CAPITAL AREA INTERMEDIATE UNIT

55 Miller Street, Enola, PA 17025

June 25, 2026

MINUTES

The Capital Area Intermediate Unit Board of Directors held its regular monthly meeting on Thursday, June 25, 2026, at the Capital Area Intermediate Unit at the Enola Office.

REGULAR BOARD MEETING At 8:00 a.m., the Regular Meeting of the Capital Area Intermediate Unit Board of Directors was called to order by President, Dr. Joshua Cysyk.

Pledge of Allegiance All stood and pledged allegiance to the flag of the United States of America.

Roll Call

CAIU Board Members	Present	Absent
1. **Dr. Brian Allen,** Cumberland Valley SD		X
2. **Mr. Michael Alsher,** East Pennsboro SD	X	
3. **Ms. Sue Bower,** Carlisle Area SD	X	
4. **Mrs. Gabrielle Brandt,** West Perry SD	X	
5. **Dr. Joshua Cysyk,** Derry Twp SD	X	
6. **Mr. Thomas Garlic,** Central Dauphin SD	X	
7. **Ms. Sidney Gray,** Millersburg Area SD		X
8. **Ms. Tameka Hatcher,** Susquehanna Twp SD		X
9. **Mrs. Emily Hoffman,** Halifax SD		X
10. **Ms. Jaime Johnsen,** Harrisburg SD		X
11. **Mr. Chris Kambic,** West Shore SD	X	
12. **Mr. John Kaschak,** Lower Dauphin SD		X
13. **Ms. Alison Mellot,** Big Spring SD	X	
14. **Ms. Marianne Moore,** Middletown Area SD		X
15. **Mr. Rick Rovegno,** South Middleton SD	X	
16. **Mr. Gerald Schwille,** Northern York County SD	X	
17. **Mr. Pat Shull, Newport SD**	X	
18. **Mrs. Morgan Strehlow,** Mechanicsburg SD	X	
19. **Mrs. Marci Walborn,** Susquenita SD		X
	(11)	**(8)**

Non-Voting Members in attendance were: Dr. Andria Saia, CAIU Executive Director; Rennie Gibson, CAIU Board Secretary; Daren Moran, CAIU Board Treasurer; David Walker, CAIU Solicitor.

Staff/Public in attendance were:	Dr. Kevin Roberts, CAIU; Dr. Andrew McCrea, CAIU; Blake Wise, CAIU; David Martin, CAIU; Deana Raymer, CAIU; and Jamie Kowlovic, parent.
Recognition of the Public/Public Comment	The Board welcomed the public and asked if there was any public comment on specific agenda items. There was no public comment.

WORK SESSION

Reports/Updates

Announcement of CAIU Retirees	The CAIU Board of Directors would like to take a moment at this month's Board meeting to announce the following June 2026 CAIU retirees: • **Cathryn Myers,** Teacher, retiring after 27 years of service. • **Karen Robbins,** Teacher, retiring after 10 years of service. • **Deborah Genet,** Teacher, retiring after 29 years of service. • **Suzanne Drda,** Physical Therapist, retiring after 16 years of service. • **Pamela Topper,** Teacher, retiring after 28 years of service. • **Patricia Sadlock,** Educational Paraprofessional, retiring after 5 1/2 years of service. • **Norman Dixon,** Teacher, retiring after 7 years of service. • **Kirby Hoke,** Maintenance/Facilities Technician, retiring after 4 years of service. • **Margaret Taylor-Makuch,** Educational Consultant, retiring after 12 years of service.
Board Committee Report(s)	There were no Board Committee Reports.
Recognition of Departing Board Members	The Board recognized and thanked the following departing Board Members for their dedicated service and commitment to the students, staff, and region: **Alison Mellot,** Big Spring SD and **Marci Walborn,** Susquenita SD who's terms on the CAIU Board will come to an end on June 30, 2026.
Executive Director's Report/All-in! Newsletter – June 2026	Dr. Andria Saia reported that the *All-in! Newsletter* was available for the Board's review. She highlighted and congratulated our 2026 graduates. Dr. Saia announced that we will be holding a Board Conference on Thursday, July 23, 2026 at 8:00 a.m. to review collected data and goals.

Arriving Board Member	At 8:10 a.m. Board Member Tameka Hatcher arrived at the Board Meeting.
President's Report – June 2026	There was no President's Report for June 2026.
Board Member's Report/Sharing of Information	Daren Moran, Board Treasurer, provided an overview of our budget approval process. Rick Rovegno, Board Member, would like to have a future discussion regarding the Executive Director's goal setting and evaluation process.
2026-2027 CAIU Early Intervention Education Plan	The 2026-2027 CAIU Early Intervention Education Plan was available for the Board's review and assurance.
Discussion of Board Meeting Agenda Items	There was no discussion of Board Meeting agenda items.
Topics for Future Discussion	There were no topics of interest for future board presentations.
CAIU Information Items	The following items were available for the Board's review: • Middletown Area SD Structured Literacy Practices - CAIU Supporting Partner • Upcoming Event - 30th Annual Champions for Children Golf Tournament
Re-Organization Meeting	
Election of New CAIU Board Members	**Pat Shull moved, seconded by Rick Rovegno,** "that the following be **appointed as CAIU Board Members to a new three-year term from July 1, 2026 to June 30, 2029:** • Will Sagle, Greenwood School District • John Kaschak, Lower Dauphin School District • Morgan Strehlow, Mechanicsburg Area School District • Gerald Schwille, Northern York County School District • Dr. Michael Lyman, Shippensburg Area School District • Gabrielle Brandt, West Perry School District And the following CAIU Board Members who have been **appointed by their school district board to fill an unexpired term**: • Sue Bower, Carlisle Area School District, July 1, 2026 - June 30, 2027 • Thomas Garlic, Central Dauphin School District, July 1, 2026 - June 30, 2027

- Dr. Brian Allen, Cumberland Valley School District, July 1, 2026 - June 30, 2027
- Michael Alsher, East Pennsboro School District, July 1, 2026 - June 30, 2028
- Sidney Gray, Millersburg Area School District, July 1, 2026 - June 30, 2027
- Tameka Hatcher, Susquehanna Twp School District, July 1, 2026 – June 30, 2028
- Christopher Kambic, West Shore School District, July 1, 2026 - June 30, 2028."

Motion passed with a roll call vote as all members present voting in the affirmative unless otherwise noted. The vote was unanimous.

2026-27 Election of CAIU Board Officers

Nominating Committee – Slate of Officers

Dr. Josh Cysyk asked Gabrielle Brandt, Nominating Committee Member, to present the slate of officers.

Nomination of Officers: President, Vice-President, Treasurer, Secretary

Gabrielle Brandt presented the following slate of officers for election to serve a one-year term of July 1, 2026 – June 30, 2027:

President – Dr. Joshua Cysyk
Vice – President – Mr. John Kaschak
Treasurer - Mr. Daren Moran
Secretary - Mrs. Rennie Gibson

Dr. Joshua Cysyk asked if there are any further nominations from the floor to the slate of officers as presented?

Closing of Nominations

Hearing no further nominations from the floor, Dr. Joshua Cysyk asked for a motion to close the nominations.

Rick Rovegno moved, seconded by Pat Shull, "that the nominations be closed."

Motion passed with a roll call vote as all members present voting in the affirmative unless otherwise noted. The vote was unanimous.

2026-27 Election of Board Officers: President, Vice-President, Treasurer, Secretary

Pat Shull moved, seconded by Tamaka Hatcher, "that the following slate of officers be elected to a one-year term of July 1, 2026 – June 30, 2027:

Dr. Joshua Cysyk is elected as President
John Kaschak is elected as Vice-President
Mr. Daren Moran is elected as Treasurer
Mrs. Rennie Gibson is elected as Secretary."

Motion passed by roll call vote:

CAIU Board Members	Aye	No
1. **Mr. Michael Alsher**, East Pennsboro SD	X	
2. **Ms. Sue Bower**, Carlisle Area SD	X	
3. **Mrs. Gabrielle Brandt**, West Perry SD	X	
4. **Dr. Joshua Cysyk**, Derry Twp SD	X	
5. **Mr. Thomas Garlic**, Central Dauphin SD	X	
6. **Ms. Tameka Hatcher**, Susquehanna Twp SD	X	
7. **Mr. Chris Kambic**, West Shore SD	X	
8. **Ms. Alison Mellot**, Big Spring SD	X	
9. **Mr. Rick Rovegno**, South Middleton SD	X	
10. **Mr. Gerald Schwille**, Northern York County SD	X	
11. **Mr. Pat Shull, Newport SD**	X	
12. **Mrs. Morgan Strehlow**, Mechanicsburg SD	X	
	(12)	**(0)**

Newspaper of General Circulation

Pat Shull moved, seconded by Rick Rovegno, that the Patriot-News be approved as the Newspaper of General Circulation."

Motion passed with a roll call vote as all members present voting in the affirmative unless otherwise noted. The vote was unanimous.

Appointment of Voting Delegate for 2026 PSBA Delegate Assembly

Pat Schull moved, seconded by Rick Rovengo, "that Gerald Schwille be appointed as the CAIU voting delegate for 2026 PSBA Delegate Assembly."

Motion passed with a roll call vote as all members present voting in the affirmative unless otherwise noted. The vote was unanimous.

Consent Agenda

Patrick Shull moved, seconded by Thomas Garlic, "that the following **Consent Agenda items be approved:**

Approval of Minutes

Approval of Board Meeting Minutes – 5/28/26.

Treasurer's Report

Treasurer's Report – May 2026

Treasurer's Report for May 2026– a total of $10,879,033.24 in receipts and $8,392,529.11 in expenses.

Payment of Bills – May 2026	May 2026 Payment of Bills.
Summary of Operations – May 2026	Summary of Operations for May 2026 showing revenues of $123,548,011.19 and $116,412,534.13 in expenses.

Budget

Administration Items

Proposed 26-27 Original Budgets

Approval of the following Proposed 26-27 Original Budgets:

- 2026-27 Original Budget - TITLE I, PART A - IMPROVING BASIC PROGRAMS
- 2026-27 Original Budget - TITLE III PART A - ENGLISH LANGUAGE ACQUISITION
- 2026-27 Original Budget - ANPS
- 2026-27 Original Budget - CAFETERIA
- 2026-27 Original Budget - CAMhP
- 2026-27 Original Budget - CAPT
- 2026-27 Original Budget - DIAKON
- 2026-27 Original Budget - EI ACCESS
- 2026-27 Original Budget - EI IDEA 611
- 2026-27 Original Budget - EI IDEA SECTION 619
- 2026-27 Original Budget - ELECT
- 2026-27 Original Budget - ESL
- 2026-27 Original Budget - HEP
- 2026-27 Original Budget - ICP
- 2026-27 Original Budget - IDEA 611 - SCHOOL AGE
- 2026-27 Original Budget - KSCA
- 2026-27 Original Budget - LYDC - STATE
- 2026-27 Original Budget - LYDC - TITLE ID
- 2026-27 Original Budget - MAC CLAIMING
- 2026-27 Original Budget - MISC TRANSPORTATION
- 2026-27 Original Budget - ONLINE LEARNING ASSOCIATION
- 2026-27 Original Budget - PROFESSIONAL SERVICES
- 2026-27 Original Budget - SCHOOL AGE ACCESS
- 2026-27 Original Budget - STATE EARLY INTERVENTION
- 2026-27 Original Budget - STUDENT SERVICES
- 2026-27 Original Budget - TECHNOLOGY ENTREPRENEURIAL

- 2026-27 Original Budget - TRANSPORTATION
- 2026-27 Original Budget - UNITED WAY

Other Fiscal Matters	There were no Other Fiscal Matters.
Other Business Items	
Contracts – June 2026	Contracts – June 2026.
Cancellation of July 23, 2026 CAIU Board Meeting	Cancellation of July 23, 2026 CAIU Board Meeting.
Appointment of CAIU Solicitor/General Legal Counsel/ Hourly Rate	Appointment of Saxton & Stump as CAIU Solicitor and General Legal Counsel for the 26-27 fiscal year at the following hourly rates: **General Solicitor Work** $255.00 for Shareholders / Senior Counsel $235.00 for Associates $120.00 - $160.00 for Paralegals or other professionals **Labor/Employment, Special Education, Construction** $275.00 for Shareholders / Senior Counsel $240.00 for Associates $120.00 - $160.00 for Paralegals or other professionals
Policies & Programs	
Second Reading Revised Policies	Second Reading and final approval of the following Revised Policies: • Revised Policy #217 - Graduation • Revised Policy #218.1 - Weapons • Revised Policy #218.2 - Terroristic Threats • Revised Policy #222 - Tobacco/Vaping • Revised Policy #224 - Care of IU Property
Proposed 26-27 KSCA Education Calendar	Proposed 26-27 Keystone State Challenge Academy (KSCA) Education Calendar

Personnel Report & Addendum

Resignations

NICOLE BITIKOFER, Educational Paraprofessional, Early Intervention Program effective July 23, 2026. Reason: Personal.

TINA JOHNSON, Job Coach, Loysville, Youth Development Center, effective June 10, 2026. Reason: Personal.

KERRY SWEIGART, School Counselor, ANPS Program effective June 3, 2026. Reason: Employee accepted a position with Intermediate Unit 13.

KYLE WENRICH, Teacher, Deaf and Hard of Hearing Program, effective June 30, 2026. Reason: Personal.

Recommended for Employment or Contract

MADELINE BARRICK, Professional, effective August 24, 2026. Assignment: Physical Therapist, Early Intervention Program with base salary of Masters+60/PhD., Step 1, $67,126 for 190 days of service will be prorated for a total of 177 days with additional new hire days as required. This is a replacement position funded through the Early Intervention budgets.

KAYLEE GAROSI, part-time Paraeducator effective June 29, 2026 – July 30, 2026. Assignment: Educational Paraprofessional, Extended School Year (ESY) Program. Hourly rate will be $21.87. This is a temporary position funded through the ESY budget.

NADALEE HEIN, part-time Paraeducator effective June 29, 2026 – July 30, 2026. Assignment: Educational Paraprofessional, Extended School Year (ESY) Program. Hourly rate will be $21.87. This is a temporary position funded through the ESY budget.

KAITLYN RAAB, Temporary Professional, effective July 20, 2026. Assignment: Inclusion Consultant, Early Intervention Program with base salary of Bachelors, Step 3, $59,554 for 190 days of service will be prorated for a total of 181 days with additional new hire days as required. This is a new position funded through the Early Intervention budgets.

ABBY REHKAMP, part-time Professional, effective June 29, 2026 – July 30, 2026, Extended School Year (ESY) Program with base salary of Masters+15, Step 15, $83,585 for 190 days of service and will be prorated based on the number of hours/days worked. This is a temporary position funded through the ESY budget.

LINDSAY SLACK, part-time Professional, effective June 29, 2026 – July 30, 2026, Extended School Year (ESY) Program with base salary of Masters, Step 1, $61,577 for 190 days of service and will be prorated based on the number of hours/days worked. This is a temporary position funded through the ESY budget.

MARCY YEICH, part-time Professional, effective June 29, 2026 – July 30, 2026, Extended School Year (ESY) Program with base salary of Bachelors, Step 4, $60,054 for 190 days of service and will be prorated based on the number of hours/days worked. This is a temporary position funded through the ESY budget.

Change of Status

TANYA HALLER, change from Floater Teacher to Art Teacher, effective August 17, 2026. This change in status results in a change of salary to 100% of the Masters, Step 14 salary of $79,917 for 190 days of service.

COLIN HOY, from Certified Occupational Therapy Assistant to Teacher, Early Intervention Program effective July 1, 2026. Change of status results in a change of salary to $58,554 which is based on a Bachelor's, Step 1 placement on the 2026-2027 salary scale. This is based on 190 days of service.

ERICA PATTILLO, from Long Term Substitute School Counselor to full-time Professional School Counselor, ANPS Program, effective August 17, 2026.

Change of Salary

ERIN BABICH, Speech and Language Pathologist, change of salary for completion of a Masters+30 effective for the 2026-2027 school year. Salary will be based on a Masters+30, Step 12, $78,630 for 190 days of service.

SHANE DAVIS, Teacher, change of salary for completion of a Master's Degree, effective for the 2026-2027 school year. Salary will be based on a Masters, Step 15, $82,310 for 190 days of service.

KALEY GERHARDS, Occupational Therapist, change of salary for completion of a PhD. effective for the 2026-2027 school year. Salary will be based on a Masters+60/PhD., Step 5, $69,808 for 190 days of service.

WYNTER JONES, Educational Consultant, change of salary for completion of a Masters+60 effective for the 2026-2027 school year. Salary will be based on a Masters+60/PhD., Step 15, $87,853 for 190 days of service.

ZACHARY KELL, Teacher, change of salary for completion of a Master's Degree, effective for the 2026-2027 school year. Salary will be based on a Masters, Step 5, $64,259 for 190 days of service.

JENIFER KIELBASA, Occupational Therapist, change of salary for completion of a Master's Degree, effective for the 2026-2027 school year. Salary will be based on a Masters, Step 15, $82,310 for 190 days of service.

JENNIFER KRAUS, Mental Health Worker, change of salary for completion of a Bachelor's Degree, effective for the 2026-2027 school year. Salary will be based on a MHW Bachelors, Step 11, $49,235 for 190 days of service.

JENNIFER MCPOYLE-CALLAHAN, Educational Coach, change of salary for completion of a Masters+30 effective for the 2026-2027 school year. Salary will be based on a Masters+30, Step 15, $85,007 for 190 days of service.

JAMIE MITCHELL Educational Consultant, change of salary for completion of a Masters+30 effective for the 2026-2027 school year. Salary will be based on a Masters+30, Step 15, $85,007 for 190 days of service.

MICHAEL NEASE, Teacher, change of salary for completion of a Master's Degree, effective for the 2026-2027 school year. Salary will be based on a Masters, Step 7, $67,016 for 190 days of service.

REBECCA NEGLEY, Teacher, change of salary for completion of a Masters+15 effective for the 2026-2027 school year. Salary will be based on a Masters+15, Step 15, $83,585 for 190 days of service

ASIA SCHROEDER, Inclusion Consultant, change of salary for completion of a Masters+30 effective for the 2026-2027 school year. Salary will be based on a Masters+30, Step 4, $65,777 for 190 days of service.

ALICIA SHAFFER, Part-time Educational Coach, change of salary for completion of a Master+45 credits, effective for the 2026-2027 school year. Salary will be based on a Masters+45, Step 15, $86,430 for 190 days of service.

CHAD STRACK, Teacher, change of salary for completion of a Masters+60 effective for the 2026-2027 school year. Salary will be based on a Masters+60/PhD., Step 15, $87,853 for 190 days of service.

Issuance of Tenure

The following temporary professional employees have met all criteria required to obtain tenure and shall be elevated to the status of professional and issued professional contracts, effective June 25, 2026:

Taylor Brown
Colleen Moench
Cassidy Smith
Carly Sowa
Kyla Sullivan

Job Description

Second Reading, Revised Position Description

The following Revised Position Descriptions were approved for Second Reading:

- Marketing and Communications Specialist
- Graphic Designer."

Motion to approve Consent Agenda

Motion to approve Consent Agenda passed with a roll call vote:

CAIU Board Members	Aye	No
1. **Mr. Michael Alsher,** East Pennsboro SD	X	
2. **Ms. Sue Bower,** Carlisle Area SD	X	
3. **Mrs. Gabrielle Brandt,** West Perry SD	X	
4. **Dr. Joshua Cysyk,** Derry Twp SD	X	
5. **Mr. Thomas Garlic,** Central Dauphin SD	X	

6. **Ms. Tameka Hatcher,** Susquehanna Twp SD	X	
7. **Mr. Chris Kambic,** West Shore SD	X	
8. **Ms. Alison Mellot,** Big Spring SD	X	
9. **Mr. Rick Rovegno,** South Middleton SD	X	
10. **Mr. Gerald Schwille,** Northern York County SD	X	
11. **Mr. Pat Shull, Newport SD**	X	
12. **Mrs. Morgan Strehlow,** Mechanicsburg SD	X	
	(12)	**(0)**

Other Business/ Public Comment on Items Not Specific to Agenda

Dr. Kevin Roberts, Assistant Executive Director, shared a CAIU facilities update.

Next Board Meeting Date

The next regular meeting of the Capital Area Intermediate Unit Board of Directors will be held on Thursday, August 27, 2026, at 8:00 a.m., Board Room, CAIU Enola Office.

Adjournment

Pat Shull moved, seconded by Michael Alsher, that the meeting is adjourned."

Motion passed with a roll call vote as all members present voting in the affirmative unless otherwise noted. The vote was unanimous.

At 8:29 a.m., the meeting adjourned.

Rennie Gibson,
Board Secretary