imply pornography, nudity or sexual acts.
7. Attire or accessories which depict logo or emblems that encourage the use of drugs, tobacco products, or alcoholic beverages or encourage or incite violent acts.
8. Attire or accessories which can, at times, for some students, create a hostile school environment. (i.e., gang-related attire)
9. Shirts and/or blouses that reveal the abdomen, navel, chest or undergarments, or tank tops.
10. Shorts, miniskirts, or pants that reveal the upper thigh or undergarments.
11. Backpacks and/or book bags may be carried between classes but should not pose an obstruction to safe passage in the classroom or in the corridors.

For further **clarity** on allowable clothing, please reference the guidelines and specifications listed below.

1. Clothing must cover areas from one armpit across to the other armpit, down to approximately 3 to 4 inches in length on the upper thighs. Tops must have shoulder straps. Rips or tears in clothing should be lower than 3 to 4 inches in length.
2. Shoes must be worn at all times.

3. See-through or mesh garments must not be worn without appropriate coverage underneath that meet the minimum requirements as listed in number 1 of these specifications.
4. Specialized Courses may require specialized attire, such as sports uniforms or safety gear.

The administration may establish additional guidelines prohibiting other specific articles of clothing, accessories or the like.

For the full NLPS BOE Policy 5132.1, click here or scan the QR code.

Virtual/Remote Learning Code of Conduct

District students receiving remote instruction are subject to all existing District and school policies regarding student conduct. Remote learning is an extension of school and must be practiced in a responsible, safe, efficient, ethical, and legal manner. Parents/guardians are expected to monitor online behavior and to teach/reinforce responsible Internet usage.

Discipline

A student who violates the New London Public School's code of conduct shall be subject to disciplinary action. The NLPS disciplinary actions may include using one or more discipline management techniques, such as a restorative justice model, detention, removal from class, removal to an alternative education program, in school suspension, out of school suspension, and expulsion. Disciplinary measures will be appropriate for the offense. In addition, when a student violates the law, that student may be referred to legal authorities for prosecution. Students are subject to discipline, up to an including suspension and expulsion for misconduct, which is seriously disruptive of the educational process and violates publicized Board of Education policy even if such conduct occurs off-school property and during non-school time. The school district believes that exclusionary discipline practices (suspension, expulsion) limit students' access to classroom instruction and fail to improve student outcomes and school climate. These practices will be used as a last resort.

Restorative Practice

The NLPS community wants students to become skilled at caring for themselves, their work, their fellow students, the adults at home and school, and their environment. Academic success is critical; however, our school community wants more for our students. All adults at NLPS will help students succeed academically and socially using the *Restorative Practice approach*. The whole community will work together to develop a responsible, caring community that values communication, restoration, and accountability.

Restorative Practices are a framework for building community and for responding to challenging behavior through authentic dialogue, coming to understanding, and making things right. Restorative practice emphasizes repairing the harm caused by the student behavior, restoring those who have been injured. This practice does not replace a disciplinary consequence, rather it ensures that students make amends and learn how to do better in the future. This also helps heal those harmed in the action to ensure they feel safe and cared for. Those most directly involved and affected by the behavior should have the opportunity to participate in the response if they wish.

The NLPS Code of Conduct guides expectations and consequences; Restorative Practice dictates the environment in which the Code of Conduct is established, the manner in which consequences are determined, and the accountability to restore the relationships and repair the harm caused by the behavior. All consequences are detailed below are intended to provide students the opportunity for such restoration.

Detention

A student may be detained outside of school hours for not more than one hour on one or more days for violation of the code of conduct with the exception of Saturday Detentions. The detention shall not begin, however, until the students' parent/guardian has been notified of the reason for the detention (and can make arrangements for the students' transportation on the day/s of the detention).

Suspension

A student may be removed from class when they have deliberately caused serious disruption of the teaching and learning process within the classroom. School administrators will determine, using state guidelines, whether the suspension will be in-school (ISS) or out-of-school (OSS).

The administration may suspend a student for infraction of school rules. Suspension is defined as an exclusion from school privileges for not more than ten (10) consecutive days, provided such exclusion shall not extend beyond the end of the school year in which the suspension was imposed. No student shall be suspended without an informal hearing before the building principal or their designee at which time the student shall be informed of the reason for the disciplinary action and given an opportunity to explain the situation, unless circumstances surrounding the incident require immediate removal. In such instances, the informal hearing will be held during the suspension.

Students who are suspended from any New London High School Multi-Magnet Campus pathway are to remain off school property until 7:30 A.M. of return to school date and will not be permitted to attend any school-related events. In the case of any suspension, involvement in extracurricular activities WILL NOT be allowed from the date of the incident until the day of the student's return to school.

For any student suspended for the first time and who has never been expelled, the administration may shorten the length of or waive the suspension period if the student successfully completes an administration-specified program and meets any other administration-required conditions, which shall not incur an expense to the student or parent.

Please refer to NLPS Board of Education Policy 5114 "Exclusionary Time Out: Suspension/Expulsion" for more information on this topic by clicking here or scanning the QR code.

Period Restriction Room (PRR)

The general rule of the Period Restriction Room (PRR) is to provide a sequence of intervention strategies designed to prevent and/or minimize the frequency of nonproductive social behavioral acts of NLHSMMC students. Many school behavioral problems can be eliminated by effectively intervening before punishment becomes necessary.

In PRR, students have a chance to talk out problems with a facilitative listener. The PRR resource monitor helps students forecast consequences, explore alternatives, make decisions, and develop specific plans that frequently lead to more productive behavior in school.

PRR is intended as a temporary placement. Assignments in PRR may be for one class period or for several periods at a time. The length of the stay in the room is determined by the individual circumstances of each case and will be ultimately decided by the administration. An emphasis is placed upon returning students to their regularly scheduled classes as quickly as they can develop a plan to resolve their difficulties.

The student's teachers will be notified of placement in PRR and will provide assignments to the PRR resource monitor.

The PRR resource monitor will provide assistance and encouragement to students to complete their daily tasks or assignments.

PRR is intended to help students acquire the kinds of social attitudes, values, and skills, which in turn will result in productive social behavior. Misconduct in PRR may result in a 2-3-day in-school suspension per discretion of administration.

Effective with the 2000-2001 school year, students who are chronically assigned to PRR will lose PRR as an option for discipline problems. The PRR monitor, along with the administration, will decide what students will lose this option.

Social Probation

Our campus has implemented a social probation program that will be utilized when a student's conduct at any school-sponsored function is deemed inappropriate. A student placed on social probation will not be allowed to attend any school-sponsored extracurricular event or assembly for a period of time as designated by the Administration. **Students who are suspended out of school twice, or more, or assigned 5 or more ISS days per semester will not be allowed to attend social events, such as prom and other dances and athletic contests while on social probation.**

ISS (In-School Suspension)

In-School Suspension, in some cases, is designed to replace Out-Of-School Suspension.

1. Attendees will have "In-School Suspension" absences for the day, designated with INS SUS. INS SUS will be designated in the computer for the time the student must serve ISS, but this label will change AFTER the students complete their time in ISS.
2. Students showing up late to or not fulfilling the entire time will be asked to return the next day. Their attendance for the day in school will not be altered.
3. Students are expected to hand in their cell phones to the ISS supervisor. Phones will be returned at the completion of the day.
4. While in the ISS room, students will be required to be working on schoolwork. This program is designed to **replace** the day program and an out-of-school suspension. Students will be given credit for the day only if they have completed all their assignments during their stay in the ISS room.
5. Students who are disruptive or non-compliant in ISS will be sent home for the day, and they will have to make up the day.
6. Teachers will be expected to have assignments delivered to the ISS supervisor (or post work electronically). If the student is assigned multiple days, assignments should cover all days assigned.
7. Students assigned to the ISS room are NOT allowed to participate in or attend any extracurricular activities on that day (sports, etc.)

Expulsion

New London Public Schools attempts to provide a well-rounded and comprehensive educational experience. To do so, the school and Board of Education must set forth reasonable expectations for student behavior. Students who fail to meet these expectations may be subject to expulsion. Obvious infractions that may result in expulsion are possession of drugs and weapons and acts of violence in school.

Effective in the 1998/1999 school year, at the discretion of the building principal or their designee, students with multiple suspensions for other infractions, poor academic achievement, and poor attendance may also be considered for an expulsion hearing. Such action will be based upon a review of students' academic and disciplinary records, and recommendations will be made to the Superintendent of Schools when deemed necessary.

Expulsion from school is a last resort when all other attempts to solve the problems have been exhausted, but the school cannot tolerate student behavior that is detrimental to its orderly operation and that disrupts or interferes with the educational process. Please refer to NLPS Policy 5114 for more information regarding standards governing expulsion, mandatory expulsion, and expulsion procedures.

Prior to an expulsion hearing, parents will be given notice of at least five (5) business days before such hearing. It will contain information about the legal rights of the student and parent/guardian, and information concerning legal services shall be provided. An attorney or other advocate may represent any student subject to expulsion proceedings. The parent/guardian of the student has the right to have the expulsion hearing postponed for up to one week to allow time to obtain representation, except in case of an emergency when such hearing shall be held as soon after the expulsion as possible.

The Board of Education may expel a student in grades 3 through 12 inclusive from school privilege if, after a full hearing, the Board finds the conduct of the student to be both (1) a violation of Board policy; and (2) either seriously disruptive to the educational process or endangering persons or property. Students who have been expelled for the first time may be eligible for an alternative educational program, as defined in accordance with State Board of Education standards.

Expulsion from school will result in the loss of all extracurricular and social privileges during the expulsion period.

For any student under 16 years old and students between 16 and 18 expelled for the first time and who have never been suspended, the Board of Education may shorten the length of or waive the expulsion period if the student successfully completes a Board-specified

program and meets any other conditions required by the Board. Such a Board-specified program does not require the student or parent/guardian of the student to pay for participation in the program. Such students must be offered an alternative educational opportunity that complies with the State Board of Education's "Standards for Alternative Educational Opportunities."

Students in grades kindergarten through grade 12 inclusive are subject to mandatory expulsion for the possession and/or use of weapons, including martial arts weapons, or other dangerous instruments in any school building, on school grounds, in any school vehicle, or at any school-sponsored activity for a calendar year. A student in grades kindergarten through grade 12 inclusive who offered illegal drugs for sale or distribution on or off school grounds is also cause for expulsion for a calendar year. The Board may modify the expulsion period on a case-by-case basis.

Whenever a student is expelled, notice of the expulsion and the conduct for which the student was expelled will be included on the student's cumulative education record. The record will be expunged if the student graduates from high school and the expulsion was not for weapon possession and/or the sale or distribution of illegal drugs.

If a student's expulsion is shortened or the expulsion period waived based upon the fact that the student was expelled for the first time, has never been suspended, and successfully completed a Board specified program and/or met other conditions required by the Board, the notice of expulsion will be expunged from the cumulative educational record if the student graduates from high school or, if the Board so chooses, at the time the student completes the Board specified program and meets other Board required conditions.

Expelled students under age 16 will be offered an individualized learning plan as part of an alternative education. Students between ages 16 and 18 who are expelled, even for conduct that endangers others, will be offered an alternative educational opportunity if it is the student's first expulsion (PA 16-147). Once a student is admitted to an alternative educational placement, an Individualized Learning Plan (ILP) will be developed to govern programing for the student during the period of expulsion.

A district student who has committed an expellable offense who seeks to return to a district school after having been in a juvenile detention center, the Connecticut Juvenile Training School, or any other residential placement for one year or more, in lieu of expulsion from the District, shall be permitted to return to the appropriate school setting within the district. Further, the district will not expel the student for any additional time for the offense/s.

Please refer to NLPS Board of Education Policy 5114 "Exclusionary Time Out: Suspension/Expulsion" for more information on this topic by clicking here or scanning the QR code.

Search and Seizure

The right to inspect desks, lockers, and other equipment assigned to students may be exercised by school officials to safeguard students, their property and school property. An authorized school administrator may search a student's locker or desk, and/or district-issued equipment under the following conditions:

1. There is reason to believe that the student's desk or locker contains contraband material.
2. The probable presence of contraband material presents a serious threat to the maintenance of discipline, order, safety and health in school.

This document serves as advance notice that school board policy allows desks and lockers to be inspected if the administration has reason to believe that materials injurious to the best interests of students and the school are contained therein.

Under special circumstances, school officials may search students and their belongings, particularly if there is reasonable suspicion that a student possesses illegal matter, such as a dangerous weapon or illegal drugs. Students must be aware that such items are forbidden both on school property and at school-related events. A search is justified at its inception when there are reasonable grounds for suspecting that the search will turn up evidence that the student has violated or is violating either the law or the rules of the school. *Please refer to NLPS Board of Education Policy 5145.11 and 5145.12 for further information by clicking here or scanning the QR code.*

Student vehicles parked on school grounds may be searched if there is reasonable cause to search. The District may use trained dogs to alert school officials to the presence of prohibited or illegal items, including drugs and alcohol. At any time, trained dogs may be used on lockers and vehicles parked on school property. Searches of classrooms, common areas or student belongings may also be conducted by trained dogs when students are not present. Drug-sniffing dogs will not be used to sniff students. A locker, a vehicle, or an item in the classroom to which a trained dog alerts may be searched by school officials. *Please refer to NLPS Board of Education Policy 5145.121 for further information by clicking here or scanning the QR code.*

Whenever it is necessary for law enforcement officials to execute a search or arrest warrant on school grounds, the administrator shall attempt to notify the student's parent or guardian and refer them to the police. In addition, the administrator should make every effort, in cooperation with the participating law enforcement officials, to ensure that student searches or arrests conducted pursuant to a warrant are conducted with as much respect for the student's privacy as possible.

Seclusion/Restraint/Exclusionary Time Out

The use of restraint or seclusion will be used only by trained school staff as an **emergency intervention** only to prevent immediate or imminent injury to a student or others. Restraint or seclusion will not be used to discipline a student or because it is convenient or instead of a less restrictive alternative. Such use will also be constantly monitored by a school employee. When used, parents will be notified within 24 hours, but a reasonable attempt will be made to notify parents/guardians immediately after restraint or seclusion is initiated. *Please refer to NLPS Board of Education Policy 5144.1 "Physical Restraint & Seclusion of Students and Use of Exclusionary Time Out" for further information by clicking here or scanning the QR code.*

Seclusion is not used as a planned intervention in a student's behavioral intervention plan, IEP or 504 plan. Seclusion involves the involuntary confinement of a student in a room from which they are physically prevented from leaving. Physical restraint includes, among other things, carrying or forcibly moving a person from one location to another. Exclusionary time out is a temporary, continuously monitored separation of a student from an ongoing activity in a non-locked setting, for the purpose of calming such student or deescalating such student's behavior. It may be used as a planned intervention. However, exclusionary time out may not be used as a form of discipline. *Please refer to NLPS Board of Education Policy 5144.2 "Students Use of Exclusionary Time Out Settings" for further information by clicking here or scanning the QR code.*

Substance Abuse

As stated in the above Code of Conduct, New London High School Multi-Magnet Campus prohibits all students from "manufacturing, possessing, using, selling, transporting, transmitting, consuming, or having consumed dangerous drugs, narcotics, or alcoholic beverages without authorization." Dangerous drugs or narcotics shall mean any controlled drug as defined in Connecticut General Statutes, Section 21a-240, as amended. Any violation of this will be subject to disciplinary action.

In addition to the prohibition pertaining to alcohol, drugs, tobacco and inhalants, the Board of Education prohibits the use of performance-enhancing drugs, including anabolic steroids and food supplements, including Creatine, by students involved in school-related athletics or any co-curricular or extracurricular school activity or program, other than use for a valid medical purpose as documented by a physician.

Substance abuse or distribution of drugs and/or drug paraphernalia including alcohol may indicate serious, underlying problems. Every effort will be made to offer student assistance, including early identification, referral for treatment to private or community agencies and aftercare support.

Students are prohibited from possessing, using, selling, delivering, manufacturing, or being under the influence of any substance containing cannabidiol (CBD) or tetrahydrocannabinol (THC), regardless of whether it constitutes a controlled substance under federal laws.

Disciplinary procedures will be administered with the best interests of the student, school population and community in mind and with due consideration of the rights of students. However, consideration must be given to the fact that substance abuse is illegal and subject to criminal prosecution. Unauthorized possession, distribution, sale or consumption of dangerous drugs, narcotics or alcoholic beverages may result in a recommendation for expulsion.

Students are encouraged to consult with teachers, administrators, and other professional staff on substance abuse problems. A staff member who is contacted by a student regarding a drug or alcohol problem may elect to keep that information confidential and not disclose it to any other person in accordance with state law. However, the student will be encouraged at the earliest appropriate time to seek help from parents or guardians.

In such cases, the decision to involve the parents/guardians will be arrived jointly by the student and educator unless, in the judgment of the educator, the mental or physical health of the student is immediately and dangerously threatened by drug/alcohol use. If such danger is imminent, the parents/guardians and health officials will be notified so that appropriate action can be taken.

As required by statute, instruction will be provided regarding the "knowledge, skills and attitudes required to understand and avoid the effects of alcohol, of nicotine, of tobacco, and of drugs." *Please refer to NLPS Board of Education Policy 5131.6 "Drug and Alcohol Use by Students" by clicking here or scanning the QR code.*

Breathalyzers

The safety of students is a primary concern. Students who consume alcohol and/or are under the influence of alcohol at school or at any school function pose a danger to themselves and others. In order to protect student safety, school administrators may utilize a breathalyzer to determine whether a student is under the influence of alcohol. Breathalyzer testing will be used only after personal observation that establishes reasonable cause that a student has been drinking.

Student Complaints/Grievance Procedure

Student complaints/grievances, for the purpose of this policy, will be encompassed by two broad categories: academic and disciplinary. In both cases, a student or parent/guardian who has a complaint should first bring the matter to the appropriate teacher.

In the event of a student complaint/grievance concerning an academic problem (for example, grading or the nature of a particular assignment), or discretionary action, the student should first speak with the subject teacher to reach a fair solution. If the outcome is not satisfactory, a conference with the principal should be requested within five calendar days of the event or events causing the complaint. If the outcome of the conference with the principal is not satisfactory, a conference with the Superintendent or designee can be requested following the conference with the principal. If the outcome of this conference is not satisfactory, the student or parent/guardian may appear before the Board of Education, in accordance with Board policy.

In the event of a student complaint/grievance concerning a disciplinary matter, the student should first speak with the teacher involved to reach a fair solution. In the event that the problem cannot be resolved in this manner or if the outcome is not satisfactory, a conference with the assistant principal should be requested. If the outcome of the conference with the assistant principal is not satisfactory, a conference with the principal can be requested. If the outcome of the conference with the principal is not satisfactory, a conference with the Superintendent or designee can be requested. If the outcome of this conference is not satisfactory, the student or parent/guardian may appear before the Board of Education, in accordance with Board policy.

A student and/or parent/guardian with a complaint regarding possible discrimination under Title IX should contact Ms. Katherine Brodaski (brodaskik@newlondon.org), Campus Title IX Coordinator, or Ms. Carrie Rivera, Executive Director of School and Family Supports (and/or Ms. Christine Pemberton, Executive Director of Talent & Human Resources).

A complaint or concern regarding the placement of a student with disabilities concerning special education or programs and services should be discussed with Jennifer Merritt, Supervisor of Special Education, Grades 6-12 (merrittj@newlondon.org) or Ms. Carrie Rivera, Executive Director of School and Family Supports.

- *Further information on complaints regarding sexual harassment and/or Title IX can be found in section titled "Sexual Harassment/Title IX"*
- *Further information on complaints regarding transportation can be found in section titled "Transportation"*
- *Further information on complaints regarding bullying and/or student dating violence behavior can be found in section titled "Bullying"*

Please refer to NLPS Board of Education Policy 1312 "Constituent Service" for more information on this topic by clicking here or by scanning the QR code. ***Please note that this policy is under review for alignment to updated legislation as of the printing of this handbook. All up-to-date policies can be found on our website by clicking here.***

Student Celebrations and Recognitions

Positive Communication from Teachers

Throughout the year, teachers reach out to parents via email, ParentSquare, phone, etc. to recognize positive contributions that their student has made to our school environment.

Perfect and Improved Attendance Recognition

NLHSMMC will celebrate students with perfect attendance each month of school. The Attendance team also recognizes students who have made great improvements in their daily and class attendance with multiple events and awards throughout the year.

Honor Roll Celebration

NLHSMMC hosts an Honor Roll Celebration event, celebrating those students who achieved First and Second Honor Roll status each semester. Students and families are invited to celebrate academic excellence with faculty, and certificates are awarded to those students who achieved a grade point average of 3.00 or higher.

Department and Class Day Awards Ceremonies

At the end of each school year, students who are recognized by their teachers for outstanding performance in the classroom are invited to participate in the "Department Awards" ceremony. Typically held at the end of May, this event acknowledges the student's academic success and contributions to the classroom.

For graduating seniors, "Class Day Awards" is a very exciting event. In past years, more than $400,000.00 has been given out to graduating seniors in scholarships and memorial funds. Students are selected based on a variety of categories, such as academic success, athletic achievement, community service, and school spirit.

Student of the Month Program

Each month, students will have an opportunity to be chosen to be the Student of the Month for their school. Amongst other characteristics, selection is based on academic effort and good citizenship. These students are recognized at a Board of Education meeting.

SCHOOL CLIMATE

School climate means the quality and character of school life based on patterns of students' parents' and guardians' and school employees' experiences of school life, including, but not limited to, norms, goals, values, interpersonal relationships, teaching and learning practices, and organizational structures. In order for teaching and learning to occur there must be a positive climate in which students are appreciative and accepting of individual differences and behave responsibly toward others. Students are encouraged to report bullying, discrimination or harassment to any faculty member or administrator and may request anonymity. *Please refer to NLPS Board of Education Policy 5131.911 "Bullying and Safe School Climate Plan" for more information on this topic by clicking here or scanning the QR code.*

Please note that this policy is under review for alignment to updated legislation as of the printing of this handbook. All up-to-date policies can be found on our website by clicking here.

Connecticut Safe School Climate Plan

Bullying of a student by another student is prohibited. Such behavior is defined as unwanted and aggressive behavior that involves a real or perceived power imbalance. Challenging behavior means behavior that negatively impacts school climate or interferes or is at risk of interfering with the learning or safety of a student or the safety of an employee.

Consistent with the requirements under state law, the Board authorizes the Superintendent or their designee(s), along with the Safe School Climate Coordinator, to be responsible for developing and implementing a Safe School Climate Plan in furtherance of this policy. The School Climate Specialist is responsible for taking a report of "challenging" behaviors and investigating the complaint, implementing interventions including restorative practices, leading the school climate committee, and leading the implementation of the school improvement plan. Parents/guardians of the alleged perpetrator of the bullying act and the parents/guardians of the student against whom such alleged act was directed will receive prompt notification that such investigation has begun. The results of the investigation will be provided not later than 48 hours after its completion, verbally and by electronic mail. Safe School Climate Specialists are required to receive mental health first

aid training. *Please refer to NLPS Board of Education Policy 5131.911 Regulation "Safe School Climate Plan" for more information on this topic by clicking here or scanning the QR code.*

Trauma Informed Schools

The District believes when students are healthy, safe, supported, engaged and challenged, they are then able to learn to the best of their ability. Schools are trauma-sensitive in the implementation of policies to help children feel safe in order for them to learn. Policies, practices and the school culture will be sensitive to the needs of traumatized individuals. A flexible framework provides universal supports, is sensitive to students' unique needs. Emphasis will be placed on building supporting relationships.

Harassment

Every child has the right to feel safe, valued, and comfortable in school. No one else's behavior should ever make children feel afraid or embarrassed because of their race, color, religion, national origin, sex, sexual orientation, gender identity or expression, or any disability they may have. New London Public Schools prohibits harassment of any kind. Students are expected to treat other students and district employees with courtesy and respect; to avoid any behaviors known to be offensive; and to stop those behaviors when asked or told to stop.

Parents are urged to reinforce with their child(ren) that if they are harassed or see harassment happening to someone else that they should report the behavior to any staff member. To maintain a productive and positive learning environment, the Board of Education will make every attempt to halt any harassment of which they become aware by calling attention to this policy or by direct disciplinary action, if necessary.

A student who believes they have been harassed is encouraged to report the incident to a teacher, assistant principal or principal. The allegations will be investigated and addressed, and appropriate disciplinary action taken, where necessary. Our school utilizes the Anonymous Alerts App which can be downloaded by students and families to report suspected or observed complaints. *Please refer to NLPS Board of Education Policy 5145.5 "Sex Discrimination and Sexual Harassment" for more information on this topic by clicking here or scanning the QR code.*

Bullying

The State of Connecticut and the New London Public Schools take a strong stand in regard to violence and bullying. Schoolyard bullying can be a significant and pervasive problem involving numerous school children. Fear is a part of the everyday lives of students who are being bullied. These students avoid certain areas of school, skip school, play sick or actually become sick under pressure. The bully themselves also needs help. When the behavior goes unchecked, bullies often continue a lifelong destructive pattern. The administration and staff of NLHSMMC accept responsibility for setting and enforcing norms that do not tolerate bullying behavior.

A person is being bullied when they are **the target, repeatedly and over time, of negative actions undertaken by one or several other individuals who are more powerful than the target in some way.** Negative actions can begin with name calling, or social isolation and can build to actual intimidation, physical or verbal aggression.

We ask that our families join us in our mission to provide a safe and healthy environment for all students by being aware of what your child is doing. Please review the complete BOE Policy 5131.911 "Bullying Prevention and Intervention Policy" by clicking here or scanning the QR code.

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Bullying Behavior

Bullying shall include, but not be limited to, a written, verbal or electronic communication or physical act or gesture based on any actual or perceived differentiating characteristics, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, socioeconomic status, academic status, physical appearance, or mental, physical, developmental or sensory disability, or by association with an individual or group who has or is perceived to have one or more of such characteristics. **Cyber bullying** means any act of bullying through the use of the Internet, interactive and digital technologies, cellular mobile telephone or other mobile electronic devices or any electronic communications.

Teen dating violence means any act of physical, emotional or sexual abuse, including stalking, harassing and threatening that occurs between two students who are currently in or have recently been in a dating relationship. Students who engage in any act of bullying or teen dating violence, on school grounds, at a school-sponsored or school-related activity, function or program whether on or off school grounds, at a school bus stop, on a school bus or other vehicle owned, leased or used by the Board of Education, or through the use of an electronic Device or an electronic mobile device owned, leased or used by the Board of Education, and outside of the school setting if such bullying:

A. Creates a hostile environment at school for the victim;
B. Infringes on the rights of the victim at school, or;
C. Substantially disrupts the education process or the orderly operation of a school.

The student against whom the activity is directed be attending school in the same district as the student/s engaged in the activity.

Examples of bullying include, but are not limited to:

a. Physical violence and attacks
b. Verbal taunts, name-calling and put-downs, including ethnically-based or gender-based verbal put-downs
c. Threats and intimidation
d. Extortion or stealing of money and/or possessions
e. Exclusion from peer groups within the school
f. The misuse of electronic communications for the purpose of bullying, harassing, or sexually harassing other students with school or out of school ("cyber bullying")
g. Targeting of a student based on the student's actual or perceived "differentiating" characteristics (as stated above).

Additional definitions regarding this policy are listed in the Board of Education policy.

Cyberbullying

The District's computer network and the Internet, and the personal electronic devices of students, whether accessed on campus or off campus, during or after school hours, may not be used for the purpose of harassment. All forms of harassment over the Internet, commonly known as cyberbullying, are unacceptable, a violation of District policy and of the District's acceptable computer use policy and procedures. Malicious use of the district's computer system to develop programs or institute practices that harass other users or gain unauthorized access to any entity on the system and/or damage the components of an entity on the network is prohibited. Users are responsible for the appropriateness of the material they transmit over the system. Hate mail, harassment, discriminatory remarks, or other antisocial behaviors are expressly prohibited.

Cyberbullying includes but is not limited to the following misuses of technology: harassing, teasing, intimidating, threatening, or terrorizing another person by sending or posting inappropriate and hurtful email messages, instant messages, text messages, digital pictures or images, or website postings, including blogs, social media platforms, and distance learning platforms. It is also recognized that the author (poster or sender) of the inappropriate material may be disguised (logged on) as someone else.

All reports of cyberbullying will be investigated promptly in compliance with the district's "Safe School Climate Plan". Students and community members who believe they have been the victims of such misuses of technology as described, should not erase the offending material from the system. A copy of the material should be printed and brought to the attention of the Safe School Climate Specialist, the Principal or Director of Technology. All reports of cyberbullying will be investigated by the Safe School Climate Specialist.

In situations in which the cyberbullying originated from a non-school computer, but brought to the attention of school employees, any disciplinary action shall be based upon whether the conduct is determined to be severely disruptive of the educational process so that it markedly interrupts or severely impedes the day-to-day operations of a school. In addition, such conduct must also be violative of a publicized school policy. Such conduct includes, but is not limited to, threats, or making a threat off school grounds, to kill or hurt a teacher or student. A student who redistributes inappropriate content, as previously described, is also subject to disciplinary action in accordance with the district's Student Code of Conduct. Disciplinary action may include loss of computer privileges, detention, suspension, or expulsion. A communicated threat or a hate crime will be reported to the police.

The district recognizes its responsibility to educate students regarding appropriate behavior on social networking and chat room sites about cyberbullying. Therefore, students shall be provided instruction about appropriate online behavior, including interacting with other individuals on social networking sites and in chat rooms and cyberbullying awareness and response.

Complaint Procedure

Students and/or parents may file verbal or written complaints concerning suspected bullying behavior or teen dating violence behavior, and students shall be permitted to anonymously report acts of bullying or teen dating violence to school employees. Any report of suspected bullying behavior or teen dating violence will be promptly reviewed. If acts of bullying and/or teen dating violence are verified, prompt disciplinary action may be taken against the perpetrator, consistent with his/her rights of due process. Board policy and regulation #5131.911 set forth this prohibition and the related procedures in detail and are available to students and their parents/guardians upon request.

A student and/or their parent may file a written report of conduct they consider bullying. Students may also make an informal complaint of conduct that they consider to be bullying by verbal report to any school employee, who will promptly reduce the complaint to writing and forward it to the Safe School Climate Specialist for review and action. The complaint procedure is also posted on the District's website and the school website.

Our school also utilizes the Anonymous Alerts App which can be downloaded by students and families to report suspected or observed complaints. Students and parents are permitted to make anonymous reports of bullying. Parent written reports and student anonymous reports will be investigated by the Safe School Climate Specialist but no disciplinary action shall be taken solely on the basis of an anonymous report. *Please see above mentioned NLPS Board of Education Policy 5131.911 for details.*

Sexual Harassment

The district wants all students to learn in an environment free from all forms of sexual harassment. It is the policy of the New London Board of Education to comply fully with all requirements of state and federal law. Accordingly, all persons associated with this school system, including, but not necessarily limited to, the Board, the administration, the staff, and the students, are expected to conduct themselves at all times so as to provide an atmosphere in which it is comfortable to both work and learn. It is the policy of the New London Board of Education to prohibit harassment of any kind, including, but not limited to, sexual, racial, or religious harassment. Any person who engages in such harassment will be in violation of this policy and subject to appropriate discipline up to and including termination or expulsion. It is the policy of the New London Board of Education to prohibit sexual harassment. Accordingly, the Board is committed to protecting and safeguarding the rights of individuals to work and learn in an atmosphere free of all forms of harassment, including sexual harassment.

Sexual harassment is against state and federal laws. It is unwelcome sexual attention from peers, teachers, staff or anyone with whom the victim may interact. Sexual harassment, whether verbal or physical, includes, but is not limited to the following: any unwelcome sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature when: 1. Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment or educational development; 2. Submission to or rejection of such conduct by an individual is used as a basis of employment or education decisions affecting such individual; 3. Such conduct has the purpose or effect of unreasonably interfering with an individual's work or educational performance or creating an intimidating hostile or offensive working or educational environment.

To review the District's Title IX Policy 5145.5, click here or scan the QR code.

Complaint Procedure

Any student who believes that they have been subjected to sexual harassment should report the alleged misconduct immediately to the campus Title IX Coordinator (Ms. Katherine Brodaski), Nondiscrimination Coordinator, their teacher, social worker, school counselor, administrator, school nurse, or any responsible individual with whom the student feels comfortable, either informally or through the filing of a formal complaint. The administration will take action to investigate the allegations and corrective action will be taken when allegations are verified. All persons will maintain confidentiality involved in the investigation, and no reprisals or retaliation will be allowed to occur as a result of the good faith reporting or charges of sexual harassment.

The district will notify the parents of all students involved in sexual harassment by student(s) and will notify parents of any incident of sexual harassment or sexual abuse by an employee.

A complaint alleging sexual harassment by a student or staff member may be presented by a student and/or parent in a conference with the campus administrator, Campus Title IX Coordinator (Ms. Katherine Brodaski), or other designee, or with the District Title ICX Coordinators, Ms. Christine Pemberton and Ms. Carrie Rivera.

Hate Crimes

New London Public Schools is implementing a comprehensive hate prevention program based on the premise that prejudice and hate-motivated behavior are not acceptable in our schools. This program strives to promote a school climate in which racial, religious, ethnic, gender and other differences, as well as freedom of thought and expression are respected and appreciated. *Please refer to NLPS Board of Education Policy 0525 "Hate Crimes and Bias Incidences in School" for more information on this topic by clicking here or by scanning the QR code below.*

Hate Speech

New London Public Schools denounces the use of words or images to harass individuals or groups based on gender, gender expression, race, religion, sexual orientation, or any other aspect of identity. Hate speech is not tolerated in NLPS schools and such speech, threat speech and harassment are prohibited. All speech that denigrates, disrespects, or misrepresents "types of people" must be challenged.

Hazing Activities

Students are prohibited from participating in any hazing activities. Hazing is any activity that recklessly or intentionally endangers the mental or physical health or safety of a student for the purposes of initiation or admission into or affiliation with any student organization.

Hazing, bullying or abuse of students or staff will not be tolerated. Any student who engages in an act that injuries, degrades or disgraces another student or staff member, disrupts the educational process, or interfere with a student's opportunity to obtain an education shall be subject to appropriate disciplinary action.

COMPUTER RESOURCES

NLPS utilizes computer technology to broaden instruction and to prepare students for a computerized society. Use of these resources is restricted to students working under a teacher's supervision and for approved purposes only. Students and parents/guardians will be asked to sign a user agreement regarding appropriate use of these resources. Violations of this agreement may result in withdrawal of privileges and other disciplinary action.

Students and parents should be aware that e-mail communications, using district computers, are not private and may be monitored by staff. Students may not access social media sites using District equipment, while on District property, or at a District sponsored activity unless the posting is approved by a teacher. The District will not be liable for information posted by students on social media websites, such as Facebook, Instagram, YouTube, etc., when the student is not engaged in District activities and not using District equipment.

The District reserves the right to monitor, inspect, copy, review and store at any time and without prior notice any and all usage of the computer network and Internet access and any and all information transmitted or received in connection with such usage. All such information files shall be and remain the property of the School District and no user shall have any expectation of privacy regarding such material.

Federal law requires NLPS to place filtering devices on school computers to block entry to visual depictions that are obscene, pornographic, harmful, or inappropriate for students as defined in the Children's Internet Protection Act and as determined by the Superintendent or their designee.

The Board of Education is committed to aiding students and staff in creating a 21st Century learning environment. Therefore students (plus staff) will be permitted to access NLPS' wireless network with their personal devices during the school day. With teacher approval, students may use their own devices to access the Internet and collaborate with other students.

Students and parents/guardians participating in the Bring Your Own Device/Technology program must adhere to the Student Code of Conduct, as well as all applicable Board policies, particularly the Computer Acceptable Use policy. *(Ref. Policy 5131.81 – Use of Private Technology Devices, 6141.321 – Acceptable Use Policy, Policy 6141.322 – Computers: Web Sites/Pages, 6141.323 – Internet Acceptable Use - Filtering)*

Telecommunication Devices

Students may possess privately-owned technological devices on school property and/or during school sponsored-activities, in accordance with the mandates of Policy 5131.81 – Use of Private Technology Devices by Students.

Students and parents/guardians participating in the Bring Your Own Device/Technology program must adhere to the Student Code of Conduct, as well as all applicable Board policies, particularly the Computer Acceptable Use policy.

Cell Phone and Electronic Devices Policy

The school strives to maintain a safe and respectful learning environment while providing students with opportunities for reasonable access to cell phones and other electronic devices. Telecommunication and electronic devices include but are not limited to: smartwatches, Chromebooks, cell phones, gaming devices, smart glasses, and earbuds. Connecticut General Statute § 10-233j gives New London Public Schools the authority to restrict student possession or use of cellular telephones at school.

The New London Board of Education policy grants the building principal permission to authorize use of electronic devices in school. The possession and use of electronic devices at NLHSMMC is a privilege and a responsibility, not a right. Inappropriate use will result in the loss of privileges.

Mobile devices such as cell phones may be used for information access and/or text-based communication during lunch, in the cafeteria, study halls, during passing time and before and after school. The devices are not allowed in classes unless written into a student's Individualized Learning Plan (IEP) or Section 504 plan.

Since the unauthorized use of cell phones has proven to be a distraction to student engagement & learning, the following are the key expectations of our campus community, faculty, and administration at our school:

1. **Cell phones should be off during instruction, class work, testing, etc. and out of sight (unless written into a student's Individualized Learning Plan (IEP) or Section 504 plan).** Failure to follow this directive will result in disciplinary consequences.
2. The use of games, movies/videos, and social media on either a student's personal or district-issued device is not allowed during school hours.
3. Devices shall not be used in a testing environment.
4. No recording, video or audio, or photographs may be taken in school and all appropriate privacy protections, such as contained in FERPA, are honored.
5. No earbuds or headphones shall be worn during the school day unless authorized by an administrator, written into a student's Individualized Learning Plan (IEP) or Section 504 plan), or as part of a teacher-approved classroom lesson or activity.
6. The use of electronic devices will not be allowed during emergency situations, including drills.
7. The use of electronic devices will not be allowed in the locker room and/or bathrooms at any time.
8. Students are solely responsible for any electronic devices brought to school. Do not leave them unattended. The school is not responsible for loss, theft, or damage to devices that are brought to school or confiscated for violation of this policy.
9. The sending, sharing, viewing, or possessing pictures, emails or other material of a sexual nature in electronic or any other form on cellphones or other electronic devices is prohibited in the school setting.
10. Devices are subject to search and seizure per BOE policy and guidelines outlined in this handbook.
11. Students not adhering to these guidelines regarding the use of electronic devices will be referred to school administration.

For further information and/or clarification, please speak to administration. *For additional information, please refer to NLPS Board of Education Policy 5131.81 "Use of Private Technology Devices by Students" by clicking here or scanning the QR code.*

District-Provided Personal Learning Devices

Students may be provided with a district device. Parents and students must sign and agree to the student device sign-out sheet and guidelines provided by their school. Parents are financially responsible for damages, loss or theft of the device. Students leaving the District must return their devices, with accessories, on the day of departure. *(Ref. Policy 5131.81 – Use of Private Technology Devices, 6141.321 – Acceptable Use Policy, Policy 6141.322 – Computers: Web Sites/Pages, 6141.323 – Internet Acceptable Use - Filtering)*

Social Networking Sites

Students may not access social media sites using District equipment, while on New London Public School's property or at District-sponsored activities unless the posting is approved by a District representative/teacher/staff member. Social media websites are websites such as, but not limited to, Facebook, Instagram, Snapchat, TikTok, Flickr, Discord, and Twitter/X.

NLPS will not be liable for information/comments posted by students on social media websites when the student is not engaged in District activities and not using District equipment. For safety purposes, the district employs both Internet filters and firewalls.

New London Public Schools reserves the right to monitor, inspect, copy, review, and store at any time and without prior notice all usage of the computer network and Internet access and all information transmitted or received in connection with such usage. All such information files shall be and remain the property of the School District, and no user shall have any expectation of privacy regarding such materials.

Recording of Classroom Activities

Per NLPS Board of Education Policy 5131.81 "Use of Private Technology Devices by Students," students are prohibited in regards the covert recording of classroom activities and/or other students without explicit permission from the individual or a school staff member for educational purposes. This includes, but is not limited to photographs, video, and audio. All appropriate privacy protections to students and staff, such as contained in FERPA, are to be honored. The recording of teachers or students in class is inherently disruptive of the educational process. In addition, the recording of on-site school disruptions, such as violence between students, is also prohibited.

Students violating this rule will be subject to discipline and confiscation of the electronic device. *For additional information, please refer to NLPS Board of Education Policy 5131.81 "Use of Private Technology Devices by Students" by clicking here or scanning the QR code.*

Voice Assistant Devices in Classrooms

The District reserves the right to determine whether such devices may be used in classrooms. Necessary measures will be taken to properly regulate and control such use. It must be stressed that information and communications sent utilizing such voice-activated devices may not be secure.

Technology/Acceptable Use Policy

As a student at New London Public Schools (NLPS), your child will be given a technology/Internet account to use for online communication with teachers, other students, schools, organizations, and students worldwide.

The New London Board of Education strongly believes in the educational value of online services and recognizes that it can support curriculum and student learning by facilitating resource sharing, innovation, and communication. The district will make every effort to protect students and teachers from any misuses or abuses from their experiences with an information service.

This educational opportunity demands personal responsibility. When your child is given an account and password to use on the computer, it is extremely important that the rules be followed. Failure to follow the rules will result in the loss of the privilege to use this educational tool and could result in possible disciplinary action for your student, including, but not limited to, suspension or expulsion.

Although we have established an acceptable use policy and regulation, please be aware that there may be unacceptable or controversial material or communications that your child can access. We cannot control material available on other computer systems.

For the complete Policy Regarding Student Use of the District's Computer Systems and Internet Safety, click here or scan the QR code.

If you do not want your child to use the Internet, please notify the building principal within two weeks of receipt of the student handbook.

ACCEPTABLE USE POLICY

The use of technology, including the Internet that the New London Board of Education has made available to students, is a privilege and a resource. Unlike other resources, the Internet is a fluid environment in which information is constantly changing. The use of the Internet, therefore, demands personal responsibility. Account holders and users are expected to act in a responsible, ethical, and legal manner. Students must comply with New London Public School's policy, as well as the policies of other networks available through the Internet and the laws of Connecticut and the United States. Unauthorized or inappropriate use of the technology, the computer, the network within the district or the Internet will result in disciplinary action.

Authorization must be obtained specifically for the following: Computer usage, Internet, Email, Chat Rooms and Games. Failure to do so will result in disciplinary action.

The following actions are prohibited:

Changing designated screen settings or Password misuse

1st offense	2 after school detentions Parental notification Loss of computer privileges
2nd offense	2 days in-school suspension Letter to parents Loss of computer privileges

Intentional attempt to access obscene or inappropriate material or loading software onto school computers

1st offense	2 days in-school suspension Parental notification Loss of computer privileges
2nd offense	2-day suspension (out of school) Parental notification Loss of computer privileges

Intentional damage to hardware, software or equipment

1st offense	Restitution 2-day suspension (in or out of school at administrative discretion) Parental notification Parental Conference (at administrative discretion) Loss of computer privileges
2nd offense	Restitution 4-day suspension (out of school) Parental conference Loss of computer privileges

Loss of computer privileges

Due to a "zero tolerance" policy, any intentional attempt to engage in illegal activities such as hacking into a network, uploading a "virus" program, or other activities considered to be a crime under state and federal law will automatically result in the following:

1. Ten-day suspension
2. Parental conference

3. Permanent loss of computer privileges
4. Incident reported to local and state authorities
5. Potential Expulsion

*Further disciplinary action beyond the above information is at the discretion of the administration as circumstances dictate.

Chromebook Student Usage Agreement

RULES AND APPROPRIATE USAGE

Chromebooks and the New London Public Schools network, like any other school property, must be used for the educational purposes for which they are intended. All Chromebooks issued to students are the property of NLPS. The distribution of a Chromebook to each student is a privilege, not a right, and may be revoked at any time for inappropriate conduct. Before a Chromebook is issued for use at home, students and parents or guardians will sign and return the Acceptable Use Policy and Parent Permission Form.

Students who are issued a laptop and a power cord will also be given a new student newlondon.org email account and access to the school network. Appropriate training and support will be provided so that all students can use their Chromebooks successfully for school related work and activities.

Students are expected to abide by the following rules and behavioral expectations regardless of location:

USE OF EQUIPMENT (Hardware and Software)

- Student must have a Parent Permission Form signed by a parent/guardian on file with administration in order to receive and use the Chromebook at school and at home.
- The school Chromebook is to be used for educational purposes while at school.
- The use of games, movies, and social media are not allowed during school hours.
- The use of the Chromebook must not violate the existing Acceptable Use Policy that is currently in the Parent/Student Handbook.
- Students may not destroy, deface, or alter Chromebook equipment or files not belonging to the student.
- The assigned Chromebook is expected to only be used by that specific user.
- Students may not hide files or activity on the Chromebook.

THE NETWORK

- Students may not change, alter, bypass (VPN), or attempt to bypass any Chromebook or network security measures including filtered Internet sites.
- Engaging in online activities that are inappropriate will result in significant consequences including the possible termination of the student's network/Internet privileges in accordance with the Parent/Student handbook.
- Sending messages or inappropriate content via school technology with the intent to intimidate, frighten, threaten, or bully another person is considered harassment and will have significant consequences per the Parent/Student Handbook.

PRIVACY

- There is no implied privacy. Chromebooks, computers and all school owned technology may be physically tracked and monitored at any time.
- It is a violation to share your Chromebook password with anyone else, or to access any account belonging to other students, faculty, or staff without explicit permission.
- NLPS Administrators reserve the right to confiscate the Chromebook and review its contents at any time.

MANAGEMENT

NLPS will be monitoring all devices. NLPS also reserves the right to search Internet accounts accessed with school equipment at any time. Improper use of NLPS technology devices will result in loss of network privileges and other consequences as per the Parent/Student Handbook.

NLPS has a board approved Acceptable Use Policy that covers all users of technology in the district. There is a student level policy and a staff policy. NLPS has provided a copy of this policy to all staff and students and expects adherence. This is a brief summary of that policy:

- The use of technology must be for school purposes – private use of school equipment is not appropriate (the few exceptions will be outlined later).
- The use of technology is a privilege that, if abused, can be taken away.
- There is no implied privacy. Internet usage is filtered and monitored. If violations occur, they will be reported to the administration.
- Use of intellectual property should be respected. No technology should violate copyright laws (including computer software, video editing, and photocopying).
- Although generally covered in the bullets above, the use of the Internet to view inappropriate material, download copyrighted or non-approved software or digital files that take away from the educational process is a clear violation of the policy.

RESPONSIBILITIES for 1 to 1 Chromebook program

By signing the Acceptable Use Policy and the Parent Permission Form, students and parents or guardians agree to:

- Submit their Chromebook to school authorities upon request. Such a request may be made in order to check browser histories and caches, as well as to ensure Chromebooks do not contain any unapproved software or files.

- Accept monitoring of student usage of the Chromebooks at any time, when requested by school Personnel (teachers or administration). Students and parents need to be aware that files created using the Chromebook or stored on school servers are not private.
- Charge their Chromebook overnight each night to ensure that they are fully charged for classes the next day. Just as students are expected to be prepared for class by having all required materials, students will have a charged Chromebook available to them at the start of each day.
- Protect the Chromebook from damage and theft. Required precautions include the use of the provided sleeve when transporting the Chromebook to and from classes and to and from school**. If the Chromebook is lost or stolen when outside of school grounds, it should be reported to the police immediately. Parents or guardians may be financially responsible for any missing Chromebook that is not recovered in good working order by authorities.**
- **Loss or unrepairable damage of the Chromebook will result in a replacement cost of $250 per Chromebook and an additional $30 for each lost or broken charger. If the damage of a Chromebook is determined to be intentional, willful or purposeful there may be further action by NLPS Administration.**
- Parents/Guardians are encouraged to obtain their son/daughter's username and password in order to monitor the student's computer usage at home. If parents have any difficulties obtaining this password, they should contact the Technology Department for assistance. When the Chromebooks are taken home by the student, it is highly recommended that it will always be used in a common family location so that adult supervision can be maintained at all times. Students can use the Chromebook on personal Wi-Fi networks, but it is the responsibility of the parent to make sure computer use is appropriate when the Chromebook is not in school.

PLEASE NOTE:
Prior to receiving a Chromebook, all students must read this agreement fully. Students and parents/guardians will be asked to sign a form stating that these rules have been read and understood.

STUDENT TRANSPORTATION

School transportation privileges are extended to students conditioned upon their satisfactory behavior on the bus. Unsatisfactory student behavior on the bus may result in suspension of transportation services or such other disciplinary action that is appropriate for misconduct. For more information on expectations of behavior, please refer to the section entitled Bus Conduct.

The New London Board of Education aids students in getting to and from school in an efficient, safe, and economical manner. With this purpose in mind, the Board shall provide for the transportation of all resident students between their home and school who live **1.5 miles or more from NLHSMMC**. Parents may request transportation where it is not normally provided. Requests may be made to Julian Wilson in the Transportation Office at 860-439-7878 or wilsonju@newlondon.org.

Students will be notified of their bus stop and times for pick-up and drop-off via the New London Public Schools website and local newspapers prior to the start of school. Students and parents/guardians are asked to wait safely at their bus stop and abide by all behavioral expectations and COVID-19 and healthcare related protocols.

The following rules shall apply to student conduct on school transportation:

1. Passengers shall follow the driver's directions at all times.
2. Passengers shall board and leave the bus in an orderly manner at the designated bus stop nearest their home.

Buses will pick students up at designated bus stops and return them to those stops. Students should be waiting at their designated stop 10 minutes prior to pick-up.

All complaints concerning school transportation are to be made to the Transportation Manager, Mr. Julian Wilson (transportation@newlondon.org) and District Business Office. A written record of all complaints will be maintained, and an investigation of the allegations will take place. *Please refer to NLPS Board of Education Policy 3541 "Transportation" for more information on this topic by clicking here or scanning the QR code.*

Student Conduct on Buses

The Board of Education is responsible for the health and safety of students. Because conduct on buses is directly related to the driver's control of the vehicle and to the safety of all students aboard, the Board considers bus misconduct to be a serious offense and therefore the subject of disciplinary action reasonably appropriate to the nature and frequency of the offense. Misconduct while waiting or receiving transportation to or from school may require suspension from school and/or from the school bus for varying periods of time. No student shall be suspended from busing for more than 50 days or more than ten times, whichever comes first. Any student exceeding these limits will be subject to expulsion.

The driver of the school bus shall exercise disciplinary authority while the bus is in operation and will refer any student who willfully violates bus regulations to the school principal or designated administrator. The principal or designated administrator will then take such action as deemed advisable in each case.

Each year, principals shall issue written bus regulations to parents, as approved by the Board, and will have them explained orally to students.

At such additional times as are necessary throughout the year, the principal or designee shall instruct students in safe-riding practices, including drill in emergency evacuation of buses.

The following rules of behavior shall govern student conduct on buses:

1. Students must be at designated bus stops at the scheduled times. Bus drivers will not wait for tardy individuals.
2. Students shall obey safety rules when waiting for a bus, boarding, or leaving the bus, and crossing the street.

3. Students will enter the bus by the front door. They will remain seated while the bus is traveling.
4. In the interest of safety and of maintaining good order, the driver may request students to change seats.
5. Students will be courteous to the bus driver and classmates at all times.
6. Students may not have pets or other commotion-causing articles with them.
7. Students shall not damage or deface school buses nor shall they throw articles at them or out of the bus. Students shall not leave trash on the bus.
8. Students who abuse or destroy property shall be held responsible, and parents will pay for cost of damage.
9. Students shall not smoke or use matches or lighters.
10. The emergency door must not be opened, except in emergencies.
11. Students shall not engage in disruptive behavior. Shouting, profanity, and abusive language will not be tolerated.
12. After having been duly warned, any student continuing in disruptive behavior while awaiting or receiving transportation to and from school will be reported to the school principal or designated administrator for appropriate action, which may include suspension from school and/or from the school bus for varying periods of time not to exceed a total of 50 days or ten times, whichever comes first. Any student exceeding these limits will be subject to expulsion.

Please refer to NLPS Board of Education Policy 5131.1 "Student Conduct on School Buses" for more information on this topic by clicking here or scanning the QR code.

Student Automobile Use

Students' use of motor vehicles at New London High School Multi-Magnet Campus is a privilege granted by the school to authorized students only. Student requests for parking passes will be prioritized by grade, with grade 12 seniors having priority. Parking Permit Applications can be picked up from the main office or by clicking here.

Students must submit a completed application, a copy of the student's valid driver's license, a copy of the vehicle's registration, proof of insurance, and $20.00 to receive a parking permit. The permit is required so that the school knows who is parked on their property so that in case of an emergency the Administration can contact the owner of these vehicles. Students are subject to the rules, regulations, and administrative guidelines in the parking regulations and must comply with all State laws and relicense requirements.

Please note:

- Only juniors and seniors may apply for a parking permit and will be issued on a first come first served basis.
- Students who park on campus without an official permit or who do not park in the designated student area will be subject to progressive discipline.
- Parking passes are non-transferable and transferring a pass is a violation of school rules. Violation of school rules may result in disciplinary action including revocation of the parking privilege. If your parking privilege is revoked due to any disciplinary actions, fees are not refunded.
- Students must park their vehicles upon arrival at school. Loitering of any kind is not allowed.
- Students are not allowed to return to their cars during the day without permission from the Administration.
- No person other than the registered driver who has submitted the proper paperwork and has an approved parking permit may operate a vehicle on school grounds.
- Parking passes must be affixed to the upper left-hand corner on the inside of the windshield of the vehicle.

The Board of Education assumes no responsibility for damage to or theft of a vehicle or any item stored in or on a vehicle parked on school property. The speed limit for all school roadways, whether posted or not, is 1**5 MPH**. Students must follow all posted traffic patterns. No item, the possession of which is illegal or in violation of school regulations or which endangers the health, safety or welfare of persons, shall be stored in or on a vehicle parked on school property. If the administration believes that a vehicle on school property is being used in a manner which may be injurious or illegal, it shall refer the matter to the police.

NLHSMMC DRIVING AND PARKING REGULATIONS

1. All vehicles parked on the school grounds must be registered with the school and must display the current permit. If there are any changes regarding the vehicle information listed on the form the Assistant Principals' office must be notified.
2. Parking is strictly limited to the student parking area. There is no student parking in the designated staff parking areas.
3. Every student driver must comply with Connecticut's Graduated Driver Licensing laws including passenger restrictions.
4. Reckless driving entering or exiting parking lots or around school grounds will result in the loss of parking privileges and the NLPD will be informed. DO NOT EXCEED 15 MPH. NO EXCEPTIONS.
5. Ten unexcused tardies will result in the loss of driving/parking privileges. Students who use their vehicles to leave school without permission may lose their driving/parking privileges.
6. The New London Board of Education and administration does not accept liability for theft of personal property or damage to any vehicle or vehicular accidents incurred on school property. Park at your risk.
7. Cars must be locked and only occupy one designated (white lined) parking space.
8. Students may not loiter in the parking lot before or after school hours.
9. All litter is to be deposited in an appropriate receptacle. Drivers are responsible for their passengers' actions.
10. No smoking or vaping at any time by drivers and/or passengers.
11. Stay clear of designated bus lanes.
12. Any violation of student driving/parking regulations or violations of the student code of conduct may result in removal of driving/parking privileges and/or disciplinary consequences as determined by school administration.

Note: The streets in the vicinity of the school are very congested due to the substantial number of high school and grade school pupils concentrated in the area. This means that exceptional caution must be observed when driving. Parents are asked to give full cooperation in this matter, which has become, due to the substantial number of student drivers, a serious problem. It is our sincere hope, as we know it is yours, to avoid injury or death to self-and/or others.
Please refer to NLPS Board of Education Policy 5131.3 "Student Driving and Parking" for more information on this topic by clicking here or scanning the QR code.

Ridesharing Services

The Board of Education does not condone students leaving the school campus in third-party ridesharing vehicles (e.g. Uber, Lyft) and will prohibit minors from using them unless accompanied by an adult. (option 1). If parents/guardians allow their child(ren) to be dropped off or picked up at school by a ridesharing service, it is with the express acknowledgment that the District and its employees have no responsibility for their decision to use such a service and have no responsibility of liability to such parents/guardians or their child(ren) related to the ridesharing service.

Bicycles

Students riding a bicycle or motorbike to school are responsible to park and secure it properly at the designated outdoor area. For the best bicycle security, students should lock and chain the bicycle/motorbike to one of the provided racks. NLHSMMC is not responsible for bicycles or motorbikes.

SCHOOL SERVICES

Student Services

The Student Services department at New London High School Multi-Magnet Campus invites all students to use its resources. The department has adopted a developmental guidance curriculum, and each student is assigned a school counselor. The department is committed to a program of comprehensive developmental services structured to anticipate and nurture the personal, social, career, and educational growth of all students as they pass through specific developmental stages. This complete program incorporates a school counseling curriculum, individual planning, responsive services and program management. Social services and counseling are rendered by professionally qualified members of the school staff. The responsibilities of the social workers and school counselors include helping the student function more successfully within the school environment.

School counselors will use a variety of methods to assist students in overcoming barriers to learning, to make strong connections with the educational opportunities in the school and to ensure that every child learns in a safe, healthy and supportive setting. Students may make appointments with their counselors during study periods, before and after school, or by special arrangement. Students should utilize the QR codes posted around campus, in the Main Offices, and on the website, to schedule an appointment.

Counseling is an opportunity to talk with someone about things that are important to students. These opportunities to talk may be personal, social, educational, or vocational. Counselors will listen and be open and honest with students.

Educational and career planning guidance is available along with information to develop a plan for the student's future. This may include a long-range plan of studies for grades 9-12 and selecting student's subjects year by year in keeping with student's career interests and special skills or talents. The Career Center provides the opportunity to explore career and college options. The center has extensive materials including literature, videos, and computer software. Parent notification and involvement will be solicited.

Parents are urged to become acquainted with their student's school counselor. Appointments can be made by calling the student services office at 860-437-6425 or via Microsoft Bookings. To view school counselor availability, please view the NLHSMMC Bookings webpage by clicking here or scanning the QR code.

School Counselor Assignments

Counselor Name	Student Caseload	Email Address	Telephone
Ms. Alida LaMagna	Grade 8 Students	lamagnaa@newlondon.org	860-437-6400 ext. 7865
Mr. Kasimu Fletcher	Grade 9 Students	fletcherk@newlondon.org	860-271-4072
Mrs. Jennifer Dziekan	Grade 10, Last Name A-C; Grades 11-12, Last Name A-F	dziekanj@newlondon.org	860-437-6404
Mr. Wilson Lima	Grade 10, Last Name D-J; Grades 11-12, Last Name G-Md	limaw@newlondon.org	860-271-4073
Ms. Jennifer Occhionero	Grade 10, Last Name K-R; Grades 11-12, Last Name Me-R	occhioneroj@newlondon.org	860-437-6400 ext. 6036
Mrs. Amanda Ahlcrona	Grades 10-12, Last Name S-Z	ahlcronaa@newlondon.org	860-437-6429

**Mrs. Amanda Ahlcrona is the Director of School Counseling.*

School Psychologist

The school psychologist conducts psychological and educational assessments as requested by a PPT. They counsel students, consult with staff and parents and assist the PPT in developing individualized educational programs. They are a referral resource to teachers, counselors, administrators, and parents and may help any NLHSMMC student experiencing difficulties.

Referral for psychological and/or psychiatric assistance by other social services agencies within or outside the school may also be recommended. Please note: The school will not conduct a psychological examination, test, or treatment without first obtaining the

parents/guardian's written consent.

School Social Worker

The school social worker provides individual, group, and family counseling services to New London High School Multi-Magnet Campus students and their families. The social worker and our Motivation Officer are responsible for pursuing truancy referrals, and, when necessary, involving appropriate community agencies. In addition, the social worker may be a participant in student/teacher conferences, PPT meetings involving special education students and child study meetings. The social worker serves on the Crisis Intervention Team and is an important resource to families experiencing difficulties.

School Nurse

The School Nurse's Office is designed to provide care to students who become ill or are injured while in school. The office also maintains a cumulative health file for each student. This file includes notations of past illnesses, results of physical examinations, and other pertinent health information.

Parents are notified of any deviation from the normal pattern of health and suggestions are given for follow-up. It is likewise important that parents notify the school nurse in case of a student's illness. If a student is to be excused or limited for an extended period from participation in school activities, they are required to bring a statement signed by a physician. The school nurse is available to parents and students for conferences regarding health issues.

Students will be able to visit the health room when they:

1. Have true medical emergencies.
2. Have been requested to report to the health room by its staff.
3. Must take prescribed medications during school hours.

The nurse will be able to provide students a pain reliever only with parental signed permission. To contact the Health Room, please call 860-437-6423.

Physical Examinations

All students must present evidence of a physical examination upon enrollment to the district, as well as prior to entering grade 7 and 11 per Connecticut State Law.

Postural screening will be done in grades 5 and 7 for female students and grade 8 or 9 for male students. Results are provided to the parents. An annual written notification of when these screenings (at no cost to parents) will be provided. Parents wishing to have these screenings conducted by their private physician are required to report the screening results to the school nurse.

Parents are encouraged to have oral health assessments for their child(ren) prior to school enrollment, in grade 6 or 7, and in grade 9 or 10. Such assessment may be conducted by a dentist, dental hygienist, physician, physician assistant (PA), or an advanced practice registered nurse (APRN) trained in conducting such assessments. The results are to be provided to the School Nurse.

Immunizations

All students must be immunized against certain diseases and must present a certificate from a physical or local health agency. If the student should not be immunized due to medical reasons, a statement from a physician or the parent as appropriate must be provided. The required immunizations are: Diphtheria, Tetanus, Polio, Pertussis, Measles, Mumps, Hepatitis A, Hepatitis B, Varicella (Chickenpox), Meningococcal, Pneumococcal, Rubella, Influenza and Hemophilus Influenza Type B.* Parents or guardians of any children unable to have the mandated immunizations prior to initial school entry and the boosters as required in the later grades may have the immunizations, on the recommendation of the Board of Education, be paid by the town.

In addition to the required immunizations for initial entry into school for kindergarten, regular and special education preschool programs, additional immunizations are required for entry into seventh grade and for entry into eighth grade and ninth or tenth grade.

Please refer to NLPS Board of Education Policy 5141 "Health Assessments/Screening - Immunizations" for more information on this topic by clicking here or by scanning the QR code.

Administration of Medications Policy

The following requirements must be met concerning the dispensation of prescription medications:

1. Prescription medications must be administered by the school nurse.
2. Medications must be in the original container and carry a prescription label with the child's name, drug identification, dosage instructions, doctor's name and prescription date.
3. The prescription must be current.
4. A doctor's written prescription order must be submitted to the school nurse prior to the medication being used in school.

OVER-THE-COUNTER, non-prescription drugs may not be taken by students or held on their person. Physician orders and signed parent permission are necessary for administration of any medication in school (prescribed or over-the-counter).

Parents of students requiring medication during school should contact the school nurse. Special forms are required to permit the administration of medicine in school. They are available from the school nurse. All medication must be in original container with proper labels.

In cases in which a student is able to self-administer medication, the parents or guardians must submit a signed statement that the medication must be taken during the school day and the student is capable of administering the medication. The statement must be accompanied by a physician's, dentist's or advanced practice registered nurse's statement indicating the necessity and naming the

medication, the strength, and the prescribed dosage. It must specify the schedule on which it is to be taken and the details of administration. Such statements must be renewed at the beginning of each school year.

A student with asthma or an allergic condition may carry an inhaler or an EpiPen or similar device in school at all times if they are under the care of a physician, physician assistant or advanced practical nurse and such practitioner certifies in writing that the child needs to keep an asthmatic inhaler or EpiPen at all times to ensure prompt treatment of the child's asthma or allergic condition and to protect the child against serious harm or death. A written authorization of the parent/guardian is required.

Any COVID-19 specific procedures for bringing and picking up student medication will be outlined in school communications directly from the school nurse.

A school nurse, or in the absence of the nurse, a qualified school employee may administer epinephrine in a cartridge injector for the purpose of emergency first aid to students who experience allergic reactions but were not previously known to have serious allergies and therefore do not have prior written authorization of a parent/guardian or qualified medical professional for the administration of epinephrine. Parents/guardians may submit in writing to the school nurse and school medical advisor that epinephrine shall not be administered to their child.

A school nurse, or in the absence of the nurse, a qualified/school employee may administer anti-epileptic medication to a specific student with a medically diagnosed epileptic condition that requires prompt treatment in accordance with the student's individual seizure action plan. Written parental permission and written order from a physician is required.

A student with diabetes may test their own blood glucose levels if the student has written permission from their parents/guardian and a written order from a Connecticut licensed physician. The time or place of such testing shall not be restricted.

A school nurse or the principal will select a qualified school employee to, under certain conditions, give a glycogen injection to a student with diabetes who may require prompt treatment to protect them from serious harm or death. Written parental permission and written order from a physician are required.

School bus drivers are trained to administer epinephrine in a life-threatening anaphylactic reaction to a student who is in need of emergency care due to a medically diagnosed allergic reaction.

The District does not allow the ingestion of marijuana for palliative (medical) use in any school, on school grounds or at school-sponsored activities, on or off school grounds. *Please refer to the section titled "Medical (Palliative) Use of Marijuana" for more information. *Please refer to NLPS Board of Education Policy 5141.21 "Administration of Medication" for more information on this topic by clicking here or scanning the QR code.*

Medical Palliative use of Marijuana

Connecticut law authorizes, under specific conditions and for identified illnesses, the medical use of marijuana for both adults and minors. However, such use is not permitted on the school campuses or school buses as well as at school related events which may occur outside of school campus.

Student Sunscreen Use

P.A. 19-60 allows school students, six years of age or older, to possess and self-apply an over-the-counter sunscreen product while in school prior to engaging in any outdoor activity, provided a written authorization is signed by a student's parent/guardian and is submitted to the school nurse. This form can be found in Policy 5141.214. The sunscreen must be non-aerosol and must be approved by the FDA for over-the-counter use for purposes of limiting ultraviolent light-induced sun damage. *Please refer to NLPS Board of Education Policy 5141.214 "Student Sunscreen Use" for more information on this topic by clicking here or by scanning the QR code.*

Communicable/Infectious Diseases

Students with any medical condition which within the school setting may expose others to disease or contagious and infectious conditions may be excluded from school and referred for medical diagnosis and treatment. Additional information concerning this may be obtained from the school nurse.

Before a child may return to school after an absence due to such condition, parents and students may be required to submit medical evidence that their child has recovered sufficiently to prevent exposing others. *Please refer to NLPS Board of Education Policy 5141.22 "Communicable Infectious Disease" for more information on this topic by clicking here or scanning the QR code.*

Disabilities

NLPS will not discriminate on the basis of disability as required under ADA, IDEA, and Section 504, and C.G.S. 10-76a and any similar law or provision.

Defibrillators in Schools (AEDs)/Sudden Cardiac Arrest

Each school building has (a) four automatic external defibrillator (AED) and (b) school personnel trained in AED operation and cardiopulmonary resuscitation (CPR). The AED and trained personnel will be available during the school's normal operational hours, at school-sponsored athletic events and practices on school grounds and at school-sponsored events not taking place during normal school operational hours. The school also has an emergency action response plan addressing the use of trained school personnel to respond to individuals experiencing sudden cardiac arrest or similar life-threatening emergencies. *Please refer to NLPS Board of Education Policy 5141.27 "Use of Automatic External Defibrillators" for more information on this topic by clicking here or by scanning the QR code.*

Coaches, as required by law, review before beginning their assignment the State's sudden cardiac awareness education plan. Parents of participating students will be provided with a copy of the State-adopted informed consent form authorizing their child to participate in the intramural or interscholastic athletics. *Please refer to NLPS Board of Education Policy 5141.28 "Sudden Cardiac Arrest Awareness" for more information on this topic by clicking here or by scanning the QR code.*

Health Records

School nurses maintain health records using the Connecticut "Health Assessment and Record Form." These records are accessible to certified staff working with the child and to school health aides if permission is granted by the nurse or building administrator. Parents may request to inspect the health records of their child. Copies may be provided if requested. Original copies of the record are sent when a student transfers to another school in the state. If moving out-of-state, a copy will be forwarded. Health records are maintained for at least six years after the student graduates. The District will comply with the requirements of the Health Insurance Portability and Accountability Act (HIPPA) to maintain the privacy of protected health information. *Please refer to NLPS Board of Education Policy 5125.11 "Health/Medical Records" for more information on this topic by clicking here or scanning the QR code.*

Psychotropic Drugs

School personnel is prohibited from recommending the use of psychotropic drugs for any student enrolled within the school system. School nurses, nurse practitioners, district medical advisors, school psychologists, school social workers and school counselors, may recommend that a student be evaluated by an appropriate medical practitioner. Further, the District is prohibited from requiring a child to get a prescription before they may attend school, be evaluated to determine eligibility for special education or receive special education. *Please refer to NLPS Board of Education Policy 5141.231/4118.234 "Psychotropic Drug Use" for more information on this topic by clicking here or scanning the QR code.*

Menstrual Products Available in Student Bathrooms

The district will provide free menstrual products in women's restrooms, all-gender restrooms, and at least one men's restroom. Such restrooms will be accessible to students in grades three through twelve, in each school under the jurisdiction of the board. The provision of these products will be done in a manner that does not stigmatize any student seeking menstrual products, pursuant to guidelines that need to be established by the Commissioner of Public Health and posted on the DPH's website. The Board may accept donations of menstrual products and grants from any source for the purpose of purchasing such products and may partner with a nonprofit or community-based organization.

School Based Health Services

The clinic employs a nurse practitioner and a full-time social worker. Services offered include physicals, immunizations, emergency medical treatment, and counseling on a wide range of teenage mental health issues. Students must have a parental permission form on file with the clinic to receive services. These slips may be obtained from the clinic. Services are offered to students at no cost. In cases in which in-house services cannot provide medical and/or psychological needs, referrals are made to outside agencies. After such a referral is made, a parent conference will be required prior to the student's return to school.

Child Abuse, Neglect, and Sexual Assault

All school employees, including teachers, superintendents, administrators, coaches of intramural or interscholastic athletics, paraprofessionals and other professional school staff including school counselors, paraprofessionals, social workers, psychologists, licensed nurses, physicians, licensed behavior analysts, and substitute teachers, are obligated by law (C.G.S. 17a-101) to report suspected child abuse, neglect, or if a child is placed in imminent danger of serious harm or sexual assault by a school employee to the Connecticut State Department of Children and Families Services. Specific procedures governing the reporting of abuse and neglect are in effect, and staff receives training in their use, as required by state law.

Reporting of child abuse, neglect and sexual assault by a school employee is a responsibility which is taken seriously. If there is any doubt about reporting suspected abuse, neglect or a sexual assault a report will be made. The school will work with the parents and appropriate social agencies in all cases.

Child abuse is defined as any physical injury inflicted by other than accidental means or injuries which are not in keeping with the explanation given for their cause. Improper treatment such as malnutrition, sexual molestation, deprivation of necessities, emotional abuse, cruel punishment or neglect are also considered child abuse.

The Board of Education will post in each school the telephone number of the Department of Children and Families' child abuse hotline, Careline, and the Internet web address that provides information about the Careline in a conspicuous location frequented by students. Such posting shall be in various languages appropriate for the students enrolled in the school. *Please refer to NLPS Board of Education Policy 5141.4 "Report of Child Abuse and Neglect" for more information by clicking here and Policy 4141.4 "Child Sex Abuse or Assault Response Reporting" by clicking here or scanning the QR codes.*

Anonymous Reporting and Mental Health Supports

New London Public Schools strives to provide a safe, secure, and respectful learning environment for all students in our school buildings, on our school grounds and on school buses, and at all school-sponsored activities. Bullying and harassment (written, verbal, physical, cyber), illegal activity (weapons, drugs, alcohol, theft, vandalism), or threats to student safety are not tolerated.

Students and families may make oral or written reports of bullying or safety concerns with school staff and administrators, in addition to several options to report concerns anonymously. Anonymous reporting boxes are found in both the middle and high school counseling suites and an electronic form can be submitted via the district website. All reports are followed up promptly by appropriate school and/or district staff. Additionally, the district employs the Anonymous Alerts app which can be downloaded by students and families to report suspected or observed complaints. *Please click here or scan the QR code to submit an Anonymous Report.*

Students with mental health or other crises are supported by school-based staff. All schools are supported by School Psychologists, School Social Workers, Wellness Interventionists, and School Counselors (6-12). In addition, the district maintains a Social and Emotional Support request form on the district website for students and families to request assistance. Crisis Intervention Team and is an important resource to families experiencing difficulties.

EXTRACURRICULAR ACTIVITIES

Extracurricular activities are an important part of student life at NLHS. Many school groups present a variety of programs, such as societies and clubs, that attract the interest and abilities of every student. Eligibility for CIAC sanctioned extra-curricular activities must meet CIAC requirements. **Any student wishing to participate in a school-sponsored extracurricular event or activity is expected to attend and participate in at least four hours of class time on the day of the event.** If the event falls on a weekend, students **are expected to** attend and participate in at least four hours of class on the Friday before**.** *Please refer to NLPS Board of Education Policy 6145 "Co-Curricular and Interscholastic Programs" for more information on this topic by clicking here or scanning the QR code.*

Eligibility Requirements for Class Office, Athletics, and Extracurricular Activities

It is recognized that extracurricular activities are important to growth in ways that academics do not provide; however, at no time should these activities interfere with academic achievement. Academic eligibility will be checked after every marking period or prior to any appointment or election. (This affords you the opportunity to become eligible in 9 weeks if you are not eligible at the end of a specified marking period). *Please refer to NLPS Board of Education Policy 6145.1 "Academic Eligibility to Participate in Extra-Curricular Activities" for more information on this topic by clicking here or scanning the QR code.*

Athletics

Athletics, including e-sports are considered an integral part of the school's educational program. Whether participation is on the intramural, interscholastic, or class level, students have an opportunity to acquire qualities of fitness, self-discipline, and cooperation.

Student athletes may not participate in any intramural or interscholastic activity unless the student athlete and their parent/guardian complete the required documents outlined in the Student-Athlete Handbook. A copy may be obtained by contacting the Director of Athletes, Phil Orbe, at 860-437-6435 or orbep@newlondon.org.

The concussion education plan may consist of written materials, online training or videos, or in person training. The consent form includes a summary of the school/district's concussion education plan and applicable school board concussion policies.

Parents/guardians and students must also comply with heat illness awareness education requirements, which includes prohibiting a student from participating in intramural or interscholastic athletics unless the student and the parent/guardian reads or views the training material or attends an in-person training. The parent or guardian must sign an informed consent form that acknowledges compliance with the requirements.

Student interscholastic activities shall be governed by the Connecticut Interscholastic Athletic Conference (CIAC) regulations. Eligibility for participation is determined by ability and scholarship and is governed by state law as well as the regulations of the CIAC. *To sign up for an athletic team or for more information about athletic programs offered on campus, please click here or scan the QR code.*

Class Office/Student Government

The purpose of the student government organization is to promote cooperation and communication among students, staff, administration, and the Board of Education, to support student organizations, to provide a democratic forum for all, to represent and act upon the social interests of students, to provide the entire school community with the opportunity to actively participate in school related events, and to uphold the NLHSMMC Student Government Constitution. *To view the NLHSMMC Student Government Constitution, please click here or scan the QR code.*

Elections for Sophomore, Junior, and Senior class officers are held in May/June of the preceding school year. Freshman class officers and class representative elections are held at the end of September each school year. Please see the Class Officer application (*by clicking here or scanning the QR code*) and NLHSMMC Student Government Constitution for more information of eligibility, requirements, and responsibilities.

Clubs and Performing Groups

Student clubs, performing groups, athletic teams and other extracurricular activities may establish rules of conduct for participants that may be stricter than those of students in general. Please note: Sponsors of student clubs and performing groups may establish standards of behavior, including consequences for misbehavior, that are stricter than those for students in general. *For information or to register for any extracurriculars (not including athletics), please click here or scan the QR code.*

Dances and Social Events

School dances may be scheduled periodically during the school year. Only legally enrolled students at this school may attend dances unless other arrangements have been made and approved by the administration. Students or guests on the "No-Entry" list as determined and defined by administration (typically behavioral and/or academic concerns) will not be allowed to purchase a ticket or attend the event. Students are expected to dress appropriately for all dances. Standards of dress, admission costs, and other pertinent instructions for a dance will be announced prior to the dance.

All attendees are subject to the NLPS and NLHSMMC Code of Conduct regulations and must behave accordingly. Security and/or administration has the right to refuse entry to ticket holders who do not comply with rules and regulations.

During school dances, students may not leave the supervised areas unless written permission is received from parent/guardian indicating that the parent/guardian will pick the student up. The specific time of pick up must be stated in advance. The school building and school grounds will be secured, and adult supervision will end no later than one hour following the scheduled end time of the event. Students without written permission will not be allowed to leave and reenter the facility/event. Smoking is not allowed at any school functions, and all school rules are in effect during such activity.

Senior Events

Students are allowed to participate in all senior events (senior trip, after-grad party, etc.) only once (unless invited as a guest of a senior), regardless of how many years the student is enrolled as a grade 12 student. All seniors must be graduation-eligible to attend all senior events.

Student Publications

The official student newspaper provides an instructional device in the teaching of writing and other journalistic skills. It also provides a forum for the opinion of students, school staff and members of the community, as well as to serve the entire school by reporting school activities. The Student Newspaper Advisor shall have the primary responsibility of reviewing each article prior to its publication. The school principal or their designated representative other than the newspaper advisor may also review copy prior to its publication. However, such copy must be returned to the student editors within 72 hours after it is submitted for review. No copy may be censored except for reasons listed in board policy.

Students have the right to express their views in speech, writing, or through any other medium or form, limited solely by those restrictions imposed on all citizens generally and those specifically applicable to children and youths in a school setting.

The school encourages student publications not only because they offer an educational activity through which students gain experience in reporting, writing, editing, and understanding responsible journalism, but also because they provide an opportunity for students to express their views and a means of communicating both within and beyond the school community.

All student publications must comply with the rules for responsible journalism. Libelous statements, unfounded charges and accusations, obscenity, also statements, materials advocating racial or religious prejudice, hatred, violence, the breaking of laws and school policies and/or regulations, or materials designed to disrupt the educational process will not be permitted.

Expressions of personal opinion must be clearly identified as such and must bear the name of the author. Opportunity for the expression of opinions differing from those of the student publishers must be provided.

In addition, student newspapers and/or publications which are paid for by the school district and/or produced under the direction of a teacher as part of the school curriculum are not considered a public forum. In such cases, the Board of Education reserves the right to edit or delete such student speech which is feeling is inconsistent with the district's basic educational mission.

Mascots/Logos

New London Public Schools believes mascots/logos should reflect positive images embracing history, community spirit, and traditions. The selection of a mascot, team names, school colors, as well as other school identifiers must and will be respectful of diverse cultural values and reflect a positive school culture. All mascots, nicknames and descriptors, including symbols, banners, flags, pennants, mascots or other identifiers used by school's sports teams, extracurricular clubs, curricular clubs or organizations shall respect cultural differences and values. The use of any race or ethnic group as a mascot or nickname is prohibited.

Fundraising

Student clubs or classes, and/or parent groups occasionally may be permitted to conduct fund-raising drives for approved school purposes. Any food items sold as part of any fund-raising activity must meet the nutritional standards published by the Connecticut Department of Education. Beverage or foods not allowed for sale during regular school hours may be sold provided (1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend, (2) the sale is at the location of such event, and (3) the food or beverage are not sold from a vending machine or school store.

All online fundraising activities are subject to administrative approval prior to the posting of any such fundraising solicitation. (Crowdfunding) . *Please refer to NLPS Board of Education Policy 1111.2 "Fundraising/Advertising and Promotion" for more information on this topic by clicking here or by scanning the QR code.*

STUDENT SAFETY

Safety/Accident Prevention

Student safety on campus and at school related events is a high priority of the District. Although the District has implemented safety procedures, the cooperation of students is essential to ensure school safety. A student should:

• Avoid conduct that is likely to put the student or other students at risk.

• Follow the school's code of conduct
• Remain alert to and promptly report safety hazards, such as intruders on campus.
• Know emergency evacuation routes and signals.
• Follow immediately the instructions of staff who are overseeing the welfare of students.

School Security and Safety

New London Public Schools has developed and implemented within each school a school security and safety plan based upon the standards issued by the Department of Emergency Services and Public Protection. NLPS, as required by law, shall establish a school security and safety committee, which assists in the development and administration of the school's security and safety plan. Each district school conducts a security and vulnerability assessment every two years and develop a school security and safety plan based upon the standards developed by DESPP.

NLPS has developed and maintains, an emergency disaster preparedness and response plan for implementation as needed ("School Security and Safety Plan"). The plan is based upon the standards promulgated by the Department of Emergency Services and Public Protection Development and implementation of the plan includes collaboration with local and state emergency responders, (law enforcement, fire department, emergency rescue squads and local public health administrators). The plan, representing an all hazards approach, utilizes the four recognized phases of crisis management: (1) mitigation/prevention, (2) preparedness, (3) response, (4) recovery. *Please see section below titled "Emergency Preparedness" for more information regarding drill and lockdown protocol.*

Emergency Preparedness

Fire Drills and Lockdown Procedures

State Law, along with NLPS' focus on student safety, requires that safety drills are scheduled at regular intervals. Students must follow the exit directions posted in each classroom. At least 3 crisis response drills occur in place of a fire drill. Such crisis response drills will be planned and conducted with the local law enforcement agency. Such crisis response drills will incorporate the basic protocols of lockdown, evacuation, secure building, and/or shelter-in-place responses.

In accordance with new legislation, parents/guardians will receive **written notice at least seven days prior to any planned safety drill**. Students will also be provided an opportunity to ask questions and receive clarification from their teachers both before and after each drill.

An orderly environment is crucial to our goal of maintaining staff and student safety while these drills are practiced. Students are expected to follow the direction of teachers or others in charge quickly, quietly and in an orderly manner. They should be aware of the exit directions posted in each classroom.

The signal for a fire drill is a constant blast on a special horn. When the alarm sounds, students are to proceed along the posted exit routes in a quick, quiet and calm manner. Students should not return to the building until the return signal is given.

Local law enforcement and other local public safety officials will evaluate and provide feedback on fire drills and crisis response drills.

In the event of a critical emergency, all school personnel, including students, will follow the "Lock Down Procedures." Students will be informed of specific actions they should take when a Lock Down Procedure is put into effect. Lock down drills, like fire drills, will occur periodically during the school year. *Please refer to NLPS Board of Education Policy 6114.1 "Fire and Crisis Drills" for more information on this topic by clicking here or by scanning the QR code.*

Safety and Security Measures

Preparation for any type of emergency is an unfortunate reality of today's world. **Our number one priority as leaders of the school community will always be to ensure a safe and equitable learning environment for our staff and students.** One of the precautions below may be put into place should a safety issue arise on campus. These precautions are dependent on the severity level and type of emergency. NLHSMMC will inform parents via ParentSquare anytime a safety precaution is put into effect.

PRECAUTION	WHEN IT WOULD BE USED	PROTOCOL
SECURE SCHOOL	• In the event of a threat in the surrounding community. In these situations, the administration will have been advised by local law enforcement that there is a potentially dangerous event occurring nearby. • **There is no immediate threat to the general school population in these instances.** • When a secure building is called, all students and staff proceed with a regular school day; however, no one is allowed in or out of the building. Any classes occurring outside (such as physical education) will be immediately brought back into the building. In preventing anyone from leaving or entering, the administrative team can keep all students and staff safe from whatever may be occurring outside.	• All students and staff would re-enter the building immediately, if outside • No one should enter or exit the building • **Normal operations can continue within the building.** • Once lifted, campus would be reopened. All students and staff return to a regular operating schedule.
SECURE CLASSROOM	• In the event that the halls need to remain clear for any reason, such as a medical emergency or an issue in the hallway. Simply put, the administration is requesting that all individuals on campus should remain in their current location (i.e. their classroom) so that staff can effectively handle the situation that is occurring while ensuring the safety and privacy of all.	• All students into the classroom • Doors remain locked and no one enters or leaves the classroom

	• **There is no immediate threat to the general school population in these instances.** • In the past, a secure classroom has been called to ensure the privacy of an individual when they needed medical attention. It has also been used when a localized interpersonal conflict has arisen (i.e. two students fighting). Having students and staff in the halls or transitioning to their next classes may risk escalating an issue and would violate the privacy of those involved. Once the issue has been resolved, the secure classroom is lifted, and students and staff proceed with a regular school day.	• **Normal operations can continue within the classroom.** • Once lifted, all students and staff return to a regular operating schedule.
LOCKDOWN	• **In urgent situations when there is an immediate threat to students and staff, administration may call a "Lockdown."** The safety of our students and staff is our number one priority – administration will always act with an abundance of caution if something is brought to our attention or occurs. A lockdown is not something that is taken lightly and will only be called when there is an absolute necessity to do so.	• All students into classrooms or closest office or secure location • Doors remain locked • Do not open the door for any reason • **All normal operations stop to maintain safety** • All internal and external doors will be cleared and unlocked by NLPD/CORE/Administration.

Visitors

Parents and other visitors are welcome to visit district schools. All visitors must report to the main office to check in before they will be let into the building. Visits to individual classrooms during instructional time shall be permitted only with the principal's approval, and such visits shall not be permitted if their duration or frequency interferes with the delivery of instruction or disrupts the normal school environment.

All doors that open to the outside of any school must remain locked in order to preserve the safety and security of students and staff. Unauthorized persons shall not be permitted in school buildings or on school grounds. School principals are authorized to take appropriate action to prevent such persons from entering the building or from loitering on the grounds. Such persons will be prosecuted to the full extent of the law.

All visitors are expected to demonstrate the highest standards of courtesy and conduct. Disruptive behavior or uncivil discourse will not be permitted. Visits cannot interfere with the educational program of the school nor interrupt teaching activities. *Please refer to NLPS Board of Education Policy 1250 "Visitors and Observations in Schools" for more information on this topic by clicking here or by scanning the QR code.*

Use of the **Raptor Visitor Management system** will be used for all visitors to New London Public School buildings.

General Procedures

1. All persons who are not assigned to the building shall have a visitor's badge issued or a New London Public Schools photo ID badge readily visible.
2. Signs will be placed at doors and potential entry points directing visitors to the Main Office for sign-in (single entry).
3. When the visitor arrives, they will be greeted through our intercom system and be instructed to have their photo identification ready upon entry to the Main Office.
4. All parents/guardians attempting to gain access to the school for the first time will present a valid Drivers' License from any state, an official state photo identification card from any state and many countries, or military identification card for scanning. **Parents/guardians refusing to produce such ID may be asked to remain at the desk or leave the school as their identity cannot be verified**. School principals and site administrators may allow limited access based on their personal understanding of the situation and/or knowledge of the person in question. Such persons, however, should be manually entered into the system by the building administrator and have their names checked against the database.
5. School staff members conducting visitor check-in and scan processes will verify scan results and verify the nature of the visit. If the scan is negative and the visit meets school/site criteria, the visitor will be allowed appropriate access after receiving an appropriate visitor's badge.
6. The visitor will be requested to return to the office to check out when their visit is completed to be logged out of the system. Each visitor will be asked to surrender the badge. The badge will be destroyed, so that it cannot be reused.

A visitor's badge will not be necessary for those who visit our schools simply to drop off an item in the office or pick up paperwork. In the event that a person does not have identification, they may still be given access to the building but will be escorted by a school staff member at the discretion of the building principal/director.

Video Surveillance

As stated in NLPS Board of Education Policy 5131.111 "Video Surveillance"

The Board of Education recognizes the district's responsibility to maintain order and discipline on school property and in school vehicles. The Board also wishes to afford students and staff privacy in respect to the records maintained by the district. The Board recognizes the value of electronic surveillance systems in monitoring activity on school property and in school vehicles in furtherance of protecting the health, welfare and safety of its students and staff. The students

and staff of the district recognize that their security and safety depend upon the capacity of the district to maintain discipline and that good behavior of students is assumed and expected.

The Board of Education, having carefully weighed and balanced the rights of privacy of students and staff against the district's duty to maintain order and discipline, finds that it is appropriate to provide for the use of video camera surveillance in its transportation vehicles and on school grounds as follows:

a. The district shall notify students, their parents or guardians, and staff that video surveillance may occur on any school property or on any transportation vehicle. The district shall incorporate said notice in the student handbook;
b. The use of video surveillance equipment on transportation vehicles shall be supervised by the Superintendent or designee. The use of video surveillance equipment on school grounds and on other district property shall be supervised and controlled by the building administrator or other responsible administrator;
c. The use of video recordings from surveillance equipment shall be subject to the other policies of the district including policies concerning the confidentiality of student and personnel records;

Video surveillance shall only be used to promote order, and to enhance the safety and security of students, staff and property.

Legal Reference:
Title I - Amendments to the Individuals with Disabilities Act. (PL 105-17)
Family Educational Rights and Privacy Act, sec. 438, 20 U.S.C. sec. 1232g (1988).
Click here or scan the QR code to access the policy.

GENERAL INFORMATION

Board of Education

Board members are unpaid elected public officials with the responsibility for governance of the school district. Elections for office occur every two years, with the next election to be held November 2027. The 2025-2027 members of the New London Board of Education are:

President:	Elaine Maynard-Adams
Vice-President:	Karen Bergin
Secretary:	Scott Garbini
Members:	Rebecca Amanti, Nanci DeRobbio, Susan Hambey, Richard Martin

In order to perform its duties in an open and public manner and in accordance with state law, the New London Board of Education holds regular business meetings on the second and fourth Mondays of each month at 7:00 PM in the NLPS Welcome Center Family Engagement Room and via Zoom as technology allows. For access and location information for these meetings, please view the posted Board Meeting Agendas at newlondon.org. Parents, students and other community members are encouraged to attend.

Meetings of the Board follow a planned and posted agenda. At a certain time in the agenda the Board President will recognize individuals who want to make a statement, not more than 3 minutes in length, or to express a viewpoint. In addition, if they give advance notice to the Superintendent, individuals with relevant issues for discussion may have such issues placed on a future Board agenda for a more thorough discussion of the topic.

The Board's main purpose is policy setting designed to improve student learning. Board members are interested in the public's opinion on district issues, which can assist them in formulating policy which reflects community values and expectations. *Please refer to NLPS Board of Education Policy 9324 "Meeting Conduct & Parliamentary Procedures" for more information on this topic by clicking here or by scanning the QR code.*

Board of Education Policy

New London Board of Education policies are available on the district's website at newlondon.org. The policies are subject to modification by the Board at any time. Please visit the website for the most up-to-date versions of our District Policies.

Student Attendance at BOE Meeting

At its regular meeting of June 5, 1990, the Policy Committee of the New London Board of Education asked that the principals advise their students that the Policy Committee and the entire Board of Education encourage student participation and welcome their attendance at all meetings.

Financial Reports

The Board of Education, on a quarterly basis, posts its current and projected expenditures and revenues on the district's website and presents such things through the Board of Education's Finance and Audit Committee.

Public Complaints

The right of community members to register individual or group concerns about district instruction, programs, materials, operations and/or staff members is recognized. Complaints and grievances will be handled and resolved as close to their origin as possible. Complaints will be referred back through the proper administrative channels before investigation or action by the Board unless the complaint concerns Board actions or operations only. A procedure also exists for the placing and response to criticism or approval of instructional materials.

Specialized complaint procedures exist regarding identification, evaluation or educational placement of a student with a disability; discrimination on the basis of sex; harassment; sexual abuse or harassment; and instructional materials. *Please refer to the section titled "Student Complaints" for more information. Please refer to NLPS Board of Education Policy 1312 "Constituent Service" for more information on this topic by clicking here or by scanning the QR code.*

Advertising

The public schools maintain careful controls on the way in which students are exposed to materials and announcements, other than those directly related to school sponsored programs and activities. Caution is exercised to prevent exploitation of the system and its students. District-prescribed standards shall be met. *Please refer to NLPS Board of Education Policy 1111.2 "Fundraising/Advertising and Promotion" for more information on this topic by clicking here or by scanning the QR code.*

Posters

Signs and posters that students wish to display must be approved by the Superintendent or their designee. Posters displayed without authorization will be removed. Any student who posts such material without authorization shall be subject to disciplinary action.

Distribution of Materials

Printed materials may be distributed to parents by students as a means of communication. All requests from groups or individuals to have students distribute materials to the community, with the exception of school-connected organizations, will be referred to the office of the Superintendent to determine whether the request complies with school policy.

The Superintendent or their designee may approve such distribution providing:

1. The material is related to the school, community, local recreational or civic activity.
2. The material does not relate to any religious belief or activity, or promote private gain.
3. The material does not promote any outside governmental political party, candidate or position.
4. Does not promote profit making organizations.
5. Does not advocate a position regarding a referendum question.

Materials that have religious content may be made available to students during non-instructional time. The District has the right to impose neutral time, place and manner restrictions on the dissemination of religious materials to ensure that students are aware that the materials are not endorsed or sponsored by the District. Publications prepared by or for the school may be posted or distributed, with prior approval by the principal, sponsor or teacher. Such items include school posters, brochures, school newspapers and yearbook.

Distribution of Literature

Students have a right to distribute literature on school grounds and in school buildings provided such distribution does not interfere with or disrupt the educational process. No literature may be distributed unless a copy is submitted in advance to the Superintendent of Schools and/or the Principal.

Facilities

Certain areas of the school will be accessible to students before and after school for specific purposes. Students are expected to remain in the area in which their activity is scheduled to take place. After dismissal and unless involved in a teacher/staff supervised activity, students are expected to leave the campus immediately.

Community groups and individuals are encouraged to make use of our building facilities. The facilities are available according to the Board of Education policy. Request for building use should be made by contacting the school office at 860-437-6400.

Property, Lockers, and Equipment

The Board recognizes the responsibility of pupils to maintain and return loaned library or borrowed classroom/sports materials or equipment, or other educational materials, including Chromebooks. It is the policy of the Board to hold students responsible for any loss of or damage to the property of the school under the jurisdiction of the Board when the loss or damage occurs through the fault of the student.

The Board authorizes the Superintendent of Schools or their designee to charge pupils the replacement costs for any damaged or un-returned library materials or educational material, including Chromebooks. The Board further authorizes the Superintendent or their designee to withhold such pupils' grades, transcripts, report cards, and/or participation from graduation events until the pupil pays for or returns materials in question. The money collected will be earmarked for the replacement library materials or educational materials, including Chromebooks.

Any student damaging or defacing school property will be financially liable for restoring the property regardless of the condition of the property at the time of the destructive act, in addition to any other discipline up to and including arrest or civil prosecution as deemed appropriate.

In addition, anyone who witnesses such an act and fails to report it to the proper authorities will be considered to have contributed to that action. Such charges for damaged property will be exactly those which the school must incur to repair the damage.

A student may be assigned a locker for sports teams. These items are the property of the school, loaned to students for their convenience during the school year, and should be kept in good order and not abused. Searches of desks or lockers may be conducted at any time there is reasonable cause to believe that they contain articles or materials prohibited by district policy. Parents will be notified if any prohibited items are found in the student's desk or locker. Students may not bring in locks from home and attach to assigned lockers.

Students should not attempt to repair school equipment but should notify the main office immediately if it isn't functioning properly. Any damage done will be the responsibility of the person to whom it was loaned for the current year.

Students are warned not to bring large sums of money or valuables to school (Including electronics such as phones, video gaming devices, cameras, video cameras, etc.) as liability for these items remains with the student.

Backpacks and Book Bags

Students find it useful to carry book bags, duffel bags and knapsacks. Students are allowed to carry/use these items to and from school only. Students do not need to carry all of their books and notebooks during the entire school day. Lockers should be used, when available. Safety and comfort of both students and adults must be considered.

Lost and Found/Personal Possessions

Any articles which are found in the school or on school grounds should be handed in to the main office, this includes money, jewelry, glasses, etc. Unclaimed articles will be donated to a charity during the months of December and June. Loss or suspected theft of personal or school property should be reported to the main office as soon as possible. Whenever practical, items brought to school should have a name placed on them to assure return to their rightful owner.

Students are solely responsible for any electronic devices brought to school. Do not leave them unattended. The school is not responsible for lost, damaged or stolen devices. Selling of personal belongings in school or on school grounds may result in disciplinary action, e.g. detention or in-school suspension from school. **In addition, these items will be confiscated and only an adult family member will be given the item.**

Fees, Fines, Charges

The Board of Education shall provide sufficient materials to ensure that each pupil in a classroom has adequate instructional material for their own use without charge to the student. A student is expected, however, to provide their own supplies of pencils, erasers, and notebooks. The student may be required to pay certain other fees or deposits, including:

6. Club dues.
2. Security deposits.
3. The materials for a class project that the student will keep.
4. Personal physical education and athletic equipment and apparel.
5. Voluntary purchases of pictures, publications, class rings, yearbooks, etc.
6. Student accident insurance.
7. Insurance on school-owned instruments, instrument rental and uniform maintenance.
8. Parking fees and student identification cards.
9. Fees for damaged library books and school-owned equipment.
10. Membership dues in voluntary clubs or student organizations and admission fees to extracurricular activities.
11. Fees for driver training courses, if offered.

Students are responsible for the care of books and supplies entrusted to their use. They will be assessed damage to textbooks, equipment, or materials. In accordance with state law, the school reserves the right to withhold grades, transcripts, or report cards until the student pays for or returns the textbooks, library book or other educational materials.

Field Trips

Field trips may be scheduled for educational, cultural, or extracurricular purposes. Any student whose behavior is considered detrimental to the well-being of other students may be barred from participation by the principal. While on a trip, all students are considered to be "in" school. This means that conduct and dress standards will be appropriate for the field trip activity.

New London Public Schools does not endorse, sanction, sponsor or approve student travel to foreign countries by teacher-sponsored private trips/tours. Such programs are sponsored by outside agencies, not the Board of Education. *Please refer to NLPS Board of Education Policy 6153 "Field Trips" for more information on this topic by clicking here or by scanning the QR code.*

Financial Assistance

Students will not be denied the opportunity to participate in any class or school sponsored activity because of inability to pay for material fees, transportation costs, admission prices, or any other related expenses. Any student who needs financial assistance for school activities should contact a school counselor, advisor, or administrator to request confidential help.

Insurance

School insurance is made available to families through a specific program. Brochures are distributed to all students at the beginning of each academic year. While the program is not mandatory, it is suggested that parents take advantage of the opportunity to provide adequate protection for their children while in school. Any such arrangement is contractual between the parent and insurance carriers and New London Public Schools assumes no liability from disputes arising from such contract.

First Amendment Rights

The New London Public Schools recognize that students have a right to bring into our schools, in a judicious manner governed by regulations, items for posting that are not considered obscene, libelous, disruptive, vulgar, and are deemed by the Administration to be consistent with community standards. Further, no expressed idea will be suppressed because it is not shared by the majority. However, expressions which involve false statements, disruptive or potentially dangerous content, the use of obscenities, and advocacy of violation of law or school regulations are unacceptable. *Please refer to*

NLPS Board of Education Policy 5145.2 "Freedom of Speech/Expression" for more information on this topic by clicking here or by scanning the QR code.

Religion and Religious Accommodations

The school district acknowledges each individual's rights to follow or not to follow religious beliefs and practices, free from discriminatory or harassing behavior. The District strives to provide religious accommodations to students in an equitable and appropriate way in accordance with District policies and corresponding guidelines**.** *Please refer to NLPS Board of Education Policy 6115 "School Ceremonies and Observances" for more information on this topic by clicking here or by scanning the QR code.*

Additional Instructional Programming

Holocaust and Genocide Education and Awareness

The Holocaust and genocide education and awareness are required subjects taught in the District's social studies curriculum.

Sexual Abuse Prevention and Education Program

Students in grades K-12 will be involved in a prevention-oriented child sexual abuse program which teaches students age-appropriate techniques to recognize child sexual abuse and how to report it. Parents/guardians may permit their child to opt out of the awareness program or any part of it by notifying the school in writing of such a request. *Please refer to NLPS Board of Education Policy 5145.511 "Sexual Abuse Prevention & Education Program" for more information on this topic by clicking here or by scanning the QR code.*

Sexual Health Education

The district has a developmentally-appropriate sexual health education program for students in kindergarten through grade 12, inclusive, with the goal of providing young people with the knowledge and skills to promote their health and well-being while improving student outcomes and reducing risky sexual behavior. *Please refer to NLPS Board of Education Policy 6142.1 "Family Life-Sex Education" for more information on this topic by clicking here or scanning the QR code.*

AIDS Curriculum

It is the policy of the Board of Education to provide during the school day, planned, ongoing systematic instruction on Acquired Immune Deficiencies Syndrome (AIDS). Parents who wish to have their child excused from such instruction shall communicate this request to the principal. *Please refer to NLPS Board of Education Policy 6164.2 "Acquired Immune Deficiencies Syndrome (AIDS)" for more information on this topic by clicking here or by scanning the QR code.*

Safe and Drug-Free Schools Program

Information regarding drug and alcohol information and policy and regulations are available in the school office and on the district website.

Opioid Use and Related Disorders

The District, as required, will provide instruction on opioid use and related disorders, as part of its program of instruction.

Safe Haven Law Instruction

At the high school level, the District will provide instruction related to the safe haven law.

Photographs/Electronic Images

From time-to-time during the school year, school personnel and/or the media take photographs and electronic images (e.g. cable T.V., videotapes of school events, bus security, class projects, and other similar activities, etc.). **If you choose not to have your child participate, please notify the school in writing.** Please note that video surveillance may occur on any school property or on any transportation vehicle.

Photos of individual and classroom groups are taken annually, which may be purchased by parents/guardians, but they are not obligated to do so. *Please refer to NLPS Board of Education Policy 5125.2 "Photographing of Students" for more information on this topic by clicking here or scanning the QR code.*

School Ceremonies and Observances

The school district recognizes the value of certain ceremonies and observances in promoting patriotism and good citizenship among the students. Therefore, activities in schools commemorating national holidays such as, but not limited to, Martin Luther King Day, Veterans Day, Memorial Day, Thanksgiving, Presidents Day, and Juneteenth are encouraged. NLPS reminds students, faculty and administration of the variety of religious beliefs in our community, and all are urged to be alert to of and respect the sensitivities of others.

Activities related to a religious holiday or theme will be planned to ensure that the activity is not devotional, and that students of all faiths can join without feeling that they are betraying their own beliefs. Therefore, (1) school and class plays shall not be overly religious, and church-like scenery will be avoided; (2) religious music shall not entirely dominate the selection of music; and (3) program notes and illustrations shall not be religious or sectarian.

Students shall be given the option to be excused from participating in those parts of a program or curriculum involving a religious theme which conflicts with their own religious beliefs. If a parent or student has any questions regarding the use of religious music, artwork and/or symbols in a particular course/activity, the Building Principal should be contacted.

An opportunity will be provided, at the beginning of each school day, for students to observe an appropriate period of silent meditation and to recite the Pledge of Allegiance. Participation in these activities is voluntary. Nonparticipants are expected to maintain order and decorum appropriate to the school environment. *Please refer to NLPS Board of Education Policy 6115 "School Ceremonies and Observances" for more information on this topic by clicking here or scanning the QR code.*

School Parties

New London Public Schools encourages the use of nutrient-dense food for all school functions and activities. Nutrient-dense foods are those foods that provide substantial amounts of vitamins and minerals and relatively few calories. At any function (parties, celebrations, feasts, etc.) healthy food choices should be made available. Questions about food that is acceptable and safe for school events can be directed to the Principal, classroom teacher, or school nurse.

Student Records/FERPA

A student's school records are confidential and protected by federal and state law from unauthorized inspection or use. A cumulative record is maintained for each student from the time the student enters the district until the student withdraws or graduates. This record moves with the student from school to school.

By law, both parents, whether married, separated, or divorced, have access to the records of a student who is under 18 or a dependent for tax purposes. A parent whose rights have been legally terminated will be denied access to the records if the school is given a copy of the court order terminating these rights.

The principal is the custodian of all records for currently enrolled students at the assigned school. The Superintendent is the custodian of all records for students who have withdrawn or graduated. Records may be reviewed during regular school hours upon completion of the written request form. The record's custodian or designee will respond to reasonable requests for explanation and interpretation of the records.

Parents of a minor or of a student who is a dependent for tax purposes, the student (if 18 or older) and school officials with legitimate educational interests are the only persons who have general access to a student's records. "School officials with legitimate educational interests" include any employee such as an administrator, teacher, support staff, Board of Education member, attorney, agents, or facilities with which the district contracts for the placement of students with disabilities, as well as their attorneys and consultants, who are:

1. Working with the student;
2. Considering disciplinary or academic actions, the student's case, an Individual Education Plan (IEP) for a student with disabilities under IDEA or an individually designed program for a student with disabilities under Section 504;
3. Compiling statistical data; or
4. Investigating or evaluating programs.

Certain other officials from various government agencies may have limited access to the records. Parental consent is required to release the records to anyone else. When the student reaches 18 years of age, only the student has the right to consent to release of records.

The parent's or student's right of access to, and copies of, student records does not extend to all records. Materials that are not considered education records, such as teachers' personal notes on a student that are shared only with a substitute teacher and records pertaining to former students after they are no longer students in the district, do not have to be made available to the parents or student.

A student over 18 and parents of minor students may inspect the student's records and request a correction if the records are inaccurate, misleading or otherwise in violation of the student's privacy or other rights. If the district refuses the request to amend the records the requester has the right to a hearing. If the records are not amended as a result of the hearing, the requester has 30 days to exercise the right to place a statement commenting on the information in the student's record. Although improperly recorded grades may be challenged, parents and the student are not allowed to contest a student's grade in a course through this process. Parents of the student have the right file a complaint with the U.S. Department of Education if they believe the district is not in compliance with the law regarding student records. The district's policy regarding student records is available from the principal's or superintendent's office.

Copies of student records are available at no more than $0.50 per page, payable in advance. Parents may be denied copies of a student's records (1) after the student reaches age 18 and is no longer a dependent for tax purposes; (2) when the student is attending an institution of post-secondary education; (3) if the parent fails to follow proper procedures and pay the copying charge; or (4) when the district is given a copy of a court order terminating the parental rights. If the student qualifies for free or reduced-price meals and the parents are unable to view the records during regular school hours, upon written request of the parent, one copy of the record will be provided at no charge.

Certain information about district students is considered directory information and will be released to anyone who follows procedures for requesting it, unless the parent objects to the release of any or all directory information about the child. This objection must be made in writing to the principal within ten school days after the issuance of this handbook. Directory information includes a student's name, address, telephone number, date and place of birth, major field of study, grade levels, photograph, e-mail address, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, awards received in school, and most recent previous school attended.

Military recruiters or institutions of higher learning shall have access to secondary school students' names, addresses, and telephone listings, unless a parent/guardian or secondary student aged 18 or over requests in writing that such information not be released.

The district will release to the Parent Teacher Association, or other parent organization recognized by the district, the names, addresses, telephone number and grade levels of students (unless the district is informed by September 15th of the school year that

designation of such directory information has been refused as to a particular student) provided such information is to be used by such organization for its own school activities or school business.

The district, when a student moves to a new school system or charter school, will send the student's records to the new district or charter school within ten business days of receiving written notice of the move from the new district. Unless the parents/guardians of the student authorize the record transfer in writing, the sending district is required to send a notice when the records are sent to the new district.

Parents and eligible students have the right to file a complaint with the U.S. Department of Education concerning alleged failures by the district to comply with the requirements of FERPA. Complaints may be addressed to: Family Compliance Office, U.S. Department of Education, 5400 Maryland Avenue, S.W., Washington, DC 20202-4605.

Please refer to NLPS Board of Education Policy 5125 "Student Records - FERPA" for more information on this topic by clicking here or scanning the QR code.

School District Records

Interested persons may inspect "public district records" which are maintained at the office of the Superintendent of Schools, during normal hours of business. Copies of records, permitted by law to be disclosed, may also be attained. *Please refer to NLPS Board of Education Policy 9330 "Board/School District Records" for more information on this topic by clicking here or scanning the QR code.*

Student Data Privacy

Connecticut legislation, PA 16-189, (C.G.S. 10-234bb (a)) An Act Concerning Student Data Privacy, as amended by PA 17-200 and PA 18-125, restricts how student information may be used by (1) entities that contract to provide educational software and electronic storage of student records ("contractors") and (2) operators of websites, online services or mobile applications (i.e., apps). Not later than five (5) business days after executing a contract with such contractors, the contract will be posted on the District's website. The notice will include a brief description of the content and the purpose of the contract and will state what student information, student records or student-generated content may be collected as a result of the contract. Student information will be deleted by operators of websites, online services, or mobile apps upon student, parent, guardian or board of education request. Such operators may not create student profiles for use in targeted advertising and for purposes unrelated to school. Parents and students will be notified of data breeches. Students and parents/guardians will be notified not later than two business days upon notice of a breach of security by a contractor to the Board of Education. *Please refer to NLPS Board of Education Policy 5125 "Confidentiality and Access to Student Records" for more information on this topic by clicking here or scanning the QR code.*

Survey of Students and Student Privacy

Your child will not be required to participate without parental consent in any survey, analysis, or evaluation that concerns:

1. political affiliations or beliefs of the student or the student's parent;
2. mental or psychological problems of the student or the student's family;
3. sex attitudes or behaviors;
4. illegal, antisocial, self-incriminating and demeaning behavior;
5. critical appraisals of other individual with whom respondents have close family relationships;
6. legally recognized privileged or analogous relationships, such as those of lawyers, physicians and ministers;
7. income; or
8. religious practices, affiliations, or beliefs of the student or the student's parents.

In addition, parents have the right to inspect, upon request, a survey that is to be administered by a school to a student, prior to its use. Parents will be notified at least two weeks in advance of any survey that will be given to their children.

Parents will be notified of any non-emergency, invasive physical examination that is required as a condition of attendance administered by the school, and which is not necessary to protect the immediate health and safety of students. Parents will be given an opportunity to opt their child out of the exam. Hearing, vision and scoliosis screening are not subject to prior notifications.

The District will not collect, disclose or use personal information gathered from students for the purpose of marketing or selling that information or providing it to others for that purpose. *Please refer to NLPS Board of Education Policy 6162.51 "Survey of Students and Student Privacy" for more information on this topic by clicking here or scanning the QR code.*

On-Campus Recruitment

Students at the middle and high school level will be informed of the availability of (1) vocational, technical, and technological education and training of technical high schools and (2) agricultural sciences and technology education at regional agricultural science and technology education centers. Full access for the recruitment of students by technical high schools, regional agricultural science and technology education center, magnet schools, and charter schools will be provided. Military recruiters and institutions of higher learning shall have access to secondary school students' names, addresses and telephone listings unless the student's parent/guardian submit a written request that such information not be released without their prior written consent. *Please refer to NLPS Board of Education Policy 5145.14 "On-Campus Recruiting" for more information on this topic by clicking here or scanning the QR code.*

Title I Comparability of Services

All district schools, regardless of whether they receive Federal Title I funds, provide services that, taken as a whole, are substantially comparable. Staff, curriculum materials, and instructional supplies are provided in a manner to ensure equivalency among school districts. *Please refer to NLPS Board of Education Policy 6161.3 "Comparability of Services" for more information on this topic by clicking here or scanning the QR code.*

Title I Parent and Family Engagement

Parents of a child in a Title I funded program will receive a copy of the district's parent and family engagement involvement policy, including provisions of an annual meeting and involvement of parents in the planning, review, and implementation of Title I programs and opportunities for parents and family members to participate in the education of their children. *Please refer to NLPS Board of Education Policy 6172.4 "Title I Parent and Family Engagement" for more information on this topic by clicking here or scanning the QR code.*

BUSINESS / NON-INSTRUCTIONAL OPERATIONS

Asbestos

Legislation requires all school buildings to be reevaluated to determine if asbestos is present and if it poses a significant health hazard to the building's occupants. New London Public Schools has on file plans showing the location of asbestos in each building and measures undertaken to comply with regulations to maintain a safe school environment. Request to review these plans may be made to the Board of Education. *Please refer to NLPS Board of Education Policy 3516.12 "Asbestos Control" for more Information on this topic by clicking here or scanning the QR code.*

Green Cleaning Program

A green cleaning program to clean and maintain the school will be implemented by July 1, 2011. The program provides for the procurement and proper use of environmentally preferable cleaning products in the school. The cleaning products used meet standards approved by the Department of Administrative Services and minimize potential harmful effects on human health and the environment. Parents/Guardians may request a written copy of the District's policy pertaining to the green cleaning program and a written statement which includes the names and types of environmentally preferable cleaning products used in the school and where in the building they are applied; the schedule for applying the products; and the names of the school administrator or designee whom the parent/guardian or student may contact for more information. "No parent, guardian, teacher, or staff member may bring into the school facility any consumer product which is intended to clean, deodorize, sanitize or disinfect" (a required statement by law). *Please refer to NLPS Board of Education Policy 3524.2 Green-Cleaning Program" for more Information about this topic by clicking here or scanning the QR code.*

Indoor Air Quality

The Board of Education provides for a uniform inspection and evaluation program of indoor air quality complying with the Environmental Protection Agency's Tools for Indoor Air Quality for Schools Program. The results of the evaluation will be made available for public inspection at a regularly scheduled Board of Education meeting and also posted on the District's website.

The District will report biennially, to the Commissioner of Education on the condition of its facilities, its long range facilities program, its air quality program, and green cleaning program. The Board will utilize standard reporting forms to conduct and report on both IAQ and HVAC inspections and will provide the Department of Administrative Services (DAS) the completed forms for each school. The forms and/or reports will be made available at a regularly scheduled Board of Education meeting and on the Board of Education/individual school website. *Please refer to NLPS Board of Education Policy 7230.2 "Indoor Air Quality" for more Information on this topic by clicking here or scanning the QR code.*

Pesticide Application

Only certified pesticide applicators shall be used in schools for any non-emergency pesticide use in school buildings or on school grounds. Pesticide applications are limited to non-school hours and when activities are not taking place. Areas to receive pesticide application will be posted and a written record of all pesticide applications will be maintained for five years. Parents/guardians and staff who want to receive advance notice of all pesticide use will be listed on a registry and such notice will be provided as required by law. Parents/guardians who want to be notified prior to pesticide applications inside their child(ren)'s school assignment area may contact Mr. Miguel Gautier Jr., Executive Director of Operations. Note: if the district is implementing the Integrated Pest Management (IPM) concept, similar requirements as above must be met. Notice will be provided at least 24 hours in advance of the application of a pesticide either on the school's homepage or on the school or district's primary social media account. *Please refer to NLPS Board of Education Policy 3542.1 "Pesticide Application on School Property" for more Information on this topic by clicking here or scanning the QR code.*

LINKS TO REQUIRED BOE POLICIES (AS OF AUGUST 2026)

- **Series 0000: Mission-Goals-Objectives**
  - 0521 - Nondiscrimination
- **Series 1000: Community Relations**
  - 1110.1 – Parent/Teacher Communication
- **Series 3000: Business/Non-Instructional Operations**
  - 3524.1 – Pesticide Application
  - 3541.5 – Reporting of Transportation Safety Complaints
  - 3542.22 – Food Services Personnel Code of Conduct
  - 3542.41 – Food Service Personnel Professional Standards
  - 3542.43 – Charging Policy Food Service
- **Series 4000: Personnel**
  - 4111 – Hiring of Certified Staff
  - 4112.112 – Sex Discrimination and Harassment (Personnel)
  - 4112.5 – Fingerprinting and Criminal Justice Information Services
  - 4113.12 – Minimum Duty-Free Lunch Periods for Teachers & other Certified Staff
  - 4115.3 – Evaluation and Employment of Coaches
  - 4117.3 – Reduction in Force for Certified Staff
  - 4118.11 – Nondiscrimination
  - 4118.232 – Alcohol and Drug Free Workplace
  - 4118.234 – Psychotropic Drug Use
  - 4211 – Hiring of Non-Certified Staff
  - 4212.42 – Drug and Alcohol Testing for Bus Drivers
- **Series 5000: Students**
  - 5112 – Ages of Attendance/Admission/Placement
  - 5113 – Attendance, Truancy, Chronic Absenteeism
  - 5113.13 – Work-Study Student Employment/Work Release
  - 5114 – Exclusionary Time Out: Suspension/Expulsion
  - 5118.1 – Homeless Students
  - 5118.2 – Educational Opportunities for Military Children
  - 5123 – Promotion & Retention of Students
  - 5125 – Student Educational Records/Annual Notification of Parental/Student Rights: FERPA
  - 5125.11 – Health/Medical Records
  - 5131.6 – Use, Sale, or Possession of Alcohol, or Controlled Drugs
  - 5131.7 – Weapons and Dangerous Instruments
  - 5131.911 – School Climate Policy
  - 5141.21 – Administration of Medication
  - 5141.231 – Psychotropic Drug Medications
  - 5141.4 – Reporting by Mandated Reporters of Suspected Child Abuse, Neglect, & Sexual Assault
  - 5141.5 – Youth Suicide Prevention & Youth Suicide Attempts
  - 5144.1 – Physical Restraints/Seclusion/Exclusionary Time Out
  - 5144.2 – Use of Exclusionary Time Out
  - 5144.4 – Physical Exercise and Discipline of Students
  - 5144.12 – Challenging Behavior Prevention: Restorative Practices Response in Student Discipline
  - 5145.14 – Uniform Treatment of Recruiters
  - 5145.5 – Nondiscrimination/Title IX/Sexual Harassment
  - 5145.511 – Sexual Abuse Prevention & Education Program
- **Series 6000 : Instruction**
  - 6115 – School Ceremonies and Observances
  - 6141.312 – Migrant Students
  - 6141.323 – Internet Safety Policy/Filtering – Children's Internet Protection Act
  - 6141.51 – Advanced Courses or Programs, Eligibility Criteria for Enrollment
  - 6141.52 – Challenging Curriculum Policy
  - 6142.101 – Student Nutrition and Physical Activity (Student Wellness)
  - 6146.1 – Grading System
  - 6146.11 – Grading/Assessment System [Weighting of Grades]

- 6154 – Homework
- 6159 - Individualized Education Program
- 6161.12/1312.3 – Library Material Review & Reconsideration
- 6161.13/1312.4 – Library Collection Development and Maintenance
- 6161.14/1312.5 – Library Display and Program
- 6161.3 - Comparability of Services – Title I
- 6162.51 – Surveys of Students/Student Privacy
- 6164.12 – Exemption from AIDS Instruction
- 6171 – Special Education Program
- 6171.2 – Preschool Students with Disabilities
- 6172 – Alternative Education Programs
- 6172.1 – Gifted & Talented Students Program
- 6172.4 – Title I Parental and Family Engagement Policy

New London High School Multi-Magnet Campus
2026-2027 Family and Student Handbook
PARENT ACKNOWLEDGEMENT AND AGREEMENT FORM

The New London High School Multi-Magnet Campus Family and Student Handbook, which contains the school policies and procedures, is the official notification for the standards of conduct for all New London Secondary pathways. A digital copy of this Handbook, along with all New London Board of Education policies, can be found at nlhs.newlondon.org.

To help all students achieve at high levels and to achieve our mutual vision of "United in Excellence," please review the entire handbook and discuss the contents with your student. Together, we can help all New London High School Multi-Magnet Campus students achieve to their fullest potential!

My signature below indicates that I have received, read, and understand the policies and procedures in place at New London High School Multi-Magnet Campus. By signing this document, I agree to abide by all policies and procedures as outlined in the Family and Student Handbook, especially the policies emphasized below:

- Code of Conduct
- Dress Code Policy
- Electronic Device Policy
- Attendance Policy
- General Important Information
- Academic Honesty Statement
- Bullying Policy
- Sexual Harassment Policy

** All NLHSMMC students will be required to digitally sign off on the same above statement. Failure to complete this form by student or parent/guardian does not affect the student's responsibility to act in accordance with all policies outlined in this handbook.*

Student Name	Grade	Parent Name
Student Signature	Date	Parent Signature

In order to ensure student safety, please indicate the appropriate answer for the below questions:

I give permission for my student's name to be featured and/or promoted by NLPS in digital and print media.	YES	NO
I give permission for my student to be photographed during participation in regular and out of school activities.	YES	NO

This form must be completed and turned into the Main Office of NLHSMMC (if parent does not complete digitally via ParentSquare) no later than October 1, 2026.