Trip Schedule - Full Day

Inside the Outdoors®

Email this schedule at least FOUR WEEKS PRIOR to your participation date.

Phone: 714-708-3885 **Email:** ITOregistration@ocde.us **Website:** insidetheoutdoors.org

School Information

School Name _____

School Phone _____

District _____

City _____

Transportation Information

Mark your mode of transportation and let us know the number of vehicles attending.

☐ Bus # _____

☐ Car # _____

Please note departure time from school: _____

Inclement Weather *(You will be contacted between 5:45-6:30 am on the day of the trip for possible reschedule information.)*

Primary Contact Name _____

☐ Principal ☐ Vice Principal ☐ Teacher ☐ Office Staff

Cell Phone Number _____

☐ Please text me with this information

Secondary Contact Name _____

☐ Principal ☐ Vice Principal ☐ Teacher ☐ Office Staff

Cell Phone Number _____

☐ Please text me with this information

Date of Field Trip :

***Number of Students Attending** _____

Grade Level Attending _____

**If your enrollment changes, you must email at least 20 days prior to the scheduled field trip date with the revised enrollment to avoid additional fees.*

Field Trip Program: Full Day

☐ Crystal Cove

☐ Irvine Regional Park

☐ Other _____

Field Trip Times

(Use this section to indicate your arrival/departure time from the field site if adjustments are needed.)

Start Time: 9:00am _____

End Time: 2:30 pm _____

Number of Groups _____

*Split students into groups of 18-20.
*Select group names below.
*Assign at least one adult per group.

☐ Bobcat ☐ Owl

☐ Coyote ☐ Rabbit

☐ Lizard ☐ Snake

Day of Trip Reminders

☐ Be prepared to hike! Teachers and adult volunteers too.

☐ Lunches in boxes, separated and labeled by group names.

☐ Bring Group List - 2 copies with absences crossed off

☐ Bring OCDE/Inside the Outdoors Medical Release Forms

☐ Have students in groups with labeled name tags

Unique Student Needs *(i.e. reduced mobility, allergic to bee stings, health conditions that would impact participation)*

Name	Unique Need	Group Name

Additional Notes _____