



GLoucester County Vocational-Technical SCHOOL DISTRICT

Annual Non-Discrimination Notification

The Gloucester County Vocational-Technical School District (GCVTSD) does not discriminate in admissions or access to, or treatment, or employment on the basis of race, color, national origin, sex, disability, or age in its programs and activities. Under the Law Against Discrimination (LAD) New Jersey has the following protected classes (2022): Race or color; Religion or creed; National origin, nationality, or ancestry; Sex, pregnancy, or breastfeeding; Sexual orientation; Gender identity or expression; Disability; Marital status or domestic partnership/civil union status; Liability for military service. In employment: age, atypical hereditary cellular or blood trait, genetic information, the refusal to submit to a genetic test or make available to an employer the results of a genetic test. The GCVTSD offers programs in many career and technical education program areas under its open admissions policy. Lack of English language proficiency will not be a barrier to admissions and participation in career and technical education programs. For more information about CTE course offerings and admissions criteria contact Christine Datz, Director of Secondary Education: cdatz@gcecnj.org or 856-468-1445 ext. 2127. The following people have been designated to handle inquires/complaints regarding the non-discrimination policies:

Christine Datz / Affirmative Action Officer/Title II Coordinator
1360 Tanyard Road, Sewell, NJ 08080
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Allie Jones/ ADA/Section 504 Staff Coordinator/Title IX Coordinator
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Leslie Borkowski/ ADA/Section 504 Student Coordinator
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The Career and Technical Education programs offered at the secondary level include:

1. Advanced Manufacturing
2. Automotive Technology
3. Baking & Pastry Arts
4. Biological Science
5. Carpentry
6. Computer Science
7. Cosmetology
8. Criminal Justice
9. Culinary Arts
10. Dance
11. Digital Media
12. Drama
13. Educational Studies
14. Electrical
15. Engineering
16. Finance & Business Management
17. Health Sciences
18. Heating, Air Conditioning, Ventilation and Refrigeration
19. Plumbing
20. Welding

GCVTSD admits students based on the following processes/criteria:

Admissions Process

- Students may apply to only one program.
- Supporting documentation will be collected by GCIT after submission of application.
- Performing Arts applicants must also participate in an audition.
- Students have the opportunity to visit programs that they are interested in during the application process.
- Applicant & parent/guardian are encouraged to attend an information session.
- Applications received after the deadline will be placed on hold pending review.

Admissions Criteria

Entrance to GCIT for incoming 9th graders is based on:

- Declaration of career focus
- Academic record (7th grade final grades)
- Linkit Math and ELA Assessment
- CTE Assessment
- Sending district teacher recommendation score
- Applications are open to all Gloucester County residents

Guidelines for Eliminating Discrimination and Denial of Services on the Basis of Race, Color, National Origin, Sex, and Handicap in Vocational Education Programs (34 C.F.R. Part 100, Appendix B, Section IV-A): “criteria controlling student eligibility for admission to vocational education schools, facilities and programs may not unlawfully discriminate on the basis of race, color, national origin, sex, or handicap. A recipient may not develop, impose, maintain, approve, or implement such discriminatory admissions criteria.”

Federal Regulations for Nondiscrimination on the Basis of Handicap in Programs or Activities Receiving Federal Financial Assistance (34 C.F.R. Part 104.4(a)(b): “no qualified handicapped person shall, on the basis of handicap, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity which receives federal financial assistance, et seq.”

Specific examples of inquiries about a student’s disability status that must be avoided include, but are not limited to the following:

- Requiring disclosure on an application of whether an applicant is currently, or has even been determined eligible for special education or a Section 504 Plan;
- Requiring submission of an Individualized Education Program (IEP) or 504 Plan as part of the application screening process;
- Requiring submission of a student’s medical history as part of the application screening process; and
- Creating additional criteria for students with disabilities as part of the screening process not required of other applicants (such as an interview or occupational assessment).

Inquiries into whether a student has been determined eligible for special education or a Section 504 Plan and reviewing the IEP should occur only after the student has been given a bona fide offer of acceptance into the school.

GCVTSD admits secondary level students based on the following:

The GCVTSD secondary level admissions process for students applying for the 2027-2028 school year has been reviewed by the Admissions Department, Diversity Committee and approved by the Board of Education. Students will be evaluated on the required criteria that is collected from their counselors at their home school district.

Based on the rubric and criteria students will be scored and ranked.

- Specialized and individualized recruitment opportunities are made available to students with disabilities, English Language Learners, minorities, and non-traditional students.
- Support systems are provided to students with disabilities, visual and hearing impairment, and English Language Learners
- GCIT does not collect any identifying information on students such as race, color, national origin, sex, or disability are not identified prior to a student being offered enrollment to a program.
- All criteria are required. If anything is missing the applicant will be considered incomplete. The application deadline must be met, or the application will be considered late.



Gloucester County Institute of Technology Admissions Rubric 2027-2028

The Admissions Rubric below is for the following GCIT CTE (Career Technical Education) Programs:

- Advanced Manufacturing and Applied Science
- Biological Science
- Computer Science
- Education
- Engineering
- Finance & Business Management
- Health Science

Data Source	Percentage of score
7th Grade Average: Math, Science, Social Studies, and English	30%
Teacher Recommendation (recommendation will not be viewable to applicant): * Engineering - recommendation must come from the Algebra I teacher * Biological Science - recommendation must come from a science teacher * All other programs - recommendation can be from any academic teacher	10%
CTE Assessment	10%
GCIT Administered LinkIt ELA and Math Assessment	50%
Total	100%

Note: All candidates applying to the Academy of Engineering must successfully pass Algebra I prior to completing 8th grade. Those who do not meet this requirement are not eligible to apply.



Gloucester County Institute of Technology Admissions Rubric 2027-2028

The Admissions Rubric below is for the following GCIT CTE (Career Technical Education) Programs:

- Automotive Technology
- Baking & Pastry Arts
- Carpentry
- Cosmetology
- Criminal Justice
- Culinary Arts
- Digital Media
- Electrical
- HVAC-R
- Performing Arts – Dance
- Performing Arts – Drama
- Plumbing
- Welding

Data Source	Percentage of score
7th Grade Average: Math Science, Social Studies and English	25%
Teacher Recommendation: *Recommendation may come from any academic teacher (this recommendation will not be viewable to applicant)	25%
GCIT Administered LinkIt ELA and Math Assessment	25%
CTE Assessment (Dance and Drama will be an Audition score)	25%
Total Points Possible	100%