



Wilkinsburg School District

718 WALLACE AVENUE | WILKINSBURG, PA 15221-2299

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www.wilkinsburgschools.org

Every child, every day, every minute matters!

Vacation Guidelines

Name of Student _____ Grade _____ Homeroom _____

In the event that you are planning a vacation during the school year, this procedure must be followed:

1. Obtain a vacation form from the office.
2. Complete and return it to the office at least one (1) month prior to departure.

*Start and end date of vacation _____

*Destination _____

Teacher initial

_____ Completion of daily diary must be submitted after the vacation and attached to the Vacation Diary Requirement form.

_____ Classwork will be provided by grade level teacher(s).

***No vacations will be approved during your child(s) PSSA testing schedule.**

Parent's/Guardian's Signature

Date

Trip is _____ excused _____ unexcused

Received by Principal on _____

Date

VACATION DIARY REQUIREMENT FORM

This absence will be excused upon my receipt of a diary of the trip that the student is responsible for maintaining.

This diary should include:

***Mode of transportation**

Mathematical statements about distance traveled

(for instance have the child or children calculate

Fuel costs per mile

Mileage and time number sentences

Type of transportation(s))

***Educational activities experienced**

***New types of food experienced**

***Describe how the culture where you visited is different from where you live.**

Examples: food, dress/attire, language

***New social activities that you were able to learn**

***Artifacts or pictures that you can share with us**

***Any interesting facts that you learned while on your trip**

***Describe what you have personally learned from this experience.**

PLEASE ATTACH THIS FORM TO YOUR DIARY.