NEW TRIER
TOWNSHIP HIGH SCHOOL
DISTRICT 203

Principal's Office

2026-27 School Year

AUGUST 20, 2026



Safety Day and Emergency Notification Testing: 8/26

Dear New Trier Families,

As we begin the school year, please review the important safety information below, including emergency communications, safety drills, and preparedness resources.

The purpose of these drills is to help students and staff build muscle memory for emergencies. We take great care to develop appropriate materials, training procedures, communication plans, and videos to prepare students, staff, and parents in the event of an emergency. We also recognize that these drills can be alarming, so we take the time to communicate in advance to ensure everyone knows what to expect.
We encourage all parents and guardians to watch our **Parent/Guardian Video** to learn about the Standard Response Protocol (SRP), emergency procedures, and the steps we take to ensure a safe and secure learning environment for all students. For additional resources and information, please visit our **School Safety Webpage**.

This school year, we will conduct the **state-required safety drills with local Village Fire and Police**:

- Three evacuation (fire) drills – Fall and Spring
- One announced lockdown drill – Fall
- One severe weather drill – Spring

New Trier Prevention, Safety and Security Day: Wednesday, August 26
All advisers will show the **Student Prevention, Safety and Security Video** to their advisees, and all staff will review the **Standard Response Protocols (SRP)** in their classrooms, including evacuation procedures, lockdown instructions, and designated shelter locations for their space.

Student and Parent/Guardian Emergency Notification
While staff remains the primary source of information for students, we use ParentSquare to send emails, automated calls, and texts. We also communicate through social media and the school website regarding important updates promptly. In an emergency, our priority is keeping students safe and ensuring the information we share is accurate. You may hear about an emergency before we send a mass communication, and misinformation often spreads early on. Please know we are handling the situation and will share accurate information as soon as we have it. We also ask that parents avoid coming to school during an emergency so first responders can access the building easily.

Testing of Emergency Notification System August 26, 2026

- ***Student Notification Test*** — The test will begin 10 minutes into Adviser Room; we will test our notification system with students *via text.* Advisers will help any students who don't receive the text by reviewing their contact information in our system.
- ***Parent Notification Test*** — Starting at 7:30 AM, we will test ParentSquare, our notification system, via text, voice call, and email.

The test message will read:
"You should receive this message as a text, voice, and email from the New Trier emergency notification system, which will be used in all district/school emergencies. No reply is needed."

No response is needed if you receive the notifications.

If You Did Not Receive the Emergency Communications
Please verify, add, or update the cell phone numbers we have on file for you and your student(s):

1. Log in to **PowerSchool Student / Parent Portal**
2. Click on **"Resource links → Forms"** from the left side navigation bar.
3. To update a student's cell phone number, click on **"Student Cell Phone Verification Form"**
4. To update parent/guardian information, click on **"Update Parent/Guardian Information"**
5. Update the forms as necessary and click on **Submit**.

If your contact information is correct and you still did not receive the test notification, please email **powerschoolsupport@nths.net** for assistance.

Thank you for your partnership in keeping our school community safe.

Sincerely,

Denise Dubravec
Principal/Assistant Superintendent, Winnetka Campus

Paul Waechtler
Principal, Northfield Campus

Ericka Arocho
Director of Campus Safety